

**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF EDUCATION
Ridgewood Public Schools
Bergen County, New Jersey
JULY 17, 2017**

Minutes of the Regular Public Meeting of the Board of Education held on July 17, 2017, at 5:05 p.m., at the Education Center.

The meeting was called to order by Mr. B. Vincent Loncto, President.

I. CALL TO ORDER AND ROLL CALL

Present: Mr. B. Vincent Loncto, President; Mr. James Morgan, Vice President; Ms. Sheila Brogan; Ms. Christina Krauss; Ms. Jennie Smith Wilson

Also Present: Dr. Daniel Fishbein, Superintendent; Ms. Stacie Poelstra, Assistant Superintendent for Curriculum, Instruction & Assessment; Ms. Ojetta Townes, Manager of Human Resources; Ms. Jen Ulman, Assistant Board Secretary

Absent: Dr. Alfredo Aguilar, Business Administrator/Board Secretary

Visitors: There were no visitors.

II. PLEDGE OF ALLEGIANCE

Mr. Loncto led those present in the Pledge of Allegiance.

III. OPENING STATEMENT BY PRESIDING OFFICER

Mr. Loncto announced that pursuant to the requirements of the Open Public Meetings Act, advance notice of this meeting had been given to The Ridgewood News, The Record, and the Clerk of the Village of Ridgewood. In addition, notices were posted in the office of the Board Secretary and in all school buildings.

IV. PRESENTATIONS**A. NJSBA – BOARD SELF-EVALUATION**

Matt Lee, the district's NJSBA representative, joined the meeting to review the Board's self-evaluation. This document is compiled based on input from the Board. Board self-evaluations were, at one time, a requirement of QSAC but no longer are, but it is certainly a best practice for high performing boards to take a look at themselves and their operations once a year and figure out if there might be some ways they may be able to tweak how they perform and move to the next level.

Dr. Fishbein asked why it was taken out of QSAC.

Mr. Lee was not sure but said NJSBA is in the process of reviewing QSAC requirements and is suggesting it be brought back as a requirement.

Mr. Lee reviewed the Board Self-evaluation which was excellent. The Board evaluates itself on how highly it values the following areas: Planning, Policy, Student Achievement, Finance, Board Operations, Board Performance, Board/Superintendent Relationships, Board/Staff Relationships, and Board and Community. The Board exceeded the anticipated score of 3.0 in every area (the average score was 3.8). Mr. Lee commented that contrary to every district he has ever gone to, this Board feels very comfortable with understanding finance.

Dr. Fishbein stated every other year we do a workshop on finance and reports. Board members also share the responsibility of doing bills on the purchase order level.

Comments about challenges facing the district were regarding finance, facilities, testing and assessment, state regulations, and special education.

Areas the Board might want to see more specific training and focus on as a Board are negotiations, advocacy, board relationships, finance and the Board's understanding of district operations.

Mr. Lee reviewed previous years score comparisons and individual scores. Mr. Loncto asked Mr. Lee to explain individual scores.

Mr. Lee responded there are individual scores and scores of the Board as a whole. There are no significant gaps in either area. Mr. Lee explained this is a good starting point for districts in setting goals for next year.

Mr. Loncto commented these are very good scores and he imagines that not all districts are as high as this.

Mr. Lee stated this is the highest he has ever seen.

Mr. Loncto remarked this community has not had a contested election since 2012 and they recognize the work the Board is doing. Mr. Loncto stated this past year was particularly difficult since the teachers had no contract for over a year. There was a lot of tension, rancor, and anxiety within the Board, community and teachers.

Mr. Lee responded people always show up to a meeting when they have a gripe. People trust the district is being run well by not showing up. To keep good scores throughout hat process is very commendable.

Ms. Brogan pointed out one thing this Board does very well is to be out in the community and serve on various committees in the community, which is probably not a common practice. When invited to attend programs at the schools, at least one or two Board members usually go. That demonstrates a real commitment to the schools. The Board wants to hear community concerns even though they cannot always be solved.

Mr. Lee responded the main focus should be to listen and be sure concerns get reported to the correct chain of command. Visibility is key.

The Board thanked Mr. Lee for his presentation.

V. COMMENTS FROM THE PUBLIC

At 5:26 p.m., Mr. Loncto asked if there were any comments from the public. There were none.

VI. CONSENT ITEMS

Dr. Fishbein presented Consent Items A – Attendance at Conferences (including the additions Ferreri, Guciardo), B – Administration, C – Curriculum & Instruction, and D – Human Resources, for approval.

A. ATTENDANCE AT CONFERENCES

As listed on **Attachment A**, page 25.

B. ADMINISTRATION

i. Approval: 2016-2017 Superintendent Merit Goals

The Superintendent's 2016-2017 Merit Goals were adopted by the Board at the July 18, 2016 Board Meeting. The following goals have been met:

- Goal 1: Digital Citizenship (E.S.)
3.33% - \$5,577.75
- Goal 2: Instructional Rounds
3.33% - \$5,577.75
- Goal 3: "State of District" Annual Report
3.33% - \$5,577.75
- Goal 4: Job Descriptions
2.5% - \$4,187.50
- Goal 5: Emergency Guide Flipbook
2.5% - \$4,187.50

ii. Approval: 2017-2018 Superintendent Merit Goals

Approval of the Superintendent's 2017-2018 Merit Goals to be submitted for approval to the Interim Executive County Superintendent of Schools.

- Goal 1: Teaching Tolerance Program
3.33% - \$6,847
- Goal 2: Social Media – District Promotion and Digital Citizenship Education
3.33% - \$6,847
- Goal 3: All-Hazards Continuity of Operations Plan

- 2.5% - \$5,190.40
- Goal 4: PLC High Performing Districts
2.5% - \$5,190.40
- Goal 5: Tech Showcase
2.5% - \$5,190.40

The Board had received background information.

- iii. **Approval: Addendum to Contract for District Administrator**
Approval of an addendum to the contract for Dr. Daniel Fishbein, Superintendent of Schools, effective July 1, 2017 through June 30, 2018. This addendum has been approved by the Interim Executive County Superintendent as required by law.

The Board had received background information.

C. CURRICULUM & INSTRUCTION

- i. **Approval: Field Trips**
Approval of field trips, as listed on **Attachment B**, pages 26-28.
- ii. **Approval: Additional 2016-2017 School Year Out-of-District Placements**
Approval of the additional 2016-2017 School Year out-of-district placements listed below.

SCHOOL	# OF STUDENTS
BCSSD, Venture Program, Paramus, NJ	1
Daytop New Jersey Academy, Mendham, NJ	1
TOTAL	2

- iii. **Approval: Budgeted Summer 2017 Extended School Year Out-of-District Placements**
Approval of the budgeted summer 2017 Extended School Year out-of-district placements listed below.

SCHOOL	# OF STUDENTS
Alpine Learning Group, Paramus, NJ	1
Pompton Lakes Public School	1
Spectrum360, West Orange, NJ	1
Windsor Learning Center, Pompton Lakes, NJ	1
TOTAL	4

- iv. **Approval: Budgeted 2017-2018 School Year Out-of-District Placements**
Approval of the budgeted 2017-2018 School Year out-of-district placements listed below.

SCHOOL	# OF STUDENTS
Alpine Learning Group, Paramus, NJ	4
Barnstable Academy, Oakland, NJ	1
Banyan School, Fairfield, NJ	2
Banyan Upper School, Little Falls, NJ	2

Bergen County Tech Schools, NJ	58
Brooklyn Center for Autism, Brooklyn, NY	1
Celebrate the Children, Denville, NJ	1
Cornerstone Day School, Mountainside, NJ	3
CTC Academy, Oakland, NJ	3
EPIC, Paramus, NJ	4
Forum School, Wyckoff, NJ	2
Glenview Academy, Fairfield, NJ	2
New Alliance, Paramus, NJ	1
P.G. Chambers, Cedar Knolls, NJ	1
Phoenix Center, Nutley, NJ	2
Pompton Lakes Public School	1
Reed Academy, Oakland, NJ	7
Sage Day, Boonton, NJ	1
Sage Day, Rochelle Park, NJ	2
Spectrum360, West Orange, NJ	9
Triform, Hudson, NY	1
Windsor Learning Center, Pompton Lakes, NJ	1
TOTAL	109

D. HUMAN RESOURCES

i. Appointments

(Appointments subject to receipt of appropriate documentation and the New Jersey Department of Education (NJDOE) certificate, if required.)

Teachers

GALASSO, Patricia – Spanish Teacher (tenure track), \$63,855
Ridgewood High School, effective September 1, 2017 through Cl. BA, St. 8
June 21, 2018. Ms. Galasso possesses a NJDOE Standard Certificate as a Teacher of Spanish.

HOFFMAN, Cory – Leave of Absence Replacement Biology \$58,358
Teacher, Ridgewood High School (non-tenure track), effective Cl. BA, St. 1
September 1, 2017 through January 22, 2018. Mr. Hoffman anticipates issuance of a Standard Certificate as a Teacher of Biology.

QURAIISHI, Zoheab – Science Teacher (tenure track), \$65,458
Ridgewood High School, effective September 1, 2017 through Cl. MA, St. 1
June 21, 2018. Mr. Quraishi possesses a NJDOE Certificate of Eligibility with Advance Standing as a Teacher of Physics. Mr. Quraishi will be registered into the NJDOE Provisional Program.

THURLOW, Patrick – Leave of Absence Replacement Social \$58,358
Studies Teacher (non-tenure track), Ridgewood High School, Cl. BA, St. 1
effective September 1, 2017 through June 21, 2018. Mr. Thurlow possesses a NJDOE Certificate of Eligibility with Advance Standing as a Teacher of Social Studies. Mr. Thurlow will be registered into the NJDOE Provisional Program.

VANWORKUM, Heather – Leave of Absence Replacement Social Studies Teacher (non-tenure track), Ridgewood High School, effective September 1, 2017 through January 29, 2018. Ms. VanWorkum possesses a NJDOE Certificate of Eligibility with Advance Standing as a Teacher of Social Studies. Ms. VanWorkum will be registered into the NJDOE Provisional Program. \$58,358
Cl. BA, St. 1

WOHNER, John – Leave of Absence Replacement STEAM/Technology & Innovation Teacher (non-tenure track), Ridgewood High School, September 1, 2017 through January 29, 2018. Mr. Wohner possesses a Certificate of Eligibility as a Teacher of Engineering Technology. Mr. Wohner will be registered into the NJDOE Provisional Program. \$58,358
Cl. BA, St. 1

Administrative Assistant

KAZMIERCZAK, Jennifer – Administrative Assistant to Business Office, Education Center, effective July 24, 2017 through June 30, 2018. \$44,699
Cl. III-12M,
St. 3
(pro-rated)

Classroom/Lunchroom Aides for the 2017-2018 School Year, as listed on **Attachment C**, pages 25-30.

Infant/Toddler Development Center

Classroom Aides

HALKO, Gwen – Teacher Assistant Entry Level – Step 1, effective September 5, 2017 through June 30, 2018, 8 hours per day, 5 days per week, at an hourly rate of \$10.00

KONTOS, Emily* – High School Aide, effective July 18, 2017 through June 30, 2018, 6 hours per day, 5 days per week, at an hourly rate of \$8.44

*Related to staff member

Field Placement

LARSON, Walker – Stevenson University, to shadow Rebecca Gattoni and Michelle Doris, Mathematics Teachers at Ridgewood High School, effective September 1, 2017 through May 23, 2018.

Additional 2017 Summer School Special Needs Staffing

Special Education Aide Substitutes

Adele Ellis
Emily Lopez
Margaret Neilson

Correction: 2017 Summer Special Programs Personnel, approved by the Board at its meeting on June 26, 2017 (on an as-needed basis), as listed on **Attachment D**, page 35.

Technology Teacher Coaches for the 2017-2018 School Year

Remove: TBD

Replace: **Timothy Monahan**, Ridgewood High School, \$102,595 (\$96,805 + \$300 CP + \$5,790 ratio), Class MA +45, Step 15.

Additional Temporary Employees – Buildings and Grounds – Summer 2017

At an hourly rate of \$8.69: **Juliana Battino**

Each at an hourly rate of \$8.44: **Richard Furmanek, Benjamin Gluckow, Donn Joseph, Reid Manderano, Joseph Wesnofske and Christopher Zito**

Additional 2017 Summer Ridgewood Community School Employees

Summer Adventure Instructor

Ashley Rillo

Summer Adventure Aide

Madeline Obregon*

Summer Music Academy Instructor

Cynthia Haas*

Sports Camp – High School Helper

Emily Keeney

James Miller

Tristin Wennersten

Driver Education Instructor

Robert Ransom

Wrestling Camp – Assistant Coaches

Michael DeRisi

Richard MacNamee

Basketball Camp – High School Helpers

Christopher Barnes

Benjamin Geraghty

Devin Johnson

Patrick Mannion

Patrick McGinley

Drew Parsekian

*Related to staff member

Revision: Summer 2017 Painters, from effective June 28, 2017 through August 29, 2017, approved by the Board at its meeting on June 26, 2017, to effective May 27, 2017 through August 29, 2017

- **Raymond Lug**
- **Marc Tracy**

Revision: Fall 2017 Coaching Assignment, approved by the Board at its meeting on June 26, 2017**Assistant Boys/Girls X-Country**

Remove: TBD

Replace: **Scott Marzloff**, Step II, Ratio 0.050, Total Stipend \$4,477**Assistant Cheerleader Advisor**

Remove: TBD

Replace: **Erica Centrelli**, Step I, Ratio 0.030, Total Stipend \$2,686**Assistant Girls Tennis**

Remove: TBD

Replace: **Robert Currier**, Step IV, Ratio 0.060, Total Stipend \$5,373**Volunteer Physician (Football) for the 2017-2018 School Year: Dr. Anthony DeFico****Approval: Contract Renewals and Hourly Rates for Non-Contract Personnel Infant/Toddler Development Center**

It is recommended that the Board approve contract renewals and salaries for full-time and part-time Infant/Toddler Development Center Staff members, effective September 1, 2017 through June 30, 2018, with the exception of the **Director** (12 month) and **Secretary** (11 month) employee, as follows:

Full-time Employees

- **Lisa Kontos*** - Director (7/1/17-6/30/18) - \$54,102 (twelve-month employee)
- **Lynda Pisani** - Secretary (7/1/17-7/30/18) - \$35,883
- **Audrey Bida*** - Teacher - \$31,655
- **Marion Flanagan*** - Teacher - \$32,100
- **Marilee Garcia*** - Teacher - \$30,000
- **Katrina Middlebrooks*** - Teacher - \$30,000
- **Stephanie Ross*** - Teacher - \$32,718
- **Barbara Stevens*** - Teacher - \$31,655

*Denotes employees receiving health benefits (if applicable, all others receive \$3,000 in lieu of benefits package).

Salaries (with the exception of the Secretary) include \$750 Professional Growth Pathway (PGP).

Hourly Rates for Non-contract Child Care Personnel

High School	\$ 8.44*
College I	\$ 9.00
College II	\$ 9.52
Step 1	\$10.00
Step 2	\$10.19
Step 3	\$10.87
Step 4	\$11.57

Step 5	\$12.30
Step 6	\$12.94
Step 7	\$13.34

Current employees, step 1-6 continue to move up one step per year.

Current employees, 7-24 receive a \$.40 per/hour increase on base rate each year, with a cap at Step 24 of \$20.00 per hour.

*NJ State minimum wage increase for 2017

Hourly Rates for Child Care Personnel

Susan Bischoff	\$17.34
Meagan Edreich	\$10.19
Joan Galland	\$20.00
Barbara Greco	\$14.94
Danielle Hodgins	\$10.19
Deirdre King	\$17.34
Shannon Lennon	\$10.19
Epiphany Sams	\$10.19
Annamaria Volpe	\$14.14
Christina Volpe	\$12.94
Nazia Wajid	\$10.87
Marlene Whittmore (music teacher)	\$90.00
Michele Maltese (yoga teacher)	\$65.00

ii. Approval: Revision to Current Job Description

It is recommended that the Board approve the revision of the job description below, and listed on **Attachment E**, pages 36-37 approved by the Board at its meeting on May 1, 2017:

Data Coordinator – Ridgewood High School

iii. Resignations Administrator

BELL, Robert – Supervisor of Wellness & Health and Physical Education K-12, Ridgewood High School, effective August 31, 2017

Teacher

SARDY, Amy – Physical Therapist, Hawes School and George Washington Middle School, effective July 1, 2017

Classroom Aide

GREULICH, Ashley – Inclusion/Resource Room Special Education Classroom Aide, Travell School, effective July 1, 2017

iv. **Termination**

It is recommended that the Board terminate employee #3137, effective June 30, 2017

v. **Leave of Absences**

TRACY, Natalie – First Grade Teacher, Travell School, effective September 1, 2017 through December 22, 2017, with a reinstatement date of January 2, 2018, utilizing the FMLA and/or NJFLA leave entitlement

vi. **Supplemental Pay Beyond Contract**

Kindergarten teacher summer curriculum planning, each not to exceed 6 hours, at an hourly rate of \$53.33 (\$6,079.62)

Hawes School

- Kristen Bodart
- Cheryl Fox
- Lisa Sargenti

Orchard School

- Danielle Jasinski
- Maria Sullivan

Ridge School

- Nicole Blatt
- Wendy Carroll
- Lynne Delaney Peabody
- Despina Poulis

Somerville School

- Kathryn Droske
- Theresa Ross
- Lynne Witham

Travell School

- Claire Clark
- Allison Mahler
- Melanie Tormey

Willard School

- Rebecca Dodd
- Maria Neyland
- Laurie Pisani
- Tracy Ward

Hawes School**Summer 2017 School Nurse Services**

- **Linda Goldberg**, not to exceed 20 hours, at an hourly rate of \$56.83

Orchard School
Sub-Secretarial Support

- **Clara Chicas**, effective August 30, 2017 through November 22, 2017, 4 hours per day, 5 days per week, at an hourly rate of \$13.25 and after the sixth day increases to \$17.00

Clubs and Activities for the 2016-2017 School Year
Environmental Club

Leigh Porod and **Mary Saglimbeni**, not to exceed one hour, at an hourly rate of \$40.17

Somerville School
Summer 2017 Immunization Records Input

- **Moira Correll**, not to exceed 25 hours, at an hourly rate of \$54.56 (\$1,364)
Account #11.000.213.104.00.04.004.001

Moving Classrooms, not to exceed 12 hours, at an hourly rate of \$40.17
Theresa Ross (\$482.04)

2017 Summer Secretarial Support

- **Carla Nebbia**, not to exceed 20 hours, at an hourly rate of \$30.07 (\$601.40)

Moving Classrooms, not to exceed 6 hours, at an hourly rate of \$40.17

- **William Cahill** (\$241.02)

Ridgewood High School
Home Instructor for the 2016-2017 School Year

- **Karen Mendez**, not to exceed two hours, at an hourly rate of \$60.32 (\$120.64)

Athletics Department

- **Jamie Cronk***, Substitute Athletic Trainer over the course of the fall season, as needed, not to exceed 60 hours, at the REA contracted hourly rate of \$40.17 (\$2,410.20)
- **Paul Cronk***, Fitness Center Supervisor, not to exceed 15 hours, at the REA contracted hourly rate of \$40.17 (\$602.55)
- **Frank Giannantonio**, Athletic Trainer for the course of the summer season, as needed, not to exceed 90 hours, at the contracted hourly rate of \$62.38 (\$5,614.20)
- **Nikitas Nicholaides**, Athletic Trainer over the course of the summer season, as needed, not to exceed 90 hours, at the contracted hourly rate of \$67.29 (\$6,056.10)

*Related to staff member

Special Programs
Additional Hours

- **Christie Mortara**, District Multi-Sensory Reading Instructor, to provide staff development and planning in July and August 2017, not to exceed 10 hours, at an hourly rate of \$53.33 (\$533.30)

Additional Hours – Curriculum Writing

- **Amy Carrera**, Special Education teacher, Glen School, to participate in planning for the new transitional Kindergarten classroom at the Glen School (REACH – Ridgewood Early Achievement for Children), not to exceed 4 hours, at an hourly rate of \$53.33 (\$213.32)
- **Kelly Letavish**, Special Education Teacher, Glen School, to participate in planning for the new transitional Kindergarten classroom at the Glen School (REACH – Ridgewood Early Achievement for Children), not to exceed 4 hours, at an hourly rate of \$53.33 (\$213.32)

ABA Training at Alpine Learning Group Autism, Paramus, NJ – August 27, 2017 through September 1, 2017 (8:30 – 4:00)

<u>Behavior Instructional Aides</u>	<u>Location</u>	<u>Rate</u>	<u># of Hours</u>	<u>Total</u>
Patrick Driscoll	RHS	\$19.00	33	\$627
Lisa Gardner	Ridge	\$20.00	33	\$660
Catherine Gray	Ridge	\$19.00	33	\$627
Vicki Liquori	Ridge	\$19.00	33	\$627
Maureen Meyer	Ridge	\$20.00	33	\$660
Meghan Nahorniak	Ridge	\$19.00	33	\$627
Kristine Sunden	Ridge	\$19.00	33	\$627
Annelies Tobdzic	Ridge	\$20.00	33	\$660
Patricia Ullrich	Ridge	\$19.00	33	\$627
Elizabeth VonZuben	Ridge	\$19.00	33	\$627
<u>Teachers</u>				
Nancy Brophy	District	\$56.55	33	\$1,866.15
Jaimee Grudzien	Glen	\$59.69	33	\$1,969.77
Elyse Mager	Ridge	\$41.30	33	\$1,362.90
Megan Simon	Ridge	\$44.64	33	\$1,473.12
Jennifer Williams	Ridge	\$46.24	33	\$1,525.92

Substitute Bus Aide

- **Andrew Lillis**, effective July 13, 2017 through August 18, 2017, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

Back-up Substitute**Walker Larson****Curriculum, Instruction & Assessment****2017 Summer Teacher Technology Coaches, for coaching sessions, each to receive an hourly rate of \$53.33 (\$2,133.20)**

- **Patrick Bernardo**, not to exceed 4 hours (\$213.32)
- **Ann Brown**, not to exceed 6 hours (\$319.98)
- **Noreen Clarke**, not to exceed 2 hours (\$106.66)
- **Stephanie Gigante**, not to exceed 6 hours (\$319.98)
- **Mary Louise Handy**, not to exceed 2 hours (\$106.66)

- **Jerome Ong**, not to exceed 4 hours (\$213.32)
- **Stephen Polanin**, not to exceed 2 hours (\$106.66)
- **Monika Richardson**, not to exceed 4 hours (\$213.32)
- **Karen Rispoli**, not to exceed 6 hours (\$319.98).
- **Thomas Trubac**, not to exceed 4 hours (\$213.32)

2017 Summer – Fifteen Teacher Technology Coaches – for development of in-service courses that will be implemented in the 2017-2018 school year, each at an hourly rate of \$53.33, each not to exceed 3 hours (\$2,399.85)

- **Ann Brown**
- **Patrick Bernardo**
- **Lauren Clarke**
- **Noreen Clarke**
- **Michele Coppola**
- **Stephanie Gigante**
- **Mary Louise Handy**
- **Molly Higgins**
- **Jerome Ong**
- **Stephen Polanin**
- **Monika Richardson**
- **Karen Rispoli**
- **Megan Simon**
- **Thomas Trubac**
- **Timothy Monahan**

2017 Summer – Development of an additional in-service course that will be implemented in the 2017-2018 school year, at an hourly rate of \$53.33, not to exceed 3 hours (\$159.99)

- **Deirdre Azzopardi**

Revision: 2017 Summer Curriculum Writing

Revision to the staff members as listed on **Attachment F**, page 38, at the curriculum hourly rate of \$53.33

Tech Support for Community Outreach Program, October 4, 2017, “From Surviving to Thriving in Your Family,” to be held at George Washington Middle School

- **Elnor Zeqiri**, Technology Media/Technician, not to exceed four hours, at an hourly rate of \$30.13 (\$120.52)

Tech Support for Community Outreach Program, November 1, 2017, “Life Beyond Your Eating Disorder,” to be held at George Washington Middle School

- **Elnor Zeqiri**, Technology Media/Technician, not to exceed four hours, at an hourly rate of \$30.13 (\$120.52)

Tech Support for Community Outreach Program, November 29, 2017, “Helping Kids Thrive (and Survive) in Their Digital World,” to be held at George Washington Middle School

- Elnor Zeqiri, Technology Media/Technician, not to exceed four hours, at an hourly rate of \$30.13 (\$120.52)

Tech Support for Community Outreach Program, January 24, 2018, “Tackling Childhood Stress: How to Raise Happy Kids in a Stressful World,” to be held at George Washington Middle School

- Elnor Zeqiri, Technology Media/Technician, not to exceed four hours, at an hourly rate of \$30.13 (\$120.52)

Tech Support for Community Outreach Program, February 28, 2018, “Developing Grit, Self-Control, and a Positive Mindset: The Keys to Success,” to be held at George Washington Middle School

Elnor Zeqiri, Technology Media/Technician, not to exceed four hours, at an hourly rate of \$30.13 (\$120.52)

Tech Support for Community Outreach Program, March 28, 2018, “Change is Opportunity,” to be held at George Washington Middle School

- Elnor Zeqiri, Technology Media/Technician, not to exceed four hours, at an hourly rate of \$30.13 (\$120.52)

Tech Support for Community Outreach Program, April 25, 2018, “The Brain goes to School: What Science Tells Us about Student Achievement,” to be held at George Washington Middle School

- Elnor Zeqiri, Technology Media/Technician, not to exceed four hours, at an hourly rate of \$30.13 (\$120.52)

Information Technology

Technology Support for District-Wide Cabling (\$800.40)

- James Michels, not to exceed 25 hours, at an hourly rate of \$27.43 (\$685.75)
- Ramon Quinones, not to exceed 25 hours, at an hourly rate of \$25.93 (\$648.25)

Technology Support for Network Upgrade

- Jason Forfa, not to exceed 12 hours, at an hourly rate of \$25.65 (\$307.80)
- Neil Valere, not to exceed 12 hours, at an hourly rate of \$29.34 (\$352.08)
- Elnor Zeqiri, not to exceed 12 hours, at an hourly rate of \$30.13 (\$361.56)

Human Resources Department

Sub-Secretarial Support

- Carleen Ulinsky, not to exceed 75 hours, at an hourly rate of \$13.25 and after the sixth day increases to \$17.00

Preparation for September 1, 2017 All-Staff Convocation, each not to exceed five hours, each at an hourly rate of 40.17 (\$1,004.25)

- Steven Bourque
- John Luckenbill
- Jennifer Landa

Preparation for September 1, 2017 All Staff Convocation, each not to exceed fifteen hours, each at an hourly rate of \$40.17 (\$1,205.10)

- Erica Pifher
- Samantha Stankiewicz

vii. Substitutes for the 2017-2018 School Year

Nurses: Lisa Blumenfeld, Lynn Coromilas, Theresa DiMaulo, Laura Thurlow, Jeanne Gao, Lei Ann Mae Gaurano, and Theresa Zabielski

Secretaries: Laura McGrath, Barbara Noto, and Carleen Ulinsky

Teacher: Emily Abramenko, Melissa Alaimo, Theodore Anastasio, Robert Anfang, George Arluna, Arlene Armando, Frank Arone, Emire Balki, Recap Balki, Lindsey Barclay, Aaron Bess, Elizabeth Boisture, Siva Bonatti, Diana Boyadjian, Richard Brooks, Maryanne Brown, Carolyn Brush, William Craig Burton, Nina Calvin, Camille Canone, Nancy Cochran, Deborah Conheeney, Jonathan Coppola, William Crosby, Harriet Dank, John Delamater, Justine DelVecchio, Angela DeMallie, Amy DePerro, Susan Dickinson, Gianna DiPisa, Alan Dlugasch, Emily Downs, Susan Doyle, Erica Dunckley, Ellen Fiore, Aretoula Fullam, Matthew Gertler, Carol Goulian, Rosemary Gunther, Candace Gutierrez, Michele Haas, Nancy Hafers, Han, SeoYoung, Sue Hartmann, Jim Hegybeli, Diane Held, Beverly Herlihy, John Herlihy, Carol Hohausen-Nizza, Kathleen Hutton, Brenda Hynes, Patricia Infantino, Michele Italia, Tracy Keney, Yuhsiu Lai, Catherine Lawrence, Lisa Lee, Rachael Lesnick, Anthony LoPrinzi, Brett Lowy, Patrick Luby, Audrey Magnuson, Frederick Mangol, Jessica Marcy, John Marcy, Nicole Massoud, Megan Matesic, Ava Maurer*, Ara Meyer, Erin Meyer*, Amanda Miller, Dean Montelbano, Laura Moody, Ann Marie Morris, Fakhrossadat Moshasha, Louise Mullin, Dinora Nati, Catherine Negron, Lissette Negron, Eileen O'Brien, James O'Rourke, Ellen Palmieri, Gail Plotnick, Maureen Raymond, Lewis Ritter, Virginia Rolling, Gerald Schoenberger, Pratyusha Singh, Kelly Skettini, Donald Smith, Susan Smith, Katherine Suel, Alina Swanson, Susan Vadeika, Marcia Warren and Louis Wejnert

*Related to staff member

Ms. Brogan moved approval of Consent Items A – Attendance at Conferences (including the additions – Ferreri, Guciardo) B – Administration, C – Curriculum & Instruction, and D – Human Resources.

Ms. Smith Wilson seconded the motion, which carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

Dr. Fishbein presented Consent Item E – Finance, for approval.

E. FINANCE

i. Acceptance of Restricted Donations

Resolved, the Board of Education accepts the following restricted gifts for the **2017-2018** school year to be used as indicated:

2017-2018 SCHOOL YEAR			
Donor	Amount	Use	Account Number
Ahold Financial Services for Stop & Shop A+ Rewards	\$ 473.26	To be used towards the purchase of a school mascot costume for RHS.	20-052-100-890-00-10-010-001
RHS Band Association	\$1,722.40	To pay Emily Wong's stipend for nursing services for the RHS Band Camp.	20-053-100-101-00-10-010-001 (\$1,600 Stipend) 20-053-200-220-00-10-010-002 (\$122.40 FICA)
RHS HSA	\$ 3,000.00	To purchase a sound system for the RHS Campus Center.	20-025-100-890-00-10-010-008
RHS HSA	\$ 1,682.50	To be used for college visits, the NACAC and expenses for the Freshman Focus room.	20-025-100-890-00-10-010-009
RHS HSA	\$ 3,000.00	To be used NACAC expenses.	20-025-100-890-00-10-010-011
RHS Project Graduation 2016	\$ 7,594.00	To purchase furniture for the Freshman Focus room.	20-025-100-890-00-10-010-010
The Foundation	\$21,500.00	To be used to purchase science equipment and materials for grades 6-12 as part of the STEAM four year proposal.	20-001-100-890-00-22-022-003
The Foundation	\$ 5,000.00	To be used to help fund the 2017-18 Community Outreach Program Wellbeing Speaker Series.	20-001-100-890-00-22-022-004
The Foundation	\$20,000.00	To be used for the development of maker spaces at GWMS & BFMS as part of the STEAM four year proposal.	20-001-100-890-00-22-022-005
Travell HSA	\$ 5,850.00	To purchase teacher wish list items.	20-025-100-890-00-06-006-003
Travell HSA	\$ 2,900.00	To pay for the moving and resetting of bricks.	20-025-100-890-00-06-006-002

Acceptance of a gift in kind from RHS Girls Tennis of resistance bands valued at \$309.

Acceptance of a gift in kind from the RHS TV Club of memory cards, one headset, microphone and belt pack, valued at approximately \$300.

ii. **Approval: Authorization of the Cancellation of Outstanding Columbia Bank Checks Drawn on the General Fund and Payroll Account**

Approval for authorization of the cancellation of outstanding Columbia Bank checks drawn on the General Fund and Payroll Account.

Whereas, the Business Office has reviewed the disbursement activity of the General Fund and Payroll Account and found that these outstanding checks are approximately six months old or more and should be cancelled; now therefore,

Be it Resolved, that the Ridgewood Board of Education authorize the cancellation of the Columbia Bank checks as listed below.

General Fund		
Date	Check #	Amount
8/25/16	080181	\$102.70
12/1/16	081588	\$ 24.79
Payroll Account		
5/26/16	111693	\$ 83.13
7/15/16	111756	\$ 100.06
7/31/16	111845	\$493.58
7/31/16	111846	\$190.14
8/15/16	111886	\$565.86
8/15/16	111900	\$ 46.04
8/31/16	111952	\$252.06
8/31/16	111961	\$192.41
10/14/16	112093	\$126.42
10/28/16	112157	\$176.48
12/23/16	112263	\$ 42.17

iii. **Approval: Infant/Toddler Development Center Revenue and Expenditures for 2016-2017 and Proposed Budget for 2017-2018**

Approval of the Infant Toddler Development Center Revenue and Expenditures for 2016-2017 and Proposed Budget for 2017-2018, as listed on **Attachment G**, page 39.

iv. **Approval: Disposal of Equipment**

Approval to dispose of the equipment listed on **Attachment H**, pages 40-41. This equipment is inoperable and cannot be repaired. Any reusable parts will be salvaged.

v. **Approval: Award of Contracts to Cooperative Purchasing Vendors in Excess of \$40,000**

Approval of the award of contracts to Cooperative Purchasing Vendors in excess of \$40,000 for goods and services.

The Board has received background information.

- vi. **Approval: 2017-2018 Received Tuition Students**
Approval to receive the tuition students from other school districts who pay tuition, for the 2017-2018 school year, as listed below.

SCHOOL	# OF STUDENTS
Mahwah Public Schools, Mahwah, NJ (2017 Extended School Year and 2017-18 school year)	1
Saddle River Public Schools Saddle River, NJ	2
Total	3

- vii. **Approval: Bid Award for Student Athletics and Field Trips for the 2017-2018 School Year**
Approval to award the bid for Student Athletics and Field Trips for the 2017-2018 School Year to D&M Tours, Paterson, NJ, the lowest responsive bidder, at the rates listed below.

This was the only bid received and this bid has been reviewed by the Board attorney.

Rate per bus for the 1 st four hours (based on the schedule provided)	Rate per every 15 minutes over four hours
\$324	\$23.50

- viii. **Approval: Agreement Between the YWCA Bergen County and the Ridgewood High School Swim Team**
Approval of an agreement between the YWCA Bergen County and the Ridgewood High School Swim Team for use of the facilities at the YWCA Bergen County in order to run swim practice, from November 7, 2017 through February 24, 2018, in the amount of \$8,500. There is no increase in fee from the 2016-2017 school year.

Ms. Brogan moved approval of Consent Item E – Finance.

Mr. Morgan seconded the motion.

Prior to the roll-call vote, Mr. Loncto read the donations into record and thanked the responsible parties.

The motion to approve Consent Item E – Finance, carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

VII. APPROVAL OF BILLS

DATES	DESCRIPTION	CHECK NUMBERS	AMOUNTS	REVIEWED BY
June 27	Columbia Bank On-Line	084127	354.00	V. Loncto
June 28	Columbia Bank On-Line	084128-084233	285,836.16	V. Loncto
June 29	Columbia Bank On-Line	084234-084297	1,057,955.32	V. Loncto
June 30	Columbia Bank On-Line	084298-084343	492,344.24,	V. Loncto
June 30	Columbia Bank On-Line	084344-084356	45,119.21	V. Loncto
June 30	Columbia Bank On-Line	084357-084399	574,295.04	S. Brogan
July 6	Columbia Bank On-Line	084644-084725	194,694.09	S. Brogan
July 13	Columbia Bank On-Line	084726-084774	156,950.82	S. Brogan
June 27	Payroll Transfer	P15076	348,047.63	V. Loncto
July 14	Payroll Transfer	P15503	672,997.30	S. Brogan
June 28	Wire Transfer	L15079, M15078	18,715.03	V. Loncto
June 30	Wire Transfer	F15395, F15397	36,961.87	V. Loncto
June 28	Food Service	620041	80,904.00	V. Loncto
July 10	Food Service	620042	5,040.99	S. Brogan
July 13	Food Service	620043	7,793.00	S. Brogan
June 26	Columbia Bank Void Check	083101	(5,624.70)	V. Loncto
June 27	Columbia Bank Void Check	0831405	(354.00)	V. Loncto
June 28	Columbia Bank Void Check	083804	(590.00)	V. Loncto
June 30	Columbia Bank Void Check	084216	(2,945.49)	S. Brogan
July 12	Columbia Bank Void Check	080181	(102.70)	S. Brogan
July 12	Columbia Bank Void Check	081588	(24.79)	S. Brogan
July 12	Columbia Bank Void Check	083612	(374,877.71)	S. Brogan
June 30	Columbia Bank Void Transfer	F15395	(19,077.56)	V. Loncto
		TOTAL	3,574,411.75	

Ms. Brogan commented the new process of viewing the bills is very efficient. Ms. Brogan thanked Ms. Khoury-Frias, the Assistant Business Administrator, for setting it up.

Ms. Brogan moved approval of all bills reviewed by her.
Ms. Smith Wilson seconded the motion.

Mr. Loncto moved approval of all bills reviewed by him.
Ms. Brogan seconded the motion.

Approval of bills carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

VIII. BOARD MEMBER ANNOUNCEMENTS

- Legislative Update
Ms. Brogan reported on the following:

NJ Education Leadership

Last week, Governor Christie announced that Kimberly Harrington was sworn in as the NJ Commissioner of Education, after nine months as Acting Commissioner. Since Governor Christie will be leaving office in January, Commissioner Harrington may have a short tenure in this position.

Arcelio Aponte was elected president of the NJ State Board of Education last month, replacing Mark Biedron. Governor Christie did not reappoint Biedron to the State Board of Education.

State Budget

The 2018 state budget includes \$181 million more in school funding. Estimates are that more than 100 school districts will lose funding. Jersey City, which will no longer be under state control, will lose an estimated \$8.4 million in state aid and East Orange will lose \$3.1 million. Three hundred districts will receive additional state aid.

In estimates published by the NJ Office of Legislative Services, Ridgewood should receive \$257,765 more in state aid. This amount has not been confirmed by the Department of Education. Extraordinary aid payments are also slated to increase with reimbursement for high special education costs increasing.

Ms. Krauss asked where the additional state aid money is coming from.

Dr. Fishbein explained it is the money that is being taken from other districts whose aid is being reduced.

NJ Legislature

All 120 seats in the NJ Legislature, 80 in the NJ Assembly and 40 in the Senate, are up for election on November 7, 2017. There will be some new people in the legislature representing District 40. Assemblyman David Russo and Senator Kevin O'Toole will not be seeking reelection. Candidates for the Assembly are Christopher DePhillips and incumbent Kevin Rooney (Republican) and Paul Vagianos and Christine Ordway (Democrats). Running for the Senate, District 40, are Kristin Corrado (R) and Thomas Duch (D).

IX. BOARD COMMITTEE REPORTS

There were none.

X. COMMENTS FROM THE PUBLIC

At 5:39 p.m., Mr. Loncto asked if there were any comments from the public. There were none.

XI. DISCUSSION ITEMS

- Proposed Change to Fields Policy
Mr. Loncto mentioned the issue of a proposed change to the Fields Committee Policy that he spoke with each Board member about individually. Jeff Gluck, the Village at large representative on the Fields Committee, has been working on revising the policy. The committee met on June 22nd to review the suggested revisions. There were spirited

discussions and revisions he had not anticipated, but the meeting generally ended in agreement with most of the items.

One item that Mr. Loncto and Dr. Fishbein took issue with was the verbiage listed below:

“A co-sponsor or affiliated user should coordinate with the similar type recognized Group for its efforts in running a camp or clinic....No other recognized group should engage an affiliated user or co-sponsor without the consent from the similar Recognized Group.”

Dr. Fishbein commented these are off season programs run in the spring and fall. Hoops' actual season is in the winter.

Ms. Brogan asked if the Community School runs the off season. Dr. Fishbein responded it did not.

Mr. Loncto explained an individual approached RCS to run the program under their umbrella. RCS has equal standing with regards to the hierarchy that have claim on our facilities.

Ms. Krauss asked where Bidy fit in. Dr. Fishbein responded it is the same as Hoops.

Ms. Smith Wilson asked if Bidy's program was younger students. Dr. Fishbein responded it goes through eighth grade. The high school runs a Bidy program in the winter in which they make their own teams.

Mr. Loncto stated during the course of the meeting, Mr. Gluck indicated his interpretation of the clause would mean that the youth basketball program would revert to Hoops and no longer be run through the RCS. RCS has run the program for three sessions successfully and is the incumbent for the program. Mr. Loncto mentioned he told Mr. Gluck this would be discussed at a Board meeting and Mr. Loncto would ensure that Mr. Gluck's point of view was clearly stated.

Mr. Gluck arrived and joined the discussion. Mr. Gluck explained he has been part of the Fields Committee since its inception 10 or more years ago. When the original policy was written in 2006 it was a fields policy, not a gym or facility policy. The idea is to not hurt anyone but in the document there are recognized groups and Hoops and Bidy are part of those recognized groups. Mr. Gluck questioned why should any recognized group be able to offer a competing program to our children when we empowered or trusted the recognized group to do that.

When Mr. Gluck edited this clause, it came up because of Hoops and RCS but it is really an overarching theme of how the policy is read. Today, Lacrosse could say if Teal's Baseball came in, they could go to Lacrosse and asked that their program be sponsored by them. This is not the spirit of the policy; it is what is best for the community. Bidy, Hoops, and Maroons are recognized as being youth groups that meet our criteria (bylaws, etc.). Mr. Gluck asked why should any individual group start or do something without talking to the other group first.

Mr. Gluck pointed out this wording is not being suggested to hurt anybody. Before this policy was amended, his suggestion was that everyone needs to sit around a table and talk about what is right for the kids, but that never happened. Mr. Gluck thought before we could say yes to a group that we would sponsor their program, we should talk to the group that is

already there to hear what everyone thinks, and see if the group is profit or non-profit and what their motivation is. One thing this policy was designed to do is to prevent certain groups from running programs in our town or taking advantage of people.

Mr. Gluck questioned the role of the Community School. He stated there are plenty of athletic groups emerging that are not recognized groups that RCS would be a perfect alternative to running their program. There are nine designated groups recognized throughout the Village. If we do not go back and forth with that, what is the point of having a recognized group.

Mr. Morgan asked what would happen without the consent of the recognized group.

Mr. Gluck replied it defers to the recognized group.

Mr. Morgan asked what if the recognized group disagrees.

Mr. Gluck felt that if the group did not have all of the required criteria (i.e. bylaws, 503cs, etc.) then they are no longer a recognized group.

The Board members commented the RCS is a recognized group.

Mr. Loncto stated he has been a part of the committee for five years and admires everyone on it. The Committee is committed to youth sports programs in Ridgewood and their focus is on kids. The committee recognizes the need for stability, structure and continuity. What we are dealing with here is because of a voluntary lapse on the part of Hoops, it came to RCS and has been there for three seasons. Mr. Loncto's interpretation of the clause is that the program would be required to revert back to Hoops.

Mr. Gluck stated he feels the groups should have a conversation. It should be a co-sponsored program so neither Bidy or Hoops is hurt. Mr. Gluck feels that Hoops took a season off and how we get fees should not be relevant to what is best for our community. If Hoops and Bidy are the recognized group, they should have a say on how our youth are trained in conjunction with the high school coach. Mr. Gluck reminisced on how when his son played junior football, he got the benefit of using Coach Johnson's plays from third grade on. He feels that the Bidy and Hoops programs should have the same right to work with the high school coach.

Dr. Fishbein pointed out that Bidy and Hoops have the same interaction with the coach in season.

Ms. Krauss commented this is a feeder program for youth sports into the high school level. Ms. Krauss stated Hoops took a break, and the RCS program, run by Mike Troy who is the high school coach, is teaching the same thing to the junior level participant that he wants them to be using going forward into high school basketball. She expressed her confusion as to why Mike Troy would not be the perfect person teaching them that, and further stated they are a recognized group as well.

Mr. Gluck stated the RCS is a co-sponsor of the event so the only purpose of having Bidy or Hoops is they are running a recreation or travel program. Mr. Gluck questioned where do they get guidance from their future leaders and when do the travel teams get the benefit of interacting with the high school coach if Mike Troy is part of RCS.

Mr. Morgan said RCS is part of the school and schools have the right to use the fields and gyms first.

A discussion ensued with regard to how RCS is not for profit but the people who work for them are, why Hoops did not just say they were taking a break and wanted to keep their status, and how they should not be a recognized group anymore because of that, how the program has been running successfully for the past three years under RCS and why we would want to change that, the fact that some people say meetings on this subject were declined, and how Mr. Gluck feels that if this came before the committee and then the Village, the language would be approved.

Ms. Brogan thanked Mr. Gluck for sharing his concerns. She expressed it is hard for her to separate out the real underlying issue. Ms. Brogan has concerns about the second sentence where one group would have the ability to say no. Ms. Brogan's goal is always how can we provide enough opportunities for kids to participate in various activities. Ms. Brogan appreciates Mr. Gluck's thoughts and feels the Board should further review the wording. She understands the concern about not duplicating programs and has experienced through her children both Biddy and Hoops and also knows the value of RCS and when working with children, many of their programs are run through our staff. The Board needs to review this further and get more guidance from Dr. Fishbein.

Dr. Fishbein commented this committee was set up because of conflicts with field use and to disburse gym time. Ms. Brogan commented the business administrator always handled the gym time. Mr. Gluck said most spring sports use the gyms to get ready for their season.

Mr. Loncto suggested the Board work with Dr. Fishbein and come up with suggestions to wording to present at the next Fields Committee meeting. Mr. Loncto said he was uncomfortable with taking the program away from RCS just because it was run by Hoops years ago. The consensus of the Board was they will work to revise the language.

- Revisions to Policies/Regulations/New Policy
 - Policy & Regulation 1240 – Evaluation of Superintendent, as listed on **Attachment I**, pages 35-41 (*revised*)
 - Policy & Regulation 3126 – District Mentoring Program, as listed on **Attachment J**, pages 49-56 (*revised*)
 - Policy 3150 – Discipline, as listed on **Attachment K**, pages 57 (*new*)
 - Policy & Regulation 3221 – Evaluation of Teachers, as listed on **Attachment L**, pages 58-83 (*revised*)
 - Policy & Regulation 3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators, as listed on **Attachment M**, pages 84-98 (*revised*)
 - Policy & Regulation 3223 – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals, as listed on **Attachment N**, pages 99-114 (*revised*)
 - Policy & Regulation 3224 – Evaluation of Principals, Vice Principals, and Assistant Principals, as listed on **Attachment O**, pages 115-136 (*revised*)
 - Policy & Regulation 3240 – Professional Development for Teachers and School Leaders, as listed on **Attachment P**, pages 137-149 (*revised*)
 - Policy & Regulation 5610 – Suspension, as listed on **Attachment Q**, pages 150-160 (*revised*)
 - Policy 5620 – Expulsion, as listed on **Attachment R**, pages 161-162 (*revised*)
 - Policy & Regulation 7424 – Bed Bugs, as listed on **Attachment S**, pages 163-167 (*new*)

- Regulation 9120 – Public Relations Program, as listed on **Attachment T**, pages 168-172 (*revised*)
- Regulation 5600 – Student Discipline Code of Conduct for Glen School, as listed on **Attachment U**, pages 173 (*revised*)

These policies were vetted by the Policy Committee and will be on the next agenda for first reading.

XII. ACCEPTANCE OF MINUTES

- June 26, 2017 Executive Session & Regular Public Meeting

Mr. Morgan asked that the June 26, 2017 Regular Public Meeting minutes be revised to include his summation of the district's dyslexia training presentation and that the minutes be tabled until the next meeting. The consensus of the Board was to table the minutes until the next meeting.

XIII. OTHER BUSINESS

There was none.

XIV. ADJOURNMENT

At 6:45 p.m., on a motion made by Mr. Loncto, seconded by Mr. Morgan and unanimously approved, the meeting adjourned.

Respectfully submitted,

Jennifer Ulman
Assistant Board Secretary

Alfredo Aguilar
Board Secretary

2017 – 2018 CONFERENCES FOR APPROVAL

Staff Member	Name of Conference Location & Dates	Rationale	Estimated Cost for Approval	# of Sub Days required
Foreman, Susan Somerville	IMSE Orton-Gillingham Training Secaucus, NJ July 10-14, 2017	Professional Development	\$1,075	0
Khaloyan, Shiva Somerville	IMSE Orton-Gillingham Training Secaucus, NJ July 10-14, 2017	Professional Development	\$1,075	0
Ferreri, Mary Orchard	Dyslexia, Dyscalculia & Dysgraphia Nanuet, NY July 12, 2017	Professional Development	\$ 199	0
Nese, Janel Education Center	Dyslexia, Dyscalculia & Dysgraphia Nanuet, NY July 12, 2017	Professional Development	\$ 232	0
Guciardo, Julie Education Center	Google Summit – Classified & Clerical Bootcamp – July 25, 2017	Professional Development	\$ 199	0
Moore, Laura RHS	6 th Annual EdTech Team NJ Google Summit - Morris Plains, NJ July 26-27, 2017	Professional Development	\$ 329	0
Schmitz, MaryAnn RHS	6 th Annual EdTech Team NJ Google Summit - Morris Plains, NJ July 26-27, 2017	Professional Development	\$ 329	0
Stoughton, Gail RHS	6 th Annual EdTech Team NJ Google Summit - Morris Plains, NJ July 26-27, 2017	Professional Development	\$ 329	0
Wilson, Jennie Smith Education Center	NJSBA Leadership Training South Brunswick, NJ July 27, 2017	Professional Development	\$ 50	0
Cuellar, Angelica RHS	AP Summer Institute at Manhattan College for AP Spanish Language & Culture – Riverdale, NY July 31, 2017	Professional Development	\$1,132 (funded by AP monies)	0
Aguilar, Alfredo Education Center	NJASBO Salary Guide Analysis & Structure- Robbinsville, NJ August 1, 2017	Professional Development	\$ 155	0
Ferreri, Mary Orchard	NGSS Alignment Through Notebooking Montclair, NJ August 2, 2017	Professional Development	\$ 75	0
Bailey, David RHS	National Association of College Admissions Counselors Annual Conference - Boston, MA September 12-16, 2017	Professional Development	\$ 935 (to be funded by a donation)	0
Moore, Laura RHS	National Association of College Admissions Counselors Annual Conference - Boston, MA September 12-16, 2017	Professional Development	\$1,916 (to be funded by a donation)	0

The total cost for these conferences is \$8,030. Upon Board approval of all of these conferences, the total expenditure for travel and conferences for 2017-18 will be \$67,736 leaving a balance of \$132,702 remaining in the \$191,438 approved by the Board for travel and conferences.

The total cost of substitutes for these conferences is \$0. Upon Board approval of these conferences, the total expenditure for substitutes for travel and conferences for 2017-18 will be \$0.

FIELD TRIPS FOR APPROVAL

July 17, 2017

ONE DAY TRIPS

ATTACHMENT B

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
06/10/17	RHS	Country Pancake House Ridgewood, NJ	8 special education Students	2	0	\$0	\$0	no	no
07/07/17	RHS	Ridgewood Public Library Ridgewood, NJ	8 special education Students	2	0	\$0	\$0	no	no
07/21/17	RHS	The Daily Treat Ridgewood, NJ	8 special education Students	2	0	\$0	\$0	no	yes
09/04/17 & once a week until 12/22/17	RHS	Studio L Acro Lab Waldwick, NJ	25 members of the Cheerleading Team	2	0	\$0	\$0	no	yes
09/23/17	RHS	Northern Highlands High School Allendale, NJ	110 members of the Marching Band	15	0	\$0	\$2,475 (3 buses)	no	yes
09/28/17	RHS	Northern Valley Old Tappan HS Old Tappan, NJ	110 members of the Marching Band	15	0	\$0	\$2,175 (3 buses)	no	yes
10/07/17	RHS	Pequanock High School Pompton Plains, NJ	110 members of the Marching Band	15	0	\$0	\$2,250 (3 buses)	no	yes
10/11/17	BFMS	Winter Garden Theatre <i>School of Rock</i> New York, NY	50 members of the Broadway Bound Club	4	0	\$0	\$0	no	yes
10/14/17	RHS	Met Life Stadium East Rutherford, NJ	110 members of the Marching Band	15	0	\$0	\$2,535 (3 buses)	no	yes
10/17/17	BFMS	Museum of Jewish Heritage New York, NY	125 grade 7 social studies students	13	0	\$0	\$0	yes	yes
10/18/17	BFMS	Museum of Jewish Heritage New York, NY	125 grade 7 social studies students	13	0	\$0	\$0	yes	yes
10/21/17	RHS	Ridge High School Basking Ridge, NJ	110 members of the Marching Band	15	0	\$0	\$2,235 (3 buses)	no	yes
10/28/17	RHS	Rutgers University Montclair, NJ	16 grade 12 world languages students	2	0	\$0	\$2,250 (3 buses)	no	yes
11/04/17	RHS	J. Birney Crum Stadium Allentown, PA	110 members of the Marching Band	15	0	\$0	\$3,195 (3 buses)	no	yes

FIELD TRIPS FOR APPROVAL

July 17, 2017

ONE DAY TRIPS

ATTACHMENT B

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
12/02/17	RHS	Met Life Stadium East Rutherford, NJ	110 members of the Marching Band	15	0	\$0	\$2,475 (3 buses)	no	yes

OVERNIGHT FIELD TRIPS FOR APPROVAL

July 17, 2017

Overnight - Co-Curricular Trips

ATTACHMENT B

DATES	SCHOOL	LOCATION	Approx. # and Group of Students	# Unpaid Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$93 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
08/20/17 to 8/22/17	RHS	Golden Goal Sports Park Fort Ann, NY	27 members of the boys soccer team	4	0	\$0	\$0	no	yes
09/22/17 to 9/23/17	RHS	Ocean State XC Invitational East Greenwich, RI	8 member of the boys cross country team	2	0	\$0	\$800 (transportation)	no	yes

Last Name	First Name	Location	Assignment	Hourly Rate	No Hrs/day	No. Days/Wk	Daily Rate	Weekly Salary	Annual Salary
Caron	Lisa	BFMS	One-to-One	16.49	5.75	5	94.82	474.09	17,067.15
Cermack	Lisa	BFMS	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Cullen	Tara	BFMS	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Daly	Ann	BFMS	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Eckels	Christine	BFMS	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Ghiorso	Michelle	BFMS	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Kraemer	Jane	BFMS	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Liebkind	Olga	BFMS	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Seibold	Julie	BFMS	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Vaughan	Catherine	BFMS	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Moore	Antoinette	ECLC	One-to-One	14.15	5.75	5	81.36	406.81	14,645.25
Amaral	Carla	Glen	One-to-One	16.49	5.75	5	94.82	474.09	17,067.15
Bini	Natalie	Glen	Self-Contained (RED)	16.49	5.75	5	94.82	474.09	17,067.15
Blau	Mary Ann	Glen	Self-Contained (RED)	16.49	5.75	5	94.82	474.09	17,067.15
Curcio	Phuong	Glen	Self-Contained (RED)	14.15	5	5	70.75	353.75	12,735.00
Elsouccari	Zenab	Glen	Self-Contained (RED)	16.49	5.45	5	89.87	449.35	16,176.69
Fernandez	Patricia	Glen	Self-Contained (RED)	14.15	5.75	5	81.36	406.81	14,645.25
Lauritano	Scott	Glen	Self-Contained (RISe)	16.49	5.75	5	94.82	474.09	17,067.15
Linton	Kristin	Glen	Self-Contained (RED)	16.49	5.45	5	89.87	449.35	16,176.69
Maxwell	Andrea	Glen	Self-Contained (RED)	16.49	5.75	5	94.82	474.09	17,067.15
Ostrovaskaia	Olga	Glen	One-to-One (RED)	16.49	5.45	5	89.87	449.35	16,176.69
Pillai	Bamini	Glen	Self-Contained (RED)	16.49	5.75	5	94.82	474.09	17,067.15
Rodgers	Natane	Glen	Self-Contained (RED)	16.49	5.75	5	94.82	474.09	17,067.15
Tronccone	Laurette	Glen	Self-Contained (RISe)	16.49	5.75	5	94.82	474.09	17,067.15
Mertens	Meghan	Glen	Self-Contained (RED)	16.49	5.75	5	94.82	474.09	17,067.15
Amadeo	Anthony	GWMS	Behavior Instructional Aides	19.00	5.75	5	109.25	546.25	19,665.00
Amos	Tamara	GWMS	Inclusion/Resource Room	16.46	5.75	5	94.65	473.23	17,036.10
Banushi	Artur	GWMS	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
DeBoer	Sherry	GWMS	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Gillis	Daniel	GWMS	Inclusion/Resource Room	14.15	5.75	5	81.36	406.81	14,645.25
Goodman	Nancy	GWMS	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Lewis	Jenny	GWMS	One-to-One	16.49	5.75	5	94.82	474.09	17,067.15
Lillis	Andrew	GWMS	Behavior Instructional Aides	19.00	5.75	5	109.25	546.25	19,665.00
Lopez	Emily	GWMS	Behavior Instructional Aides	19.00	5.75	5	109.25	546.25	19,665.00
Palmeri	Jessica	GWMS	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15

Last Name	First Name	Location	Assignment	Hourly Rate	No Hrs/day	No. Days/Wk	Daily Rate	Weekly Salary	Annual Salary
Rabin	Rachel	GWMS	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Sand	Grace	GWMS	Inclusion/Resource Room	14.15	5.75	5	81.36	406.81	14,645.25
Taylor	Marcee	GWMS	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Tucker	Annette	GWMS	Self-Contained (RISe)	14.15	5.75	5	81.36	406.81	14,645.25
Arcede	Francis	Hawes	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Cadorette	Christi	Hawes	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Carbone	Kevin	Hawes	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Draney	Jessica	Hawes	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Flores	Gisell	Hawes	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Franklin	Jessica	Hawes	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Garcia	Melanie	Hawes	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Gephardt	Elizabeth	Hawes	Behavior Instructional Aides	19.00	5.75	5	109.25	546.25	19,665.00
Herlihy	John	Hawes	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Jimenez	Matthew	Hawes	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Kaminsky	Bryan	Hawes	Inclusion/Resource Room	16.46	5.75	5	94.65	473.23	17,036.10
Karam	Courtney	Hawes	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Knoepffler	Lisanne	Willard	Behavior Instructional Aides	19.00	5.75	5	109.25	546.25	19,665.00
Levy	Daniela	Hawes	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
McNichol	Taylor	Hawes	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Monnerat	Brian	Hawes	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Muzilla	Amy	Hawes	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Palughi	Lisa	Hawes	Behavior Instructional Aides	19.00	5.75	5	109.25	546.25	19,665.00
Piltz	Ethan	Hawes	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Ranges	Megan	Hawes	Behavior Instructional Aides	19.00	5.75	5	109.25	546.25	19,665.00
Russo	Alexandra	Ridge	Behavior Instructional Aides	19.00	5.75	5	109.25	546.25	19,665.00
Stevens	Jessica	Hawes	Behavior Instructional Aides	19.00	5.75	5	109.25	546.25	19,665.00
Tattoli	Angela	Hawes	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Thompson	Christina	Hawes	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Tuffy	Melissa	Hawes	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
TBD									
Brickner	Kimberly	Orchard	Inclusion/Resource Room	16.46	5.75	5	94.65	473.23	17,036.10
Ardito	Daniel	Orchard	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Fortunato	Karen	Orchard	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Gasparovich	Rosangel	Orchard	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Keenan	Kathleen	Orchard	Inclusion/Resource Room	16.46	5.75	5	94.65	473.23	17,036.10

Last Name	First Name	Location	Assignment	Hourly Rate	No Hrs/day	No. Days/Wk	Daily Rate	Weekly Salary	Annual Salary
Lee	Shirley	Orchard	Lunch Aide	16.49	2.5	5	41.23	206.13	7,420.50
Marrone	Joan	Orchard	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Pielka	Susan	Orchard	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Ruta	Amanda	Orchard	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Scanlon	Josephine	Orchard	Lunch Aide	16.49	2.5	5	41.23	206.13	7,420.50
Scifo	Nicola	Orchard	Brailist	20.00	5.75	5	115.00	575.00	20,700.00
Spina	Dorothy	Orchard	Lunch Aide	16.49	2.5	5	41.23	206.13	7,420.50
Chowbey	Ritu	RHS	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Collins	Carla	RHS	One-to One	14.15	5.75	5	81.36	406.81	14,645.25
Colyer	Kathleen	RHS	Inclusion/Resource Room	14.15	5.75	5	81.36	406.81	14,645.25
Donovan	Suzanne	RHS	Nurse Aide	31.59	7.5	5	236.93	1184.63	42,646.50
Driscoll	Patrick	RHS	Behavior Instructional Aides	19.00	5.75	5	109.25	546.25	19,665.00
Griffith	Rosanna	RHS	Librarian Aide	16.49	4	5	65.96	329.80	11,872.80
Kneer	Maria	RHS	RISe Special Education	14.15	5.75	5	81.36	406.81	14,645.25
Larson	Walker	RHS	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Leskiw	Lisa	RHS	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Lohr	Jennifer	RHS	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Lug	Raymond	RHS	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Palazzola	Joan	RHS	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Spadaccini	Ann	RHS	One-to-One	16.49	5.75	5	94.82	474.09	17,067.15
Weiss	Ilene	RHS	RISe Special Education	16.49	5.75	5	94.82	474.09	17,067.15
Barclay	Andrea	Ridge	Lunch Aide	16.49	2	5	32.98	164.90	5,936.40
Barrows	Courtney	Ridge	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Dembin	Ross	Ridge	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Gardner	Lisa	Ridge	Behavior Instructional Aides	20.00	5.75	5	115.00	575.00	20,700.00
Gray	Catherine	Ridge	Behavior Instructional Aides	19.00	5.75	5	109.25	546.25	19,665.00
Karvellas	Gina	Ridge	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Kretschmer	Jennifer	Ridge	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
LaGrega	Anthony	Ridge	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
LaRosa	Angela	Ridge	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Liquori	Vickie	Ridge	Behavior Instructional Aides	19.00	5.75	5	109.25	546.25	19,665.00
Meyer	Maureen	Ridge	Behavior Instructional Aides	20.00	5.75	5	115.00	575.00	20,700.00
Nahorniak	Meghan	Ridge	Behavior Instructional Aides	19	5.75	5	109.25	546.25	19,665.00
O'Brien	Bevin	Ridge	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
O'Hagan	Margaret	Ridge	Lunch Aide	16.49	2	5	32.98	164.90	5,936.40

Last Name	First Name	Location	Assignment	Hourly Rate	No Hrs/day	No. Days/Wk	Daily Rate	Weekly Salary	Annual Salary
Perry	Cynthia	Ridge	Lunch Aide	16.49	1.5	5	24.74	123.68	4,452.30
Redmon	Paula	Ridge	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Sunden	Kristine	Ridge	Behavior Instructional Aides	19.00	5.75	5	109.25	546.25	19,665.00
Tarulli	Matthew	Ridge	Self-Contained	16.49	5.75	5	94.82	474.09	17,067.15
Tobdzic	Annelies	Ridge	Behavior Instructional Aides	20.00	5.75	5	115.00	575.00	20,700.00
Totaro	Dayna	Ridge	Lunch Aide	16.49	2	5	32.98	164.90	5,936.40
Traflet	Melanie	Ridge	Self-Contained	16.49	5.75	5	94.82	474.09	17,067.15
Ullrich	Patricia	Ridge	Behavior Instructional Aides	19.00	5.75	5	109.25	546.25	19,665.00
Unlusoy	Christine	Ridge	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
VonZuben	Elizabeth	Ridge	Behavior Instructional Aides	19.00	5.75	5	109.25	546.25	19,665.00
Woo	Elizabeth	Ridge	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Wrede	Donna-Lynn	Ridge	Behavior Instructional Aides	19.00	5.75	5	109.25	546.25	19,665.00
Abballe	Jenna	Somerville	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Aynilian	Elizabeth	Somerville	One-to-One	16.49	5.75	5	94.82	474.09	17,067.15
Crocamo	Janet	Somerville	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Dekens	Gina	Somerville	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Didato	Betty	Ridge	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Manziano	Kimberly	Somerville	Inclusion/Resource Room	16.49	3	5	49.47	247.35	8,904.60
Eidschun	Maura	Somerville	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Guzik	Melissa	Somerville	Lunch Aide	16.49	1.5	5	24.74	123.68	4,452.30
Haworth	Anna	Somerville	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Howard	Mia	Somerville	One-to-One	16.49	5.75	5	94.82	474.09	17,067.15
Kim	Nari	Somerville	One-to-One	16.49	5.75	5	94.82	474.09	17,067.15
Montelbano	Tara	Somerville	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Oosting	Benjamin	Somerville	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Kisilevich	Lana	Somerville	Lunch Aide	16.49	1.5	5	24.74	123.68	4,452.30
Pertuz	Kathleen	Somerville	Lunch Aide	20.20	1.25	5	25.25	126.25	4,545.00
Taylor	Patricia	Somerville	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Trujillo	Karen	Somerville	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Clark	Regina	Travell	Self-Contained (LLD)	14.15	5.75	5	81.36	406.81	14,645.25
Felipe	Brenda	Travell	Self-Contained (LLD)	16.49	5.75	5	94.82	474.09	17,067.15
Galvin	Jennifer	Travell	Self-Contained (LLD)	16.49	5.75	5	94.82	474.09	17,067.15
Gillum	Shayna	Travell	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Hadfield	Kara	Travell	One-to-One	16.49	5.75	5	94.82	474.09	17,067.15
Hughes	Regina	Travell	Inclusion/Resource Room	14.15	5.75	5	81.36	406.81	14,645.25

Last Name	First Name	Location	Assignment	Hourly Rate	No Hrs/day	No. Days/Wk	Daily Rate	Weekly Salary	Annual Salary
Lopez	Dalissa	Travell	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Manrara	Edna	Travell	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Mastronardi	Kimberly	Travell	Self-Contained (LLD)	14.15	5.75	5	81.36	406.81	14,645.25
Morano	Victoria	Travell	Self-Contained (LLD)	16.49	5.75	5	94.82	474.09	17,067.15
Neville	Alaine	Travell	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Porfido	Joann	Travell	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Schoenberg	Kimberly	Travell	Inclusion/Resource Room	16.49	2	5	32.98	164.90	5,936.40
Sklar	Judith	Travell	Self-Contained (LLD)	16.49	5.75	5	94.82	474.09	17,067.15
Tornatore	Stacey	Travell	Lunch Aide	16.49	2	5	32.98	164.90	5,936.40
Young	Leticia	Travell	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Yucis	Jessica	Travell	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Babikian	Lauren	Willard	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Bragg	Karen	Willard	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Broesler	Breanna	Willard	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Bukowski	Stacey	Willard	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Burger	Rebecca	Willard	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Burgess	Jennifer	Willard	Self-Contained (LLD)	16.49	5.75	5	94.82	474.09	17,067.15
Casale	Josephine	Willard	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Cofrancesco	Kelly	Willard	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Cunningham	Carol	Willard	Inclusion/Resource Room	16.46	5.75	5	94.65	473.23	17,036.10
Ellis	Adele	Willard	Inclusion/Resource Room	14.15	5.75	5	81.36	406.81	14,645.25
Erdman	Janis	Willard	Lunch Aide	16.49	5.75	5	94.82	474.09	17,067.15
Ferrara	Carol	Willard	One-to-One	16.49	5.75	5	94.82	474.09	17,067.15
Fortunato	Nicole	Willard	Inclusion/Resource Room	16.49	2	5	32.98	164.90	5,936.40
Jacobs	Jaelyn	Willard	Inclusion/Resource Room	16.46	5.75	5	94.65	473.23	17,036.10
Luongo	Elizabeth	Willard	One-to-One	16.49	5.75	5	94.82	474.09	17,067.15
Lynch	Shannon	Willard	One-to-One	16.49	5.75	5	94.82	474.09	17,067.15
McCreath	Patricia	Willard	Inclusion/Resource Room	14.15	5.75	5	81.36	406.81	14,645.25
Connolly	Tracey	Willard	Lunch Aide	16.49	1.5	5	24.74	123.68	4,452.30
Neilson	Margaret	Willard	One-to-One	16.49	5.75	5	94.82	474.09	17,067.15
O'Neill-Sticco	Karen	Willard	Inclusion/Resource Room	16.46	5.75	5	94.65	473.23	17,036.10
Paik	Bernadette	Willard	Lunch Aide	16.49	1.5	5	24.74	123.68	4,452.30
Paris-Rodriguez	Amber	Willard	Self-Contained (LLD)	16.49	5.75	5	94.82	474.09	17,067.15
Spano	Angelica	Willard	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15
Sweeney	Marcella	Willard	Inclusion/Resource Room	16.49	5.75	5	94.82	474.09	17,067.15

Last Name	First Name	Location	Assignment	Hourly Rate	No Hrs/day	No. Days/Wk	Daily Rate	Weekly Salary	Annual Salary
Tutuian	Donna	Willard	Lunch Aide	16.49	1.5	5	24.74	123.68	4,452.30

NAME	POSITION	HOME SCHOOL(s)	FROM HOURLY RATE	TO HOURLY RATE	EXCEED # OF	TOTAL	ACCOUNT #
Lorraine A. Zak	Psychologist	Willard/Travell	73.43		30	2202.90	11.000.219.104.00.24.024.001
Gila Elbaum	Psychologist	Orchard/Ridge	56.46		30	1693.80	11.000.219.104.00.24.024.001
Eileen Devaney	LDT/C	Willard	60.74		30	1822.20	11.000.219.104.00.24.024.001
Susan Fink	Social Worker	Willard/Travell	70.25		30	2107.50	11.000.219.104.00.24.024.001
Giselle Batista	Psychologist	RHS	45.14		30	1354.20	11.000.219.104.00.24.024.001
Laurie Main	LDT/C	Ridge	49.89		30	1496.70	11.000.219.104.00.24.024.001
Stephanie McAloon	Social Worker	Orchard/Ridge	42.81		30	1284.30	11.000.219.104.00.24.024.001
Nancy Merck	Speech/Language	Hawes	68.99	73.59	75	5519.25	11.000.216.104.00.43.024.001
Eileen Head	Speech/Language	Travell	68.99	73.59	75	5519.25	11.000.216.104.00.43.024.001
Katherine Brady	Speech/Language	Orchard/Hawes	44.12	47.07	75	3530.25	11.000.216.104.00.43.024.001
Wendy Padykula	Speech/Language	BF/GW	58.19	62.07	75	4655.25	11.000.216.104.00.43.024.001
Laura Murphy	Occupational Therapist	District	68.99	73.59	75	5519.25	11.000.216.104.00.24.024.001
Karen Morris	Occupational Therapist	District	46.69	49.80	75	3735	11.000.216.104.00.24.024.001
Marisa Martell	Physical Therapist	District	71.26	76.01	75	5700.75	11.000.216.104.00.24.024.001
Kacey Burde	General Education Teacher	Hawes	37.46	39.96	15	599.4	11.000.219.104.00.24.024.001
Jennifer Osenbruck	Special Education Teacher	Hawes	40.62	43.33	15	649.95	11.000.219.104.00.24.024.001
Lisa Sutera	Special Education Teacher	BFMS	48.13	51.34	10	513.4	11.000.219.104.00.24.024.001
Nancy Reilly	Special Education Teacher	RHS	62.77	66.95	10	669.5	11.000.219.104.00.24.024.001
Anna-Lynn Esposito	General Education Teacher	BFMS	63.77	68.02	20	1360.4	11.000.219.104.00.24.024.001
Patricia Rosenfeld	Special Education Teacher	Glen	56.25	64.74	15	971.1	11.000.219.104.00.24.024.001
Meghan McDermott	General Education Teacher	Ridge	50.86	54.25	15	813.75	11.000.219.104.00.24.024.001

JOB DESCRIPTION

- I. Title: Data Coordinator – Ridgewood High School
- II. Qualifications:
 - A. College degree preferred.
 - B. Detail oriented.
 - C. Ability to work under pressure and meet deadlines.
 - D. Experience with Microsoft office and Google Apps for Education.
 - E. Experienced with data entry, data manipulation, report writing, and relational databases.
 - F. Experience with student information system, state reporting, and student data management.
 - G. Excellent problem solving skills.
- III. Position Summary:

To contribute to the efficient operation of the school and leadership of the student information system.
- IV. Reports to:

Manager of Information Technology for student information system responsibilities and Principal for school-based responsibilities.
- V. Major Duties and Responsibilities:
 - A. Manage the High School data in the district student information system, including the maintenance of student demographic and achievement data.
 - B. Support staff to ensure the data reliability, validity, and integrity in student information system, and other related systems.
 - C. Run queries and perform data analysis, as requested by administration.
 - D. Design, run, and post custom reports for the guidance department, e.g., transcripts, report cards, GPA's, graduation requirements, etc.
 - E. Assist Guidance with the electronic transcript transmissions to colleges.
 - F. Prepare and assist school administrators, supervisors, and staff in scheduling process, e.g., course recommendations, requests, sectioning, etc.
 - G. Create, revise, and maintain the master Schedule for students and staff. Schedule supervisory duties of staff.
 - H. Assist in scheduling administration of school-wide student testing, including assigning proctors and rooms.
 - I. Oversee and assist support staff with the collection of student fees and fines through the student information system.
 - J. Manage and assist with communications to all High School students, staff, and parents.
 - K. Compile accurate information for the Education Center in preparation for State Reporting

- and Assessments.
 - L. Participate in Information Technology department meetings.
 - M. Perform other duties assigned by the Manager of Information Technology and High School Principal or his/her designee.
- VI. Terms of Employment: Twelve months
- VII. Evaluation: In accordance with Board policy on evaluation of staff.

Daniel Fishbein, Ed.D
Superintendent of Schools

Approved by Board: 07/23/2007
Re-approved: 10/26/2009
Revised: 05/06/2013
Revised: 05/18/2015
Revised: 05/01/2017
Revised 07/17/2017 (replacement for Data Entry Coordinator – Ridgewood High School)

Curriculum	New or Revised (N/R)	Staff Member	Total Hours	Cost per hour 53.33	APPROVED 6/26/17	Amount Not to Exceed
					FROM:	TO:
Architectural Design I	R	Athena Kornemann	18		\$954.94	\$959.94
Architectural Design II	R	Athena Kornemann	18		\$954.94	\$959.94
Art History AP	R	Kellie Conforth	18		\$954.94	\$959.94
Chamber Choir	R	Steven Bourque	18		\$954.94	\$959.94
Chorale	R	Steven Bourque	18		\$954.94	\$959.94
Concert Choir	R	Steven Bourque	18		\$954.94	\$959.94

**Infant Toddler Development Center
Revenue and Expenditures for 2016-2017 and
Proposed Budget for 2017-2018**

	Budget <u>7/1/16-6/30/17</u>	Actual <u>7/1/16-6/30/17</u>	Proposed Budget <u>7/1/17-6/30/18</u>
Revenue			
Summer	46,900	57,923	45,000
Infant	143,660	126,000	111,050
Toddler	142,020	146,000	169,350
Twos	222,550	193,000	187,260
Threes	214,410	224,000	200,280
Fours	208,910	195,000	386,070
K-Enrichment	88,560	55,561	
Petty Cash		0	
Deposits for 2016/17 non-attending students		800	
TOTAL REVENUE	<u>1,067,010</u>	<u>998,284</u>	<u>1,099,010</u>
Expenditures			
100.0101 Cont. Head Teachers	184,988	180,850	188,128
100.0101.001 Teacher-summer timecards	7,000	6,579	6,700
Music	10,100	8,687	10,100
100.0106.001 Teacher Asst.-timecards	345,817	334,054	376,646
Teacher Asst.-summer timecard	34,000	23,489	28,000
100.0420 Cleaning, Repair	0	0	0
100.0500 Purchased Service	300	0	300
100.0610 Instructional Supplies	4,000	2,254	4,000
100.0731 Equipment-Inst.	0	0	0
100.0890 Misc. Exp.-Dues, Ref.	0	0	0
200.0103 Contracted-Director	56,455	66,269	54,102
200.0104 Salary-Other Prof.-Nurse	0	0	0
200.0105 Contracted - Secretary	34,224	34,224	35,883
200.0105.001 Secretary - Summer	2,900	3,371	3,400
200.0220 Social Security	47,083	47,083	48,350
200.0241 Pensions	32,700	32,700	36,950
200.0260 Workmen's Compensation	4,700	4,700	5,400
200.0270 Health Benefits	147,861	147,861	162,650
200.0330 Pur. Ser.-Other Prof.	0	0	0
200.0420 Cleaning, Repair, Mainten.	0	0	0
200.0441 Rental-Land/Bldgs.	104,064	104,064	104,064
200.0490 Lease Equipment	3,200	4,413	3,200
200.0500 Other purchased sevicees	2,200	1,054	483
200.0500 Advertising	200	0	0
200.0512 Contracted Transportation	17,200	16,813	0
200.0520 Liability Insurance	10,918	10,918	10,918
200.0530 Communication/Tele.	700	601	736
200.0580 Travel/subst.	0	0	0
200.0610 General Supplies	6,500	5,549	9,500
200.0732 Equipment-Noninst.	0	0	0
Equipment-Replacement	1,300	766	0
200.0890 Snacks/Dues/Misc. Exp.	8600	8,622	9,500
TOTAL EXPENDITURES	<u>1,067,010</u>	<u>1,044,921</u>	<u>1,099,010</u>
Surplus/(Deficit)		(46,637)	0

Manufacturer	ModelNo	InventoryID	Product Line	Serial Number
Elmo	P 10	1001121	Document Camera	855365
Apple	MacBook	1001132	Laptop	W87200LJYA8
Apple	MacBook	1001303	Laptop	W87281BFYA8
Apple	MacBook	1001533	Laptop	W8728G0CYA2
Apple	MacBook	1001538	Laptop	W8728GJAYA2
Apple	MacBook	1001875	Laptop	W8728GNTYA2
Avermedia	Avervision 300AF	1002245	Document Camera	51432 08040P
Apple	MacBook	1002666	Laptop	W88323GN0P1
Apple	MacBook	1002668	Laptop	W88323V50P1
Apple	MacBook	1002673	Laptop	W88323FU0P1
Apple	MacBook	1002681	Laptop	W88323HA0P1
Apple	MacBook	1002682	LAPtop	W88323F50P1
Apple	MacBook	1002689	Laptop	W8821K4Y0P0
Apple	MacBook	1002694	Laptop	W8821JXA0P0
Apple	MacBook	1002695	Laptop	W8821K4W0P0
Apple	MacBook	1003156	Laptop	W89381E89GV
Apple	MacBook	1003164	Laptop	W89381ED9GV
Apple	MacBook	1003283	Laptop	459425S69GU
Apple	MacBook	1003300	Laptop	459426FL9GU
Apple	MacBook	1003303	Laptop	459426BZ9GU
Apple	MacBook	1003314	Laptop	4594265Q9GU
Apple	MacBook	1003318	Laptop	459426DZ9GU
Apple	MacBook	1003321	Laptop	459426EW9GU
Apple	MacBook	1003322	Laptop	459426HK9GU
Apple	MacBook	1003325	Laptop	459425SZ9GU
Apple	MacBook	1003346	Laptop	4594252N9GU
Apple	MacBook	1003437	Laptop	W89376A49GU
Dell	Optiplex 380	1003585	Desktop	63grpl1
Sharp		2000118	TV	C312886098
Apple	MacBook	1003832	Laptop	4512139UF5X
Dell	Vostro 3450	1004111	Laptop	927GRQ1
Dell	Vostro 3450	1004120	Laptop	gc8grq1
Dell	Vostro 3450	1004122	Laptop	1b7grq1
Dell	Vostro 3450	1004125	Laptop	bc8grq1
Dell	Vostro 3450	1004151	Laptop	2d8grq1
Dell	Vostro 3450	1004155	Laptop	4d8grq1
Dell	Vostro 3450	1004289	Laptop	518GRQ1
Dell		1004691		3618RS1
Dell	Vostro 3450	1003904	Laptop	F900RQ1
Dell	Vostro 3450	1004178	Laptop	6C8GRQ1
Dell	Vostro 3450	1004179	Laptop	268GRQ1
Dell	Vostro 3450	1004180	Laptop	BC4GRQ1
Dell	Vostro 3450	1004181	Laptop	2V7GRQ1
Dell	Vostro 3450	1004183	Laptop	G58GRQ1
Dell	Vostro 3450	1004184	Laptop	HD8GRQ1
Dell	Vostro 3450	1004185	Laptop	8F8GRQ1
Dell	Vostro 3450	1004187	Laptop	368GRQ1
Dell	Vostro 3450	1004188	Laptop	5C4GRQ1
Dell	Vostro 3450	1004189	Laptop	618GRQ1
Dell	Vostro 3450	1004190	Laptop	7D4GRQ1
Dell	Vostro 3450	1004191	Laptop	GC4GRQ1
Dell	Vostro 3450	1004192	Laptop	2G8GRQ1
Dell	Vostro 3450	1004194	Laptop	JS7GRQ1

Dell	Vostro 3450	1004195 Laptop	9F8GRQ1
Dell	Vostro 3450	1004196 Laptop	3D8GRQ1
Dell	Vostro 3450	1004198 Laptop	C68GRQ1
Dell	Vostro 3450	1004199 Laptop	HC8GRQ1
Dell	Vostro 3450	1004200 Laptop	6K8GRQ1
Dell	Vostro 3450	1004201 Laptop	8C4GRQ1
Dell	Vostro 3450	1004202 Laptop	DZ7GRQ1
Dell	Vostro 3450	1004203 Laptop	408GRQ1
Dell	Vostro 3450	1004204 Laptop	5F8GRQ1
Dell	Vostro 3450	1004205 Laptop	DD4GRQ1
Dell	Vostro 3450	1004206 Laptop	HF8GRQ1
Dell	Vostro 3450	1004207 Laptop	1F8GRQ1
Dell	Vostro 3450	1004239 Laptop	6D4GRQ1
Dell	Vostro 3450	1004242 Laptop	5D8GRQ1
Apple	MacBook	1001881 Laptop	W8728G4SYA2
Dell	Latitude	2000375 Laptop	ghhjb1
Dell	Latitude	2000376 Laptop	gdhjb1
Dell	Latitude	2000378 Laptop	1ghjb1
Dell	Latitude	2000379 Laptop	7khjb1
Dell	Latitude	2000380 Laptop	1khjb1
Dell	Latitude	2000382 Laptop	jhhjb1
Dell	Latitude	2000383 Laptop	1lhjb1
Dell	Latitude	2000385 Laptop	chhjb1
Dell	Latitude	2000386 Laptop	jkhjb1
Dell	Latitude	2000387 Laptop	dlihjb1
Dell	Latitude	2000388 Laptop	9jhjb1
Dell	Latitude	2000389 Laptop	8dhjb1
Dell	Latitude	2000390 Laptop	fhhjb1
Dell	Latitude	2000392 Laptop	ffhjb1
Dell	Latitude	2000393 Laptop	hjhjb1
Dell	Latitude	2000394 Laptop	4hhjb1
Dell	Latitude	2000395 Laptop	3ghjb1
Dell	Latitude	2000396 Laptop	4lhjb1
Dell	Latitude	2000397 Laptop	6jhjb1
Dell	Latitude	2000398 Laptop	9ghjb1
Dell	Latitude	2000399 Laptop	cghjb1
Dell	latitude 2110	2001277 Laptop	GGHJBN1

POLICY**RIDGEWOOD
BOARD OF EDUCATION**

ADMINISTRATION

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Evaluation of Superintendent

M**1240 EVALUATION OF SUPERINTENDENT**

The purpose of the annual evaluation is to promote professional excellence and improve the skills of the Superintendent, improve the quality of the education received by the students in the schools, and provide a basis for the review of the Superintendent's performance.

This Policy and Regulation 1240 shall be developed by the Board of Education after consultation with the Superintendent and shall include, but not be limited to:

1. Determination of roles and responsibilities for the implementation of the annual evaluation policy and procedures;
2. Development of a job description and evaluation criteria based upon the Board of Education's local goals, program objectives, policies, instructional priorities, State goals, statutory requirements, and the functions, duties, and responsibilities of the Superintendent;
3. Specification of data collection and reporting methods appropriate to the job description;
4. Provisions for the preparation of an individual professional growth and development plan based in part upon any need(s) identified in the evaluation. The plan shall be mutually developed by the Board of Education and the Superintendent; and
5. Preparation of an annual ~~written~~ performance report by a majority of the full membership of the Board of Education and an annual summary conference between the President, Vice President of the Board of Education and the Superintendent.

There shall be an annual summary conference between the Board of Education with the President **and possibly the Vice President of the Board of Education present**, and the Superintendent which shall be held before **the annual a ~~written~~** performance report is filed. The conference shall be held **privately, in ~~executive session~~**, unless the Superintendent requests that it be held in public. The conference shall include, but not be limited to, review of the following:



POLICY**RIDGEWOOD
BOARD OF EDUCATION**

ADMINISTRATION

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Evaluation of Superintendent

1. Performance of the Superintendent based upon the Board approved job description;
2. Progress of the Superintendent in achieving and/or implementing the school district's goals, program objectives, policies, instructional priorities, State goals, and statutory requirements; and
3. Indicators of student progress and growth toward program objectives; and
4. A self-assessment submitted by the Superintendent using the NJSBA template.

The annual ~~written~~ performance report shall be prepared by July 1 by a majority of the Board of Education's total membership and shall include, but not be limited to:

1. Performance area(s) of strength;
2. Performance area(s) needing improvement based upon the job description and evaluation criteria set forth in N.J.A.C. 6A:10-8.1(c)2;
3. Recommendations for professional growth and development;
4. A summary of indicators of student progress and growth, and a statement of how the indicators relate to the effectiveness of the overall program and the Superintendent's performance; and
5. Provision for performance data not included in the report to be entered into the record by the Superintendent within ten teaching staff member working days after the report's completion.

The evaluation procedure for a nontenured Superintendent shall be completed by July 1 each year.

Each newly appointed or elected Board of Education member shall complete a New Jersey School Boards Association training program on the evaluation of the Superintendent within six months of the commencement of his or her term of office pursuant to N.J.S.A. 18A:17-20.3.b.



POLICY**RIDGEWOOD
BOARD OF EDUCATION**

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Evaluation of Superintendent

The rules in N.J.A.C. 6A:10-1.1 et seq. shall not override any conflicting provision(s) of a collective bargaining agreement or other employment contracts entered into by a school district in effect on July 1, 2013. No collective bargaining agreement entered into after July 1, 2013 shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10-1.1 et seq. or any other specific statute or regulation, nor shall topics subject to collective bargaining involve matters of educational policy or managerial prerogatives.

The Board of Education shall add to the Superintendent's personnel file all ~~written~~ **annual** performance reports and supporting data, including, but not limited to, indicators of student progress and growth. All information contained in **the annual** ~~written~~ performance reports and all information collected, compiled, and/or maintained by employees of the Board of Education for the purposes of conducting the educator evaluation process pursuant to N.J.A.C. 6A:10-1.1 et seq. shall be confidential. Such information shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq. Nothing contained in N.J.A.C. 6A:10-1.1 et seq. shall be construed to prohibit the New Jersey Department of Education from, at its discretion, collecting evaluation data pursuant to N.J.S.A. 18A:6-123.e or distributing aggregate statistics regarding evaluation data.

The Board President, or the Board President's designee, shall oversee the annual evaluation of the Superintendent. The Board of Education may hire a qualified consultant to assist or advise in the evaluation process; however, the evaluation itself shall be the responsibility of the Board of Education.

Policy and Regulation 1240 shall be distributed to the Superintendent upon adoption by the Board. Amendments to this Policy and Regulation shall be distributed within ten working days after adoption.

The provisions of this Policy, Regulation, and N.J.A.C. 6A:10-8.1 et seq. are the minimum requirements for the evaluation of a Superintendent.

N.J.S.A. 18A:17-20.3; 18A:6-117 through 18A:6-129
N.J.A.C. 6A:10-1.1 et seq.; 6A:10-8.1 et seq.

Adopted: 7 December 2009
Revised: 27 January 2014
Revised: 22 February 2016
Revised:

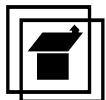


REGULATION**RIDGEWOOD
BOARD OF EDUCATION**

ADMINISTRATION
R 1240/page 1 of 4
Evaluation of Superintendent
M

R 1240 EVALUATION OF SUPERINTENDENT

- A. Roles and Responsibilities for the Implementation of the Annual Evaluation Policy and Procedures
1. The Board of Education and the Superintendent will develop and the Board will adopt a job description and evaluation criteria for the Superintendent's position based upon the Board's local goals, program objectives, policies, instructional priorities, State goals, statutory requirements, and the functions, duties, and responsibilities of the Superintendent.
 2. The Superintendent shall have primary responsibility for data collection and reporting methods appropriate to the job description.
 3. The Board President, or the Board President's designee, shall oversee the annual evaluation of the Superintendent.
 4. The Board President shall establish timelines for completion of the annual evaluation of the Superintendent.
- B. Annual Summary Conference
1. The President and **possibly the** Vice President of the Board of Education shall conduct an annual summary conference with the Superintendent to develop and prepare an annual ~~written~~ performance report.
 2. The annual summary conference between the President and Vice President of the Board of Education, **with a majority of its total membership present**, and the Superintendent shall be held before the annual written performance report is prepared and filed.
 3. The Superintendent shall submit to all Board members any information, documents, statistics, or any other data or information he/she would like for the Board members to consider at the annual summary conference.
 4. The Board President, or the Board President's designee, shall preside over the Board's annual summary conference meeting.



REGULATION

RIDGEWOOD BOARD OF EDUCATION

ADMINISTRATION
R 1240/page 2 of 4
Evaluation of Superintendent

5. The conference shall be held in executive session, unless the Superintendent requests it be held in public. The conference shall include, but not be limited to, review of the following:
 - a. Performance of the Superintendent based upon the Board approved job description;
 - b. Progress of the Superintendent in achieving and/or implementing the school district's goals, program objectives, policies, instructional priorities, State goals, and statutory requirements; and
 - c. Indicators of student progress and growth toward program objectives.

C. Annual ~~Written~~ Performance Report

1. The annual ~~Written~~ performance report shall be prepared and approved by a majority of the Board of Education's total membership by July 1 and shall include, but not be limited to:
 - a. Performance area(s) of strength;
 - b. Performance area(s) needing improvement based upon the job description and evaluation criteria set forth in N.J.A.C. 6A:10-8.1(c)2;
 - c. Recommendations for professional growth and development;
 - d. Summary of indicators of student progress and growth, and a statement of how the indicators relate to the effectiveness of the overall program and the Superintendent's performance; and
 - e. Provision for performance data not included in the report to be entered into the record by the Superintendent within ten teaching staff member working days after the report's completion.



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RIDGEWOOD BOARD OF EDUCATION

ADMINISTRATION
R 1240/page 3 of 4
Evaluation of Superintendent

2. The Board President, or the Board President's designee, shall prepare a draft of the annual ~~Written~~ performance report prior to the annual summary conference.
3. The draft of the annual ~~Written~~ performance report shall be disseminated to all Board members for review and comment before presenting the draft report to the Superintendent.
 - a. In the event a Board member believes a provision(s) of the draft of the annual ~~Written~~ performance report is not in accord with the provisions agreed to by a majority of the Board during the annual summary conference, the Board member shall submit in writing their proposed revision(s) to the drafter of the annual ~~Written~~ performance report. The draft of the annual ~~Written~~ performance report may be revised by the drafter of the report if the drafter agrees with the Board member's proposed revision. In the event the drafter does not agree with the proposed revision(s), the issue shall be presented to the full membership of the Board of Education in executive session to make a final determination.
4. The draft of the annual ~~Written~~ performance report shall be presented to the full membership of the Board of Education in executive session for discussion and approval after the draft report has been disseminated to all Board members for review. The Superintendent shall receive a copy of the draft of the annual ~~Written~~ performance report from the Board President, or Board President's designee, prior to the evaluation conference scheduled with the Board of Education President and Vice President.
5. In the event the Superintendent does not agree with a provision(s) in the draft of the annual ~~Written~~ performance report, the Superintendent shall be provided an opportunity to discuss with the full membership of the Board reconsideration of the disputed provision(s).
6. A majority of the Board's full membership shall approve the draft of the annual ~~Written~~ performance report before presenting the final annual ~~Written~~ performance report to the Superintendent.



REGULATION

RIDGEWOOD BOARD OF EDUCATION

ADMINISTRATION
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Evaluation of Superintendent

7. The Superintendent may submit a written response to the final annual ~~Written~~ performance report, which shall be attached to the report.

D. Nontenured Superintendent of Schools

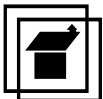
1. The evaluation procedure for a nontenured Superintendent shall also be completed by July 1 each year.

Adopted: 7 December 2009

Revised: 27 January 2014

Revised: 22 February 2016

Revised:



RIDGEWOOD BOARD OF EDUCATION

POLICY

TEACHING STAFF MEMBERS

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District Mentoring Program

3126 DISTRICT MENTORING PROGRAM

The Board of Education shall develop a district mentoring program to provide nontenured teachers, including novice professional teachers who hold a certificate of eligibility (CE) or certificate of eligibility with advanced standing (CEAS) with an induction to the teaching profession and to the school community through differentiated supports based on the teachers' individual needs and to help them become effective professionals.

The goals of the district mentoring program shall be to enhance teacher knowledge of, and strategies related to, the **New Jersey Student Learning Core Curriculum Content** Standards to facilitate student achievement and growth; identify exemplary teaching skills and educational practices necessary to acquire and maintain excellence in teaching; and assist first-year teachers in performing their duties and adjusting to the challenges of teaching. The Board of Education shall determine how each nontenured teacher in his or her first year of employment shall be provided with supports as outlined in N.J.A.C. 6A:9C-5.1(c). The Board shall provide an individual mentor to work one-on-one with a novice provisional teacher in accordance with N.J.A.C. 6A:9C-5.1(d). The Superintendent shall oversee the mentor selection process and ensure the individual mentor meets the minimum requirements required in N.J.A.C. 6A:9C-5.2(a).

In accordance with the provisions of N.J.A.C. 6A:9C-5.4, an approved agency and its designated staff shall be authorized to provide the services, evaluations, and recommendations specified within N.J.A.C. 6A:9B-8.6, 8.7, and 8.9 for provisional Teachers of Supplemental Instruction in Reading and Mathematics, Grades K-8 in their employ.

The district's local mentoring plan shall be in accordance with the requirements as outlined in N.J.A.C. 6A:9C-5.1 et seq.

The Superintendent of Schools or designee shall develop the district mentoring plan in accordance with the requirements outlined in N.J.A.C. 6A:9C-5.3 as part of the school district's professional development plan (PDP) pursuant to N.J.A.C. 6A:9C-4.4. The district mentoring plan shall include logistics for its implementation and describe the school district's responsibilities pursuant to N.J.A.C. 6A:9C-5.1 et seq.

The Board of Education shall budget State funds appropriated for the novice teacher mentoring program in accordance with the provisions of N.J.A.C. 6A:9C-5.1(f). The Board shall ensure that State funds appropriated for this program shall supplement, and not supplant, any Federal, State or local funds already devoted to planning and implementing a novice teacher mentor program. The



POLICY

RIDGEWOOD BOARD OF EDUCATION

TEACHING STAFF MEMBERS

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District Mentoring Program

Board of Education shall ensure that State funds shall be used for one or more of the following: the costs associated with release time; substitutes for mentor teachers and novice teachers; and professional development and training activities related to the program. The stipends for mentor teachers are paid by the mentee.

Evaluations for a provisional teacher shall be completed in accordance with the requirements of N.J.A.C. 6A:9B-8.6.

N.J.S.A. 18A:26-2; 18A:26-2a

N.J.A.C. 6A:9B-8.4; 6A:9B-8.5; 6A:9B-8.6; 6A:9C-5.1

Adopted: 7 December 2009

Revised: 22 February 2010

Revised: 10 October 2016

Revised:



REGULATION

RIDGEWOOD BOARD OF EDUCATION

TEACHING STAFF MEMBERS

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District Mentoring Program

R 3126 DISTRICT MENTORING PROGRAM

The Board of Education is authorized to employ a holder of a certificate of eligibility (CE) or certificate of eligibility with advanced standing (CEAS) after its mentoring plan has been approved pursuant to N.J.A.C. 6A:9C-5.1.

A. Definitions (N.J.A.C. 6A:9-2.1)

1. “Certificate of Eligibility or CE” means a certificate with lifetime validity issued to persons who have completed degree, academic study, and applicable test requirements for certification. The CE permits the applicant to seek and accept employment in corresponding positions requiring certification.
2. “Certificate of Eligibility with Advanced Standing or CEAS” means a certificate with a lifetime validity issued to persons who have completed degree, academic study, applicable test requirements, and CEAS educator preparation programs for certification. The CEAS permits the applicant to seek and accept employment in positions requiring certification.
3. “District mentoring program” means a program of induction and support for non-tenured teachers, including novice provisional teachers and experienced teachers new to a school district, designed to develop them into effective professionals within the school district.
4. “Endorsement” means an authorization allowing a certificate holder to teach one or more specific subject area(s) or to serve in one or more specific teaching staff role(s).
5. “Mentor teacher” means an experienced, certified New Jersey teacher who is assigned to provide support and guidance to a novice teacher.
6. “Novice teacher” means any teacher serving full- or part-time under a provisional certificate who has not yet been issued a standard instructional certificate in any endorsement area.



RIDGEWOOD BOARD OF EDUCATION

TEACHING STAFF MEMBERS

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District Mentoring Program

7. “Professional Standards for Teachers” means the knowledge, skills, and dispositions that all teachers must acquire to practice as teachers in accordance with N.J.A.C. 6A:9-3.3.
8. “Provisional teaching period” means a minimum of two years of full-time teaching under a provisional certificate required of all novice teachers before they are eligible to be recommended for a standard certificate.

B. Requirements for District Mentoring Program

1. The district shall develop a mentoring program to provide non-tenured teachers, including novice provisional teachers who hold a CE or CEAS, with an induction to the teaching profession and to the school district community through differentiated supports based on the teachers’ individual needs and to help them become effective professionals.
2. The goals of the district mentoring program shall be to enhance teacher knowledge of, and strategies related to, the **New Jersey Student Learning Core Curriculum Content Standards (NJSLC)** (~~CCCS~~) to facilitate student achievement and growth; identify exemplary teaching skills and educational practices necessary to acquire and maintain excellence in teaching; and assist first-year teachers in performing their duties and adjusting to the challenges of teaching.
3. The Board of Education shall determine how each non-tenured teacher in his or her first year of employment, **which shall be equal to at least thirty weeks**, shall be provided with the following supports:
 - a. Comprehensive induction to school district policies and procedures including, but not limited to, introduction to school district curricula, student assessment policies, and training on the school district’s evaluation rubric, including setting and assessing student learning through student growth objectives;
 - b. Individualized supports and activities, which shall be assigned at the school district’s discretion and shall be aligned with the Professional Standards for Teachers at N.J.A.C. 6A:9-3.3, the Standards for Professional Learning at N.J.A.C. 6A:9C-3.3, and the school district’s Commissioner-approved teaching practice instrument. The supports and activities shall be guided by:



RIDGEWOOD BOARD OF EDUCATION

TEACHING STAFF MEMBERS

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District Mentoring Program

- (1) The non-tenured teacher's degree of preparation and experience;
 - (2) The non-tenured teacher's individual professional development plan (PDP) developed ~~thirty instructional days of the beginning of the teaching assignment pursuant to~~ **in accordance with N.J.A.C. 6A:9C-4.4; (f)**
 - (3) Areas of focus within the district mentoring plan; and
 - (4) Goals of the school and school district plans for professional development as described in N.J.A.C. 6A:9C-4.2.
- c. One-to-one mentoring, which is required for each novice provisional teacher as set forth in 4. below.
4. The district shall provide an individual mentor to work one-to-one with a novice provisional teacher and ensure:
- a. Each novice provisional teacher is assigned an individual mentor at the beginning of the contracted teaching assignment;
 - b. The mentor teacher provides observation and feedback, opportunities for the novice teacher to observe effective practice, and confidential guidance and support in accordance with the Professional Standards for Teachers, and guides the teacher in a self-assessment on the school district's Commissioner-approved teaching practice instrument;
 - c. The one-to-one mentoring includes planned, in-person contact time between the mentor teacher and the novice provisional teacher holding a CE or CEAS over the course of the academic year, or proportionally longer if the novice provisional teacher holds a part-time teaching assignment;
 - d. The mentor teacher and the novice provisional teacher holding a CEAS meet at least once per week for the first four weeks of the teaching assignment;
 - e. The mentor teacher and the novice provisional teacher holding a CE meet at least once per week for the first eight weeks of the teaching assignment;



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District Mentoring Program

- (1) The one-to-one mentoring shall support the novice provisional teacher in achieving the curricular objectives of the formal instructional program in which the novice provisional teacher holding a CE is enrolled.
 - f. All contact time between the mentor teacher and the novice provisional teacher shall be recorded in a log, developed as part of the district mentoring plan, submitted to the Superintendent or designee, and maintained within the school district.
5. All novice provisional teachers whose positions require possession of instructional certificates pursuant to N.J.S.A. 18A:26-2 and N.J.A.C. 6A:9B-5.1 shall comply with the district mentoring program requirements.
6. The district shall budget State funds appropriated for the novice teacher mentoring program.
 - a. Subject to the availability of funds, the Department of Education shall appropriate State funds based on the number of novice teachers employed each year by the Board of Education.
 - b. The Board of Education shall ensure State funds appropriated for this program supplement, and not supplant, Federal, State, or local funds already devoted to planning and implementing a novice teacher mentor program.
 - c. The Board of Education shall ensure State funds are used for one or more of the following:
 - (1) Stipends for mentor teachers;
 - (2) The costs associated with release time;
 - (3) Substitutes for mentor and novice teachers; and
 - (4) Professional development and training activities related to the program.
 - d. If no State funds are available to pay the costs of mentoring fees, candidates who are required to complete a provisional period of teaching to obtain standard certification shall be responsible for payment of mentoring fees during the first provisional year. The Board may, at its discretion, pay all or part of the mentoring fees.



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District Mentoring Program

7. The school district's administrative office shall oversee the payment of mentors. Payment shall not be conferred directly from provisional novice teacher to mentor.

C. Mentor requirements

1. The Superintendent shall oversee the mentor selection process and ensure the individual mentor of a novice provisional teacher meets the following minimum requirements:
 - a. Holds an instructional certificate and, when possible, is certified in the subject area in which the novice provisional teacher is working;
 - b. Has at least three years of experience and has taught full-time for at least two years within the last five years;
 - c. Does not serve as the mentee's direct supervisor nor conduct evaluations of teachers;
 - d. Demonstrates a record of success in the classroom:
 - (1) ~~Beginning academic year 2014-2015,~~ All mentor teacher applicants shall have received a summative rating of effective or highly effective on the most recent summative evaluation, pursuant to N.J.A.C. 6A:10.
 - (a) A mentor teacher applicant in a school or school district not required pursuant to N.J.A.C. 6A:10-1 to issue summative evaluations shall demonstrate at least one year of effective teaching on his or her most recent evaluation as determined by his or her supervisor.
 - e. Understands the social and workplace norms of the school district and the community it serves;
 - f. Understand the resources and opportunities available in the school district and is able to act as a referral source to the novice provisional teacher; and
 - g. Completes a comprehensive mentor training program with a curriculum that includes, at a minimum, training on the school district's teaching evaluation rubric and practice instrument, Professional Standards for teachers, **NJSLS**, ~~CCCS~~ classroom observation skills, facilitating adult learning, and leading reflective conversation about teaching practice.



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District Mentoring Program

D. District Mentoring Plan

1. The Superintendent or designee shall develop a district mentoring plan as part of the school district's PDP pursuant to N.J.A.C. 6A:9C-4.4. The district mentoring plan shall include logistics for its implementation and describe the school district's responsibilities pursuant to N.J.A.C. 6A:9C-5.
 - a. The Superintendent shall submit the district mentoring plan to the Board of Education for review of its fiscal impact.
 - b. The Superintendent or designee shall share the district mentoring plan with each school improvement panel, which shall oversee the school-level implementation of the district mentoring plan and shall communicate the plan to all non-tenured teachers and their mentors.
 - c. The Superintendent or designee annually shall review the plan and revise it, as necessary, based on feedback from mentor logs, each school improvement panel, and data on teacher and student performance.

Issued: 7 December 2009
Revised: 22 February 2010
Revised: 10 October 2016
Revised:



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Discipline

3150 DISCIPLINE

The Board of Education directs all teaching staff members to observe statutes, rules of the State Board of Education, policies of this Board, and duly promulgated administrative rules and regulations governing staff conduct. Violations of those statutes, rules, policies, and regulations will be subject to discipline.

The Superintendent shall deal with disciplinary matters on a case by case basis. Discipline will include, as appropriate, verbal and written warnings, transfer, suspension, freezing wages, and dismissal; discipline will provide, wherever possible, for progressive penalties for repeated violations.

Any employee may be suspended by the Superintendent with the approval of the President of the Board of Education. The Board of Education, at its next meeting, shall review the suspension and take such action by a recorded roll call majority vote of its membership for the restoration or removal of the employee as it shall deem proper, subject to the provisions of the law.

In the event disciplinary action is contemplated, notice will be given to the employee in ordinary and concise language of the specific acts and omissions upon which the disciplinary action is based; the text of the statute, policy, rule, or regulation that the employee is alleged to have violated; a date when the employee may be heard and the administrator who will hear the matter; and the penalty that may be imposed.

N.J.S.A. 18A:25-7; 18A:27-4

N.J.S.A. 34:13A-1 et seq.; 34:19-1

Adopted:



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Evaluation of Teachers

M**3221 EVALUATION OF TEACHERS**

The Board of Education recognizes the importance of teacher effectiveness to further the development of a professional corps of educators and to increase student achievement. The Board of Education adopts Policy and Regulation 3221 for the evaluation of teachers consistent with the Teacher Effectiveness and Accountability for the Children of New Jersey Act (TEACHNJ) and the AchieveNJ administrative codes. This Policy and Regulation provides the provisions and requirements for teacher evaluations consistent with TEACHNJ and AchieveNJ.

For the purposes of Policy and Regulation 3221, “teacher” means a teaching staff member who holds the appropriate standard, provisional, or emergency instructional certificate issued by the Board of Examiners and is assigned to a class roster of students for at least one particular course.

The rules in N.J.A.C. 6A:10 – Educator Effectiveness shall not override any conflicting provision(s) of collective bargaining agreements or other employment contracts in effect on July 1, 2013 and no collective bargaining agreement entered into after July 1, 2013, shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10-1.1 et seq. or any other specific statute or regulation, nor shall topics subject to bargaining involve matters of educational policy or managerial prerogatives. All information contained in ~~written~~ **annual** performance reports and all information collected, compiled, and/or maintained by employees for the evaluation process pursuant to N.J.A.C. 6A:10-1.1 et seq. shall be confidential and shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq.

The Board shall annually adopt evaluation rubrics for teachers which shall be submitted to the Commissioner by June 1 for approval by August 1 of each year. The evaluation rubrics shall have four defined annual ratings: ineffective, partially effective, effective, and highly effective. The Board shall meet the requirements as outlined in N.J.A.C. 6A:10-2.2(a) for the annual evaluation of teachers and shall ensure the training procedures as outlined in N.J.A.C. 6A:10-2.2(b) are followed when implementing the evaluation rubrics for all teachers. A District Evaluation Advisory Committee shall be established in accordance with the requirements of N.J.A.C. 6A:10-2.3.

The minimum requirements for the evaluation procedures for teachers as outlined in N.J.A.C. 6A:10-2.4 shall be followed. For each teacher rated ineffective or partially effective on the annual summative evaluation rating, as measured by the evaluation rubrics, a corrective action plan shall be developed in accordance with the provisions of N.J.A.C. 6A:10-2.5. A School Improvement Panel shall be established in accordance with N.J.A.C. 6A:10-3.1 and with the responsibilities outlined in N.J.A.C. 6A:10-3.2.



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The components of the teacher evaluation rubric as described in N.J.A.C. 6A:10-4.1 shall apply to teachers. Measures of student achievement, as outlined in N.J.A.C. 6A:10-4.2, shall be used to determine impact on student learning. Teacher observations shall be conducted in accordance with the provisions of N.J.A.C. 6A:10-4.4. Observers shall conduct the observations pursuant to N.J.S.A. 18A:6-123.b.(8) and N.J.A.C. 6A:10-2.5 and 3.2, and they shall be trained pursuant to N.J.A.C. 6A:10-2.2(b).

The teacher practice instrument approved by the Department of Education shall meet the criteria as outlined in N.J.A.C. 6A:10-7.2.

The Superintendent shall annually notify all teachers of the adopted evaluation policies and procedures/regulations no later than October 1. If a teacher is hired after October 1, the Superintendent shall notify the teacher of the policies and procedures/regulations at the beginning of his or her employment. All teachers shall be notified of amendments to the policy and procedures/regulations within ten teacher working days of adoption.

N.J.S.A. 18A:6-117 et seq.

N.J.A.C. 6A:10-1.1 through 1.4; 6A:10-2.1 through 2.5

N.J.A.C. 6A:10-3.1 and 3.2; N.J.A.C. 6A:10-4.1 through 4.4

N.J.A.C. 6A:10-7.1 and 7.2

Adopted: 27 January 2014

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Revised:



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Evaluation of Teachers**M**R 3221 EVALUATION OF TEACHERSA. Definitions – N.J.A.C. 6A:10-1.2

The following words and terms shall have the following meanings when used in Policy and Regulation 3221 unless the context clearly indicates otherwise:

“Announced observation” means an observation in which the person conducting an **observation evaluation** for the purpose of evaluation will notify the teacher of the date and the class period the observation will be conducted.

“Annual performance report” means a written appraisal of the teacher’s performance prepared by the teacher’s designated supervisor based on the evaluation rubric for his or her position.

“Annual summative evaluation rating” means an annual evaluation rating that is based on appraisals of educator practice and student performance, and includes all measures captured in a teacher’s evaluation rubric. The four summative performance categories are ineffective, partially effective, effective, and highly effective.

“Calibration” in the context of educator evaluation means a process to monitor the competency of a trained evaluator to ensure the evaluator continues to apply an educator practice instrument accurately and consistently according to the standards and definitions of the specific instrument.

“Chief School Administrator” means the Superintendent of Schools or the Administrative Principal if there is no Superintendent.

“Commissioner” means Commissioner of the New Jersey Department of Education.

~~“Inter-rater reliability observation”~~ **“Co-observation”** means two or more supervisors who are trained on the practice instrument who observe simultaneously, or at alternate times, the same lesson or portion of a lesson for the purpose of training.

“Corrective Action Plan” means a written plan developed by **the designated supervisor** ~~a teaching staff member serving in a supervisory capacity~~ in collaboration with the teacher to address deficiencies as outlined in an evaluation. The corrective action plan shall include timelines for corrective action, responsibilities of the individual teacher and the school district for implementing the plan, and specific support that the district shall provide **as defined in N.J.S.A. 18A:6-119.**

“Department” means the New Jersey Department of Education.



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“Designated supervisor” means the supervisors designated by the Superintendent of Schools or designee as the teacher’s supervisor.

“District Evaluation Advisory Committee” means a group created to oversee and guide the planning and implementation of the Board of Education's evaluation policies and procedures as set forth in N.J.A.C. 6A:10-2.3.

“Educator practice instrument” means an assessment tool that provides: scales or dimensions that capture competencies of professional performance; and differentiation of a range of professional performance as described by the scales, which must be shown in practice and/or research studies.

“Evaluation” means an appraisal of an individual’s professional performance in relation to his or her job description **and** professional standards, and **based on, when applicable, the individual’s evaluation rubric.** ~~Statewide evaluation criteria that incorporates analysis of multiple measures of student achievement or growth and multiple data sources.~~

“Evaluation rubric” means a set of criteria, measures, and processes used to evaluate all teachers in a specific school district or local education agency. Evaluation rubrics consist of measures of professional practice, based on educator practice instruments, and student outcomes. Each Board of Education will have an evaluation rubric specifically for teachers, another specifically for Principals, Vice Principals, and Assistant Principals, and evaluation rubrics for other categories of teaching staff members.

“Indicators of student progress and growth” means the results of assessment(s) of students as defined in N.J.A.C. 6A:8, Standards and Assessment.

“Individual professional development plan” is as defined in N.J.S.A. 18A:6-119.

“Job description” means a written specification of the function of a position, duties and responsibilities, the extent and limits of authority, and work relationships within and outside the school and school district.

~~“Long observation” means an observation for the purpose of evaluation that is conducted for a minimum duration of forty minutes or one class period, whichever is shorter.~~



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~~“Model evaluation rubric” means district educator evaluation rubrics that have been reviewed and accepted by the Commissioner. A model teaching or principal evaluation rubric includes a teacher or principal practice instrument that appears on the Department’s list of approved educator practice instruments.~~

“Observation” means a method of collecting data on the performance of a teacher's assigned duties and responsibilities. An observation for the purpose of evaluation will be included in the determination of the annual summative evaluation rating and shall be conducted by an individual employed in the school district in a supervisory role and capacity and possessing a school administrator, Principal, or supervisor endorsement as defined in N.J.A.C. 6A:9-2.1. ~~4-4~~

“Post-observation conference” means a meeting, either in-person or remotely, between the supervisor who conducted the observation and the teacher for the purpose of evaluation to discuss the data collected in the observation.

“Scoring guide” means a set of rules or criteria used to evaluate a performance, product, or project. The purpose of a scoring guide is to provide a transparent and reliable evaluation process. Teacher practice instruments include a scoring guide that an evaluator uses to structure his or her assessments and ratings of professional practice.

“Semester” means half of the school year.

~~“Short observation” means an observation for the purpose of evaluation that is conducted for at least twenty minutes.~~

“Signed” means the name of one physically written by oneself or an electronic code, sound, symbol, or process attached to or logically associated with a record and executed or adopted by a person with the intent to sign the record.

“Student growth objective” means an academic goal that teachers and ~~evaluators~~ **designated supervisors** set for groups of students.

“Student growth percentile” means a specific metric for measuring individual student progress on Statewide assessments by tracking how much a student’s test scores have changed relative to other students Statewide with similar scores in previous years.

“Superintendent” means Superintendent of Schools or Chief School Administrator.



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“Supervisor” means an appropriately certified teaching staff member, as defined in N.J.S.A. 18A:1-1, or Superintendent employed in the school district in a supervisory role and capacity, and possessing a school administrator, Principal, or supervisor endorsement as defined in N.J.A.C. 6A:9B-12. †

“Teacher” means a teaching staff member who holds the appropriate standard, provisional, or emergency instructional certificate issued by the Board of Examiners and is assigned a class roster of students for at least one particular course.

“Teacher practice instrument” means an assessment tool that provides: scales or dimensions that capture competencies of professional performance; and differentiation of a range of professional performance as described by the scales, which must be shown in practice and/or research studies. The scores from the teacher practice instrument are components of the teacher’s evaluation rubrics and the scores are included in the summative evaluation rating for the individual.

“Unannounced observation” means an observation in which the person conducting an observation for the purpose of evaluation will not notify the teacher of the date or time the observation will be conducted.

B. Applicability of Rules on Collective Bargaining Agreements – N.J.A.C. 6A:10-1.3

The rules in N.J.A.C. 6A:10-1.1 et seq. shall not override any conflicting provision(s) of collective bargaining agreements or other employment contracts entered into by a school district in effect on July 1, 2013. No collective bargaining agreement entered into after July 1, 2013, shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10-1.1 et seq. or any other specific statute or regulation, nor shall topics subject to bargaining involve matters of educational policy or managerial prerogatives.

C. Educator Evaluation Data, Information, and ~~Written~~ **Annual Performance** Reports – N.J.A.C. 6A:10-1.4

All information contained in ~~written~~ **annual** performance reports and all information collected, compiled, and/or maintained by employees of the Board of Education for the purposes of conducting the educator evaluation process pursuant to N.J.A.C. 6A:10-1.1 et seq., **including, but not limited to, digital records**, shall be confidential. Such information shall not be subject



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to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq. Nothing contained in N.J.A.C. 6A:10-1.1 et seq. shall be construed to prohibit the Department or a school district from, at its discretion, collecting evaluation data pursuant to N.J.S.A. 18A:6-123.e or distributing aggregate statistics regarding evaluation data.

D. Evaluation of Teachers – N.J.A.C. 6A:10-2.1

1. The Board of Education annually shall adopt evaluation rubrics for teachers. The evaluation rubrics shall have four defined annual ratings: ineffective, partially effective, effective, and highly effective.
2. The evaluation rubrics for teachers shall include all other relevant minimum standards set forth in N.J.S.A. 18A:6-123 (P.L. 2012, c. 26, § 17c).
3. Evaluation rubrics shall be submitted to the Commissioner by June 1 for approval by August 1 of each year.

E. Duties of the Board of Education – N.J.A.C. 6A:10-2.2

1. The Board of Education shall meet the following requirements for the annual evaluation of teachers, unless otherwise specified:
 - a. Establish a District Evaluation Advisory Committee to oversee and guide the planning and implementation of the Board of Education's evaluation policies and procedures as set forth in N.J.A.C. 6A:10-2.4 et seq;
 - b. Annually adopt policies and procedures developed by the Superintendent pursuant to N.J.A.C. 6A:10-2.4, including the evaluation rubrics approved by the Commissioner pursuant to N.J.A.C. 6A:10-2.1(c):
 - (1) **The Superintendent shall develop policies and procedures that, at a minimum, ensure student performance data on the Statewide assessment is, upon receipt, promptly distributed or otherwise made available to teaching staff members who were primarily responsible for instructing the applicable students in the school year in which the assessment was taken, as well as to teaching staff members who are or will be primarily responsible for instructing the applicable students in the subsequent school year.**



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- c. Ensure the Superintendent annually notifies all teachers of the adopted evaluation policies and procedures no later than October 1. If a teacher is hired after October 1, the Board/Superintendent shall notify the teacher of the policies and procedures at the beginning of his or her employment. All teachers shall be notified of amendments to the policy and procedures within ten ~~teacher~~ working days of adoption;
 - d. Annually adopt by June 1, any Commissioner-approved teacher practice instruments and, as part of the process described at N.J.A.C. 6A:10-2.1(c), notify the Department which instruments will be used as part of the school district's evaluation rubrics;
 - e. Ensure the Principal of each school within the school district has established a School Improvement Panel pursuant to N.J.A.C. 6A:10-3.1. The panel shall be established annually by August 31 and shall carry out the duties and functions described in N.J.A.C. 6A:10-3.2;
 - f. Ensure data elements are collected and stored in an accessible and usable format. Data elements shall include, but not be limited to, scores or evidence from observations for the purpose of evaluation and student growth objective data; and
 - g. Ensure the Superintendent or designee certifies to the Department that any observer who conducts an observation of a teacher for the purpose of evaluation as described in N.J.A.C. 6A:10-4.4; N.J.A.C. 6A:10-5.4; and N.J.A.C. 6A:10-6.2, shall meet the statutory observation requirements of N.J.S.A. 18A:6-119; 18A:6-123.b(8); and N.J.S.A. 18A:27-3.1 and the teacher member of the School Improvement Panel requirements of N.J.A.C. 6A:10-3.2.
2. The Board of Education shall ensure the following training procedures are followed when implementing the evaluation rubric for all teachers and, when applicable, applying the Commissioner-approved educator practice instrument:
 - a. Annually provide training on and descriptions of each component of the evaluation rubric for all teachers who are being evaluated in the school district and provide more thorough training for any teacher who is being evaluated for the first time. Training shall include detailed descriptions of all evaluation rubric components including, when applicable, detailed descriptions of student achievement measures and all aspects of the educator practice instruments;



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- b. ~~Provide training on the teacher practice instruments for any supervisor who will conduct observations for the purpose of evaluation of teachers. Training shall be provided before the observer conducts his or her first observation for the purpose of evaluation;~~
- b.e. Annually provide updates and refresher training ~~on the teacher practice instruments for any supervisors who~~ **are conducting evaluations in the school district and more thorough training for any supervisor who will evaluate teachers for the first time. Training shall be provided on each component of the evaluated teacher's evaluation rubric before the evaluation of the teacher;** ~~will observe teacher practice for the purpose of increasing accuracy and consistency among observers;~~
- c.d Annually require each supervisor who will conduct observations for the purpose of evaluation of a teacher to complete **at least** two co-observations during the ~~academic~~ **school** year:
- (1) Co-observers shall use the ~~inter-rater reliability~~ **co-observation** to promote accuracy **and consistency** in scoring. ~~and to continually train themselves on the instrument.~~
 - (2) An ~~inter-rater reliability~~ **co-observation shall may** count as one required observation for the purpose of evaluation pursuant to N.J.A.C. 6A:10-4.4, as long as the observer meets the requirements set forth in N.J.A.C. 6A:10-4.3 and 4.4, **but the co-observation shall not count as two or more required observations. If a co-observation counts as one required observation, the score shall be determined by the teacher's designated supervisor.**
- d.e. The Superintendent shall annually certify to the Department that all supervisors of teachers in the school district who are utilizing ~~teacher practice instruments~~ **evaluation rubrics** have completed training on ~~the instrument and its application~~ and have demonstrated competency in applying the teacher **evaluation rubrics.** ~~practice instruments.~~



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- F. District Evaluation Advisory Committee – N.J.A.C. 6A:10-2.3
1. Members of the District Evaluation Advisory Committee shall include representation from the following groups: teachers from each school level represented in the school district; central office administrators overseeing the teacher evaluation process; supervisors involved in teacher evaluation, when available or appropriate; and administrators conducting evaluations, including a minimum of one administrator conducting evaluations who participates on a School Improvement Panel. Members also shall include the Superintendent, a special education administrator, a parent, and a member of the Board of Education.
 2. The Superintendent may extend membership on the District Evaluation Advisory Committee to representatives of other groups and to individuals.
 3. Beginning in **2018-2019**, ~~2017-2018~~, the District Evaluation Advisory Committees shall no longer be required and the Board of Education shall have the discretion to continue the District's Evaluation Advisory Committee.
- G. Evaluation Procedures for Teachers – N.J.A.C. 6A:10-2.4
1. The provisions outlined in Policy and Regulation 3221 and N.J.A.C. 6A:10-2.4 shall be the minimum requirements for the evaluation of teachers.
 2. Evaluation policies and procedures requiring the annual evaluation of all teachers shall be developed under the direction of the Superintendent, who may consult with the District Evaluation Advisory Committee or representatives from School Improvement Panels, and shall include, but not be limited to, a description of:
 - a. Roles and responsibilities for implementation of evaluation policies and procedures;
 - b. Job descriptions, evaluation rubrics for teachers, the process for calculating the summative ratings and each component, and the evaluation regulations set forth in N.J.A.C. 6A:10 et seq.;



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- c. Methods of data collection and reporting appropriate to each job description, including, but not limited to, the process for student attrition to teachers, Principals, Assistant Principals, and Vice Principals for calculating the median and school-wide student growth percentile;
 - d. Processes for observations for the purpose of evaluation and post-observation conference(s) by a supervisor;
 - e. **Process for developing and scoring student growth objectives;**
 - f. The process for preparation of individual professional development plans; and
 - g.f. The process for preparation of an annual ~~written~~ performance report by the teacher's designated supervisor and an annual summary conference between the teacher and his or her designated supervisor.
3. The annual summary conference between designated supervisors and teachers shall be held before the ~~written~~ **annual** performance report is filed. The conference shall occur on or before June 30 of each **school** year and shall include, but not be limited to, a review of the following:
- a. The performance of the teacher based upon the job description and the scores or evidence compiled using the teacher's evaluation rubric, including, when applicable: ~~the teacher's practice instrument;~~
 - (1) **The teacher's practice instrument; and**
 - (2) **Available indicators or student achievement measures such as student growth objective scores and student growth percentile scores.**



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- b. The progress of the teacher toward meeting the goals of the individual professional development plan or, when applicable, the corrective action plan; **and**
 - ~~e. Available indicators or scores of student achievement or growth, when applicable, such as student growth objective scores and student growth percentile score; and~~
 - ~~c. d.~~ The preliminary annual ~~written~~ performance report.
4. If any scores for the teacher's evaluation rubric are not available at the time of the annual summary conference due to pending assessment results, the annual summative evaluation rating shall be calculated once all component ratings are available.
 5. The annual ~~written~~ performance report shall be prepared by the teacher's designated supervisor and shall include, but not be limited to:
 - a. A summative rating based on the evaluation rubric, including, when applicable, a total score for each component as described in N.J.A.C. 6A:10-4;
 - b. Performance area(s) of strength and area(s) needing improvement based upon the job description, ~~observations for the purpose of evaluation and, when applicable, the teacher practice instrument~~; and **components of the teacher's evaluation rubric; and**
 - c. ~~A~~ **The teacher's** individual professional development plan ~~developed by the designated supervisor and the teacher or, when applicable, a corrective action plan from the evaluation year being reviewed in the report.~~
 6. The teacher and the designated supervisor shall sign the report within five ~~teacher~~ working days of the review.



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7. The Board of Education shall include all ~~written~~ performance reports and supporting data, including, but not limited to, written observation reports and additional components of the summative evaluation rating as part of the teacher's personnel file, or in an alternative, confidential location. If reports and data are stored in an alternative location, the personnel file shall clearly indicate the report's location and how it can be easily accessed. The records shall be confidential and shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq.
- H. Corrective Action Plans for Teachers – N.J.A.C. 6A:10-2.5
1. For each teacher rated ineffective or partially effective on the annual summative evaluation, ~~rating~~ as measured by the evaluation rubrics, a corrective action plan shall be developed by the teacher and the ~~Superintendent or the~~ teacher's designated supervisor. **If the teacher does not agree with the corrective action plan's content, the designated supervisor shall make a final determination.**
 2. ~~If the summative evaluation rating is calculated before the end of the school year, then~~ The corrective action plan shall be developed and the teacher and his or her designated supervisor shall meet to discuss the corrective action plan ~~prior to September 15 by~~ **October 31** of the following school year. ~~The conference to develop and discuss the corrective action plan may be combined with the teacher's annual summary conference that occurs at the end of the year of evaluation.~~ **following the year of evaluation except:**
 - a.3. If the ineffective or partially effective summative evaluation rating is received after ~~the start~~ **October 1** of the school year following the year of evaluation, ~~then~~ a corrective action plan ~~shall must~~ be developed, and the teacher and his or her designated supervisor shall meet to discuss the corrective action plan within **twenty-five** ~~fifteen~~ teacher working days following the school district's receipt of the teacher's summative rating.
 4. ~~The content of the corrective action plan shall replace the content of the individual professional development plan required in N.J.A.C. 6A:9C-3.4(e) and 3.7 (c) until the next annual summary conference.~~



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- 3.5-** The content of the corrective action plan shall **replace the content of the individual professional development plan required pursuant to N.J.A.C. 6A:9C-4.3(a) and 4.4(a) and shall:**
- a. Address areas in need of improvement identified in the teacher evaluation rubric;
 - b. Include specific, demonstrable goals for improvement;
 - c. Include responsibilities of the evaluated employee and the school district for the plan's implementation; and
 - d. Include timelines for meeting the goal(s).
- 4.6-** The teacher's designated supervisor and the teacher on a corrective action plan shall discuss the teacher's progress toward the goals outlined in the corrective action plan during each **required** post-observation conference, ~~when required by~~ **pursuant to** N.J.S.A. 18A:27-3.1 or N.J.A.C. 6A:10-4.4. **The teacher and his or her designated supervisor may update the goals outlined in the corrective action plan to reflect any change(s) in the teacher's progress, position, or role.**
- 5.7-** Progress toward the teacher's goals outlined in the corrective action plan:
- a. Shall be documented in the teacher's personnel file and reviewed at the annual summary conference **and** ~~or~~ the mid-year evaluation. ~~when applicable.~~ Both the teacher on a corrective action plan and his or her designated supervisor may collect data and evidence to demonstrate the teacher's progress toward his or her corrective action plan goals; **and**
 - ~~b.8. Progress toward the teacher's goals outlined in the corrective action plan~~ **May** be used as evidence in the teacher's next annual summative evaluation; however, such progress shall not guarantee an effective rating on the next summative evaluation.
- 6.9-** Responsibilities of the evaluated teacher on a corrective action plan shall not be exclusionary of other plans for improvement determined to be necessary by the teacher's designated supervisor.



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- ~~7.10.~~ **The School Improvement Panel shall ensure teachers with a corrective action plan receive a mid-year evaluation as required by N.J.S.A. 18A:6-120.c. If the corrective action plan was created on or prior to September 15 of the academic year, the mid year evaluation shall occur before February 15; if the corrective action plan was created after September 15, The mid-year evaluation shall occur **approximately** midway between the development of the corrective action plan and the **expected receipt of the next summative rating.** ~~summary conference.~~ The mid-year evaluation shall include, at a minimum, a conference to discuss progress toward the teacher's goals outlined in the corrective action plan. The mid-year evaluation conference may be combined with a post-observation conference.**
- ~~8.11.~~ **The School Improvement Panel shall ensure teachers with a corrective action plan receive one observation, including a post-observation conference, in addition to the observations required in N.J.A.C. 6A:10-4.4 for the purpose of evaluation as described in N.J.A.C. 6A:10-1.2 and 4.4(a).**
- ~~9.12.~~ ~~Tenured~~ **Except where a school district employs only one administrator whose position requires a supervisor, principal or school administrator endorsement, tenured** teachers with a corrective action plan shall be observed by multiple observers for the purpose of evaluation as described in N.J.A.C. 6A:10-4.4(c)4. ~~2.~~
- ~~10.13.~~ The corrective action plan shall remain in effect until the teacher receives his or her next summative evaluation rating.
- 11. There shall be no minimum number of teaching working days a teacher's corrective action plan can be in place.**
- I. School Improvement Panel – N.J.A.C. 6A:10-3 et seq.
1. School Improvement Panel Membership – N.J.A.C. 6A:10-3.1
- a. The School Improvement Panel shall include the Principal, a Vice Principal, and a teacher who is chosen in accordance with b. below by the Principal in consultation with the majority representative. **If an Assistant Principal or Vice Principal is not available to serve on the panel, the Principal shall appoint**



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an additional member who is employed in the district in a supervisory role and capacity, in accordance with N.J.S.A. 18A:6-120.a. The Principal may appoint additional members to the School Improvement Panel as long as all members meet the criteria outlined in this section and N.J.S.A. 18A:6-120.a and the teacher(s) on the panel represents at least one-third of its total membership.

- b. The Principal annually shall choose the teacher(s) on the School Improvement Panel through the following process:
 - (1) The teacher member shall be a person with a demonstrated record of success in the classroom. A demonstrated record of success in the classroom means the teacher member shall have been rated effective or highly effective in the most recent available annual summative rating.
 - (2) The majority representative, in accordance with a. above, may submit to the Principal, teacher member nominees for consideration.
 - (3) The Principal shall have final decision making authority and is not bound by the majority representative's list of nominees.
 - c. The teacher member shall serve a full ~~academic~~ **school** year, except in case of illness or authorized leave, but may not be appointed more than three consecutive **school** years.
 - d. All members of the School Improvement Panel shall be chosen by August 31 of each year.
2. School Improvement Panel Responsibilities – N.J.A.C. 6A:10-3.2
- a. The School Improvement Panel shall:
 - (1) **Oversee the mentoring of teachers according to N.J.A.C. 6A:9C-5.3(a)2 and support the implementation of the school district mentoring plan;**



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- (2) **Conduct evaluations of teachers pursuant to N.J.A.C. 6A:10-2.4 and 4.4;**
- (3) **Ensure corrective action plans for teachers are created in accordance to N.J.A.C. 6A:10-2.5; and ensure mid-year evaluations are conducted for teachers who are on a corrective action plan; and**
- (4) ~~(4)~~ **Identify professional development opportunities for all teachers based on the review of aggregate school-level data, including, but not limited to, teacher evaluation and student performance data to support school-level professional development plans described in N.J.A.C. 6A:9C-4.2. 3-5.**

b. To conduct observations for the purpose of evaluation, the teacher member shall have:

- (1) **Agreement of the majority representative;**
- (2) **An appropriate supervisory certificate; and**
- (3) **Approval of the Principal who supervises the teacher being observed.**

c.b. The teacher member who participates in the evaluation process shall not serve concurrently as a mentor under N.J.A.C. 6A:9C-5.2(a)3. ~~B-8.4~~.

J. Components of Teacher Evaluation Rubric – N.J.A.C. 6A:10-4.1

- 1. The components of the teacher evaluation rubric described in N.J.A.C. 6A:10-4.1 et seq. shall apply to teachers holding the position of teacher and holding a valid and effective standard, provisional, or emergency instructional certificate.
- 2. Evaluation rubrics for all teachers shall include the requirements described in N.J.S.A. 18A:6-123, including, but not limited to:
 - a. Measures of student achievement pursuant to N.J.A.C. 6A:10-4.2; and
 - b. Measures of teacher practice pursuant to N.J.A.C. 6A:10-4.3 and 4.4.



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3. To earn a summative rating, a teacher shall have a student achievement score, including median student growth percentile and/or student growth objective(s) scores, and a teacher practice score pursuant to N.J.A.C. 6A:10-4.4.
4. Each score shall be converted to a percentage weight so all components make up 100 percent of the evaluation rubric. By August 31 prior to the ~~academic~~ **school** year in which the evaluation rubric applies, the Department shall provide on its website the required percentage weight of each component and the required summative rating scale. All components shall be worth the following percentage weights or fall within the following ranges:
 - a. If, according to N.J.A.C. 6A:10-4.2(b), a teacher receives a median student growth percentile, the student achievement component shall be at least thirty percent and no more than fifty percent of a teacher's evaluation rubric rating as determined by the Department.
 - b. If, according to N.J.A.C. 6A:10-4.2(b), a teacher does not receive a median student growth percentile, the student achievement component shall be at least fifteen percent and no more than fifty percent of a teacher's evaluation rubric rating as determined by the Department.
 - c. Measures of teacher practice described in N.J.A.C. 6A:10-4.3 and 4.4 shall be at least fifty percent and no more than eighty-five percent of a teacher's evaluation rubric rating as determined by the Department.
 - ~~d. Notwithstanding the provisions of a, b, and c above, if a teacher's appeal of his or her student growth objective is approved, according to N.J.A.C. 6A:10-4.2(f), the student growth objective score weight within the student achievement component and the teacher practice weight shall be adjusted by the Superintendent or the Commissioner, as applicable according to N.J.A.C. 6A:10-4.2(f).~~
5. Standardized tests, used as a measure of student progress, shall not be the predominant factor in determining a teacher's annual summative rating.



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- K. Student Achievement Components – N.J.A.C. 6A:10-4.2
1. Measures of student achievement shall be used to determine impact on student learning. The student achievement measures shall include the following components:
 - a. If the teacher meets the requirements of 2. below, the median student growth percentile of all students assigned to a teacher, which shall be calculated as set forth in 4. below; and
 - b. Student growth objective(s), which shall be specific and measurable, based on available student learning data, aligned to the **New Jersey Student Learning Standards (NJSLS) Core Curriculum Content Standards**, and based on growth and/or achievement.
 - (1) For teachers who teach subjects or grades not covered by the **NJSLS, Core Curriculum Content Standards**, student growth objective(s) shall align to standards adopted or endorsed, as applicable, by the State Board.
 2. The median student growth percentile shall be included in the annual summative rating of a teacher who:
 - a. Teaches at least one course or group within a course that falls within a standardized-tested grade or subject. The Department shall maintain on its website a course listing of all standardized-tested grades and subjects for which student growth percentile can be calculated pursuant to 4. below;
 - b. Teaches the course or group within the course for at least sixty percent of the time from the beginning of the course to the day of the standardized assessment; and
 - c. Has at least twenty individual student growth percentile scores attributed to his or her name during the **school academic** year of the evaluation. If a teacher does not have at least twenty individual student growth percentile scores in a given **school academic** year, the student growth percentile scores attributed to a teacher during the two **school academic** years prior to the evaluation year may be used in addition to the student growth percentile scores attributed to the teacher during the **school academic** year of the evaluation. Only student growth percentile scores from **school**



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~~academic~~ year 2013-2014 or any **school** year after shall be used to determine median student growth percentiles.

3. The Department shall periodically collect data for all teachers that include, but are not limited to, student achievement and teacher practice scores.
4. The Department shall calculate the median student growth percentile for teachers using students assigned to the teacher by the school district. For teachers who have a student growth percentile score:
 - a. The Board of Education shall submit to the Department final ratings for all components, other than the student growth percentile, for the annual summative rating; and
 - b. The Department then shall report to the employing district Board of Education the annual summative rating, including the median student growth percentile for each teacher who receives a median student growth percentile.
5. Student growth objectives for teachers shall be developed and measured according to the following procedures:
 - a. The Superintendent shall determine the number of required student growth objectives for teachers, including teachers with a student growth percentile. A teacher with a student growth percentile shall have at least one and not more than four student growth objectives. A teacher without a student growth percentile shall have at least two and a maximum of four student growth objectives. By August 31, prior to the **school** ~~academic~~ year the evaluation rubric applies, the Department shall provide on its website the minimum and maximum number of required student growth objectives within this range.



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- b. A teacher with a student growth percentile shall not use the standardized assessment used in determining the student growth percentile to measure progress toward a student growth objective.
 - c. Each teacher shall develop, in consultation with his or her supervisor or a Principal's designee, each student growth objective. If the teacher does not agree with the student growth objectives, the Principal shall make the final determination.
 - d. Student growth objectives and the criteria for assessing teacher performance based on the objectives shall be determined, recorded, and retained by the teacher and his or her supervisor by October 31 of each ~~school~~ ~~academic~~ year, or within twenty-five working days of the teacher's start date if the teacher begins work after October 1.
 - e. Adjustments to student growth objectives may be made by the teacher in consultation with his or her supervisor only when approved by the Superintendent or designee. Adjustments shall be recorded in the teacher's personnel file on or before February 15.
 - (1) If the Student Growth Objective (SGO) covers only the second semester of the school year, or if the teacher begins work after October 1, adjustments shall be recorded before the mid-point of the second semester.
 - f. The teacher's designated supervisor shall **approve** ~~calculate~~ each teacher's student growth objective score. The teacher's student growth objective score, if available, shall be discussed at the teacher's annual summary conference and recorded in the teacher's personnel file.
- L. Teacher Practice Components – N.J.A.C. 6A:10-4.3
- 1. The teacher practice component rating shall be based on the measurement of the teacher's performance according to the school district's Commissioner-approved teacher practice instrument. Observations pursuant to N.J.A.C. 6A:10-4.4 shall be used as one form of evidence for the measurement.



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- M. Teacher Observations – N.J.A.C. 6A:10-4.4
1. For the purpose of teacher evaluation, observers shall conduct the observations pursuant to N.J.S.A. 18A:6-123.b(8) and N.J.A.C. 6A:10-2.5 and 3.2, and they shall be trained pursuant to N.J.A.C. 6A:10-2.2(b).
 2. Observation conferences shall include the following procedures:
 - a. A supervisor who is present at the observation shall conduct a post-observation conference with the teacher being observed. A post-observation conference shall occur no more than fifteen teacher working days following each observation.
 - b. The post-observation conference shall be for the purpose of reviewing the data collected at the observation, connecting the data to the teacher practice instrument and the teacher's individual professional development plan, collecting additional information needed for the evaluation of the teacher, and offering areas to improve effectiveness. **Within a school year, the post observation conference shall be held prior to the occurrence of further observations for the purpose of evaluation.**
 - c. If agreed to by the teacher, **one required** post-observation conference **and any pre-conference(s)** for ~~shoet~~ observations of tenured teachers who are not on a corrective action plan may be conducted via written communication, including electronic.
 - d. **One post-observation conference may be combined with a teacher's annual summary conference, as long as it occurs within the required fifteen teacher working days following the observation for the purpose of evaluation.**
 - e.d. A pre-conference, when required, shall occur at least one but not more than seven teacher working days prior to the observation.



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3. Each teacher shall be observed as described in N.J.A.C. 6A:10-4. ~~4~~, ~~at least three times during each school year, but not less than once during each semester.~~ For all teachers, at least one of the required observations shall be announced and preceded by a pre-conference, and at least one of the required observations shall be unannounced. The Superintendent shall decide whether ~~the third~~ **additional required observations are** is announced or unannounced, **if applicable**. The following additional requirements shall apply:
- a. **Each observation required for the purpose of evaluation shall be conducted for at least twenty minutes.**
 - b.a. Nontenured teachers shall ~~receive a minimum of~~ **be observed at least three observations within times each school year, but not less than once each semester. The observations shall be conducted in accordance with** the timeframe set forth in N.J.S.A. 18A:27-3.1. ~~and observations for all other teachers shall occur prior to the annual summary conference, which shall occur prior to the end of the academic school year.~~
 - (1) **Except where a school district employs only one administrator whose position requires a supervisor, principal, or school administrator endorsement, nontenured teachers shall be observed during the course of the year by more than one appropriately certified supervisor.**
 - b. ~~Teachers on a corrective action plan shall receive observations within the timeline set forth in N.J.A.C. 6A:10-2.5.~~
 - c. ~~Nontenured teachers shall be observed during the course of the year by more than one appropriately certified supervisor, either simultaneously or separately, by multiple observers, with the following provisions:~~
 - (1) ~~A co-observation shall fulfill the requirement in this section for multiple observers.~~
 - (2) ~~One co-observation shall count as one observation required in 4. below.~~



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- ~~d. One post-observation conference may be combined with a teacher's annual summary conference as long as it occurs within the required fifteen teacher working days following the observation for the purpose of evaluation.~~
- c. Tenured teachers shall be observed at least two times during each school year. Observations for all tenured teachers shall occur prior to the annual summary conference, which shall occur prior to the end of the academic school year.**
- (1) If a tenured teacher was rated highly effective on his or her most recent summative evaluation and if both the teacher and the teacher's designated supervisor agree to use this option, one of the two required observations may be an observation of a Commissioner-approved activity other than a classroom lesson. The Department of Education shall post annually to its website a list of Commissioner-approved activities that may be observed in accordance with N.J.A.C. 6A:10-4.4.**
- d. Teachers on a corrective action plan shall receive, in accordance with N.J.A.C. 6A:10-2.5(h), one additional observation, including a post-observation conference.**
- e. Upon receiving a final summative evaluation that necessitates a corrective action plan, in accordance with N.J.A.C. 6A:10-2.5(a), any remaining required observation(s) shall not be conducted until the corrective action plan has been finalized.**
- f.e** A written or electronic **observation** ~~evaluation~~ report shall be signed by the supervisor who conducted the observation and post-observation and the teacher who was observed.
- g.f** The teacher shall submit his or her written objection(s) of the evaluation within ten teacher working days following the conference. The objection(s) shall be attached to each party's copy of the annual written performance report.



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4. ~~Each observation required for the purpose of evaluations shall be conducted for the minimum duration based on the following groups:~~

a. ~~A nontenured teacher who is in his or her first or second year of teaching in the school district shall receive at least two long observations and one short observation.~~

b. ~~A nontenured teacher who is in his or her third or fourth year of teaching in the school district shall receive at least one long observation and two short observations.~~

c. ~~A tenured teacher shall receive at least three short observations or whatever the district's equivalency waiver permits.~~

4.5. To earn a teacher practice score, a **nontenured** teacher shall receive at least three observations.

a. If a **nontenured** teacher is present for less than forty percent of the total student school days in ~~an academic~~ **school** year, he or she shall receive at least two observations to earn a teacher practice score.

N. Teacher Practice Instrument – N.J.A.C. 6A:10-7.2

1. The teacher practice instrument approved by the Department shall meet the following criteria:

a. Include domains of professional practice that align to the New Jersey Professional Standards for Teachers pursuant to N.J.A.C. 6A:9-3;

b. Include scoring guides for assessing teacher practice that differentiate among a minimum of four levels of performance, and the differentiation has been shown in practice and/or research studies. Each scoring guide shall:

(1) Clearly define the expectations for each rating category;

(2) Provide a conversion to ~~the~~ four rating categories; ~~ineffective,~~
~~partially effective,~~ effective, and highly effective;



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- (3) Be applicable to all grades and subjects; or to specific grades and/or subjects if designed explicitly for the grades and/or subjects; and
 - (4) Use clear and precise language that facilitates common understanding among teachers and administrators.
 - c. Rely **on**, to the extent possible, ~~on~~ specific, discrete, observable, and/or measurable behaviors of students and teachers in the classroom with direct evidence of student engagement and learning; and
 - d. Include descriptions of specific training and implementation details required for the instrument to be effective.
- ~~2. For Commissioner approval of a teacher practice instrument in 2015 or any year thereafter, the instrument shall include a process to assess competency on the evaluation instrument which the school district may choose to use as a measure of competency.~~

Adopted: 27 January 2014
Revised: 22 February 2016
Revised:



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Evaluation of Teaching Staff Members, Excluding
Teachers and Administrators**M****3222 EVALUATION OF TEACHING STAFF MEMBERS, EXCLUDING
TEACHERS AND ADMINISTRATORS**

The Board of Education recognizes the importance of teaching staff member effectiveness to further the development of a professional corps of educators and to increase student achievement. The Board of Education adopts Policy and Regulation 3222 for the evaluation of teaching staff members consistent with the Teacher Effectiveness and Accountability for the Children of New Jersey Act (TEACHNJ) and the AchieveNJ administrative codes. This Policy and Regulation provides the provisions and requirements for teaching staff member evaluations consistent with TEACHNJ and AchieveNJ.

For the purposes of Policy and Regulation 3222, “teaching staff member” includes, but is not limited to, educational services staff members, guidance counselors, school nurses, library/media specialists, occupational therapists, and other teaching staff members working under an educational services certificate. For the purposes of Policy and Regulation 3222, “teaching staff member” does not include teachers, Principals, Vice Principals, Assistant Principals, and administrators, including, but not limited to, directors and/or supervisors.

The rules in N.J.A.C. 6A:10 – Educator Effectiveness shall not override any conflicting provision(s) of collective bargaining agreements or other employment contracts in effect on July 1, 2013 and no collective bargaining agreement entered into after July 1, 2013, shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10-1.1 et seq. or any other specific statute or regulation, nor shall topics subject to bargaining involve matters of educational policy or managerial prerogatives. All information contained in **annual written** performance reports and all information collected, compiled, and/or maintained by employees for the evaluation process pursuant to N.J.A.C. 6A:10-1.1 et seq. shall be confidential and shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq.

The Board shall annually adopt evaluation rubrics for teaching staff members which shall be submitted to the Commissioner by June 1 for approval by August 1 of each year. The evaluation rubrics shall have four defined annual ratings: ineffective, partially effective, effective, and highly effective. The Board shall meet the requirements as outlined in N.J.A.C. 6A:10-2.2(a) for the annual evaluation of teaching staff members and shall ensure the training procedures as outlined in N.J.A.C. 6A:10-2.2(b) are followed when implementing the evaluation rubrics for all teaching staff members. A District Evaluation Advisory Committee shall be established in accordance with the requirements of N.J.A.C. 6A:10-2.3.



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The minimum requirements for the evaluation procedures for teaching staff members as outlined in N.J.A.C. 6A:10-2.4 shall be followed. For each teaching staff member rated ineffective or partially effective on the annual summative evaluation rating, as measured by the evaluation rubrics, a corrective action plan shall be developed in accordance with the provisions of N.J.A.C. 6A:10-2.5.

Observations and evaluations for nontenured teaching staff members shall be in accordance with the provisions of N.J.S.A. 18A:27-3.1. Evaluations for nontenured teaching staff members shall take place before April 30 each year prior to the May 15 notice requirement date for continued employment. Evaluations for tenured teaching staff members shall be completed prior to June 30.

The Superintendent shall annually notify all teaching staff members of the adopted evaluation policies and procedures/regulations no later than October 1. If a teaching staff member is hired after October 1, the Superintendent shall notify the teaching staff member of the policies and procedures/regulations at the beginning of his or her employment. All teaching staff members shall be notified of amendments to the policy and procedures/regulations within ten teaching staff member working days of adoption.

N.J.S.A. 18A:6-117 et seq.; N.J.S.A. 18A:27-3.1

N.J.A.C. 6A:10-1.1 through 1.4; 6A:10-2.1 through 2.5; 6A:10-6.2

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Evaluation of Teaching Staff Members, Excluding
Teachers and Administrators**M****R 3222 EVALUATION OF TEACHING STAFF MEMBERS, EXCLUDING
TEACHERS AND ADMINISTRATORS****A. Definitions – N.J.A.C. 6A:10-1.2**

The following words and terms shall have the following meanings when used in Policy and Regulation 3222 unless the context clearly indicates otherwise:

“Annual performance report” means a written appraisal of the teaching staff member's performance prepared by the teaching staff member's designated supervisor based on the evaluation rubric for his or her position.

“Annual summative evaluation rating” means an annual evaluation rating that is based on appraisals of educator practice and student performance, if applicable, and includes all measures captured in a teaching staff member's evaluation rubric. The four summative performance categories are ineffective, partially effective, effective, and highly effective.

“Chief School Administrator” means the Superintendent of Schools or the Administrative Principal if there is no Superintendent.

“Commissioner” means Commissioner of the New Jersey Department of Education.

“Corrective Action Plan” means a written plan developed by **the designated supervisor** a ~~teaching staff member serving in a supervisory capacity~~ in collaboration with the teaching staff member to address deficiencies as outlined in an evaluation. The corrective action plan shall include timelines for corrective action, responsibilities of the individual teaching staff member and the school district for implementing the plan, and specific support that the district shall provide **as defined in N.J.S.A. 18A:6-119**.

“Department” means the New Jersey Department of Education.

“Designated supervisor” means the supervisor designated by the Superintendent of Schools or designee as the teaching staff member's supervisor.

“District Evaluation Advisory Committee” means a group created to oversee and guide the planning and implementation of the Board of Education's evaluation policies and procedures as set forth in N.J.A.C. 6A:10-2.3.



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“Educator practice instrument” means an assessment tool that provides: scales or dimensions that capture competencies of professional performance; and differentiation of a range of professional performance as described by the scales, which must be shown in practice and/or research studies. The scores from educator practice instruments for teaching staff members other than teachers, Principals, Vice Principals, and Assistant Principals may be applied to the teaching staff member’s summative evaluation rating in a manner determined by the school district.

“Evaluation” means an appraisal of an individual’s professional performance in relation to his or her job description **and** professional standards and **based on, when applicable, the individual’s evaluation rubric**. ~~Statewide evaluation criteria that incorporates analysis of multiple measures of student achievement or growth, as applicable, and multiple data sources.~~

“Evaluation rubrics” means a set of criteria, measures, and processes used to evaluate all teaching staff members in a specific school district or local education agency. Evaluation rubrics consist of measures of professional practice, based on educator practice instruments and student outcomes. Each Board of Education will have an evaluation rubric specifically for teachers, another specifically for Principals, Vice Principals, and Assistant Principals, and evaluation rubrics for other categories of teaching staff members.

“Indicators of student progress and growth” means the results of assessment(s) of students as defined in N.J.A.C. 6A:8, Standards and Assessment.

“Individual professional development plan” is as defined in N.J.S.A. 18A:6-119.

“Job description” means a written specification of the function of a position, duties and responsibilities, the extent and limits of authority, and work relationships within and outside the school and school district.

~~“Model evaluation rubric” means district educator evaluation rubrics that have been reviewed and accepted by the Commissioner. A model teaching or principal evaluation rubric includes a teacher or principal practice instrument that appears on the Department’s list of approved educator practice instruments.~~



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“Observation” means a method of collecting data on the performance of a teaching staff member's assigned duties and responsibilities. An observation for the purpose of evaluation will be included in the determination of the annual summative evaluation rating and shall be conducted by an individual employed in the school district in a supervisory role and capacity and possessing a school administrator, Principal, or supervisor endorsement as defined in N.J.A.C. 6A:9-2.1. ~~1-1~~.

“Post-observation conference” means a meeting, either in-person or remotely, between the supervisor who conducted the observation and the teaching staff member for the purpose of evaluation to discuss the data collected in the observation.

“Scoring guide” means a set of rules or criteria used to evaluate a performance, product, or project. The purpose of a scoring guide is to provide a transparent and reliable evaluation process. Educator practice instruments include a scoring guide that an evaluator uses to structure his or her assessments and ratings of professional practice.

“Semester” means half of the school year.

“Signed” means the name of one physically written by oneself or an electronic code, sound, symbol, or process attached to or logically associated with a record and executed or adopted by a person with the intent to sign the record.

“Student growth objective” means an academic goal that teaching staff members and **designated supervisors** ~~evaluators may~~ set for groups of students.

“Superintendent” means Superintendent of Schools or Chief School Administrator.

“Supervisor” means an appropriately certified teaching staff member, as defined in N.J.S.A. 18A:1-1, or Superintendent employed in the school district in a supervisory role and capacity, and possessing a school administrator, Principal, or supervisor endorsement as defined in N.J.A.C. 6A:9B-12. ~~1~~.

“Teaching staff member” for the purposes of Policy 3222 and this Regulation, includes, but is not limited to, educational services staff members, guidance counselors, school nurses, library/media specialists, occupational therapists, and other teaching staff members working under an educational services certificate and does not include teachers, Principals, Vice Principals, Assistant Principals, and administrators, including, but not limited to, Directors and/or Supervisors.



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Evaluation of Teaching Staff Members, Excluding
Teachers and Administrators**B. Applicability of Rules on Collective Bargaining Agreements – N.J.A.C. 6A:10-1.3**

The rules in N.J.A.C. 6A:10-1.1 et seq. shall not override any conflicting provision(s) of collective bargaining agreements or other employment contracts entered into by a school district in effect on July 1, 2013. No collective bargaining agreement entered into after July 1, 2013, shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10-1.1 et seq. or any other specific statute or regulation, nor shall topics subject to bargaining involve matters of educational policy or managerial prerogatives.

C. Educator Evaluation Data, Information, and ~~Written~~ Annual Performance Reports – N.J.A.C. 6A:10-1.4

All information contained in ~~written~~ **annual** performance reports and all information collected, compiled, and/or maintained by employees of the Board of Education for the purposes of conducting the educator evaluation process pursuant to N.J.A.C. 6A:10-1.1 et seq., **including, but not limited to, digital records**, shall be confidential. Such information shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq. Nothing contained in N.J.A.C. 6A:10-1.1 et seq. shall be construed to prohibit the Department or a school district from, at its discretion, collecting evaluation data pursuant to N.J.S.A. 18A:6-123.e or distributing aggregate statistics regarding evaluation data.

D. Evaluation of Teaching Staff Members – N.J.A.C. 6A:10-2.1

1. The Board of Education annually shall adopt evaluation rubrics for all teaching staff members. The evaluation rubrics shall have four defined annual ratings: ineffective, partially effective, effective, and highly effective.
2. Evaluation rubrics shall be submitted to the Commissioner by June 1 for approval by August 1 of each year.

E. Duties of the Board of Education – N.J.A.C. 6A:10-2.2

1. The Board of Education shall meet the following requirements for the annual evaluation of teaching staff members, unless otherwise specified:
 - a. Establish a District Evaluation Advisory Committee to oversee and guide the planning and implementation of the Board of Education's evaluation policies and procedures as set forth in N.J.A.C. 6A:10-2 et seq.



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- b. Annually adopt policies and procedures developed by the Superintendent pursuant to N.J.A.C. 6A:10-2.4, including the evaluation rubrics approved by the Commissioner pursuant to N.J.A.C. 6A:10-2.1(c);
- (1) **The Superintendent shall develop policies and procedures that, at a minimum, ensure student performance data on the Statewide assessment is, upon receipt, promptly distributed or otherwise made available to staff members who were primarily responsible for instructing the applicable students in the school year in which the assessment was taken, as well as to staff members who are or will be primarily responsible for instructing the applicable students in the subsequent school year.**
- c. Ensure the Superintendent annually notifies all teaching staff members of the adopted evaluation policies and procedures no later than October 1. If a teaching staff member is hired after October 1, the Board/Superintendent shall notify the teaching staff member of the policies and procedures at the beginning of his or her employment. All teaching staff members shall be notified of amendments to the policy and procedures within ten ~~teaching staff member~~ working days of adoption;
- d. Annually adopt by June 1, any Commissioner-approved educator practice instruments and, as part of the process described at N.J.A.C. 6A:10-2.1(c), notify the Department which instruments will be used as part of the school district's evaluation rubrics;
- e. Ensure the Principal of each school within the school district has established a School Improvement Panel pursuant to N.J.A.C. 6A:10-3.1. The panel shall be established annually by August 31 and shall carry out the duties and functions described in N.J.A.C. 6A:10-3.2;
- f. Ensure data elements are collected and stored in an accessible and usable format. Data elements shall include, but not be limited to, scores or evidence from observations for the purpose of evaluation and student growth objective data; and



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- g. Ensure the Superintendent or designee certifies to the Department that any observer who conducts an observation of a teaching staff member for the purpose of evaluation as described in N.J.A.C. 6A:10-4.4; N.J.A.C. 6A:10-5.4, and N.J.A.C. 6A:10-6.2, shall meet the statutory observation requirements of N.J.S.A. 18A:6-119; 18A:6-123.b(8); and N.J.S.A. 18A:27-3.1 and the teacher member of the School Improvement Panel requirements of N.J.A.C. 6A:10-3.2.
2. The Board of Education shall ensure the following training procedures are followed when implementing the evaluation rubric for all teaching staff members and, when applicable, applying the Commissioner-approved educator practice instruments:
- a. Annually provide training on and descriptions of each component of the evaluation rubric for all teaching staff members who are being evaluated in the school district and provide more thorough training for any teaching staff member who is being evaluated for the first time. Training shall include detailed descriptions of all evaluation rubric components including, when applicable, detailed descriptions of student achievement measures and all aspects of the educator practice instruments;
- ~~b. Provide training on the teaching staff member practice instruments for any supervisor who will conduct observations for the purpose of evaluation of teaching staff members. Training shall be provided before the observer conducts his or her first observation for the purpose of evaluation;~~
- b.e. Annually provide updates and refresher training on the teaching staff member practice instruments for any supervisors who will observe teaching staff member practice for the purpose of increasing accuracy and consistency among observers are conducting evaluations in the school district and more thorough training for any supervisor who will evaluate teaching staff members for the first time. Training shall be provided on each component of the evaluated teaching staff member's evaluation rubric before the evaluation of a teaching staff member; and**



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- c.d The Superintendent shall annually certify to the Department that all supervisors of teaching staff members in the school district who are utilizing ~~educator practice instruments~~ **evaluation rubrics** have completed training on ~~the instrument and its application~~ and have demonstrated competency in applying the **evaluation rubrics**. ~~educator practice instruments.~~
- F. District Evaluation Advisory Committee – N.J.A.C. 6A:10-2.3
1. Members of the District Evaluation Advisory Committee shall include representation from the following groups: teachers from each school level represented in the school district; central office administrators overseeing the teacher evaluation process; supervisors involved in teacher evaluation, when available or appropriate; and administrators conducting evaluations, including a minimum of one administrator conducting evaluations who participates on a School Improvement Panel. Members also shall include the Superintendent, a special education administrator, a parent, and a member of the Board of Education.
 2. The Superintendent may extend membership on the District Evaluation Advisory Committee to representatives of other groups and to individuals.
 3. **Beginning in 2018-2019, the District Evaluation Advisory Committees shall no longer be required and the Board of Education shall have the discretion to continue the District Evaluation Advisory Committee.**
- G. Evaluation Procedures for Teaching Staff Members – N.J.A.C. 6A:10-2.4
1. The provisions outlined in Policy and Regulation 3222 and N.J.A.C. 6A:10-2.4 shall be the minimum requirements for the evaluation of teaching staff members.
 2. Evaluation policies and procedures requiring the annual evaluation of all teaching staff members shall be developed under the direction of the Superintendent, who may consult with the District Evaluation Advisory Committee or representatives from School Improvement Panels, and shall include, but not be limited to, a description of:



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- a. Roles and responsibilities for implementation of evaluation policies and procedures;
 - b. Job descriptions, evaluation rubrics for all teaching staff members, the process for calculating the summative ratings and each component, and the evaluation regulations set forth in N.J.A.C. 6A:10 et seq.;
 - c. Methods of data collection and reporting appropriate to each job description, including, but not limited to, the process for student attrition to teachers, Principals, Assistant Principals, and Vice Principals for calculating the median and school-wide student growth percentile;
 - d. Processes for observations for the purpose of evaluation and post-observation conference(s) by a supervisor;
 - e. **Process for developing and scoring student growth objectives;**
 - f.e. The process for preparation of individual professional development plans; and
 - g.f. The process for preparation of an annual ~~written~~ performance report by the teaching staff member's designated supervisor and an annual summary conference between the teaching staff member and his or her designated supervisor.
3. The annual summary conference between the designated supervisor and the teaching staff member shall be held before the ~~written~~ **annual** performance report is finalized. The conference shall occur on or before June 30 of each school year and shall include, but not be limited to, a review of the following:
- a. The performance of the teaching staff member based upon the job description and, ~~when applicable~~, the scores or evidence compiled using the teaching staff member's evaluation rubric, including, ~~whenever~~ applicable:
 - (1) the teaching staff member's practice instrument; **and**



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- b. The progress of the teaching staff member toward meeting the goals of the individual professional development plan or, when applicable, the corrective action plan; **and**
 - ~~e. Available indicators or scores of student achievement or growth, when applicable, such as student growth objective scores and student growth percentile scores; and~~
 - ~~c.d.~~ The preliminary annual ~~written~~ performance report.
4. If any scores for the teaching staff member's evaluation rubric are not available at the time of the annual summary conference due to pending assessment results, the annual summative evaluation rating shall be calculated once all component ratings are available.
5. The annual ~~written~~ performance report shall be prepared by the teaching staff member's designated supervisor and shall include, but not be limited to:
- a. A summative rating based on the evaluation rubric;
 - b. Performance area(s) of strength and area(s) needing improvement based upon the job description, ~~observations for the purpose of evaluation and, when applicable, the teaching staff member practice instrument;~~ and **components of the teaching staff member's evaluation rubric; and**
 - c. ~~A~~ **The teaching staff member's** individual professional development plan developed by the designated supervisor and the teaching staff member or, when applicable, a corrective action plan from the evaluation year being reviewed in the report.



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6. The teaching staff member and the designated supervisor shall sign the report within five ~~teaching staff member~~ working days of the review.
7. The Board of Education shall include all ~~written~~ performance reports and supporting data, including, but not limited to, written observation reports and additional components of the summative evaluation rating as part of the teaching staff member's personnel file or in an alternative, confidential location. If reports and data are stored in an alternative location, the personnel file shall clearly indicate the report's location and how it can be easily accessed. The records shall be confidential and shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq.

H. Corrective Action Plans for Teaching Staff Members – N.J.A.C. 6A:10-2.5

1. For each teaching staff member rated ineffective or partially effective on the annual summative evaluation, as measured by the evaluation rubrics, a corrective action plan shall be developed by the teaching staff member and the ~~Superintendent or the~~ teaching staff member's designated supervisor. **If the teaching staff member does not agree with the corrective action plan's content, the designated supervisor shall make a final determination.**
2. ~~If the summative evaluation rating is calculated before the end of the school year, then~~ The corrective action plan shall be developed and the teaching staff member and his or her designated supervisor shall meet to discuss the corrective action plan ~~prior to September 15~~ **by October 31** of the following school year **following the year of evaluation, except:** ~~The conference to develop and discuss the corrective action plan may be combined with the teaching staff member's annual summary conference that occurs at the end of the year of evaluation.~~
 - a.3. If the ineffective or partially effective summative evaluation rating is received after **October 1** ~~the start~~ of the school year following the year of evaluation, ~~then~~ a corrective action plan ~~shall must~~ be developed, and the teaching staff member and his or her **designated** supervisor shall meet to discuss the corrective action plan within **twenty-five** ~~fifteen~~ teaching staff member working days following the school district's receipt of the teaching staff member's summative rating.



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- ~~4. The content of the corrective action plan shall replace the content of the individual professional development plan required in N.J.A.C. 6A:9C-3.4(e) and 3.7(e) until the next annual summary conference.~~
- 3.5. The content of the corrective action plan shall replace the content of the individual professional development plan required pursuant to N.J.A.C. 6A:9C-4.3(a) and 4.4(a) and shall:**
- a. Address areas in need of improvement identified in the teaching staff member evaluation rubric;
 - b. Include specific, demonstrable goals for improvement;
 - c. Include responsibilities of the evaluated employee and the school district for the plan's implementation; and
 - d. Include timelines for meeting the goal(s).
- 4.6. The teaching staff member's designated supervisor and the teaching staff member on a corrective action plan shall discuss the teaching staff member's progress toward the goals outlined in the corrective action plan during each **required** post-observation conference. **The teaching staff member and his or her designated supervisor may update the goals outlined in the corrective action plan to reflect any change(s) in the teaching staff member's progress, position, or role.****
- 5.7. Progress toward the teaching staff member's goals outlined in the corrective action plan:**
- a. Shall be documented in the teaching staff member's personnel file and reviewed at the annual summary conference **and** ~~or~~ the mid-year evaluation. ~~when applicable.~~ Both the teaching staff member on a corrective plan and his or her designated supervisor may collect data and evidence to demonstrate the teaching staff member's progress toward his or her corrective action plan goals; **and**
 - ~~b. Progress toward the teaching staff member's goals outlined in the corrective action plan~~ **May be used as evidence in the teaching staff member's next annual summative evaluation; however, such progress shall not guarantee an effective rating on the next summative evaluation.**



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- ~~6.9.~~ Responsibilities of the evaluated teaching staff member on a corrective action plan shall not be exclusionary of other plans for improvement determined to be necessary by the teaching staff member's designated supervisor.
- ~~7.10.~~ The corrective action plan shall remain in effect until the teaching staff member receives his or her next summative evaluation rating.
- 8. There shall be no minimum number of teaching staff member working days a teacher's corrective action plan can be in place.**
- I. Teaching Staff Member Observations and Evaluations - N.J.A.C. 6A:10-6.2
1. The Superintendent shall determine the duration of observations required pursuant to N.J.S.A. 18A:27-3.1 for nontenured teaching staff members, except teachers, Principals, Vice Principals, and Assistant Principals. **Observations include, but are not limited to, observations of meetings, student instruction, parent conferences, and case-study analysis of a significant student issue. The observation shall:**
 - a. **Be at least twenty minutes in length;**
 - b. **Be followed within ten teaching staff member working days by a conference between the supervisor who made the observation and the nontenured teaching staff member;**
 - c. **Be followed by both parties to such a conference signing the written or electronic observation report and each retaining a copy of his or her records; and**
 - d. **Allow the nontenured teaching staff member to submit his or her written objection(s) of the evaluation within ten teaching staff member working days following the conference. The objection(s) shall be attached to each party's copy of the annual performance report.**
 2. **All tenured teaching staff members shall receive at least one observation per school year.**
 3. **All nontenured teaching staff members shall receive at least three observations, as required pursuant to N.J.S.A. 18A:27-3.1.**



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1. ~~Each nontenured teaching staff member shall be observed and evaluated in the performance of his or her duties at least three times during each school year, but not less than once during each semester.~~
2. ~~Each tenured teaching staff member shall be observed and evaluated in the performance of his or her duties at least once each school year. The Superintendent shall determine the duration of observations.~~
3. ~~Observations include, but are not limited to, observations of meetings, student instruction, parent conferences, and a case study analysis of a significant student issue.~~
4. ~~Each observation shall be followed within fifteen teaching staff member working days by a conference between the Superintendent or designated supervisor who made the observation and written or electronic evaluation, and the teaching staff member. Both parties to such a conference shall sign the written evaluation report and each shall retain a copy for his or her records. The purpose of this procedure is to recommend as to reemployment, identify any deficiencies, extend assistance for correction, and improve professional competence.~~
6. ~~The teaching staff member may submit his or her written objection(s) of the evaluation within ten teaching staff member working days following the conference. The objection(s) shall be attached to each party's copy of the annual written performance report.~~
 - a.7. The required observations and evaluations for nontenured teaching staff members shall take place before April 30 each year. These observations and evaluations may cover that period between April 30 of one year and April 30 of the succeeding year excepting in the case of the first year of employment where the three observations and evaluations must have been completed prior to April 30.
 - b.8. The number of required observations and evaluations for nontenured teaching staff members may be reduced proportionately when an individual teaching staff member's term of service is less than one academic year.

4.9. Evaluations for tenured teaching staff shall be completed prior to June 30.

Adopted: 27 January 2014

Revised: 22 February 2016



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Evaluation of Administrators, Excluding Principals,
Vice Principals, and Assistant Principals**M****3223 EVALUATION OF ADMINISTRATORS, EXCLUDING PRINCIPALS,
VICE PRINCIPALS, AND ASSISTANT PRINCIPALS**

The Board of Education recognizes the importance of administrator effectiveness to further the development of a professional corps of educators and to increase student achievement. The Board of Education adopts Policy and Regulation 3223 for the evaluation of administrators consistent with the Teacher Effectiveness and Accountability for the Children of New Jersey Act (TEACHNJ) and the AchieveNJ administrative codes. This Policy and Regulation provides the provisions and requirements for administrator evaluations consistent with TEACHNJ and AchieveNJ.

For the purposes of Policy and Regulation 3223, “administrator” means an appropriately certified staff member, as defined in N.J.S.A. 18A-1.1, employed in the school district in an administrative and/or supervisory role and capacity, and holding a valid and effective standard, provisional, or emergency administrative certificate. An “administrator” may be a director, supervisor, or any other administrative or supervisory position in the district. For the purposes of Policy and Regulation 3223 and N.J.A.C. 6A:10-1.1 et seq., “administrator” is not a Principal, Vice Principal, or Assistant Principal.

The rules in N.J.A.C. 6A:10 – Educator Effectiveness shall not override any conflicting provision(s) of collective bargaining agreements or other employment contracts in effect on July 1, 2013 and no collective bargaining agreement entered into after July 1, 2013, shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10-1.1 et seq. or any other specific statute or regulation, nor shall topics subject to bargaining involve matters of educational policy or managerial prerogatives. All information contained in ~~written~~ **annual** performance reports and all information collected, compiled, and/or maintained by employees for the evaluation process pursuant to N.J.A.C. 6A:10-1.1 et seq. shall be confidential and shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq.

The Board shall annually adopt evaluation rubrics for administrators which shall be submitted to the Commissioner by June 1 for approval by August 1 of each year. The evaluation rubrics shall have four defined annual ratings: ineffective, partially effective, effective, and highly effective. The Board shall meet the requirements as outlined in N.J.A.C. 6A:10-2.2(a) for the annual evaluation of administrators and shall ensure the training procedures as outlined in N.J.A.C. 6A:10-2.2(b) are followed when implementing the evaluation rubrics for all administrators. A District Evaluation Advisory Committee shall be established in accordance with the requirements of N.J.A.C. 6A:10-2.3.



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Vice Principals, and Assistant Principals

The minimum requirements for the evaluation procedures for administrators as outlined in N.J.A.C. 6A:10-2.4 shall be followed. For each administrator rated ineffective or partially effective on the annual summative evaluation rating, as measured by the evaluation rubrics, a corrective action plan shall be developed in accordance with the provisions of N.J.A.C. 6A:10-2.5.

Observations and evaluations for nontenured administrators shall be in accordance with the provisions of N.J.S.A. 18A:27-3.1. Evaluations for nontenured administrators shall take place before April 30 each year prior to the May 15 notice requirement date for continued employment. Evaluations for tenured administrators shall be completed prior to June 30.

The Superintendent annually shall notify all administrators of the adopted evaluation policies and procedures/regulations no later than October 1. If an administrator is hired after October 1, the Superintendent shall notify the administrator of the policies and procedures/regulations at the beginning of his or her employment. All administrators shall be notified of amendments to the policy and procedures/regulations within ten administrator working days of adoption.

N.J.S.A. 18A:6-117 et seq.; N.J.S.A. 18A:27-3.1
N.J.A.C. 6A:10-1.1 through 1.4; 6A:10-2.1 through 2.5

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Evaluation of Administrators, Excluding
Principals, Vice Principals, and

Assistant Principals

M**R 3223 EVALUATION OF ADMINISTRATORS, EXCLUDING
PRINCIPALS, VICE PRINCIPALS, AND ASSISTANT PRINCIPALS****A. Definitions – N.J.A.C. 6A:10-1.2**

The following words and terms shall have the following meanings when used in Policy and Regulation 3223 unless the context clearly indicates otherwise:

“Administrator” means an appropriately certified staff member, as defined in N.J.S.A. 18A-1.1, employed in the school district in an administrative and/or supervisory role and capacity, and holding a valid and effective standard, provisional, or emergency administrative certificate. An “administrator” may be a director, supervisor or any other administrative or supervisory position in the district. For the purposes of Policy and Regulation 3223 and N.J.A.C. 6A:10-1.1 et seq., “administrator” is not a Principal, Vice Principal, or Assistant Principal.

“Annual performance report” means a written appraisal of the administrator’s performance prepared by the administrator’s designated supervisor based on the evaluation rubric for his or her position.

“Annual summative evaluation rating” means an annual evaluation rating that is based on appraisals of educator practice and student performance, and includes all measures captured in an administrator’s evaluation rubric. The four summative performance categories are ineffective, partially effective, effective, and highly effective.

“Chief School Administrator” means the Superintendent of Schools or the Administrative Principal if there is no Superintendent.

“Commissioner” means Commissioner of the New Jersey Department of Education.

“Corrective Action Plan” means a written plan developed by the administrator’s **designated** supervisor in collaboration with the administrator to address deficiencies as outlined in an evaluation. The corrective action plan shall include timelines for corrective action, responsibilities of the individual administrator and the school district for implementing the plan, and specific support that the district shall provide **as defined in N.J.S.A. 18A:6-119.**



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Evaluation of Administrators, Excluding
Principals, Vice Principals, and
Assistant Principals

“Department” means the New Jersey Department of Education.

“Designated supervisor” means the supervisor designated by the Superintendent of Schools or designee as the administrator’s supervisor.

“District Evaluation Advisory Committee” means a group created to oversee and guide the planning and implementation of the Board of Education's evaluation policies and procedures as set forth in N.J.A.C. 6A:10-2.3.

“Educator practice instrument” means an assessment tool that provides: scales or dimensions that capture competencies of professional performance; and differentiation of a range of professional performance as described by the scales, which must be shown in practice and/or research studies. The scores from educator practice instruments for teaching staff members other than teachers, Principals, Vice Principals, and Assistant Principals may be applied to the administrator’s summative evaluation rating in a manner determined by the school district.

“Evaluation” means an appraisal of an individual’s professional performance in relation to his or her job description **and** professional standards and **based on, when applicable, the individual’s evaluation rubric.** ~~Statewide evaluation criteria that incorporates analysis of multiple measures of student achievement or growth, if applicable, and multiple data sources.~~

“Evaluation rubrics” means a set of criteria, measures, and processes used to evaluate all administrators in a specific school district or local education agency. Evaluation rubrics consist of measures of professional practice, based on educator practice instruments and student outcomes. Each Board of Education will have an evaluation rubric specifically for teachers, another specifically for Principals, Vice Principals, and Assistant Principals, and evaluation rubrics for other categories of staff members.

“Indicators of student progress and growth” means the results of assessment(s) of students as defined in N.J.A.C. 6A:8, Standards and Assessment.

“Individual professional development plan” is as defined in N.J.S.A. 18A:6-119.



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Evaluation of Administrators, Excluding
Principals, Vice Principals, and
Assistant Principals

“Job description” means a written specification of the function of a position, duties and responsibilities, the extent and limits of authority, and work relationships within and outside the school and school district.

~~“Model evaluation rubric” means district educator evaluation rubrics that have been reviewed and accepted by the Commissioner. A model teaching or principal evaluation rubric includes a teacher or principal practice instrument that appears on the Department’s list of approved educator practice instruments.~~

“Observation” means a method of collecting data on the performance of an administrator's assigned duties and responsibilities. An observation for the purpose of evaluation will be included in the determination of the annual summative evaluation rating and shall be conducted by **an individual employed in the school district in a supervisory role and capacity and possessing a school administrator, principal, or supervisor endorsement as defined in N.J.A.C. 6A:9-2.1 and as designated by the Superintendent.** ~~or designee.~~

“Post-observation conference” means a meeting, either in-person or remotely, between a ~~Superintendent or designated~~ **the** supervisor who conducted the observation and the administrator for the purpose of evaluation to discuss the data collected in the observation.

“Scoring guide” means a set of rules or criteria used to evaluate a performance, product, or project. The purpose of a scoring guide is to provide a transparent and reliable evaluation process. Educator practice instruments include a scoring guide that an evaluator uses to structure his or her assessments and ratings of professional practice.

“Semester” means half of the school year.

“Signed” means the name of one physically written by oneself or an electronic code, sound, symbol, or process attached to or logically associated with a record and executed or adopted by a person with the intent to sign the record.

~~“Student growth objective” means an academic goal that administrators and evaluators may set for groups of students.~~

“Superintendent” means Superintendent of Schools or Chief School Administrator.



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“Supervisor” means an appropriately certified staff member, as defined in N.J.S.A. 18A:1-1, or Superintendent employed in the school district in a supervisory role and capacity, and possessing a school administrator, Principal, or supervisor endorsement, as defined in N.J.A.C. 6A:9B-12. †

B. Applicability of Rules on Collective Bargaining Agreements – N.J.A.C. 6A:10-1.3

The rules in N.J.A.C. 6A:10-1.1 et seq. shall not override any conflicting provision(s) of collective bargaining agreements or other employment contracts entered into by a school district in effect on July 1, 2013. No collective bargaining agreement entered into after July 1, 2013, shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10-1.1 et seq. or any other specific statute or regulation, nor shall topics subject to bargaining involve matters of educational policy or managerial prerogatives.

C. Educator Evaluation Data, Information, and ~~Written~~ **Annual Performance** Reports – N.J.A.C. 6A:10-1.4

All information contained in ~~written~~ **annual** performance reports and all information collected, compiled, and/or maintained by employees of the Board of Education for the purposes of conducting the educator evaluation process pursuant to N.J.A.C. 6A:10-1.1 et seq., **including, but not limited to, digital records**, shall be confidential. Such information shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq. Nothing contained in N.J.A.C. 6A:10-1.1 et seq. shall be construed to prohibit the Department or a school district from, at its discretion, collecting evaluation data pursuant to N.J.S.A. 18A:6-123.e or distributing aggregate statistics regarding evaluation data.

D. Evaluation of Administrators – N.J.A.C. 6A:10-2.1

1. The Board of Education shall annually adopt evaluation rubrics for all administrators. The evaluation rubrics shall have four defined annual ratings: ineffective, partially effective, effective, and highly effective.
2. Evaluation rubrics shall be submitted to the Commissioner by June 1 for approval by August 1 of each year.



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- E. Duties of the Board of Education – N.J.A.C. 6A:10-2.2
1. The Board of Education shall meet the following requirements for the annual evaluation of administrators, unless otherwise specified:
 - a. Establish a District Evaluation Advisory Committee to oversee and guide the planning and implementation of the Board of Education's evaluation policies and procedures as set forth in N.J.A.C. 6A:10-2.4 et seq.;
 - b. Annually adopt policies and procedures developed by the Superintendent pursuant to N.J.A.C. 6A:10-2.4, including the evaluation rubrics approved by the Commissioner pursuant to N.J.A.C. 6A:10-2.1(c):
 - (1) **The Superintendent shall develop policies and procedures that, at a minimum, ensure student performance data on the Statewide assessment is, upon receipt, promptly distributed or otherwise made available to staff members who were primarily responsible for instructing the applicable students in the school year in which the assessment was taken, as well as to staff members who are or will be primarily responsible for instructing the applicable students in the subsequent school year.**
 - c. Ensure the Superintendent annually notifies all administrators of the adopted evaluation policies and procedures no later than October 1. If an administrator is hired after October 1, the Board/Superintendent shall notify the administrator of the policies and procedures at the beginning of his or her employment. All administrators shall be notified of amendments to the policy and procedures within ten ~~administrator~~ working days of adoption.
 - d. Annually adopt by June 1, any Commissioner-approved educator practice instruments and, as part of the process described at N.J.A.C. 6A:10-2.1(c), notify the Department which instruments will be used as part of the school district's evaluation rubrics.



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- e. Ensure the Principal of each school within the school district has established a School Improvement Panel pursuant to N.J.A.C. 6A:10-3.1. The panel shall be established annually by August 31 and shall carry out the duties and functions described in N.J.A.C. 6A:10-3.2;
 - f. Ensure data elements are collected and stored in an accessible and usable format. Data elements shall include, but not be limited to, scores or evidence from observations for the purpose of evaluation and student growth objective data; and.
 - g. Ensure the Superintendent or designee certifies to the Department that any observer who conducts an observation of an administrator for the purpose of evaluation as described in N.J.A.C. 6A:10-4.4; N.J.A.C. 6A:10-5.4; and N.J.A.C. 6A:10-6.2 shall meet the statutory observation requirements of N.J.S.A. 18A:6-119; 18A:6-123.b(8); and N.J.S.A. 18A:27-3.1 and the teacher member of the School Improvement Panel requirements of N.J.A.C. 6A:10-3.2.
2. The Board of Education shall ensure the following training procedures are followed when implementing the evaluation rubric for all administrators and, when applicable, applying the Commissioner-approved educator practice instruments:
- a. Annually provide training on and descriptions of each component of the evaluation rubric for all administrators who are being evaluated in the school district and provide more thorough training for any administrator who is being evaluated for the first time. Training shall include detailed descriptions of all evaluation rubric components including, when applicable, detailed descriptions of student achievement measures and all aspects of the educator practice instruments;
 - ~~b. Provide training on the educator practice instruments for any supervisor who will conduct observations for the purpose of evaluation of administrators. Training shall be provided before the observer conducts his or her first observation for the purpose of evaluation;~~



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- b.e. ~~Annually provide updates and refresher training on the educator practice instruments for any supervisor who will observe educator practice for the purpose of increasing accuracy and consistency among observers; and~~ **are conducting evaluations in the school district and more thorough training for any supervisor who will evaluate administrators for the first time. Training shall be provided on each component of the evaluated administrator's evaluation rubric before the evaluation of an administrator;**
- c.d. ~~The Superintendent shall annually certify to the Department that all supervisors of administrators in the school district who are utilizing educator practice instruments~~ **evaluation rubrics** have completed training on ~~the instrument and its application~~ and have demonstrated competency in applying the **evaluation rubrics.** ~~educator practice instruments.~~
- F. District Evaluation Advisory Committee – N.J.A.C. 6A:10-2.3
1. Members of the District Evaluation Advisory Committee shall include representation from the following groups: teachers from each school level represented in the school district; central office administrators overseeing the teacher evaluation process; supervisors involved in teacher evaluation, when available or appropriate; and administrators conducting evaluations, including a minimum of one administrator conducting evaluations who participates on a School Improvement Panel. Members also shall include the Superintendent, a special education administrator, a parent, and a member of the Board of Education.
 2. The Superintendent may extend membership on the District Evaluation Advisory Committee to representatives of other groups and to individuals.
 3. Beginning in **2018-2019**, ~~2017-2018~~ the District Evaluation Advisory Committees shall no longer be required and the Board of Education shall have the discretion to continue the District Evaluation Advisory Committee.



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- G. Evaluation Procedures for Administrators – N.J.A.C. 6A:10-2.4
1. The provisions outlined in Policy and Regulation 3223 and N.J.A.C. 6A:10-2.4 shall be the minimum requirements for the evaluation of administrators.
 2. Evaluation policies and procedures requiring the annual evaluation of all administrators shall be developed under the direction of the Superintendent, who may consult with the District Evaluation Advisory Committee or representatives from School Improvement Panels, and shall include, but not be limited to, a description of:
 - a. Roles and responsibilities for implementation of evaluation policies and procedures;
 - b. Job descriptions, evaluation rubrics for administrators, the process for calculating the summative ratings and each component, and the evaluation regulations set forth in N.J.A.C. 6A:10 et seq.;
 - c. Methods of data collection and reporting appropriate to each job description, including, but not limited to, the process for student attribution to teachers, Principals, Vice Principals, and Assistant Principals for calculating the median and school-wide student growth percentile;
 - d. Processes for observations for the purpose of evaluation and post-observation conference(s) by a supervisor;
 - e. **Process for developing and scoring student growth objectives;**
 - fe. The process for preparation of individual professional development plans; and
 - gf. The process for preparation of an annual ~~written~~ performance report by the Superintendent or designated supervisor and an annual summary conference between the administrator and **his or her** ~~the Superintendent~~ or designated supervisor.



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3. The annual summary conference between ~~the Superintendent or~~ designated supervisors and the administrator shall be held before the ~~written~~ **annual** performance report is filed. The conference shall occur on or before ~~May 15~~ **June 30** of each **school** year and shall include, but not be limited to, a review of the following:
- a. The performance of the administrator based upon the job description and the scores or evidence compiled using the administrator's evaluation rubric, including, whenever applicable: ~~the educator's practice instrument;~~
 - (1) **The administrator's practice instrument; and**
 - (2) **Available indicators or student achievement measures such as student growth objective scores and student growth percentile scores.**
 - b. The progress of the administrator toward meeting the goals of the individual professional development plan or, when applicable, the corrective action plan; **and**
 - c. ~~Available indicators or scores of student achievement or growth, when applicable, such as student growth objective scores and student growth percentile scores; and~~
 - c.d. The preliminary annual ~~written~~ performance report.
4. If any scores for the administrator's evaluation rubric are not available at the time of the annual summary conference due to pending assessment results, the annual summative evaluation rating shall be calculated once all component ratings are available.
5. The annual ~~written~~ performance report for the administrator shall be prepared by the Superintendent or designated supervisor and shall include, but not be limited to:
- a. A summative rating based on the evaluation rubric;



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- b. Performance area(s) of strength and area(s) needing improvement based upon the job description, ~~observations for the purpose of evaluation and, when applicable, the educator practice instrument;~~ and **components of the administrator's evaluation rubric; and**
- c. ~~A#~~ **The administrator's** individual professional development plan developed by the Superintendent or designated supervisor and the administrator or when applicable, a corrective action plan from the evaluation year being reviewed in the report.
6. The administrator and the ~~Superintendent or~~ designated supervisor shall sign the report within five ~~administrator~~ working days of the review.
7. The Board of Education shall include all ~~written~~ performance reports and supporting data, including, but not limited to, written observation reports and additional components of the summative evaluation rating as part of his or her personnel file, or in an alternative, confidential location. If reports and data are stored in an alternative, confidential location, the personnel file shall clearly indicate the report's location and how it can easily be accessed. The records shall be confidential and shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq.
- H. Corrective Action Plans for Administrators – N.J.A.C. 6A:10-2.5
1. For each administrator rated ineffective or partially effective on the annual summative evaluation, as measured by the evaluation rubrics, a corrective action plan shall be developed by administrator and the Superintendent or the designated supervisor. **If the administrator does not agree with the corrective action plan's content, the designated supervisor shall make a final determination.**
2. ~~If the summative evaluation rating is calculated before the end of the school year, then~~ The corrective action plan shall be developed and the administrator and the ~~Superintendent or~~ **his or her** designated supervisor shall meet to discuss the corrective action plan ~~prior to September 15~~ **by October 31** of the following school year **following the year of evaluation except:** ~~The conference to develop and discuss the corrective action plan may be combined with the administrator's annual summary conference that occurs at the end of the year of evaluation.~~



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- ~~a.3.~~ If the ineffective or partially effective summative evaluation rating is received after ~~the start~~ **October 1** of the school year following the year of evaluation, ~~then~~ a corrective action plan ~~shall~~ **must** be developed, and the administrator and ~~his or her the Superintendent or~~ designated supervisor shall meet to discuss the corrective action plan within ~~twenty-five~~ **fifteen** administrator working days following the school district's receipt of the administrator's summative rating.
- ~~4.~~ ~~The content of the corrective action plan shall replace the content of the individual professional development plan required in N.J.A.C. 6A:9C-3.4(e) and 3.7(e) until the next annual summary conference.~~
- 3.5.** The content of the corrective action plan shall **replace the content of the individual professional development plan required pursuant to N.J.A.C. 6A:9C-4.3(a) and 4.4(a) and shall:**
- a. Address areas in need of improvement identified in the administrator evaluation rubric;
 - b. Include specific, demonstrable goals for improvement;
 - c. Include responsibilities of the evaluated employee and the school district for the plan's implementation; and
 - d. Include timelines for meeting the goal(s).
- ~~4.6.~~ The ~~administrator's Superintendent or~~ designated supervisor and the administrator on a corrective action plan shall discuss the administrator's progress toward the goals outlined in the corrective action plan during each **required** post-observation conference. **The administrator and his or her designated supervisor may update the goals outlined in the corrective action plan to reflect any change(s) in the administrator's progress, position, or role.**
- ~~5.7.~~ Progress toward the administrator's goals outlined in the corrective action plan:
- a. Shall be documented in the administrator's personnel file and reviewed at the annual summary conference ~~and~~ **or** the mid-year evaluation. ~~when applicable.~~ Both the administrator on a corrective action plan and ~~the Superintendent or his or her~~ designated supervisor may collect data and evidence to demonstrate the administrator's progress toward his or her corrective action plan goals; **and**



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- ~~b.8.~~ ~~Progress toward the administrator's goals outlined in the corrective action plan~~ May be used as evidence in the administrator's next annual summative evaluation; however, such progress shall not guarantee an effective rating on the next summative evaluation.
- ~~6.9.~~ Responsibilities of the evaluated administrator on a corrective action plan shall not be exclusionary of other plans for improvement determined to be necessary by the ~~Superintendent or~~ **administrator's** designated supervisor.
- ~~7.10.~~ The corrective action plan shall remain in effect until the administrator receives his or her next summative evaluation rating.
- 8. There shall be no minimum number of administrator working days an administrator's corrective action plan can be in place.**
- I. Administrator Observations and Evaluations – N.J.A.C. 6A:10-6.2
1. The Superintendent shall determine the duration of observations required pursuant to N.J.S.A. 18A:27-3.1. for nontenured administrators. **Observations include, but are not limited to, observations of meetings, student instruction, parent conferences, and case-study analysis of a significant student issue. The observation shall:**
- a. **Be at least twenty minutes in length;**
 - b. **Be followed within ten administrator working days by a conference between the supervisor who made the observation and the nontenured administrator;**
 - c. **Be followed by both parties to such a conference signing the written or electronic observation report and each retaining a copy of his or her records; and**
 - d. **Allow the nontenured administrator to submit his or her written objection(s) of the evaluation within ten administrator working days following the conference. The objection(s) shall be attached to each party's copy of the annual performance report.**



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2. All tenured administrators shall receive at least one observation per school year.
3. All nontenured administrators shall receive at least three observations, as required pursuant to N.J.S.A. 18A:27-3.1.
- ~~2. Each nontenured administrator shall be observed and evaluated in the performance of his or her duties at least three times during each school year but not less than once during each semester.~~
- ~~3. Each tenured administrator shall be observed and evaluated in the performance of his or her duties at least once each school year. The Superintendent shall determine the duration of the observation.~~
- ~~4. Observations include, but are not limited to: observations of meetings, student instruction, parent conferences, and a case study analysis of a significant student issue.~~
- ~~5. Each observation shall be followed within fifteen administrator working days by a conference between the Superintendent or designated supervisor who made the observation and written or electronic evaluation and the administrator. Both parties to such a conference shall sign the written or electronic evaluation report and each shall retain a copy for his or her records. The purpose of this procedure is to recommend as to reemployment, identify any deficiencies, extend assistance for correction, and improve professional competence.~~
- ~~6. The administrator may submit his or her written objection(s) of the evaluation within ten administrator working days following the conference. The objection(s) shall be attached to each party's copy of the annual written performance report.~~
 - a.7. The required observations and evaluations for nontenured administrators shall take place before April 15 30 each year. These observations and evaluations may cover that period between April 15 30 of one year and April 15 30 of the succeeding year except in the case of the first year of employment where the three evaluations and observations must have been completed prior to April 15. 30.



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- b.8.** The number of required observations and the annual evaluations for nontenured administrators may be reduced proportionately when an individual administrator's term of service is less than one academic year.
- 4.9.** Evaluations for tenured administrators shall be completed prior to June 30.

Adopted: 27 January 2014
Revised: 22 February 2016
Revised:



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Evaluation of Principals, Vice Principals,
and Assistant Principals
M**3224 EVALUATION OF PRINCIPALS, VICE PRINCIPALS, AND
ASSISTANT PRINCIPALS**

The Board of Education recognizes the importance of Principal, Vice Principal, and Assistant Principal effectiveness to further the development of a professional corps of educators and to increase student achievement. The Board of Education adopts Policy and Regulation 3224 for the evaluation of Principals, Vice Principals, and Assistant Principals consistent with the Teacher Effectiveness and Accountability for the Children of New Jersey Act (TEACHNJ) and the AchieveNJ administrative codes. This Policy and Regulation provides the provisions and requirements for Principal, Vice Principal, and Assistant Principal evaluations consistent with TEACHNJ and AchieveNJ.

The rules in N.J.A.C. 6A:10 – Educator Effectiveness shall not override any conflicting provision(s) of collective bargaining agreements or other employment contracts in effect on July 1, 2013 and no collective bargaining agreement entered into after July 1, 2013, shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10-1.1 et seq. or any other specific statute or regulation, nor shall topics subject to bargaining involve matters of educational policy or managerial prerogatives. All information contained in ~~written~~ **annual** performance reports and all information collected, compiled, and/or maintained by employees for the evaluation process pursuant to N.J.A.C. 6A:10-1.1 et seq. shall be confidential and shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq.

The Board shall annually adopt evaluation rubrics for Principals, Vice Principals, and Assistant Principals which shall be submitted to the Commissioner by June 1 for approval by August 1 of each year. The evaluation rubrics shall have four defined annual ratings: ineffective, partially effective, effective, and highly effective. The Board shall meet the requirements as outlined in N.J.A.C. 6A:10-2.2(a) for the annual evaluation of Principals, Vice Principals, and Assistant Principals and shall ensure the training procedures as outlined in N.J.A.C. 6A:10-2.2(b) are followed when implementing the evaluation rubrics for all Principals, Vice Principals, or Assistant Principals. A District Evaluation Advisory Committee shall be established in accordance with the requirements of N.J.A.C. 6A:10-2.3.

The minimum requirements for the evaluation procedures for Principals, Vice Principals, and Assistant Principals as outlined in N.J.A.C. 6A:10-2.4 shall be followed. For each Principal, Vice Principal, or Assistant Principal rated ineffective or partially effective on the annual summative evaluation rating, as measured by the evaluation rubrics, a corrective action plan shall be developed in accordance with the provisions of N.J.A.C. 6A:10-2.5.



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Evaluation of Principals, Vice Principals,
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The components of the principal evaluation rubrics as described in N.J.A.C. 6A:10-5.1 shall apply to Principals, Vice Principals, and Assistant Principals. Measures of student achievement, as outlined in N.J.A.C. 6A:10-5.2, shall be used to determine impact on student learning. Principal, Vice Principal, and Assistant Principal observations shall be conducted in accordance with the provisions of N.J.A.C. 6A:10-5.4. The Superintendent or designated supervisor shall conduct observations for the evaluation of Principals pursuant to N.J.S.A. 18A:6-121 and he or she shall be trained pursuant to N.J.A.C. 6A:10-2.2(b). A Principal, or the Superintendent or designated supervisor shall conduct observations for the evaluation of Vice Principals and Assistant Principals pursuant to N.J.S.A. 18A:6-121.

The principal practice instrument approved by the Department of Education shall meet the criteria as outlined in N.J.A.C. 6A:10-6.3.

The Superintendent annually shall notify all Principals, Vice Principals, or Assistant Principals of the adopted evaluation policies and procedures/regulations no later than October 1. If a Principal, Vice Principal, or Assistant Principal is hired after October 1, the Superintendent shall notify the Principal, Vice Principal, or Assistant Principal of the policies and procedures/regulations at the beginning of his or her employment. All Principals, Vice Principals, and Assistant Principals shall be notified of amendments to the policy and procedures/regulations within ten Principal, Vice Principal, or Assistant Principal working days of adoption.

N.J.S.A. 18A:6-117 et seq.

N.J.A.C. 6A:10-1.1 through 1.4; 6A:10-2.1 through 2.5

N.J.A.C. 6A:10-5.1 through 5.4

N.J.A.C. 6A:10-7.1 and 7.3

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Revised:



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Evaluation of Principals, Vice Principals,
and Assistant Principals**M****R 3224 EVALUATION OF PRINCIPALS, VICE PRINCIPALS, AND
ASSISTANT PRINCIPALS****A. Definitions – N.J.A.C. 6A:10-1.2**

The following words and terms shall have the following meanings when used in Policy and Regulation 3224 unless the context clearly indicates otherwise:

“Annual performance report” means a written appraisal of the Principal’s, Vice Principal’s, or Assistant Principal’s performance prepared by the designated supervisor based on the evaluation rubric for his or her position.

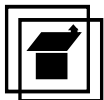
“Annual summative evaluation rating” means an annual evaluation rating that is based on appraisals of educator practice and student performance, and includes all measures captured in a Principal, Vice Principal, or Assistant Principal evaluation rubric. The four summative performance categories are ineffective, partially effective, effective, and highly effective.

“Calibration” in the context of educator evaluation means a process to monitor the competency of a trained evaluator to ensure the evaluator continues to apply an educator practice instrument accurately and consistently according to the standards and definitions of the specific instrument.

“Chief School Administrator” means the Superintendent of Schools or the Administrative Principal if there is no Superintendent.

“Commissioner” means Commissioner of the New Jersey Department of Education.

“Corrective Action Plan” means a written plan developed by the Superintendent or a **designated supervisor** ~~designee~~ in collaboration with the Principal, Vice Principal, and Assistant Principal to address deficiencies as outlined in an evaluation. The corrective action plan shall include timelines for corrective action, responsibilities of the individual Principal, Vice Principal, and Assistant Principal and the school district for implementing the plan, and specific support that the district shall provide **as defined in N.J.S.A. 18A:6-119.**



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Evaluation of Principals, Vice Principals,
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“Department” means the New Jersey Department of Education.

“Designated supervisor” means the supervisor designated by the Superintendent of Schools **or designee as the administrator’s as the Principal’s Vice Principal’s, or Assistant Principal’s** supervisor.

“District Evaluation Advisory Committee” means a group created to oversee and guide the planning and implementation of the Board of Education's evaluation policies and procedures as set forth in N.J.A.C. 6A:10-2.3.

“Educator practice instrument” means an assessment tool that provides: scales or dimensions that capture competencies of professional performance; and differentiation of a range of professional performance as described by the scales, which must be shown in practice and/or research studies.

“Evaluation” means an appraisal of an individual’s professional performance in relation to his or her job description **and** professional standards and **based on, when applicable, the individual’s evaluation rubric**. ~~Statewide evaluation criteria that incorporates analysis of multiple measures of student achievement or growth and multiple data sources.~~

“Evaluation rubric” means a set of criteria, measures, and processes used to evaluate all Principals, Vice Principals, and Assistant Principals in a specific school district or local education agency. Evaluation rubrics consist of measures of professional practice, based on educator practice instruments and student outcomes. Each Board of Education will have an evaluation rubric specifically for teachers, another specifically for Principals, Vice Principals, and Assistant Principals, and evaluation rubrics for other categories of teaching staff members.

“Indicators of student progress and growth” means the results of assessment(s) of students as defined in N.J.A.C. 6A:8, Standards and Assessment.

“Individual professional development plan” is as defined in N.J.S.A. 18A:6-119.

“Job description” means a written specification of the function of a position, duties and responsibilities, the extent and limits of authority, and work relationships within and outside the school and school district.

~~“Model evaluation rubric” means district educator evaluation rubrics that have been reviewed and accepted by the Commissioner. A model teaching or principal evaluation rubric includes a teacher or principal practice instrument that appears on the Department’s list of approved educator practice instruments~~



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and Assistant Principals

“Observation” means a method of collecting data on the performance of a Principal’s, Vice Principal’s, and Assistant Principal’s assigned duties and responsibilities. An observation for the purpose of evaluation will be included in the determination of the annual summative evaluation rating and shall be conducted by the Superintendent or designee.

“Post-observation conference” means a meeting, either in-person or remotely, between the ~~Superintendent or the designated~~ supervisor who conducted the observation and the Principal, Vice Principal, and Assistant Principal for the purpose of evaluation to discuss the data collected in the observation.

“Principal practice instrument” means an assessment tool that provides scales or dimensions that capture competencies of professional performance; and differentiation of a range of professional performance as described by the scales, which must be shown in practice and/or research studies. The scores from the principal practice instrument are components of the evaluation rubrics and the scores are included in the summative evaluation rating for the individual.

“Scoring guide” means a set of rules or criteria used to evaluate a performance, product, or project. The purpose of a scoring guide is to provide a transparent and reliable evaluation process. Educator practice instruments include a scoring guide that an evaluator uses to structure his or her assessments and ratings of professional practice.

“Semester” means half of the school year.

“Signed” means the name of one physically written by oneself or an electronic code, sound, symbol, or process attached to or logically associated with a record and executed or adopted by a person with the intent to sign the record.

“Student growth objective” means an academic goal that teachers and **designated supervisors** ~~evaluators~~ set for groups of students.

“Student growth percentile” means a specific metric for measuring individual student progress on Statewide assessments by tracking how much a student’s test scores have changed relative to other students Statewide with similar scores in previous years.

“Superintendent” means Superintendent of Schools or Chief School Administrator.



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“Supervisor” means an appropriately certified teaching staff member as defined in N.J.S.A. 18A:1-1, or Superintendent employed in the district in a supervisory role and capacity, and possessing a school administrator, Principal, or supervisor endorsement as defined in N.J.A.C. 6A:9B-12 † and certified to evaluate a Principal, Vice Principal, or Assistant Principal.

B. Applicability of Rules on Collective Bargaining Agreements – N.J.A.C. 6A:10-1.3

The rules in N.J.A.C. 6A:10-1.1 et seq. shall not override any conflicting provision(s) of collective bargaining agreements or other employment contracts entered into by a school district in effect on July 1, 2013. No collective bargaining agreement entered into after July 1, 2013, shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10-1.1 et seq. or any other specific statute or regulation, nor shall topics subject to bargaining involve matters of educational policy or managerial prerogatives.

C. Educator Evaluation Data, Information, and ~~Written~~ **Annual Performance** Reports – N.J.A.C. 6A:10-1.4

All information contained in ~~written~~ **annual** performance reports and all information collected, compiled, and/or maintained by employees of the Board of Education for the purposes of conducting the educator evaluation process pursuant to N.J.A.C. 6A:10-1.1 et seq., **including but not limited to, digital records**, shall be confidential. Such information shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq. Nothing contained in N.J.A.C. 6A:10-1.1 et seq. shall be construed to prohibit the Department or a school district from, at its discretion, collecting evaluation data pursuant to N.J.S.A. 18A:6-123.e or distributing aggregate statistics regarding evaluation data.

D. Evaluation of Principals, Vice Principals, and Assistant Principals – N.J.A.C. 6A:10-2.1

1. The Board of Education shall annually adopt evaluation rubrics for all Principals, Vice Principals, and Assistant Principals. The evaluation rubrics shall have four defined annual ratings: ineffective, partially effective, effective, and highly effective.
2. The evaluation rubrics for Principals, Vice Principals, and Assistant Principals shall include all other relevant minimum standards set forth in N.J.S.A. 18A:6-123 (P.L. 2012, c. 26, § 17c).
3. Evaluation rubrics shall be submitted to the Commissioner by June 1 for approval by August 1 of each year.



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- E. Duties of the Board of Education – N.J.A.C. 6A:10-2.2
1. The Board of Education shall meet the following requirements for the annual evaluation of Principals, Vice Principals, and Assistant Principals, unless otherwise specified:
 - a. Establish a District Evaluation Advisory Committee to oversee and guide the planning and implementation of the Board of Education's evaluation policies and procedures as set forth in N.J.A.C. 6A:10-2.4 et seq;
 - b. Annually adopt policies and procedures developed by the Superintendent pursuant to N.J.A.C. 6A:10-2.4, including the evaluation rubrics approved by the Commissioner pursuant to N.J.A.C. 6A:10-2.1(c):
 - (1) **The Superintendent shall develop policies and procedures that, at a minimum, ensure student performance data on the Statewide assessment is, upon receipt, promptly distributed or otherwise made available to staff members who were primarily responsible for instructing the applicable students in the school year in which the assessment was taken, as well as to staff members who are or will be primarily responsible for instructing the applicable students in the subsequent school year.**
 - c. Ensure the Superintendent annually notifies all Principals, Vice Principals, and Assistant Principals of the adopted evaluation policies and procedures no later than October 1. If a Principal, Vice Principal, or Assistant Principal is hired after October 1, the Board/Superintendent shall notify all Principals, Vice Principals, and Assistant Principals of the policies and procedures at the beginning of his or her employment. All Principals, Vice Principals, and Assistant Principals shall be notified of amendments to the policy and procedures within ten ~~Principal, Vice Principal, or Assistant Principal~~ working days of adoption;
 - d. Annually adopt by June 1, any Commissioner-approved educator practice instruments and, as part of the process described at N.J.A.C. 6A:10-2.1(c), notify the Department which instruments will be used as part of the school district's evaluation rubrics;



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- e. Ensure the Principal of each school within the school district has established a School Improvement Panel pursuant to N.J.A.C. 6A:10-3.1. The panel shall be established annually by August 31 and shall carry out the duties and functions described in N.J.A.C. 6A:10-3.2;
 - f. Ensure data elements are collected and stored in an accessible and usable format. Data elements shall include, but not be limited to, scores or evidence from observations for the purpose of evaluation and student growth objective data; and
 - g. Ensure the Superintendent or designee certifies to the Department that any observer who conducts an observation of a Principal, Vice Principal, or Assistant Principal for the purpose of evaluation as described in N.J.A.C. 6A:10-4.4; N.J.A.C. 6A:10-5; and 6A:10-6.2 shall meet the statutory observation requirements of N.J.S.A. 18A:6-119; 18A:6-123.b(8); and N.J.S.A. 18A:27-3.1 and the teacher member of the School Improvement Panel requirements of N.J.A.C. 6A:10-3.2.
2. The Board of Education shall ensure the following training procedures are followed when implementing the evaluation rubric for all Principals, Vice Principals, and Assistant Principals and, when applicable, applying the Commissioner-approved principal practice instruments:
- a. Annually provide training on and descriptions of each component of the evaluation rubric for all Principals, Vice Principals, and Assistant Principals who are being evaluated in the school district and provide more thorough training for any Principals, Vice Principals, and Assistant Principals who are being evaluated for the first time. Training shall include detailed descriptions of all evaluation rubric components including, when applicable, detailed descriptions of student achievement measures and all aspects of the principal practice instrument;
 - ~~b. Provide training on the principal practice instrument for the Superintendent or designated supervisor who will conduct observations for the purpose of evaluation of Principals, Vice Principals, or Assistant Principals. Training shall be provided before the observer conducts his or her first observation for the purpose of evaluation;~~



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- b.e. Annually provide updates and refresher training ~~on the principal practice instrument for any supervisors who will observe principal practice for the purpose of increasing accuracy and consistency among observers;~~ **are conducting evaluations in the school district and more thorough training for any supervisor who will evaluate Principals, Vice Principals, or Assistant Principals for the first time. Training shall be provided on each component of the evaluated Principal's, Vice Principal's, or Assistant Principal's evaluation rubric before the evaluation of the Principal, Vice Principal, or Assistant Principal;**
- c.d. The Superintendent shall annually certify to the Department that all ~~evaluators~~ **supervisors** of Principals, Vice Principals, and Assistant Principals in the school district who are utilizing **evaluation rubrics** ~~principal practice instruments~~ have completed training on **and the instrument and its application and have demonstrated competency in applying the evaluation rubrics.** ~~principal practice instrument.~~
- F. District Evaluation Advisory Committee – N.J.A.C. 6A:10-2.3
1. Members of the District Evaluation Advisory Committee shall include representation from the following groups: teachers from each school level represented in the school district; central office administrators overseeing the teacher evaluation process; supervisors involved in teacher evaluation, when available or appropriate; and administrators conducting evaluations, including a minimum of one administrator conducting evaluations who participates on a School Improvement Panel. Members also shall include the Superintendent, a special education administrator, a parent, and a member of the Board of Education.
 2. The Superintendent may extend membership on the District Evaluation Advisory Committee to representatives of other groups and to individuals.
 3. Beginning in **2018-2019**, ~~2017-2018~~ the District Evaluation Advisory Committees shall no longer be required and the Board of Education shall have the discretion to continue the District Evaluation Advisory Committee.



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- G. Evaluation Procedures for Principals, Vice Principals, and Assistant Principals - N.J.A.C. 6A:10-2.4
1. The provisions outlined in Policy and Regulation 3224 and N.J.A.C. 6A:10-2.4 shall be the minimum requirements for the evaluation of Principals, Vice Principals, and Assistant Principals.
 2. Evaluation policies and procedures requiring the annual evaluation of Principals, Vice Principals, and Assistant Principals shall be developed under the direction of the Superintendent, who may consult with the District Evaluation Advisory Committee or representatives from School Improvement Panels, and shall include, but not be limited to, a description of:
 - a. Roles and responsibilities for implementation of evaluation policies and procedures;
 - b. Job descriptions, evaluation rubrics for Principals, Vice Principals, and Assistant Principals, the process for calculating the summative ratings and each component and the evaluation regulations set forth in N.J.A.C. 6A:10-1 et seq.;
 - c. Methods of data collection and reporting appropriate to each job description, including, but not limited to, the process for student attribution to teachers, Principals, Vice Principals, Assistant Principals for calculating the median and school-wide student growth percentile;
 - d. Processes for observations for the purpose of evaluation and post-observation conference(s) by a supervisor;
 - e. **Process for developing and scoring student growth objectives;**
 - fe. The process for preparation of individual professional development plans; and
 - gf. The process for preparation of an annual ~~written~~ performance report by the Superintendent or designated supervisor, and an annual summary conference between the Principal, Vice Principal, or Assistant Principal and the Superintendent or designated supervisor.



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3. The annual summary conference between the ~~Superintendent~~ or designated supervisor and the Principal, Vice Principal, or Assistant Principal shall be held before the ~~written~~ **annual** performance report is filed. The conference shall occur on or before June 30 of each **school** year and shall include, but not be limited to, a review of the following:
 - a. The performance of the Principal, Vice Principal, or Assistant Principal based upon the job description and ~~when applicable~~, the scores or evidence compiled using the evaluation rubric, including, when applicable: ~~the principal practice instrument~~;
 - (1) **The principal's practice instrument; and**
 - (2) **Available indicators or student achievement measures such as student growth objective scores and student growth percentile scores.**
 - b. The progress of the Principal, Vice Principal, or Assistant Principal toward meeting the goals of the individual professional development plan or, when applicable, the corrective action plan; **and**
 - c. ~~Available indicators or scores of student achievement or growth such as student growth, when applicable, objective scores and student growth percentile scores; and~~
 - c.d. The preliminary annual written performance report.
4. If any scores for the Principal's, Vice Principal's, or Assistant Principal's evaluation rubric are not available at the time of the annual summary conference due to pending assessment results, the annual summative evaluation rating shall be calculated once all component ratings are available.
5. The annual ~~written~~ performance report for the Principal, Vice Principal, or Assistant Principal shall be prepared by the ~~Superintendent~~ or designated supervisor and shall include, but not be limited to:
 - a. A summative rating based on the evaluation rubric, including, when applicable, a total score for each component as described in N.J.A.C. 6A:10-5;



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- b. Performance area(s) of strength and area(s) needing improvement based upon the job description; ~~observations for the purpose of evaluation and, when applicable, the principal practice instrument;~~ and **components of the Principal's, Vice Principal's, or Assistant Principal's evaluation rubric; and**
 - c. ~~A# The Principal's, Vice Principal's, or Assistant Principal's individual professional development plan developed by the Superintendent or designated supervisor and the Principal, Vice Principal, or Assistant Principal or, when applicable, or a corrective action plan from the evaluation year being reviewed in the report.~~
6. The Principal, Vice Principal, or Assistant Principal and the ~~Superintendent or designated supervisor~~ shall sign the report within five ~~Principal, Vice Principal, or Assistant Principal~~ working days of the review.
 7. The Board of Education shall include all ~~written~~ performance reports and supporting data, including, but not limited to, written observation reports and additional components of the summative evaluation rating as part of the Principal's, Vice Principal's or Assistant Principal's personnel file, or in an alternative, confidential location. If reports and data are stored in an alternative location, the personnel file shall clearly indicate the report's location and how it can be easily accessed. The records shall be confidential and shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq.
- H. Corrective Action Plans for Principals, Vice Principals and Assistant Principals – N.J.A.C. 6A:10-2.5
1. For each Principal, Vice Principal, and Assistant Principal rated ineffective or partially effective on the annual summative evaluation, as measured by the evaluation rubrics, a corrective action plan shall be developed by the Principal, Vice Principal, or Assistant Principal and the ~~Superintendent or designated supervisor~~. **If the Principal, Vice Principal, or Assistant Principal does not agree with the corrective action plan's content, the designated supervisor shall make the final determination.**



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2. ~~If the summative evaluation rating is calculated before the end of the school year, then~~
The corrective action plan shall be developed and the Principal, Vice Principal, or Assistant Principal and ~~the Superintendent~~ **his or her** designated supervisor shall meet to discuss the corrective action plan ~~prior to September 15~~ **by October 31** of the following school year **following the year of evaluation except:** ~~The conference to develop and discuss the corrective action plan may be combined with the Principal's, Vice Principal's, or Assistant Principal's annual summary conference that occurs at the end of the year of evaluation.~~
- a. If the ineffective or partially effective summative evaluation rating is received after ~~the start~~ **October 1** of the school year following the year of evaluation, ~~then~~ a corrective action plan ~~must~~ **shall** be developed, and the Principal, Vice Principal, or Assistant Principal and ~~the Superintendent~~ **his or her** designated supervisor shall meet to discuss the corrective action plan within **twenty-five** ~~fifteen~~ Principal, Vice Principal, or Assistant Principal working days following the school district's receipt of the Principal's, Vice Principal's, or Assistant Principal's summative rating.
4. ~~The content of the corrective action plan shall replace the content of the individual professional development plan required in N.J.A.C. 6A:9C-3.4(e) and 3.7(e) until the next annual summary conference.~~
- 3.5- The content of the corrective action plan shall **replace the content of the individual professional development plan required pursuant to N.J.A.C. 6A:9C-4.3(a) and 4.4(a) and shall:**
- a. Address areas in need of improvement identified in the principal evaluation rubric;
- b. Include specific, demonstrable goals for improvement;
- c. Include responsibilities of the evaluated employee and the school district for the plan's implementation; and
- d. Include timelines for meeting the goal(s).



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- ~~4.6.~~ The ~~Superintendent or~~ designated supervisor and the Principal, Vice Principal, or Assistant Principal on a corrective action plan shall discuss the **Principal's, Vice Principal's, or Assistant Principal's** ~~employee's~~ progress toward the goals outlined in the corrective action plan during each post-observation conference, when required by N.J.S.A. 18A:27-3.1 or N.J.A.C. 6A:10-5.4.
- ~~5.7-~~ Progress toward the Principal's, Vice Principal's, or Assistant Principal's goals outlined in the corrective action plan:
- a. Shall be documented in the Principal's, Vice Principal's, or Assistant Principal's personnel file and reviewed at the annual summary conference ~~and or~~ the mid-year evaluation. ~~when applicable.~~ Both the Principal, Vice Principal, or Assistant Principal on a corrective action plan and ~~the Superintendent~~ **his or her** designated supervisor may collect data and evidence to demonstrate the Principal's, Vice Principal's, or Assistant Principal's progress toward his or her corrective action plan goals; **and**
 - b.8 ~~Progress toward the goals outlined in the corrective action plan~~ May be used as evidence in the Principal's, Vice Principal's, or Assistant Principal's next annual summative evaluation; however, such progress shall not guarantee an effective rating on the next summative evaluation.
- ~~6.9-~~ Responsibilities of the evaluated Principal, Vice Principal, or Assistant Principal on a corrective action plan shall not be exclusionary of other plans for improvement determined to be necessary by the ~~Superintendent or~~ designated supervisor.
- ~~7.10-~~ The Superintendent or **his or her designee**, ~~designated supervisor~~ and the Principal, as appropriate, shall conduct a mid-year evaluation of any Principal, Vice Principal, or Assistant Principal pursuant to N.J.S.A. 18A:6-121.c. ~~If the corrective action plan was created before the start of the year, the mid-year evaluation shall occur midway between the development of the corrective action plan and the annual summary conference. The mid-year evaluation shall occur approximately midway between the development of the corrective action plan and the expected receipt of the next annual summative rating.~~ The mid-year evaluation shall include, at a minimum a conference to discuss progress toward the Principal's, Vice Principal's, or Assistant Principal's goals outlined in the corrective action plan. The mid-year evaluation conference may be combined with a post-observation conference.



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~~8.11.~~ The Superintendent shall ensure Principals, Vice Principals, and Assistant Principals with a corrective action plan receive one observation and a post-observation **conference** in addition to the observations required in N.J.A.C. 6A:10-5.4 for the purpose of evaluation as described in N.J.A.C. 6A:10-1.2 and 5.4. ~~The Superintendent or Principal shall determine the length of the observation.~~

~~9.12.~~ The corrective action plan shall remain in effect until the Principal, Vice Principal, or Assistant Principal receives his or her next summative evaluation rating.

10. There shall be no minimum number of Principal, Vice Principal, or Assistant Principal working days a Principal's, Vice Principal's, or Assistant Principal's corrective action plan can be in place.

I. Components of Principal Evaluation Rubrics – N.J.A.C. 6A:10-5.1

1. Unless otherwise noted, the components of the principal evaluation rubrics shall apply to teaching staff members holding the position of Principal, Vice Principal, or Assistant Principal and holding a valid and effective standard, provisional, or emergency administrative certificate.

2. The principal evaluation rubric shall meet the standards provided in N.J.S.A. 18A:6-123, including, but not limited to:

a. Measures of student achievement pursuant to N.J.A.C. 6A:10-5.2; and

b. Measures of principal practice pursuant to N.J.A.C. 6A:10-5.3 and 5.4.

3. To earn a summative rating, the Principal, Vice Principal, or Assistant Principal shall have a student achievement score, pursuant to N.J.A.C. 6A:10-5.2 and a principal practice score pursuant to N.J.A.C. 6A:10-5.3 and 5.4.

4. Each score shall be converted to a percentage weight so all measures make up 100 percent of the evaluation rubric. By August 31 prior to the ~~academic~~ **school** year in which the evaluation rubric applies, the Department shall provide on its website the required percentage weight of each component and the required summative rating scale. All components shall be worth the following percentage weights or fall within the following ranges:



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- a. If, according to N.J.A.C. 6A:10-5.2(b), the Principal, Vice Principal, or Assistant Principal receives a school-wide median student growth percentile score as described in N.J.A.C. 6A:10-5.2(c), the score shall be at least ten percent and no greater than forty percent of evaluation rubric rating as determined by the Department.
 - b. Measure of average student growth objective for all teachers, as described in N.J.A.C. 6A:10-5.2(d), shall be at least ten percent and no greater than twenty percent of evaluation rubric rating as determined by the Department.
 - c. Measure of administrator goal, as described in N.J.A.C. 6A:10-5.2(e), shall be no less than ten percent and no greater than forty percent of evaluation rubric rating as determined by the Department.
 - d. Measure of principal practice, as described in N.J.A.C. 6A:10-5.3(b), shall be ~~thirty~~ **no less than fifty** percent of evaluation rubric rating.
 - e. ~~Measure of leadership practice, as described in N.J.A.C. 6A:10-5.3(c), shall be twenty percent of evaluation rubric rating.~~
 - f. ~~Notwithstanding the provisions of a. through e. above, if an appeal of the administrator goal is approved, according to N.J.A.C. 6A:10-5.2(e)5, the administrator goal weight and the principal practice weight shall be adjusted by the Superintendent or the Commissioner, as applicable according to N.J.A.C. 6A:10-5.2(e)5.~~
5. Standardized assessments, used as a measure of student progress, shall not be the predominant factor in determining a Principal's annual summative rating.
 6. The Department shall periodically collect principal evaluation rubric data that shall include, but are not limited to, component-level scores and annual summative ratings.
- J. Student Achievement Components of Principal Evaluation Rubrics – N.J.A.C. 6A:10-5.2
1. Measures of student achievement shall be used to determine impact on student learning and shall include the following components:



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- a. The school-wide student growth percentile of all students assigned to the Principal;
 - b. Average student growth objective scores of every teacher, as described in N.J.A.C. 6A:10-4.2(e), assigned to the Principal; and
 - c. Administrator goals set by Principals, Vice Principals, ~~or and~~ Assistant Principals in consultation with ~~their the Superintendent or designated~~ supervisor pursuant to N.J.A.C. 6A:10-5.2(e), which shall be specific and measurable, based on student growth and/or achievement data.
2. The school-wide student growth percentile score shall be included in the annual summative rating of Principals, Vice Principals, and Assistant Principals who are assigned to a school as of October 15 and who are employed in schools where student growth percentiles are available for students in one or more grades. If the Principal, Vice Principal, or Assistant Principal is employed in more than one school, the Superintendent shall assign to the Principal, Vice Principal, or Assistant Principal, as appropriate, the school-wide student growth percentile from one school and shall notify the Principal, Vice Principal, or Assistant Principal at the beginning of the school year of the student growth percentile assignment.
 3. The Department shall calculate the school-wide student growth percentile for Principals, Vice Principals, and Assistant Principals.
 4. The average student growth objective scores of all teachers, as described in N.J.A.C. 6A:10-4.2(e), shall be a component of the Principal's annual summative rating. The average student growth objective scores for Vice Principals or Assistant Principals shall be determined according to the following procedures:
 - a. The Principal, in consultation with the Vice Principal or Assistant Principal, shall determine prior to the start of the **school** year, which teachers, if not all teachers in the school, shall be linked to the Vice Principal's and Assistant Principal's average student growth objective score.
 - b. If the Vice Principal or Assistant Principal does not agree with the list of teachers linked to his or her name for the purposes of this measurement, the Principal shall make the final determination.



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5. Administrator goals for Principals, Vice Principals, or Assistant Principals shall be developed and measured according to the following procedures:
- a. The ~~Superintendent~~ **designated supervisor** shall determine for all Principals, Vice Principals, or Assistant Principals, the number of required administrator student achievement goals which shall reflect the achievement of a significant number of students within the school. By August 31 prior to the ~~academic~~ **school** year in which the evaluation rubric applies, the Department shall provide on the Department's website the minimum and maximum number of required goals, which will be at least one goal and no more than four goals.
 - b. Principals, Vice Principals, or Assistant Principals shall develop, in consultation with ~~the Superintendent or their~~ **their** designated supervisor, each administrator goal. **Each** Vice Principal and Assistant Principal shall set goals specific to his or her job description or adopt the same goals as his or her Principal. If the Principal, Vice Principal, or Assistant Principal and ~~Superintendent~~ **his or her** designated supervisor do not agree upon the **administrator** goal, ~~score~~, the Principal's, Vice Principal's, or Assistant Principal's ~~Superintendent or~~ designated supervisor shall make the final determination.
 - c. Administrator ~~professional development plan~~ goals and the criteria for assessing performance based on those objectives shall be determined, recorded, and retained by the Principal, Vice Principal, or Assistant Principal and **his or her** ~~the Superintendent or~~ designated Supervisor by October 31 of each ~~academic~~ **school** year, or within **twenty-five working** days of the Principal's, Vice Principal's, or Assistant Principal's start date if he or she begins work after October 1.
 - d. The administrator goal score shall be ~~calculated~~ **approved** by the ~~Superintendent or~~ designated supervisor of the Principal, Vice Principal, or Assistant Principal. The Principal's, Vice Principal's, or Assistant Principal's administrator goal score, if available, shall be discussed at his or her annual summary conference and recorded in his or her personnel file.



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6. ~~The Superintendent shall remove a teacher's student growth objective score from the Principal's, Vice Principal's, or Assistant Principal's final average student growth objective score for the 2013-2014 academic year and adjust the annual summative rating accordingly if:~~
- a. ~~A Principal's, Vice Principal's, or Assistant Principal's average student growth objective for the 2013-2014 academic year included a teacher's student growth objective that was successfully appealed according to N.J.A.C. 6A:10-4(f); and~~
 - b. ~~Failure to remove the score would cause the Principal's, Vice Principal's, or Assistant Principal's annual summative rating to be ineffective or partially effective.~~

K. Principal Practice Component of Evaluation Rubric – N.J.A.C. 6A:10-5.3

1. Measures of principal practice shall include ~~the following components:~~ a. a measure determined through a Commissioner-approved principal practice instrument and **may include** b. a leadership measure determined through the Department-created leadership rubric.
2. Principal practice component rating shall be based on the measurement of the Principal's, Vice Principal's, or Assistant Principal's performance according to the school district's Commissioner-approved principal practice instrument. Observations pursuant to N.J.A.C. 6A:10-5.4 shall be used as one form of evidence for this measurement.
3. Leadership practice shall be determined by a score on a leadership rubric, which will assess the Principal's, Vice Principal's, or Assistant Principal's ability to improve student achievement and teaching staff member effectiveness through identified leader behaviors. The rubric will be posted on the Department's website and annually maintained.



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- L. Principal, Vice Principal, and Assistant Principal Observations – N.J.A.C. 6A:10-5.4
1. The Superintendent or **his or her designee**, ~~designated supervisor~~ shall conduct observations for the evaluation of Principals pursuant to N.J.S.A. 18A:6-121 and he or she shall be trained pursuant to N.J.A.C. 6A:10-2.2(b).
 2. A Principal, or the Superintendent or **his or her designee**, ~~designated supervisor~~, shall conduct observations for the evaluation of Vice Principals and Assistant Principals pursuant to N.J.S.A. 18A:6-121.
 3. For the purpose of collecting data for the evaluation of a Principal, Vice Principal, or Assistant Principal, an observation, as described in N.J.S.A. 18A:6-119 and N.J.A.C. 6A:10-1.2, may include, but is not limited to: building walk-through, staff meeting observation, parent conference observation, or case study analysis of a significant student issue.
 4. Post-observation conferences shall include the following procedures:
 - a. A ~~Superintendent or designated~~ supervisor who **is was** present at the observation shall conduct a post-observation conference with the Principal, Vice Principal, or Assistant Principal being observed. A post-observation conference shall occur no more than ~~fifteen~~ **ten** Principal, Vice Principal, or Assistant Principal working days following each observation.
 - b. The post-observation conference shall be for the purpose of reviewing the data collected at the observation, connecting the data to the principal practice instrument and the Principal's, Vice Principal's, or Assistant Principal's individual professional development plan, collecting additional information needed for the evaluation, and offering areas to improve effectiveness.
 - c. With the consent of the observed Principal, Vice Principal, or Assistant Principal, post-observation conferences for individuals who are not on a corrective action plan may be conducted via written communication, including electronic communication.



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- d. One post-observation conference may be combined with the Principal's, Vice Principal's, or Assistant Principal's annual summary conference as long as it occurs within the required fifteen Principal, Vice Principal, or Assistant Principal working days following the observation.
 - e. A written or electronic **observation evaluation** report shall be signed by the ~~Superintendent or designated~~ supervisor who conducted the observation and post-observation and the Principal, Vice Principal, or Assistant Principal who was observed.
 - f. The Principal, Vice Principal, or Assistant Principal shall submit his or her written objection(s) of the evaluation within ten ~~Principal, Vice Principal, or Assistant Principal~~ working days following the conference. The objection(s) shall be attached to each party's copy of the annual ~~written~~ performance report.
5. Each tenured Principal, Vice Principal, and Assistant Principal shall be observed as described in N.J.A.C. 6A:10-5.4, at least two times during each school year. Each nontenured Principal, Vice Principal, and Assistant Principal shall be observed as described in N.J.A.C. 6A:10-5.4 at least three times during each school year, as required by N.J.S.A. 18A:27-3.1. An additional observation shall be conducted pursuant to N.J.A.C. 6A:10-2.5(h) ~~h~~ for Principals, Vice Principals, and Assistant Principals who are on a corrective action plan.
- M. Principal Practice Instrument – N.J.A.C. 6A:10-7.3
1. The principal practice instrument approved by the Department shall meet the following criteria:
 - a. Incorporate domains of practice and/or performance criteria that align to the 2008 ISLLC Professional Standards for School Leaders developed by the Interstate School Leadership Licensure Consortium incorporated herein by reference, available at:

http://www.ccsso.org/documents/2008/educational_leadership_policy_standards_2008.pdf;



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- b. Include scoring guides for assessing ~~teacher~~ **principal** practice that differentiate among a minimum of four levels of performance, and the differentiation has been shown in practice and/or research studies. Each scoring guide shall clearly define the expectations for each category and provide a conversion ~~for the~~ **to** four **rating** categories; ~~ineffective, partially effective, effective, and highly effective;~~
- c. **Rely on, to the extent possible,** ~~Be based on~~ multiple sources of evidence collected throughout the ~~school~~ year, **including, but not limited to, evaluation of a Principal's leadership related to:**
- (1) **Implementing high-quality and standards-aligned curriculum, assessments, and instruction; and**
 - (2) **Evaluating the effectiveness of teaching staff members and supporting their professional growth.**
- d. ~~Incorporate an assessment of the Principal's leadership for implementing a rigorous curriculum and assessments aligned to the Core Curriculum Content Standards;~~ **Include descriptions of specific training and implementation details required for the instrument to be effective.**
- e. ~~Incorporate an assessment of the Principal's leadership for high-quality instruction;~~
- f. ~~Include an assessment of the Principal's performance in evaluating teachers; and~~
- g. ~~Include an assessment of the Principal's support for teachers' professional growth.~~
2. ~~For Commissioner approval of a principal practice instrument in 2015 or any year thereafter, the instrument shall include a process to assess competency on the evaluation instrument which the school district may choose to use as a measure of competency.~~

Adopted: 27 January 2014

Revised: 22 February 2016



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Professional Development for
Teachers and School Leaders**M****3240 PROFESSIONAL DEVELOPMENT FOR TEACHERS
AND SCHOOL LEADERS**

The Board of Education encourages all teaching staff members to pursue a program of continuing professional development by course work or matriculation in institutions of higher learning, participation in workshops and conferences, membership in professional organizations, and/or independent scholarship.

Teaching staff members may be permitted to: visit other schools and classrooms; attend local, regional, or national conferences; participate in committees, workshops, and panels, both within and outside the district. Requests for participation in such professional development activities must be submitted in writing to the Superintendent or designee for approval. In addition, the Board of Education must approve all travel expenditures in accordance with N.J.S.A. 18A:11-12 and the State of New Jersey Department of the Treasury, Office of Management and Budget Circulars ~~08-19-OMB 16-11-~~ and ~~11-09~~ **06-14-OMB** (OMB Circulars) and any superseding circulars and any additional requirements set forth in N.J.A.C. 6A:23A-7 et. seq.

A teaching staff member who has been granted time off and/or approved to be reimbursed for a professional development activity shall submit to the Superintendent or designee, with a copy to the School Business Administrator/Board Secretary, within ten working days, a brief written report that includes the primary purpose of the travel, the key issues addressed at the event, and their relevance to improving instruction or the operations of the school district.

All active teachers, defined as staff whose positions require possession of the instructional or educational services certificates in accordance with N.J.A.C. 6A:9B-8 through 11 and 13 and all active school leaders serving on a permanent or interim basis whose positions require possession of the Chief School Administrator, Principal, or Supervisor endorsement in accordance with N.J.A.C. 6A:9B-12 shall comply with the professional development requirements as outlined in N.J.A.C. 6A:9C-4.1 et. seq.



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To meet the professional development requirement, each teacher shall be guided by an individual Professional Development Plan (PDP), which shall include at least twenty hours per year of qualifying activities as outlined in N.J.A.C. 6A:9C-4.4. The PDP shall be developed by each teacher's supervisor in consultation with the teacher and shall align with the Professional Standards for Teachers in N.J.A.C. 6A:9-3.3 and the Standards for Professional Learning in N.J.A.C. 6A:9C-3.3. The PDP shall be ~~effective for one year, updated annually in accordance with N.J.A.C. 9C-4.4(c) and modified during the year as outlined in N.J.A.C. 9C-4.4(d), and shall include at least the minimum requirements outlined in N.J.A.C. 6A:9C-4.4(e).~~

District-level and school-level professional development planning and implementation shall be in accordance with the requirements of N.J.A.C. 6A:9C-4.2.

Implementation of the professional development requirement for school leaders shall be in accordance with N.J.A.C. 6A:9C-4.3.

The Board of Education shall comply with the monitoring and assistance requirements as outlined in N.J.A.C. 6A:9C-4.4.

The Board shall monitor and enforce the professional development requirements for teachers and school leaders set forth in N.J.A.C. 6A:9C-4.1 et seq. and shall actively assist and support the provision of opportunities and resources, and the efforts by teachers and school leaders to meet the professional development requirements.

N.J.S.A. 18A:31-2, 18A:6-111

N.J.A.C. 6A:9-3.3; 6A:13-2.1; 6A:9B-8 through 13; 6A:9C-3.3; 6A:9C-4.1 et seq.

Adopted: 7 December 2009

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R 3240 PROFESSIONAL DEVELOPMENT FOR TEACHERS AND SCHOOL LEADERS

- A. Definitions (N.J.A.C. 6A:9C-2.1)
1. The definitions set forth in N.J.A.C. 6A:9-2.1 shall apply to the words and terms used in N.J.A.C. 6A:9C-3 et seq. and 6A:9C-4 et seq. and Policy and Regulation 3240.
- B. Components of Professional Development – (N.J.A.C. 6A:9C-3.2)
1. Professional development shall align with the Professional Standards for Teachers and the Professional Standards for School Leaders in N.J.A.C. 6A:9-3, the standards for professional learning in N.J.A.C. 6A:9C-3.3, student learning and educator development needs, and school, school district, and/or State improvement goals.
 2. Professional development shall encompass a broad range of professional learning that contributes to improved practice, including, but not limited to, participation in the work of established collaborative teams of teachers, school leaders, and other administrative, instructional, and educational services staff members who commit to working together to accomplish common goals and who are engaged in a continuous cycle of professional improvement focused on:
 - a. Evaluating student learning needs through ongoing reviews of data on student performance; and
 - b. Defining a clear set of educator learning goals based on the rigorous analysis of data on student performance.
 3. Professional learning shall incorporate coherent, sustained, and evidenced-based strategies that improve educator effectiveness and student achievement, such as job-embedded coaching or other forms of assistance to support educators' transfer of new knowledge and skills to their work.
 4. Professional learning may be supported by external expert assistance or additional activities that:



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- a. Address defined student and educator learning goals;
 - b. Advance primarily ongoing school-based professional learning; and
 - c. Include, but are not limited to, courses, workshops, institutes, networks, and conferences provided by for-profit and nonprofit entities outside the school such as universities, educational service agencies, technical assistance providers, networks of content specialists, and other education organizations and associations.
- C. Standards for Professional Learning (N.J.A.C. 6A:9C-3.3)
1. Professional learning that increases educator effectiveness and improves results for all students shall be guided by the following standards:
 - a. Learning communities: Occurs within learning communities committed to continuous improvement, collective responsibility, and goal alignment;
 - b. Leadership: Requires skillful leaders who develop capacity, advocate, and create support systems for professional learning;
 - c. Resources: Requires prioritizing, monitoring, and coordinating resources for educator learning;
 - d. Data: Uses a variety of sources and types of student, educator, and system data to plan, assess, and evaluate professional learning;
 - e. Learning designs: Integrates theories, research, and models of human learning to achieve its intended outcomes;
 - f. Implementation: Applies research on change and sustains support for implementation of professional learning for long-term change; and
 - g. Outcomes: Aligns its outcomes with educator performance and student curriculum standards.



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- D. Requirements for and Implementation of Teachers' Individual Professional Development Plans (N.J.A.C. 6A:9C-4.4)
1. Each teacher shall be guided by an individualized Professional Development Plan (PDP), pursuant to N.J.S.A. 18A:6-128.a, which shall include at least twenty hours per year of qualifying experiences. The twenty-hour annual requirement shall be based on the length of full-time employment and reduced by a pro rata share reflecting part-time employment, or an absence, including the use of family or medical leave.
 2. The content of each individual PDP shall be developed by each teacher's supervisor in consultation with the teacher and shall align with the Professional Standards for Teachers in N.J.A.C. 6A:9-3 and the Standards for Professional Learning in N.J.A.C. 6A:9C-3.3.
 3. **Each teacher's individual PDP shall be updated annually no later than October 31, except:**
 - a. **If the teacher is hired after October 1, the PP shall be developed within twenty-five working days of his or her hire.**
 - ~~4.3.~~ The individual PDP shall be ~~effective for one year~~, updated annually, and modified during the year, as necessary, and shall specify at least:
 - a. One area for development of professional practice derived from the results of observations and evidence accumulated through the teacher's annual performance evaluation; and
 - b. One area for development of professional practice derived from individual, collaborative team, school, or school district improvement goals.
 - ~~5.4.~~ Progress on the individual PDP shall be discussed at the annual summary conference, pursuant to N.J.A.C. 6A:10-2.4, but may occur more frequently throughout the year.
 - ~~6.5.~~ Evidence of progress toward meeting the requirements of the teacher's individual PDP may be provided by the teacher and/or his or her **designated** supervisor, and shall be reviewed as part of each annual summary conference.



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6. ~~All teachers governed by the professional development requirements shall have an individual PDP within thirty instructional days of the beginning of their respective teaching assignments.~~
 7. A teacher's individual PDP goals may necessitate more than the recommended minimum requirements outlined in N.J.A.C. 6A:9C-
 8. Additional hours of qualifying experiences may be required for teachers in low-performing schools, as determined by the Commissioner of Education.
 9. The teacher's designated supervisor shall:
 - a. Use the teacher performance evaluation process and the professional development planning process to monitor each teacher's progress in meeting the professional development requirements and shall take appropriate steps to assure such progress. If a teacher's progress is found to be inadequate, the teacher's designated supervisor shall take appropriate remedial action by applying sound and accepted principles of progressive supervision and other appropriate means; and
 - b. Maintain accurate records in My Learning Plan (MLP) of each teacher's progress in meeting the individual professional development requirements, pursuant to N.J.A.C. 6A:9C-4.3 and N.J.A.C. 6A:9C-4.4. Such records shall include a copy of each teacher's current PDP and timeline, as well as any documentation and evidence showing the teacher's progress toward meeting the plan's requirements.
- E. School-Level Plans for Professional Development and Implementation (N.J.A.C. 6A:9C-4.2)
1. The Principal shall oversee the development and implementation of a plan for school-level professional development and shall ensure:
 - a. The school-level professional development plan includes a description of school-level and team-based professional learning aligned with identified school goals, and includes teacher and student learning needs; and



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- b. All teachers receive the necessary opportunities, support, and resources to complete individual professional development requirements pursuant to N.J.A.C. 6A:9C-4.4(a).
 2. The school-level plan shall become part of the school district plan for professional development overseen and reviewed by the Superintendent of Schools.
- F. Requirements for District-Level Plans for Professional Development Implementation (N.J.A.C. 6A:9C-4.2)
 1. The school district plan shall provide information on school-level and district-wide professional development learning opportunities, the resources being allocated toward their support, a justification for the expenditures, and include any professional development required by statute or regulation.
 2. The Superintendent of Schools or designee shall oversee the development and implementation of the school district plan to address the school district's professional development needs and shall review on an annual basis the school district plan to assess its effectiveness and revise it, as necessary, to meet the school district's learning goals for students, teachers, and school leaders.
 3. When overseeing and reviewing the school district plan, the Superintendent or designee shall:
 - a. Review school-level professional development plans;
 - b. Assess the learning needs of students, teachers, and school leaders based on educator evaluation data, school-level plans, and data from school- and district-level performances;
 - c. Plan, support, and implement professional learning activities that address the **New Jersey Student Learning Standards**, **CCCs**, and that align with the Standards for Professional Learning in N.J.A.C. 6A:9C-3.3 and the Professional Standards for Teachers and School Leaders in N.J.A.C. 6A:9-3;
 - d. Develop and update, as necessary, the district mentoring plan for non-tenured teachers including novice professional teachers who hold a CE or CEAS, in accordance with N.J.A.C. 6A:9C-5.3;



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- e. Present the plan to the Board of Education to review the fiscal impact; and
 - f. Certify annually to the Department of Education, through a statement of assurance, that the school district is meeting the requirements for the school district plan as set forth in N.J.A.C. 6A:9C-4.2 and that it includes requirements of the district mentoring plan pursuant to N.J.A.C. 6A:9C-5.3.
4. School districts sending to the same middle and/or high school may form a regional consortium to develop one district-wide plan based on the sending schools' plans.
- G. Requirements for and Implementation of School Leaders' Professional Development Plans (N.J.A.C. 6A:9C-4.3)
1. Each school leader shall create, implement, and complete an individual PDP that:
 - a. Aligns with the Professional Standards for School Leaders set forth in N.J.A.C. 6A:9-3.4 and the Standards for Professional Learning in N.J.A.C. 6A:9C-3.3;
 - b. Derives from the results of observations, evidence, and recommendations included in the annual performance evaluation of the school leader
 - c. Identifies professional learning goals that address specific individual, school, or school district goals;
 - d. Grounds professional learning in objectives related to improving teaching, learning, and student achievement, and aligns to the school and/or school district plan for professional development; and
 - e. Includes training on: school law, ethics, governance pursuant to N.J.S.A. 18A:26-8.2 and other statutory requirements related to student safety, bullying and harassment, and well-being.



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2. **Each school leader's individual PDP shall be developed by October 31 except:**
- a. **If the school leader is hired after October 1, the PDP shall be developed within twenty-five working days of his or her hire.**
- 3.2. The Superintendent of Schools shall develop an individual PDP for review by the Board of Education. In developing the individual PDP, the following process shall be followed:
- a. The Board shall review the Superintendent's individual PDP, including the individual training needs pursuant to N.J.A.C. 6A:9C-4.3(a)5, and shall ensure the individual PDP aligns to school district goals and to the school district's plan for professional development.
- b. The Superintendent shall submit annually to the Board evidence of progress toward completion of the individual PDP. The Superintendent also shall submit every three to five years, depending on the length of his or her contract with the Board, summative evidence of plan completion.
- c. The Superintendent may appeal to the Executive County Superintendent if he or she disagrees with the Board regarding PDP contents or progress toward completion. The Executive County Superintendent shall have final decision-making authority on all such matters.
4. **Each** leaders whose positions requires a Principal or supervisor endorsement, or whose positions requires a Chief School Administrator endorsement but who ~~does de~~ not serve as a Chief School Administrator or Superintendent of a school district, shall develop in collaboration with **his or her designated supervisor** ~~the Superintendent or designee~~ an individual PDP and shall provide evidence **to his or her designated supervisor** of progress toward fulfillment of his or her plan. Each Superintendent or designee shall:
- a. Review each Principal's, supervisor's, or other school leader's individual PDP, including the individual training needs pursuant to N.J.A.C. 6A:9C-4.3(a)5, and shall ensure it aligns to school and school district goals and the school district's plan for professional development;
- b. ~~If administrator is on a corrective action plan (CAP),~~ Meet with the Principal, supervisor, or other school leader at mid-year to assess progress toward his or her PDP's completion or modification; and



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- c. Review the individual PDP's status as part of the Principal's, supervisor's, or other school leader's annual performance evaluation.
5. The school leader's designated supervisor, or the Board of Education in the case of the Superintendent, shall:
- a. Use the performance evaluation process and professional development planning process to monitor the school leader's progress in meeting the professional development requirements. If a school leader's progress is found to be inadequate, the school leader's designated supervisor or the Board shall take appropriate remedial action by applying sound and accepted principles of progressive supervision and other appropriate means; and
 - b. Maintain accurate records in My Learning Plan (MLP) of each school leader's progress in meeting the individual requirements, pursuant to N.J.A.C. 6A:9C-4.3. Such records shall include a copy of each school leader's current PDP and timeline, as well as any documentation and evidence showing the school leader's progress toward meeting the plan's requirements.

H. Assistance (N.J.A.C. 6A:9C-4.1)

- 1. The Board of Education shall ensure all teachers and school leaders receive the necessary opportunities, support, and resources to engage in ongoing professional learning and to complete the requirements of their respective professional development plans.

I. Professional Development Programs

- 1. Teaching staff members may be excused from the performance of their duties, without loss of compensation, for participation in relevant professional development programs, provided such participation:
 - a. Meets the requirements of Policy No. 3240 and this regulation; and
 - b. Has received final advance approval in accordance with paragraph B10 below.



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2. The use of school district funds for travel expenditures for professional development activities shall be in accordance with N.J.S.A. 18A:11-12 and the State of New Jersey Department of the Treasury, Office of Management and Budget Circulars ~~16-11~~ **08-19-OMB** and ~~11-09~~ **06-14-OMB** (OMB Circulars) and any superseding circulars pertaining to travel, meals, events, and entertainment, and the additional requirements set forth in N.J.A.C. 6A:23A-7 et seq.
3. Requests for professional days must be approved in advance. Reimbursement of expenses for professional conference registration and/or travel must be approved in advance by the Board of Education. No professional day or reimbursement is guaranteed until and unless a teaching staff member has received confirmation of approval. The only exception is regular business travel - i.e., single-day travel that is not professional development and is required to carry out the duties of your position. Example: CST visits to potential or current out-of-district schools.
4. Requests for approval are to be submitted on the "Request for Professional Day Absence and Authorization to Submit Expenses, in or Out-of-District" Form.
 - Requests received in the Superintendent's Office sixty days in advance will receive appropriate consideration by the Superintendent, and, if approved, by the Board.
 - Requests for out-of-state conferences, or those for attendance with more than three staff members, must be received at least sixty days in advance.
 - In-state requests for three or fewer staff members which are received with fewer than sixty days advance notice may not meet timelines for Board approval, and, if that is the case, will not be approved.
5. Prior to making a request, the district professional development sub calendar must be checked for date availability.
6. The request for approval must be accompanied by a requisition number, an AESOP confirmation number, a registration form and an agenda or brochure. Costs may be estimated for purchase order purposes. Unused funds after payment are returned to the accounts when the purchase orders are closed. All costs must be within the guidelines or OMB Circular A-87 found at <http://www.whitehouse.gov/omb/circulars/a087/a872004.html> and NJOMB Circular Letter 08-19 found at <http://www.state.nj.us/infobank/circular/cir0819b.pdf>



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- Travel and/or conference/workshop-related personal expenses must be listed on the requisition with the attendee/traveler listed as the vendor.
 - If registration fees are to be paid directly by the district to the conference/workshop provider, the fees must be submitted at the same time on separate requisition.
7. Travel expenses may be estimated as follows:
- Air travel: In cases necessitating air travel, coach tickets must be purchased. Reservations should be made early enough to secure the most economical fare.
 - Ground travel: Shuttle service fare to and from the airport will be reimbursed. Taxis will be reimbursed only if a shuttle service is unavailable. Staff will be reimbursed for mileage, tolls and parking.
 - Mileage: will be reimbursed at the NJ - OMB rate.
 - Lodging expenses: Costs will be paid at the rate as established in the Federal per diem travel regulations as published on the Federal web site www.gsa.gov/mie. In the event lodging cannot be secured at the Federal per diem rate, employees should justify their expenditure in writing and exceptions will be reviewed by the Assistant Superintendent on a case by case basis.
 - Meal Allowance: One day trips that do not involve overnight travel are not eligible for reimbursement. For overnight travel, reimbursement for meals will be for actual and reasonable expenses not to exceed the Federal per diem rates at www.gsa.gov. Receipts are required and costs should be estimated on the request for professional day absence form.
 - Reimbursements: Receipts are required for all reimbursements. Charges for alcohol, personal items, cleaning, in room movies, etc. will not be reimbursed. For all of the above referenced expenses, receipts are required. Tips are not reimbursable.



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8. The request will be evaluated considering:
 - a. The member's participation in other professional meetings;
 - b. Other requests for participation in the same meeting;
 - c. The value to the school and/or district of the member's participation;
 - d. The requirements as outlined in N.J.A.C. 6A:23A-7 et. seq.; and
 - e. Remaining available budgetary allocations for professional development activities.
9. The Superintendent or designee will grant or deny permission to attend the activity pending Board approval. The Board of Education must approve all travel expenditures in accordance with N.J.S.A. 18A:11-12 and State of New Jersey Department of the Treasury, Office of Management and Budget Circulars 16-11 OMB and 11-09 OMB (OMB Circulars) and any superseding circulars pertaining to travel, meals, events and entertainment, and the additional requirements set forth in N.J.A.C. 6A:23A-7 et seq.
10. If a request is approved, the teaching staff member will receive a copy of the request form indicating the date of Board approval. Only after receipt of the approved request form may a commitment be made to attend the conference/workshop. The business office will then print and distribute the purchase orders. In the event the request is denied, the teaching staff member will be notified in writing. The requisition will be cancelled by the business office and the funds returned to their respective accounts. The teaching staff member is responsible for cancelling the AESOP request.
11. If the conference is cancelled, the teaching staff member must notify his/her immediate supervisor, who will then be responsible to notify the Principal and the Human Resources Offices. The teaching staff member is responsible for cancelling the AESOP request.
12. Within thirty days of the completion of the event, the teaching staff member must submit an expense voucher/invoices/receipts, a copy of the approved request form, and the out-of-district workshop/conference report. No reimbursement will be made until all forms are received and are correct and complete.

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STUDENTS

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Suspension

M5610 SUSPENSION

The Board of Education recognizes that even the temporary exclusion of a student from the educational program of this district is a severe sanction and one that cannot be imposed without due process.

Any student who is guilty of continued and willful disobedience, or of open defiance of the authority of any teacher or person having authority over him, or of the habitual use of profanity or of obscene language, or who shall cut, deface or otherwise injure any school property, shall be liable to punishment and to suspension or expulsion from school. Conduct which shall constitute good cause for suspension or expulsion of a student guilty of such conduct shall include, but not be limited to, the conduct as defined in N.J.S.A. 18A:37-2 and the school district's Student Discipline Code of Conduct Policy and Regulation in accordance with the N.J.A.C. 6A:16-7.1. et seq.

For the purposes of this policy, "suspension" means the temporary removal of a student from the regular instructional program.

For the purposes of this Policy, "short term suspension" means a suspension for one, but not more than ten consecutive school days or less and "long term suspension" means a suspension for more than ten consecutive school days.

In accordance with the provisions of N.J.S.A. 18A:37-4, a student may be suspended only by the Principal, who shall report any suspension to the Superintendent as soon as possible. The Superintendent shall report the suspension to the Board at its next regular meeting. The suspended student may be reinstated by the Principal or by the Superintendent prior to the second regular meeting of the Board following the suspension, unless the Board reinstates the student at the first regular meeting. No student suspended for reasons of assault upon a person in authority may be reinstated before the Board has held a hearing, within thirty calendar days of the suspension, to consider that student's expulsion from school. At its second regular meeting after the suspension and thereafter, the Board alone may reinstate the student or continue the suspension.

In accordance with the provisions of N.J.S.A. 18A:37-2a, a student in Kindergarten through grade two shall not receive an out-of-school suspension, except when the suspension is based on conduct that is of a violent or sexual nature that endangers others. Students in preschool shall not receive an out-of-school suspension except as provided pursuant to the "Zero Tolerance for Guns Act," N.J.S.A. 18A:37-7 et seq.



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The district shall implement an early detection and prevention program to identify students in preschool through grade two who are experiencing behavioral or disciplinary problems and provide behavioral supports for these students which may include, but not be limited to, remediation of problem behaviors, positive reinforcements, supportive interventions, and referral services. An early detection program may be incorporated into the intervention and referral services required to be established in each school pursuant to State Board of Education regulations.

~~The Board's failure to take any such action at its second regular meeting after the suspension or at any regular meeting thereafter will terminate the suspension, and the student shall be readmitted to school.~~

In each instance of a short-term suspension, the student will be provided oral or written notice of the charges and an informal hearing conducted by the Building Principal or designee in accordance with the procedures outlined in N.J.A.C. 6A:16-7.2. To the extent the student's presence poses a continuing danger to persons or property or an ongoing threat of disrupting the educational process, the student may be immediately removed from the student's educational program and the informal hearing shall be held as soon as practical after the suspension. In each instance of a long-term suspension, the district shall assure the rights of the student pursuant to N.J.A.C. 6A:16-7.3.

In each instance of a long-term suspension, the district shall assure the rights of the student pursuant to N.J.A.C. 6A:16-7.3.

The district will comply with the requirements of N.J.A.C. 6A:16-7.2 and 7.3, in addition to all the procedural protections set forth in N.J.A.C. 6A:14, for each student with a disability who is subject to a short-term or long-term suspension.

In each instance of a short- or long-term suspension, the district shall provide academic instruction, either in school or out of school, that addresses the **New Jersey Student Learning Core Curriculum Content Standards** pursuant to N.J.A.C. 6A:8-3, et seq., which may include a public education program provided in accordance with the provisions of N.J.A.C. 6A:16-9 or 10. These services shall be provided within five school days of the suspension. Educational services provided to a student with a disability shall be provided consistent with the student's Individualized Education Program, in accordance with N.J.A.C. 6A:14.



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Student records are subject to challenge by parents and adult students in accordance with N.J.A.C. 6A:32-7.7 and **Policy and Regulation 8330**. The name of a disciplined student will not appear in the agenda or minutes of a public meeting or in any public record of this district; any such student will be designated by code.

N.J.S.A. 18A:37-1; 18A:37-2 et seq.; 18A:37-4; 18A:37-5
N.J.A.C. 6A:16-7.2; 6A:16-7.3;6A:32-7.7; 6A:14-2.8
20 U.S.C. 1415

Adopted: 7 December 2009

Revised: 9 February 2015



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R 5610 SUSPENSION PROCEDURES**A. Short-Term Suspensions**

1. In each instance of a short-term suspension, the Principal or designee, shall assure the rights of a student suspended for one, but not more than ten consecutive school days by providing for the following:
 - a. As soon as practicable, oral or written notice of charges to the student.
 - (1) When charges are denied, an explanation of the evidence forming the basis of the charges also shall be provided.
 - b. Prior to the suspension, an informal hearing in which the student is given the opportunity to present his or her version of the events regarding his or her actions leading to the short-term suspension and is provided notice of the school district's actions taken pursuant to N.J.A.C. 6A:16-7.1(c)2. and 5.
 - (1) The informal hearing shall be conducted by a school administrator or designee;
 - (2) To the extent that a student's presence poses a continuing danger to persons or property or an ongoing threat of disrupting the educational process, the student may be immediately removed from the student's educational program and the informal hearing shall be held as soon as practical after the suspension;
 - (3) The informal hearing should take place even when a school staff member has witnessed the conduct forming the basis of the charge; and
 - (4) The informal hearing and the notice given may take place at the same time.
 - c. Oral or written notification to the student's parent of the student's removal from the student's educational program prior to the end of the school day on which the Principal decides to suspend the student. The notification shall include an explanation of:
 - (1) The specific charges;



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- (2) The facts on which the charges are based;
 - (3) The provision(s) of the code of conduct the student is accused of violating;
 - (4) The student's due process rights, pursuant to N.J.A.C. 6A:16-7.1 (c)3 and N.J.A.C. 6A:16-7.2; and
 - (5) The terms and conditions of the suspension.
- d. Appropriate supervision of the student while waiting for the student's parent to remove the student from school during the school day; and
- e. Academic instruction, either in school or out of school, that addresses the **New Jersey Student Learning Core Curriculum Content** Standards.
- (1) The student's academic instruction shall be provided within five school days of the suspension.
 - (2) At the completion of a short-term suspension, the Board of Education shall return a general education student to the general education program for which he or she was suspended.
 - (3) The academic instruction provided to a student with a disability shall be provided consistent with N.J.A.C. 6A:14.
2. The Principal suspending the student shall immediately report the suspension to the Superintendent, who shall report it to the Board of Education at its next regular meeting, pursuant to N.J.S.A. 18A:37-4.
 3. An appeal of the Board's decision affecting the general education student's educational program shall be made to the Commissioner, in accordance with N.J.S.A. 18A:37-2.4 and N.J.A.C. 6A:3-1.3 through 1.17.
 4. For a student with a disability, the provisions set forth in N.J.A.C. 6A:16-7.2 shall be provided in addition to all procedural protections set forth in N.J.A.C. 6A:14.



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B. Long-Term Suspensions

1. In each instance of a long-term suspension, the Principal or designee shall assure the rights of a student suspended for more than ten consecutive school days by providing the following:
 - a. Notification to the student of the charges, prior to the student's removal from school;
 - b. Prior to the suspension, an informal hearing during which the student is given the opportunity to present his or her version of the events regarding his or her actions leading to the long-term suspension and is provided notice of the school district's actions taken pursuant to N.J.A.C. 6A:16-7.1(c)2 and 5;
 - c. Immediate notification to the student's of the student's removal from school;
 - d. Appropriate supervision of the student while waiting for the student's parent-to remove the student from school during the school day;
 - e. Written notification to the parent by the Superintendent or designee within two school days of the initiation of the suspension, stating:
 - (1) The specific charges;
 - (2) The facts on which the charges are based;
 - (3) The student's due process rights, pursuant to N.J.A.C. 6A:16-7.1(c)3 and N.J.A.C. 6A:16-7.3; and
 - (4) Further engagement by the student in conduct warranting expulsion, pursuant to N.J.S.A. 18A:37-2, shall amount to a knowing and voluntary waiver of the student's right to a free public education, in the event that a decision to expel the student is made by the Board, pursuant to N.J.S.A. 18A:37-2 and N.J.A.C. 6A:16-7.4.



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- (a) The Board shall request from the parent and student written acknowledgement of the notification provided pursuant to N.J.A.C. 6A:16-7.3(a)5.iv subsequent to the removal of the student from his or her educational program, pursuant to N.J.A.C. 6A:16-7.3.
- f. A list of witnesses and their statements or affidavits, if any, no later than five days prior to the formal hearing, pursuant to j. below;
- g. For a student with a disability, a manifestation determination, pursuant to N.J.A.C. 6A:14-2.8 and the Federal regulations;
- h. Information on the student's right to secure an attorney and legal resources available in the community identified pursuant to N.J.A.C. 6A:16-7.1(c)7;
- i. Either in- or out-of-school educational services, that are comparable to those provided in the public schools for students of similar grades and attainments, pursuant to N.J.S.A. 18A:38-25, which may include a public education program provided in accordance with N.J.A.C. 6A:16-9 or 10.
- (1) The student's educational services shall be provided within five school days of the suspension.
- (2) The Board shall make decisions regarding the appropriate educational program and support services for the suspended general education student based on the **New Jersey Student Learning Core Curriculum Content** Standards and the following considerations:
- (a) A behavioral assessment or evaluation including, but not limited to, a referral to the Child Study Team, as appropriate;
- (b) The results of relevant testing, assessments or evaluations of the student;
- (c) The student's academic, health, and behavioral records;
- (d) The recommendation of the Superintendent, Principal, or other relevant school or community resource;



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- (e) Considerations of parental input; or
 - (f) Consultation with the Intervention and Referral Services Team, in accordance with N.J.A.C. 6A:16-8.
 - (3) Educational services provided to a student with a disability shall be provided consistent with N.J.A.C. 6A:14.
- j. A formal hearing before the Board that shall, at a minimum:
 - (1) Be conducted by the Board or delegated by the Board to a Board committee, a school administrator or an impartial hearing officer for the purpose of determining facts or making recommendations.
 - (a) Before taking final action, the Board as a whole shall receive and consider either a transcript or detailed report on the hearing.
 - (2) Include the opportunity for the student to:
 - (a) Confront and cross-examine witnesses, if there is a question of fact; and
 - (b) Present his or her own defense and produce oral testimony or written supporting affidavits.
 - (3) Take place no later than thirty calendar days following the day the student is suspended from the general education program; and
 - (4) Result in the Board's decision that shall be based, at a minimum, on the preponderance of competent and credible evidence.
- k. A written statement to the student's parent regarding the Board's decision within five school days after the close of the hearing. The statement shall include, at a minimum:
 - (1) The charges considered;
 - (2) A summary of the documentary or testimonial evidence from both the student and the administration that was brought before the Board at the hearing;



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- (3) Factual findings relative to each charge and the Board's determination of each charge;
 - (4) Identification of the educational services to be provided to the student pursuant to i. above;
 - (5) The terms and conditions of the suspension; and
 - (6) The right to appeal to the Commissioner of Education the Board's decision regarding the student's general education program, in accordance with N.J.S.A. 18A:37-2.4 and N.J.A.C. 6A:3-1.3 through 1.17.
- l. If at any time it is found that the student did not commit the offense, the student shall be immediately returned to the program from which he or she was removed; and
 - m. At the completion of a long-term suspension, the Board shall return the general education student to the general education program.
2. Any appeal of the Board's decision regarding the general education student's program shall be made to the Commissioner of Education, in accordance with N.J.S.A. 18A:37-2.4 and N.J.A.C. 6A:3-1.3 through 1.17.
 3. Suspension of a general education student shall not be continued beyond the Board's second regularly scheduled meeting following the suspension, unless the Board so determines, pursuant to N.J.S.A. 18A:37-5.
 - a. The Board shall determine whether to continue the suspension, pursuant to B.1 above, based on the following criteria:
 - (1) The nature and severity of the offense;
 - (2) The Board's removal decision;
 - (3) The results of any relevant testing, assessments or evaluations of the student; and



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- (4) The recommendation of the Superintendent, after considering input from the Principal or Director of the alternative education program or home or other in-school or out-of-school instruction program in which the student has been placed.
 - b. The Board shall develop and adopt policies and procedures providing for action on the continuation of student suspensions in the event of cancellation of the first or second regular Board meeting pursuant to N.J.S.A. 18A:37-4 and 5.
4. When the Board votes to continue a general education student's suspension, it shall review the case, in consultation with the Superintendent, at each subsequent Board meeting for the purpose of determining:
 - a. The status of the student's suspension;
 - b. The appropriateness of the suspended student's current educational program; and
 - c. Whether the suspended student's current placement, pursuant to above, should continue or whether the student should return to the general education program.
5. When the Board votes to continue a general education student's suspension, it shall make, in consultation with the Superintendent, the final determination on:
 - a. When the student is prepared to return to the general education program;
 - b. Whether the student will remain in an alternative education program or receive home or other in-school or out-of-school instruction, based on the criteria set forth in B.3.a.(1) through (4) above; or
 - c. Whether to initiate expulsion proceedings in accordance with N.J.S.A. 18A:37-2, N.J.A.C. 6A:16-7.4 and Policy 5620.
6. The Board shall provide a general education student suspended under N.J.A.C. 6A:16-7.3 with an appropriate educational program or services, based on the criteria set forth under B.1.i.(2) above, until the student graduates from high school or reaches the age of twenty, whichever comes first.



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- a. The educational program shall be consistent with the provisions of N.J.A.C. 6A:16-9.2 and 10.2 and 6A:14-2 and 4.3, whichever is applicable; or
 - b. The educational services provided, either in- school or out-of-school, shall be comparable to those provided in the public schools for students of similar grades and attainments, pursuant to the provisions of N.J.S.A. 18A:38-25.
7. For a student with a disability who receives a long-term suspension, the Board shall proceed in accordance with N.J.A.C. 6A:14 in determining or changing the student's educational placement to an interim or alternate educational setting.
- a. All procedural protections set forth in N.J.A.C. 6A:14 and N.J.A.C. 6A:16-7.3 shall be afforded to a student with a disability who is subjected to a long-term suspension.
 - b. All decisions concerning the student's educational program or placement shall be made by the student's Individualized Education Program team.
 - c. The provisions of B.2. through B.6. above shall not apply to students with disabilities.

Adopted: 7 December 2009

Revised: 9 February 2015



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Expulsion5620 EXPULSION

The Board of Education recognizes that expulsion from this district is the most severe sanction that can be imposed upon a student.

The Board may expel a general education student from school, pursuant to N.J.S.A. 18A:37-2, only after the Board has provided the **following**:

1. **The** procedural due process rights set forth in N.J.A.C. 6A:16-7.1(c) 3 and 7.3 and as outlined in Policy and Regulation 5610, subsequent to a long-term suspension pursuant to N.J.A.C. 6A:16-7.3; and
2. ~~only after the Board has provided~~ An appropriate educational program or service, based on the criteria set forth under N.J.A.C. 6A:16-7.3(f) and as outlined in Regulation 5610.
 - a. The educational program or service shall be consistent with the provisions of N.J.A.C. 6A:16-9.2 – Program Criteria; ~~1 et seq. Alternative Educational Programs~~, and N.J.A.C. 6A:16-10.2 - Home or Out-of-School Instruction for General Education Students; and N.J.A.C. 6A:14-2.1 et seq. - Special Education, Procedural Safeguards; and N.J.A.C. 6A:14-4.3 ~~1 et seq. - Special Education, Program Options, and Instruction~~, whichever are applicable; **or**
 - b. The educational services provided, either in school or out of school, shall be comparable to those provided in the public schools for students of similar grades and attainments, pursuant to N.J.S.A. 18A:38-25.

An appeal of the Board's decision regarding the cessation of the student's general education program shall be made to the Commissioner of Education in accordance with N.J.S.A. 18A:6-9 and N.J.A.C. 6A:3-1.3 through 1.17. The Board shall continue to provide an appropriate educational program or services in accordance with N.J.A.C. 6A:16-7.4(a)2 until a final determination has been made on the appeal of the Board's action to expel a student.



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Expulsion

In accordance with the provisions of N.J.S.A. 18A:37-2a, a student in Kindergarten through grade two shall not be expelled from school, except as provided pursuant to the “Zero Tolerance for Guns Act,” N.J.S.A. 18A:37-7 et seq. Students in preschool shall not be expelled, except as provided pursuant to the “Zero Tolerance for Guns Act,” N.J.S.A. 18A:37-7 et seq.

The district shall implement an early detection and prevention program to: identify students in preschool through grade two who are experiencing behavioral or disciplinary problems; and provide behavioral supports for these students which may include, but not be limited to, remediation of problem behaviors, positive reinforcements, supportive interventions, and referral services. An early detection program may be incorporated into the intervention and referral services required to be established in each school pursuant to State Board of Education regulations.

A student with a disability shall only be expelled from his or her current program in accordance with N.J.A.C. 6A:14 et seq. An expulsion of a student with a disability from a receiving school shall be handled in accordance with N.J.A.C. 6A:14 et seq.

N.J.S.A. **18A:36A-9**; 18A:37-2; **18A:37-2a**; **18A:37-2b**
N.J.A.C. 6A:16-7.4; 6A:14 et seq.

Adopted: 7 December 2009

Revised: 9 February 2015



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Bed Bugs

7424 BED BUGS

The Board of Education is concerned for students who may have bed bugs in their home with the potential for these students to bring bed bugs into the school building. Bed bugs can be transmitted from one location to another in backpacks, clothing, books, and other items. A bed bug infestation is unlikely in a school and the Board adopts this Policy as a proactive action to prevent infestation and to stop bed bugs from spreading within the school setting if a bed bug is transmitted into a school.

Bed bugs are parasitic insects that feed exclusively on blood and are mainly active at night, but are not exclusively nocturnal. A common bed bug prefers human blood and typically feeds on their hosts without being noticed. Bed bugs are not known to transmit disease, but cause reasonable distress and health concerns for many people. The presence of bed bugs in a home does not mean the home is unclean, bed bugs can be found in any home.

Bed bugs typically do not infest people as they hide during the day and come out during the night. Bed bugs are attracted to humans primarily by carbon dioxide, warmth, and by some chemicals. Bed bugs prefer exposed skin, preferably the face, neck, and arms of a sleeping person. Bed bug bites may lead to a range of skin manifestations from no visible effects to prominent blisters. The bite usually produces a swelling with no red spots, but when many bugs feed on a small area, reddish spots may appear after the swelling subsides. Effects also may include skin rashes, psychological effects, and allergic symptoms.

Any staff member who observes what may be bed bug bites on a student shall send the student to the school nurse. The school nurse shall examine the student to determine if there are any bed bugs present on the student or if the bites may be bed bug bites. The school nurse will inform the Principal and contact the student's parent on the results of the examination.

In the event the school nurse observes what appears to be a bed bug on the student or on the student's possessions, the school nurse will inform the Principal who will arrange for a licensed pest management professional to complete an inspection of the student's classroom(s) to determine if bed bugs are present in the classroom area. If a licensed pest management professional cannot complete an inspection within twenty-four hours of the request from the school district, the district custodial staff will vacuum the student's classroom(s) with a vacuum cleaner using a new vacuum cleaner bag and when finished the staff member shall



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Bed Bugs

seal the bag and discard it in a receptacle outside the school building. If the vacuum does not have a bag, the contents of the vacuum shall be emptied into a secure plastic bag, sealed, and discarded into a receptacle outside the school building. The Principal shall determine if the classroom(s) should be occupied by staff and students until the inspection by a licensed pest management professional is conducted.

In the event the inspection determines bed bugs are in the school, the area(s) where bed bugs have been found or could be found will be treated by a licensed pest management professional.

The parent of any student who is found to have a live bed bug on them will be contacted by the school nurse and the parent will be required to pick-up their child to arrange for the child to return home to change clothes and to inspect any items the student brings to school. Upon the student's return to school, the student will be required to report to the school nurse who will examine the child and the child's possessions. If there are no signs of bed bugs on the student or in or on the student's possessions, the student will be able to resume their school day. The school nurse may determine to examine the child subsequent to their initial return to school to ensure the student and possessions are free of bed bugs. In the event the nurse finds live bed bugs on the student or in or on the student's possessions upon the student's initial return to school, or upon any subsequent examination by the school nurse, the school nurse will contact the parent and require the parent to pick-up the student from school.

The Principal, in consultation with the school nurse, will determine if the parents of other students should be informed of the presence of bed bugs in an area of the school where their child may have been or is during the school day. This determination will be made on a case-by-case basis. Parents of other students may not be informed if bed bugs are found on a student or in or on the student's possessions, and are not found in the school building. The school district will comply with all notification requirements and other requirements of the New Jersey Pest Management Act, the district's Pest Management Plan, and any other applicable law.

Any student suspected of having bed bugs in their home or on or in their possessions will be treated with discretion, dignity, and respect. The district will offer the student counseling, if needed. The Principal or designee will work sensitively with parents of any student living in an infested home to develop strategies for preventing the further spread of bed bugs.

Adopted:



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Bed Bugs

R 7424 BED BUGS

The following procedures are established in implementation of Policy 7424 – Bed Bugs.

A. Observation of Possible Bed Bug Bites or Bed Bugs on a Student

1. A staff member who observes what he/she believes may be bed bug bites on a student or bed bugs on the student or in or on the student's possessions shall send the student to the school nurse.
2. The school nurse shall examine the student to determine if the student has bed bug bites or if there are any bed bugs present on the student or in or on the student's possessions.
3. If the school nurse determines the student does not have bed bug bites or bed bugs on them or in or on their possessions, the student will be returned to resume their school day.

B. Confirmation of Bed Bug Bites or Bed Bugs on a Student

1. If the school nurse believes the student has bed bug bites or finds bed bugs on the student or in or on the student's possessions, the school nurse will contact the Principal or designee.
2. The Principal or designee will arrange for a licensed pest management professional to complete an inspection of the student's classroom(s) to determine if bed bugs are present.
3. If a licensed pest management professional cannot complete an inspection within twenty-four hours of the request from the school district, the district custodial staff will vacuum the student's classroom(s) with a vacuum cleaner using a new vacuum cleaner bag.
4. When vacuuming is completed by district custodial staff, the staff member shall seal the bag and discard it in a receptacle outside the school building. If the vacuum does not have a bag, the contents of the vacuum shall be emptied into a secure plastic bag, sealed, and discarded into a receptacle outside the school building. The vacuum will also be treated.



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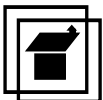
5. The Principal shall determine if the classroom(s) should be occupied by staff and students until the inspection by a licensed pest management professional is conducted.

C. Inspection by Licensed Pest Management Professional

1. If an inspection by the licensed pest management professional determines bed bugs are not present in the classroom(s) inspected, the school program shall resume use of the classroom(s) if the Principal previously decided the classroom(s) should not be occupied by staff or students.
2. If an inspection by the licensed pest management professional determines bed bugs are in the classroom(s), the area(s) will be treated by a licensed pest management professional. Any treatment shall be in accordance with the provisions of the New Jersey Pest Management Act, the district's Pest Management Plan, and any other applicable law.

D. Communication with Student's Parent

1. The school nurse will contact the student's parent on the results of the examination.
2. A parent of a student who is believed to have a live bed bug(s) on them or in or on their possessions will be required to arrange for their child to be picked-up from school to return home to change clothes and for the parent to inspect any possessions the student brings to school. The nurse may provide the parent with information regarding bed bugs.
 - a. Upon the student's return to school after being sent home to change clothes and an inspection of their possessions they bring to school, the student will be required to report to the school nurse who will examine the child and the child's possessions before the child can resume the school day.
 - (1) If there are no signs of bed bugs on the student or in or on the student's possessions upon being examined by the school nurse after the child returns to school, the student will be able to resume their school day.



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Bed Bugs

b. The school nurse may examine the student and the student's possessions subsequent to their initial return to school to ensure the student and possessions are free of bed bugs.

(1) In the event the nurse finds live bed bugs on the student or in or on the student's possession after the student's initial return to school or upon any subsequent examination by the school nurse, the school nurse will contact the parent and require the parent to pick-up the student from school.

3. A parent of a student who is believed to have bed bug bites, but no evidence of bed bugs on them or in or on their possessions, will be informed of such results and the student may be required to be examined by the school nurse subsequent to the initial examination to ensure bed bugs are not on the student or in or on their possessions they bring to school.

E. School Communications

1. The Principal, in consultation with the school nurse, will determine if the parents of other students should be informed if bed bugs are found in an area of the school. This determination will be made on a case-by-case basis.

a. Parents of other students need not be informed if bed bugs are found on a student or in or on the student's possessions, and are not found in the school building.

F. Compliance with Applicable Laws

1. The Principal or designee will ensure the school district complies with all notification requirements and any other legal requirements, including the New Jersey Pest Management Act, the district's Pest Management Plan, and any other applicable law.

Issued:



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COMMUNITY
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Public Information Program

R 9120 PUBLIC INFORMATION PROGRAM

A. Standards of Presentation

1. Material released in the district's public information program should:
 - a. Be factual, topical, newsworthy, and consistent with the educational goals adopted by the Board of Education;
 - b. Represent the activities at all grade levels, subject areas, and schools and not favor one school population or activity over another;
 - c. Strive to interpret the educational program to the lay public and avoid the use of professional terminology; and
 - d. Present an integrated district-wide picture of district-wide programs rather than fragmented information.
2. Information regarding an individual pupil, other than information classified as directory information in Policy No. 8330, shall be released only with the express written permission of the pupil's parent(s) or legal guardian(s) or the adult pupil. Pupil "information" includes verbal and photographic material, whether or not the pupil depicted is individually identified. Directory information regarding an individual pupil may be released only if the pupil's parent(s) or legal guardian(s) or the adult pupil has not prohibited its release in accordance with Policy No. 8330.

B. Preparation of Information for Public Distribution

1. Information will be released in a systematic manner to avoid confusion and misunderstanding.
2. Information planned for general public consumption should first be reviewed by interested district employees.
3. News bulletins issued by individual schools or departments within the district must identify the issuing school or department as a part of the school district. Thus all letterheads, bulletins, and publications must carry the full name of the Ridgewood School District.



REGULATION

RIDGEWOOD BOARD OF EDUCATION

COMMUNITY
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Public Information Program

4. The Principal of each school should prepare a bulletin or news item of interest in his/her building. A copy of the item will be sent to the Superintendent for clearance before the bulletin or item may be released to the press.
5. The office of the Superintendent will prepare and disseminate:
 - a. An annual calendar of Board, district, and school events open to the public;
 - b. A district newsletter;
 - c. Information about the proposed budget, in accordance with Policy No. 6230;
 - d. News releases about Board activities and district-wide activities.
6. The Principal of each school will prepare, submit to the Superintendent for approval, and disseminate the following public information publications.
 - a. A pupil handbook will be given to each pupil enrolled in the school or to the pupil's parent(s) or legal guardian(s). The handbook will include, as appropriate to the grade levels in the school:
 - (1) The organization of the school;
 - (2) Rules for pupil conduct;
 - (3) Pupil rights and responsibilities;
 - (4) Information about school operations, health services, attendance, emergency closings, and the like;
 - (5) Descriptions of pupil activities and programs;
 - (6) The pupil grievance procedure; and
 - (7) Academic requirements.



REGULATION

RIDGEWOOD BOARD OF EDUCATION

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Public Information Program

- b. A calendar of school events will be distributed to all pupils, parent(s) or legal guardian(s), and staff members.
- c. As appropriate to the grade levels of the school, a listing of course offerings and requirements will be distributed to all parents or legal guardians and pupils.
- d. Programs for specific performances and athletic contests will be distributed to attendees and participants.

C. Release of Information to the Press

- 1. In accordance with Policy No. 9120, information determined by the Board to be of particular community impact and interest will be released to the press only by the Board.
- 2. Information regarding Board actions of lesser importance may be released to the press by the Superintendent.
- 3. Information regarding the activities of the schools and of individuals in the schools may be released to the press on the approval of the Building Principal.
- 4. All inquiries from members of the press will be referred to the Superintendent for response. A staff member who is requested to give an interview to a member of the press shall so inform the Superintendent, who may request to be present at the interview.
- 5. In the event of an unusual development in the school district that arouses substantial public interest, the Superintendent will accommodate the needs of the press by establishing a temporary press center.
 - a. A room will be prepared, as close to the main office as feasible, and equipped with a telephone, computer, access to copying equipment, paper, and other equipment and supplies as may reasonably facilitate the tasks of reporters and photographers.
 - b. Members of the press will be directed to gather in the pressroom, where they will hear and may question the district's spokesperson.



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- c. All information about the unusual development will be relayed through the designated district spokesperson, who should be given direct access to the information and people necessary to the gathering of accurate data.
- d. School officials who are asked to give statements to the press regarding the development should seek the assistance of the Superintendent in drafting their statements.

D. Displays

1. Displays of the accomplishments of district pupils and the results of educational programs may be placed in locations that afford a high level of public visibility, such as in local commercial establishments, municipal offices, health facilities, libraries, and banks.
2. Any display must be approved in advance by the school Principal.
3. The staff member planning the display must request and receive in writing the permission of the facility in which the display will be placed. The request will clearly indicate the duration of the display, the time when it will be installed, and any particular accommodations that are necessary to the display.
4. A letter of appreciation shall be sent to the facility after the display is removed.

E. Distribution of Materials (flyers) Through the Schools

Distribution of materials will be limited to:

1. District and/or individual school related information.
2. District related groups (e.g. Home and School Associations, Ridgewood Educational Foundation, Booster Club, etc.)
3. Ridgewood Village related groups (e.g. Recreation Department, Library, etc.)



REGULATION

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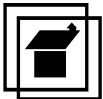
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All materials distributed through the Ridgewood Public Schools must have as the header of the document the name of the organization distributing the information. While the Board of Education discourages “backpacking” flyers, it recognizes the necessity on a limited basis. The preferred type of distribution is electronic. If backpacking is necessary, it is the organization’s responsibility to copy and divide in bundles the flyer and distribute the buildings.

F. Placards or Signs on School Property

At times, for publicity reasons, Village schools, school-related groups and Village government related groups want to display promotional signs on school property. They must receive permission through the Superintendent’s office. All signs, except graduation signs, can only be displayed outside school buildings for two weeks and must be removed by the originator or will be removed by the district.

Issued: 7 December 2009



REGULATION

RIDGEWOOD BOARD OF EDUCATION

PUPILS

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Student Discipline

Code of Conduct

Infant Toddler Development Center (ITDC)
Ridgewood Early Achievement for Children (REACH)
Ridgewood Early Development Program (RED)
Glen School
Ridgewood, New Jersey

Student Code of Conduct

Students in the Glen School are taught to follow a golden rule:

Treat other people and their things the way you would like to be treated.

We believe that this rule is a helpful compass to guide behavioral learning for our youngest students.

Faculty and staff regularly address this rule in their daily interactions with our students. Our philosophy of clear and developmentally-appropriate expectations, coupled with patient and friendly behavior modification, focuses on teaching a student to behave properly by positively reinforcing appropriate behavior

We do not discriminate based on gender, religion or any other protected class, and our policies and procedures are implemented without regard to membership in such groups.



**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF EDUCATION
Ridgewood Public Schools
Bergen County, New Jersey
AUGUST 28, 2017**

Minutes of the Regular Public Meeting of the Board of Education held on August 28, 2017, at 5:08 p.m., at the Education Center.

The meeting was called to order by Mr. B. Vincent Loncto, President.

I. CALL TO ORDER AND ROLL CALL

Present: Mr. B. Vincent Loncto, President; Mr. James Morgan, Vice President; Ms. Sheila Brogan; Ms. Christina Krauss; Ms. Jennie Smith Wilson

Also Present: Dr. Daniel Fishbein, Superintendent; Ms. Stacie Poelstra, Assistant Superintendent for Curriculum, Instruction & Assessment; Ms. Ojetta Townes, Manager of Human Resources; Dr. Alfredo Aguilar, Business Administrator/Board Secretary; Ms. Jen Ulman, Assistant Board Secretary

Absent: None

Visitors: There were approximately 20 visitors.

II. PLEDGE OF ALLEGIANCE

Mr. Loncto led those present in the Pledge of Allegiance.

III. OPENING STATEMENT BY PRESIDING OFFICER

Mr. Loncto announced that pursuant to the requirements of the Open Public Meetings Act, advance notice of this meeting had been given to The Ridgewood News, The Record, and the Clerk of the Village of Ridgewood. In addition, notices were posted in the office of the Board Secretary and in all school buildings.

IV. PRESENTATIONS**A. CENERGISTICS – RECOGNITION OF ENERGY SAVINGS MILESTONE**

Dr. Aguilar introduced Patrick Bannon, Regional Vice President for Cenergistics, who is here today to acknowledge the district and key staff members for recognizing in excess of \$1 million of savings since we have been involved with Cenergistics. Ms. Christine Amundsen, Energy Specialist, also joined the meeting.

Mr. Bannon came here a few months ago and met with Ms. Amundsen and was very impressed with our energy conservation program. Mr. Bannon made Cenergistics aware of our success and asked them to recognize the district and its savings.

This program was introduced four years ago in March 2013. The entire district has done a tremendous job focusing on energy conservation. Mr. Bannon thanked Dr. Fishbein for his leadership and the Board for having the vision to look at this program. This is proof it was a good idea. Mr. Bannon said Ms. Amundsen has been a tremendous asset to the program and thanked her, Steve Tichenor, Manager of Maintenance & Custodial Services, and Dr. Aguilar for making sure our numbers are accurate.

The program does not just involve one or two people; it is a districtwide and community program. All energy users involved (administrators, principals, students, custodians, etc.) play a critical role in making sure things are not running after hours. Mr. Bannon also thanked Gene Frangipane and Bob Bielaszewski from Aramark for their cooperation.

Ms. Amundsen thanked Mr. Frangipane and Mr. Bielaszewski for their collaboration and helping her learn about the facilities.

Mr. Bannon presented the district with a plaque honoring their accomplishment and expressed Cenergistics' congratulations.

Ms. Brogan mentioned when we started the Cenergistics program in 2013, she was not sure what more we could do when we were already doing so much to implement savings. Ms. Brogan thanked Ms. Amundsen for her hard work.

Mr. Morgan commented it was remarkable for a district with 10 buildings to have energy costs that are a relatively small portion of the budget. Mr. Morgan credited Cenergistics, Ms. Amundsen and the entire staff.

Mr. Loncto noted it is important to celebrate small and big successes. Mr. Loncto congratulated everyone who made this happen.

B. SPECIAL EDUCATION AUDIT

Dr. Fishbein stated two years ago, Dr. Buxenbaum came to him and said she wanted to do an audit of the special education department. The district was able to work it into last year's budget and over the course of the year, the auditors have been in the buildings looking at files, interviewing faculty and staff and also meeting with parents.

Patrick Keenoy and Barbara Gemza, from Bryant, Gezma, Keenoy & Kozlik joined the meeting and explained the task of the audit was to look at the quality, efficiency, and

overall effectiveness of available programs and services and to look at how can we make good things better or more efficient.

The areas of study were the NJ State Code Compliance, the referral process, de-classification and patterns, special education eligibility, curriculum and program effectiveness, Individual Education Plans (IEPs), parent satisfaction and staff satisfaction.

Sources of information included a comprehensive review of special education files, a paper review of special education programs, observation of representative special education programs, review of district classification percentage, and staffing numbers and ratios.

The audit completed staff surveys which included administrators, general and special education teachers, related service providers, the Child Study Team and teacher assistants. The audit also included a review of processes and implementation.

The auditors also completed a parent survey, held an open group special education parent night and interviewed staff members.

The auditors commended the superintendent and Board for having the foresight to examine themselves through this review. Ridgewood has an experienced and dedicated staff that takes pride in their role and ranks consistently well when compared with similar districts in most categories.

Findings of the audit are as follows: the district offers in-district programs for special needs students from ages 3-21, a full continuum of programs throughout district, each building has support services within the general education programs, resource center programs that provide both pull out and in-class support, and classes dedicated to needs of students with autism.

Ridgewood's classification rate is somewhat lower than the state mean, the district compares favorably overall in cost per pupil; however, somewhat higher when looking at non-instructional staff (a lot of aides), and most cost comparisons indicate a solid foundation for educational spending. The district has a good ability to balance needs for all students.

Ridgewood ranked number 13 in niche comparison rates and number 583 in national rank from the US News world report.

The study found that most parents are either satisfied or very satisfied with their experiences, feel they are active participants in educational planning for their child, and that special education teachers are highly regarded.

Parents also indicated a desire for additional staff development and programs, concerns regarding transportation, and the need for additional training and programs specifically in multisensory reading.

The auditors mentioned Ridgewood is undertaking this by developing the Orton-Gillingham training program, although there are other programs that teachers should be aware of because one size does not fit all. Teachers need tool kits.

Teachers indicated a need for increased professional development in the area of instructional strategies and methodologies, smaller class size and additional staff, and the need for increased communication.

The student record review found a need for training and monitoring focused on IEP development and implementation, procedures for determining the need for instructional aides, writing PLAAFP statements, developing measurable goals and objectives, and consistently maintaining files from referral through IEP development.

Some recommendations are as follows: there is a strong desire and need for increased professional development for all staff members in the areas of instructional strategies and student assessment; the district has a good program but throughout the years there is a different theme and new ideas. Teachers are looking for more ways of helping students. The more tools you give a teacher, the better they are at teaching students.

Transition services should be further developed and community programs explored. There is a transition coordinator at the high school but there really needs to be one at every level. Every time a student moves from one area to another, their real life needs to be expanded to learn independence. The more someone is doing something for students, the less they can do for themselves.

Parent information nights should be conducted to better inform parents of district procedures and program options. Most parents are satisfied and some people are not. The best way to achieve satisfaction is to provide knowledge. Parents do not usually know why we are doing what we do.

The auditors stated a special education procedural manual should be developed that establishes and outlines correct procedures for referral, eligibility, placement, monitoring and IEP development. As things change, the manual needs to be updated to ensure everyone is doing things the same way. The state put into effect a mentoring program for teachers but there is no mentoring program for special education teachers.

Building and district level administrators should work with the CST in establishing an accountability system that monitors student progress and NJ Special Education code compliance and make sure observations are being done the right way.

The district needs to establish an accountability system among the buildings, supervisory and district staff that embraces joint ownership of special education programs and services; monitors student growth and assures compliance.

Mr. Morgan asked how many other districts do these audits. Mr. Keenoy responded his firm has done ten other districts. He said more districts are doing it now, and it usually happens with a new superintendent or director.

Ms. Brogan asked if he has seen other districts do a mentoring program for CST members.

Mr. Keenoy said some districts do but most do not. Some will do the manual and assign a new CST member to an experienced one.

Ms. Brogan asked if they found in our schools that there was in some respect a difference in the identification of students in need or was it pretty even.

Ms. Gemza said depending on what the student's disabilities were, yes, you could see there was a difference sometimes and the need for consistency. There is a lot of interpretation of the code with three classifiable conditions. That is where the gray area comes into play and training of all CST members done together with a district this large is beneficial.

Ms. Krauss asked if they noticed deficits but thought they were easy to overcome.

Ms. Gemza responded yes and 100% compliance is difficult. Some of the deficits are easy to fix by having a manual and training sessions together in order for everyone to be on the same page. Ms. Gemza pointed out this is not like a state audit; they are here to help create a better CST and department.

Mr. Morgan said what he took away from the audit is that the special education department really wanted to work with the auditors and their concerns are evident. The regulations and rules seem like it could be handled by a computerized checklist.

Mr. Loncto commented a lot needs to be done with regard to classification and said Skyward seems inadequate for the task.

Mr. Keenoy said when the original IEP was created, it was designed to be a three-page document. As it grew to the book it is now, many things have changed with it so it is more difficult to stay on top of it. There are many different IEP programs. Different programs are good at different things and all have positives. Having a way of catching mistakes is one of the things IEP programs have. It is a tool and how we use it is what is important.

Mr. Loncto asked if there are some tools they have seen that are significantly better.

Mr. Keenoy explained some programs are better at catching errors and some will not let you go on if you have not filled something out, but they also might have a deficit in another area.

A discussion ensued regarding paper flow and how electronic records are the future, how the district may have too many aides or the aides are being used inappropriately (by taking on more teaching), the need for more professional development, the need for transitional programs as students move from school to school, how the audit identified many strengths in commitment and staff and some areas we can do better.

Going forward, the special programs department will be updating their manual and developing action plans regarding the recommendations in the report.

V. COMMENTS FROM THE PUBLIC

At 5:47 p.m., Mr. Loncto asked if there were any comments from the public. The following people addressed the Board:

Denise Kiernan, Willard parent, commented she is just one of many parents who has expressed the need for multi-sensory instruction. Ms. Kiernan asked if parents would have access to the full report.

Dr. Fishbein responded it would be posted on the website after it is redacted.

Ms. Kiernan stated a lot of findings resonated with herself and children with dyslexia. She was not sure if it was disappointing or validating to hear the district does not have an updated manual but said it was very obvious the district did not have a guide in terms of resource teachers and when they should be monitoring our students. Ms. Kiernan said when Dr. Buxenbaum revamps the manual she will need to identify what tools will be used for LLD and other programs, then those assessments will need professional development. Ms. Kiernan was happy to know IEPs need to have measurable goals. Ms. Kiernan commented professional development is huge but it was obvious there were no procedures in place, no proper monitoring, and no progress data provided from teachers when asked. Ms. Kiernan expressed her surprise to hear most parents were pleased with the services provided when she knows a lot are very frustrated.

Ms. Kiernan asked what classrooms were observed and who decided which ones were. Ms. Kiernan also asked if Willard's Resource Room was observed, and expressed her hope that when teachers were interviewed that it was done privately without special programs staff present. Ms. Kiernan noted the manual needs to be updated right away and professional development needs to happen right away. This is the only way to track progress. Ms. Kiernan is looking forward to change and thanked the district for having the audit done.

Marisol Romero, parent, thanked the district for undertaking the audit and expressed her appreciation for it, as well as the meeting held at the end of June for parents to speak to the auditors. Ms. Romero's takeaway from the presentation was that there are good things but also areas that need to be improved. Ms. Romero commented on the need for less instructional aides and said at the end of the day when her child graduates from high school, she wants him to be as independent as possible. Independence has to start at early age. When she hears about transition teams and behavioral aides and the need for more programs, it is intertwined. Ms. Romero commented it takes a Village. Ms. Romero asked when aides are looked at to see if we really need them, do we look at what the child needs to be independent. The student might need an aide but the way to gain independence is for the mainstream teachers to be given tools. Everyone is trying to get to the same goal of independence for their children and when a child goes from elementary to middle school, does the Special Programs department have a good handle on what the child needs (i.e., can they look at the IEP and say they have a good assessment). Ms. Romero expressed the need to look at the whole picture, which will look different for every child.

Laura McKenna, parent of two children in the system (one a freshman at Cresskill High School), a volunteer with the Learning Services HSA and former special education teacher, said there are kind, good people working here who are committed. Professional development is one issue as is technology. Ms. McKenna said a lot of other districts are using computers for special education students which include personalized learning. Students can learn at their own steam with their own computer. In River Edge, the LLD class is using computers. Our staff is not using that technology right now because it is an expenditure. Ms. McKenna commented the Discovery Ed Science system has helped change reading levels for students. Our staff is not trained yet and students need more support with social skills, difficulties at homeroom, recess and lunch. Other districts in Bergen County are starting to bring in special education students from other

districts because it is now a money maker. Ms. McKenna talked about how River Edge paid for an extension on their middle school to bring in special education students from out of district. Ms. McKenna said there needs to be a little bit more clarity of who is in charge of the Child Study Team. Sometimes if a new teacher comes in they need some support and currently, who is in charge is confusing to staff and parents. Ms. McKenna commented one problem is cultural. She has heard a lot of parents saying they felt left out of Ridgewood Schools if their children did not play varsity sports. Ms. McKenna feels there is a lot of potential here and good will.

At 6:00 p.m., no one else wished to address the Board.

VI. CONSENT ITEMS

Dr. Fishbein presented Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, and D – Human Resources, including the addendum (agenda item #iii – Boguska, Chaiken, Coffey, Dubuque, Gaelick, Kain, Koski, Materia, Porciello – delete, Rabin, Toale – delete, Wigginton, Wollerman, Schwartz; agenda item #v – DiDato; and agenda item #vii – Travell School Orientation for Classroom Aides).

A. ATTENDANCE AT CONFERENCES

As listed on **Attachment A**, page 211.

B. ADMINISTRATION

i. Approval: First Reading of Revisions to Policies and New Policies

Approval of the first reading of revisions to policies and new policies as listed below:

- Policy 1240 – Evaluation of Superintendent, as listed on **Attachment B**, pages 212-214 (*revised*)
- Policy 3126 – District Mentoring Program, as listed on **Attachment C**, pages 215-216 (*revised*)
- Policy 3150 – Discipline, as listed on **Attachment D**, page 217 (*new*)
- Policy 3221 – Evaluation of Teachers, as listed on **Attachment E**, pages 218-219 (*revised*)
- Policy 3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators, as listed on **Attachment F**, pages 220-221 (*revised*)
- Policy 3223 – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals, as listed on **Attachment G**, pages 222-223 (*revised*)
- Policy 3224 – Evaluation of Principals, Vice Principals, and Assistant Principals, as listed on **Attachment H**, pages 224-225 (*revised*)
- Policy 3240 – Professional Development for Teachers and School Leaders, as listed on **Attachment I**, pages 226-227 (*revised*)
- Policy 5610 – Suspension, as listed on **Attachment J**, pages 228-230 (*revised*)
- Policy 5620 – Expulsion, as listed on **Attachment K**, pages 231-232 (*revised*)
- Policy 7424 – Bed Bugs, as listed on **Attachment L**, pages 233-234 (*new*)

ii. **Approval: Submission of the Comprehensive Equity Plan Annual Statement of Assurance for the 2017-2018 School Year**

Approval of the submission of the Comprehensive Equity Plan Annual Statement of Assurance for the 2017-2018 school year.

The Board had received background information.

iii. **Approval: Settlement Agreement SE#1/2017-2018**

Approval of Settlement Agreement SE#1/2017-2018 between the parents of Student #506113 and the Ridgewood Board of Education.

The Board had received background information.

iv. **Approval: Authorization to submit an Application and Accept Funds for the Every Student Succeeds Act (ESSA) Grant for Fiscal Year 2018**

Approval to submit an application and accept funds in the amount of \$276,161 allocated to the Ridgewood Public Schools under the ongoing ESSA grant program as follows:

Title I	\$ 152,940
Title II-A	\$ 83,489
Title III	\$ 26,472
Title III-Immigrant	\$ <u>13,260</u>

Total \$ 276,161

The Board had received background information.

C. CURRICULUM & INSTRUCTION

i. **Approval: Field Trips**

Approval of field trips, as listed on **Attachment M**, pages 235-237

ii. **Approval: Continuation of Existing Ridgewood Community School Programs**

Resolved, the Ridgewood Board of Education approves the continuation of the existing Ridgewood Community School programs for the 2017-2018 school year as follows:

- General Adult Education
- After-School and Summer Programs for Children
- Driver Education
- Community School Advisory Council

iii. **Approval: New Ridgewood Community School Courses for Fall 2017**

Approval of new Ridgewood Community School courses for Fall 2017, as listed on **Attachment N**, pages 238-239.

iv. **Approval: Professional Services Agreement with the Center for Autism and Early Childhood Mental Health at Montclair State University**

Approval of a professional services agreement with the Center for Autism and Early Childhood Mental Health at Montclair State University for the period July 1, 2017 through June 30, 2018, in the amount of \$16,200.

The Board had received background information.

v. **Approval: 2017-2018 Memorandum of Agreement Between the Ridgewood Board of Education and the Bergen County Special Services School District for a Suspension Alternative Program (SAP)**

Approval of the 2017-2018 Memorandum of Agreement between the Ridgewood Board of Education and the Bergen County Special Services School District for a Suspension Alternative Program (SAP).

This program provides the district five weeks of SAP services per school year, at a fee of \$600 (\$50 increase from last year). Services requested beyond the five weeks will be billed at \$90 per week (\$5 increase from last year).

The Board had received background information.

vi. **Approval: Revision of Agreement with Care Plus New Jersey**

Approval of a revision to an agreement with Care Plus New Jersey to provide school based mental health services that include individual, group and family counseling, teacher in-service training and parent training in the amount of \$100,000 **from**: for the period September 1, 2017 through June 30, 2018 originally approved at the May 1, 2017 Board meeting **to**: for the period July 5, 2017 through June 30, 2018.

The Board had received background information.

vii. **Approval: Client Agreement with Rethink Platform Solutions for Professional Services**

Approval of a client agreement with Rethink Platform Solutions for professional services that include implementation planning, including two scheduled on-site professional development days and four additional purchased professional development days for Autism for the Ridge RISE program and SAIL program at Hawes, for the period September 1, 2017 through June 30, 2020 at a cost of \$25,030 per year.

The Board had received background information.

viii. **Approval: New and Revised Curricula for the 2017-2018 School Year**

Approval of new and revised curricula for the 2017-2018 school year, as listed on **Attachment O**, page 240.

ix. **Approval: Proposal from Genesis Learning for Classroom Kits and Professional Development**

Approval of a proposal from Genesis Learning for Classroom Kits in the amount \$3,999 and Professional Development on September 1, 2017 in the amount of \$1,250.

The Board had received background information.

x. **Approval: Budgeted 2016-2017 Out-of-District Placement**

Approval of the budgeted 2016-2017 out-of-district placement.

2016-2017 School Year Out-of-District Placements	
SCHOOL	# OF STUDENTS
Saddle Brook Board of Ed Saddle Brook, NJ	1

xi. **Approval: Budgeted Summer 2017 Extended School Year Out-of-District Placements and 2017-2018 Budgeted Out-of-District Placements**

Approval of the budgeted summer 2017 Extended School Year out-of-district placements and the 2017-2018 budgeted out-of-district placements listed below.

Summer 2017 Extended School Year Out-of-District Placements	
SCHOOL	# OF STUDENTS
Bergen County Special Service Schools, NJ	4
Caldwell Univ. Center for Autism Caldwell, NJ	1
ECLC of NJ, Chatham, NJ	5
High Point School, Lodi, NJ	1
Institute for Achievement, New Milford, NJ	2
Montclair State University, Montclair, NJ	1
North Jersey Elks Develop Disabilities, Clifton, NJ	1
Northern Valley Regional High School, Demarest, NJ	1
Paramus Board of Ed, Paramus, NJ	1
Pascack Valley Regional High School, Montvale, NJ	1
Pompton Lakes Board of Ed, Pompton Lakes, NJ	2
Ridgefield Board of Ed, Ridgefield, NJ	3
Ridgewood Community School Ridgewood, NJ	16
Ringwood Board of Ed, Ringwood, NJ	1
Windsor Bergen Academy, Ridgewood, NJ	4
Youth Consultation Service, Fort Lee, NJ	2
Total	46

2017-2018 School Year Out-of-District Placements	
SCHOOL	# OF STUDENTS
Alpine Learning Group, Paramus, NJ	1
Caldwell Univ. Center for Autism, Caldwell, NJ	1
Cresskill Board of Ed, Cresskill, NJ	2
ECLC of NJ, Chatham, NJ	7
High Point School, Lodi, NJ	1
Holmstead School, Ridgewood, NJ	1
Institute for Achievement, New Milford, NJ	2
North Jersey Elks Develop Disabilities, Clifton, NJ	1
Northern Valley Regional High School, Demarest, NJ	1
Pompton Lakes Board of Ed, Pompton Lakes, NJ	2
Ridgefield Board of Ed, Ridgefield, NJ	3
Ringwood Board of Ed, Ringwood, NJ	2
Windsor Bergen Academy Ridgewood, NJ	5
Youth Consultation Service, Fort Lee, NJ	2
Total	31

D. HUMAN RESOURCES

i. Creation of Job Description for the 2017-2018 School Year

It is recommended that the Board approve the creation of the following job description, as listed on **Attachment P**, pages 241-242.

- Co-Curricular/Club Student Activity Advisor

The Board had received background information.

ii. Revision: Approval of Current Ridgewood Public Schools Job Description Title Change, approved by the Board at its meeting on May 1, 2017

It is recommended that the Board approve the current Ridgewood Public School job description title change only, **from** Technology Teacher Coach, **to** Technology Innovation Specialist.

iii. Appointments

(Appointments subject to receipt of appropriate documentation and the New Jersey Department of Education (NJDOE) certificate, if required.)

Administrator

KILDAY, Daniel – Supervisor of Wellness & Health and Physical Education K-12, Ridgewood High School, effective August 7, 2017 through June 30, 2018. Mr. Kilday possesses an NJDOE Standard Certificate as a Supervisor and a Standard Certificate as a Teacher of Health and Physical Education.

\$130,000
pro-rated

Mr. Kilday's credentials are as follows:

- Western Maryland College (McDaniel College), MD
Master of Science, Physical Education – 1994
- Plymouth State College (Plymouth State University), NH
Bachelor of Science, Physical Education – 1990

Experience:

- Tenafly Public Schools; Supervisor of Athletics, Health and Physical Education – 2014 to present.
- Wayne Township Public Schools; Supervisor of Physical Education and Health – 2012-2013.
- Wayne Valley High School; Athletic Director and Supervisor of Health, Physical Education – 2010-2012.
- Wayne Valley High School; Supervisor of Health, Physical Education and Fine Arts Department – 2007-2010.

Teachers

AUSTIN, Sawyer – Fourth Grade Teacher (tenure track), Orchard School, effective September 1, 2017 through June 21, 2018. Ms. Austin possesses a NJDOE Standard Certificate as an Elementary School Teacher in Grades K-5. \$69,055
Cl. MA
St. 6-7

FINK, Gary* – Leave of Absence Replacement Music Teacher (non-tenure track), Ridgewood High School, effective September 1, 2017 through June 4, 2018. Mr. Fink possesses a NJDOE Certificate of Eligibility as a Teacher of Music. Mr. Fink will be registered into the NJDOE Provisional Program. \$58,358
Cl. BA
St. 1

KAPLYSH, Ingri – Leave of Absence Replacement Spanish Teacher (non-tenure track), George Washington Middle School, effective September 1, 2017 through June 21, 2018. Ms. Kaplysh possesses a NJDOE Certificate of Eligibility with Advance Standing as a Teacher of Spanish. Ms. Kaplysh will be registered into the NJDOE Provisional Program. \$58,358
Cl. BA
St. 1

PUGLIESE, Ryan – Leave of Absence Replacement Social Studies Teacher (non-tenure track), Ridgewood High School, effective September 1, 2017 through January 29, 2018. Mr. Pugliese possesses a NJDOE Certificate of Eligibility with Advance Standing as a Teacher of Social Studies. Mr. Pugliese will be registered into the NJDOE Provisional Program. \$58,358
Cl. BA
St. 1

SAULPAUGH, Michael – Social Studies Teacher (tenure track), Ridgewood High School, effective September 1, 2017 through June 21, 2018. Mr. Saulpaugh possesses a NJDOE Standard Certificate as a Teacher of Social Studies. \$74,505
Cl. MA+30
St. 8

SPECTOR, Stefanie – Multi-Sensory Reading Teacher (tenure track), District, effective October 9, 2017, or as soon as possible, \$71,006

through June 21, 2018. Ms. Spector possesses a NJDOE Standard Certificate as an Elementary School Teacher in Grades K-6 and a Standard Certificate as a Teacher of Students with Disabilities. CI. MA+30
St. 4-5
pro-rated

TRESVALLES, Rudy – STEAM/Technology & Innovation Teacher (tenure track), Ridgewood High School, effective January 30, 2018, or as soon after as possible, through June 21, 2018. Mr. Tresvalles anticipates issuance of a Certificate of Eligibility with Advance Standing as a Teacher of Technology. Mr. Tresvalles will be registered into the NJDOE Provisional Program. \$58,358
CI. BA
St. 1
pro-rated

VASQUEZ, Jessica – 0.70 FTE Physical Therapist (tenure track), District, effective September 1, 2017 through June 21, 2018. Ms. Vasquez possesses a NJDOE Standard Certificate as a School Physical Therapist. \$53,626
CI. DR
St. 2

*Related to staff member

Long-term Substitutes

FISCHER, Katherine – Fourth Grade Teacher, Ridge School, effective September 1, 2017 through December 22, 2017, at a daily rate of \$125 per day, until the assignment ends.

LEONARD, Sean – Eighth Grade Social Studies Teacher, Benjamin Franklin Middle School, effective September 1, 2017 through January 2, 2018, at a daily rate of \$125 per day, until the assignment ends.

MARIANI, Brianna – Eighth Grade English Teacher, George Washington Middle School, effective September 1, 2017 through December 22, 2017, at a daily rate of \$125 per day, until the assignment ends.

Field Placements

BURTON, Lacey – Montclair State University, student athletic trainer placement, to shadow Nikitas Nicholaides, Ridgewood High School, effective August 2017 through December 2017.

JAVIER, Jasmin - Montclair State University, student athletic trainer placement, to shadow Nikitas Nicholaides, Ridgewood High School, effective August 2017 through December 2017.

MINEO, Chad – Seton Hall University, student athletic trainer placement, to shadow Nikitas Nicholaides, Ridgewood High School, effective August 2017 through December 2017.

Revisions: RHS Fall 2017 Coaching Assignments, approved by the Board at its meeting on June 26, 2017

Football

Remove: TBD

Replace: Bruce Baird

Remove: **TBD**
Replace: **Richard Bello**

Remove: **TBD**
Replace: **Cooper Nidds**

Volunteers

Football

- **Mickey Gonzalez**

Girls Soccer

- **Erica Tucker**

RHS Robotics Club

Volunteers

- **Carol Cho, Christina Esteve, Dana Glazer, and Alison Stephens**

Classroom Aides

BOGUSKA, Anna – Behavior Instructional Aide, George Washington Middle School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$19.00

BRESNAN, Carrie – Inclusion/Resource Room Special Education Classroom Aide, Ridge School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

BROESLER, Breanna – Inclusion/Resource Room Special Education Classroom Aide, Willard School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

CALLAGHAN, Meghan – Inclusion/Resource Room Special Education Classroom Aide, Travell School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

CASTRO, Johana – Behavior Instructional Aide, Ridge School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$20.00

CAVENDER, Matthew - Inclusion/Resource Room Special Education Classroom Aide, Somerville School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

CHAIKEN, Kamber - Inclusion/Resource Room Special Education Classroom Aide, Hawes School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49.

CONHEENEY, Deborah – Inclusion/Resource Room Special Education Classroom Aide, Benjamin Franklin Middle School, effective September 6, 2017

through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

COFFEY, Keely - Inclusion/Resource Room Special Education Classroom Aide, Ridge School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

CRABBE, Joseph – Behavior Instructional Aide, George Washington Middle School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$19.00

CUCCARESE, Allison – Behavior Instructional Aide, Ridge School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$20.00

DUBUQUE, Kacie - Inclusion/Resource Room Special Education Classroom Aide, Ridge School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

FONTANEZ, Dinora – Behavior Instructional Aide, George Washington Middle School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$19.00

GAELICK, Lindsay - Behavior Instructional Aide, Ridge School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$19.00

GIBSON, Kerry – Behavior Instructional Aide, Ridge School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$20.00

GIORDANO, Kathleen – Inclusion/Resource Room Special Education Classroom Aide, Benjamin Franklin Middle School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

GORDON, Janette – Inclusion/Resource Room Special Education Classroom Aide, Ridgewood High School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

GRAY, Catherine – Behavior Instructional Aide, Ridge School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$20.00

HAAS, Michele - Inclusion/Resource Room Special Education Classroom Aide, Ridge School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

KAIN, Kristina - Behavior Instructional Aide/Bus Aide, Ridgewood High School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$19.00

KOSKI, Dorothy – Inclusion/Resource Room Special Education Classroom Aide, Hawes School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

KUIKEN, Brian* – Inclusion/Resource Room Special Education Classroom Aide, Orchard School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

LAWLER, Kaitlyn - Inclusion/Resource Room Special Education Classroom Aide, Willard School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$14.15

LINDER, Brittany – Inclusion/Resource Room Special Education Classroom Aide, Ridge School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

LUBATKIN, Adam – Inclusion/Resource Room Special Education Classroom Aide, Willard School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

MATANO, Gina – Inclusion/Resource Room Special Education Classroom Aide, Willard School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

MATERIA, Donna - Inclusion/Resource Room Special Education Classroom Aide, Ridge School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

MAYER, Suzanne – Kindergarten Classroom Aide, Willard School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

MEANY, Judith – Inclusion/Resource Room Special Education Classroom Aide, Orchard, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

O'CONNOR, Shannon – Inclusion/Resource Room Special Education Classroom Aide, Hawes School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

ORTIZ, Rafael – Behavior Instructional Aide, Ridgewood High School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$19.00

PENDER, Patricia – Inclusion/Resource Room Special Education Classroom Aide, Willard School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

RABIN, Rachel - Behavior Instructional Aide, George Washington Middle School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$19.00

RIEDEL, Kelly – Behavior Instructional Aide, Ridge School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$20.00

SAPHERSTEIN, Robert – Inclusion/Resource Room Special Education Classroom Aide, Hawes School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

TARULLI, Matthew – Behavior Instructional Aide, Ridge School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$20.00

TUTSCHEK, Rebecca – Inclusion/Resource Room Special Education Classroom Aide, Orchard School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

VANVLIET, Joanna – Inclusion/Resource Room Special Education Classroom Aide, Somerville School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

VONZUBEN, Elizabeth – Behavior Instructional Aide, Ridge School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$20.00

WAHLER, Nicole – Inclusion/Resource Room Special Education Classroom Aide, Orchard School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49.

WIGGINTON, Laura - Inclusion/Resource Room Special Education Classroom Aide, Willard School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

WOLLERMAN, Diana - Inclusion/Resource Room Special Education Classroom Aide, Willard School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

*Related to staff member

Infant/Toddler Development Center
Classroom Aides

AMATO, Christina – Teacher Assistant Entry Level – Step 1, effective September 5, 2017 through June 30, 2018, 8 hours per day, 5 days per week, at an hourly rate of \$10.00

BIDA, Sarah - Teacher Assistant Entry Level – Step 1, effective September 5, 2017 through June 30, 2018, 8 hours per day, 5 days per week, at an hourly rate of \$10.00

SCHWARTZ, Lisa – Teacher Assistant Entry Level – Step 1, effective September 5, 2017 through June 30, 2018, 8 hours per day, 5 days per week, at an hourly rate of \$10.00

Permanent Substitutes for the 2017-2018 School Year
Benjamin Franklin Middle School

- **Lindsey Barclay** and **Robert Franklin**, each at 5.75 hours per day, 5 days per week, each at an hourly rate of \$21.50
- **Rosemary (McCooe) Gunther**, 5.75 hours per day, 2 days per week, at an hourly rate of \$21.50
- **William Burton**, 5.75 hours per day, 3 days per week, at an hourly rate of \$21.50

George Washington Middle School

- **Gerald Schoenberger**, 5.75 hours per day, 5 days per week, not to exceed 30 hours, at an hourly rate of \$21.50

Ridgewood High School

- **Andrew Johnson** and **Aaron Mandel**, each at 5.75 hours per day, 5 days per week, each not to exceed 30 hours, at an hourly rate of \$21.50

Additional 2017 Summer Ridgewood Community School Employees
Volleyball Camp Referees

- **Shea Darienzo, Jaime Marzocchi Amy Mullen, and Emily Salamone**

Ridgewood Community School Employees – Fall Semester 2017

Resolved, that the list of individuals listed on **Attachment Q**, page 243 be approved to work for the Ridgewood Community School for the Fall 2017 Semester. Salary range is \$25-\$50 per hour and/or \$12-\$125 per participant and/or \$65-\$475 per course.

Home Instructors, on an as-needed basis, for the 2017-2018 School Year
Ridgewood High School

- **Colleen Contreras**, Special Education Teacher, at an hourly rate of \$58.21
- **Gary Fink**, Music Teacher, at an hourly rate of \$58.09
- **Laura Fleming**, Social Studies Teacher, at an hourly rate of \$60.32
- **Raymond Lug**, Mathematics Teacher, at an hourly rate of \$59.36
- **Sean Lynaugh**, Social Studies Teacher, at an hourly rate of \$58.09
- **Melissa Maksimov**, English Teacher, at an hourly rate of \$60.32
- **Karen Mendez**, Business Education, at an hourly rate of \$60.32
- **Philip Nyhuis**, Mathematics Teacher, at an hourly rate of \$60.32
- **Nancy Reilly**, Special Education Teacher, at an hourly rate of \$60.32

iv. **Rescind Appointments****Teacher**

VANWORKUM, Heather – Leave of Absence Replacement Social Studies Teacher (non-tenure track), Ridgewood High School, Cl. BA, St. 1 effective September 1, 2017 through January 29, 2018, approved by the Board at its meeting on July 17, 2017 \$58,358

Classroom Aide

ABBALLE, Jenna – Inclusion/Resource Room Special Education Classroom Aide, Somerville School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49, approved by the Board at its meeting on July 17, 2017

v. **Change of Assignments****Teachers**

CALDWELL, Kristen – **from** 0.70 FTE English Teacher, Ridgewood High School, **to** 0.80 FTE English Teacher, Ridgewood High School, effective September 1, 2017 through June 21, 2018

From: \$51,237
(\$51,027 +
\$210 CP)
Cl. MA, St. 9
To: \$58,556
(\$58,316 +
\$240 CP)
Cl. MA, St. 9

WEGNER, Rebecca – **from** 0.60 FTE Mathematics Teacher, Ridgewood High School, **to** 1.0 FTE Mathematics Teacher, Ridgewood High School, effective September 1, 2017 through June 21, 2018

From: \$35,015
Cl. BA, St. 1
To: \$58,358
Cl. BA, St. 1

WEHRLE, Kristen – **from** Long-term Substitute, Second Grade Teacher, Travell School, **to** Third Grade Teacher (tenure track), Travell School, effective September 1, 2017 through June 21, 2018

From: \$125
daily rate per
day
To: \$65,458
Cl. MA, St. 1

Long-term Substitute

DIDATO, Betty – **from** Inclusion/Resource Room Special Education Classroom Aide, Somerville School, **to** Second Grade Teacher, Travell School, effective September 1, 2017 through November 24, 2017, at a daily rate of \$125 per day, until the assignment ends.

Data Coordinator

BRUNNER, Adam – **from** Technology Applications Coordinator, Ridgewood High School, **to** Data Coordinator, Ridgewood High School, effective July 31, 2017 through June 30, 2018

From:
\$48,139
To: \$65,000
pro-rated

Secretary

MACOLINO, Nadine – **from** 0.36 FTE Secretary, Glen School, **to** 0.45 FTE Secretary, Glen School, effective September 1, 2017 through June 30, 2018

From:
\$12,779

Cl. IV-10-M
St. 3
To: \$15,974
Cl. IV-10-M
St. 3

Classroom Aides

TORNATORE, Stacey – **from** Lunch Aide **to** Inclusion/Resource Room Special Education Classroom Aide, Travell School, effective September 6, 2017 through June 20, 2018 Hourly rate remains the same

YUCIS, Jessica – Inclusion/Resource Room Special Education Classroom Aide, Travell School, effective September 6, 2017 through June 20, 2018 **From:** \$16.49 per hour
To: \$14.15 per hour

JAHNKE, Patricia – **from** Self-Contained (RISe) Special Education Classroom Aide, Ridge School, **to** Inclusion/Resource Room Special Education Classroom Aide, Travell School, effective September 6, 2017 through June 20, 2018 Hourly rate remains the same

vi. **Resignations****Teachers**

BERNARDO, Patrick – Social Studies Teacher, Ridgewood High School, effective July 28, 2017

BONAZZI, Paul – Special Education Teacher, Ridgewood High School, effective October 23, 2017, or sooner

Technology Teacher Coach

BERNARDO, Patrick – Social Studies Teacher, Ridgewood High School, effective July 28, 2017

Classroom Aides

BABIKIAN, Lauren - Inclusion/Resource Room Special Education Classroom Aide, Willard School, effective August 22, 2017

COFRANCESCO, Kelly - Inclusion/Resource Room Special Education Classroom Aide, Willard School, effective July 1, 2017

ECKELS, Christine – Inclusion/Resource Room Special Education Classroom Aide, Benjamin Franklin Middle School, effective July 1, 2017

FORTUNATO, Nicole – Inclusion/Resource Room Special Education Classroom Aide, Willard School, effective July 1, 2017

GARDNER, Lisa – Behavior Instructional Aide, Ridge School, effective August 25, 2017

GASPAROVICH, Rosangela – Inclusion Resource Room Special Education Classroom Aide, Orchard School, effective July 1, 2017

GEPHARDT, Elizabeth – Behavior Instructional Aide, Hawes School, effective July 1, 2017

JACOBS, Jaclyn – Inclusion/Resource Room Special Education Classroom Aide, Willard School, effective July 1, 2017

LaGREGA, Anthony – Inclusion/Resource Room Special Education Classroom Aide, Ridge School, effective July 1, 2017

KARAM, Courtney – Inclusion/Resource Room Special Education Classroom Aide, Hawes School, effective July 1, 2017

KRETSCHMER, Jennifer – Inclusion/Resource Room Special Education Classroom Aide, Ridge School, effective July 1, 2017

McNICHOL, Taylor – Inclusion/Resource Room Special Education Classroom Aide, Hawes School, effective July 1, 2017

MONTELBANO, Tara – Inclusion/Resource Room Special Education Classroom Aide, Somerville School, effective July 1, 2017

PILTZ, Ethan - Inclusion/Resource Room Special Education Classroom Aide, Hawes School, effective July 1, 2017

REDMON, Paula - Inclusion/Resource Room Special Education Classroom Aide, Ridge School, effective July 1, 2017

RUTA, Amanda - Inclusion/Resource Room Special Education Classroom Aide, Orchard School, effective July 1, 2017

Infant/Toddler Development Center

HALKO, Gwen – Teacher Assistant Entry Level – Step, effective August 14, 2017

vii. Supplemental Pay Beyond Contract

Ridge School

Ridge Student Council

- **Molly Sher and Deirdre Tobin**, each not to exceed 30 hours, each at an hourly rate of \$40.17 (\$2,410.20)

Kindergarten Registration – February 6, 2018 & February 8, 2018

- **Julianne Brunner**, not to exceed 4 hours, at an hourly rate of \$26.73 (\$106.92)
- **Colleen Manke, R.N.**, not to exceed 4 hours, at an hourly rate of \$63.78 (\$255.12)
- **Margret Quinlan**, not to exceed 4 hours, at an hourly rate of \$36.94 (\$147.76)

Travell School

Moving Classrooms, not to exceed 12 hours, at an hourly rate of \$40.17 (\$482.04)

- Joan Kelly

Orientation – Classroom Aides – September 5, 2017

<u>Last Name</u>	<u>First Name</u>	<u>Hourly Rate</u>	<u># of Hours</u>	<u>Total</u>
Callaghan	Meghan	\$16.49	2	\$32.98
Clark	Regina	\$14.15	2	\$28.30
Felipe	Brenda	\$16.49	2	\$32.98
Manrara	Edna	\$16.49	2	\$32.98
Galvin	Jennifer	\$16.49	2	\$32.98
Gillum	Shayna	\$16.49	2	\$32.98
Hadfield	Kara	\$16.49	2	\$32.98
Hughes	Regina	\$14.15	2	\$28.30
Jahnke	Patricia	\$16.49	2	\$32.98
Lopez	Dalissa	\$16.49	2	\$32.98
Mastronardi	Kimberly	\$14.15	2	\$28.30
Morano	Victoria	\$16.49	2	\$32.98
Neville	Alaine	\$16.49	2	\$32.98
Porfido	Joann	\$16.49	2	\$32.98
Schoenberg	Kimberly	\$16.49	2	\$32.98
Sklar	Judith	\$16.49	2	\$32.98
Tornatore	Stacie	\$16.49	2	\$32.98
Young	Leticia	\$16.49	2	\$32.98
Yucis	Jessica	\$14.15	2	\$28.30
DiPisa	Gianna	\$16.49	2	\$32.98

Willard School**Additional 2017 Summer Secretarial Support Hours**

- **Monica Bostler**, not to exceed 50 hours, at an hourly rate of \$35.65 (\$1,782.50)

Benjamin Franklin Middle School

Moving Classrooms, not to exceed 12 hours, at an hourly rate of \$40.17 (\$482.04)

- Ashley Berk

Orientation – Classroom Aides – September 5, 2017

<u>Last Name</u>	<u>First Name</u>	<u>Hourly Rate</u>	<u># of Hours</u>	<u>Total</u>
Caron	Lisa	\$16.49	2	\$32.98
Cermack	Lisa	\$16.49	2	\$32.98
Conheaney	Deborah	\$16.49	2	\$32.98
Cullen	Tara	\$16.49	2	\$32.98

Daly	Ann	\$16.49	2	\$32.98
Ghiorso	Michelle	\$16.49	2	\$32.98
Giordano	Kathleen	\$16.49	2	\$32.98
Kraemer	Jane	\$16.49	2	\$32.98
Liebkind	Olga	\$16.49	2	\$32.98
Seibold	Julie	\$16.49	2	\$32.98
Vaughan	Catherine	\$16.49	2	\$32.98

Scheduling for the 2017-2018 School Year

- **Mariann Gelenius**, not to exceed 35 hours, at an hourly rate of \$77.26 (\$2,704.10)

George Washington Middle School Before School Supervision

- **Gerald Schoenberger**, at an hourly rate of \$21.50, 30 minutes per day, 5 days per week, September 6, 2017 through June 20, 2018

Ridgewood High School

Overnight Field Trip to Boston, MA – October 13-14, 2017

3 Chaperones: Patricia Hans, Susan Nold, and Nicole Riordan, each for one night, each at \$200 per night (\$600)

Freshman Focus Planning

- **Kevin Feeley**, not to exceed 12 hours, at an hourly rate of \$53.33 (\$639.96)
- **Tamara Kalebic**, not to exceed 12 hours, at an hourly rate of \$53.33 (\$639.96)

Special Programs

Transitional Kindergarten Classroom Preparation

- **Natane Rodgers**, Self-Contained (RED) Special Education Classroom Aide, REACH Program, Glen School, not exceed 7 hours, at an hourly rate of \$16.49 (\$115.43)

2017 Summer Hours

- **Antoinette Moore**, Out-of-District Special Education Aide, ECLC, Ho-Ho-Kus, not to exceed 115 hours, at an hourly rate of \$14.15 (\$1,627.25)

Additional Hours – District Behaviorist (\$4,068.20)

- **Nancy Brophy**, District Behaviorist (K-12), not to exceed 20 hours, at an hourly rate of \$56.55 (\$1,131)
- **Lorraine Zak**, School Psychologist, Willard/Travell Schools, not to exceed 40 hours, at an hourly rate of \$73.43 (\$2,937.20)

Additional Hours – Child Study Team Meetings and IEP Writing (\$4,515.88)

- **Eileen Devaney**, Learning Disabilities Teacher-Consultant, Willard School, not to exceed 25 hours, at an hourly rate of \$60.74 (\$1,518.50)
- **Leah Dodd**, Learning Disabilities Teacher-Consultant, George Washington Middle School, not to exceed 15 hours, at an hourly rate of \$73.43 (\$1,101.45)
- **Gila Elbaum**, School Psychologist, Ridge/Orchard Schools, not to exceed 15 hours, at an hourly rate of \$56.46 (\$846.90)

- **Stephanie McAloon**, School Social Worker, Orchard/Ridge Schools, not to exceed 15 hours, at an hourly rate of \$42.81 (\$642.15)
- **Meghan McDermott**, General Education Teacher, Ridge School, not to exceed 8 hours, at an hourly rate of \$50.86 (\$406.88)

Additional Hours – Child Study Team Related Hours

- Douglas Aday, Special Education Social Studies Teacher, Ridgewood High School, not to exceed 20 hours at an hourly rate of \$53.71 (\$1,074.20)

**Home Instruction – Summer Hours, as needed
Ridgewood High School**

- **Laura Fleming**, Social Studies Teacher, at an hourly rate of \$60.32
- **Raymond Lug**, Special Education, at an hourly rate of \$59.36

ABA Training at Alpine Learning Group Autism, Paramus, NJ – August 27, 2017 through September 1, 2017 (8:30 am – 4:00 pm)

<u>Name</u>	<u>Location</u>	<u>Hourly Rate</u>	<u># of Hours</u>	<u>Total</u>
<u>Behavior Instructional Aides</u>				
Johana Castro	Ridge	19.00	33	\$627
Allison Cuccarese	Ridge	19.00	33	\$627
Kerry Gibson	Ridge	19.00	33	\$627
Danielle Porciero	Ridge	19.00	33	\$627
Kelly Riedel	Ridge	19.00	33	\$627
Donna Wrede	Ridge	19.00	33	\$627
<u>Teachers</u>				
Nancy Brophy	District	\$56.55	33	\$1,866.15
Jaimee Grudzien	Glen	\$59.69	33	\$1,969.77
Megan Roesemann	Ridge	\$44.64	33	\$1473.12

Training Sessions for SAIL/RISe Special Education Staff, September 5, 2017 (8:15 am – 3:15 pm)

<u>Last Name</u>	<u>First Name</u>	<u>School</u>	<u>Hourly Rate</u>	<u># of Hours</u>	<u>Total</u>
Amadeo	Anthony	GWMS	\$19.00	6.5	\$123.50
Amaral	Carla	Glen	\$16.49	6.5	\$107.19
Boguska	Anna	GWMS	\$16.49	6.5	\$107.19
Crabbe	Joseph	GWMS	\$19.00	6.5	\$123.50
Cuccarese	Allison	Ridge	\$19.00	6.5	\$123.50
Driscoll	Patrick	RHS	\$19.00	6.5	\$123.50
Fontanez	Dinora	GWMS	\$19.00	6.5	\$123.50
Gardner	Lisa	Ridge	\$20.00	6.5	\$130.00
Gray	Catherine	Ridge	\$20.00	6.5	\$130.00
Knoepffler	Lisanne	Hawes	\$19.00	6.5	\$123.50
Lauritano	Scott	Glen	\$16.49	6.5	\$107.19
Liquori	Vickie	Ridge	\$19.00	6.5	\$123.50

Lopez	Emily	GWMS	\$19.00	6.5	\$123.50
Maccarrone	Meghan	Ridge	\$19.00	6.5	\$123.50
Meyer	Maureen	Ridge	\$20.00	6.5	\$130.00
Ortiz	Ralph	RHS	\$19.00	6.5	\$123.50
Ostrowskaia	Olga	Glen	\$16.49	6.5	\$107.19
Palughi	Lisa	Hawes	\$19.00	6.5	\$123.50
Porciero	Danielle	Ridge	\$20.00	6.5	\$130.00
Rabin	Rachel	GWMS	\$16.49	6.5	\$107.19
Ranges	Megan	Hawes	\$19.00	6.5	\$123.50
Riedel	Kelly	Ridge	\$20.00	6.5	\$130.00
Russo	Alexandra	Hawes	\$19.00	6.5	\$123.50
Stevens	Jessica	Hawes	\$19.00	6.5	\$123.50
Sunden	Kristie	Ridge	\$19.00	6.5	\$123.50
Tobdzic	Annelies	Ridge	\$20.00	6.5	\$130.00
Tronccone	Laurette	Glen	\$16.49	6.5	\$107.19
Tarulli	Matthew	Ridge	\$20.00	6.5	\$130.00
Ullrich	Patricia	Ridge	\$19.00	6.5	\$123.50
VonZuben	Elizabeth	Ridge	\$20.00	6.5	\$130.00
Wrede	Donna	Ridge	\$19.00	6.5	\$123.50

Curriculum, Instruction & Assessment
New Teacher Orientation 2017 (\$367.14)

- **Joyce Cerbasi**, not to exceed 4 hours, at an hourly rate of \$65.12 (\$260.48)
- **Noreen Clarke**, not to exceed 2 hours, at an hourly rate of \$53.33 (\$106.66)

Mentor Meeting – New Teacher Orientation 2017 (\$851.35)

- **Ada Arana**, not to exceed 1.5 hours, at an hourly rate of \$73.92 (\$110.88)
- **Danielle Connor**, not to exceed 1.5 hours, at an hourly rate of \$45.35 (\$68.03)
- **Colleen Gieniec**, not to exceed 1.5 hours, at an hourly rate of \$74.99 (\$112.49)
- **Tamara Kalebic**, not to exceed 1.5 hours, at an hourly rate of \$60.20 (\$90.30)
- **Justine Kawash**, not to exceed 1.5 hours, at an hourly rate of \$46.99 (\$70.49)
- **Athena Kornemann**, not to exceed 1.5 hours, at an hourly rate of \$46.04 (\$69.06)
- **Greggory Kott**, not to exceed 1.5 hours, at an hourly rate of \$60.33 (\$90.50)
- **Colleen Manke**, not to exceed 1.5 hours, at an hourly rate of \$63.78 (\$95.67)
- **Lauren Nevins**, not to exceed 1.5 hours, at an hourly rate of \$44.97 (\$67.47)
- **Amy Raiani**, not to exceed 1.5 hours, at an hourly rate of \$50.97 (\$76.46)

2017 Summer – Development of an additional in-service course that will be implemented in the 2017-2018 school year, at an hourly rate of \$53.33, not to exceed 3 hours (\$159.99)

- **Erin Corcoran**

Revision: 2017 Summer Curriculum Writing

Revision to the staff members listed below, at the curriculum hourly rate of \$53.33, originally approved at the June 26, 2017 Board meeting

Curriculum	New or Revised (N/R)	Staff Member	Total Hours	Amount not to Exceed
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Literary World Views	R	Melissa Maksimov	From: 16 To: 18	From: \$853.28 To: \$959.94
		Katherine Pinches	From: 16 To: 18	From: \$853.28 To: \$959.94

Information Technology Department

Technology Support for District-Wide Cabling (\$933.85)

- **James Michels**, not to exceed 10 hours, at an hourly rate of \$27.43 (\$274.30), and 5 overtime hours at an hourly rate of \$41.15 (\$205.75)
- **Ramon Quinones**, not to exceed 10 hours, at an hourly rate of \$25.93 (\$259.30), and 5 overtime hours at an hourly rate of \$38.90 (\$194.50)

Technology Support for District-Wide Security Work (\$40,678.50)

- **Jaeson Enmore**, not to exceed 200 hours, at an hourly rate of \$43.69 (\$8,738), and maximum at the hourly overtime rate of \$65.54 (\$13,108)
- **Elnor Zeqiri**, not to exceed 250 hours, at an hourly rate of \$30.13 (7,532.50), and maximum at the hourly overtime rate of \$45.20 (\$11,300)

Student Employee - Additional Hours

- **Erik Olsen**, not to exceed 25 hours, at an hourly rate of \$8.44 (\$211.00)

Human Resources

Student Worker

BUXENBAUM-TURNER, Linez* – Human Resources, Education Center, at an hourly rate of \$8.44

*Related to staff member

Infant/Toddler Development Center

2017 Summer Secretarial Support Hours

- **Lynda Pisani**, not to exceed 152 hours, at an hourly rate of \$22.54 (3,426.08)

Preparation for September 1, 2017 All-Staff Convocation, not to exceed 30 hours, at an hourly rate of \$40.17

- **Morgan Knight**, New Players Director

Preparation for September 1, 2017 All-Staff Convocation, not to exceed 10 hours, at an hourly rate of \$40.17 (\$401.70)

- **John Luckenbill**

viii. Substitutes for the 2017-2018 School Year

Nurses: Camille Canone

Secretaries: Patricia Lang

Teachers: Ginger Brown Monplaisir, Donald Eidschun, Nada Elieh, Nikah Fialkoff, Carol Gardocki, Janette Gordon, Marian Hanna, Paula Hegybeli, Stewart Holmes, Anthony LaGrega, Messalina Morley, Jillian Plotkin, Carol Savitscus, Terry Shore, Theresa Zabielski

Ms. Smith Wilson moved approval of Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, and D – Human Resources, including the addendum (agenda item #iii – Boguska, Chaiken, Coffey, Dubuque, Gaelick, Kain, Koski, Materia, Porciello – delete, Rabin, Toale – delete, Wigginton, Wollerman, Schwartz; agenda item #v – DiDato; and agenda item #vii – Travell School Orientation for Classroom Aides).

Ms. Brogan seconded the motion.

Ms. Brogan thanked the administration for the Strauss Esmay summary regarding revisions to policies and thanked Ms. Townes for a summer of hiring.

Dr. Fishbein agreed Ms. Townes does a great job but a lot of people in district do a lot of work before the hiring gets to her.

Mr. Loncto and Ms. Brogan commended the administrators and teachers have done a lot of work updating curriculum.

Mr. Morgan commented on how the district was able to keep classroom size to guide.

The motion to approve Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, and D – Human Resources, including the addendum (agenda item #iii – Boguska, Chaiken, Coffey, Dubuque, Gaelick, Kain, Koski, Materia, Porciello – delete, Rabin, Toale – delete, Wigginton, Wollerman, Schwartz; agenda item #v – DiDato; and agenda item #vii – Travell School Orientation for Classroom Aides), carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

Dr. Fishbein presented Consent Item E – Finance, for approval.

E. FINANCE

i. Acceptance of Restricted Donations

Resolved, the Board of Education accepts the following restricted gifts for the **2017-2018** school year to be used as indicated:

2017-2018 SCHOOL YEAR			
Donor	Amount	Use	Account Number
Frank L. Bradley and his Children	\$ 1,000.00	To be used towards the purchase of a scoreboard for RHS.	20-054-100-890-00-10-034-000
Revision: JM Bergen County II LLC (approved at the 4/17/17 RPM)	\$ 5,000.00	From: To be used to upgrade the RHS Bell Tower Sound System and to also use the remaining money for student activities and school mascot.	20-041-100-890-00-42-048-000

RHS Student Activity Workbook Account	\$ 8,014.50	\$4,007.25 to be used to purchase textbooks for World Languages and \$4,007.25 to be used to purchase supplies for World Languages.	20-030-100-890-00-10-010-014
The Foundation	\$50,000.00	Final donation to offset the cost of the ChromeBook 1:1 initiative.	20-001-200-890-00-45-045-000

Acceptance of a gift in kind from GWMS Home and School Association of a paver patio valued at \$14,854; and classroom furniture (tables and seating), classroom storage, science/STEAM elective materials, and a 3-D printer valued at \$48,888.21.

Acceptance of a gift in kind from the Ridgewood Boys Soccer Boosters Club of Under Armour soccer uniforms for all three levels of the RHS Boys Soccer program, valued at \$6,000.

Acceptance of a gift in kind from the Ridgewood Football Scholarship Committee of Under Armour home uniforms for the varsity football team, valued at \$4,400.

Acceptance of a gift in kind from the RHS Student Congress of slipcovers for the coaches' meeting room, valued at \$309.91.

Acceptance of a gift in kind from Somerville Home and School Association of membership to Choose to be Nice Organization, valued at \$2,027.

ii. Approval: Transfer of Funds Donated to BFMS from the BFMS Home and School Association

Approval to make the following transfer of funds donated from the BFMS Home and School Association at the request of the BFMS Home and School Association President, to be used to purchase core balance furniture.

From: Account #20-025-100-610-00-08-008-000 (\$ 338.44)
 Account #20-025-200-610-00-08-008-000 (\$1,758.79)
To: Account #20-025-100-890-00-08-008-001(\$2,097.23)

iii. Approval: Appropriation of Additional State Aid

Approval of the following resolution:

WHEREAS, N.J.A.C. 6A:23A-13.3(d) provides that a district Board of Education may, at any time appropriate unbudgeted or under budgeted state aid for which budgetary approval was granted by the Commissioner, and

WHEREAS, the Ridgewood Board of Education has been advised that the District's 2017-18 state aid has been increased by \$257,765

NOW, THEREFORE, BE IT RESOLVED, that a portion of the increased state aid in the amount of \$257,765 be appropriated and utilized in the 2017-2018 budget as follows:

Revenue:

10-3132 Spec. Ed Categorical Aid \$257,765

Appropriations:

11-000-100-569 Tuition-Other \$257,765

iv. **Approval: Authorization for Withdrawal from the Maintenance Reserve Account**

Approval of the following resolution:

WHEREAS, the Board of Education is desirous of completing a District Wide Filtered Water Fountain Installation; and

WHEREAS, the Board of Education has established a Maintenance Reserve account in the General Fund of the district.

NOW, THEREFORE, BE IT RESOLVED, the Ridgewood Board of Education authorizes a withdrawal from the Maintenance Reserve account in the amount of \$150,000 to fund the District Wide Filtered Water Fountain Installation.

v. **Approval: Received Tuition Student**

Approval for Student #907565 to attend Ridgewood High School for the 2017-2018 school year, at an annual tuition rate of \$14,847 to be paid by the parents.

vi. **Approval: Increase in Quote Threshold for the 2017-2018 School Year**

Approval to increase the quote threshold in awarding contracts in accordance with N.J.S.A. 18A:18A:3a and N.J.A.C. 5-34.5. for the 2017-2018 school year, originally approved at the May 22, 2017 Board meeting, **from** \$5,400 **to** \$6,000.

vii. **Approval: Disposal of Equipment**

Approval to dispose of the equipment listed below and on **Attachment R**, page **244** through www.govdeals.com. This equipment is inoperable and cannot be repaired. Any reusable parts will be salvaged.

BFMS

- 1 Cleveland Steamer

Hawes School

- 5 dark grey desks
- 7 light grey desks
- 8 wooden chairs
- 50 folding chairs
- 3 grey four drawer file cabinets
- 1 tan four drawer file cabinet
- 1 tan three drawer file cabinet

RHS

- 1 Phoenix Flash heater and conveyor
- 3 Omega B-22 enlargers
- 2 Omega D2 enlargers

- 2 Omega T-35 enlargers
- 1 Omega C700 enlarger
- 1 Omega Pro Lab B66
- 1 Bogen Dichro Color enlarger
- 1 Traulsen Refrigerator/Freezer

Special Programs

- 1 Phonak Inspiro Transmitter with DynaMic Pass-around transmitter

Willard School

- 25 top load desks at Willard
- 1 - RCA TV w/VHS player built in - Model T20015BC
- 4 - Samsung TV model TXD1972
- 1 - RCA TV model 19206BX

viii. **Approval: Sale of Obsolete Technology Equipment to the Village of Ridgewood**

As per N.J.S.A. 18A:18A45C, the Board approves the sale of obsolete technology equipment listed below to the Village of Ridgewood, for the nominal price of \$1.00.

- 5 Cisco 3560G-24 switches
- 5 Cisco 2960-48 switches
- 1 Dell 2950 Server

ix. **Approval: Award of Contracts to Cooperative Purchasing Vendors in Excess of \$40,000**

Approval of the award of contracts to Cooperative Purchasing Vendors in excess of \$40,000 for goods and services.

The Board had received background information.

x. **Approval: Contract with the Bergen County Department of Health Services for Non-Public School Program Nursing Services for the 2017-2018 School Year**

Approval of a contract between the Bergen County Department of Health Services for Non-Public School Program Nursing Services for the 2017-2018 school year.

The Bergen County Department of Health Services agrees to furnish health services of a technical and professional nature by the County to the Local Board of Education, pursuant to Chapter 226 Laws of 1991, Provision of Nursing Services to Non-Public Schools, wherein the County shall be responsible for providing a registered nurse to the Little Crane Montessori School (total state aid of \$776) for the 2017-2018 school year.

The Board had received background information.

xi. **Approval: Therapy Service Agreement with Cerebral Palsy of North Jersey, Inc.**

Approval of a therapy service agreement with Cerebral Palsy of North Jersey, Inc. to provide augmentative and alternative communication services and assistive technology services for the period September 1, 2017 through June 30, 2018.

The Board had received background information.

xii. **Approval: Agreement with Starlight Homecare Agency, Inc. d/b/a Star Pediatric Home Care Agency for Nursing Services**

Approval of an agreement with Starlight Homecare Agency, Inc. d/b/a Star Pediatric Home Care Agency for Nursing Services for the period July 17, 2017 through June 30, 2018.

The Board had received background information.

xiii. **Approval: Contracted Therapists to Provide Special Education Services**

Approval of the contracted therapists to provide special education services for the 2017-2018 school year, as listed on **Attachment S**, page 245.

xiv. **Approval: Agreement with West Side Presbyterian Church for Use of Their Parking Lot**

Approval of an agreement with West Side Presbyterian Church to provide parking for George Washington Middle School Faculty and staff *only* for the 2017-2018 school year, in the amount of \$24,090 (61 cars at \$34 per car per month). This represents a 3% increase and is the first increase since 2014-2015.

Parking for evening/special events is an additional \$3,350 and requires separate permission. Fees are detailed on the invoice attached to the agreement.

The Board had received background information.

xv. **Approval: Budget Appropriation Transfers**

Resolved, the Board of Education approve transfers for **June and July 2017** as shown in the Journal Entry listing pursuant to Policy 6422.

xvi. **Approval: Secretary's Line Item Certification**

Whereas, the Board of Education has received the Report of the Secretary for the months of **June and July 2017**;

Whereas, in compliance with N.J.A.C. 6:20-2A.10(d), the secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it,

Resolved, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and

Be it Further Resolved, in compliance with N.J.A.C. 6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:20-2A.10(a) (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

xvii. Approval: Acceptance of Board Secretary and Treasurer Report

Whereas, the Board of Education has received the report of the Secretary and Treasurer for the month of **June and July 2017**; now, therefore,

Be it Resolved, the Board of Education accepts the above referenced reports and orders that it be attached to and made part of the official record of this meeting.

Ms. Brogan moved approval of Consent Item E – Finance.

Mr. Morgan seconded the motion.

Mr. Morgan commented for a number of years The Foundation has been donating money and helped put the ChromeBooks in place faster than the district could have on its own. Now The Foundation is supporting our STEM program. Mr. Morgan mentioned The Foundation is a not for profit organization set up by concerned parents and taxpayers, and collects monies and gives those monies back once it is over their budget. Over the last year and for a number of years, they have taken in close to \$1million each year. It is a good group made up of good volunteers.

Prior to the roll-call vote, Mr. Loncto read the donations into record and thanked the responsible parties.

The motion to approve Consent Item E – Finance, carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

VII. APPROVAL OF BILLS

DATES	DESCRIPTION	CHECK NUMBERS	AMOUNTS	REVIEWED BY
July 24	Columbia Bank On-Line	084775-084861	676,918.74	C. Krauss
July 27	Columbia Bank On-Line	084862-084954	385,564.48	C. Krauss
Aug 2	Columbia Bank On-Line	084955	40,100.57	J. Smith-Wilson
Aug 4	Columbia Bank On-Line	084956-085071	1,576,165. 43	J. Smith-Wilson
Aug 8	Columbia Bank On-Line	085072	35,612.28	J. Smith-Wilson
Aug 11	Columbia Bank On-Line	085073-085185	777,356.03	J. Smith-Wilson
Aug 23	Columbia Bank On-Line	085186-085322	544,478.59	J. Smith-Wilson
July 27	Columbia Bank- Unemployment	821101	2,080.50	C. Krauss

Aug 7	Columbia Bank On-Scholarship	831407	1,000.00	J. Smith-Wilson
July 28	Payroll Transfer	P15598	688,402.37	C. Krauss
Aug 15	Payroll Transfer	P15847	605,720.08	J. Smith-Wilson
July 17	Wire Transfer	H15504	1,042,983.45	C. Krauss
July 20	Wire Transfer	L15505, L15506	5,500.00	C. Krauss
July 25	Wire Transfer	L15608	201,687.10	C. Krauss
July 31	Wire Transfer	L15705-L15721	26,171.67	C. Krauss
July 31	Wire Transfer	R15971	45,264.20	J. Smith-Wilson
July 31	Wire Transfer	F15975	16,237.89	J. Smith-Wilson
Aug 3	Wire Transfer	H15723	1,031,562.09	J. Smith-Wilson
Aug 7	Wire Transfer	R15841	68,352.20	J. Smith-Wilson
Aug 9	Wire Transfer	L18544, L15856	30,259.60	J. Smith-Wilson
Aug 14	Wire Transfer	R15972	6,000.00	J. Smith-Wilson
Aug 16	Wire Transfer	L15973	900.00	J. Smith-Wilson
Aug 11	Food Service	620044	5,836.60	J. Smith-Wilson
Aug 23	Food Service	620045	31,126.79	J. Smith-Wilson
July 21	Columbia Bank Void Check	083828	(224.50)	C. Krauss
June 30	Columbia Bank Void Check	084156	(1,193.96)	C. Krauss
July 24	Columbia Bank Void Check	084798	(15,330.00)	C. Krauss
Aug 10	Columbia Bank Void Check	084817	(249.64)	J. Smith-Wilson
Aug 11	Columbia Bank Void Check	085087	(5,836.60)	J. Smith-Wilson
Aug 22	Columbia Bank Void Check	084751	(360.00)	J. Smith-Wilson
Aug 22	Columbia Bank Void Check	084940	(1,171.07)	J. Smith-Wilson
July 31	Void Wire Transfer	L15706-L15719	0.00	C. Krauss
Aug 11	Void Wire Transfer	R15841	(68,352.20)	J. Smith-Wilson
		TOTAL	7,752,562.69	

Ms. Krauss moved approval of all bills reviewed by her.
Ms. Smith Wilson seconded the motion.

Ms. Smith Wilson moved approval of all bills reviewed by her.
Ms. Krauss seconded the motion.

Approval of Bills carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

VIII. BOARD MEMBER ANNOUNCEMENTS

➤ Legislative Update - There was none.

Ms. Brogan announced on September 18th there is a Maker Space open house at RHS between 4:00 p.m. – 8:00 p.m. The open house is an opportunity for the community to come in and see what a Maker Space is and try out some of the tools. The Maker Space will be open one afternoon and evening during weekdays for the community to come in and use it. The district did a wonderful job doubling the space size. With Foundation and district support, it is a win-win

situation. Many districts doing this now, and Ridgewood is at the top of the list in making it available to students during the day and the community at night.

IX. BOARD COMMITTEE REPORTS

A Finance Committee report was distributed at the table.

X. COMMENTS FROM THE PUBLIC

At 6:13 p.m., Mr. Loncto asked if there were any comments from the public. The following people addressed the Board:

Dina Kat, parent of one in district student and one out of district student, attended the special education auditor's meeting and was happy to see transportation was one of the points listed on the report. Ms. Kat commented everyone talks about how it takes a Village and part of that is transportation. Ms. Kat said the district needs to look at having English speaking aides on buses with the children, whose commute is sometimes 30 minutes or more. There are quite a few families unhappy and experiencing serious issues. Ms. Kat feels it is a very simple solution to put English speaking aides on the buses. Ms. Kat said her daughter is on the bus by herself now but will be on with three other children from different towns and she has no idea what time she will be coming home. Ms. Kat commented this is something a lot of people do not talk about because they are concerned with education, but safety is important to. Ms. Kat wants transportation to be looked at closer because it is a big issue.

Mr. Loncto responded that although the parents say the transportation issue is under the radar, for the Board it is not.

Tom Curley, parent, stated transportation is a massive issue. When Mr. Loncto says the Board is aware of it, he does not see any evidence of anything happening. Mr. Curley has been dealing with this issue for eight or nine years. Mr. Curley said people show up at his house with no training. There is a 20-minute video that constitutes training. Mr. Curley feels our kids are at risk and being harmed by having aides with no training and who do not speak English. Mr. Curley said his daughter's behavior has changed due to those factors yet it still goes on. Mr. Curley would like to hear how the Board is addressing the issue. Mr. Curley feels the bar is set very low. Mr. Curley said the district's contract with third party companies require English speaking aides and when they show up and do not speak English, nothing is done. Mr. Curley said these children are our most vulnerable and commented it is incredible how little is done on their behalf.

Dr. Fishbein responded our bid specifications require English speaking people. The district has gone and checked up on them, although we do not check every day.

Mr. Curley felt it was a reasonable request that the aides speak English.

Dr. Fishbein stated these people are not native English speakers but they do speak English.

Mr. Curley expressed his outrage that people show up not trained and nothing is being done about it. Mr. Curley said if he is wrong, then he is wrong. The bid specifications say the aides must speak English. Mr. Curley has been fighting over training for years. Mr. Curley feels that as a district, if we want to be satisfied with the lowest bar with our most vulnerable kids, that is what we are doing. Mr. Curley commented nothing is being done except the usual responses. Mr. Curley stated nobody here would put their children on a bus like that. Mr. Curley said a better

job must be done for the most vulnerable kids in our care and to suggest things are going fine is outrageous.

Dr. Fishbein responded nobody suggests things are going fine.

Ms. Kat commented that last year there were two English speaking women on her child's bus and they were lovely. This year things changed. Ms. Kat has spoken to a few people this year who said they cannot do anything and they said it cannot be done, but it can be done and should be done. A lot of these kids have minimal language or no language.

At 6:22 p.m., no one else wished to address the Board.

XI. DISCUSSION ITEMS

➤ 2017-18 Board Goals

- Complete upcoming negotiations with the REA, with the goal of arriving at a settlement prior to June 30, 2018.
- Complete, by February 1, 2018, a detailed five-year plan for facilities maintenance and improvement.
- Read and discuss *The Big Disconnect* by Catherine Steiner-Adair.
- Monitor progress of implementation of the Full Day Kindergarten program on a periodic basis throughout the year.

M. Loncto reviewed the goals one by one. The Board was in agreement with completing REA negotiations prior to June 30, 2018 and that it was a good goal.

Ms. Brogan questioned goal #2, to complete a detailed five-year plan for facilities maintenance, as LAN already did an assessment and the district is required by the state to have a five-year plan.

A discussion ensued regarding the possibility of a referendum, the need for timetables and objectives of what the district needs to accomplish, assessing priority needs, and the need to identify projects we want in the referendum. Some Board members suggested rewording the goal to say multi-year plan. Mr. Loncto will work on it.

Goal #3 was to read and discuss the book the Big Disconnect. Mr. Morgan expressed his opinion that this was not a Board goal. He would rather see the special education program enhanced as a result of the audit. Reading this book is not a mandate for the Board and Mr. Morgan strongly objects to this goal. The Board should spend more time discussing the special education program and setting real goals.

Ms. Brogan thought it was a worthy goal and that this has been an issue within our community. Last year there was one wellness speaker on this topic and there will be another one this year. Ms. Brogan also agreed that the Board should monitor the special education action plan but she would keep this goal. There is concern among parents about technology and what it can do to family relationships. Ms. Brogan thought it was worthy we have a community who might read the same book.

Mr. Morgan said we spent \$100,000 on the wellness program and the Board has had this discussion about enhanced parent education, which is not our primary goal. The Board's primary goal is student education. He will not participate in it.

Mr. Loncto felt it was a terrific book and a worthy read. Mr. Loncto feels there needs to be an active dialogue with the community.

The Board discussed if reading the book really needed to be a Board goal and some felt they could read it on their own time while others disagreed.

Mr. Loncto commented he sent these goals to the Board on July 27th and asked for comments by August 21st so they could go through them and approve them. He liked the idea of a new goal implementing the special education improvement program.

Ms. Smith Wilson thought adding that goal was a good idea as was deleting the goal of reading the book.

The Board discussed the goal of monitoring the progress of the implementation of full day kindergarten. Ms. Brogan would like to have a report in January and June.

Mr. Loncto stated an additional finance goal was suggested last week. As it came to his attention, his initial reaction was is this a board goal. Monitoring the development of the budget and approving it is part of what we do as standard operating procedure. Mr. Loncto read the suggested goal as follows: design/oversee the 2017-2018 budget development process, incorporating features that were initiated in the 2016-2017 process, develop and publish a calendar which allows individual Board members sufficient time to review component parts as described in the attachment, schedule a full Board review and discussion of consolidated budget roll-up, with tax levy increase at or below the state-mandated cap, and with sufficient time to develop and review a "second pass". All of the above should be completed before the start of the public meetings at the various school venues.

Mr. Morgan commented he suggested a financial goal which is appropriate for the Board and gives Dr. Fishbein something to work with. There is a feeling from a number of people in public that we accept the 2% budget increase as a given. Although we have a \$100 million budget, we do not necessarily want to spend 2% which is why the goal says we will look at things to see if we can provide education to kids below a 2% increase. This is not committing the Board to a 2% increase nor committing to a lower percentage. Mr. Morgan feels the Board should see if we can deliver services below 2%.

Ms. Brogan reminded the Board of the possibility of banked cap and expressed her concern about wording the tax levy increase. Dr. Fishbein explained we cannot use banked cap unless we budget it.

A lengthy discussion ensued regarding the goal and the wording, how the overall objective would be to design the budget under 2% if possible, the Board's responsibility to the public, how the Board already agreed to a 2.7% increase in salaries, how some Board members did not want to put in a goal of coming in below 2%, the fact that the goal does not say we are going to budget under 2%, just that we will look at not automatically going to a 2% increase, how when the budget is built it is built as to what it is that we need and what it is going to cost, and if we think we can come in under 2% we will. The budget is built based on student needs.

Mr. Morgan suggesting taking it out of the goals and passing a resolution saying the intent of the Board is to prepare a budget that does not automatically default to the 2% increase.

Mr. Loncto did not see the need for a resolution.

The consensus of the Board was they all agreed they do not accept the 2% default increase on a normalized basis. The state allowable cap is 2% with some possible exceptions, and given a normalized year, it is not our intention to default to 2%.

After much discussion, Mr. Loncto read the revised suggested goals into record.

- Complete upcoming negotiations with the REA, with the goal of arriving at a settlement prior to June 30, 2018.
- Complete by February 1, 2018, a detailed multi-year plan for facilities maintenance and improvement, and recommend funding sources that include a combination of the operating budget, capital budget, and a referendum.
- Monitor progress of implementation of the Full Day Kindergarten program with reports in January 2018 and June 2018.
- Monitor the development and implementation of an action plan that addresses the recommendations in the Special Education consultant study.

Mr. Morgan moved approval of the 2017-18 Board Goals.

Ms. Brogan seconded the motion.

Approval of the 2017-18 Board Goals carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

XII. ACCEPTANCE OF MINUTES

- June 26, 2017 Executive Session & Regular Public Meeting
- July 17, 2017 Executive Session & Regular Public Meeting

Ms. Brogan moved Acceptance of Minutes. Ms. Smith Wilson seconded the motion, which was unanimously approved.

XIII. OTHER BUSINESS

There was none.

XIV. ADJOURNMENT

At 7:19 p.m., on a motion made by Mr. Loncto, seconded by Ms. Brogan and unanimously approved, the meeting adjourned.

Respectfully submitted,

Jennifer Ulman
Board Secretary

Alfredo Aguilar
Board Secretary

2017 – 2018 CONFERENCES FOR APPROVAL

Staff Member	Name of Conference Location & Dates	Rationale	Estimated Cost for Approval	# of Sub Days required
Buzzard, Mia Somerville	IMSE Orton-Gillingham Specialist Certification Program – Online	Professional Development	\$1,850	0
Fabish, Cassie Somerville	IMSE Orton-Gillingham Specialist Certification Program – Online	Professional Development	\$1,850	0
Enmore, Jaeson Education Center	Security Center – Omnicast Re- Certification Training – Online	Professional Development	\$ 766	0
Higgins, Molly Orchard	IMSE Orton-Gillingham Training Secaucus, NJ August 14-18, 2017	Professional Development	\$1,075	0
Kilday, Dan Education Center	Stronge Teacher Evaluation Training – Piscataway, NJ September 12, 19, and 26, 2017	Professional Development	\$ 557	0
Buxenbaum, Kim Education Center	NJ International Dyslexia Assoc. Annual Fall Conference Somerset, NJ October 13, 2017	Professional Development	\$ 190	0
Nese, Janel Education Center	NJ International Dyslexia Assoc. Annual Fall Conference Somerset, NJ October 13, 2017	Professional Development	\$ 200	0
Wood, Danielle Education Center	NJ International Dyslexia Assoc. Annual Fall Conference Somerset, NJ October 13, 2017	Professional Development	\$ 200	0
Redfern, Nicole Orchard	IMSE Orton-Gillingham Training Secaucus, NJ October 16-20, 2017	Professional Development	\$1,075	0
Mahler, Allison Travell	IMSE Orton-Gillingham Training Secaucus, NJ October 16-20, 2017	Professional Development	\$1,075	0

The total cost for these conferences is \$8,838. Upon Board approval of all of these conferences, the total expenditure for travel and conferences for 2017-18 will be \$76,574 leaving a balance of \$114,864 remaining in the \$191,438 approved by the Board for travel and conferences.

The total cost of substitutes for these conferences is \$0. Upon Board approval of these conferences, the total expenditure for substitutes for travel and conferences for 2017-18 will be \$0.

POLICY**RIDGEWOOD
BOARD OF EDUCATION**

ADMINISTRATION
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Evaluation of Superintendent
M

1240 EVALUATION OF SUPERINTENDENT

The purpose of the annual evaluation is to promote professional excellence and improve the skills of the Superintendent, improve the quality of the education received by the students in the schools, and provide a basis for the review of the Superintendent's performance.

This Policy and Regulation 1240 shall be developed by the Board of Education after consultation with the Superintendent and shall include, but not be limited to:

1. Determination of roles and responsibilities for the implementation of the annual evaluation policy and procedures;
2. Development of a job description and evaluation criteria based upon the Board of Education's local goals, program objectives, policies, instructional priorities, State goals, statutory requirements, and the functions, duties, and responsibilities of the Superintendent;
3. Specification of data collection and reporting methods appropriate to the job description;
4. Provisions for the preparation of an individual professional growth and development plan based in part upon any need(s) identified in the evaluation. The plan shall be mutually developed by the Board of Education and the Superintendent; and
5. Preparation of an annual Performance report by a majority of the full membership of the Board of Education and an annual summary conference between the President, Vice President of the Board of Education and the Superintendent.

There shall be an annual summary conference between the Board of Education with the President and possibly the Vice President of the Board of Education present, and the Superintendent which shall be held before the annual performance report is filed. The conference shall be held privately, unless the Superintendent requests that it be held in public. The conference shall include, but not be limited to, review of the following:



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ADMINISTRATION

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Evaluation of Superintendent

1. Performance of the Superintendent based upon the Board approved job description;
2. Progress of the Superintendent in achieving and/or implementing the school district's goals, program objectives, policies, instructional priorities, State goals, and statutory requirements; and
3. Indicators of student progress and growth toward program objectives; and
4. A self-assessment submitted by the Superintendent using the NJSBA template.

The annual performance report shall be prepared by July 1 by a majority of the Board of Education's total membership and shall include, but not be limited to:

1. Performance area(s) of strength;
2. Performance area(s) needing improvement based upon the job description and evaluation criteria set forth in N.J.A.C. 6A:10-8.1(c)2;
3. Recommendations for professional growth and development;
4. A summary of indicators of student progress and growth, and a statement of how the indicators relate to the effectiveness of the overall program and the Superintendent's performance; and
5. Provision for performance data not included in the report to be entered into the record by the Superintendent within ten teaching staff member working days after the report's completion.

The evaluation procedure for a nontenured Superintendent shall be completed by July 1 each year. Each newly appointed or elected Board of Education member shall complete a New Jersey School Boards Association training program on the evaluation of the Superintendent within six months of the commencement of his or her term of office pursuant to N.J.S.A. 18A:17-20.3.b.



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Evaluation of Superintendent

The rules in N.J.A.C. 6A:10-1.1 et seq. shall not override any conflicting provision(s) of a collective bargaining agreement or other employment contracts entered into by a school district in effect on July 1, 2013. No collective bargaining agreement entered into after July 1, 2013 shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10-1.1 et seq. or any other specific statute or regulation, nor shall topics subject to collective bargaining involve matters of educational policy or managerial prerogatives.

The Board of Education shall add to the Superintendent’s personnel file all annual performance reports and supporting data, including, but not limited to, indicators of student progress and growth. All information contained in the annual performance reports and all information collected, compiled, and/or maintained by employees of the Board of Education for the purposes of conducting the educator evaluation process pursuant to N.J.A.C. 6A:10-1.1 et seq. shall be confidential. Such information shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq. Nothing contained in N.J.A.C. 6A:10-1.1 et seq. shall be construed to prohibit the New Jersey Department of Education from, at its discretion, collecting evaluation data pursuant to N.J.S.A. 18A:6-123.e or distributing aggregate statistics regarding evaluation data.

The Board President, or the Board President’s designee, shall oversee the annual evaluation of the Superintendent. The Board of Education may hire a qualified consultant to assist or advise in the evaluation process; however, the evaluation itself shall be the responsibility of the Board of Education.

Policy and Regulation 1240 shall be distributed to the Superintendent upon adoption by the Board. Amendments to this Policy and Regulation shall be distributed within ten working days after adoption.

The provisions of this Policy, Regulation, and N.J.A.C. 6A:10-8.1 et seq. are the minimum requirements for the evaluation of a Superintendent.

N.J.S.A. 18A:17-20.3; 18A:6-117 through 18A:6-129

N.J.A.C. 6A:10-1.1 et seq.; 6A:10-8.1 et seq.

Adopted: 7 December 2009

Revised: 27 January 2014

Revised: 22 February 2016

Revised:



POLICY

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TEACHING STAFF MEMBERS

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District Mentoring Program

3126 DISTRICT MENTORING PROGRAM

The Board of Education shall develop a district mentoring program to provide nontenured teachers, including novice professional teachers who hold a certificate of eligibility (CE) or certificate of eligibility with advanced standing (CEAS) with an induction to the teaching profession and to the school community through differentiated supports based on the teachers' individual needs and to help them become effective professionals.

The goals of the district mentoring program shall be to enhance teacher knowledge of, and strategies related to, the New Jersey Student Learning Standards to facilitate student achievement and growth; identify exemplary teaching skills and educational practices necessary to acquire and maintain excellence in teaching; and assist first-year teachers in performing their duties and adjusting to the challenges of teaching. The Board of Education shall determine how each nontenured teacher in his or her first year of employment shall be provided with supports as outlined in N.J.A.C. 6A:9C-5.1(c). The Board shall provide an individual mentor to work one-on-one with a novice provisional teacher in accordance with N.J.A.C. 6A:9C-5.1(d). The Superintendent shall oversee the mentor selection process and ensure the individual mentor meets the minimum requirements required in N.J.A.C. 6A:9C-5.2(a).

In accordance with the provisions of N.J.A.C. 6A:9C-5.4, an approved agency and its designated staff shall be authorized to provide the services, evaluations, and recommendations specified within N.J.A.C. 6A:9B-8.6, 8.7, and 8.9 for provisional Teachers of Supplemental Instruction in Reading and Mathematics, Grades K-8 in their employ.

The district's local mentoring plan shall be in accordance with the requirements as outlined in N.J.A.C. 6A:9C-5.1 et seq.

The Superintendent of Schools or designee shall develop the district mentoring plan in accordance with the requirements outlined in N.J.A.C. 6A:9C-5.3 as part of the school district's professional development plan (PDP) pursuant to N.J.A.C. 6A:9C-4.4. The district mentoring plan shall include logistics for its implementation and describe the school district's responsibilities pursuant to N.J.A.C. 6A:9C-5.1 et seq.

The Board of Education shall budget State funds appropriated for the novice teacher mentoring program in accordance with the provisions of N.J.A.C. 6A:9C-5.1(f). The Board shall ensure that State funds appropriated for this program shall supplement, and not supplant, any Federal, State or local funds already devoted to planning and implementing a novice teacher mentor program. The



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District Mentoring Program

Board of Education shall ensure that State funds shall be used for one or more of the following: the costs associated with release time; substitutes for mentor teachers and novice teachers; and professional development and training activities related to the program. The stipends for mentor teachers are paid by the mentee.

Evaluations for a provisional teacher shall be completed in accordance with the requirements of N.J.A.C. 6A:9B-8.6.

N.J.S.A. 18A:26-2; 18A:26-2a

N.J.A.C. 6A:9B-8.4; 6A:9B-8.5; 6A:9B-8.6; 6A:9C-5.1

Adopted: 7 December 2009

Revised: 22 February 2010

Revised: 10 October 2016

Revised:



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Discipline

3150 DISCIPLINE

The Board of Education directs all teaching staff members to observe statutes, rules of the State Board of Education, policies of this Board, and duly promulgated administrative rules and regulations governing staff conduct. Violations of those statutes, rules, policies, and regulations will be subject to discipline.

The Superintendent shall deal with disciplinary matters on a case by case basis. Discipline will include, as appropriate, verbal and written warnings, transfer, suspension, freezing wages, and dismissal; discipline will provide, wherever possible, for progressive penalties for repeated violations.

Any employee may be suspended by the Superintendent with the approval of the President of the Board of Education. The Board of Education, at its next meeting, shall review the suspension and take such action by a recorded roll call majority vote of its membership for the restoration or removal of the employee as it shall deem proper, subject to the provisions of the law.

In the event disciplinary action is contemplated, notice will be given to the employee in ordinary and concise language of the specific acts and omissions upon which the disciplinary action is based; the text of the statute, policy, rule, or regulation that the employee is alleged to have violated; a date when the employee may be heard and the administrator who will hear the matter; and the penalty that may be imposed.

N.J.S.A. 18A:25-7; 18A:27-4

N.J.S.A. 34:13A-1 et seq.; 34:19-1

Adopted:



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TEACHING STAFF MEMBERS

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Evaluation of Teachers

M3221 EVALUATION OF TEACHERS

The Board of Education recognizes the importance of teacher effectiveness to further the development of a professional corps of educators and to increase student achievement. The Board of Education adopts Policy and Regulation 3221 for the evaluation of teachers consistent with the Teacher Effectiveness and Accountability for the Children of New Jersey Act (TEACHNJ) and the AchieveNJ administrative codes. This Policy and Regulation provides the provisions and requirements for teacher evaluations consistent with TEACHNJ and AchieveNJ.

For the purposes of Policy and Regulation 3221, “teacher” means a teaching staff member who holds the appropriate standard, provisional, or emergency instructional certificate issued by the Board of Examiners and is assigned to a class roster of students for at least one particular course.

The rules in N.J.A.C. 6A:10 – Educator Effectiveness shall not override any conflicting provision(s) of collective bargaining agreements or other employment contracts in effect on July 1, 2013 and no collective bargaining agreement entered into after July 1, 2013, shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10-1.1 et seq. or any other specific statute or regulation, nor shall topics subject to bargaining involve matters of educational policy or managerial prerogatives. All information contained in annual performance reports and all information collected, compiled, and/or maintained by employees for the evaluation process pursuant to N.J.A.C. 6A:10-1.1 et seq. shall be confidential and shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq.

The Board shall annually adopt evaluation rubrics for teachers which shall be submitted to the Commissioner by June 1 for approval by August 1 of each year. The evaluation rubrics shall have four defined annual ratings: ineffective, partially effective, effective, and highly effective. The Board shall meet the requirements as outlined in N.J.A.C. 6A:10-2.2(a) for the annual evaluation of teachers and shall ensure the training procedures as outlined in N.J.A.C. 6A:10-2.2(b) are followed when implementing the evaluation rubrics for all teachers. A District Evaluation Advisory Committee shall be established in accordance with the requirements of N.J.A.C. 6A:10-2.3.

The minimum requirements for the evaluation procedures for teachers as outlined in N.J.A.C. 6A:10-2.4 shall be followed. For each teacher rated ineffective or partially effective on the annual summative evaluation rating, as measured by the evaluation rubrics, a corrective action plan shall be developed in accordance with the provisions of N.J.A.C. 6A:10-2.5. A School Improvement Panel shall be established in accordance with N.J.A.C. 6A:10-3.1 and with the responsibilities outlined in N.J.A.C. 6A:10-3.2.



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Evaluation of Teachers

The components of the teacher evaluation rubric as described in N.J.A.C. 6A:10-4.1 shall apply to teachers. Measures of student achievement, as outlined in N.J.A.C. 6A:10-4.2, shall be used to determine impact on student learning. Teacher observations shall be conducted in accordance with the provisions of N.J.A.C. 6A:10-4.4. Observers shall conduct the observations pursuant to N.J.S.A. 18A:6-123.b.(8) and N.J.A.C. 6A:10-2.5 and 3.2, and they shall be trained pursuant to N.J.A.C. 6A:10-2.2(b).

The teacher practice instrument approved by the Department of Education shall meet the criteria as outlined in N.J.A.C. 6A:10-7.2.

The Superintendent shall annually notify all teachers of the adopted evaluation policies and procedures/regulations no later than October 1. If a teacher is hired after October 1, the Superintendent shall notify the teacher of the policies and procedures/regulations at the beginning of his or her employment. All teachers shall be notified of amendments to the policy and procedures/regulations within ten teacher working days of adoption.

N.J.S.A. 18A:6-117 et seq.

N.J.A.C. 6A:10-1.1 through 1.4; 6A:10-2.1 through 2.5

N.J.A.C. 6A:10-3.1 and 3.2; N.J.A.C. 6A:10-4.1 through 4.4

N.J.A.C. 6A:10-7.1 and 7.2

Adopted: 27 January 2014

Revised: 22 February 2016

Revised:



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**RIDGEWOOD
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TEACHING STAFF MEMBERS

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Evaluation of Teaching Staff Members, Excluding
Teachers and Administrators

M

3222 EVALUATION OF TEACHING STAFF MEMBERS, EXCLUDING
TEACHERS AND ADMINISTRATORS

The Board of Education recognizes the importance of teaching staff member effectiveness to further the development of a professional corps of educators and to increase student achievement. The Board of Education adopts Policy and Regulation 3222 for the evaluation of teaching staff members consistent with the Teacher Effectiveness and Accountability for the Children of New Jersey Act (TEACHNJ) and the AchieveNJ administrative codes. This Policy and Regulation provides the provisions and requirements for teaching staff member evaluations consistent with TEACHNJ and AchieveNJ.

For the purposes of Policy and Regulation 3222, “teaching staff member” includes, but is not limited to, educational services staff members, guidance counselors, school nurses, library/media specialists, occupational therapists, and other teaching staff members working under an educational services certificate. For the purposes of Policy and Regulation 3222, “teaching staff member” does not include teachers, Principals, Vice Principals, Assistant Principals, and administrators, including, but not limited to, directors and/or supervisors.

The rules in N.J.A.C. 6A:10 – Educator Effectiveness shall not override any conflicting provision(s) of collective bargaining agreements or other employment contracts in effect on July 1, 2013 and no collective bargaining agreement entered into after July 1, 2013, shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10-1.1 et seq. or any other specific statute or regulation, nor shall topics subject to bargaining involve matters of educational policy or managerial prerogatives. All information contained in annual performance reports and all information collected, compiled, and/or maintained by employees for the evaluation process pursuant to N.J.A.C. 6A:10-1.1 et seq. shall be confidential and shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq.

The Board shall annually adopt evaluation rubrics for teaching staff members which shall be submitted to the Commissioner by June 1 for approval by August 1 of each year. The evaluation rubrics shall have four defined annual ratings: ineffective, partially effective, effective, and highly effective. The Board shall meet the requirements as outlined in N.J.A.C. 6A:10-2.2(a) for the annual evaluation of teaching staff members and shall ensure the training procedures as outlined in N.J.A.C. 6A:10-2.2(b) are followed when implementing the evaluation rubrics for all teaching staff members. A District Evaluation Advisory Committee shall be established in accordance with the requirements of N.J.A.C. 6A:10-2.3.



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Evaluation of Teaching Staff Members, Excluding
Teachers and Administrators

The minimum requirements for the evaluation procedures for teaching staff members as outlined in N.J.A.C. 6A:10-2.4 shall be followed. For each teaching staff member rated ineffective or partially effective on the annual summative evaluation rating, as measured by the evaluation rubrics, a corrective action plan shall be developed in accordance with the provisions of N.J.A.C. 6A:10-2.5.

Observations and evaluations for nontenured teaching staff members shall be in accordance with the provisions of N.J.S.A. 18A:27-3.1. Evaluations for nontenured teaching staff members shall take place before April 30 each year prior to the May 15 notice requirement date for continued employment. Evaluations for tenured teaching staff members shall be completed prior to June 30.

The Superintendent shall annually notify all teaching staff members of the adopted evaluation policies and procedures/regulations no later than October 1. If a teaching staff member is hired after October 1, the Superintendent shall notify the teaching staff member of the policies and procedures/regulations at the beginning of his or her employment. All teaching staff members shall be notified of amendments to the policy and procedures/regulations within ten teaching staff member working days of adoption.

N.J.S.A. 18A:6-117 et seq.; N.J.S.A. 18A:27-3.1

N.J.A.C. 6A:10-1.1 through 1.4; 6A:10-2.1 through 2.5; 6A:10-6.2

Adopted: 27 January 2014

Revised: 22 February 2016

Revised:



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TEACHING STAFF MEMBERS

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Evaluation of Administrators, Excluding Principals,
Vice Principals, and Assistant Principals

M

3223 EVALUATION OF ADMINISTRATORS, EXCLUDING PRINCIPALS,
VICE PRINCIPALS, AND ASSISTANT PRINCIPALS

The Board of Education recognizes the importance of administrator effectiveness to further the development of a professional corps of educators and to increase student achievement. The Board of Education adopts Policy and Regulation 3223 for the evaluation of administrators consistent with the Teacher Effectiveness and Accountability for the Children of New Jersey Act (TEACHNJ) and the AchieveNJ administrative codes. This Policy and Regulation provides the provisions and requirements for administrator evaluations consistent with TEACHNJ and AchieveNJ.

For the purposes of Policy and Regulation 3223, “administrator” means an appropriately certified staff member, as defined in N.J.S.A. 18A-1.1, employed in the school district in an administrative and/or supervisory role and capacity, and holding a valid and effective standard, provisional, or emergency administrative certificate. An “administrator” may be a director, supervisor, or any other administrative or supervisory position in the district. For the purposes of Policy and Regulation 3223 and N.J.A.C. 6A:10-1.1 et seq., “administrator” is not a Principal, Vice Principal, or Assistant Principal.

The rules in N.J.A.C. 6A:10 – Educator Effectiveness shall not override any conflicting provision(s) of collective bargaining agreements or other employment contracts in effect on July 1, 2013 and no collective bargaining agreement entered into after July 1, 2013, shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10-1.1 et seq. or any other specific statute or regulation, nor shall topics subject to bargaining involve matters of educational policy or managerial prerogatives. All information contained in annual performance reports and all information collected, compiled, and/or maintained by employees for the evaluation process pursuant to N.J.A.C. 6A:10-1.1 et seq. shall be confidential and shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq.

The Board shall annually adopt evaluation rubrics for administrators which shall be submitted to the Commissioner by June 1 for approval by August 1 of each year. The evaluation rubrics shall have four defined annual ratings: ineffective, partially effective, effective, and highly effective. The Board shall meet the requirements as outlined in N.J.A.C. 6A:10-2.2(a) for the annual evaluation of administrators and shall ensure the training procedures as outlined in N.J.A.C. 6A:10-2.2(b) are followed when implementing the evaluation rubrics for all administrators. A District Evaluation Advisory Committee shall be established in accordance with the requirements of N.J.A.C. 6A:10-2.3.



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Evaluation of Administrators, Excluding Principals,
Vice Principals, and Assistant Principals

The minimum requirements for the evaluation procedures for administrators as outlined in N.J.A.C. 6A:10-2.4 shall be followed. For each administrator rated ineffective or partially effective on the annual summative evaluation rating, as measured by the evaluation rubrics, a corrective action plan shall be developed in accordance with the provisions of N.J.A.C. 6A:10-2.5.

Observations and evaluations for nontenured administrators shall be in accordance with the provisions of N.J.S.A. 18A:27-3.1. Evaluations for nontenured administrators shall take place before April 30 each year prior to the May 15 notice requirement date for continued employment. Evaluations for tenured administrators shall be completed prior to June 30.

The Superintendent annually shall notify all administrators of the adopted evaluation policies and procedures/regulations no later than October 1. If an administrator is hired after October 1, the Superintendent shall notify the administrator of the policies and procedures/regulations at the beginning of his or her employment. All administrators shall be notified of amendments to the policy and procedures/regulations within ten administrator working days of adoption.

N.J.S.A. 18A:6-117 et seq.; N.J.S.A. 18A:27-3.1
N.J.A.C. 6A:10-1.1 through 1.4; 6A:10-2.1 through 2.5

Adopted: 27 January 2014
Revised: 22 February 2016
Revised:



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Evaluation of Principals, Vice Principals,
and Assistant Principals
M**3224 EVALUATION OF PRINCIPALS, VICE PRINCIPALS, AND
ASSISTANT PRINCIPALS**

The Board of Education recognizes the importance of Principal, Vice Principal, and Assistant Principal effectiveness to further the development of a professional corps of educators and to increase student achievement. The Board of Education adopts Policy and Regulation 3224 for the evaluation of Principals, Vice Principals, and Assistant Principals consistent with the Teacher Effectiveness and Accountability for the Children of New Jersey Act (TEACHNJ) and the AchieveNJ administrative codes. This Policy and Regulation provides the provisions and requirements for Principal, Vice Principal, and Assistant Principal evaluations consistent with TEACHNJ and AchieveNJ.

The rules in N.J.A.C. 6A:10 – Educator Effectiveness shall not override any conflicting provision(s) of collective bargaining agreements or other employment contracts in effect on July 1, 2013 and no collective bargaining agreement entered into after July 1, 2013, shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10-1.1 et seq. or any other specific statute or regulation, nor shall topics subject to bargaining involve matters of educational policy or managerial prerogatives. All information contained in annual performance reports and all information collected, compiled, and/or maintained by employees for the evaluation process pursuant to N.J.A.C. 6A:10-1.1 et seq. shall be confidential and shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq.

The Board shall annually adopt evaluation rubrics for Principals, Vice Principals, and Assistant Principals which shall be submitted to the Commissioner by June 1 for approval by August 1 of each year. The evaluation rubrics shall have four defined annual ratings: ineffective, partially effective, effective, and highly effective. The Board shall meet the requirements as outlined in N.J.A.C. 6A:10-2.2(a) for the annual evaluation of Principals, Vice Principals, and Assistant Principals and shall ensure the training procedures as outlined in N.J.A.C. 6A:10-2.2(b) are followed when implementing the evaluation rubrics for all Principals, Vice Principals, or Assistant Principals. A District Evaluation Advisory Committee shall be established in accordance with the requirements of N.J.A.C. 6A:10-2.3.

The minimum requirements for the evaluation procedures for Principals, Vice Principals, and Assistant Principals as outlined in N.J.A.C. 6A:10-2.4 shall be followed. For each Principal, Vice Principal, or Assistant Principal rated ineffective or partially effective on the annual summative evaluation rating, as measured by the evaluation rubrics, a corrective action plan shall be developed in accordance with the provisions of N.J.A.C. 6A:10-2.5.



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Evaluation of Principals, Vice Principals,
and Assistant Principals

The components of the principal evaluation rubrics as described in N.J.A.C. 6A:10-5.1 shall apply to Principals, Vice Principals, and Assistant Principals. Measures of student achievement, as outlined in N.J.A.C. 6A:10-5.2, shall be used to determine impact on student learning. Principal, Vice Principal, and Assistant Principal observations shall be conducted in accordance with the provisions of N.J.A.C. 6A:10-5.4. The Superintendent or designated supervisor shall conduct observations for the evaluation of Principals pursuant to N.J.S.A. 18A:6-121 and he or she shall be trained pursuant to N.J.A.C. 6A:10-2.2(b). A Principal, or the Superintendent or designated supervisor shall conduct observations for the evaluation of Vice Principals and Assistant Principals pursuant to N.J.S.A. 18A:6-121.

The principal practice instrument approved by the Department of Education shall meet the criteria as outlined in N.J.A.C. 6A:10-6.3.

The Superintendent annually shall notify all Principals, Vice Principals, or Assistant Principals of the adopted evaluation policies and procedures/regulations no later than October 1. If a Principal, Vice Principal, or Assistant Principal is hired after October 1, the Superintendent shall notify the Principal, Vice Principal, or Assistant Principal of the policies and procedures/regulations at the beginning of his or her employment. All Principals, Vice Principals, and Assistant Principals shall be notified of amendments to the policy and procedures/regulations within ten Principal, Vice Principal, or Assistant Principal working days of adoption.

N.J.S.A. 18A:6-117 et seq.

N.J.A.C. 6A:10-1.1 through 1.4; 6A:10-2.1 through 2.5

N.J.A.C. 6A:10-5.1 through 5.4

N.J.A.C. 6A:10-7.1 and 7.3

Adopted: 27 January 2014

Revised: 22 February 2016

Revised:



POLICY**RIDGEWOOD
BOARD OF EDUCATION**

TEACHING STAFF MEMBERS

3240/page 1 of 2

Professional Development for
Teachers and School Leaders**M****3240 PROFESSIONAL DEVELOPMENT FOR TEACHERS
AND SCHOOL LEADERS**

The Board of Education encourages all teaching staff members to pursue a program of continuing professional development by course work or matriculation in institutions of higher learning, participation in workshops and conferences, membership in professional organizations, and/or independent scholarship.

Teaching staff members may be permitted to: visit other schools and classrooms; attend local, regional, or national conferences; participate in committees, workshops, and panels, both within and outside the district. Requests for participation in such professional development activities must be submitted in writing to the Superintendent or designee for approval. In addition, the Board of Education must approve all travel expenditures in accordance with N.J.S.A. 18A:11-12 and the State of New Jersey Department of the Treasury, Office of Management and Budget Circulars 08-19-OMB and 06-14-OMB (OMB Circulars) and any superseding circulars and any additional requirements set forth in N.J.A.C. 6A:23A-7 et. seq.

A teaching staff member who has been granted time off and/or approved to be reimbursed for a professional development activity shall submit to the Superintendent or designee, with a copy to the School Business Administrator/Board Secretary, within ten working days, a brief written report that includes the primary purpose of the travel, the key issues addressed at the event, and their relevance to improving instruction or the operations of the school district.

All active teachers, defined as staff whose positions require possession of the instructional or educational services certificates in accordance with N.J.A.C. 6A:9B-8 through 11 and 13 and all active school leaders serving on a permanent or interim basis whose positions require possession of the Chief School Administrator, Principal, or Supervisor endorsement in accordance with N.J.A.C. 6A:9B-12 shall comply with the professional development requirements as outlined in N.J.A.C. 6A:9C-4.1 et. seq.

To meet the professional development requirement, each teacher shall be guided by an individual Professional Development Plan (PDP), which shall include at least twenty hours per year of qualifying activities as outlined in N.J.A.C. 6A:9C-4.4. The PDP shall be developed by each teacher's supervisor in consultation with the teacher and shall align with the Professional Standards for Teachers in N.J.A.C. 6A:9-3.3 and the Standards for Professional Learning in N.J.A.C. 6A:9C-3.3. The PDP shall be updated annually in accordance with N.J.A.C. 9C-4.4(c) and modified during the year as outlined in N.J.A.C. 9C-4.4(d).



POLICY

RIDGEWOOD BOARD OF EDUCATION

TEACHING STAFF MEMBERS

3240/page 2 of 2

Professional Development for
Teachers and School Leaders

District-level and school-level professional development planning and implementation shall be in accordance with the requirements of N.J.A.C. 6A:9C-4.2.

Implementation of the professional development requirement for school leaders shall be in accordance with N.J.A.C. 6A:9C-4.3.

The Board of Education shall comply with the monitoring and assistance requirements as outlined in N.J.A.C. 6A:9C-4.4.

The Board shall monitor and enforce the professional development requirements for teachers and school leaders set forth in N.J.A.C. 6A:9C-4.1 et seq. and shall actively assist and support the provision of opportunities and resources, and the efforts by teachers and school leaders to meet the professional development requirements.

N.J.S.A. 18A:31-2, 18A:6-111

N.J.A.C. 6A:9-3.3; 6A:13-2.1; 6A:9B-8 through 13; 6A:9C-3.3; 6A:9C-4.1 et seq.

Adopted: 7 December 2009

Revised: 22 February 2010

Revised: 23 June 2014

Revised: 10 October 2016

Revised:



RIDGEWOOD

POLICY

BOARD OF EDUCATION

STUDENTS

5610/page 1 of 3

Suspension

M

5610 SUSPENSION

The Board of Education recognizes that even the temporary exclusion of a student from the educational program of this district is a severe sanction and one that cannot be imposed without due process.

Any student who is guilty of continued and willful disobedience, or of open defiance of the authority of any teacher or person having authority over him, or of the habitual use of profanity or of obscene language, or who shall cut, deface or otherwise injure any school property, shall be liable to punishment and to suspension or expulsion from school. Conduct which shall constitute good cause for suspension or expulsion of a student guilty of such conduct shall include, but not be limited to, the conduct as defined in N.J.S.A. 18A:37-2 and the school district’s Student Discipline Code of Conduct Policy and Regulation in accordance with the N.J.A.C. 6A:16-7.1. et seq.

For the purposes of this policy, "suspension" means the temporary removal of a student from the regular instructional program.

For the purposes of this Policy, "short term suspension" means a suspension for one, but not more than ten consecutive school days or less and “long term suspension” means a suspension for more than ten consecutive school days.

In accordance with the provisions of N.J.S.A. 18A:37-4, a student may be suspended only by the Principal, who shall report any suspension to the Superintendent as soon as possible. The Superintendent shall report the suspension to the Board at its next regular meeting. The suspended student may be reinstated by the Principal or by the Superintendent prior to the second regular meeting of the Board following the suspension, unless the Board reinstates the student at the first regular meeting. No student suspended for reasons of assault upon a person in authority may be reinstated before the Board has held a hearing, within thirty calendar days of the suspension, to consider that student’s expulsion from school. At its second regular meeting after the suspension and thereafter, the Board alone may reinstate the student or continue the suspension.

In accordance with the provisions of N.J.S.A. 18A:37-2a, a student in Kindergarten through grade two shall not receive an out-of-school suspension, except when the suspension is based on conduct that is of a violent or sexual nature that endangers others. Students in preschool shall not receive an out-of-school suspension except as provided pursuant to the “Zero Tolerance for Guns Act,” N.J.S.A. 18A:37-7 et seq.



POLICY

RIDGEWOOD BOARD OF EDUCATION

STUDENTS
5610/page 2 of 3
Suspension

The district shall implement an early detection and prevention program to identify students in preschool through grade two who are experiencing behavioral or disciplinary problems and provide behavioral supports for these students which may include, but not be limited to, remediation of problem behaviors, positive reinforcements, supportive interventions, and referral services. An early detection program may be incorporated into the intervention and referral services required to be established in each school pursuant to State Board of Education regulations.

In each instance of a short-term suspension, the student will be provided oral or written notice of the charges and an informal hearing conducted by the Building Principal or designee in accordance with the procedures outlined in N.J.A.C. 6A:16-7.2. To the extent the student's presence poses a continuing danger to persons or property or an ongoing threat of disrupting the educational process, the student may be immediately removed from the student's educational program and the informal hearing shall be held as soon as practical after the suspension. In each instance of a long-term suspension, the district shall assure the rights of the student pursuant to N.J.A.C. 6A:16-7.3.

In each instance of a long-term suspension, the district shall assure the rights of the student pursuant to N.J.A.C. 6A:16-7.3.

The district will comply with the requirements of N.J.A.C. 6A:16-7.2 and 7.3, in addition to all the procedural protections set forth in N.J.A.C. 6A:14, for each student with a disability who is subject to a short-term or long-term suspension.

In each instance of a short- or long-term suspension, the district shall provide academic instruction, either in school or out of school, that addresses the New Jersey Student Learning Standards pursuant to N.J.A.C. 6A:8-3. et seq., which may include a public education program provided in accordance with the provisions of N.J.A.C. 6A:16-9 or 10. These services shall be provided within five school days of the suspension. Educational services provided to a student with a disability shall be provided consistent with the student's Individualized Education Program, in accordance with N.J.A.C. 6A:14.



RIDGEWOOD

POLICY

BOARD OF EDUCATION

STUDENTS

5610/page 3 of 3

Suspension

Student records are subject to challenge by parents and adult students in accordance with N.J.A.C. 6A:32-7.7 and Policy and Regulation 8330. The name of a disciplined student will not appear in the agenda or minutes of a public meeting or in any public record of this district; any such student will be designated by code.

N.J.S.A. 18A:37-1; 18A:37-2 et seq.; 18A:37-4; 18A:37-5

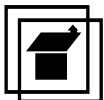
N.J.A.C. 6A:16-7.2; 6A:16-7.3; 6A:32-7.7; 6A:14-2.8

20 U.S.C. 1415

Adopted: 7 December 2009

Revised: 9 February 2015

Revised:



POLICY**RIDGEWOOD
BOARD OF EDUCATION**STUDENTS
5620/page 1 of 2
Expulsion5620 EXPULSION

The Board of Education recognizes that expulsion from this district is the most severe sanction that can be imposed upon a student.

The Board may expel a general education student from school, pursuant to N.J.S.A. 18A:37-2, only after the Board has provided the following:

1. The procedural due process rights set forth in N.J.A.C. 6A:16-7.1(c) 3 and 7.3 and as outlined in Policy and Regulation 5610, subsequent to a long-term suspension pursuant to N.J.A.C. 6A:16-7.3; and
2. An appropriate educational program or service, based on the criteria set forth under N.J.A.C. 6A:16-7.3(f) and as outlined in Regulation 5610.
 - a. The educational program or service shall be consistent with the provisions of N.J.A.C. 6A:16-9.2 – Program Criteria; and N.J.A.C. 6A:16-10.2 - Home or Out-of-School Instruction for General Education Students; and N.J.A.C. 6A:14-2.1 et seq. - Special Education, Procedural Safeguards; and N.J.A.C. 6A:14-4.3 et seq. - Special Education, Program Options, whichever are applicable; or
 - b. The educational services provided, either in school or out of school, shall be comparable to those provided in the public schools for students of similar grades and attainments, pursuant to N.J.S.A. 18A:38-25.

An appeal of the Board’s decision regarding the cessation of the student’s general education program shall be made to the Commissioner of Education in accordance with N.J.S.A. 18A:6-9 and N.J.A.C. 6A:3-1.3 through 1.17. The Board shall continue to provide an appropriate educational program or services in accordance with N.J.A.C. 6A:16-7.4(a)2 until a final determination has been made on the appeal of the Board’s action to expel a student.

In accordance with the provisions of N.J.S.A. 18A:37-2a, a student in Kindergarten through grade two shall not be expelled from school, except as provided pursuant to the “Zero Tolerance for Guns Act,” N.J.S.A. 18A:37-7 et seq. Students in preschool shall not be expelled, except as provided pursuant to the “Zero Tolerance for Guns Act,” N.J.S.A. 18A:37-7 et seq.



RIDGEWOOD

POLICY

BOARD OF EDUCATION

STUDENTS

5620/page 2 of 2

Expulsion

The district shall implement an early detection and prevention program to: identify students in preschool through grade two who are experiencing behavioral or disciplinary problems; and provide behavioral supports for these students which may include, but not be limited to, remediation of problem behaviors, positive reinforcements, supportive interventions, and referral services. An early detection program may be incorporated into the intervention and referral services required to be established in each school pursuant to State Board of Education regulations.

A student with a disability shall only be expelled from his or her current program in accordance with N.J.A.C. 6A:14 et seq. An expulsion of a student with a disability from a receiving school shall be handled in accordance with N.J.A.C. 6A:14 et seq.

N.J.S.A. 18A:36A-9; 18A:37-2; 18A:37-2a; 18A:37-2b

N.J.A.C. 6A:16-7.4; 6A:14 et seq.

Adopted: 7 December 2009

Revised: 9 February 2015

Revised:



POLICY

RIDGEWOOD BOARD OF EDUCATION

PROPERTY
7424/page 1 of 2
Bed Bugs

7424 BED BUGS

The Board of Education is concerned for students who may have bed bugs in their home with the potential for these students to bring bed bugs into the school building. Bed bugs can be transmitted from one location to another in backpacks, clothing, books, and other items. A bed bug infestation is unlikely in a school and the Board adopts this Policy as a proactive action to prevent infestation and to stop bed bugs from spreading within the school setting if a bed bug is transmitted into a school.

Bed bugs are parasitic insects that feed exclusively on blood and are mainly active at night, but are not exclusively nocturnal. A common bed bug prefers human blood and typically feeds on their hosts without being noticed. Bed bugs are not known to transmit disease, but cause reasonable distress and health concerns for many people. The presence of bed bugs in a home does not mean the home is unclean, bed bugs can be found in any home.

Bed bugs typically do not infest people as they hide during the day and come out during the night. Bed bugs are attracted to humans primarily by carbon dioxide, warmth, and by some chemicals. Bed bugs prefer exposed skin, preferably the face, neck, and arms of a sleeping person. Bed bug bites may lead to a range of skin manifestations from no visible effects to prominent blisters. The bite usually produces a swelling with no red spots, but when many bugs feed on a small area, reddish spots may appear after the swelling subsides. Effects also may include skin rashes, psychological effects, and allergic symptoms.

Any staff member who observes what may be bed bug bites on a student shall send the student to the school nurse. The school nurse shall examine the student to determine if there are any bed bugs present on the student or if the bites may be bed bug bites. The school nurse will inform the Principal and contact the student's parent on the results of the examination.

In the event the school nurse observes what appears to be a bed bug on the student or on the student's possessions, the school nurse will inform the Principal who will arrange for a licensed pest management professional to complete an inspection of the student's classroom(s) to determine if bed bugs are present in the classroom area. If a licensed pest management professional cannot complete an inspection within twenty-four hours of the request from the school district, the district custodial staff will vacuum the student's classroom(s) with a vacuum cleaner using a new vacuum cleaner bag and when finished the staff member shall seal the bag and discard it in a receptacle outside the school building. If the vacuum does not have a bag, the contents of the vacuum shall be emptied into a secure plastic bag, sealed, and discarded into a receptacle outside the school building. The Principal shall determine if the classroom(s) should be occupied by staff and students until the inspection by a licensed pest management professional is conducted.



POLICY

RIDGEWOOD BOARD OF EDUCATION

PROPERTY
7424/page 2 of 2
Bed Bugs

In the event the inspection determines bed bugs are in the school, the area(s) where bed bugs have been found or could be found will be treated by a licensed pest management professional.

The parent of any student who is found to have a live bed bug on them will be contacted by the school nurse and the parent will be required to pick-up their child to arrange for the child to return home to change clothes and to inspect any items the student brings to school. Upon the student's return to school, the student will be required to report to the school nurse who will examine the child and the child's possessions. If there are no signs of bed bugs on the student or in or on the student's possessions, the student will be able to resume their school day. The school nurse may determine to examine the child subsequent to their initial return to school to ensure the student and possessions are free of bed bugs. In the event the nurse finds live bed bugs on the student or in or on the student's possessions upon the student's initial return to school, or upon any subsequent examination by the school nurse, the school nurse will contact the parent and require the parent to pick-up the student from school.

The Principal, in consultation with the school nurse, will determine if the parents of other students should be informed of the presence of bed bugs in an area of the school where their child may have been or is during the school day. This determination will be made on a case-by-case basis. Parents of other students may not be informed if bed bugs are found on a student or in or on the student's possessions, and are not found in the school building. The school district will comply with all notification requirements and other requirements of the New Jersey Pest Management Act, the district's Pest Management Plan, and any other applicable law.

Any student suspected of having bed bugs in their home or on or in their possessions will be treated with discretion, dignity, and respect. The district will offer the student counseling, if needed. The Principal or designee will work sensitively with parents of any student living in an infested home to develop strategies for preventing the further spread of bed bugs.

Adopted:



FIELD TRIPS FOR APPROVAL

August 28, 2017

ONE DAY TRIPS

ATTACHMENT M

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
08/23/17	RHS	Holmdel County Park Holmdel, NJ	20 members of the Boys Cross Country Team	2	0	\$0	\$121 (driver)	no	no
09/25/17	BFMS	Fairview Lake YMCA Camp Newton, NY	240 grade 6 Students	16	0	\$0	\$0	yes	yes
09/26/17	BFMS	Fairview Lake YMCA Camp Newton, NY	240 grade 6 Students	16	0	\$0	\$0	yes	yes
09/28/17	RHS	NY Tenement Museum & Ellis Island New York, NY	25 American Studies Students	2	0	\$0	\$0	yes	yes
10/03/17	RHS	Valley Hospital Ridgewood, NJ	36 RAHP Exploration Students	2	0	\$0	\$325 (bus)	yes	yes
10/05/17	RHS	Valley Hospital Ridgewood, NJ	30 RAHP Mentorship students	1	0	\$0	\$325 (bus)	yes	yes
10/11/17	RHS	Valley Hospital Ridgewood, NJ	23 grade 11 RAHP Rotation students	1	0	\$0	\$325 (bus)	yes	yes
10/20/17	RHS	Young Women in Biomedical STEM Careers Piscataway, NJ	25 grades 10-11 Science Students	3	0	\$0	\$650 (bus)	no	yes
11/02/17	RHS	Valley Hospital Ridgewood, NJ	30 RAHP Mentorship students	1	0	\$0	\$325 (bus)	yes	yes
11/30/17	RHS	Valley Hospital Ridgewood, NJ	23 grade 11 RAHP Rotation students	1	0	\$0	\$325 (bus)	yes	yes
12/04/17	RHS	Valley Hospital Ridgewood, NJ	30 RAHP Mentorship students	1	0	\$0	\$325 (bus)	yes	yes
12/06/17	RHS	Valley Hospital Ridgewood, NJ	23 grade 11 RAHP Rotation students	1	0	\$0	\$325 (bus)	yes	yes
12/12/17	RHS	Valley Hospital Ridgewood, NJ	36 RAHP Exploration Students	2	0	\$0	\$325 (bus)	yes	yes
01/09/18	RHS	Valley Hospital Ridgewood, NJ	30 RAHP Mentorship students	1 235	0	\$0	\$325 (bus)	yes	yes

FIELD TRIPS FOR APPROVAL

August 28, 2017

ONE DAY TRIPS

ATTACHMENT M

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
01/18/18	RHS	Valley Hospital Ridgewood, NJ	23 grade 11 RAHP Rotation students	1	0	\$0	\$325 (bus)	yes	yes
02/26/18	RHS	Valley Hospital Ridgewood, NJ	23 grade 11 RAHP Rotation students	1	0	\$0	\$325 (bus)	yes	yes
03/01/18	RHS	Valley Hospital Ridgewood, NJ	36 RAHP Exploration students	2	0	\$0	\$325 (bus)	yes	yes
03/07/18	RHS	Valley Hospital Ridgewood, NJ	30 RAHP Mentorship students	1	0	\$0	\$325 (bus)	yes	yes
03/21/18	RHS	Bergen Community College Paramus, NJ	36 RAHP Exploration Students	2	0	\$0	\$325 (bus)	yes	yes
04/19/18	RHS	Liberty Science Center Jersey City, NJ	36 RAHP Exploration Students	2	0	\$0	\$325 (bus)	yes	yes
05/03/18	RHS	Valley Hospital Ridgewood, NJ	23 grade 11 RAHP Rotation students	1	0	\$0	\$325 (bus)	yes	yes
06/06/18	RHS	Valley Hospital Ridgewood, NJ	30 RAHP Mentorship students	1	0	\$0	\$325 (bus)	yes	yes
06/06/18	RHS	Valley Hospital Ridgewood, NJ	23 grade 11 RAHP Rotation students	1	0	\$0	\$325 (bus)	yes	yes

OVERNIGHT FIELD TRIPS FOR APPROVAL

August 28, 2017

Overnight Trips - Paid

ATTACHMENT M

Dates	School	Location	Approx. # and Group of Students	# Unpaid Chaperones	# Paid Chaperones And # of Overnights for each	Anticipated Cost for Teacher/Nurse Chaperones @ \$200 per Overnight	# of Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
10/13/17 to 10/14/17	RHS	Tour of Boston & Concord, MA	33 American Studies Students	0	3 for 1 night	\$600	0	\$0	\$600	yes	yes

**RIDGEWOOD COMMUNITY SCHOOL
NEW FOR FALL 2017**

Day Tours

34th Annual Oyster Bay Festival & Coe Hall
Skytop, "The Pride of the Poconos," at Fall Foliage Time
Terracotta Warriors Special Exhibit at The Franklin Institute
United Nations Tour with Lunch in the Delegates Dining Room
The Barnes Foundation in Philadelphia & City Tavern Lunch
Cirque Dreams Holidaze Show at Bethlehem Sands Casino
St. Bart's Joyous Christmas Concert ~ Dinner in The Marriott Marquis Revolving Restaurant
Ebenezer Scrooge's BIG New Hope Christmas Show at The Bucks County Playhouse

Multi-Day Tours

The Catskills & The Hudson River Valley at Fall Foliage Time
The Berkshires & Vermont at Fall Foliage Time
Fish & Sips Indoor Long Island Wine Festival, Montauk, & Sag Harbor
Newport at Christmas Time - Three Decorated Mansions
Key West - An Escape from Winter
13 Night Cruise – Bermuda, Azores & Lisbon
14 Day Holland America Cruise - The Fjords of Norway & The Arctic Circle

Computers

Introduction to Photoshop
Using the Internet
Facebook 2 - Fine Tune Your Facebook

Careers & Workplace

Starting an Online Business

Creative Arts

Painting for the Soul

Culinary Arts

Pot Pies Simplified
Heavenly Doughnuts- Fried & Baked
Buttery Croissants Made Easy
Holiday Hors d'Oeuvres - Get Ready for the Holidays
Cookies from the Netherlands
Thanksgiving Stuffing Tasting - with History and Trivia
Molded Holiday Chocolates

Dance

Country/Western Partner Dancing

Finance

Getting Started Financially – A Class for Millennials

Handcrafting

Painting Party - Whimsical Heart Painting
Painting Party – Monet’s Water Lillies
Painting Party – Vase and Platter
Painting Party – van Gogh’s Starry Night
Jewelry Making - Fortune Teller Necklace

Health, Personal Growth and Wellness

More Meditation
Energy Healing
5 Elements Face Reading

Home

Closet Purge & Clarity
Closet Architecture & Wardrobe Care
Aging in Place

Languages

Sign Language I

Leisure & Personal Time

Navigating the Holiday Shopping Season
Understanding Personal Style
Ellis Island Museum, Ellis Island Hospital, and the Statue of Liberty (Part I and Part II)

Liberal Arts

Grammar Lion: An Online Grammar Refresher

2017- 2018 NEW & REVISED CURRICULA

Elementary Curriculum

Revised:

- K-5 Science
- Kindergarten Art
- Grade 3 Art
- Grade 5 Art

Computer Science

New HS Course

- AP Principles of Computer Science

Science

New HS Course

- Career Pathways in Medicine I

Revised HS Courses:

- Physics, Engineering & Art Honors
- Anatomy & Physiology Honors
- Forensic Science CP
- Forensic Science

English

Revised MS Courses:

- Word Study 8
- English Language Arts 8
- English Language Arts Primary Research 8

Revised HS Courses:

- English Language Arts 9
- Literary World Views
- World Cultures and History (ELA & SS)

Business

New HS Courses:

- Business Management
- Managerial Accounting Honors

Revised HS Courses:

- Accounting I Honors
- Accounting II Honors

Social Studies

Revised HS Courses:

- Psychology AP
- World Cultures and History

World Language

Revised HS Course:

- Latin II

Special Programs

- Transitional Kindergarten

Fine & Applied Arts

Revised MS Courses:

- Grade 6 Art
- Grade 7 Art
- 2D Art
- 3D Art
- Art 8 Apprentice to Master

New HS Courses:

- Real World Engineering
- Building and Design I
- Building and Design II
- Interactive Design
- Robotics

Revised HS Courses:

- Acting I
- Acting II
- Advertising Art
- Architectural Design I
- Architectural Design II
- Art History AP
- Treble Choir
- Chamber Choir
- Chorale
- Concert Choir
- Dance I
- Dance II
- Advanced Dance
- Digital Media
- Digital Photography I
- Digital Photography II
- Advanced Digital Photography
- Fundamental Drawing
- Graphics I
- Graphics II
- Graphics III
- Graphics IV
- Introduction to Studio Art
- Media Technology
- Painting: Acrylic
- Painting I: Watercolor
- Painting II
- TV Production
- Video Production
- Advanced Video Production
- Studio Art I AP
- Studio Art II AP
- Yearbook Production I
- Yearbook Production II
- Yearbook Management

RIDGEWOOD PUBLIC SCHOOLS
Ridgewood, NJ

JOB DESCRIPTION

- I. Title: Co-Curricular/Club Student Activity Advisor
- II. Qualifications:
- A. New Jersey Standard Certification with administrative, instructional, or education services endorsement.
 - B. Prior experience as a teacher, co-curricular activity advisor, or a participant.
 - C. Demonstrates sound interpersonal skills to relate well with students, staff, administration, parents, and the community.
- III. Position Summary:
- The Co-Curricular/Club Student Activity Advisor supervises and coordinates assigned co-curricular club activities and participants, while encouraging each participating student to achieve a higher level of personal skill with an enhanced appreciation of the value of school and community service.
- IV. Reports to: Principal or designee
- V. Major Duties and Responsibilities:
- A. Communicates with the student body, and encourages participation in co-curricular activity.
 - B. Attends co-curricular/club activity meetings, as scheduled.
 - C. Provides supervision of all students involved in co-curricular activities.
 - D. Oversees and promotes standards as stipulated by the co-curricular activity guidelines, Board policy, and school procedures.
 - E. Maintains necessary co-curricular/club student activity rosters, attendance forms, and similar paperwork, and provides information to the Principals, as requested.
 - F. Advises Principal on conduct of activities and fundraisers.
 - G. Signs all activity request forms to signify approval.
 - H. Submits budget needs annually to the Principal, and orders necessary materials for the co-curricular/club activity in accordance with established timelines and guidelines.
 - I. Oversees and accounts for any financial dealings of the students, the intake of money from fundraisers, and the deposit of monies into Student Activities Accounts.
 - J. Establishes cooperative relations, and makes a reasonable effort to communicate with parents/community, as appropriate.
 - K. Maintain calendar of activities that align with school events and community activities.
 - L. Coordinates the use of the gymnasium, auditorium, the Little Theatre, campus center, and other assembly areas on campus when these are used for extra co-curricular purposes.
 - M. Performs other appropriate tasks and assumes such other responsibilities in connection with the advisorship, as assigned by the Principal and/or Superintendent.

RIDGEWOOD PUBLIC SCHOOLS
Ridgewood, NJ

VI. Terms of Employment:

Stipend and work year to be established by the Board in accordance with the Agreement between the Ridgewood Board of Education and the Ridgewood Education Association if applicable.

VII. Evaluation:

In accordance with New Jersey laws and regulations and Ridgewood Board of Education.

Daniel Fishbein, Ed.D
Superintendent of Schools

Approved by Board: 08/28/2017

**Ridgewood Community School
Fall 2017 Employees for Board Approval**

<u>First Name</u>	<u>Last Name</u>	<u>First Name</u>	<u>Last Name</u>	<u>First Name</u>	<u>Last Name</u>
Eda	Alessio	Mary Ann	Gebhardt	Rose	Pasek
Lisa	Alexander	Diana	Gibson	Lisa	Paterson
Carl	Andreasen	Daryl	Goldberg	Myra	Petretti
Robert	Austin	Gwendolen	Gross	Harold	Petzold
Cyndi	Avedon	Burton	Hall	James	Ponchak
Claire	Babbitt	Dominique	Hamel	Joel	Popadics
David	Bailey	Fred	Hammond	Richard	Portugal
Matthew	Beaumont	Mary Lou	Handy	Garry	Poznick
Mathew	Bilyk	Benjamin	Hankle	Robert	Ransom
William	Brown	Amy	Harrison	Philip (PJ)	Rasmussen
Betty	Buffin	Merize	Helmy	Harris	Reinstein
Robert	Burke	Kim	Hendrickson	Aliza	Rosen
Vivian	Burns	Patricia	Hensley	Donald	Rubin
Louise	Butler	Lynn	Howells	Micheale	Ryan
Alain	Chahine	Christine	Ims	Lisa	Sammataro
Martine	Chahine	Alex	Ishkanian	Zahava	Schwartz
Catherine	Chriss	Fran	Kelley	MT	Schwartzman
Catherine	Clark	Suzanne	Kellow	Britt	Sikiric
Eva	Conti	Ronald	Knott	Cari	Skier
Kate	Cosco	Terry	Kovalcik	Chuck	Solomon
James	Cosgrove	Lois	Kramer-Perez	Joan	Tarrant
Mary Lee	Costello	Tomohiro	Kubo	Debbie A.	Thomas
Robert	Currier	Michelle	Kupfer	Akemi	Thompson
Roger	Davidoff	Greg	Landes	Steve	Tichenor
Allison	DeMeulder	Patricia	Lazzara	Robert	Traitz
Jean (John)	DiCostanzo	Isabel	Leluc	Michael	Troy
Dawn	Dittmar	Robert P.	Livingstone	Jay D.	Tuthill II
John	Eichmann	Christine A.	MacDonnell	LaShonda	Tyree
Adele	Ellis	Melissa	Macy	Thomas	Valenti
Patricia	Ermilio	Angela	Maniaci	Neil	Valere
Abbe	Estevez	Michael	Manna	Patricia	Vangieri
Renee	Fagan	Vincent T	Marchese	Neal	Wiener
Rick	Feingold	Dierdre	Mastrangelo	Edson	Wiley
Ellen	Feld	Mario	Medici	Anne	Winner
Gary	Fink	James	Michels	Maksim	Zaitsev
Susan	Fiocchi	Michael	Mitchell		
Mary	Fitzgerald	Ann	Monton		
Irene	Fortunato	John	Monton		
Stephen	Fowls	Lynn	Needle		
Olivia	Galgano	Samuel	Nutile		
Mauricio	Garcia	Andrea	Palacio		
James	Garde	Eugene	Papay		

DISPOSAL OF EQUIPMENT

Manufacturer	ModelNo	RPS_InventoryID_Display	Product Line	Serial Number
Dell	Vostro 3450	1003929	Laptop	DC00RQ1
Dell	Vostro 3450	1003932	Laptop	7C00RQ1
Dell	Vostro 3450	1003970	Laptop	6D00RQ1
Dell	Vostro 3450	1004208	Laptop	DY7GRQ1
Dell	Vostro 3450	1004209	Laptop	FS7GRQ1
Dell	Vostro 3450	1004210	Laptop	3Z7GRQ1
Dell	Vostro 3450	1004211	Laptop	7T7GRQ1
Dell	Vostro 3450	1004212	Laptop	758GRQ1
Dell	Vostro 3450	1004213	Laptop	9T7GRQ1
Dell	Vostro 3450	1004214	Laptop	108GRQ1
Dell	Vostro 3450	1004216	Laptop	5Z7GRQ1
Dell	Vostro 3450	1004217	Laptop	968GRQ1
Dell	Vostro 3450	1004218	Laptop	1Z7GRQ1
Dell	Vostro 3450	1004219	Laptop	C18GRQ1
Dell	Vostro 3450	1004222	Laptop	F68GRQ1
Dell	Vostro 3450	1004223	Laptop	9D8GRQ1
Dell	Vostro 3450	1004224	Laptop	5C8GRQ1
Dell	Vostro 3450	1004225	Laptop	D68GRQ1
Dell	Vostro 3450	1004227	Laptop	868GRQ1
Dell	Vostro 3450	1004229	Laptop	GD8GRQ1
Dell	Vostro 3450	1004230	Laptop	4V7GRQ1
Dell	Vostro 3450	1004231	Laptop	908GRQ1
Dell	Vostro 3450	1004232	Laptop	5D4GRQ1
Dell	Vostro 3450	1004236	Laptop	GT7GRQ1
Dell	Vostro 3450	1004237	Laptop	9D4GRQ1

2017-18 CONTRACTED THERAPISTS

Contractor	Service	Hrs Per Week	Hourly Rate
Alpine Learning Center	ABA Therapy, BCBA Supervision, Clinical & Case Management	35	\$65-\$200 p/h
Bayada Nursing	Nursing services, 1:1	27-35	\$24-\$55 p/h
Bergen County Special Programs	OT/PT/SL/ ABA/ AVT/TOD/ In Home Services	91 hrs	\$17.25-\$188 hr
Bergen Pediatric Therapy	Occupational/ Physical Therapy	2.5	\$135-\$180
Care Plus, NJ Inc	Psychiatric Evaluations and School Clearance Letters	As needed	\$200-\$350 per assessment
Communication Therapy Center, Inc	Speech Therapy	1	190
CPNJ	Assistive Technology, Collaboration, Consultation, Evaluations, Tools & Tech training	4 days	\$583
Deborah Roberts	Speech Therapy	1.0-5.0	\$160
Developmental Center for Children & Families	Home program coordination	1 hr monthly	\$60
Education Inc.	Home/ Hospital Instruction Tutoring (5-10 hrs wk per student)	As needed	\$47
Fiana Bezpalko	Speech Therapy	1	140
Four Winds Hospital	Hospital Instruction/Tutoring (5-10 hrs wk per student)	As needed	\$54
Integrative Speech & Language	Speech/ Language	20	\$80
Judith Bower	Physical Therapy	0.5	\$42 per session
Karen Murphy	Auditory Verbal Educator	3	\$130
Kathleen Quinn – KTQ Consulting	Private Psychiatric Evaluations	As needed	\$425 per eval
Laura Bejot	Occupational Therapy	1	\$120
Laura Grube	Speech	1	\$140
Learning Tree Bilingual Evals	Bilingual Evaluations	As Needed	\$750 - \$780 per eval
Nora Adams	Spanish Translation Services for CST meetings	As needed	\$90
Northern Valley Regional	Occupational/ Physical Therapy	2	\$120
Pascack Valley Regional	OT/PT/Parent Training Workshops	2/ as needed	\$100 hrly/ \$175 per workshop
Perigoe Communications	Speech Language Therapy/ Consultation/ Training	30 mins	\$150 session- \$250 training
Professional Education Services, Inc	Hospital Instruction/Tutoring (5-10 hrs wk per student)	As needed	\$56.87
Progressive Therapy of NJ	ABA Therapy, Coordination, Supervision, Consult, Parent Training	25	\$70-\$110
Reed Academy	ABA Therapy, Coordination, Supervision, Consult, Parent Training	19	\$54- \$125
Ridgefield Board of Education	OT/ PT	4	\$100
Ridgewood Pediatric Therapy Associates	Occupational Therapy	1.5	\$135
Star Pediatric Home Care Agency	Nursing services	35	\$60
Thera Pede, LLC	Physical Therapy	2.25	\$120 session
Volt Wellness	Home Programming/ABA/ Parent Training	20	\$60-\$110 hr

**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF EDUCATION
Ridgewood Public Schools
Bergen County, New Jersey
SEPTEMBER 11, 2017**

Minutes of the Regular Public Meeting of the Board of Education held on September 11, 2017, at 7:30 p.m., at the Education Center.

The meeting was called to order by Mr. B. Vincent Loncto, President.

I. CALL TO ORDER AND ROLL CALL

Present: Mr. B. Vincent Loncto, President; Mr. James Morgan, Vice President; Ms. Sheila Brogan; Ms. Christina Krauss; Ms. Jennie Smith Wilson

Also Present: Dr. Daniel Fishbein, Superintendent; Ms. Stacie Poelstra, Assistant Superintendent for Curriculum, Instruction & Assessment; Ms. Ojetta Townes, Manager of Human Resources; Dr. Alfredo Aguilar, Business Administrator/Board Secretary; Ms. Jen Ulman, Assistant Board Secretary; Ms. Catherine Taura, RHS Student Representative

Absent: None

Visitors: There were two visitors.

II. PLEDGE OF ALLEGIANCE

Mr. Loncto led those present in the Pledge of Allegiance.

III. OPENING STATEMENT BY PRESIDING OFFICER

Mr. Loncto announced that pursuant to the requirements of the Open Public Meetings Act, advance notice of this meeting had been given to The Ridgewood News, The Record, and the Clerk of the Village of Ridgewood. In addition, notices were posted in the office of the Board Secretary and in all school buildings.

IV. MOMENT OF SILENCE IN REMEMBRANCE OF SEPTEMBER 11TH

The Board observed a moment of silence in remembrance of the friends and neighbors that were lost 16 years ago today. Mr. Loncto read their names.

V. INFORMATION**A. ADVANCED PLACEMENT SCHOLARS**

Mr. Loncto read the following information into record and congratulated the students on their success.

One hundred thirty-four students at Ridgewood High School have been named AP Scholars by the College Board in recognition of their exceptional achievement on the college level Advanced Placement Examinations. About 18 percent of the more than 1.9 million high school students worldwide who took AP Examinations in May 2016 performed at a sufficiently high level to merit such recognition.

The College Board recognizes several levels of achievement based on the students' performance on AP exams.

At Ridgewood High School, three students qualified for the **National AP Scholar Award** by earning an average grade of 4.0 or higher on all AP Exams taken, and grades of 4 or higher on eight or more of these exams.

These students are: **Kate I. Fogg, Sunh Hyun Mo, and Molly Sokota.**

Forty-seven students qualified for the **AP Scholar with Distinction Award** by earning an average of at least 3.5 on all AP Exams taken, and grades of 3 or higher on five or more of these exams.

These students are: **Katherine A. Bonfiglio, Jessica Chau, Erica Choe, Benjamin S. Chung, Corina E. Cobb, Will A. Coben, Michael Crowe, Myroslav Dobroshnskyi, Gillian Driscoll, Haley Driscoll, Kevin J. English, Maria E. Esteve, Isabel S. Faherty, Tamara Fazylova, Kate I. Fogg, Robert N. Gomez, Erin C. Grant, Logan M. Grube, Anthony Hong, Cameron Hong, Joonho Jung, Daniel Kang, Alexander S. Karalokian, Emily A. Keeney, Rebecca L. Klane, Charles P. Koontz, Benjamin E. Liebson, Jamie Lim, Ryan Mahtab, Alexa Matx, Suneil K. Mendiratta, Sung Hyun Mo, Daniel Mularz, Niazi MurAtaj, Johsua T. Nathanson, Joseph C. O'Keefe, Brianna A. Patek, Kavita L. Patel, Leigh Plasil, Blythe Romano, Jonathan S. Ruhl, Christian H. Seremetis, Sophia Sheehy, Molly Sokota, Julia Tze, Sonali Vij, and Bruce Zhang.**

Thirty-three students qualified for the **AP Scholar with Honor Award** by earning an average grade of at least 3.25 on all AP Exams taken, and grades of 3 or higher on four or more of these exams.

These students are: **Seungmin Bae, Molly K. Burke, Jessica S. Chang, Haley A. Chelak, Dhruva M. Chhabra, Clara Cho, Sofia A. Cohen, Olivia Columbus, Isabella Degregorio, Christine A. Gaenslen, Michael P. Gentile, Emily G. Gilman, Ethan Glenning, Casey A. Hamlet, Jimin Hwang, Reagan J. Jacobs, Emily G. Kopec, Michelle R. Kvetnoy, Emma N. Lafrance, Douglas Lampone, Alison Legg, Emily Madison, Mary L. McCarthy, Ana A. McDade, Patrick J. Meyer, Tara Moore, Jack H.**

Ontiveros, Connor A. Perlman, Kumail Raza, Matthew R. Saraceno, Vanita Sharma, Julia M. Stuart, and Lena Yanella.

Fifty-four students qualified for the AP Scholar Award by completing three or more AP Exams with grades of 3 or higher.

The AP Scholars are: **Leopoldo E. Aguerrevere, Alexandra M. Alberta, Jiyoung An, Soham Basu, Ailish M. Bennett, Rachel Bradley, Natalie R. Bronfin, Noah Bronowich, Paul G. Calvetti, Alex Choi, Shreya Chowdhry, Luke R. Conenello, Emily M. Curtis, Valeria Diaz, Sunghwan Do, Cara M. Farley, Timothy Feldhahn, Julia C. Felsenstein, Daniel R. Gnall, Matthew Grabowski, Luke D. Grygier, Charlotte G. Hamlet, Zeyad M. Hamza, Ray Harada, Maximilian Horkenback, Cailin R. Jacobs, Alec Jacobson, Katherine Johansen, Hyoyi Joo, Brendan T. Keane, Lauren A. Leonard, Mia LoParo, James Mabli, Alexandra M. McCandless, Tara McGuire, Garrett H. Noeth-Goodman, Hyoungrae Noh, Issac T. Peabody, Parker J. Reynolds, Hannah Rigdon, Brandon A. Rivera, Daniel G. Schechter, Anna C. Schoff, Isra A. Shilad, Paul R. Simpson, Gwyneth Spincken, Shen-Ming Syz, Sally O. Watanabe, Davis A. Weil, Helen B. Witte, Zachary R. Wodenshek, Chan Young Yoo, Matthew Zachem, and Kathryn Zhou.**

Seventeen award recipients are juniors and one is a sophomore. The juniors have at least one more year in which to do college-level work and the sophomore has two more years, to possibly earn another Advanced Placement Award.

VI. PRESENTATIONS

A. RECOGNITION OF ASHBY AWARD & TRADITION OF EXCELLENCE WINNERS

Dr. Fishbein recognized Kathy Kiedaisch, recipient of the Tradition of Excellence Award and read the following remarks from his Convocation speech:

Kathy has held, and excelled at, multiple positions within the district, all with increasing responsibility. In doing so, Kathy has become a resource for so many in the district. Kathy readily offers assistance and guidance to anyone seeking help. In every interaction, Kathy shows respect to colleagues at all levels and has in turn gained their trust and admiration. Kathy has had a wide variety of demands but has always approached the job with integrity and pride in work, from which we have all benefitted. Kathy has a professional approach and a calm, neutral way ensuring that even a potentially volatile situation does not escalate. Integrity is an innate characteristic to Kathy who is always willing to go above and beyond and put the needs of others first.

Kathy's occupation requires the planning of activities and celebrations that are extremely high profile and they are done with skill and finesse. Kathy is supportive, maintains confidentiality and is a trusted, loyal professional with a strong commitment to the district. Able to handle touchy subjects with grace and manage daily interruptions with care, this adaptable and flexible employee has served as the pulse of the district. Kathy has considerable longevity with the district, and has been critical in seeing us through historical events such as Hurricane Katrina, the Y2K scare, Columbine and the attacks of September 11. With sophistication, Kathy has seen us through bond referendums, school expansions and extraordinary innovations in technology that modernized education. From typewriters with carbon paper to the daily use of complex software applications,

Kathy has adapted and flourished. It has been said that Kathy is the human encyclopedia of district history and the go-to for all things “Ridgewood Public Schools”.

Dr. Fishbein recognized Colleen Gieniec, Somerville First Grade Teacher and recipient of the Ashby Award, and read the following remarks from his Convocation Speech:

The definition of a good teacher can be summarized as one who inspires, guides, enlightens, motivates; a tireless scholar. This year’s Ashby Award recipient not only epitomizes that definition, but also a great deal more. Colleen is a person who is known to put incredible heart and energy into every student interaction. Her ability to create developmentally, appropriate lessons that are both engaging and rigorous is just one reason that Colleen is known as a “master teacher” by many colleagues. Directing a student’s attention can often be challenging, but seems effortless when observing this person’s calm, positive, caring style.

Colleen brings a wealth of best practices from the past and present through varied student experiences. Always welcoming to the entire staff, while offering suggestions and advice freely to all of those seeking support with content knowledge, student difficulties or any other issues. By providing attention and love to all colleagues about school and life, Colleen has the ability to make everyone feel valued and celebrated. Colleen truly expresses care and value by recognizing and celebrating colleague accomplishments and milestones. Every colleague’s idea is honored and respected.

When walking past Colleen’s classroom, the excitement is evident through the many charts, artwork and preparation for the first day of school. Energy and enthusiasm explodes within the classroom walls and excitement for the first day of school each year is notable and contagious.

Parents have been known to refer to Colleen as “simply magic” when retelling their experiences. This magical description is truly spot on.

Colleen contributes to the school community by willingly participating in all school functions. While attending each and every meeting with enthusiasm and interest, this person walks away with new strategies and information. The result is really smart evolution, a bit of risk taking, but a lot of measured integration of new ideas into tried and true practices. Always being the role model of change while remaining true to core values of education.

New teachers learn alongside Colleen, and it is inspiring to see the flow of information back and forth. Many have been lucky enough to be beneficiaries of Colleen’s knowledge and wisdom throughout the years.

One colleague has written that “because of Colleen, many students have had the best first grade experience that anyone might possibly dream of.” Students grow by leaps and bounds, not only by this teacher’s skill and planning, but because of the allowed time to blossom as little six-year-old people. A stable and calm environment is created and becomes the perfect place for any first grade student to thrive. At the end of the day, students pop out of the room with stories to tell and smiles on their faces, that is the result of a successful teacher’s work.

Ms. Gieniec said it takes a Village and thanked Dr. Fishbein and the Board for all that they do.

B. SUPERINTENDENT'S OPENING OF SCHOOL REPORT

Dr. Fishbein commented we had a great opening day of school even though it rained. We are about 20 students lower in September than we were last June, but over the course of the school year enrollment does grow.

In one particular area, as far as one school is concerned, we are starting off with the same number of students we had in June.

Ms. Brogan asked if we would have enough classroom space if we grow as we normally do.

Dr. Fishbein responded there should be about 20 more students and we have enough space.

Over the summer, teachers and administrators wrote 74 new and revised courses of curriculum in the area of elementary, K-5 Science, art classes. New courses were added to the High School Business Department, Science and Computer Science and Technology Departments.

Human Resources had a very busy year. Forty-nine teachers were hired for the replacement of people that retired, resigned or are on maternity leave, and additional kindergarten teachers were hired for full-day kindergarten.

With regard to facility projects, depending on existing conditions, renovations included floor tile abatement, new flooring, new paint, new ceilings, new lights, new bathroom partitions and window replacements. At the next meeting, the ESIP will be discussed. New water fountain/filling stations are in except for two on the third floor at the Education Center.

Technology improvements include over 30 LCD projectors replaced throughout the district, students in grade 6 and 9 received new ChromeBooks, and each kindergarten class received a set of six touchscreen ChromeBooks.

Over 75 teacher laptops were replaced with new ones. Existing computers are being upgraded to Windows 10. Network upgrades in the elementary schools were finished, which resulted in an increased connection speed inside the buildings and to the Education Center.

A lot of work occurred behind the scenes, especially in the data center at the Education Center, as well as work on our evaluation system, Skyward, other software and training with teachers on these systems.

Dr. Fishbein thanked all the departments who spend their time and energy to make sure the school year went off without a hitch.

The opening went smooth, although there are always some bus issues.

Ms. Brogan asked if the bus issues have been resolved.

Dr. Fishbein responded yes, but there will always be a bus issue.

Mr. Morgan asked how many students we transport.

Dr. Aguilar will get back to him with the number.

C. STUDENT REPRESENTATIVE REPORT

Dr. Fishbein introduced Catherine Taura, RHS Student Representative, who reported on the following:

Athletics

- Fall Athletics tryouts and practices took place over the course of the month of August and are now in full swing. All of the fall sports at the high school have officially had their first games.
- Boys soccer team won a very close game against Ramapo, this past Friday, beating them 2-1.
- Girls' soccer team gave a big effort but ultimately lost a hard fight against Ramapo by score of 3-2
- Football started off very strong with a victory against Hackensack in an undefeated score of 28-0. The first home football game against Paramus is this upcoming Friday.

Arts

- The Choir program's A Cappella auditions will take place this Thursday.
- The New Players Company revealed the season, which includes the plays "The Dining Room", "The Best Christmas Pageant Ever", and "Twelfth Night" as well as the musical "42nd Street". Auditions for all the plays this year will be held tomorrow with their prospective callbacks on Thursday.

Academics

- This year's academics schedules were released to students on August 28th via Skyward.
- This year the new student enrollment was a total of 41 new students enrolled to the district at the high school level. There are students from places as far as Saudi Arabia, England, Singapore, and places in the United States like Illinois, Georgia, and even students from places as close Midland Park.
- Back to School Night is this Wednesday at 7:30 p.m. Parents will follow their child's schedule and get the chance to meet their child's teachers.
- Our Guidance Counselors will be meeting with the Seniors over the course of this month to talk about the college application process and to discuss in-school college visits with college representatives.
- The guidance counselors will then be meeting with the parents of Seniors on September 19 to discuss the application process.
- The SAT held its first testing in August this year and had outstanding attendance, filling up every location in the tristate area. I know people who took a major drive out to locations like Sparta and Brooklyn. I personally went to sign up but all the spots nearby were full even before the deadline. So, needless to say, I will be taking it in October right at RHS.

Miscellaneous

- The New Players and a dance soloist performed in Convocation in this year's theme of "Resilience". Performing for teachers and faculty all across the district in the BF auditorium.
- The Peer Counselors for this upcoming school year met with their freshman and led their groups around the school. Chromebooks were distributed during the day.
- The start of school has been a nice new start to the year for students, I spoke to Michael Monroe, a sophomore, and he recounted how he was very excited to be a part of New Players this year and he feels very hopeful for the school year ahead.

Mr. Loncto remarked he could not remember the last time he heard someone could not get in to take a test.

Ms. Brogan commented she enjoyed the performance at Convocation and asked Ms. Taura to let the Board know if she is in a New Players show this year so they could come.

VII. COMMENTS FROM THE PUBLIC

At 7:58 p.m., Mr. Loncto asked if there were any comments from the public. There were none.

VIII. CONSENT ITEMS

Dr. Fishbein presented Consent Items A – Attendance at Conference, B – Administration, C – Curriculum & Instruction, and D – Human Resources, and E – Finance, for approval.

A. ATTENDANCE AT CONFERENCES

As listed on **Attachment A**, pages 265-266.

B. ADMINISTRATION**i. Approval: Second Reading and Adoption of Revisions to Policies and New Policies**

Approval of the second reading and adoption of revisions to policies and new policies as listed below:

- Policy 1240 – Evaluation of Superintendent, as listed on **Attachment B**, pages 267-269 (*revised*)
- Policy 3126 – District Mentoring Program, as listed on **Attachment C**, pages 270-271 (*revised*)
- Policy 3150 – Discipline, as listed on **Attachment D**, page 272 (*new*)
- Policy 3221 – Evaluation of Teachers, as listed on **Attachment E**, pages 273-274 (*revised*)
- Policy 3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators, as listed on **Attachment F**, pages 275-276(*revised*)
- Policy 3223 – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals, as listed on **Attachment G**, pages 277-278 (*revised*)
- Policy 3224 – Evaluation of Principals, Vice Principals, and Assistant Principals, as listed on **Attachment H**, pages 279-280 (*revised*)
- Policy 3240 – Professional Development for Teachers and School Leaders, as listed on **Attachment I**, pages 281-282 (*revised*)
- Policy 5610 – Suspension, as listed on **Attachment J**, pages 283-285(*revised*)
- Policy 5620 – Expulsion, as listed on **Attachment K**, pages 286-287 (*revised*)

- Policy 7424 – Bed Bugs, as listed on **Attachment L**, pages 288-289 (*new*)

ii. **Approval: Submission of Statement of Assurance for Testing for Lead in Drinking Water**

Approval of the submission of the Statement of Assurance for the Testing for Lead in Drinking Water.

The Board had received background information.

iii. **Approval: Youth Consultation Service – Lunch Program for the 2017-2018 School Year**

Approval of the following resolution:

WHEREAS, the Ridgewood Board of Education (“District”), as deemed necessary, sends students to out of district private schools for students with disabilities (“PSSD”); and

WHEREAS, Youth Consultation Service, Inc. (“YCS”) operates PSSDs at various locations in New Jersey; and

WHEREAS, District students placed at YCS PSSDs receive meals meeting the nutritional requirements of the Child Nutrition Program that is administered by the New Jersey Department of Agriculture; and

WHEREAS, the YCS meals provided are discounted and/or free to the District students attending YCS PSSDs; and

WHEREAS, the District does not require YCS to charge District students for the meals being provided.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. District Does Not Require Charges for Meals. The District’s Board of Education resolves that it does not require YCS PSSDs to charge students for reduced and/or paid meals.

Section 2. Effective Date; Repealer. This Resolution shall take effect immediately. All prior resolutions or parts thereof inconsistent herewith are hereby repealed to the extent of such inconsistency.

The Board had received background information.

C. CURRICULUM & INSTRUCTION

i. **Approval: Field Trips**

Approval of field trips, as listed on **Attachment M**, page 290.

- ii. **Approval: ABA Analysis Parent Training Agreement Between Region II and Non-Member Districts for the 2017-2018 School Year**
 Approval of an ABA Analysis Parent Training Agreement between Region II and Non-Member Districts for the 2017-2018 school year.
 The Board had received background information.
- iii. **Approval: Budgeted Summer 2017 Extended School Year Out-of-District Placements and 2017-2018 School Year Out-of-District Placements**
 Approval of the and 2017-2018 School Year Out-of-District Placements Budgeted Summer 2017 Extended School Year Out-of-District Placements.

Summer 2017 Extended School Year Out-of-District Placements	
SCHOOL	# OF STUDENTS
Franklin Lakes Board of Ed Franklin Lakes, NJ	12
2017-2018 School Year Out-of-District Placements	
SCHOOL	# OF STUDENTS
Franklin Lakes Board of Ed Franklin Lakes, NJ	2

- iv. **Approval: Agreement with Fairleigh Dickinson University for Orton-Gillingham Training**
 Approval of an agreement with Fairleigh Dickinson University to provide Orton-Gillingham Training for approximately 21 teachers over the period September 1, 2017 – June 30, 2019.

This agreement was agreed upon by the REA and the Ridgewood Board of Education and will be a shared cost.

D. HUMAN RESOURCES

- i. **Appointments**
 (Appointments subject to receipt of appropriate documentation and the New Jersey Department of Education (NJDOE) certificate, if required.)

Teachers

BRAY, Natalie – Family & Consumer Science Teacher (tenure track), Ridgewood High School, effective September 5, 2017, or as soon after as possible, through June 21, 2018. Ms. Bray possesses a NJDOE Certificate of Eligibility as a Teacher of Family & Consumer Sciences: Food/Nutrition & Food Science and Certificate of Eligibility as a Teacher of Family & Consumer Sciences: Child & Family Development. Ms. Bray will be enrolled in the NJDOE Provisional Teacher Program.

\$76,108
Cl. PHD, St. 1
pro-rated

<u>CERBASI, Joyce</u> – District Staff Developer, effective September 1, 2017 through June 21, 2018, to be partially funded by NCLB Title II A funds to a maximum of \$65,226. <u>Account #20-270-200-104-00-22-022-000</u>	\$97,676 (\$93,025 + \$4,651) Cl. MA+30, St. 15
Revision: <u>FINK, Gary*</u> – Leave of Absence Replacement Music Teacher (non-tenure track), Ridgewood High School, from effective September 1, 2017 through June 4, 2018, approved by the Board at its on August 28, 2017 to effective September 19, 2017, or as soon after as possible, through June 4, 2018. Mr. Fink possesses a NJDOE Certificate of Eligibility as a Teacher of Music. Mr. Fink will be registered into the NJDOE Provisional Program.	\$58,358 Cl. BA, St. 1 pro-rated
<u>GROSS, Steven</u> – Science Teacher (tenure track), Ridgewood High School, effective October 30, 2017, or as soon after as possible, through June 21, 2018. Mr. Gross possesses a NJDOE Provisional Certificate as a Teacher of Biological Science and Provisional Certificate as a Teacher of Students with Disabilities.	\$58,858 Cl. BA, St. 2
<u>JEREJIAN, Lisbeth</u> – District Title I Teacher (Orchard School, Ridge School, and George Washington Middle School) effective September 1, 2017 through June 21, 2018, to be funded 100% by the NCLB Title I Grant. <u>Account #20-231-100-101-00-22-022-000</u>	\$102,493 (\$97,612 + \$4,881) Cl. BA+30 2E St. 18
<u>NOLAN, Amy</u> – English-as-a-Second Language Teacher, Ridgewood High School, effective September 1, 2017 through June 21, 2018, to be partially funded by the No Child Left Behind Title III Grant, to an annual maximum amount of \$15,086. <u>Account #20-241-100-101-00-22-022-000</u>	\$75,430 (\$75,13 + \$300 CP) Cl. MA, St. 10
Revision: <u>SPECTOR, Stefanie</u> – Multi-Sensory Reading Teacher (tenure track), District, from effective October 9, 2017, or as soon after as possible, through June 21, 2018, approved by the Board at its meeting on August 28, 2017 to effective September 5, 2017, or as soon after as possible, through June 21, 2018. Ms. Spector possesses a NJDOE Standard Certificate as an Elementary School teacher in Grades K-6 and a Standard Certificate as a Teacher of Students with Disabilities.	\$71,006 Cl. MA+30, Ste. 4-5 pro-rated

*Related to staff member

Field Placement

NICOLARO, Megan – William Paterson University, to shadow Eileen Head, Speech Language Pathologist, Travell Elementary School, effective September 11, 2017 through December 22, 2017.

RHS Robotic Club
Volunteer
Melissa Baginski

Classroom Aides

CARUSO, Julia – Inclusion/Resource Room Special Education Classroom Aide, Ridge School, effective September 12, 2017, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49.

COOPER, Emily – Inclusion/Resource Room Special Education Classroom Aide, Willard School, effective September 18, 2017, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49.

DITTAMO, Rachel - Inclusion/Resource Room Special Education Classroom Aide, Ridge School, effective September 12, 2017, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49.

HECHINGER, Amber – Lunchroom Aide, Ridge School, effective September 12, 2017, or as soon after as possible, through June 20, 2018, 2 hours per day, 5 days per week, at an hourly rate of \$16.49.

HORT, Irene – Inclusion/Resource Room Special Education Classroom Aide, Ridge School, effective September 12, 2017, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49.

JOYCE-BARNES, Deborah – Inclusion/Resource Room Special Education Classroom Aide, Willard School, effective September 12, 2017, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49.

KESSLER, Jordyn – One-to-One Special Education Classroom Aide, Somerville School, effective September 12, 2017, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49.

KNEER, Maria – Behavior Instructional Aide, George Washington Middle School, effective September 12, 2017, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$19.00.

KOSKI, Dorotea - Inclusion/Resource Room Special Education Classroom Aide, Hawes School, effective September 12, 2017, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49.

SALTALAMACCHIA, Julianne – Self-Contained Special Education Classroom Aide, Hawes School, effective September 12, 2017, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49.

SCHIERLOH, Lauren – Behavior Instructional Aide, Ridge School, effective September 12, 2017, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$20.00

TILYOU, Tina – Behavior Instructional Aide, Hawes School, effective September 12, 2017, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$20.00

Infant/Toddler Development Center

SUAREZ, Marisol – Teacher Assistant Entry Level – Step 1, effective September 12, 2017 through June 30, 2017, 8 hours per day, 5 days per week, at an hourly rate of \$10.00

Acting Principal, on an as needed basis, for the 2017-2018 School Year

SOLOMON, Dr. Gene – at a daily rate of \$500.00

ii. **Rescind Appointments**

Classroom Aides

CARBONE, Kevin - Inclusion/Resource Room Special Education Classroom Aide, Hawes School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49, approved by the Board at its meeting on July 17, 2017.

GRAVINA, Gina – Inclusion/Resource Room Special Education Classroom Aide, Willard School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49, approved by the Board at its meeting on July 17, 2017.

LaROSA, Angela – Inclusion/Resource Room Special Education Classroom Aide, Ridge School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49, approved by the Board at its meeting on July 17, 2017.

WOLLERMAN, Diana – Inclusion/Resource Room Special Education Classroom Aide, Willard School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49, approved by the Board at its meeting on August 28, 2017.

WOO, Elizabeth - Inclusion/Resource Room Special Education Classroom Aide, Ridge School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49, approved by the Board at its meeting on July 17, 2017.

Infant/Toddler Development Center

AMATO, Christina – teacher Assistant Entry Level – Step 1, effective September 5, 2017 through June 30, 2018, 8 hours per day, 5 days per week, at an hourly rate of \$10.00, approved by the Board at its meeting on August 28, 2017

iii. **Changes in Salary Classification, effective September 1, 2017 through June 30, 2018, in accordance with the REA/Board Agreement, as listed on Attachment N, page 291**

iv. **Change of Assignments****Classroom Aides**

AMARAL, Carla – **from** One-to-One (RED) Special Education Classroom Aide, Glen School, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49 **to** Behavior Instructional Aide, Glen School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$20.00

LAURITANO, Scott – **from** Self-Contained (RISe) Special Education Classroom Aide, Glen School, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49 **to** Behavior Instructional Aide, Glen School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$20.00

OSTROVSKAIA, Olga – **from** One-to-One (RED) Special Education Classroom Aide, Glen School, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49 **to** Behavior Instructional Aide, Glen School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$20.00

TRONCONE, Laurette – **from** One-to-One (RED) Special Education Classroom Aide, Glen School, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49 **to** Behavior Instructional Aide, Glen School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$20.00

v. **Resignations for the Purpose of Retirement**

DODD, Leah – Learning Disability Teacher-Consultant, George Washington Middle School, effective January 1, 2018, with approximately thirty-three years of Ridgewood service.

vi. **Resignations for the Purpose of Medical Disability Retirement Teacher**

GAGLIANO, Ernestina – Family and Consumer Teacher, Ridgewood High School, effective August 1, 2017, with nine years of Ridgewood service.

vii. **Supplemental Pay Beyond Contract Ridge School****Word Study Coordinator**

- **Dana Higgins**, not to exceed 10 hours, at an hourly rate of \$53.33 (\$533.30)

LLI Curriculum Organizing, Training, and Advising

- **Dana Higgins**, not to exceed 18 hours, at an hourly rate of \$53.33 (\$959.94)

Revision: Fifth Grade Overnight Encampment – May 24-25, 2017, approved by the Board at its meeting on February 6, 2017

Remove: Rachel Oldenburger

Replace: Mary LeBlancq

Somerville School**Additional 2017 Summer Secretarial Support Hours**

- **Carla Nebbia**, not to exceed 6 hours, at an hourly rate of \$30.07 (\$180.42)

Benjamin Franklin Middle School**Secretarial Support – Back-to-School – September 12, 2017**

- **Susan Christopher**, at the contracted hourly rate of \$36.94, not to exceed three hours (\$110.82)

Ridgewood High School**Overnight Field Trip to Lille, France – April 6-15, 2018**

Two Chaperones: Laura Polk and Helene Palumbo, each at \$200 per night, each for 10 nights (\$4,000)

Before School Supervision, each at an hourly rate of 40.17, each not to exceed 61 days, each not to exceed 45 minutes per day

- **Peter Burkard**
- **Craig Bunzey**
- **Mark Syvret**

Lunch Time Supervision

- **Adam Brunner**, not to exceed 4 days per week, at an hourly rate of \$38.69
- **James Donnelly**, not to exceed 2 days per week, at an hourly rate of \$51.72
- **Rosanna Griffith**, not to exceed 5 days per week, at an hourly rate of \$29.45
- **Raymond Lug**, not to exceed 5 days per week, at an hourly rate of \$29.45
- **Timothy Monahan**, not to exceed 4 days per week, at an hourly rate of \$68.40
- **Nancy Reilly**, not to exceed 5 days per week, at an hourly rate of \$67.29
- **TBD**

Academic Study Hall/Detention Supervisors, each at an hourly rate of \$40.17, each not to exceed one hour per day

- **Laura Fleming**
- **Sean Lynaugh**
- **Liz O'Brien**
- **Meg Schaeffer**
- **Meredith Yannone**

Before-School Library Supervision

TBD, at an hourly rate of \$40.17, pro-rated, 30 minutes per day, 5 days per week, September 6, 2017 through June 13, 2018

After-School Library Supervision

TBD, at an hourly rate of \$40.17, pro-rated, 15 minutes per day, 5 days per week, September 6, 2017 through June 13, 2018

Back-to-School Night – September 13, 2017

Secretarial Support and Technology, each not to exceed seven hours, at the contracted hourly rate (\$1,156.40)

- **Adam Brunner**, at an hourly rate of \$38.69 (\$270.83)
- **Patricia Maggi**, at an hourly rate of \$35.30 (\$247.10)
- **Celinett Ortega**, at an hourly rate of \$29.23 (\$204.61)
- **Lesley Whyard**, at an hourly rate of \$28.30 (\$198.10)
- **Janine Zegel**, at an hourly rate of \$33.68 (\$235.76)

Additional Guidance Department – 2017 Summer Hours

- **Peter Burkard**, not to exceed 8 hours, at an hourly rate of \$74.81 (\$598.48)
- **Laura Moore**, not to exceed 8 hours, at an hourly rate of \$74.81 (\$598.48)

Additional Secretarial Support

- **Nancy Wrocklage**, not to exceed 8 hours, at an hourly rate of \$36.00 (\$288.00)

Professional Development Days – September 1, 2017, September 5, 2017, and March 29, 2018

- **Kristen Caldwell**, not to exceed 1.5 hours, at an hourly rate of \$48.80 (\$73.20)
- **Deniz Ekin**, not to exceed 4.5 hours, at an hourly rate of \$40.24 (\$181.08)
- **Larry Holand**, not to exceed 2.25 hours, at an hourly rate of \$61.12 (\$137.52)
- **Brenda Ingoglia**, not to exceed 1.5 hours, at an hourly rate of \$60.32 (\$90.48)
- **Tamara Kalebic**, not to exceed 1.5 hours, at an hourly rate of \$75.26 (\$112.89)
- **Jennifer Landa**, not to exceed 3 hours, at an hourly rate of \$50.29 (150.87)
- **Brian Lee**, not to exceed 1.5 hours, at an hourly rate of \$61.90 (\$92.85)
- **Monica Romero**, not to exceed 1.5 hours, at an hourly rate of \$62.22 (\$93.33)
- **Josh Saladino**, not to exceed 1.5 hours, at an hourly rate of \$59.60 (\$89.40)
- **Lisa Valenti**, not to exceed .75 hours, at an hourly rate of \$62.38 (\$46.79)

Athletics Department

Event Staff, each not to exceed more than 40 hours over the fall season, each at an hourly rate of \$40.17 (\$14,461.20)

- **Douglas Aday**
- **Charlie Appel**
- **David Bailey**
- **Craig Bunzey**
- **Ronald Kott**
- **Raymond Lug**
- **Craig Mahler**
- **Aaron Mandel**
- **Brian Quirk**

Ticket Booth – Home Football Games, each not to exceed 7 games, each to receive \$50 per game (\$2,450)

- **Shelia Borchers**
- **Carla Collins**
- **Maureen Grieco**
- **Clara Polulak**
- **Christopher Reilly**
- **Nancy Reilly**
- **Ilene Weiss**

Athletic Games

- **Kenneth Moscarello**, not to exceed 50 games, at a rate of \$45 a game (\$2,250)

Special Programs

- **Kristina Kain**, to attend training sessions for SAIL/RISe Teaching Assistant Training (Handle with Care) on Tuesday, September 5, 2017, 8:15 am – 3:15 pm, at an hourly rate of \$19.00
- **Kristina Kain**, four additional training hours Wednesday, September 6, 2017 – Friday, September 8, 2017, at an hourly rate of \$19.00, not to exceed 4 hours total

Additional CST Hours – 2017 Summer Hours

- **Lorraine Zak**, not to exceed 32 hours, at an hourly rate of \$73.43 (\$2,349.76)

Human Resources

Sub-Secretarial Support

Carleen Ulinsky – not to exceed 15 hours, at an hourly rate of \$13.25 and after the sixth day increases to \$17.00

viii. **Substitutes for the 2017-2018 School Year**

Nurses: Denise Eickmeyer-Tze, Kerith Sunden

Teachers: Patricia Baney, Caroline DeVoe, Jaclyn Durant, Ashley Flagg, Jonathan Fritog, Robert Gordon, Seoyoung Han, Antenette Lam, James Lloyd, Fatima Manji, Christina Martin, Katherine Savitscus*, Louise Sclafani, Fatima Shilad, Jeffrey Spang, Jacqueline Stewart, Gina Tarabocchio

*Related to staff member

E. FINANCE

i. **Acceptance of Restricted Donations**

Resolved, the Board of Education accepts the following restricted gifts for the **2017-2018** school year to be used as indicated:

2017-2018 SCHOOL YEAR			
Donor	Amount	Use	Account Number
Scott Muller – The Allstate Foundation	\$ 1,000	To be used for the driver's education program to purchase supplies and/or speaker fees at RHS.	20-055-100-890-00-36-036-001

ii. **Approval: Toilet Room Facilities for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms at Glen and Willard Schools for the 2017-2018 School Year**

Approval to use the alternate method of compliance in accordance with N.J.A.C. 6A:26-6.3(h) 4ii and iii by providing toilet rooms adjacent to or outside the classroom in lieu of individual toilet rooms in each classroom.

iii. **Approval: Disposal of Equipment**

Approval to dispose of the equipment listed below through www.govdeals.com. This equipment is outdated and do not work.

Travell

- Toshiba TV Model 27AF44
- Sharp TV Model 27NS50
- Panasonic DVD player DVD4745S
- Magnavox DVD player DV225MG9

RHS

- JBL Powered Sound System
- Mixer
- Three Powered Speakers (2 smaller and 1 Large powered speaker)

iv. **Approval: Contracted Therapists to Provide Special Education Services**

Approval of the contracted therapists to provide special education services for the 2017-2018 school year, as listed below:

<u>Contractor</u>	<u>Service</u>	<u>Cost</u>
Springboard Therapy	Occupational Therapy Evaluation	\$500

v. **Approval: Agreement with Midtown Bridge, LLC, d/b/a Ice House**

Approval of an agreement with Midtown Bridge, LLC, d/b/a Ice House, Hackensack, NJ, for scheduled ice rink usage from November 6, 2017 through February 28, 2017, in the amount of \$40,262.50. This fee represents a \$7,198.75 increase from the 2016-17 school year due to increased ice time.

The Board had received background information.

Ms. Brogan moved approval of Consent Items A – Attendance at Conference, B – Administration, C – Curriculum & Instruction, D – Human Resources, and E - Finance.

Ms. Smith Wilson seconded the motion.

Prior to the roll-call vote, Mr. Loncto read the retirement into record and the donations into record and thanked the responsible parties.

The motion to approve Consent Item E – Finance, carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

IX. BOARD MEMBER ANNOUNCEMENTS

Ms. Smith Wilson announced REAC and the Ridgewood Green Team are reminding the community to 'turn the key and be idle free.' Ms. Smith Wilson distributed bookmarks that are being given to the Home and School Associations. NJ law states you cannot be idle for more than three minutes.

Legislative Update

Ms. Brogan did not have a report.

Ms. Brogan reminded the public that the Maker Space open house is next Monday, September 18th from 5:00 p.m. – 8:00 p.m. at RHS.

X. BOARD COMMITTEE REPORTS

A Fields Committee report was distributed at the table. A Facility Report was included in the Board packet.

XI. COMMENTS FROM THE PUBLIC

At 8:01 p.m., Mr. Loncto asked if there were any comments from the public. There were none.

XII. DISCUSSION ITEMS

- Revisions to Policies and Regulations as listed below:
 - Policy 2700 Services to Nonpublic School Students, as listed on **Attachment O**, pages 292-300 (*Revised*)
 - Policy & Regulation 7100 Long-Range Facilities Planning, as listed on **Attachment P**, pages 301-307(*Revised*)
 - Policy & Regulation 7101 Educational Adequacy of Capital Projects, as listed on **Attachment Q**, pages 308-321(*Revised*)
 - Policy & Regulation 7102 Site Selection and Acquisition, as listed on **Attachment R**, pages 322-335 (*Policy – revised, regulation - new*)
 - Policy 7130 School Closing, as listed on **Attachment S**, pages 336-337 (*Revised*)
 - Policy 7300 Disposition of Property, as listed on **Attachment T**, pages 338-339(*Revised*)
 - Regulation 7300.1 Disposition of Instructional Property, as listed on **Attachment U**, pages 340-341 (*Abolished*)
 - Regulation 7300.2 Disposition of Land, as listed on **Attachment V**, pages 342-345 (*Revised*)
 - Regulation 7300.3 Disposition of Personal Property as listed on **Attachment W**, pages 346-349 (*Revised*)
 - Regulation 7300.4 Disposition of Federal Property as listed on **Attachment X**, pages 350-354(*Revised*)

These policies were vetted by the committee. Ms. Brogan commented that years ago when Strauss Esmay was recommended, she was reluctant to use them because she thought it was a Board responsibility but after seeing all the work that it entails, she was wrong.

XIII. ACCEPTANCE OF MINUTES

- August 28, 2017 Executive Session & Regular Public Meeting

Mr. Morgan moved Acceptance of Minutes. Ms. Brogan seconded the motion, which was unanimously approved.

Ms. Krauss commented on the RHS Code of Conduct included in the packet with regard to cell phone use in the classroom. Her daughter said it was teacher's preference on whether or not students can use their phones for something specific. Ms. Krauss asked Ms. Taura if that was the case. Ms. Taura said some teachers will utilize them for some things but not that much.

Ms. Krauss then commented on the dress code. She said she has seen so many females going to school with things that look like denim diapers with body parts hanging out. They are shorts that are so short it looks like they have diapers on. Ms. Krauss asked what happens once they get to school. She asked if the schools put t-shirts on them and send them to the principal and the parents come with longer pants. Ms. Krauss asked if there was a legitimate dress code.

Dr. Fishbein said if it falls into those categories and they are confronted some may have to change into their gym clothes which may cover more. There is a dress code and if something like this is brought to an administrator's attention, they will deal with it.

XIV. OTHER BUSINESS

There was none.

XV. ADJOURNMENT

At 8:08 p.m., on a motion made by Mr. Loncto, seconded by Ms. Brogan and unanimously approved, the meeting adjourned.

Respectfully submitted,

Jennifer Ulman
Assistant Board Secretary

Alfredo Aguilar
Board Secretary

2017 – 2018 CONFERENCES FOR APPROVAL

Staff Member	Name of Conference Location & Dates	Rationale	Estimated Cost for Approval	# of Sub Days required
Connor, Danielle Willard	Mindfulness Based Stress Reduction – Mahwah, NJ Thursdays September 21 – November 9, 2017	Professional Development	\$ 395	0
Mortara, Christie Education Center	NJ Branch – International Dyslexia Association Annual Fall Conference - Somerset, NJ- October 13, 2017	Professional Development	\$ 200	0
Taylor, Tara RHS	NJ Science Convention- Princeton, NJ October 24, 2017	Professional Development	\$ 193	0
Clarke-Anderson, Kathleen BFMS	Association for Middle Level Education Annual Conference- Philadelphia, PA November 6-8, 2017	Professional Development	\$ 495	3
Cigolini, Lucille BFMS	Association for Middle Level Education Annual Conference- Philadelphia, PA November 6-8, 2017	Professional Development	\$ 495	3
Hackett, Loren BFMS	Association for Middle Level Education Annual Conference- Philadelphia, PA November 6-8, 2017	Professional Development	\$ 495	3
Marzocchi, Jamie BFMS	Association for Middle Level Education Annual Conference- Philadelphia, PA November 6-8, 2017	Professional Development	\$ 495	3
McCann, Meredith BFMS	Association for Middle Level Education Annual Conference- Philadelphia, PA November 6-8, 2017	Professional Development	\$ 495	3
McDonald, Greg RHS	Association for Middle Level Education Annual Conference- Philadelphia, PA November 6-8, 2017	Professional Development	\$ 495	0
Orsini, Tony BFMS	Association for Middle Level Education Annual Conference- Philadelphia, PA November 6-8, 2017	Professional Development	\$ 495	0
Pfeiffer, Courtney BFMS	Association for Middle Level Education Annual Conference- Philadelphia, PA November 6-8, 2017	Professional Development	\$ 495	3
Rooney, Michael BFMS	Association for Middle Level Education Annual Conference- Philadelphia, PA November 6-8, 2017	Professional Development	\$ 495	3
Rosolanko, Kristen BFMS	Association for Middle Level Education Annual Conference- Philadelphia, PA November 6-8, 2017	Professional Development	\$ 495	3
Ryter, Maureen BFMS	Association for Middle Level Education Annual Conference- Philadelphia, PA November 6-8, 2017	Professional Development	\$ 495	3
Sutera, Lisa BFMS	Association for Middle Level Education Annual Conference- Philadelphia, PA November 6-8, 2017	Professional Development	\$ 495	3
Tashian, David BFMS	Association for Middle Level Education Annual Conference- Philadelphia, PA November 6-8, 2017	Professional Development	\$ 495	3
Weinberger, Jennifer BFMS	Association for Middle Level Education Annual Conference- Philadelphia, PA November 6-8, 2017	Professional Development	\$ 495	3
Poelstra, Stacie Education Center	Learning & the Brain Conference Boston, MA November 10-12, 2017	Professional Development	\$1,297	0

The total cost for these conferences is \$9,015. Upon Board approval of all of these conferences, the total expenditure for travel and conferences for 2017-18 will be \$85,589 leaving a balance of \$105,849 remaining in the \$191,438 approved by the Board for travel and conferences.

The total cost of substitutes for these conferences is \$3,312. Upon Board approval of these conferences, the total expenditure for substitutes for travel and conferences for 2017-18 will be \$3,312.

POLICY

RIDGEWOOD BOARD OF EDUCATION

ADMINISTRATION

1240/page 1 of 3

Evaluation of Superintendent

M

1240 EVALUATION OF SUPERINTENDENT

The purpose of the annual evaluation is to promote professional excellence and improve the skills of the Superintendent, improve the quality of the education received by the students in the schools, and provide a basis for the review of the Superintendent's performance.

This Policy and Regulation 1240 shall be developed by the Board of Education after consultation with the Superintendent and shall include, but not be limited to:

1. Determination of roles and responsibilities for the implementation of the annual evaluation policy and procedures;
2. Development of a job description and evaluation criteria based upon the Board of Education's local goals, program objectives, policies, instructional priorities, State goals, statutory requirements, and the functions, duties, and responsibilities of the Superintendent;
3. Specification of data collection and reporting methods appropriate to the job description;
4. Provisions for the preparation of an individual professional growth and development plan based in part upon any need(s) identified in the evaluation. The plan shall be mutually developed by the Board of Education and the Superintendent; and
5. Preparation of an annual Performance report by a majority of the full membership of the Board of Education and an annual summary conference between the President, Vice President of the Board of Education and the Superintendent.

There shall be an annual summary conference between the Board of Education with the President and possibly the Vice President of the Board of Education present, and the Superintendent which shall be held before the annual performance report is filed. The conference shall be held privately, unless the Superintendent requests that it be held in public. The conference shall include, but not be limited to, review of the following:



POLICY

RIDGEWOOD BOARD OF EDUCATION

ADMINISTRATION

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Evaluation of Superintendent

1. Performance of the Superintendent based upon the Board approved job description;
2. Progress of the Superintendent in achieving and/or implementing the school district's goals, program objectives, policies, instructional priorities, State goals, and statutory requirements; and
3. Indicators of student progress and growth toward program objectives; and
4. A self-assessment submitted by the Superintendent using the NJSBA template.

The annual performance report shall be prepared by July 1 by a majority of the Board of Education's total membership and shall include, but not be limited to:

1. Performance area(s) of strength;
2. Performance area(s) needing improvement based upon the job description and evaluation criteria set forth in N.J.A.C. 6A:10-8.1(c)2;
3. Recommendations for professional growth and development;
4. A summary of indicators of student progress and growth, and a statement of how the indicators relate to the effectiveness of the overall program and the Superintendent's performance; and
5. Provision for performance data not included in the report to be entered into the record by the Superintendent within ten teaching staff member working days after the report's completion.

The evaluation procedure for a nontenured Superintendent shall be completed by July 1 each year. Each newly appointed or elected Board of Education member shall complete a New Jersey School Boards Association training program on the evaluation of the Superintendent within six months of the commencement of his or her term of office pursuant to N.J.S.A. 18A:17-20.3.b.



POLICY

**RIDGEWOOD
BOARD OF EDUCATION**

ADMINISTRATION

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Evaluation of Superintendent

The rules in N.J.A.C. 6A:10-1.1 et seq. shall not override any conflicting provision(s) of a collective bargaining agreement or other employment contracts entered into by a school district in effect on July 1, 2013. No collective bargaining agreement entered into after July 1, 2013 shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10-1.1 et seq. or any other specific statute or regulation, nor shall topics subject to collective bargaining involve matters of educational policy or managerial prerogatives.

The Board of Education shall add to the Superintendent’s personnel file all annual performance reports and supporting data, including, but not limited to, indicators of student progress and growth. All information contained in the annual performance reports and all information collected, compiled, and/or maintained by employees of the Board of Education for the purposes of conducting the educator evaluation process pursuant to N.J.A.C. 6A:10-1.1 et seq. shall be confidential. Such information shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq. Nothing contained in N.J.A.C. 6A:10-1.1 et seq. shall be construed to prohibit the New Jersey Department of Education from, at its discretion, collecting evaluation data pursuant to N.J.S.A. 18A:6-123.e or distributing aggregate statistics regarding evaluation data.

The Board President, or the Board President’s designee, shall oversee the annual evaluation of the Superintendent. The Board of Education may hire a qualified consultant to assist or advise in the evaluation process; however, the evaluation itself shall be the responsibility of the Board of Education.

Policy and Regulation 1240 shall be distributed to the Superintendent upon adoption by the Board. Amendments to this Policy and Regulation shall be distributed within ten working days after adoption.

The provisions of this Policy, Regulation, and N.J.A.C. 6A:10-8.1 et seq. are the minimum requirements for the evaluation of a Superintendent.

N.J.S.A. 18A:17-20.3; 18A:6-117 through 18A:6-129

N.J.A.C. 6A:10-1.1 et seq.; 6A:10-8.1 et seq.

Adopted: 7 December 2009

Revised: 27 January 2014

Revised: 22 February 2016

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District Mentoring Program

3126 DISTRICT MENTORING PROGRAM

The Board of Education shall develop a district mentoring program to provide nontenured teachers, including novice professional teachers who hold a certificate of eligibility (CE) or certificate of eligibility with advanced standing (CEAS) with an induction to the teaching profession and to the school community through differentiated supports based on the teachers' individual needs and to help them become effective professionals.

The goals of the district mentoring program shall be to enhance teacher knowledge of, and strategies related to, the New Jersey Student Learning Standards to facilitate student achievement and growth; identify exemplary teaching skills and educational practices necessary to acquire and maintain excellence in teaching; and assist first-year teachers in performing their duties and adjusting to the challenges of teaching. The Board of Education shall determine how each nontenured teacher in his or her first year of employment shall be provided with supports as outlined in N.J.A.C. 6A:9C-5.1(c). The Board shall provide an individual mentor to work one-on-one with a novice provisional teacher in accordance with N.J.A.C. 6A:9C-5.1(d). The Superintendent shall oversee the mentor selection process and ensure the individual mentor meets the minimum requirements required in N.J.A.C. 6A:9C-5.2(a).

In accordance with the provisions of N.J.A.C. 6A:9C-5.4, an approved agency and its designated staff shall be authorized to provide the services, evaluations, and recommendations specified within N.J.A.C. 6A:9B-8.6, 8.7, and 8.9 for provisional Teachers of Supplemental Instruction in Reading and Mathematics, Grades K-8 in their employ.

The district's local mentoring plan shall be in accordance with the requirements as outlined in N.J.A.C. 6A:9C-5.1 et seq.

The Superintendent of Schools or designee shall develop the district mentoring plan in accordance with the requirements outlined in N.J.A.C. 6A:9C-5.3 as part of the school district's professional development plan (PDP) pursuant to N.J.A.C. 6A:9C-4.4. The district mentoring plan shall include logistics for its implementation and describe the school district's responsibilities pursuant to N.J.A.C. 6A:9C-5.1 et seq.

The Board of Education shall budget State funds appropriated for the novice teacher mentoring program in accordance with the provisions of N.J.A.C. 6A:9C-5.1(f). The Board shall ensure that State funds appropriated for this program shall supplement, and not supplant, any Federal, State or local funds already devoted to planning and implementing a novice teacher mentor program. The



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District Mentoring Program

Board of Education shall ensure that State funds shall be used for one or more of the following: the costs associated with release time; substitutes for mentor teachers and novice teachers; and professional development and training activities related to the program. The stipends for mentor teachers are paid by the mentee.

Evaluations for a provisional teacher shall be completed in accordance with the requirements of N.J.A.C. 6A:9B-8.6.

N.J.S.A. 18A:26-2; 18A:26-2a

N.J.A.C. 6A:9B-8.4; 6A:9B-8.5; 6A:9B-8.6; 6A:9C-5.1

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Revised: 11 September 2017



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Discipline

3150 DISCIPLINE

The Board of Education directs all teaching staff members to observe statutes, rules of the State Board of Education, policies of this Board, and duly promulgated administrative rules and regulations governing staff conduct. Violations of those statutes, rules, policies, and regulations will be subject to discipline.

The Superintendent shall deal with disciplinary matters on a case by case basis. Discipline will include, as appropriate, verbal and written warnings, transfer, suspension, freezing wages, and dismissal; discipline will provide, wherever possible, for progressive penalties for repeated violations.

Any employee may be suspended by the Superintendent with the approval of the President of the Board of Education. The Board of Education, at its next meeting, shall review the suspension and take such action by a recorded roll call majority vote of its membership for the restoration or removal of the employee as it shall deem proper, subject to the provisions of the law.

In the event disciplinary action is contemplated, notice will be given to the employee in ordinary and concise language of the specific acts and omissions upon which the disciplinary action is based; the text of the statute, policy, rule, or regulation that the employee is alleged to have violated; a date when the employee may be heard and the administrator who will hear the matter; and the penalty that may be imposed.

N.J.S.A. 18A:25-7; 18A:27-4
N.J.S.A. 34:13A-1 et seq.; 34:19-1

Adopted: 11 September 2017



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Evaluation of Teachers

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3221 EVALUATION OF TEACHERS

The Board of Education recognizes the importance of teacher effectiveness to further the development of a professional corps of educators and to increase student achievement. The Board of Education adopts Policy and Regulation 3221 for the evaluation of teachers consistent with the Teacher Effectiveness and Accountability for the Children of New Jersey Act (TEACHNJ) and the AchieveNJ administrative codes. This Policy and Regulation provides the provisions and requirements for teacher evaluations consistent with TEACHNJ and AchieveNJ.

For the purposes of Policy and Regulation 3221, “teacher” means a teaching staff member who holds the appropriate standard, provisional, or emergency instructional certificate issued by the Board of Examiners and is assigned to a class roster of students for at least one particular course.

The rules in N.J.A.C. 6A:10 – Educator Effectiveness shall not override any conflicting provision(s) of collective bargaining agreements or other employment contracts in effect on July 1, 2013 and no collective bargaining agreement entered into after July 1, 2013, shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10-1.1 et seq. or any other specific statute or regulation, nor shall topics subject to bargaining involve matters of educational policy or managerial prerogatives. All information contained in annual performance reports and all information collected, compiled, and/or maintained by employees for the evaluation process pursuant to N.J.A.C. 6A:10-1.1 et seq. shall be confidential and shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq.

The Board shall annually adopt evaluation rubrics for teachers which shall be submitted to the Commissioner by June 1 for approval by August 1 of each year. The evaluation rubrics shall have four defined annual ratings: ineffective, partially effective, effective, and highly effective. The Board shall meet the requirements as outlined in N.J.A.C. 6A:10-2.2(a) for the annual evaluation of teachers and shall ensure the training procedures as outlined in N.J.A.C. 6A:10-2.2(b) are followed when implementing the evaluation rubrics for all teachers. A District Evaluation Advisory Committee shall be established in accordance with the requirements of N.J.A.C. 6A:10-2.3.

The minimum requirements for the evaluation procedures for teachers as outlined in N.J.A.C. 6A:10-2.4 shall be followed. For each teacher rated ineffective or partially effective on the annual summative evaluation rating, as measured by the evaluation rubrics, a corrective action plan shall be developed in accordance with the provisions of N.J.A.C. 6A:10-2.5. A School Improvement Panel shall be established in accordance with N.J.A.C. 6A:10-3.1 and with the responsibilities outlined in N.J.A.C. 6A:10-3.2.



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Evaluation of Teachers

The components of the teacher evaluation rubric as described in N.J.A.C. 6A:10-4.1 shall apply to teachers. Measures of student achievement, as outlined in N.J.A.C. 6A:10-4.2, shall be used to determine impact on student learning. Teacher observations shall be conducted in accordance with the provisions of N.J.A.C. 6A:10-4.4. Observers shall conduct the observations pursuant to N.J.S.A. 18A:6-123.b.(8) and N.J.A.C. 6A:10-2.5 and 3.2, and they shall be trained pursuant to N.J.A.C. 6A:10-2.2(b).

The teacher practice instrument approved by the Department of Education shall meet the criteria as outlined in N.J.A.C. 6A:10-7.2.

The Superintendent shall annually notify all teachers of the adopted evaluation policies and procedures/regulations no later than October 1. If a teacher is hired after October 1, the Superintendent shall notify the teacher of the policies and procedures/regulations at the beginning of his or her employment. All teachers shall be notified of amendments to the policy and procedures/regulations within ten teacher working days of adoption.

N.J.S.A. 18A:6-117 et seq.

N.J.A.C. 6A:10-1.1 through 1.4; 6A:10-2.1 through 2.5

N.J.A.C. 6A:10-3.1 and 3.2; N.J.A.C. 6A:10-4.1 through 4.4

N.J.A.C. 6A:10-7.1 and 7.2

Adopted: 27 January 2014

Revised: 22 February 2016

Revised: 11 September 2017



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Evaluation of Teaching Staff Members, Excluding
Teachers and Administrators

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3222 EVALUATION OF TEACHING STAFF MEMBERS, EXCLUDING
TEACHERS AND ADMINISTRATORS

The Board of Education recognizes the importance of teaching staff member effectiveness to further the development of a professional corps of educators and to increase student achievement. The Board of Education adopts Policy and Regulation 3222 for the evaluation of teaching staff members consistent with the Teacher Effectiveness and Accountability for the Children of New Jersey Act (TEACHNJ) and the AchieveNJ administrative codes. This Policy and Regulation provides the provisions and requirements for teaching staff member evaluations consistent with TEACHNJ and AchieveNJ.

For the purposes of Policy and Regulation 3222, “teaching staff member” includes, but is not limited to, educational services staff members, guidance counselors, school nurses, library/media specialists, occupational therapists, and other teaching staff members working under an educational services certificate. For the purposes of Policy and Regulation 3222, “teaching staff member” does not include teachers, Principals, Vice Principals, Assistant Principals, and administrators, including, but not limited to, directors and/or supervisors.

The rules in N.J.A.C. 6A:10 – Educator Effectiveness shall not override any conflicting provision(s) of collective bargaining agreements or other employment contracts in effect on July 1, 2013 and no collective bargaining agreement entered into after July 1, 2013, shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10-1.1 et seq. or any other specific statute or regulation, nor shall topics subject to bargaining involve matters of educational policy or managerial prerogatives. All information contained in annual performance reports and all information collected, compiled, and/or maintained by employees for the evaluation process pursuant to N.J.A.C. 6A:10-1.1 et seq. shall be confidential and shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq.

The Board shall annually adopt evaluation rubrics for teaching staff members which shall be submitted to the Commissioner by June 1 for approval by August 1 of each year. The evaluation rubrics shall have four defined annual ratings: ineffective, partially effective, effective, and highly effective. The Board shall meet the requirements as outlined in N.J.A.C. 6A:10-2.2(a) for the annual evaluation of teaching staff members and shall ensure the training procedures as outlined in N.J.A.C. 6A:10-2.2(b) are followed when implementing the evaluation rubrics for all teaching staff members. A District Evaluation Advisory Committee shall be established in accordance with the requirements of N.J.A.C. 6A:10-2.3.



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Evaluation of Teaching Staff Members, Excluding
Teachers and Administrators

The minimum requirements for the evaluation procedures for teaching staff members as outlined in N.J.A.C. 6A:10-2.4 shall be followed. For each teaching staff member rated ineffective or partially effective on the annual summative evaluation rating, as measured by the evaluation rubrics, a corrective action plan shall be developed in accordance with the provisions of N.J.A.C. 6A:10-2.5.

Observations and evaluations for nontenured teaching staff members shall be in accordance with the provisions of N.J.S.A. 18A:27-3.1. Evaluations for nontenured teaching staff members shall take place before April 30 each year prior to the May 15 notice requirement date for continued employment. Evaluations for tenured teaching staff members shall be completed prior to June 30.

The Superintendent shall annually notify all teaching staff members of the adopted evaluation policies and procedures/regulations no later than October 1. If a teaching staff member is hired after October 1, the Superintendent shall notify the teaching staff member of the policies and procedures/regulations at the beginning of his or her employment. All teaching staff members shall be notified of amendments to the policy and procedures/regulations within ten teaching staff member working days of adoption.

N.J.S.A. 18A:6-117 et seq.; N.J.S.A. 18A:27-3.1

N.J.A.C. 6A:10-1.1 through 1.4; 6A:10-2.1 through 2.5; 6A:10-6.2

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Evaluation of Administrators, Excluding Principals,
Vice Principals, and Assistant Principals

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3223 EVALUATION OF ADMINISTRATORS, EXCLUDING PRINCIPALS,
VICE PRINCIPALS, AND ASSISTANT PRINCIPALS

The Board of Education recognizes the importance of administrator effectiveness to further the development of a professional corps of educators and to increase student achievement. The Board of Education adopts Policy and Regulation 3223 for the evaluation of administrators consistent with the Teacher Effectiveness and Accountability for the Children of New Jersey Act (TEACHNJ) and the AchieveNJ administrative codes. This Policy and Regulation provides the provisions and requirements for administrator evaluations consistent with TEACHNJ and AchieveNJ.

For the purposes of Policy and Regulation 3223, “administrator” means an appropriately certified staff member, as defined in N.J.S.A. 18A-1.1, employed in the school district in an administrative and/or supervisory role and capacity, and holding a valid and effective standard, provisional, or emergency administrative certificate. An “administrator” may be a director, supervisor, or any other administrative or supervisory position in the district. For the purposes of Policy and Regulation 3223 and N.J.A.C. 6A:10-1.1 et seq., “administrator” is not a Principal, Vice Principal, or Assistant Principal.

The rules in N.J.A.C. 6A:10 – Educator Effectiveness shall not override any conflicting provision(s) of collective bargaining agreements or other employment contracts in effect on July 1, 2013 and no collective bargaining agreement entered into after July 1, 2013, shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10-1.1 et seq. or any other specific statute or regulation, nor shall topics subject to bargaining involve matters of educational policy or managerial prerogatives. All information contained in annual performance reports and all information collected, compiled, and/or maintained by employees for the evaluation process pursuant to N.J.A.C. 6A:10-1.1 et seq. shall be confidential and shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq.

The Board shall annually adopt evaluation rubrics for administrators which shall be submitted to the Commissioner by June 1 for approval by August 1 of each year. The evaluation rubrics shall have four defined annual ratings: ineffective, partially effective, effective, and highly effective. The Board shall meet the requirements as outlined in N.J.A.C. 6A:10-2.2(a) for the annual evaluation of administrators and shall ensure the training procedures as outlined in N.J.A.C. 6A:10-2.2(b) are followed when implementing the evaluation rubrics for all administrators. A District Evaluation Advisory Committee shall be established in accordance with the requirements of N.J.A.C. 6A:10-2.3.



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Evaluation of Administrators, Excluding Principals,
Vice Principals, and Assistant Principals

The minimum requirements for the evaluation procedures for administrators as outlined in N.J.A.C. 6A:10-2.4 shall be followed. For each administrator rated ineffective or partially effective on the annual summative evaluation rating, as measured by the evaluation rubrics, a corrective action plan shall be developed in accordance with the provisions of N.J.A.C. 6A:10-2.5.

Observations and evaluations for nontenured administrators shall be in accordance with the provisions of N.J.S.A. 18A:27-3.1. Evaluations for nontenured administrators shall take place before April 30 each year prior to the May 15 notice requirement date for continued employment. Evaluations for tenured administrators shall be completed prior to June 30.

The Superintendent annually shall notify all administrators of the adopted evaluation policies and procedures/regulations no later than October 1. If an administrator is hired after October 1, the Superintendent shall notify the administrator of the policies and procedures/regulations at the beginning of his or her employment. All administrators shall be notified of amendments to the policy and procedures/regulations within ten administrator working days of adoption.

N.J.S.A. 18A:6-117 et seq.; N.J.S.A. 18A:27-3.1
N.J.A.C. 6A:10-1.1 through 1.4; 6A:10-2.1 through 2.5

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Evaluation of Principals, Vice Principals,
and Assistant Principals
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3224 EVALUATION OF PRINCIPALS, VICE PRINCIPALS, AND
ASSISTANT PRINCIPALS

The Board of Education recognizes the importance of Principal, Vice Principal, and Assistant Principal effectiveness to further the development of a professional corps of educators and to increase student achievement. The Board of Education adopts Policy and Regulation 3224 for the evaluation of Principals, Vice Principals, and Assistant Principals consistent with the Teacher Effectiveness and Accountability for the Children of New Jersey Act (TEACHNJ) and the AchieveNJ administrative codes. This Policy and Regulation provides the provisions and requirements for Principal, Vice Principal, and Assistant Principal evaluations consistent with TEACHNJ and AchieveNJ.

The rules in N.J.A.C. 6A:10 – Educator Effectiveness shall not override any conflicting provision(s) of collective bargaining agreements or other employment contracts in effect on July 1, 2013 and no collective bargaining agreement entered into after July 1, 2013, shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10-1.1 et seq. or any other specific statute or regulation, nor shall topics subject to bargaining involve matters of educational policy or managerial prerogatives. All information contained in annual performance reports and all information collected, compiled, and/or maintained by employees for the evaluation process pursuant to N.J.A.C. 6A:10-1.1 et seq. shall be confidential and shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq.

The Board shall annually adopt evaluation rubrics for Principals, Vice Principals, and Assistant Principals which shall be submitted to the Commissioner by June 1 for approval by August 1 of each year. The evaluation rubrics shall have four defined annual ratings: ineffective, partially effective, effective, and highly effective. The Board shall meet the requirements as outlined in N.J.A.C. 6A:10-2.2(a) for the annual evaluation of Principals, Vice Principals, and Assistant Principals and shall ensure the training procedures as outlined in N.J.A.C. 6A:10-2.2(b) are followed when implementing the evaluation rubrics for all Principals, Vice Principals, or Assistant Principals. A District Evaluation Advisory Committee shall be established in accordance with the requirements of N.J.A.C. 6A:10-2.3.

The minimum requirements for the evaluation procedures for Principals, Vice Principals, and Assistant Principals as outlined in N.J.A.C. 6A:10-2.4 shall be followed. For each Principal, Vice Principal, or Assistant Principal rated ineffective or partially effective on the annual summative evaluation rating, as measured by the evaluation rubrics, a corrective action plan shall be developed in accordance with the provisions of N.J.A.C. 6A:10-2.5.



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Evaluation of Principals, Vice Principals,
and Assistant Principals

The components of the principal evaluation rubrics as described in N.J.A.C. 6A:10-5.1 shall apply to Principals, Vice Principals, and Assistant Principals. Measures of student achievement, as outlined in N.J.A.C. 6A:10-5.2, shall be used to determine impact on student learning. Principal, Vice Principal, and Assistant Principal observations shall be conducted in accordance with the provisions of N.J.A.C. 6A:10-5.4. The Superintendent or designated supervisor shall conduct observations for the evaluation of Principals pursuant to N.J.S.A. 18A:6-121 and he or she shall be trained pursuant to N.J.A.C. 6A:10-2.2(b). A Principal, or the Superintendent or designated supervisor shall conduct observations for the evaluation of Vice Principals and Assistant Principals pursuant to N.J.S.A. 18A:6-121.

The principal practice instrument approved by the Department of Education shall meet the criteria as outlined in N.J.A.C. 6A:10-6.3.

The Superintendent annually shall notify all Principals, Vice Principals, or Assistant Principals of the adopted evaluation policies and procedures/regulations no later than October 1. If a Principal, Vice Principal, or Assistant Principal is hired after October 1, the Superintendent shall notify the Principal, Vice Principal, or Assistant Principal of the policies and procedures/regulations at the beginning of his or her employment. All Principals, Vice Principals, and Assistant Principals shall be notified of amendments to the policy and procedures/regulations within ten Principal, Vice Principal, or Assistant Principal working days of adoption.

N.J.S.A. 18A:6-117 et seq.

N.J.A.C. 6A:10-1.1 through 1.4; 6A:10-2.1 through 2.5

N.J.A.C. 6A:10-5.1 through 5.4

N.J.A.C. 6A:10-7.1 and 7.3

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Professional Development for
Teachers and School Leaders

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3240 PROFESSIONAL DEVELOPMENT FOR TEACHERS
AND SCHOOL LEADERS

The Board of Education encourages all teaching staff members to pursue a program of continuing professional development by course work or matriculation in institutions of higher learning, participation in workshops and conferences, membership in professional organizations, and/or independent scholarship.

Teaching staff members may be permitted to: visit other schools and classrooms; attend local, regional, or national conferences; participate in committees, workshops, and panels, both within and outside the district. Requests for participation in such professional development activities must be submitted in writing to the Superintendent or designee for approval. In addition, the Board of Education must approve all travel expenditures in accordance with N.J.S.A. 18A:11-12 and the State of New Jersey Department of the Treasury, Office of Management and Budget Circulars 08-19-OMB and 06-14-OMB (OMB Circulars) and any superseding circulars and any additional requirements set forth in N.J.A.C. 6A:23A-7 et. seq.

A teaching staff member who has been granted time off and/or approved to be reimbursed for a professional development activity shall submit to the Superintendent or designee, with a copy to the School Business Administrator/Board Secretary, within ten working days, a brief written report that includes the primary purpose of the travel, the key issues addressed at the event, and their relevance to improving instruction or the operations of the school district.

All active teachers, defined as staff whose positions require possession of the instructional or educational services certificates in accordance with N.J.A.C. 6A:9B-8 through 11 and 13 and all active school leaders serving on a permanent or interim basis whose positions require possession of the Chief School Administrator, Principal, or Supervisor endorsement in accordance with N.J.A.C. 6A:9B-12 shall comply with the professional development requirements as outlined in N.J.A.C. 6A:9C-4.1 et. seq.

To meet the professional development requirement, each teacher shall be guided by an individual Professional Development Plan (PDP), which shall include at least twenty hours per year of qualifying activities as outlined in N.J.A.C. 6A:9C-4.4. The PDP shall be developed by each teacher’s supervisor in consultation with the teacher and shall align with the Professional Standards for Teachers in N.J.A.C. 6A:9-3.3 and the Standards for Professional Learning in N.J.A.C. 6A:9C-3.3. The PDP shall be updated annually in accordance with N.J.A.C. 9C-4.4(c) and modified during the year as outlined in N.J.A.C. 9C-4.4(d).



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Professional Development for
Teachers and School Leaders

District-level and school-level professional development planning and implementation shall be in accordance with the requirements of N.J.A.C. 6A:9C-4.2.

Implementation of the professional development requirement for school leaders shall be in accordance with N.J.A.C. 6A:9C-4.3.

The Board of Education shall comply with the monitoring and assistance requirements as outlined in N.J.A.C. 6A:9C-4.4.

The Board shall monitor and enforce the professional development requirements for teachers and school leaders set forth in N.J.A.C. 6A:9C-4.1 et seq. and shall actively assist and support the provision of opportunities and resources, and the efforts by teachers and school leaders to meet the professional development requirements.

N.J.S.A. 18A:31-2, 18A:6-111

N.J.A.C. 6A:9-3.3; 6A:13-2.1; 6A:9B-8 through 13; 6A:9C-3.3; 6A:9C-4.1 et seq.

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Suspension

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5610 SUSPENSION

The Board of Education recognizes that even the temporary exclusion of a student from the educational program of this district is a severe sanction and one that cannot be imposed without due process.

Any student who is guilty of continued and willful disobedience, or of open defiance of the authority of any teacher or person having authority over him, or of the habitual use of profanity or of obscene language, or who shall cut, deface or otherwise injure any school property, shall be liable to punishment and to suspension or expulsion from school. Conduct which shall constitute good cause for suspension or expulsion of a student guilty of such conduct shall include, but not be limited to, the conduct as defined in N.J.S.A. 18A:37-2 and the school district’s Student Discipline Code of Conduct Policy and Regulation in accordance with the N.J.A.C. 6A:16-7.1. et seq.

For the purposes of this policy, "suspension" means the temporary removal of a student from the regular instructional program.

For the purposes of this Policy, "short term suspension" means a suspension for one, but not more than ten consecutive school days or less and “long term suspension” means a suspension for more than ten consecutive school days.

In accordance with the provisions of N.J.S.A. 18A:37-4, a student may be suspended only by the Principal, who shall report any suspension to the Superintendent as soon as possible. The Superintendent shall report the suspension to the Board at its next regular meeting. The suspended student may be reinstated by the Principal or by the Superintendent prior to the second regular meeting of the Board following the suspension, unless the Board reinstates the student at the first regular meeting. No student suspended for reasons of assault upon a person in authority may be reinstated before the Board has held a hearing, within thirty calendar days of the suspension, to consider that student’s expulsion from school. At its second regular meeting after the suspension and thereafter, the Board alone may reinstate the student or continue the suspension.

In accordance with the provisions of N.J.S.A. 18A:37-2a, a student in Kindergarten through grade two shall not receive an out-of-school suspension, except when the suspension is based on conduct that is of a violent or sexual nature that endangers others. Students in preschool shall not receive an out-of-school suspension except as provided pursuant to the “Zero Tolerance for Guns Act,” N.J.S.A. 18A:37-7 et seq.



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Suspension

The district shall implement an early detection and prevention program to identify students in preschool through grade two who are experiencing behavioral or disciplinary problems and provide behavioral supports for these students which may include, but not be limited to, remediation of problem behaviors, positive reinforcements, supportive interventions, and referral services. An early detection program may be incorporated into the intervention and referral services required to be established in each school pursuant to State Board of Education regulations.

In each instance of a short-term suspension, the student will be provided oral or written notice of the charges and an informal hearing conducted by the Building Principal or designee in accordance with the procedures outlined in N.J.A.C. 6A:16-7.2. To the extent the student’s presence poses a continuing danger to persons or property or an ongoing threat of disrupting the educational process, the student may be immediately removed from the student’s educational program and the informal hearing shall be held as soon as practical after the suspension. In each instance of a long-term suspension, the district shall assure the rights of the student pursuant to N.J.A.C. 6A:16-7.3.

In each instance of a long-term suspension, the district shall assure the rights of the student pursuant to N.J.A.C. 6A:16-7.3.

The district will comply with the requirements of N.J.A.C. 6A:16-7.2 and 7.3, in addition to all the procedural protections set forth in N.J.A.C. 6A:14, for each student with a disability who is subject to a short-term or long-term suspension.

In each instance of a short- or long-term suspension, the district shall provide academic instruction, either in school or out of school, that addresses the New Jersey Student Learning Standards pursuant to N.J.A.C. 6A:8-3. et seq., which may include a public education program provided in accordance with the provisions of N.J.A.C. 6A:16-9 or 10. These services shall be provided within five school days of the suspension. Educational services provided to a student with a disability shall be provided consistent with the student’s Individualized Education Program, in accordance with N.J.A.C. 6A:14.



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STUDENTS

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Suspension

Student records are subject to challenge by parents and adult students in accordance with N.J.A.C. 6A:32-7.7 and Policy and Regulation 8330. The name of a disciplined student will not appear in the agenda or minutes of a public meeting or in any public record of this district; any such student will be designated by code.

N.J.S.A. 18A:37-1; 18A:37-2 et seq.; 18A:37-4; 18A:37-5

N.J.A.C. 6A:16-7.2; 6A:16-7.3; 6A:32-7.7; 6A:14-2.8

20 U.S.C. 1415

Adopted: 7 December 2009

Revised: 9 February 2015

Revised: 11 September 2017



POLICY

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BOARD OF EDUCATION**

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Expulsion

5620 EXPULSION

The Board of Education recognizes that expulsion from this district is the most severe sanction that can be imposed upon a student.

The Board may expel a general education student from school, pursuant to N.J.S.A. 18A:37-2, only after the Board has provided the following:

1. The procedural due process rights set forth in N.J.A.C. 6A:16-7.1(c) 3 and 7.3 and as outlined in Policy and Regulation 5610, subsequent to a long-term suspension pursuant to N.J.A.C. 6A:16-7.3; and
2. An appropriate educational program or service, based on the criteria set forth under N.J.A.C. 6A:16-7.3(f) and as outlined in Regulation 5610.
 - a. The educational program or service shall be consistent with the provisions of N.J.A.C. 6A:16-9.2 – Program Criteria; and N.J.A.C. 6A:16-10.2 - Home or Out-of-School Instruction for General Education Students; and N.J.A.C. 6A:14-2.1 et seq. - Special Education, Procedural Safeguards; and N.J.A.C. 6A:14-4.3 et seq. - Special Education, Program Options, whichever are applicable; or
 - b. The educational services provided, either in school or out of school, shall be comparable to those provided in the public schools for students of similar grades and attainments, pursuant to N.J.S.A. 18A:38-25.

An appeal of the Board’s decision regarding the cessation of the student’s general education program shall be made to the Commissioner of Education in accordance with N.J.S.A. 18A:6-9 and N.J.A.C. 6A:3-1.3 through 1.17. The Board shall continue to provide an appropriate educational program or services in accordance with N.J.A.C. 6A:16-7.4(a)2 until a final determination has been made on the appeal of the Board’s action to expel a student.

In accordance with the provisions of N.J.S.A. 18A:37-2a, a student in Kindergarten through grade two shall not be expelled from school, except as provided pursuant to the “Zero Tolerance for Guns Act,” N.J.S.A. 18A:37-7 et seq. Students in preschool shall not be expelled, except as provided pursuant to the “Zero Tolerance for Guns Act,” N.J.S.A. 18A:37-7 et seq.



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Expulsion

The district shall implement an early detection and prevention program to: identify students in preschool through grade two who are experiencing behavioral or disciplinary problems; and provide behavioral supports for these students which may include, but not be limited to, remediation of problem behaviors, positive reinforcements, supportive interventions, and referral services. An early detection program may be incorporated into the intervention and referral services required to be established in each school pursuant to State Board of Education regulations.

A student with a disability shall only be expelled from his or her current program in accordance with N.J.A.C. 6A:14 et seq. An expulsion of a student with a disability from a receiving school shall be handled in accordance with N.J.A.C. 6A:14 et seq.

N.J.S.A. 18A:36A-9; 18A:37-2; 18A:37-2a; 18A:37-2b
N.J.A.C. 6A:16-7.4; 6A:14 et seq.

Adopted: 7 December 2009
Revised: 9 February 2015
Revised: 11 September 2017



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Bed Bugs

7424 BED BUGS

The Board of Education is concerned for students who may have bed bugs in their home with the potential for these students to bring bed bugs into the school building. Bed bugs can be transmitted from one location to another in backpacks, clothing, books, and other items. A bed bug infestation is unlikely in a school and the Board adopts this Policy as a proactive action to prevent infestation and to stop bed bugs from spreading within the school setting if a bed bug is transmitted into a school.

Bed bugs are parasitic insects that feed exclusively on blood and are mainly active at night, but are not exclusively nocturnal. A common bed bug prefers human blood and typically feeds on their hosts without being noticed. Bed bugs are not known to transmit disease, but cause reasonable distress and health concerns for many people. The presence of bed bugs in a home does not mean the home is unclean, bed bugs can be found in any home.

Bed bugs typically do not infest people as they hide during the day and come out during the night. Bed bugs are attracted to humans primarily by carbon dioxide, warmth, and by some chemicals. Bed bugs prefer exposed skin, preferably the face, neck, and arms of a sleeping person. Bed bug bites may lead to a range of skin manifestations from no visible effects to prominent blisters. The bite usually produces a swelling with no red spots, but when many bugs feed on a small area, reddish spots may appear after the swelling subsides. Effects also may include skin rashes, psychological effects, and allergic symptoms.

Any staff member who observes what may be bed bug bites on a student shall send the student to the school nurse. The school nurse shall examine the student to determine if there are any bed bugs present on the student or if the bites may be bed bug bites. The school nurse will inform the Principal and contact the student's parent on the results of the examination.

In the event the school nurse observes what appears to be a bed bug on the student or on the student's possessions, the school nurse will inform the Principal who will arrange for a licensed pest management professional to complete an inspection of the student's classroom(s) to determine if bed bugs are present in the classroom area. If a licensed pest management professional cannot complete an inspection within twenty-four hours of the request from the school district, the district custodial staff will vacuum the student's classroom(s) with a vacuum cleaner using a new vacuum cleaner bag and when finished the staff member shall seal the bag and discard it in a receptacle outside the school building. If the vacuum does not have a bag, the contents of the vacuum shall be emptied into a secure plastic bag, sealed, and discarded into a receptacle outside the school building. The Principal shall determine if the classroom(s) should be occupied by staff and students until the inspection by a licensed pest management professional is conducted.



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Bed Bugs

In the event the inspection determines bed bugs are in the school, the area(s) where bed bugs have been found or could be found will be treated by a licensed pest management professional.

The parent of any student who is found to have a live bed bug on them will be contacted by the school nurse and the parent will be required to pick-up their child to arrange for the child to return home to change clothes and to inspect any items the student brings to school. Upon the student's return to school, the student will be required to report to the school nurse who will examine the child and the child's possessions. If there are no signs of bed bugs on the student or in or on the student's possessions, the student will be able to resume their school day. The school nurse may determine to examine the child subsequent to their initial return to school to ensure the student and possessions are free of bed bugs. In the event the nurse finds live bed bugs on the student or in or on the student's possessions upon the student's initial return to school, or upon any subsequent examination by the school nurse, the school nurse will contact the parent and require the parent to pick-up the student from school.

The Principal, in consultation with the school nurse, will determine if the parents of other students should be informed of the presence of bed bugs in an area of the school where their child may have been or is during the school day. This determination will be made on a case-by-case basis. Parents of other students may not be informed if bed bugs are found on a student or in or on the student's possessions, and are not found in the school building. The school district will comply with all notification requirements and other requirements of the New Jersey Pest Management Act, the district's Pest Management Plan, and any other applicable law.

Any student suspected of having bed bugs in their home or on or in their possessions will be treated with discretion, dignity, and respect. The district will offer the student counseling, if needed. The Principal or designee will work sensitively with parents of any student living in an infested home to develop strategies for preventing the further spread of bed bugs.

Adopted: 11 September 2017



OVERNIGHT FIELD TRIPS FOR APPROVAL

September 11, 2017

Overnight Trips - Paid

ATTACHMENT M

Dates	School	Location	Approx. # and Group of Students	# Unpaid Chaperones	# Paid Chaperones And # of Overnights for each	Anticipated Cost for Teacher/Nurse Chaperones @ \$200 per Overnight	# of Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
04/06/18 to 04/15/18	RHS	Exchange Trip to Lille, France	16 grades 9-12 World Language students	0	2 for 10 nights	\$4,000	0	\$0	\$4,000	yes	yes

Last Name	First Name	School	FTE	From Class	From Step REA	17-18 Base Salary	CP	Ratio	Longevity	Total Salary	To Class	To Step REA	New 17-18 Base Salary	New CP	New Ratio	New Longevity	New Total Salary
Batista	Giselle	Ridgewood High School	1.00	MA+30	3	70,008		3,500		73,508	MA+45	3	73,558				77,236
Friedman	Laura	Ridgewood High School	1.00	MA	8	70,955		3,548		74,503	MA+30	8	74,505		3,725		78,230
Gigante	Stefanie	Ridgewood High School	1.00	MA+30	13	87,360	300	5,241		92,901	MA+45	13	90,180	300	5,411		95,891
Harney	Thomas	Hawes School	1.00	BA	8	63,855				63,855	MA	8	70,955	300			71,255
Hurley	Jacqueline	Ridge School	1.00	BA	4-5	60,356				60,356	MA	4-5	67,456	300			67,756
Jones	Michelle	Orchard	1.00	MA+30	18	107,262	300		1,500	109,062	MA+45	18	110,582	300		1,500	112,382
LaFemina	Freddie	Ridgewood High School	1.00	MA	4-5	67,456				67,456	MA+30	4-5	71,006				71,006
Mellozzo	Karen	Ridgewood High School	1.00	MA+30	17	102,012	300	5,101		107,413	MA+45	17	104,132	300	5,207		109,639
Reeg	Alison	Ridgewood High School	1.00	MA	4-5	67,456	300			67,756	MA+30	4-5	71,006	300			71,306
Rinaldi	Robert	Ridgewood High School	1.00	BA	4-5	60,356				60,356	MA	4-5	67,456				67,456
Roche	Amanda	Ridgewood High School	1.00	MA	4-5	67,456				67,456	MA+30	4-5	71,006				71,006
Smith	Jessica	Ridgewood High School	1.00	BA	3	59,358				59,358	BA+30 2E	3	62,908				62,908
Stahl	David	Orchard/Glen Schools	1.00	MA	6-7	69,055	300			69,355	MA+30	6-7	72,605	300			72,905
Stankiewicz	Samantha	Somerville	1.00	MA+30	18	107,262	300		1,500	109,062	MA+45	18	110,582	300		1,500	112,382
Troy	Michael	Ridgewood High School	1.00	MA+30	15	93,025	300			93,325	MA+45	15	96,505	300			96,805
Trubac	Thomas	Hawes School	1.00	BA	10	68,030		4,082		72,112	MA	10	75,130	300	4,508		79,938
VanHise	Brian	Ridgewood High School	1.00	MA	9	72,895	300			73,195	MA+45	9	79,999	300			80,299
Vlajic	Petra	George Washington Middle School	1.00	MA+30	6-7	72,605	300			72,905	MA+45	6-7	76,155	300			76,455
Zaino	Gregory	Ridgewood High School	1.00	MA	8	70,955				70,955	MA+30	8	74,505.00				74,505

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Services to Nonpublic School Pupils

M

2700 SERVICES TO NONPUBLIC SCHOOL STUDENTS

The Board of Education shall provide, in accordance with law and to the limit of State aid available for such purposes, services to students enrolled in nonpublic schools located within this school district in which a child may legally fulfill compulsory school attendance requirements and which complies with Title VI of the Civil Rights Act of 1964.

For the purpose of this Policy, “district of attendance” shall mean the school district in which the nonpublic school is located.

- A. **Special Education and Related Services - N.J.S.A. 18A:46-19; N.J.S.A. 18A:46A-1; N.J.A.C. 6A:14-6**

The Board of Education of the district of attendance, as required by Federal law and regulation under Part B of the Individuals with Disabilities Education Act (IDEA), shall provide a genuine opportunity for the equitable participation of students with disabilities who are enrolled in nonpublic schools or early childhood programs by their parents. The district of attendance shall make the final decisions with respect to the services to be provided to eligible students with disabilities enrolled in nonpublic schools or early childhood programs. Services shall be provided only upon the written consent of the parent and shall be provided in a location determined by the Board pursuant to N.J.S.A. 18A:46-19.5. The district of attendance shall spend an amount of money equal to a proportionate amount of Federal funds available under Part B of the IDEA for the provision of services to students with disabilities who are attending nonpublic schools.

The district of attendance, after timely and meaningful consultation with representatives of the nonpublic school, shall undertake a child find process in accordance with IDEA and its implementing regulations to determine the number of parentally placed children with disabilities attending nonpublic schools located within the district. As part of the child find process the district shall consult with private school representatives and representatives of parents of parentally placed nonpublic school children with disabilities in the design and development of special education and related services for such children in accordance with N.J.A.C. 6A:14-6.1(c)1. Furthermore, services may be provided by district personnel or through contracts with individuals, approved clinics, or agencies. In addition, services provided shall be secular, neutral, and non-ideological. Those procedural safeguards available to nonpublic school students with disabilities and their parents as specified by Federal law and rules under Part B of the IDEA shall apply in accordance with N.J.A.C. 6A:14-6.1(e).



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Services to Nonpublic School Pupils

If a nonpublic school student with a disability will receive special education or related services from the district, the district shall initiate and conduct meetings according to N.J.A.C. 6A:14-2.3(k) to develop, review, and revise a service plan for the student and ensure a representative of the nonpublic school or early childhood program attends each meeting pursuant to N.J.A.C. 6A:14-6.1(f)2.

The Board shall provide for the services of a certified speech-language specialist for each child attending a nonpublic school located in the school district and classified pursuant to N.J.S.A. 18A:46-8 as requiring the services of a certified speech-language specialist. Services for children enrolled in nonpublic schools shall be provided only upon the consent of the parent or guardian and shall be provided in a location determined by the Board pursuant to rules and regulations of the State Board of Education. The Board shall provide for such transportation and maintenance and the cost shall be paid from State aid received by the district in accordance with N.J.S.A. 18A:46-19.6. Contracts for speech correction services shall be in accordance with N.J.S.A. 18A:46-19.7. Costs and provisions for speech correction services shall be managed in accordance with N.J.S.A. 18A:46-19.7 and N.J.S.A. 18A:46-19.8.

The Board shall provide for the receipt of auxiliary services by children between the ages of five and twenty residing in the State and enrolled full-time in a nonpublic school located in the district in accordance with N.J.S.A. 18A:46A-3. Auxiliary services shall mean compensatory education services for the improvement of students' communication skills; supportive services acquiring communication proficiency in the English language for children of limited English-speaking ability; and home instruction services. Services for children enrolled in nonpublic schools shall be provided only upon the consent of the parent and in a location determined by the Board pursuant to rules and regulations of the State Board of Education. The cost of transportation for auxiliary services shall be managed in accordance with N.J.S.A. 18A:46A-6. Contracts for auxiliary services shall be managed in accordance with N.J.S.A. 18A:46A-7. Cost limitations for auxiliary services shall be managed in accordance with N.J.S.A. 18A:46A-8. Calculation of the costs by the Commissioner shall be managed in accordance with N.J.S.A 18A:46A-9.

B. Health Services - N.J.S.A. 18A:40-23 through 31; N.J.A.C. 6A:16-2.5

The Board shall provide nursing services for students who are enrolled full-time in a nonpublic school located in their district pursuant to N.J.S.A. 18A:40-23. The services shall include assistance with medical examinations; including dental screening, conducting screening of hearing examinations, the maintenance of student health records, and notification of local or county health officials of any student who has not been properly



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Services to Nonpublic School Pupils

immunized; and conducting examinations of students between the ages of ten and eighteen for the condition known as scoliosis. The Board shall adopt written policies and procedures extending the emergency care provided to public school students to those students who are enrolled full-time in the nonpublic school or are injured or become ill at school or during participation on a school team or squad in accordance with N.J.A.C. 6A:16-2.5(b).

Nursing services funded by the Board pursuant to N.J.S.A. 18A:40-23 et seq. shall be provided by a registered nurse licensed by the New Jersey State Board of Nursing who is an employee of the school district or a third-party contractor or is an independent contractor. The Board shall either employ a qualified independent contractor to provide nursing services or shall contract, pursuant to N.J.S.A. 18A:40-28, with other district Boards of Education or with a public or private agency approved by the Commissioner to provide nursing services, pursuant to N.J.A.C. 6A:14-5.2. Prior to any change in the provision of nursing services, the Board shall provide timely and meaningful consultation with appropriate nonpublic school representatives, including parents, pursuant to N.J.S.A. 18A:40-28.

The nursing services provided to nonpublic school students shall not include instructional services in accordance with N.J.A.C. 6A:16-2.5(f). A nonpublic school may decline nursing services required or permitted by submitting to the district of attendance notification in accordance with N.J.A.C. 6A:16-2.5(g). A student who is enrolled in a nonpublic school and whose parent objects to the student receiving any service provided under N.J.A.C. 6A:16-2.5 shall not be compelled to receive the service except for a physical or medical examination to determine whether the student is ill or infected with a communicable disease pursuant to N.J.S.A. 18A:40-30.

The Board of Education shall provide health services based upon the following: the funding for services shall be based upon the nonpublic school enrollment on the last school day prior to October 16 of the preceding school year; a report provided to the New Jersey Department of Education (NJDOE) by the district of attendance or nonpublic school that includes the nonpublic school enrollment on the last school day prior to October 16 of the preceding school year; and the funds expended by the district of attendance for administrative costs shall be limited to the actual costs or six percent of the funds allocated annually for each participating nonpublic school, whichever is less. Administrative costs shall include, but not be limited to, the costs related to the district of attendance annual consultation, bidding, program and contract management, and oversight and quality control.



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Services to Nonpublic School Pupils

The Superintendent or designee of the district of attendance in which a nonpublic school is located shall confer annually with the administrator of the nonpublic school for the following purposes: to advise the nonpublic school of the amount of funds allocated to it by the NJDOE for the provision of health services for full-time students enrolled in the nonpublic school; to agree on the basic health services that shall be provided; the additional medical services, equipment, or supplies that may be provided as set forth in N.J.S.A. 18A:40-23 et seq.; to discuss the criteria to be used in the selection of a nursing service provider by the district of attendance for the nonpublic school; and to ascertain the level of satisfaction of the nonpublic school with the current nursing service provider. If the Superintendent or designee and the nonpublic school administrator cannot reach agreement regarding the health services and additional medical services to be provided, the County Office of Education shall provide assistance; to assure that a description of the provision of nursing services is reflected in the nursing services plan of the district of attendance; and to ensure nonpublic school students in the district of attendance who are knowingly without medical coverage have access to the New Jersey FamilyCare program and to make information accessible regarding the program to the nonpublic school students, pursuant to N.J.S.A. 18A:40-34. The Superintendent or designee must submit a report to the Executive County Superintendent on or before October 1 annually in accordance with N.J.A.C. 6A:16-2.5(k).

- C. Textbook Aid to Public and Nonpublic Schools - N.J.S.A. 18A:58-37 et seq.; N.J.A.C. 6A:23A-20 et seq.

N.J.S.A. 18A:58-37.3 requires the Board in which a nonpublic school is located to purchase and to loan, without charge, upon individual requests, textbooks to students in the nonpublic school or schools located within the district of attendance when such students are residents of the State. The Board shall not be required to expend funds for the purchase and loan of textbooks in excess of the amounts provided in State aid. Students who are enrolled in a nonpublic school whose parents do not maintain a residence in this State are not eligible to receive such textbooks. Students who are enrolled in a nonpublic school whose tuition is paid by the district of attendance are not eligible to receive such textbooks. The Board shall distribute to all students on an equitable basis existing book stocks and newly purchased textbooks purchased pursuant to N.J.S.A. 18A:58-37.1 et seq. The Board shall not discriminate against students in either public or nonpublic schools.



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Services to Nonpublic School Pupils

An individual written request for the loan of textbooks shall be signed by the parent(s) of nonpublic school students and shall be submitted directly to the Board of the district of attendance or may be forwarded collectively by the nonpublic school. Requests must be received by the Board by March 1 preceding the school year. All individual requests must be made in accordance with N.J.A.C. 6A:23A-20.3.

In accordance with N.J.A.C. 6A:23A-20.4, all textbooks purchased under the provisions of N.J.S.A. 18A:58-37.1 et seq. shall remain the property of the district which shall indicate such ownership in each book by a label. The Board shall be responsible for the receipt of the textbooks from the vendor and inventory of such textbooks. The Board may require that the textbooks be returned to the district at the end of the school year or may enter into agreements with the nonpublic schools to store such books. In the event of such an agreement, the Board shall not pay storage charges of any kind to a nonpublic school for this service.

The Board’s accounting entries in relation to expenditures for the purchase of textbooks shall be managed in accordance with N.J.A.C. 23A-20.5.

N.J.S.A. 18A:40-23 through 31; 18A:46-19; 18A:46A-1; 18A:58-37 et seq.
N.J.A.C. 6A:14-6; 6A:16-2.5; 6A:23A-20 et seq.

Adopted:



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Services to Nonpublic School Pupils

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2700 SERVICES TO NONPUBLIC SCHOOL PUPILS

~~The Board of Education shall provide, in accordance with law and to the limit of State aid available for such purposes, services to pupils enrolled in nonpublic schools located within this school district in which a child may legally fulfill compulsory school attendance requirements and which complies with Title VI of the Civil Rights Act of 1964.~~

~~Textbooks N.J.S.A. 18A:58-37.1 et seq.~~

~~— N.J.A.C. 6A:23-6.1 et seq.~~

~~The Board shall, on individual request, purchase and loan, without charge, textbooks to pupils attending a nonpublic school located in this district, provided the pupil is a New Jersey resident and the pupil's tuition is not paid by a district Board of Education. Such loan of textbooks will be indicated in each book by a label. Any textbook so loaned will remain the property of this Board. Textbooks loaned to nonpublic school pupils shall be returned at the end of the school year or the district may enter into agreements with the nonpublic schools to store the textbooks without cost to this Board.~~

~~A request for the loan of textbooks shall be signed by the parent(s) or legal guardian(s) of nonpublic school pupils and submitted in writing directly to this Board or may be forwarded collectively by the nonpublic school. Requests must be received by the Board by March 1 of the preceding school year.~~

~~Textbooks shall be purchased in the same manner as are textbooks purchased for use in this district. Nonpublic school pupils shall be subject to the rules and sanctions for the care of textbooks set forth in Policy No. 5513, Care of School Property, in the same manner as are pupils of this district.~~

~~Remedial Services N.J.S.A. 18A:46-19.1 et seq.~~

~~— N.J.A.C. 6A:14-1.1 et seq.~~

~~The Board shall provide services for the identification, referral, evaluation, and determination of eligibility for special education and/or related services, the development of individualized education programs, and speech correction for articulation disorders.~~

~~The eligibility of pupils in nonpublic schools for such services shall be determined by the criteria established by rules of the State Board and used to determine the eligibility of pupils enrolled in this district for the same services. Services shall be provided only upon the written consent of the parent(s) or legal guardian(s) of the pupil and shall include procedural safeguards provided to pupils of this district under N.J.A.C. 6A:14.2 et seq. and Policy No. 2460.~~



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Services to Nonpublic School Pupils

~~Remedial services will be supplied by appropriately certified personnel who are not employees of the nonpublic school, except that speech correction may be provided by employees of the nonpublic school. Such services shall be provided only upon consent of the parent(s) or legal guardian(s) of the pupil. Services may also be provided under contract with a public or private agency approved by the Commissioner for the provision of remedial services. The location in which services are provided will be determined by the Board, and will comply with rules of the State Board.~~

~~Auxiliary Services N.J.S.A. 18A:46A-1 et seq.
— N.J.A.C. 6A:14-1.1 et seq.~~

~~The Board shall provide supportive services for acquiring communication proficiency in the English language for children of limited English speaking ability, supplementary instruction services, and home instruction services. Auxiliary services will be provided only upon the written consent of the pupil's parent(s) or legal guardian(s).~~

~~Auxiliary services may be provided by appropriately certified personnel who are employees of this district or of the nonpublic school. Services may also be provided under contract with a public or private agency approved by the Commissioner for the provision of auxiliary services. The location in which services are provided will be determined by the Board, and will comply with rules of the State Board.~~

~~Nursing and Emergency Services N.J.S.A. 18A:40-23 et seq.
— N.J.A.C. 6A:16-2.4 et seq.~~

~~The Board shall provide basic nursing services in accordance with N.J.A.C. 6A:16-2.4 et seq. within the limits of funds appropriated or otherwise made available for this purpose according to N.J.S.A. 18A:40-23. Nursing services shall include the extension of emergency care for pupils enrolled full time in the nonpublic school who are injured or become ill at school, or during participation on a school team or squad pursuant to N.J.A.C. 6A:16-1.4(a)1.~~

~~The Superintendent and the administrator of the nonpublic school shall meet annually to review funding, to agree on basic nursing services and additional medical services to be provided based on funding, and to assure the nonpublic school has a copy of N.J.S.A. 18A:40-23 to 31. If agreement cannot be reached between the district and the nonpublic school, the County Office of Education shall be consulted for clarification. The district may provide additional nursing services when all basic nursing services have been provided, or will be provided, within the limits of funds appropriated or otherwise made available for this purpose according to N.J.S.A. 18A:40-23. The nursing services provided to a nonpublic school shall not include instructional services.~~



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Services to Nonpublic School Pupils

~~Funds spent on services delivered under this policy in any one nonpublic school shall not exceed the amount allocated to that school on a per pupil basis, less the cost to this district of administrative services directly attributable to the provision of such services or six percent of the funds allocated for each participating nonpublic school, whichever is less.~~

~~Nursing services shall include assistance with medical examinations and dental screening, screening of hearing examinations, maintenance of pupil health records, notification of local and county health officials of any pupil who has not been properly immunized, and the conduct of scoliosis examinations. If the Board and the nonpublic school agree, emergency care shall be provided to nonpublic school pupils who become ill or are injured in school or during participation on a school athletic team or squad in the same manner such services are provided to pupils of this district.~~

~~Nursing and health care services shall be provided by a professional registered nurse licensed in New Jersey who is an employee of this district, an employee of a third party contractor, or an independent contractor. The location of the services will be determined by the Board and will comply with the rules of the State Board.~~

~~The Board may purchase equipment and supplies for the provision of services under this policy, within the allocation of funds, and may lend any such equipment to a nonpublic school without charge provided it is understood that such equipment remains the property of the Board.~~

~~A nonpublic school pupil whose parent(s) or legal guardian(s) objects in writing to the receipt of nursing services shall not be compelled to receive such services; except for a physical examination to determine whether the pupil is ill or infected with a communicable disease.~~

~~The Superintendent or designee will retain a written statement verifying the annual meeting was held with the nonpublic school. The Superintendent or designee will also retain a copy of the contract document; Board meeting minutes approving the contract that describes the methods by which nursing services to the nonpublic pupils will be provided for the ensuing school year; a rationale for the distribution of funds; and a description of the type and number of services which were provided during the previous year to nonpublic pupils will be recorded on a form provided by the Commissioner of Education as required in N.J.A.C. 6A:16-2.4(a).~~

Delivery of Services

~~The Board shall provide any transportation necessitated by the provision of services under this policy.~~



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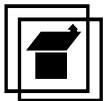
Services to Nonpublic School Pupils

~~Records regarding individual pupils receiving services under this policy shall be kept in accordance with State Board rules and Policy No. 8330 on Pupil Records.~~

~~The Board shall, file with the Commissioner a report on the number of nonpublic school pupils identified as eligible to receive services at a time and in a form required by the New Jersey Department of Education.~~

~~N.J.S.A. 18A:40-23 et seq.; 18A:40A-17(c);
—18A:46-19.1 et seq.; 18A:46A-1 et seq.;
—18A:58-37.1 et seq.
N.J.A.C. 6A:14-1.1 et seq.; 6A:16-2.4 et seq.~~

~~Adopted: 7 December 2009~~



7100 LONG-RANGE FACILITIES PLANNING

The Board of Education recognizes that sound planning based on accurate information is essential to the provision of suitable educational facilities. In order to ensure that future district construction is planned on the basis of need, the Board, in accordance with **N.J.S.A. 18A:7G-4 and N.J.A.C. 6A:26-2.1 et seq.**, will maintain and submit a Long-Range Facilities Plan (LRFP) to the New Jersey Department of Education. Except as provided in N.J.A.C. 6A:26-3.14 6, no school facilities project will be considered or approved unless the district’s LRFP has been submitted to and approved by the Commissioner of Education.

Long-range facilities planning by the school district shall be in accordance with the provisions of N.J.A.C. 6A:26-2 et seq.

~~The district may submit an amendment to an approved LRFP for review and approval by the Commissioner of Education at any time whenever it seeks to undertake a capital project that is inconsistent with the approved LRFP then in effect.~~

~~The Board shall review all facilities annually to determine if any of them are substandard pursuant to 6A:26-8.1 et seq. All substandard facilities must be initially approved by the County Superintendent of Schools. Such approvals are given for a maximum of two consecutive years, unless inspected by the New Jersey Department of Education, Division of Finance. The Board shall not continue their use without the express written consent of the County Superintendent of Schools. No substandard educational facility will be approved unless inspected by the Division of Facilities and Transportation in the Department of Education to ensure:~~

- ~~1. — The facilities meet health, safety and educational adequacy standards for temporary, substandard facilities, as specified in N.J.A.C. 6A:26;~~
- ~~2. — A plan has been developed by the district and approved by the County Superintendent of Schools to upgrade the facilities to standard, fully approved conditions.~~

~~The County Superintendent will annually monitor the district’s plans to upgrade facilities to fully approved status. The district will provide funds in the next immediate annual budget to correct the deficiencies about which the district is notified by the County Superintendent on or before October 1 annually. Failure to budget for the correction of deficiencies and to implement the corrections by the next September 1 following the October 1 notice will result in the Division of Facilities and Transportation ordering that the substandard facility be abandoned immediately.~~

~~The factors as outlined in N.J.A.C. 6A:26-8.1(e) will be taken into account in making a determination upon any application for the use of emergency substandard facilities.~~

~~N.J.S.A. 18A:7G-1 et seq.; 18A:11-1; 18A:33-1 et seq.; 18A:46-13~~

~~N.J.A.C. 6:23-1.1 et seq.; 6A:26-2.1 et seq.; 6A:26-8.1 et seq.~~

~~Adopted: 7 December 2009~~



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R 7100 LONG-RANGE FACILITIES PLANNING

~~In order to plan for facilities needs and meet the requirements set forth in N.J.A.C. 6A:26-2.1 et seq. The Superintendent shall cause the completion of the Long Range Facilities Plan (LRFP). The LRFP will include the requirements as set forth in N.J.A.C. 6A:26-2.2 et seq. Except as provided in N.J.A.C. 6A:26-3.16, no school facilities project will be considered or approved unless the district's LRFP has been submitted to and approved by the Commissioner of Education.~~

~~The district may submit an amendment to an approved LRFP for review and approval by the Commissioner of Education at any time whenever it seeks to undertake a capital project that is inconsistent with the approved LRFP then in effect.~~

A. Responsibilities of the School District - N.J.A.C. 6A:26-2.1

- 1. The school district shall amend its Long Range Facilities Plan (LRFP) at least once every five years following the approval of the 2005 LRFP on software made available by the New Jersey Department of Education (NJDOE) and in accordance with the instructions for completing the software.**
- 2. The LRFP shall detail the school district's school facilities, other facilities, temporary facilities, and the school district's plan for meeting school facilities needs during the ensuing five years.**

B. Completion of Long Range Facilities Plans - N.J.A.C. 6A:26-2.2

- 1. Each LRFP shall include:**
 - a. Enrollment projections for the school district for the five years covered by the plan in accordance with the requirements of N.J.A.C. 6A:26-2.2(a)1;**
 - b. The functional capacity of every school facility in the school district in accordance with N.J.A.C. 6A:26-2.2(a)2;**



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- c. An inventory of every school facility, other facility, and temporary facility in the school district in accordance with N.J.A.C. 6A:26-2.2(a)3;
- d. An inventory of all school district-owned land in accordance with N.J.A.C. 6A:26-2.2(a)4;
- e. A listing of the approximate size and nature of any new sites that may be needed for school facilities projects set forth in the LRFP in accordance with N.J.A.C. 6A:26-2.2(a)5;
- f. An inventory of all building systems within each facility in accordance with N.J.A.C. 6A:26-2.2(a)6;
- g. A determination of the life expectancy of all building systems;
- h. A determination of any building system deficiencies in each school facility and the required remediation;
- i. The school district's proposed school facilities projects, other capital projects, and preliminary scopes of work in accordance with N.J.A.C. 6A:26-2.2(a)9 and N.J.S.A. 18A:7G-5(m);
- j. The school district's proposed programmatic models for school facility types and capacities the school district intends to operate in the ensuing five years;
- k. A comparison of the school district's proposed programmatic models with the facilities efficiency standards and identification of all types of spaces, sizes of spaces, and number of spaces inconsistent with those standards in accordance with N.J.A.C. 6A:26-2.2(a)11;
- 1. A comparison of the school district's programmatic models with the existing inventory and how the school district proposes to convert the existing inventory to programmatic models;
- m. The school district's proposed plans for new construction and renovation of other facilities in the five years ensuing in accordance with N.J.A.C. 6A:26-2.2(a)13;



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- n. For each school facility set forth in the LRFP for which the school district is seeking approval of additional space or waiver of a facility efficiency standard to be approved as part of the LRFP, the school district shall submit documentation supporting the request in accordance with N.J.A.C. 6A:26-2.3(c);
 - o. For each school facility to be replaced, a preliminary comparison of the cost of replacement of the school facility verses the cost to rehabilitate the school facility;
 - p. Preliminary data to support each proposed new school facility or addition, renovation to an existing school facility, and the removal from the school district's inventory of school facilities for each school facility to be sold, converted to non-school facility use, or razed;
 - q. A preliminary estimate of the cost of every school facilities project set forth in the LRFP; and
 - r. The Board resolution approving submission of the LRFP.
- 2. Each LRFP shall include a determination by the school district of the number of unhoused students for the ensuing five-year period calculated in accordance with N.J.A.C. 6A:26-2.2(b)1.
 - 3. Approved area for unhoused students shall be determined according to the formula as outlined in N.J.A.C. 6A:26-2.2(c).
 - 4. Superintendents in Early Childhood Program Aid (ECPA) districts are strongly encouraged to meet and collaborate with community childhood education providers to meet the needs of unhoused students in the LRFP in accordance with N.J.A.C. 6A:26-2.2(d).
 - 5. The school district shall incorporate the facilities efficiency standards in the LRFP and seek any necessary waiver or special Commissioner approval in accordance with N.J.A.C. 6A:26-2.2(e)1 and 2.



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C. LRFP Submission Procedure - N.J.A.C. 6A:26-2.1

- 1. Except as provided in N.J.A.C. 6A:26-3.14, no school facilities project shall be considered or approved unless the school district's LRFP has been submitted to the NJDOE and approved by the Commissioner.**
- 2. The school district shall submit its LRFP to the planning board(s) of the municipality(ies) in which the school district is situated, no later than the date the school district submits the LRFP to the Commissioner. No LRFP shall be considered complete until comments have been received from the planning board(s) or until forty-five days have passed from the planning boards' receipt of the LRFP in accordance with N.J.A.C. 6A:26-2.1(c).**
- 3. In accordance with the provisions of N.J.A.C. 6A:26-2.1(d), a school district sending students to another school district pursuant to N.J.S.A. 18A:38-8 et seq. shall expeditiously provide all information necessary for the receiving school district to complete its LRFP, including but not limited to, demographic information necessary to prepare enrollment projections. Both sending and receiving school districts must submit a LRFP. If a send-receive relationship is terminated pursuant to N.J.S.A. 18A:38-21, both the sending and receiving school districts shall promptly submit an amended LRFP.**
- 4. An amended LRFP must be submitted to the NJDOE, in accordance with the provisions of N.J.A.C. 6A:26-2.1(e), if one or more school districts withdraw from a regional school district or a regional school district dissolves.**
- 5. At any time, a school district may submit an amendment to an approved LRFP for review and approval by the Commissioner.**
- 6. A school district's approved LRFP shall remain in effect until an amended LRFP is approved.**



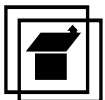
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D. Review and Approval of Long-Range Facilities Plan - N.J.A.C. 6A:26-2.3

1. Within ninety days of receipt of a LRFP from a school district that has not previously submitted a LRFP, the Division of Administration and Finance (Division) shall determine where the plan is fully and accurately complete and whether all information necessary to review the plan has been filed by the school district.
 - a. When a LRFP is determined to be complete, the Division shall notify the school district in writing that the plan is deemed complete.
 - b. When a LRFP is determined to be incomplete, the Division shall notify the school district in writing and require the submission of additional information as detailed in the notification. Only after the Division determines all requested information has been submitted and the information is accurate shall it determine a plan to be complete.
2. Within sixty days of the date of notification that the plan is complete, the Commissioner shall notify the school district of the final determination of the LRFP. A final determination shall set forth information as outlined in N.J.A.C. 6A:26-2.3(b).
3. A school district shall amend its approved LRFP whenever it seeks to undertake a capital project that is inconsistent with the approved LRFP in effect. The amendment request shall be accompanied by a Board of Education resolution approving the submission of the LRFP amendment and shall be in accordance with the requirements of N.J.A.C. 6A:26-2.3(c)1 through 4.
4. The Commissioner may extend the deadline for reviewing each LRFP if at any time the number of LRFPS pending before the Commissioner for review exceeds twenty percent of the total number of operating school districts in the State pursuant to N.J.A.C. 6A:26-2.3(d).



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Long-Range Facilities Planning

- 5. A school district that has an approved LRFP may begin undertaking feasibility studies for new construction identified in accordance with N.J.A.C. 6A:26-2.3(b)6. For school districts required to use the New Jersey Schools Development Authority (Development Authority), the activities also shall be undertaken under the auspices of the Development Authority and in accordance with N.J.S.A. 18A:7G-5 and N.J.A.C. 6A:26-2 et seq.**

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Educational Adequacy of Capital Projects

7101 EDUCATIONAL ADEQUACY OF CAPITAL PROJECTS

Capital projects that affect any of the criteria for educational adequacy shall must be reviewed and approved by the Division of Administration and Finance (Division) in accordance with N.J.A.C. 6A:26-5 et seq. Facilities and Transportation. The criteria are the number, configuration, size, location, or use of educational spaces within a school facility. The review for educational adequacy shall will take into consideration the suitability of the number, configuration, size, location, and use of educational spaces; built-in furniture and equipment; and provisions for the disabled.

Projects requiring approval for educational adequacy, as defined in N.J.A.C. 6A:26-5.1 are: new school facilities including pre-fabricated facilities; additions to existing school facilities; alterations to the total number, dimension in volume and/or area, configuration or location of educational spaces or the number of any one kind of educational space; change of use that requires certain alterations, or that requires mechanical or electrical changes pursuant to N.J.A.C. 5:23 or these regulations; and installation of temporary facilities. ; and any site or school facility change or alteration for the purpose of making the site and school barrier free and accessible to disabled persons pursuant to N.J.A.C. 5:23 and Section 504 of the Federal Rehabilitation Act of 1973, 29 U.S.C. §794 and the Americans with Disabilities Act, 42 U.S.C. §12101 et seq.

New Jersey Economic Schools Development Authority (Development Authority), and non authority Regular Operating District (ROD), school facilities projects along with other capital projects, are subject to educational adequacy reviews pursuant to N.J.A.C. 6A:26-5.1(b). The district will submit any plan to change of use of instructional space that is not a capital project to the County Superintendent of Schools for approval. The Executive County Superintendent shall approve any change of use of instructional space that is not a capital project.

Educational specifications for educational adequacy reviews shall will be prepared and submitted in accordance with N.J.A.C. 6A:26-5.2. Educational specifications will shall be prepared in writing describing in detail the educational program activities and requirements for each space proposed in the capital project, and will shall refer to the Core Curriculum Content New Jersey Learning Standards wherever appropriate. The educational specifications shall will include an itemized list of furniture, equipment, and support spaces required to conduct the educational program specified for each space will be included, together with their estimated net areas in square feet, as well as an the net estimate of the total room area required for each space. The educational specifications will shall also include specific technical and environmental criteria, adjacencies and other requirements for the educational



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program ~~will be noted~~ and a building-space program that indicates the number and **net** area in square feet of each instructional, specialized instructional, administrative, and support space in each existing or proposed building included in the capital project **and/or temporary facility**.

Schematic plans and other related project documents will be prepared and submitted in accordance with N.J.A.C. 6A:26-5.3.

A project cost estimate on a form provided by the Commissioner of Education, a project schedule, a copy of the dated transmittal letter ~~indicating project document submission~~ to the **Executive** County Superintendent **indicating project document submission to the Division**, and a copy of the transmittal letter indicating the date of plan submission to the local planning board **shall be submitted in accordance with N.J.A.C. 6A:26-5.3(b)4**. ~~(whenever the building footprint, volume, pedestrian or vehicular access are altered by the project)~~ must be submitted to the Division of Facilities and Transportation.

~~The Director of the Office of Bilingual Education and Equity Issues must receive a completed OEEQ questionnaire, in accordance with Title 6 of the Civil Rights Act of 1964 (42 U.S.C. § 2000a et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794) and Title 2 of the Americans with Disabilities Act of 1990 (42 U.S.C. § 12101 et seq.), from the district and must make a positive recommendation in writing to the Division before schematic plans can be approved for any project that affects the capacity of individual buildings or their sending areas in the district.~~

In the case of a **Development** Authority school facilities project, upon completion of detailed plans and specifications, the **Development** Authority on behalf of the district ~~will~~ **shall** apply, **upon completion of detailed plans and specifications**, for final approval of the **project's** educational adequacy of the project in accordance with N.J.A.C. 6A:26-5.4(a). In the case of a ~~non~~-**authority ROD** school facilities project or another capital project, **the school district shall apply** upon the completion of final plans and specifications, ~~the district will apply~~ for final approval of the educational adequacy of the project in accordance with N.J.A.C. 6A:26-5.4(b). **In the case of a temporary facility, the school district or the Development Authority on behalf of the school district for the Development Authority school facilities projects, shall apply upon the completion of detailed plans and educational specifications for approval of the temporary facility's adequacy in accordance with N.J.A.C. 6A:26-5.4(c).**



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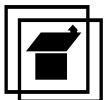
The Division of ~~Facilities and Transportation~~ will **shall** collect fees for its reviews according to N.J.A.C. 6A:26-5.5.

For a Development Authority school facilities project not subject to educational adequacy review, the Division shall issue a preliminary project report and shall forward the report to the Department of Community Affairs in accordance with N.J.A.C. 6A:26-5.6(a). The review shall require the documentation required by the Uniform Construction Code (UCC) in accordance with N.J.A.C. 5:23-2.15.

For a ROD school facilities project or other capital project, not subject to educational-adequacy review, the Division shall make a determination of the project’s final eligible costs and shall forward their determination to the Department of Community Affairs in accordance with N.J.A.C. 6A:26-5.6(b). The review shall include the documentation required by the UCC in accordance with N.J.A.C. 5:23-2.15.

N.J.A.C. 6A:26-5.1 et seq.; N.J.A.C. 5:23-2.15

Adopted: 7 December 2009



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Educational Adequacy of Capital Projects

R 7101 EDUCATIONAL ADEQUACY OF CAPITAL PROJECTS

Capital projects that affect any of the following criteria for educational adequacy ~~shall must~~ be reviewed and approved by the Division of **Administration and Finance (Division)**. ~~Facilities and Transportation~~. The criteria are the number, configuration, size, location, or use of educational spaces within a school facility. The review for educational adequacy ~~will~~ **shall** take into consideration the suitability of the number, configuration, size, location, and use of educational spaces; built-in furniture and equipment; and provisions for the disabled.

A. Projects Requiring Approval for Educational Adequacy - N.J.A.C. 6A:26-5.1

1. Capital projects that involve the following types of building construction work **shall be approved** ~~require approval~~ for educational adequacy:

- a. New school facilities including pre-fabricated facilities;
- b. Additions to existing school facilities;
- c. Alterations to the total number, dimension in volume and/or area, configuration or location of educational spaces or the number of any one kind of educational space; **and**
- ~~d. Change of use that requires alterations per A.1.c. above, or that requires mechanical or electrical changes pursuant to N.J.A.C. 5:23 or these regulations;~~
- ~~d.e.~~ Installation of temporary facilities. ; **and**
- ~~f. Any site or school facility change or alteration for the purpose of making the site and school barrier free and accessible to disabled persons pursuant to N.J.A.C. 5:23 and §504 of the Federal Rehabilitation Act of 1973, 29 U.S.C. §794 and the Americans with Disabilities Act, 42 U.S.C. §12101 et seq.~~

B. New Jersey Economic ~~Schools~~ **Schools** Development Authority (**Development Authority**), **Regular Operating District (ROD)**, and **Other** Capital Projects – N.J.A.C. 6A:26-5.1(b)



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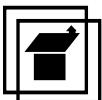
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Educational Adequacy of Capital Projects

1. ~~New Jersey Economic Development Authority and non authority school facilities projects, along with other capital projects, are subject to educational adequacy reviews as follows: Both Development Authority and ROD school facilities projects, along with other capital projects, shall be subject to educational adequacy reviews. The review process and types of documents subject to review will differ depending on whether the project is a school facilities project or other capital project, and if a school facilities project, on whether it is a Development Authority project or a ROD project.~~ **Both Development Authority and ROD school facilities projects, along with other capital projects, shall be subject to educational adequacy reviews. The review process and types of documents subject to review will differ depending on whether the project is a school facilities project or other capital project, and if a school facilities project, on whether it is a Development Authority project or a ROD project.**

- a. ~~Authority School Facilities Projects—The district will apply for the review and approval for educational adequacy in conjunction with the application for approval of a school facilities project pursuant to N.J.A.C. 6A:26-3.1 et seq., and prior to the review and approval of capital projects for compliance with the Uniform Construction Code, N.J.A.C. 5:23, by the Division of Codes and Standards in the Department of Community Affairs, and prior to local share authorization. The educational adequacy review will cover three and in certain circumstances, see N.J.A.C. 6A:26-5.4, four types of project documents: educational specifications, schematic plans and related documents, detailed plans and specifications, and final plans and specifications. The educational specifications and schematic plans and related documents will be submitted by the district at the time of project application; the detailed plans and specifications, and final plans and specifications are forwarded by the authority to the Division after project approval, but prior to UCC approval. For a Development Authority school facilities project, the Development Authority on behalf of the school district shall apply for the review and approval for educational adequacy in conjunction with the application for approval of a school facilities project pursuant to N.J.A.C. 6A:26-3.~~ **Authority School Facilities Projects—The district will apply for the review and approval for educational adequacy in conjunction with the application for approval of a school facilities project pursuant to N.J.A.C. 6A:26-3.1 et seq., and prior to the review and approval of capital projects for compliance with the Uniform Construction Code, N.J.A.C. 5:23, by the Division of Codes and Standards in the Department of Community Affairs, and prior to local share authorization. The educational adequacy review will cover three and in certain circumstances, see N.J.A.C. 6A:26-5.4, four types of project documents: educational specifications, schematic plans and related documents, detailed plans and specifications, and final plans and specifications. The educational specifications and schematic plans and related documents will be submitted by the district at the time of project application; the detailed plans and specifications, and final plans and specifications are forwarded by the authority to the Division after project approval, but prior to UCC approval. For a Development Authority school facilities project, the Development Authority on behalf of the school district shall apply for the review and approval for educational adequacy in conjunction with the application for approval of a school facilities project pursuant to N.J.A.C. 6A:26-3.**

The application shall be made prior to the review and approval of capital projects for compliance with the Uniform Construction Code (UCC), N.J.A.C. 5:23, by the Division of Codes and Standards in the Department of Community Affairs, and prior to local share authorization. The educational adequacy review shall cover the following types of project documents: educational specifications; schematic plans and related documents; detailed plans and specifications; and final plans and specifications. The educational specifications, schematic plans, and related documents shall be submitted by the Development Authority on behalf of the school district at the time of project application. Detailed and final plans and specifications shall be forwarded to the Division by the Development Authority after project approval, but prior to the Division determination of final eligible costs and Department of Community Affairs review for UCC compliance.



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Educational Adequacy of Capital Projects

- b. ~~Non authority School Facilities Projects—The district will apply for the review and approval for education adequacy as in subparagraph B.1.a. above. The educational adequacy review will cover three types of documents: educational specifications, schematic plans and related documents, and final plans and specifications. Educational specifications and schematic plans and related documents will be submitted to the Division by the district at the time of the project application. Final plans and specifications will be submitted to the Division by the district after project approval, but prior to UCC approval and local share or total costs of the school facilities project for a debt service aid authorization. For a ROD school facilities project, school districts shall apply for the review and approval for education adequacy in conjunction with the application for approval of a school facilities project. The educational adequacy review shall cover the following types of documents: educational specifications, schematic plans and related documents, and final plans and specifications. The educational specifications, schematic plans, and related documents shall be submitted by the school district at the time of project application. Final plans and specifications shall be submitted by the school district after project approval, but prior to the UCC-compliance review.~~

Non authority School Facilities Projects—The district will apply for the review and approval for education adequacy in conjunction with the application for approval of a school facilities project. The educational adequacy review shall cover the following types of documents: educational specifications, schematic plans and related documents, and final plans and specifications. The educational specifications, schematic plans, and related documents shall be submitted by the school district at the time of project application. Final plans and specifications shall be submitted by the school district after project approval, but prior to the UCC-compliance review.

- e. ~~Other Capital Projects—The district will apply for the review and approval for educational adequacy prior to the division review for consistency of the other capital project with the district’s approved LRFP. The educational adequacy review will cover educational specifications, schematic plans and related documents, and final plans and specifications. The educational specifications and schematic plans and related documents will be submitted by the district at the time the project is reviewed for consistency with the district’s approved LRFP. Final plans and specifications will be submitted to the Division by the district after the consistency review, but prior to UCC approval and local funding authorization. For any other capital project, school districts shall apply for the review and approval for educational adequacy in conjunction with the application for the Division review for consistency with the school district’s approved LRFP. The educational adequacy review shall cover educational specifications, schematic plans and related documents, and final plans and specifications. The educational specifications, schematic plans, and related documents shall be submitted by the school district at the time the project is reviewed for consistency with the school district’s approved LRFP. Final plans and specifications shall be submitted by the school district after the consistency review, but prior to the UCC-compliance review.~~

Other Capital Projects—The district will apply for the review and approval for educational adequacy in conjunction with the application for the Division review for consistency with the school district’s approved LRFP. The educational adequacy review shall cover educational specifications, schematic plans and related documents, and final plans and specifications. The educational specifications, schematic plans, and related documents shall be submitted by the school district at the time the project is reviewed for consistency with the school district’s approved LRFP. Final plans and specifications shall be submitted by the school district after the consistency review, but prior to the UCC-compliance review.



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C. Change of Use of Instructional Space, **Non-Capital Project** – N.J.A.C. 6A:26-5.1(c)

- 1. ~~The district will submit any plan for change of use of instructional space to the County Superintendent of Schools for approval. The Executive County Superintendent shall~~ **approve any change of use of instructional space that is not a capital project.**

D. Educational Specifications N.J.A.C. 6A:26-5.2

- 1. Submissions of educational specifications for educational adequacy reviews ~~will~~ **shall** include the following:
 - a. ~~Educational specifications will be prepared in writing describing in detail the educational program activities and requirements for each space proposed in the capital project, and will refer to the Core Curriculum Content Standards wherever appropriate;~~ **Details of the educational program activities and requirements for each space proposed in the capital project, and shall refer to the New Jersey Student Learning Standards wherever appropriate;**
 - b. An itemized list of furniture, equipment, and support spaces required to conduct the educational program specified for each space ~~will be included,~~ together with their ~~estimated net~~ **net** areas in square feet, as well as ~~an estimate~~ **the net** of the total room area required for each space;
 - c. Specific technical and environmental criteria, adjacencies and other requirements for the educational program ~~will be noted;~~ and
 - d. ~~Educational specifications must contain~~ **A** building space program that indicates the number and **net** area in square feet of each instructional, specialized instructional, administrative, and support space in each existing or proposed building included in the capital project **and/or the temporary facility.**

E. Schematic Plans and Other Related Project Documents N.J.A.C. 6A:26-5.3

- 1. Submissions of schematic plans for educational adequacy reviews ~~will~~ **shall** include the following:
 - a. ~~Three~~ **Four** sets of schematic plans showing the entire existing and proposed building drawn to a scale of not less than 1/16 inch per foot. ~~will be submitted.~~ The approved use of each space, ~~and~~ the proposed number of occupants, **and the net square feet area shall** ~~will~~ be clearly labeled **on all existing and proposed spaces;**



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- b. ~~Schematic plans will be reviewed for conformance with the educational specifications and will include~~ Layouts of the built-in and moveable furniture and equipment for examples of all occupied spaces drawn to a scale of not less than 1/8 inch per foot;
 - c. Information required to demonstrate compliance with the Facility Planning Standards of N.J.A.C. 6A:26-6.1 et seq. ~~will be indicated on the schematic plans,~~ including dimensions, clearances, ceiling heights, and required equipment;
 - d. Paths of travel for disabled persons; ~~will be clearly indicated;~~
 - e. ~~Whenever site work is required, a completed plot plan will be submitted and on it will be shown the intended location of the school and a layout of the locations of all other structures, play and recreation areas, athletic fields, walkways, roadways, access roads, buffer and set back zones, and parking areas; and~~ **A completed plot plan when work site is required, including the intended location of the school and a layout of the locations of all other structures, multi-purpose physical education fields, playgrounds, walkways, roadways, access roads, buffer and set back zones, parking areas, deed restrictions, easements, protective covenants, right of ways, and environmentally sensitive areas. If the land for the site is being acquired, an application also shall be submitted for approval under N.J.A.C. 6A:26-7.1; and**
 - f. ~~Schematic plans will be signed and sealed by a New Jersey registered architect or licensed engineer and signed by the President of the Board and Superintendent.~~ **The signature and seal of a New Jersey licensed architect or professional engineer, if there is an architect or engineer engaged for the project, and signatures of the President of the Board of Education and the Superintendent. In the case of Development Authority school facilities projects, schematic plans shall also be signed by the Development Authority, pursuant to N.J.S.A. 59:4-6.**
2. Other project documents to be submitted with the schematic plans ~~will~~ **shall** include:
- a. A project cost estimate on a form provided by the Commissioner; ~~of Education;~~
 - b. A project schedule;



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- c. A copy of the dated transmittal letter **to the Executive County Superintendent** indicating project document submission to the **Division; and County Superintendent;**
- d. A copy of the transmittal letter indicating the date of plan submission to the local planning board, **where required by N.J.S.A. 40:55D-31 and N.J.S.A. 18A:18A-16, including, but not limited to, whenever the project consists of a new building, the conversion of an existing building to school use, or whenever** the building footprint, volume, pedestrian, or vehicular access are altered by the project.
- e. ~~The Director of the Office of Bilingual Education and Equity Issues must receive a completed OEEQ questionnaire, in accordance with Title 6 of the Civil Rights Act of 1964 (42 U.S.C. § 2000a et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794) and Title 2 of the Americans with Disabilities Act of 1990 (42 U.S.C. § 12101 et seq.), from the district and must make a positive recommendation in writing to the Division before schematic plans can be approved for any project that affects the capacity of individual buildings or their sending areas in the district.~~

F. Detailed Plans and Specifications and Final Plans and Specifications - N.J.A.C. 6A:26-5.4

- 1. ~~In the case of an authority school facilities project, upon completion of detailed plans and specifications, the authority on behalf of the district will apply for final approval of the educational adequacy of the project. Detailed plans and specifications will be considered adequate for calculations of final eligible costs if the plans and specifications are sixty percent or more complete. Such application will include:~~ **In the case of a Development Authority school facilities project, the Development Authority on behalf of the school district shall apply upon completion of detailed plans and specifications for final approval of the project's educational adequacy. Detailed plans and specifications shall be considered adequate for calculations of final eligible costs if the plans and specifications are at least sixty percent complete. Final approval of the educational adequacy of the project shall occur prior to the calculation of the final eligible costs of the school facilities project pursuant to N.J.A.C. 6A:26-3.5. The application for final approval shall include:**



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a. ~~Two sets of detailed plans, drawn to a scale of not less than 1/8 inch per foot, signed and sealed by a New Jersey registered architect or licensed engineer and signed by the President of the Board and Superintendent, and specifications, to sufficiently demonstrate that the school facilities project conforms to schematic plans approved by the Division;~~ **Four individually packaged sets of detailed plans, drawn to a scale of not less than 1/8 inch per foot, signed and sealed by a New Jersey licensed architect or professional engineer and signed by the President of the Board of Education, Superintendent, and the Development Authority, and specifications to sufficiently demonstrate the school facilities project conforms to schematic plans approved by the Division. To demonstrate such conformance, the submission shall include architectural floor plans, an architectural site plan, as applicable, and architectural drawings that will allow verification of ceiling heights and other applicable standards in N.J.A.C. 6A:26-6.3. If the Division determines the documents are not sufficient to demonstrate conformity with the schematic plans, it may request additional drawings and/or technical specifications;**

b. The fee calculated according to the fee schedule ~~unless exempted~~ pursuant to N.J.A.C. 6A:26-5.5; and

c. In the event there is a change affecting the number, configuration, size, location, or use of educational spaces as set forth in the detailed plans and specifications submitted to the **New Jersey Department of Education, the Development Authority** ~~will~~ **shall** submit ~~such application~~ to the Division **the application** with two sets of final plans and specifications, as set forth in subparagraph 2.a. below. ~~and~~ No additional fee will be imposed.

2. ~~In the case of a non-authority school facilities project or another capital project, upon the completion of final plans and specifications, the district will apply for final approval of the educational adequacy of the project. Such application will include~~ **In the case of a ROD school facilities project or another capital project, the school district shall apply upon the completion of final plans and specifications for final approval of the educational adequacy of the project. The application shall include:**



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- a. ~~Two sets of detailed plans, drawn to a scale of not less than 1/8 inch per foot, signed and sealed by a New Jersey registered architect or licensed engineer and signed by the President of the local Board and Superintendent, and specifications, to sufficiently demonstrate that the capital project conforms to schematic plans approved by the Division;~~ **Four individually packaged sets of detailed plans, drawn to a scale of not less than 1/8 inch per foot, signed and sealed by a New Jersey licensed architect or professional engineer and signed by the President of the Board of Education and Superintendent, and specifications to sufficiently demonstrate the capital project conforms to schematic plans approved by the Division as described in F.1.a. above;**

- b. ~~A properly executed copy of a "Release Form for School Construction Plans"~~ **"Request for Local Release of School Construction Plans"** for a district ~~which~~ **that** chooses to have a municipal code enforcing agency review ~~of its plans for conformance with the UCC conformance.~~ **The district's Superintendent and municipal code enforcing agency chief must sign this form. This form may be obtained from the Division; The review shall include the documentation required by the UCC in accordance with N.J.A.C. 5:23-2.15, for the requirements for application for a construction permit or for plan review, as appropriate. The Superintendent and municipal code enforcing agency chief shall sign the form, which may be obtained from the Division; and**

- c. ~~Copies of letters of approval from all other State agencies having jurisdiction over the project; and~~

- c.d. A check, payable to the "Treasurer, State of New Jersey," for the fee calculated according to the fee schedule ~~unless exempted~~ pursuant to N.J.A.C. 6A:26-5.5.



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3. **In the case of a temporary facility, the school district or the Development Authority on behalf of the school district for Development Authority school facilities projects, shall apply to the Division upon the completion of detailed plans and educational specifications for approval of the temporary facility’s adequacy. Detailed plans and educational specifications shall be considered adequate for calculations of eligible costs if the plans and educational specifications are at least sixty percent complete unless otherwise provided in N.J.A.C. 6A:26-5.4. The application shall include items in accordance with N.J.A.C. 6A:26-5.4(c) as outlined below:**
 - a. **Four sets of detailed plans, drawn to a scale of not less than 1/8 inch per foot, signed and sealed by a New Jersey registered architect or licensed engineer and signed by the President of the Board of Education and Superintendent, as well as the Development Authority in the case of a temporary facility that is part of a Development Authority school facilities project, and educational specifications to sufficiently demonstrate the educational adequacy of the temporary facility and compliance with the temporary facility standards at N.J.A.C. 6A:26-8;**
 - b. **A completed plot plan whenever site work is required for the temporary facility. On it shall be shown the intended location of the temporary facility and a layout of all other structures, play and recreation areas, athletic fields, walkways, roadways, access roads, buffer and set-back zones, and parking areas. It also clearly shall indicate the impact that placement of the temporary facility will have on the site of the permanent school facility;**
 - c. **A copy of the dated transmittal letter to the Executive County Superintendent indicating plan submission to the Division;**
 - d. **A copy of the transmittal letter indicating the date of plan submission to the local planning board, whenever required by N.J.S.A. 40:55D-31 and N.J.S.A. 18A:18A-16;**
 - e. **A temporary facility schedule addressing the relationship to the school facilities project schedule, in the event that the temporary facility is part of a school facilities project;**



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- f. **The fee calculated according to the fee schedule pursuant to N.J.A.C. 6A:26-5.5. If the temporary facility is not part of a Development Authority school facilities project, payment shall be in the form of a check, payable to the "Treasurer, State of New Jersey";**
 - (1) **If the fee for the temporary facility is submitted to the Division prior to the submission of the fee for the final educational adequacy review for the school facilities project, the amount paid for the temporary facility will be credited toward the fee for the school facilities project;**
- g. **If the temporary facility is not part of a Development Authority school facilities project, a properly executed copy of a Request for Local Release of School Construction Plans for a school district that chooses to have a municipal code enforcing agency review its plans for conformance with the UCC. Such review shall require the documentation required by the UCC, N.J.A.C. 5:23-2.15, for the requirements for application for a construction permit or for plan review, as appropriate. The Superintendent and municipal code enforcing agency chief shall sign the form, which may be obtained from the Division; and**
- h. **If the temporary facility was previously used for school purposes and a certificate of occupancy for District Factor Group E is in effect and no change of use is required, a floor plan with proposed occupancy in lieu of signed and sealed plans shall be submitted to the Division to meet the requirements of N.J.A.C. 6A:25-5.4.**

G. Fee Schedule - N.J.A.C. 6A:26-5.5 ~~and exemption~~

The Division of ~~Facilities and Transportation~~ will collect fees for its reviews of **final plans and specifications for educational adequacy in ROD school facilities projects and other capital projects** ~~according to~~ in accordance with the fee schedule outlined in N.J.A.C. 6A:26-5.5.



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H. Capital Projects Not Subject to Educational Adequacy Review – N.J.A.C. 6A:26-5.6

1. For a Development Authority school facilities project not subject to educational adequacy review, the Division shall issue a preliminary project report and shall forward to the Department of Community Affairs for review the report along with drawings or narrative sufficient to delineate the scope of work, so the Department of Community Affairs may review construction documents for UCC conformance. The review shall require the documentation required by the UCC in accordance with N.J.A.C. 5:23-2.15, for the requirements for application for a construction permit or for plan review, as appropriate.

2. For a ROD school facilities project or other capital project not subject to educational adequacy review, the Division shall make a determination of the project's final eligible costs and shall forward to the Department of Community Affairs for review the determination along with drawings or narrative sufficient to delineate the scope of work, so the Department of Community Affairs may review construction documents for UCC conformance. The review shall include the documentation required by the UCC in accordance with N.J.A.C. 5:23-2.15, for the requirements for a construction-permit or plan-review application, as appropriate. If the school district has submitted to the Division a properly executed copy of a "Request for Local Release of School Construction Plans," pursuant to N.J.A.C. 6A:26-5.4(b)2, the Division shall forward the release form to the Department of Community Affairs for its action.

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Site Selection and Acquisition

7102 SITE SELECTION AND ACQUISITION

The Board of Education may need to select and acquire new sites for school district facilities. Site acquisition for school purposes and every acquisition of land will be made pursuant to N.J.A.C. 6A:26-3.12 and N.J.A.C. 6A:26-7.1 through 7.3.

Every acquisition of land, whether by purchase, condemnation, or by gift or grant, to be used as a school site shall comply with the requirements of N.J.A.C. 6A:26-7.1 et seq. The school district, or the New Jersey Schools Development Authority (Development Authority) on behalf of the district, shall submit information to the Division of Administration and Finance (Division) to obtain approval for land in connection with a school facilities project in accordance with the provisions of N.J.A.C. 6A:7.1(b).

In the event the school district intends to acquire land not in connection with a school facilities project, the district shall submit all of the information required under N.J.A.C. 6A:26-7.1(b) except N.J.A.C. 6A:26-7.1(b)1.ii and N.J.A.C. 6A:26-7.1(b)1.iii, and shall further be excepted from the requirements of N.J.A.C. 6A:26-7.1(d) and N.J.A.C. 6A:26-7.1(e). If the school district later intends to change the use of the land and use as a school site, the school district shall be required to submit all of the information required under N.J.A.C. 6A:26-7.1 and the exceptions outlined above shall no longer apply.

In accordance with the provisions of N.J.A.C. 6A:26-7.1(d), school site sizes shall be directly related to the acreage required for the structures and activities to be situated thereon. Except where specifically noted for multiple or shared use, the acreage shall be considered for single use.

All school sites shall have sufficient acreage for the placement of the school facility; expansion of the building to its maximum potential enrollment; the placement of all other structures such as greenhouses, storage buildings, school bus maintenance buildings or garages, and any other above or below ground structure, which is to be placed thereon; multi-purpose physical education fields and, for preschool through grade five school facilities, a playground required to support the achievement of the New Jersey Student Learning Standards as defined by the number of physical education teaching stations applicable to the school facility pursuant to the facilities efficiency standards and the approved programmatic model; disabled-accessible pedestrian walkways, roadways, and parking areas on which people and vehicles access the building; public and service access roads onto the site including, where warranted, a one-way school bus road of thirty foot width and a two-way road of thirty-six foot width; a school bus drop-off area; and eighteen foot wide posted fire lanes for fire apparatus; and a thirty-foot wide access around the entire building.



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Land owned by the Board of Education that does not meet the standards of N.J.A.C. 6A:26-7.1 may be supplemented pursuant to the requirements of N.J.A.C. 6A:26-7.1(f).

Pursuant to N.J.A.C. 6A:26-7.1(g), the Division's approval shall remain effective for three years, after which time Division approval shall again be required to be obtained prior to acquiring land.

The Development Authority may acquire land on behalf of a school district eligible for one hundred percent State support of final eligible costs for school facilities projects that are consistent with the school district's approved Long Range Facilities Plan (LRFP). For such school districts, the New Jersey Department of Education shall require submission of all information set forth in N.J.A.C. 6A:26-7.1(b) to demonstrate compliance with N.J.A.C. 6A:26-7. The Development Authority may submit the required information on behalf of such school districts.

In accordance with N.J.A.C. 6A:7.3, the Board of Education may acquire an existing facility through purchase, gift, lease, or otherwise provided the Board complies with all procedures and rules pertaining to the appropriation and use of capital funds as required by N.J.S.A. 18A:20-4 and 4.2 and the Board has the facility approved in accordance with N.J.A.C. 6A:26-3, which applies to the acquisition of a school site and for the construction of a new facility. Facilities to be procured for temporary use shall comply with N.J.A.C. 6A:26-8 if subject to educational-adequacy review pursuant to N.J.A.C. 6A:26-5.4(c) because the facilities will house students.

N.J.A.C. 6A:26-3.12; 6A:26-7.1; 6A:26-7.2; 6A:26-7.3

Adopted:



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7102 SITE SELECTION AND ACQUISITION

~~The Board of Education may need to select and acquire new sites for school district facilities. Site acquisition for school purposes and every acquisition of land will be made pursuant to N.J.A.C. 6A:26-3.12 and N.J.A.C. 6A:26-7.1 through 7.3.~~

~~A. Voter Approval~~

~~The district may obtain voter approval for funding of the acquisition of land prior to the Division of Facilities and Transportation approval of the purchase of land, but shall not take any action to acquire land prior to obtaining Division approval.~~

~~B. Submission to the Division of Facilities and Transportation~~

~~1. The district, or the authority on behalf of the district, shall submit the following information to the Division to obtain approval for the acquisition:~~

~~a. A written request for approval from the district, which shall include a statement, signed by the Board President and the chief school administrator, indicating the immediate and ultimate proposed uses of the site, in terms of building use, grade organization and potential maximum enrollment, and whether the land is, or will be, part of a school facilities project indicated in the district's LRFP;~~

~~b. Statement from a local or county water/sewerage agency certifying that:~~

~~(1) The land can be adequately provided with the necessary water for the proposed maximum enrollment;~~

~~(2) The land can be adequately provided with the necessary and acceptable sewerage disposal system for the proposed maximum enrollment; and~~

~~(3) Water and sewer infrastructure is, or is not, in place to service the site.~~

~~e. Statement from New Jersey Department of Environmental Protection or a licensed architect, engineer or professional planner, indicating whether:~~



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- ~~(1) — The land is subject to regulation under wetlands, pinelands, or the waterfront development acts, the Greenacres Act, or other statutes, regulations or Executive Orders administered by agencies of state or federal government;~~
- ~~(2) — If so subject, the steps necessary to obtain approval from such agencies, and adequate documentation to demonstrate to the Division that such approvals will be obtainable and not affect the adequacy of the site; and~~
- ~~(3) — The land is in an area designated for growth under the New Jersey State Development and Redevelopment Plan.~~

- ~~d. — A statement from a New Jersey registered architect or licensed engineer indicating that the land to be acquired is suitable for the proposed use;~~

- ~~e. — A completed plot plan of the land to be acquired showing topographical and contour lines, all adjacent properties and access roads. The acreage and dimensions of the tract proposed for acquisition shall be included as per the application of the standards for minimum acceptable school site sizes in C. below;~~

- ~~f. — A map of the district showing the location of the land and the location of existing schools in the district;~~

- ~~g. — A map showing the attendance area to be served by the school and the number of pupils who reside therein;~~

- ~~h. — Data regarding the impact of the acquisition on racial balance within the district's public schools;~~

- ~~i. — If existing buildings are located on the land to be acquired, the intended use and/or disposition of these buildings. Any building to be acquired and used must comply with the requirements of the Uniform Construction Code for educational occupaney, and the requirements of N.J.A.C. 6A:26-5.1 et seq. which apply to the construction of a new building;j. Recommendations of the local planning board of the municipality in which the site is situated and which has an approved master plan, as required by N.J.S.A. 40:55D-31, 18A:18A-49 and 18A:18A-16;~~



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- ~~k. — Prior approvals of other agencies, such as the New Jersey Departments of Agriculture and Environmental Protection and the Pinelands Commission, where such approval is reasonably obtainable prior to acquisition;~~
- ~~l. — Documentation that available data on soil conditions have been examined by the architect or engineer;~~
- ~~m. — Reports by the architect or engineer of actual soil test borings and percolation tests on any site located less than one mile from a landfill;~~
- ~~n. — A full, detailed appraisal of the market value of the property prepared by a licensed professional; and~~
- ~~o. — The recommendation of the County Superintendent of Schools based on the requirements specified in this subchapter.~~

~~C. — Size of School Sites~~

- ~~1. — School site sizes shall be directly related to the acreage required for the structures and activities to be situated thereon. Except where specifically noted for multiple or shared use, the acreage shall be considered for single use.~~
- ~~2. — All school sites require sufficient acreage for the following:~~
 - ~~a. — The placement of the school facility;~~
 - ~~b. — Expansion of the building to its maximum potential enrollment;~~
 - ~~c. — The placement of all other structures such as greenhouses, storage buildings, school bus maintenance buildings or garages and any other structure, above or below ground, which is to be placed thereon;~~
 - ~~d. — Multi-purpose physical education and recreation field(s) required to support the achievement of the Core Curriculum Content Standards as defined by the educational specifications under N.J.A.C. 6A:26-5.1 et seq.;~~
 - ~~e. — Disabled accessible pedestrian walkways, roadways and parking areas on which people and vehicles access the building;~~



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~~f. — Public and service access roads onto the site including, where warranted, a one-way school bus road of thirty foot width and a two-way road of thirty-six foot width; a school bus drop-off area; and eighteen foot wide posted fire lanes for fire apparatus; and~~

~~g. — A thirty-foot wide access around the entire building.~~

~~D. — Land owned by the school district which does not meet the standards of N.J.A.C. 6A:26-7.1 may be supplemented by adjacent municipally owned land if such land is formally leased on a long-term basis to the district Board of Education for exclusive use during school hours.~~

~~E. — The approval of the Division shall remain effective for three years, after which time Division approval shall again be obtained prior to acquiring land.~~

~~F. — Approval for Acquisition of Existing Facilities~~

~~1. — If the district has an opportunity to acquire an existing facility through purchase, gift, lease or otherwise the district will comply with all procedures and rules pertaining to the appropriation and use of capital funds as required by N.J.S.A. 18A:20-4 and 18A:20-4.2 as per N.J.A.C. 6A:26-7.3.~~

~~2. — The district shall also have the facility approved in accordance with N.J.A.C. 6A:26-3 which applies to the acquisition of a school site and for the construction of a new facility.~~

~~3. — Off site facilities which are to be procured for temporary, emergency use must comply with N.J.A.C. 6A:26-8, Substandard School Facilities.~~

~~G. — Districts Eligible for 100% State Support Only~~

~~The authority may acquire land on behalf of a district eligible for 100% State support of final eligible costs, for school facilities projects that are consistent with such district's approved LRF. For such districts, the Department requires submission of all information set forth in N.J.A.C. 6A:26-7.1(b) to demonstrate compliance with these regulations. The authority may submit the required information on behalf of such districts.~~

~~N.J.A.C. 6A:26-3.13; 6A:26-7.1; 6A:26-7.2; 6A:26-7.3~~

~~Adopted: 7 December 2009~~



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R 7102 SITE SELECTION AND ACQUISITION

The school district may need to select and acquire new sites for school district facilities. Site acquisition for school purposes and every acquisition of land will be made pursuant to N.J.A.C. 6A:26-3.12 and N.J.A.C. 6A:26-7.1 through 7.3.

A. Acquisition of Land by School Districts - N.J.A.C. 6A:26-3.12

Every acquisition of land, whether by purchase, condemnation, or by gift or grant, to be used as a school site shall comply with N.J.A.C. 6A:26-7 and receive approval.

B. Approval of the Acquisition of Land - N.J.A.C. 6A:26-7.1

1. Voter Approval - N.J.A.C. 6A:26-7.1(a)

The school district may obtain voter approval for funding of land acquisition prior to the Division of Administration and Finance (Division) approval of the land acquisition. The school district shall not take any action to acquire the land prior to obtaining Division approval.

2. Submission to the Division of Administration and Finance - N.J.A.C. 6A:26-7.1(b)

The school district, or the New Jersey Schools Development Authority (Development Authority) on behalf of the district, shall submit to the Division the following information to obtain approval under B.1. above for land in connection with a school facilities project. The following requirements do not address requirements of other State agencies having approval or permitting jurisdiction over land acquisition:

a. The following information shall be provided by the school district:

- (1) A written request that shall include a statement, signed by the Board President and the Superintendent, indicating the immediate and ultimate proposed uses of the site, in terms of building use, grade organization, and potential maximum enrollment, and whether the land is, or will be, part of a school facilities project indicated in the district's LRFP;**



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- (2) A map of the school district showing the location of the land, the location of existing schools in the school district, the attendance area to be served by the school, and the number of students who reside within the attendance area;
- (3) Data regarding the impact of the acquisition upon racial balance within the school district's public schools;
- (4) A full, detailed appraisal of the market value of the property prepared by a licensed professional;
- (5) A title report on the property produced by any reputable title insurer licensed in the State of New Jersey evidencing that title is good and marketable;
- (6) A feasibility study evidencing that school district-owned land within the attendance area to be served by the school is not available, suitable, or sufficient to be used for school purposes, but only if the school district is required to use the Development Authority and seeking approval for a new acquisition of land and not merely a new use for already school district-owned land; and
- (7) For a school district required to use the Development Authority and seeking approval for the acquisition of land, evidence that the school district has not indemnified the seller of the land for the costs arising from the environmental remediation required for the property to be used for school purposes; acquired the land in its "as is" condition; or acquired the land under terms and conditions that would invalidate the statutory immunity of the school district from liability for the remediation costs associated with pre-existing contamination, whether discovered pre-closing or post-acquisition, under the Spill Compensation and Control Act, N.J.S.A. 58:10-23.11 et seq.

b. The following information shall generally be provided by a licensed architect, professional engineer, or professional planner in accordance with N.J.A.C. 6A:26-7.1(b)(2):



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- (1) A statement from the licensed architect, professional engineer, or professional planner indicating whether the land is subject to regulation under the Coastal Wetlands Act - N.J.S.A. 13:9A-1 et seq.; the Freshwater Wetlands Act - N.J.S.A. 13:9B-1 et seq.; the Pinelands Protection Act - N.J.S.A. 13:18A-1 et seq.; the Waterfront Development Act - N.J.S.A. 12:5-3; the Green Acres Acts - N.J.S.A. 13:8A-1 et seq., N.J.S.A. 13:8A-19 et seq., N.J.S.A. 13:8A-35 et seq., and N.J.S.A. 13:8C-1 et seq.; or other statutes, regulations or executive orders administered by agencies of State or Federal government;

 - (a) If so subject, the statement shall address the steps necessary to obtain approval from the agencies, and include adequate documentation to demonstrate to the Division the approvals will be obtained and not affect the educational adequacy of the site, as set forth in B.4. and B.5. below.
- (2) A statement from a New Jersey licensed architect, professional engineer, or professional planner indicating whether the proposed use of the land to be acquired is consistent with the goals and strategies of the New Jersey State Development and Redevelopment Plan (State Plan). If inconsistent with such goals and strategies, the statement shall include adequate documentation to demonstrate to the Division there are no alternative suitable sites available in the school district that are consistent with the State Plan's goals and strategies;
- (3) A statement from a New Jersey licensed architect, professional engineer, or professional planner indicating the land to be acquired is suitable for the proposed use;
- (4) A completed, signed, and sealed plot plan of the land to be acquired showing topographical and contour lines; adjacent properties indicating current land uses; access roads; deed restrictions; easements; protective covenants; right of ways; and environmentally sensitive areas such as waterways and wetlands. The acreage and dimensions of the tract proposed for acquisition shall be included as per the application of the standards for minimum acceptable school site sizes in B.4. below;



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- (5) **If existing buildings or structures are located on the land to be acquired, the intended use, and/or disposition of these buildings. Any building to be acquired and used shall comply with the requirements of the Uniform Construction Code (UCC) for educational occupancy and N.J.A.C. 6A:26-5 that apply to the construction of a new building;**
 - (6) **Adequate documentation to demonstrate to the Division that soil conditions for structural integrity and drainage have been examined by the New Jersey licensed architect or professional engineer; and**
 - (7) **Adequate documentation to demonstrate to the Division that soil and groundwater conditions have been examined by a New Jersey licensed architect or professional engineer for suitability for septic systems, if applicable.**
- c. The following shall be submitted by the school district in accordance with N.J.A.C. 6A:26-7.1(b)3:**
- (1) **A statement from a local or regional water purveyor or alternatively, a statement from a geologist or professional engineer if the source of water is groundwater, certifying that:**
 - (a) **The land can be adequately provided with the necessary water for the proposed maximum enrollment, and if the source of water is groundwater, that there will be sufficient groundwater available for the proposed maximum enrollment; and**
 - (b) **Potable water infrastructure is, or is not, in place to service the site.**
 - (2) **A statement from a local or county sewerage agency certifying that:**
 - (a) **The land can be adequately provided with the necessary and acceptable sewage disposal system for the proposed maximum enrollment, as evidenced, for example, by consistency with the locally approved wastewater management plan; and**



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- (b) Sewer infrastructure is, or is not, in place to service the site. If such infrastructure is not in place, adequate documentation from a professional engineer or licensed geologist to demonstrate that soil and groundwater conditions are suitable for a septic system or discharge to groundwater.

- (3) Recommendations from the New Jersey Department of Environmental Protection (NJDEP) that there are no substantial reasons why the land acquisition should not proceed within forty-five days of its receipt of an environmental site report submitted by the school district or the Development Authority on behalf of the school district addressing the items below, or evidence that forty-five days have passed since the NJDEP's receipt of the environmental site report, whichever is earlier:

 - (a) A sewer service consistency determination;
 - (b) Potable water supply;
 - (c) Coastal and freshwater wetlands;
 - (d) Green Acres land;
 - (e) Stream encroachment;
 - (f) Historical or archeological resources;
 - (g) Endangered plant species;
 - (h) Threatened or endangered animal species; and
 - (i) An environmental site assessment to determine whether there is potential contamination on the land, submitted on a form provided by the New Jersey Department of Education (NJDOE).



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- d. The following shall be submitted by the school district in accordance with N.J.A.C. 6A:26-7.1(b)4:
 - (1) Recommendations of the planning board or the municipality in which the land is situated, and that has an approved master plan as required by N.J.S.A. 40:55D-31 and N.J.S.A. 18A:18A-16, or evidence that the applicable forty-five days or fifty-five days have passed, whichever is earlier, from the planning board's receipt of the land acquisition application. The recommendations shall be sent to the Division of Administration and Finance, Office of School Facilities, PO Box 500, Trenton, NJ 08625-0500, and forwarded promptly to the Division at the above address if received by the school district or its architect;
 - (2) The recommendation of the Executive County Superintendent based on the requirements specified in N.J.A.C. 6A:26-7; and
 - (3) Prior approvals of other agencies, such as the New Jersey Department of Agriculture, NJDEP, and the Pinelands Commission, where such approval is reasonably obtainable prior to acquisition.

3. Land Acquisition for Non-School Facility Project - N.J.A.C. 6A:26-7.1(c)

- a. A school district that intends to acquire land not in connection with a school facilities project shall submit all of the information required under N.J.A.C. 6A:26-7.1(b) except N.J.A.C. 6A:26-7.1(b)1.ii and N.J.A.C. 6A:26-7.1(b)1.iii, and shall further be excepted from the requirements of N.J.A.C. 6A:26-7.1(d) and N.J.A.C. 6A:26-7.1(e). If the school district later intends to change the use of the land and use as a school site, the school district shall be required to submit all of the information required under N.J.A.C. 6A:26-7.1 and the aforementioned exceptions shall no longer apply.

4. School Site Size - N.J.A.C. 6A:26-7.1(d)

School site sizes shall be directly related to the acreage required for the structures and activities to be situated thereon. Except where specifically noted for multiple or shared use, the acreage shall be considered for single use.



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5. School Site Size Requirements - N.J.A.C. 6A:26-7.1(e)

All school sites require sufficient acreage for the following:

- a. The placement of the school facility;
- b. Expansion of the building to its maximum potential enrollment;
- c. The placement of all other structures such as greenhouses, storage buildings, school bus maintenance buildings or garages, and any other above or below ground structure, which is to be placed thereon;
- d. Multi-purpose physical education and, for preschool through grade five school facilities, a playground required to support the achievement of the New Jersey Student Learning Standards as defined by the number of physical education teaching stations applicable to the school facility pursuant to the facilities efficiency standards and the approved programmatic model;
- e. Disabled-accessible pedestrian walkways, roadways, and parking areas on which people and vehicles access the building;
- f. Public and service access roads onto the site including, where warranted, a one-way school bus road of thirty-foot width and a two-way road of thirty-six-foot width; a school bus drop-off area; and eighteen-foot-wide posted fire lanes for fire apparatus; and
- g. A thirty-foot wide access around the entire building.

6. Land owned by the Board of Education that does not meet the standards of N.J.A.C. 6A:26-7.1 may be supplemented by adjacent municipally owned land if it is formally leased on a long-term basis to the Board for exclusive use during school hours and there are no deed restrictions that prohibit school district use.

7. The Division's approval shall remain effective for three years, after which time Division approval shall again be required to be obtained prior to acquiring land.



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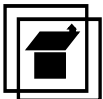
C. Approval of the Acquisition of Land in Certain School Districts Under the Development Authority's Auspices - N.J.A.C. 6A:26-7.2

- 1. The Development Authority may acquire land on behalf of a school district eligible for one hundred percent State support of final eligible costs for school facilities projects that are consistent with the school district's approved LRFP. For such school districts, the NJDOE shall require submission of all information set forth in N.J.A.C. 6A:26-7.1(b) to demonstrate compliance with N.J.A.C. 6A:26-7.1. The Development Authority may submit the required information on behalf of such school districts.**

D. Approval for the Acquisition of Existing Facilities - N.J.A.C. 6A:26-7.3

- 1. The Board planning to acquire an existing facility through purchase, gift, lease, or otherwise shall comply with all procedures and rules pertaining to the appropriation and use of capital funds as required by N.J.S.A. 18A:20-4 and 4.2. The school district shall also have the facility approved in accordance with N.J.A.C. 6A:26-3, which applies to the acquisition of a school site and for the construction of a new facility.**
- 2. Facilities to be procured for temporary use shall comply with N.J.A.C. 6A:26-8 if subject to educational-adequacy review pursuant to N.J.A.C. 6A:26-5.4(c) because the facilities will house students.**

Issued:



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7130 SCHOOL CLOSING

The Board of Education recognizes its responsibility to provide a thorough and efficient program of free public education and appropriate facilities to house that program. The Board further recognizes that declining enrollments, diminished resources, district reorganization, **and/or** other good cause may require that the use of one or more district facilities for educational purposes be abandoned.

~~The Board will not commit itself to the closing of any school facility without first having collected and considered appropriate information regarding pupil enrollments, the educational adequacy of school facilities, relevant safety and traffic factors, district revenues, and alternative district organizational plans. The Board will invite citizen participation in the analysis of that information and the formulation of recommendations. Information on any proposed district reorganization will be disseminated to the public, and public response will be invited by all appropriate means.~~

~~The Board must receive a letter of approval from the Department of Education before making a final determination to close a school. To receive the letter of approval from the Department of Education, the Board must provide the Division of Facilities and Transportation and the County Superintendent of Schools assurances as required in N.J.A.C. 6A:26-7.5.~~

To receive approval for the closing of a school the Board shall provide the Division of Administration and Finance (Division) and the Executive County Superintendent with the following assurances:

1. **The proposed closing is** ~~must be~~ consistent with the district's approved LRFP **because:**
 - a. **The school district has demonstrated** ~~demonstrating~~ that sufficient school building capacity exists to house ~~district~~ students **for the five years** following ~~such~~ the closing; **or**
 - b. **The school district has demonstrated through a feasibility study** ~~for the succeeding five years~~ that the benefits of undertaking new construction **outweigh** those of rehabilitating the school proposed for closure.
2. The use of **temporary facilities** ~~substandard spaces~~ in the remaining schools ~~within the district~~ **must does** not result or increase from an overall facilities shortage caused by the school closing; **and**



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- 3. The re-assignment of students to other schools in the district does not produce, sustain nor contribute to unlawful segregation, separation, or isolation of student populations on the basis of race or national origin.

A request for approval from the Division for the school closing shall include the recommendation of the Executive County Superintendent. A letter of approval from the Division based on the information in N.J.A.C. 6A:26-7.5(a) and as listed above shall be required before the school's closing.

The Division shall notify the school district in writing of its determination with respect to the requested school closing, with a copy provided to the Executive County Superintendent.

~~N.J.S.A. 18A:11-4; 18A:20-36; 18A:33-1~~
N.J.A.C. 6A:26-7.5 et seq.

Adopted: 7 December 2009



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POLICY

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Disposition of Property

7300 DISPOSITION OF PROPERTY

The Board of Education believes the efficient administration of the district requires the disposition of property and goods no longer necessary for school purposes. The Board directs the periodic review of all district property and authorizes the disposition by sale, donation, or discard of any property no longer required for the maintenance of the educational program or the efficient management of the school district. The disposition of any school property will be in accordance with this Policy and applicable laws.

Real estate property will be disposed of by sale or otherwise, in accordance with N.J.S.A. 18A:20-5 through 18A:20-7 and N.J.A.C. 6A:26-7.4. If an approved site, **or interest therein**, is to be altered or disposed of through sale, transfer or exchange of all or part of the total acreage, including facilities, if applicable, a written request for approval of the disposal will be made to the ~~Department of Education~~ **Division of Administration and Finance (Division)** in accordance with the requirements of N.J.A.C. 6A:26-7.4. ~~et seq.~~ The **Division** ~~Department of Education~~ will notify the district of its approval or disapproval.

The Board may, by resolution and by sealed bid or public auction, authorize the sale of its personal property not needed for school purposes, **and disposal of any property declared scrap or waste**. If the estimated fair value of the property to be sold exceeds fifteen percent of the bid threshold in any one sale and it is neither livestock nor perishable goods, it shall be sold at public sale, together with a description of the items to be sold and the conditions of sale, shall be published once in an official newspaper. By resolution of the Board, the purchasing agent may include the sale of personal property no longer needed for school purposes as part of specifications to offset the price of a new purchase. **In the event no bids are received for personal property or the personal property is not sold at private sale pursuant to N.J.S.A. 18A:18A-45, the Board may declare the personal property as scrap or waste and dispose of it locally.**

Personal property may be sold to the United States, the State of New Jersey, or to any body politic in the State of New Jersey, or any foreign nation which has diplomatic relations with these United States by private sale without advertising for bids.

Notwithstanding anything to the contrary in this Policy, property acquired with Federal funds for use in a federally funded program will be disposed of in accordance with applicable law and guidelines.



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Disposition of Property

The Superintendent shall develop regulations for the disposition of district property that provide for the review of the continued usefulness of all property in conjunction with the periodic inventory of property; the recommendation for Board designation of property for sale, donation, or discard; and the disposition of property in a fair and open manner consistent with the public interest and applicable laws.

N.J.S.A. 18A:18A-5; 18A:18A-45; 18A:20-5 through 18A:20-7 6 et seq.

N.J.A.C. 6A:26-7.4

Adopted: 7 December 2009



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Disposition of Instructional Property

R-7300.1 DISPOSITION OF INSTRUCTIONAL PROPERTY

A. ~~Definition~~

~~“Instructional property” means textbooks as defined in Policy No. 2510 and resource materials as defined in Policy No. 2530, excluding textbooks and resource materials purchased with Federal funds.~~

B. ~~Review~~

- ~~1. The School Business Administrator/Board Secretary shall appoint committees comprised of teachers, administrators, and librarians, as appropriate to the grade level and subject matter to assess periodically the continuing usefulness of instructional property in the school or program.~~
- ~~2. The committees will recommend for removal or replacement instructional property that:
 - ~~a. Is so worn and/or damaged as to preclude effective use and economical repair or restoration;~~
 - ~~b. Is so outdated as to no longer serve as worthy instructional tools;~~
 - ~~c. Violates Federal, State, or district affirmative action standards for nondiscriminatory materials, pursuant to Policy No. 2260, or~~
 - ~~d. Although still useful, has been superseded by superior replacement materials.~~~~
- ~~3. The School Business Administrator/Board Secretary will receive and review the committee’s recommendations. A list of textbooks and materials approved for disposal will be sent to the Superintendent.~~
- ~~4. Approval by the Board of Education is required for disposing of instructional property. Any such recommendation must comply with Policy Nos. 2530 and 9130, which require that the reason for disposal accompany the recommendation. No material may be removed and disposed of solely because it presents ideas that may be unpopular or offensive to some.~~



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Disposition of Instructional Property

~~C. Disposal~~

- ~~1. Instructional property approved for disposal will be offered at no cost to any educational institution, public or private, willing to accept the property and pay the costs of packing and delivery.~~
- ~~2. Any remaining instructional property will be offered for sale to pupils, parent(s) or legal guardian(s), and community residents. Prices will reflect the reduced value of the property to the district by covering only the cost to the district of conducting the sale.~~
- ~~3. Any property remaining after offer of sale has been made will be donated to the parent-teacher organization or other community organization for sale in a book fair.~~
- ~~4. Any property remaining after offer of sale and donation has been made will be sold for scrap or, if unsalable, offered for recycle.~~

~~Issued: 7 December 2009~~



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Disposition of Land Real Property

R 7300.2 DISPOSITION OF LAND REAL PROPERTY

~~A. Definition~~

~~“Real property” means land and the structures upon the land and all immovable equipment and fixtures attached to the land or its structures, excluding property purchased with Federal funds.~~

~~B. Review~~

~~The Board of Education by a recorded roll call majority vote of its full membership may dispose, by sale or otherwise, of any lands or any rights or interest therein, owned by it, which cease to be suitable or convenient for the use for which they were acquired or which are no longer needed for school purposes, whether acquired through purchase or through condemnation proceedings and the purchaser shall acquire title free from any use of purpose for which it may have been acquired by the Board~~ **The decision to dispose of the real property of the district that is no longer suitable or convenient for the use for which it was acquired or is no longer needed for school purpose will be made by the Board of Education in accordance with N.J.S.A. 18A:20-5 through 18A:20-7, et seq., N.J.A.C. 6A: 26-7.4, and Policy No. 7100.**

~~A.C. Written Request for Approval for Disposal – N.J.A.C. 6A:26-7.4(a) Department of Education Review and Approval~~

The district shall make to the Division of Administration and Finance (Division) a written request for school district-owned land to be altered or disposed of through sale, transfer, or exchange of all or part of the total acreage, including rights or interest therein and/or improvements thereon, such as facilities, if applicable.

~~1. If the Board desires to have an approved site altered or disposed of through sale, transfer or exchange of all or part of the total acreage, including facilities, if applicable, a written request for approval of the disposal will be made to the Division of Facilities and Transportation, Department of Education.~~ **2. The district will send a copy of the request to the Executive County Superintendent of Schools who shall will make recommendations to the Division. The Executive County Superintendent will provide a copy of the recommendations to the Board. of Education.**

~~2.3. The request will shall indicate whether the district intends to convey the site, rights, or interests therein, and/or improvements thereon, under an exception to the public sale requirements of N.J.S.A. 18A:20-6. 9.~~



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Disposition of Land Real Property

3. **The request shall indicate whether the school district intends to convey the site, rights, or interest therein, and/or improvements thereon that had been conveyed to the school district from the New Jersey Schools Development Authority (Development Authority) or funded in whole or in part by the State share under Educational Facilities Construction and Financing Act (EFCFA).**
4. ~~The Division will determine whether the disposal is consistent with the district's approved Long-Range Facility Plan, or whether it has a negative impact on the educational adequacy of an individual site. If the land, rights, or interest therein, and/or improvements thereon have been conveyed to the school district from the Development Authority, the request shall provide evidence acceptable to the New Jersey Department of Education that the property has not reverted to the Development Authority as authorized under N.J.A.C. 19:34-3.6.~~
If the land, rights, or interest therein, and/or improvements thereon have been conveyed to the school district from the Development Authority, the request shall provide evidence acceptable to the New Jersey Department of Education that the property has not reverted to the Development Authority as authorized under N.J.A.C. 19:34-3.6.
5. ~~The Department of Education will notify the district of its approval or disapproval. If a school district seeks to dispose of land, rights, or interest therein, and/or improvements thereon funded in part with debt service aid pursuant to N.J.S.A. 18A:7G-9 or 10, and the land and/or improvements are either not needed or not being used for the purposes for which the bonds were issued, any proceeds from the disposal shall be used by the school district first to reduce the outstanding principal amount at the earliest call date or to annually reduce the debt service principal payments. The Board may request approval from the Commissioner to apply the proceeds over the term of the outstanding debt or by some other distribution mechanism if, for example, it is beneficial to stabilizing the school district's debt service tax levy.~~
The Board may request approval from the Commissioner to apply the proceeds over the term of the outstanding debt or by some other distribution mechanism if, for example, it is beneficial to stabilizing the school district's debt service tax levy.

B. ~~D.~~ Disposal - N.J.A.C. 6A:26-7.4(b)

1. ~~If the Department of Education approves the Board's request, the Board by the affirmative votes of a majority of its full number of members, may alter or dispose of through sale, transfer or exchange of all or part of the total acreage of an approved school site, including facilities if applicable. The Division shall determine whether the disposal is consistent with the district's approved Long-Range Facilities Plan (LRFP) or has a negative impact on the educational adequacy of an individual site.~~
If the Department of Education approves the Board's request, the Board by the affirmative votes of a majority of its full number of members, may alter or dispose of through sale, transfer or exchange of all or part of the total acreage of an approved school site, including facilities if applicable. The Division shall determine whether the disposal is consistent with the district's approved Long-Range Facilities Plan (LRFP) or has a negative impact on the educational adequacy of an individual site.



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Disposition of Land Real Property

C. Notification of Approval – N.J.A.C. 6A:26-7.4(c)

The Division shall notify the school district of its approval or disapproval and send a copy to the Executive County Superintendent. If the disposal includes a site, rights, or interest therein and/or improvements thereon conveyed to the school district from the Development Authority, is funded in whole or in part by State share under EFCFA, or is in a school district that is required to use the Development Authority, the Division shall also notify the Development Authority.

D. Sale at Public Sale; Exceptions – N.J.S.A. 18A:20-6

Any lands, rights, or interests therein sold by the Board, except lands conveyed as part of a lease purchase agreement pursuant to N.J.S.A. 18A:20-4.2(f), shall be sold at public sale, to the highest bidder, after advertisement of the sale in a newspaper published in the district, or if none is published therein, then in a newspaper circulating in the district, in which the same is situated, at least once a week for two weeks prior to the sale, unless:

1. The same are sold to the State, or a political division thereof, in which case they may be sold at private sale without advertisement; or
2. The sale or other disposition thereof in some other manner is provided for in N.J.S.A. 18A. ~~Any such real property will be sold at public sale, in accordance with N.J.S.A. 18A:20-5 et seq., unless it is sold at private sale without advertisement to the State of New Jersey or a political subdivision of the state or otherwise conveyed or transferred as provided by statute.~~
3. ~~The public sale will be advertised at least once a week for two weeks prior to the sale in the newspapers in which official announcements of this district are made.~~

E. Sales at Fixed Minimum Prices – N.J.S.A. 18A:20-7

4. ~~After advertisement, the property will be sold to the highest bidder, except that:~~



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Disposition of **Land Real Property**

- 1.a. **In the case of public sales** the Board may by resolution fix a minimum price with or without **the** reservation of the right, upon the completion of ~~the said~~ public sale, to accept or reject the highest bid **made, which reservation a statement whereof** shall be included in the advertisement **of sale of the lands** and given as public notice at the time of the sale. ~~or b.~~ The Board may by resolution provide without fixing a minimum price that upon the completion of the public sale, the Board may accept or reject the highest bid received. If the Board fails to accept or reject the highest bid by the second regular Board meeting following the sale, the bid will be deemed to have been rejected.
- 2.5. If no bid is received or if the bids that are received are rejected by the Board in the public interest, the Board may enter into negotiations with any interested party or parties for the sale or other disposal of the property, but shall offer a bidder a hearing upon the bidder's request before entering into such negotiations.
- 3.6. The acceptance or rejection of a negotiated price shall be by the affirmative votes of a majority of the full number of Board members at a regularly scheduled meeting.

F. Sewer Lines - N.J.A.C. 6A:26-7.4(d)

The district may convey and transfer, without consideration, its right, title, and interest in and to any trunk or other sewer lines to a municipality, without requiring approval from the Division.

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Disposition of Personal Property

R 7300.3 DISPOSITION OF PERSONAL PROPERTY

A. Definitions

1. "Personal property" means all **Board of Education** property other than real property as defined in Regulation No. 7300.2 ~~instructional property, as defined in Regulation No. 7300.1;~~ and Federal property as defined in Regulation No. 7300.4.
2. "Excess property" means personal property that is ~~still usable but is~~ no longer needed ~~in a school building or instructional program or administrative office~~ and is not required as a trade-in on a replacement purchase.
3. ~~"Estimated fair value" means the market value of the property between a willing seller and a willing buyer less the cost to the Board to continue storage or maintenance of any excess property.~~

B. Review Master List of Excess Property

1. **Upon request of the School Business Administrator/Board Secretary or designee, a The Principal or other administrator** will compile a list of excess property in ~~his/her a school district~~ building or program at the close of each school year.
2. The School Business Administrator/Board Secretary will receive lists prepared in accordance with paragraph B.1. and will maintain a master, district-wide list of excess property.
3. ~~The master list of excess property will be periodically distributed to all school facilities.~~
- 3.4. **A Principal or other administrator** Any school or office may request transfer of excess property ~~on the proper form, submitted by~~ **submitting a request** to the School Business Administrator/Board Secretary. ~~Requests will be granted in the order in which they are received.~~



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~~4.5.~~ An item transferred to another **location in the school district** ~~or office~~ will be removed from the district-wide list of excess property.

~~5.6.~~ An item of personal property that has remained on the district-wide master list of excess property ~~for thirty working days or more will be considered to be unusable and will~~ **may** be disposed of in accordance with Policy ~~No.~~ 7300 and this Regulation.

C. Disposal at Public Sale - **N.J.S.A. 18A:18A-45**

The Board may, by resolution and by sealed bid or public auction, authorize the sale of its personal property not needed for school purposes.

1. If the estimated fair value of the property to be sold exceeds fifteen percent of the bid threshold in any one sale and it is neither livestock nor perishable goods, it shall be sold at public sale to the highest bidder.

2. Notice of the date, time and place of the public sale, together with a description of the items to be sold and the conditions of sale, shall be published once in the official newspaper.

Such sale shall be held not less than seven nor more than fourteen days after the publication of the notice thereof.

3. Personal property may be sold to the United States, the State of New Jersey, another Board of Education, any body politic, any foreign nation which has diplomatic relations with the United States, or any governmental unit in these United States by private sale without advertising for bids.

4. If no bids are received the property may then be sold at private sale without further publication or notice thereof, but in no event at less than the estimated fair value; or the Board may if it so elect to re-offer the property at public sale.

As used herein, "estimated fair value" means the market value of the property between a willing seller and a willing buyer less the cost to the Board to continue storage or maintenance of any personal property not needed for school purposes to be sold pursuant to **N.J.S.A. 18A:18A-45**. ~~this section.~~



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5. The Board may reject all bids if it determines such rejection to be in the public interest.
 - a. In any case in which the Board has rejected all bids, it may readvertise such personal property for a subsequent public sale.
 - b. If it elects to reject all bids at a second public sale, pursuant to **N.J.S.A. 18A:18A-45**, ~~this section~~ it may then sell such personal property without further publication or notice thereof at private sale, provided that in no event shall the negotiated price at private sale be less than the highest price of any bid rejected at the preceding two public sales and provided further that in no event shall the terms or conditions of sale be changed or amended.
- 6.e. If the estimated fair value of the property to be sold does not exceed the applicable bid threshold established pursuant to section C.1. above in any one sale or is either livestock or perishable goods, it may be sold at private sale without advertising for bids.
- 7.6. Notwithstanding the provisions of **N.J.S.A. 18A:18A-45** and this Regulation, by resolution of the Board, the purchasing agent may include the sale of personal property no longer needed for school purposes as part of specifications to offset the price of a new purchase.

D. Discarding of Textbooks – N.J.S.A. 18A:34-3

1. **Prior to discarding textbooks, the School Business Administrator/Board Secretary or designee shall notify the New Jersey Department of Education (NJDOE) of any textbooks the school district intends to discard.**
2. **In accordance with the provisions of N.J.S.A. 18A:34-3, the NJDOE shall within fourteen days of receiving notification from the school district of the intent to dispose of textbooks, list the textbooks in a textbook database.**
3. **The School Business Administrator/Board Secretary or designee shall retain the textbooks to be discarded for a period of one hundred and twenty days after the district has notified the NJDOE.**



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Disposition of Personal Property

E. Scrap and Waste Property

1. In the event no bids are received for personal property or the personal property is not sold at public or private sales pursuant to N.J.S.A. 18A:18A-45, the Board may declare the personal property as scrap or waste and dispose of it locally.
2. Personal property declared scrap or waste with no recyclable or usable value may be discarded.
3. Personal property declared scrap or waste may not be given or sold to employees, private citizens, local governments, non-profit organizations, etc.

F. Board of Education Approval

1. The Board of Education will approve, by resolution of the Board, the negotiated price of personal property offered at private sale and any personal property declared scrap or waste.

Issued: 7 December 2009



REGULATION

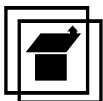
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R 7300.4 DISPOSITION OF FEDERAL PROPERTY

A. Definitions

1. **“Awarding agency” means with respect to this Regulation and a Federal grant, the Federal agency awarding the grant.**
2. **“Uniform Grant Guidance” means a set of Federal grant regulations that combines several previous Federal cost principles, administrative requirements, and audit requirement circulars into a single, comprehensive document.**
- ~~3.1. “Federal property” means all **equipment, supplies, or real** property, ~~real or personal or otherwise,~~ purchased with Federal grant funds. ~~, including instructional materials.~~~~
- ~~2. “Excess property” means personal property that is still usable but is no longer needed in a school building or instructional program or administrative office and is not required as a trade-in on a replacement purchase.~~
- ~~3. “Estimated fair value” means the market value of the property between a willing seller and a willing buyer less the cost to the Board to continue storage or maintenance of any excess property.~~
4. **“Equipment” means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the non-Federal entity for financial statement purposes, or \$5,000, as defined in the Uniform Grant Guidance – 2 CFR Part 200.**
5. **“Real property” means land, including land improvements structures and appurtenances thereto, but excludes moveable machinery and equipment, as defined in the Uniform Grant Guidance – 2 CFR Part 200.**
6. **“Supplies” means all tangible personal property other than those described in “Equipment”, as defined in the Uniform Grant Guidance – 2 CFR Part 200.**



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Disposition of Federal Property

- 7. **“Federal property no longer needed” for the purposes of this Regulation means property acquired under a Federal award that is no longer needed for the original project or program or for other activities currently or previously supported by a Federal awarding agency, except as otherwise provided in Federal statutes, regulations, or Federal awarding agency disposition instructions.**

B. Periodic Review

- 1. The School Business Administrator/Board Secretary will compile a list of **physical inventory of excess** Federal property in the district. ~~at the close of each school year. This physical inventory must be taken and the results reconciled with the property records at least once every two years.~~
- 2. ~~A~~ The list of ~~excess~~ Federal property **no longer needed** will be periodically distributed to all school facilities **in the district**.
- 3. Any school may request ~~the School Business Administrator/Board Secretary~~ to transfer ~~excess~~ Federal property to a currently or previously funded federal project or arrange a shared-time use with other such projects. ~~Requests will be granted in the order in which they are received.~~
- 4. ~~Property transferred to another school or office will be removed from the district-wide list of excess property.~~
- 4.5. **Federal property no longer needed in the school district will be considered for disposition.** ~~that has remained on the list of excess Federal property for thirty working days or more will be considered to be unusable and will either be traded in or reported to the State Department of Education with a request for disposal.~~

C. Trade in

~~Federal property no longer usable may be traded in or sold and the proceeds are to be used to offset the cost of replacement equipment with the approval of the New Jersey Department of Education. The additional cost to acquire a replacement shall be charged directly to the Federal program, if the program budget permits, and provided the Board of Education has approved the transaction by resolution.~~



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Disposition of Federal Property

~~C.D.~~ Disposal-Disposition of Federal Property - Equipment

1. The School Business Administrator/Board Secretary will request disposition instructions from the awarding agency for Federal equipment no longer needed.

~~a.1.~~ If the awarding agency fails to provide requested disposition instructions within one hundred and twenty days, items of Federal equipment no longer needed with a current per-unit fair market value in excess of \$5,000 or more may be retained or sold by the school district. for other uses provided compensation is made to the United States Department of Education. If the equipment is sold by the school district, the awarding agency is entitled to proceeds in accordance with 2 CFR 200.313(e)(2). The amount of compensation shall be computed by applying the percentage of Federal participation in the cost of the original project or program to the current fair market value of the equipment. Payments shall be made to Treasurer, State of New Jersey-New Jersey Department of Education.

~~2.~~ The School Business Administrator/Board Secretary will request disposition instructions from the Secretary of the United States Department of Education for equipment no longer wanted by the school district.

~~If so instructed or if the disposition instructions are not issued in one hundred twenty calendar days after the request is received by the Secretary, the equipment will be sold in accordance with No. 3 below.~~

~~b.3.~~ Federal equipment no longer needed and/or wanted with a current per-unit fair-market value of less than \$5,000 or less may be retained, sold, or otherwise disposed of with no further obligation to the awarding agency, and more than fifteen percent of the bid threshold, as per N.J.S.A. 18A:18A-45a, shall be disposed of with no further obligation of the school district and as follows:

~~a.~~ Notice of the date, time, and place of public sale, together with a description of the items to be sold and the conditions of sale, shall be published once in a legal newspaper. (N.J.S.A. 18A:18A-45b)



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- ~~b. — A sale shall be held not less than seven nor more than fourteen days after publication of the newspaper notice. (N.J.S.A. 18A:18A-45b)~~
- ~~c. — If no bids are received, the Board may readvertise the public sale or sell the property at private sale without public notice. Any such property sold at private sale cannot be sold for less than the estimated fair value of the property. (N.J.S.A. 18A:18A-45d)~~
- ~~d. — The Board may reject all bids if it determines that such rejection is in the public interest. If all bids are rejected, the Board may readvertise the property for a second public sale. (N.J.S.A. 18A:18A-45e)~~
- ~~e. — If the Board rejects all bids at the second public sale, the Board may sell the property at private sale without public notice, provided the selling price at private sale is at least as high as the highest bid received at the two preceding public sales, and the terms and conditions announced at the public sales are unchanged. (N.J.S.A. 18A:18A-45e)~~
- ~~4. — Federal property with a unit value of less than fifteen percent of the bid threshold, as per N.J.S.A. 18A:18A-45a, may be disposed of at private sale with no further obligation of the school district and as follows:
 - ~~a. — The School Business Administrator/Board Secretary shall establish the sale price and make reasonable efforts to find private buyers. The price charged shall be fair in value, but in no case can it be less than the costs incurred by the Board in arranging the sale and maintaining and delivering the property.~~
 - ~~b. — Property that remains unsold after thirty working days shall be given without cost to another school district or a charitable organization or institute within the school district.~~
 - ~~c. — Property that has not been claimed after thirty working days shall be offered for scrap or, if that is not feasible, discarded.~~~~
- ~~5. — If there is a residual inventory of unused supplies exceeding \$5,000 in total aggregate value upon termination or completion of the Federal project or program, the school district shall retain the supplies for use on non-Federal activities or sell them, but shall, in either case, compensate the Federal government for its share. The amount of compensation shall be computed in the same manner as for equipment.~~



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~~The supplies acquired with Federal funds may not be used to provide services to non-Federal outside organizations for a fee that is less than private companies charge for equivalent services unless specifically authorized by Federal statute.~~

- 2. If the awarding agency fails to provide disposition instructions, the sale of Federal equipment no longer needed will be sold and/or disposed of in accordance with the provisions of N.J.S.A. 18A:18A-45 and Regulation 7300.3.**

D. Disposal of Federal Property – Supplies

- 1. Title to supplies will vest in the school district upon acquisition.**
- 2. If there is a residual inventory of unused supplies exceeding \$5,000 in total aggregate value upon termination or completion of the project or program, and the supplies are not needed for any other Federal award, the school district shall retain the supplies for use on other activities or sell them, but must in either case, compensate the awarding agency for its share. The amount of compensation shall be computed in the same manner as for Federal equipment in accordance with 2 CFR 200.313(e)(2).**

E. Disposal of Federal Property – Real Property

- 1. The School Business Administrator/Board Secretary or designee shall request disposition instructions from the United States Department of Education for real property equipment no longer needed for the original purpose.**
- 2. The instructions must provide for one of the following alternatives: retain title after compensating the awarding agency; sell the property and compensate the awarding agency; transfer title to the awarding agency; or third party designated/approved by the awarding agency.**

~~34 CFR Subtitle A Section 74.34, 74.35 and 80.32~~
Issued: 7 December 2009



**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF EDUCATION
Ridgewood Public Schools
Bergen County, New Jersey
SEPTEMBER 25, 2017**

Minutes of the Regular Public Meeting of the Board of Education held on September 25, 2017, at 7:32 p.m., at the Education Center.

The meeting was called to order by Mr. B. Vincent Loncto, President.

I. CALL TO ORDER AND ROLL CALL

Present: Mr. B. Vincent Loncto, President; Mr. James Morgan, Vice President; Ms. Sheila Brogan; Ms. Christina Krauss; Ms. Jennie Smith Wilson

Also Present: Dr. Daniel Fishbein, Superintendent; Ms. Stacie Poelstra, Assistant Superintendent for Curriculum, Instruction & Assessment; Ms. Ojetta Townes, Manager of Human Resources; Dr. Alfredo Aguilar, Business Administrator/Board Secretary; Ms. Jen Ulman, Assistant Board Secretary; Ms. Catherine Taura, RHS Student Representative

Absent: None

Visitors: There were approximately eight visitors.

II. PLEDGE OF ALLEGIANCE

Mr. Loncto led those present in the Pledge of Allegiance.

III. OPENING STATEMENT BY PRESIDING OFFICER

Mr. Loncto announced that pursuant to the requirements of the Open Public Meetings Act, advance notice of this meeting had been given to The Ridgewood News, The Record, and the Clerk of the Village of Ridgewood. In addition, notices were posted in the office of the Board Secretary and in all school buildings.

IV. PRESENTATIONS**A. ESIP**

Dr. Fishbein reviewed the ESIP projects and future HV and HVAC capital improvement projects. The program allows the district to make improvements to our infrastructure that will be paid by energy savings.

Through ESIP, the district has been able to change over many boilers in many of our buildings. Hawes, Orchard, Somerville, Travell, Willard, BFMS and GWMS have had one of their two boilers replaced. RHS had two boilers replaced. The remaining boilers are over their useful life and will need to be replaced in the future. Schools have two boilers for redundancy, efficiency and extremely cold weather.

Glen and Ridge Schools were built in 1959 and have identical forced hot air heating systems which are obsolete. These furnaces were not replaced because an entire system replacement is necessary. The recommendation is to convert these hot air plenum systems to hot water heat.

Buildings that currently have hot water heat are Hawes, Orchard, and Travell, which were all built in 1965. One boiler was replaced at each school and their remaining boilers are between 30 - 45 years old. In order to update their hot water heat systems, it requires the replacement of second redundant boilers in these buildings that are not covered in the ESIP, new controls, refurbishing of all classroom unit ventilators, and the replacement of HV roof top units in some areas.

Buildings with steam heat are Somerville, Willard, BFMS and GWMS. Steam heat should be converted to hot water heat. The steam heat and pipes are original to these buildings and are between 66 - 90 years old. The number of needed repairs increases each year. Steam pipes are buried under floors and inside walls making repairs difficult, time consuming, and costly. Heat distribution throughout these buildings is uneven, causing staff and students discomfort as rooms are either too cold or too hot, neither situation being conducive to quality learning environments.

The conversion to hot water heat requires new heating pipes to be installed allowing access for repairs in new chases built in hallway ceilings and along walls. New boilers replaced under ESIP will be converted from steam to hot water at a cost of \$30,000. This will improve control of heat distribution and energy conservation, further lowering energy costs.

Mr. Morgan asked if the work would be done over the summer.

Dr. Fishbein responded work would start in April over the break and be done in the evenings.

Dr. Fishbein explained steam to hot water conversion requires new steam boilers, replacing old boilers with new hot water boilers, removing steam/condensate piping and installing new hot water piping, replacing classroom unit ventilators, and installing new temperature control systems.

Mr. Morgan asked if we would lose efficiency by retrofitting the unit ventilators. Dr. Fishbein said we would not.

Ms. Brogan asked if it would be advisable to look at the costs of refurbishing the units versus the cost of new units.

Dr. Fishbein responded we would include that option as an add alternate when we go out to bid.

Dr. Fishbein reviewed heating upgrades at RHS. A lot of the HVAC work was completed in the 2009 referendum. Upgrades require the replacement of HVAC units in the 1999 wing and replacement of room HV and HVAC units in locker rooms, the Learning Commons, TV studio, and cafeteria.

Dr. Fishbein reviewed the estimated costs, including soft costs, for replacing systems at Glen (\$4.1 million) and Ridge (\$5.1 million), the costs for upgrading systems at Hawes (\$2.1 million), Orchard (\$1.5 million), and Travell (\$1.8 million), the costs for converting heating systems at BFMS (\$10.7 million), GWMS (\$7.8 million), Somerville (\$5.2 million), and Willard (\$4.4 million), and the cost for upgrades at RHS (\$1.9 million).

Mr. Morgan asked Dr. Fishbein to explain what soft costs are.

Dr. Fishbein responded soft costs are fees that go into planning and carrying out the projects. Total costs for these projects is \$44.5 million. The working life of these systems are 20 – 35 years. Our systems have worked at least twice that time due to constant and continued maintenance and repair.

Ms. Brogan asked if the new section of Willard was part of the upgrades. Dr. Fishbein responded upgrades are not necessary for the buildings with new additions.

Mr. Morgan questioned if the larger projects could still be done over the course of the summer without disruptions.

Dr. Fishbein responded if work begins at the end of heating season and continues until the end of school, it is enough time.

A discussion ensued regarding how we have far extended the life span of these systems, how we would stage something like this (it would most likely be a three-year project), how the number of incidents with the steam pipes have increased, how the Board would like to see the voided costs regarding repairs to keep our systems running, how the district runs the risk of having severe disruptions with the education process if these upgrades are not made, and that most people in the community do not understand these issues and the district and Board has to be very good at explaining how these systems have aged out and how teachers and students do not have optimal learning conditions.

Dr. Fishbein stated this is the first of many presentations we will have regarding capital projects. [Click here](#) to view the full presentation.

B. RHS ALUMNI ASSOCIATION DONATION

RHS Principal Tom Gorman introduced the following people from the RHS Alumni Association, which is in their fourth year of operation: Andrew Gorman, Jackie Hennessey (President), Steven Correll (Treasurer) and Moira Correll.

Ms. Hennessey presented the Board with a check for \$20,000 and thanked them for their support. Ms. Hennessey looks forward to their ongoing partnership.

Dr. Fishbein thanked the Association for their generosity and hard work and said the district and Board look forward to their partnership as well.

Dr. Gorman said most of the money was raised from the Party in the Park. An additional \$10,000 should be coming shortly. Dr. Gorman expressed his hope that we will see more gifts like this.

Ms. Smith Wilson commended Dr. Gorman's idea of forming an alumni association for a public high school, which is not usually done.

Mr. Carroll mentioned the association has 19 members on the Board, from the class of 1978 to the class of 2009, and there is a lot of potential.

Ms. Brogan commented this is really great and the party in the park was delightful. She asked if they did well in the paver sale, which they confirmed.

Dr. Gorman stated there will be a second formal alumni dinner in March.

C. PARENT SURVEY

Dr. Fishbein explained every year the district does a full blown parent survey. This is the fourth year, although the district has done shorter and more directed surveys in between.

The district has approximately 5,700 students enrolled. Emails were sent to 8,813 parents and 63 bounced back. The district received 2,498 responses (30.8% participation rate).

Dr. Fishbein reviewed the results of the survey in detail. Data from the 2014-15 results are included, but are only shown for informational purposes. A direct comparison of the data should not be made since the cohort of respondents is not the same.

Overall, the results of the survey were positive and parents are satisfied with the quality of their child's education and opportunities and ideas to help their child do their best, as well as other questions asked.

[Click here](#) to view the full survey.

D. STUDENT REPRESENTATIVE REPORT

Dr. Fishbein introduced Catherine Taura, who reported on the following:

Athletics

- Super Soccer Saturday took place this past weekend. The Girls team faced Wayne Hills and the Boys took on Northern Valley Demarest.

- The Girls Varsity Volleyball team played against Ramsey last week and won both games with a score of 25-12 and 25-8.
- The Girls Gymnastics team won against Ramapo, a great victory, having won against them for the first time in 50 years, 108.4 to 103.4.

Arts

- The New Players posted the Cast lists for all the plays this year. Students in the October show have begun the rehearsal process.
- The Concert Choir class performed “My Country ‘Tis of Thee” in the main office to celebrate two staff members who have recently received their U.S citizenship.
- The A Capella groups from the choir program had their auditions and callbacks over the last week and had their kickoff for all the groups on Saturday.
- The newly renovated makerspace at the high school had its open house to display the new creative space last Monday, with 3D printers in action and various activities. It was surely something neat and exciting at the high school.
- The Marching Band had their first competition this past Saturday at Northern Highlands performing this year’s new theme of “Everest.” They scored 81.6 sweeping all caption awards and placing first in their category.

Academics

- College representative meetings have started for this year’s Senior class, where Seniors have the opportunity to meet with admission officers from colleges of their choice to learn more about the different Universities in person.
- Seniors were called down from their English classes to go over the application process over the course of last week.
- The 12th grade parent meeting was last Tuesday, in the Campus Center. The Guidance Counselors discussed the college application process.
- The 9th grade parent meeting is this Wednesday. During this meeting, Guidance Counselors and faculty will talk about the transition from the middle schools to high school, and talk about what has been done to welcome the freshman.

Activities

- Project Interact will be holding the yummy “Tacos for Texas and Florida” fundraiser this Wednesday from 4:30 p.m. – 8:00 p.m. in the Cafeteria, where they will organize a dinner to raise money for the victims of the recent hurricanes. The proceeds will go to the local organization “Week of Hope”.

Miscellaneous

- The high school had its first enrichment day this past Wednesday. Teachers were involved in building level professional development. While students were able to sleep in an extra hour later than normal, I spoke with Hunter Strafacci, a senior, who said “Enrichment days really change the pace for the rest the day and make me feel more productive. Being a Senior, there are a lot of deadlines and it’s a relief to have another hour to sleep.”
- Picture day for the underclassmen happened last Monday and Tuesday.

V. COMMENTS FROM THE PUBLIC

At 8:18 p.m., Mr. Loncto asked if there were any comments from the public. The following people addressed the Board:

Ms. Candace Young, resident, stated we cannot roll back technology curriculum, but wanted to ask if the Board can understand that parents need options and help regulating technology use at home. She asked if the Board is helping parents by encouraging technology use. The resident stated technology addiction is real and questioned if it is healthy and beneficial to push on kids who are still learning self-control and developing socially and emotionally. The resident asked how the needs of students who are more susceptible to addiction, anti-social behavior, and anti-depression and anxiety, are being met by New Jersey public schools and the Ridgewood Public Schools. She asked what other options do they have and what about kids who experience technology burnout or have a disability.

Ms. Marlene Burton, 123 Liberty Street, commented it seems to her that we are living in very confusing times. Governor Christie eliminated the Common Core Standards in New Jersey two years ago but PARCC exams, which test adherence, are still being administered, and the work kids bring home looks like Common Core. Ms. Burton said it appears he did not eliminate them, although they were roundly condemned; he just renamed them. Ms. Burton stated ACT Inc., the makers of the ACT college admissions exams, reports many people in the workplace and education do not think some of the English/Language Arts and Math in the Common Core Standards are what students need to be successful. The California Alliance for Research in Public Education say the Common Core Standards do not accomplish what supporters said they would. Proponents argue they promote critical thinking skills but research demonstrates the imposed standards narrow curriculum and reduce the quality of education, and student learning, engagement and success. They feel the scores are not valid. Last week, Ms. Burton found out Dr. Fishbein signed the United States Department of Education's Future Ready Plan to commit to fostering digital learning. Ms. Burton stated what is being encouraged is one child, one computer with continual assessment. Ms. Burton asked how that squares with national standards and everyone being on the same page. With the Future Ready Plan, each child works at their own pace. Ms. Burton questioned how teachers can function well when policies continue shifting.

At 8:25 p.m., no one else wished to address the Board.

VI. CONSENT ITEMS

Dr. Fishbein presented Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction (including the addendum - agenda item #i on **Attachment H** – cost for Power Pony trips), D – Human Resources (including the addendum - agenda items #i – hourly rate for Schama and #vi – Dodd and **Attachment N**), and E – Finance, for approval.

A. ATTENDANCE AT CONFERENCES

As listed on **Attachment A**, page 378

B. ADMINISTRATION**i. Approval: Receipt of Suspension and Harassment, Intimidation, and Bullying (HIB) Reports**

The Board has received confidential information regarding suspensions and investigations of HIB that have occurred since the last Board meeting.

ii. **Approval: First Reading of Revisions to Policies**

Approval of the first reading of revisions to policies as listed below:

- Policy 2700 Services to Nonpublic School Students, as listed on **Attachment B**, pages 379-383 (*revised*)
- Policy 7100 Long-Range Facilities Planning, as listed on **Attachment C**, page 384 (*revised*)
- Policy 7101 Educational Adequacy of Capital Projects, as listed on **Attachment D**, pages 385-386 (*revised*)
- Policy 7102 Site Selection and Acquisition, as listed on **Attachment E**, pages 387-388 (*revised*)
- Policy 7130 School Closing, as listed on **Attachment F**, page 389 (*revised*)
- Policy 7300 Disposition of Property, as listed on **Attachment G**, pages 390-391 (*revised*)

C. CURRICULUM & INSTRUCTION

i. **Approval: Field Trips**

Approval of field trips, as listed on **Attachment H**, pages 392-397.

ii. **Approval: Proposal for Professional Development from Up the Bar Consulting**

Approval of a proposal for professional development from Up the Bar Consulting on Student-Driven Data: Placing Focus Back on the Student, to be held on October 9, 2017 in the amount of \$2,500.

The Board had received background information.

iii. **Approval: Proposal from Denis Sheeran for Ridgewood Science Department Performance Task Professional Development**

Approval of a proposal from Denis Sheeran for Ridgewood Science Department Performance Task Professional Development, to be held on October 16, 2017; December 11, 2017; and March 12, 2018; in the amount of \$1,500 and instructional resource books in the amount of \$450 for a total of \$1,950.

The Board had received background information.

iv. **Approval: Proposal from NYU Child Study Center for Dr. Justin Misurell's Workshop**

Approval of a proposal from NYU Child Study Center for Dr. Justin Misurell's workshop on "Teacher Power: 5 Steps to Improving Your Classroom Environment", on October 9, 2017 in the amount of \$400.

The Board had received background information.

v. **Approval: Consulting/Professional Development Agreement**

Approval of a consulting/professional development agreement with Machado Professional Development & Training Group Inc. for the workshop entitled Special Education Law, on October 9, 2017 in the amount of \$600.

The Board had received background information.

vi. **Approval: Professional Development Agreement with Teach Educators & Scholars Organization (T.E.S.O.)**

Approval of a professional development agreement with Teach Educators & Scholars Organization (T.E.S.O.) for the workshop Intro to Mindfulness in Education: A Path to Self-Care & Stress Reduction, on October 9, 2017 in the amount of \$1,000.

The Board had received background information.

vii. **Approval: Agreement With West Bergen Mental Healthcare**

Approval of an agreement with West Bergen Mental Healthcare for two 90-minute workshops on Enhancing Emotional Well Being in the Classroom, on October 9, 2017, in the amount of \$450.

The Board had received background information.

viii. **Approval: Designation of the Week of Respect**

Approval to designate the week of October 2, 2017 through October 6, 2017 as the Week of Respect in accordance with law.

A public hearing on Harassment, Intimidation, and Bullying, which will include a report on Harassment, Intimidation, and Bullying incidents, will be held at the November 6, 2017 Board meeting.

ix. **Approval: Designation of School Violence Awareness Week**

Approval to designate the week of October 16, 2017 through October 20, 2017 as School Violence Awareness Week in accordance with law.

A public hearing on school violence awareness, which will include a report on school violence and vandalism and reports on instructional programs designed to reduce such incidents, will be held at the November 6, 2017 Board meeting.

D. HUMAN RESOURCES

i. **Appointments**

(Appointments subject to receipt of appropriate documentation and the New Jersey Department of Education (NJDOE) certificate, if required.)

Teacher

TUFFY, Melissa – Leave of Absence Replacement Kindergarten Teacher (non-tenure track), Hawes School, effective September 12, 2017, or as soon after as possible, through June 21, 2018. Ms. Tuffy possesses a NJDOE Standard Certificate as an Elementary School Teacher. \$58,358
Cl. BA, St. 1
pro-rated

Classroom Aides

BORELLI, Emily – Self-Contained Special Education Classroom Aide, Hawes School, effective September 26, 2017, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

DOWNS, Emily – Inclusion/Resource Room Special Education Classroom Aide, Benjamin Franklin Middle School, effective September 26, 2017, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

MIRABELLA, Morgan - Inclusion/Resource Room Special Education Classroom Aide, Ridgewood High School, effective September 26, 2017, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

MOETZINGER, Michael – Inclusion/Resource Room Special Education Classroom Aide, Willard School, effective September 26, 2017, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

SCHAMA, Cynthia - Inclusion/Resource Room Special Education Classroom Aide, Willard School, effective September 26, 2017, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$14.15

SCOFI, Alexander - Inclusion/Resource Room Special Education Classroom Aide, George Washington Middle School, effective September 26, 2017, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

Field Placements

BALTZER, Gina – Eastwick College, to shadow Deirdre Azzopardi, Occupational Therapist at Glen School, Willard and Ridge Schools, effective October 30, 2017 through January 20, 2018

BIELEN, Rebecca – Montclair State University, to shadow Stefanie Gigante, Latin Teacher at Ridgewood High School, effective January 2, 2018 through May 11, 2018

RHS Volunteer Coaches

Football

Mark Aramburu

Steve Morino

Joseph Ross

Soccer

Jeannette Caraccio

Maggie Gorman*

Dwight Loren

Andrew McDade

Jerry Mayo

James Ponchak

Meaghan Palmer

Michael Mitchell

Kimberly Porfido

James Whitney

Wrestling

Andrew Franklin

Ice Hockey

Sam Enright

Michael Sborra

B & G Bowling

Kevin Seavers

Baseball

Brett Lowy

Softball

Craig Mahler

Crew

Richard Baird

Robert O'Connor

Karl Roecker

Boris Roque

Boys Basketball

Michael Wennersten

*Related to staff member

Additional Ridgewood Community School Employees – Fall Semester 2017, approved by the Board at its meeting on August 28, 2017

Encore Music Studio

Gabriel Schaff

Basketball Clinic & League

Benjamin Geraghty

Substitute Evening Coordinators

Jason Forfa, Tomohiro Kubo, and Timothy Renna

Revision: Technology Innovation Specialist 2017-2018 (1.06 ratio), approved by the Board at its meeting on June 26, 2017

Remove: Patrick Bernardo

Replace: Corrina Moss-Keller

Home Instructors, on an as-needed basis, for the 2017-2018 School Year Orchard School

- **Clare Clark**, Special Education Teacher, at an hourly rate of \$59.36
- **Erin Heider**, Elementary School Teacher, at an hourly rate of \$60.32
- **Michelle Jones**, Special Education Teacher, at an hourly rate of \$60.32
- **Xue Tan**, Education Specialist Teacher, at an hourly rate of \$60.32

Benjamin Franklin Middle School

- **Lucille Cigolini**, English Teacher, at an hourly rate of \$58.21
- **Kathleen Clarke-Anderson**, English Teacher, at an hourly rate of \$60.32
- **Erin Corcoran**, English Teacher, at an hourly rate of \$60.32
- **Susan Corlett**, Special Education Teacher and Mathematics Teacher, at an hourly rate of \$60.32
- **Trecia Donnelly**, Special Education Teacher, Science Teacher, and English Teacher, at an hourly rate of \$60.32
- **Lauren Imbruglia**, French Teacher, at an hourly rate of \$58.21
- **Kristen Krasinski**, Social Studies Teacher, at an hourly rate of \$60.32
- **Roman Litvak**, Mathematics Teacher, at an hourly rate of \$58.21
- **Courtney Pfeiffer**, Mathematics Teacher, at an hourly rate of \$60.32
- **Benjamin Ran**, Science Teacher, at an hourly rate of \$60.32
- **Karen Rispoli**, Technology Teacher, at an hourly rate of \$60.32
- **Michael Rooney**, Special Education Teacher, at an hourly rate of \$60.32
- **Kyle Schulke**, Social Studies Teacher, at an hourly rate of \$59.36

George Washington Middle School

- **Susan Blinn**, Special Education Teacher, at an hourly rate of \$58.21
- **Brianna Champy**, Special Education Teacher, at an hourly rate of \$58.09
- **Brittany Daidone**, Mathematics Teacher, at an hourly rate of \$60.32
- **Alissa DiStefano**, Special Education Teacher, at an hourly rate of \$60.32
- **Alyssa Forte**, Special Education Teacher, at an hourly rate of \$58.09
- **Natalie Garvin**, Special Education Teacher, at an hourly rate of \$59.36
- **Katherine Keppel**, Special Education Teacher, at an hourly rate of \$60.32
- **Kaitlyn Krysiak**, Special Education Teacher, at an hourly rate of \$59.36
- **Kaitlin Lange**, Special Education Teacher, at an hourly rate of \$58.09
- **Kirsten Ommundsen**, Special Education Teacher, at an hourly rate of \$58.09
- **Odalys Romano**, Special Education Teacher, at an hourly rate of \$60.32
- **Kristen Shine**, Special Education Teacher, at an hourly rate of \$60.32
- **Suzanne Simone**, Special Education Teacher, at an hourly rate of \$58.21
- **Samantha Villoslada**, Special Education Teacher, at an hourly rate of \$60.32

ii. **Changes in Salary Classification, effective September 1, 2017 through June 30, 2018, in accordance with the REA/Board Agreement, approved by the Board at its meeting on September 11, 2017**

DEVANEY, Eileen – Learning Disability Teacher – Consultant, Willard School, **from** \$103,259 (\$98,342 + \$4,917 Ratio) Class MA+30, Step 16 **to** \$105,475 (\$100,452 + \$5,023 Ratio) MA+45, Step 16

iii. **Change of Assignment****Secretary**

Revision: MACOLINO, Nadine – **from** 0.45 FTE Secretary, Glen School, effective September 1, 2017 through June 30, 2018, approved by the Board at its meeting on August 28, 2017, **to** 0.57 FTE Secretary, Glen School, effective September 1, 2017 through June 30, 2018

From:
\$15,974
Cl. IV-10-M,
St. 3
To: \$20,233
Cl. IV-10-M,
St. 3

iv. **Leaves of Absence**

MELE, Lauren – Mathematics Teacher, Ridgewood High School, effective January 2, 2018 through May 31, 2018, with a reinstatement date of June 1, 2018, using sick days in accordance with REA/Board Agreement and utilizing the FMLA and/or NJFLA leave entitlement

SARGENTI, Lisa – Kindergarten Teacher, Hawes Elementary School effective October 9, 2017 through January 5, 2018, utilizing the FMLA and/or NJFLA leave entitlement, and January 6, 2018 through June 21, 2018, with a reinstatement date of September 1, 2018, utilizing a personal, unpaid leave of absence.

v. **Resignations****Classroom Aides**

CLARK, Regina – Self-Contained (LLD) Special Education Classroom Aide, Travell School, effective September 22, 2017

GIORDANO, Kathleen – Inclusion/Resource Room Special Education Classroom Aide, Benjamin Franklin Middle School, effective September 6, 2017

vi. **Supplemental Pay Beyond Contract****Elementary Schools****The Social Place Advisor**

Stephanie Dodd, at an hourly rate of \$40.17, not to exceed

Hawes School

Clubs and Activities for the 2017-2018 School Year, as listed on **Attachment I**, page 398

Orchard School

Clubs and Activities for the 2017-2018 School Year, as listed on **Attachment J**, page 399

Professional Development – October 9, 2017**Classroom Aides/Lunch Aides**

- **Dorothy Spina**, not to exceed 6 hours, at an hourly rate of \$16.49 (\$98.94)
- **Josephine Scanlon**, not to exceed 6 hours, at an hourly rate of \$16.49 (\$98.94)
- **Judy Meany**, not to exceed 6 hours, at an hourly rate of \$16.49 (\$98.94)
- **Rebecca Tutschek**, not to exceed 6 hours, at an hourly rate of \$16.49 (\$98.94)

- **Kathleen Keenan**, not to exceed 6 hours, at an hourly rate of \$16.49 (\$98.94)
- **Karen Fortunato**, not to exceed 6 hours, at an hourly rate of \$16.49 (\$98.94)
- **Joan Marrone**, not to exceed 6 hours, at an hourly rate of \$16.49 (\$98.94)
- **Brian Kuiken**, not to exceed 6 hours, at an hourly rate of \$16.49 (\$98.94)
- **Daniel Ardito**, not to exceed 6 hours, at an hourly rate of \$16.49 (\$98.94)
- **Nicole Wahler**, not to exceed 6 hours, at an hourly rate of \$16.49 (\$98.94)

Ridge School

Clubs and Activities 2017-2018 School Year

Reflex Math Supervision

- **Elizabeth Macri**, not to exceed 5 hours, at an hourly rate of \$40.17 (\$200.85)

Perennial & Continental Math Advisor

- **Dana Higgins**, not to exceed 10 hours, at an hourly rate of \$40.17 (\$401.70)

Thinking Cap Quiz Bowl Advisor

- **Lindsay Mitchell**, not to exceed 15 hours, at an hourly rate of \$40.17 (\$602.55)

Language Arts Enrichment Club Advisor

- **Meghan McDermott**, not to exceed 15 hours, at an hourly rate of \$40.17 (\$602.55)

Somerville School

Clubs and Activities for the 2017-2018 School Year, as listed on **Attachment K**, page 400

Willard School

Clubs and Activities for the 2017-2018 School Year, as listed on **Attachment L**, page 401

Professional Development Day – October 9, 2017

Classroom Aides/Lunch Aides

12 Instructional Aides **TBD**, not to exceed 6 hours, at an hourly rate of \$16.49 (\$1,187.28)

Benjamin Franklin Middle School

Co-curricular Activity Advisors and Stipends for the 2017-2018 School Year, as listed on **Attachment M**, page 402 (Remuneration in accordance with negotiated Agreement; ratio is applied to the 2017-2018 BA Maximum of \$89,542)

Intramural Activities 2017-2018 School Year

Open Gym, Volleyball, Track, and Weight Training, not to exceed a total of 365 hours, each to receive an hourly rate of \$40.17 (\$14,662.05) **Advisors:** **Erin Corcoran, Trecia Donnelly, Todd Ferreri, Jaime Marzocchi, Amber Nizza, Benjamin Ran, Michael Rooney, Donna Skettini, Lisa Sutera, David Tashian, Neil Valere, and Meredith Wearley**

Technology Club – Advisor, Neil Valere, not to exceed 20 hours, at an hourly rate of \$40.17 (\$803.40)

Broadway Bound – Co-Advisors, Kristen Rosolanko and Linda Rothschild, each not to exceed 12 hours, each at an hourly rate of \$40.17 (\$482.04)

Guidance Department – Additional 2017 Summer Hours, approved by the Board at its meeting on June 5, 2017 (\$399.74)

- **Mariann Gelenuis**, not to exceed four and half hours, at an hourly rate of \$72.43 (\$325.93)
- **David Tashian**, not to exceed one hour, at an hourly rate of \$73.81 (\$73.81)

Additional Summer 2017 School Nurse Services (\$248.85), approved by the Board at its meeting on June 5, 2017

Kerriann Reilly (Nurse), not to exceed four and half hours, at an hourly rate of \$55.30 (\$248.85)

Overnight Field Trip to Washington, D.C. – May 22-24, 2018

26 Chaperones TBD, each for two nights, each to receive \$200 per night (\$9,600) and **One Substitute Nurse**, at \$130 per day (\$390) (\$9,990 total)

Benjamin Franklin Middle School, George Washington Middle School and Ridgewood High School

Overnight Field Trip to Orlando, Florida – November 28-December 2, 2017

Five Chaperones: Douglas Aday, Katie Kashmanian, Suzanne Simone, Shauna Stovell, and Danielle Wood, each for four nights, each at \$200 per night (\$4,000)

George Washington Middle School

Co-curricular Activity Advisors and Stipends for the 2017-2018 School Year, as listed on **Attachment N**, pages 403 (Remuneration in accordance with negotiated Agreement; ratio is applied to the 2017-2018 BA Maximum of \$89,542)

Ridgewood High School

Co-curricular Activity Advisors and Stipends for the 2017-2018 School Year, as listed on **Attachment O**, pages 404-407 (Remuneration in accordance with negotiated Agreement; ratio is applied to the 2017-2018 BA Maximum of \$89,542)

Revision: Lunch Time Supervision, approved by the Board at its meeting on September 11, 2017

- **Adam Brunner**, not to exceed 4 days per week, at an hourly rate of **from** \$38.69 **to** \$30.24
- **James Donnelly**, not to exceed 2 days per week, at an hourly rate of **from** \$51.72 **to** \$30.24
- **Rosanna Griffith**, not to exceed 5 days per week, at an hourly rate of **from** \$29.45 **to** \$30.24
- **Raymond Lug**, not to exceed 5 days per week, at an hourly rate of **from** \$29.45 **to** \$30.24
- **Timothy Monahan**, not to exceed 4 days per week, at an hourly rate of **from** \$68.40 **to** \$30.24
- **Nancy Reilly**, not to exceed 5 days per week, at an hourly rate of **from** \$67.29 **to** \$30.24

- TBD

Professional Development Days – October 9, 2017

- **Kristen Caldwell**, not to exceed 1.5 hours, at an hourly rate of \$48.80 (\$73.20)
- **Deniz Ekin**, not to exceed 4.5 hours, at an hourly rate of \$40.24 (\$181.08)
- **Larry Holand**, not to exceed 2.25 hours, at an hourly rate of \$61.12 (\$137.52)
- **Brenda Ingoglia**, not to exceed 1.5 hours, at an hourly rate of \$60.32 (\$90.48)
- **Tamara Kalebic**, not to exceed 1.5 hours, at an hourly rate of \$75.26 (\$112.89)
- **Jennifer Landa**, not to exceed 3 hours, at an hourly rate of \$50.29 (150.87)
- **Brian Lee**, not to exceed 1.5 hours, at an hourly rate of \$61.90 (\$92.85)
- **Monica Romero**, not to exceed 1.5 hours, at an hourly rate of \$62.22 (\$93.33)
- **Josh Saladino**, not to exceed 1.5 hours, at an hourly rate of \$59.60 (\$89.40)
- **Lisa Valenti**, not to exceed .75 hours, at an hourly rate of \$62.38 (\$46.79)

Revision: Before-School Library Supervision, approved by the Board at its meeting on September 11, 2017]

from TBD to James Donnelly, at an hourly rate of \$40.17, pro-rated, 30 minutes per day, 5 days per week, September 6, 2017 through June 13, 2018

Revision: After-School Library Supervision, approved by the Board at its meeting on September 11, 2017

from TBD to James Donnelly, at an hourly rate of \$40.17, pro-rated, 15 minutes per day, 5 days per week, September 6, 2017 through June 13, 2018

Seven Field Trips for AHLISA I and AHLISA II Classes for the 2017-2018 School Year

- **One Chaperone: Jennifer Landa**, not to exceed 22.4 hours, at an hourly rate of \$40.17 (\$899.81)

Winter Band Concert – December 6, 2017

- **Two Chaperones TBDs**, each not to exceed 3 hours, each to receive an hourly rate of \$40.17 (\$241.02)

Winter Orchestra Concert - December 12, 2017

- **Two Chaperones: Jeffrey Haas and One TBD**, each not to exceed 3 hours, each to receive an hourly rate of \$40.17 (\$241.02)

Winter Choir Concert – December 13, 2017

- **Two Chaperones: John Luckenbill and One TBD**, each not to exceed 3 hours, each to receive an hourly rate of \$40.17 (\$241.02)

Band Concert - April 18, 2018, Westside Presbyterian Church

- **Two Chaperones: Steven Bourque and Gary Fink**, each not to exceed 3 hours, each to receive an hourly rate of \$40.17 (\$241.02)

Choir and Orchestra Concert - April 18, 2018, Westside Presbyterian Church

- **Two Chaperones: John Luckenbill and Jeffrey Haas**, each not to exceed 3 hours, each to receive an hourly rate of \$40.17 (\$241.02)

Spring Orchestra Concert – May 31, 2018

- **Two Chaperones: John Luckenbill and Jeffrey Haas**, each not to exceed 3 hours, each to receive an hourly rate of \$40.17 (\$241.02)

Spring Choir Concert – June 6, 2018

- **Two Chaperones TBDs**, each not to exceed 3 hours, each to receive an hourly rate of \$40.17 (\$241.02)

7th and 8th Grade District Honor Band - November 14, 2017, November 16, 2017 & November 18, 2017

- **Jeffrey Haas**, to supervise & conduct, not to exceed 25 hours, at an hourly rate of \$40.17 (\$1,004.25)

7th and 8th Grade District Honor Band - November 14, 2017, November 16, 2017 & November 18, 2017

- **John Luckenbill**, to supervise & manage, not to exceed 25 hours, at an hourly rate of \$40.17 (\$1,004.25)

7th and 8th Grade District Honor Band - November 14, 2017, November 16, 2017 & November 18, 2017

- **10 Sectional Clinicians TBD**, not to exceed 25 hours, at an hourly rate of \$40.17 (\$1,004.25)

Overnight Chaperones for Adventure Leadership Peer Support (ALPS) Field Trips for the 2017-2018 school year, funded by donations

Barbara Barker	Craig Mahler
Jacob Brown	Timothy Monahan
Craig Bunzey	Brian Quirk
Daniel DaSilva	Monica Richardson
Jillian Eidschun	Caroline Richards
Christopher Foglio	Ashley Rillo
Sarah Gregor	Jennifer Ross
Sean Kase	Nick Scerbo
Peter Kay	Laura Tolve
Ronald Knott	Al Tretola
Erin McAllister	Greg Zaino

ALPS Trips

- Fall Harriman Backpacking Trip, Harriman, NY – November 9-11, 2017: **Six chaperones**, each at \$200 per night, each for two nights (\$2,400)
- Dippikill Downhill Ski Trip, Thurman, NY – January 5-7, 2018: **Four chaperones**, each at \$200 per night, each for two nights (\$1,600)
- Dippikill Cross Country Winter Weekend Trip, Thurman, NY – January 26-28, 2018: **Six chaperones**, each at \$200 per night, each for two nights (\$2,400)
- Stony Creek Organic Farm Trip, Walton, NY – May 11–13, 2018: **Two chaperones**, each at \$200 per night, each for two nights (\$800)
- Spring Whitewater Rafting Trip, North River, NY – May 18-20, 2018: **Six chaperones**, each at \$200 per night, each for two nights (\$2,400)

- Adirondack High Peaks – Johns Brook Lodge Area, Keene Valley, NY – June 21-25, 2018: **Six chaperones**, each at \$200 per night, each for four nights (\$4,800)

Athletics Department

Additional 2017 Athletic Trainer Services, approved by the Board at its meeting on July 17, 2017

- **Nikitas Nicholaides**, Athletic Trainer, not to exceed 19 hours, at an hourly rate of \$67.29 (\$1,278.51)

Revisions: Event Staff/Crowd Control, each not to exceed more than **from:** 40 hours, approved by the Board at its meeting on September 11, 2017, **to:** each not to exceed 150 hours per season/450 hours over the course of the school year, each at an hourly rate of \$40.17

Robert Anfang	Michael Lucchesi
Catherine Anzano	Ray Lug
Charles Appel	Aaron Mandel
Patricia Auger	Aidan McCluskey
David Bailey	Karen Mendez
Richard Bennett	Karla Mixon
Richard Brooks	Daniel Muro
Craig Bunzey	Stephen Opremcak
Jean Buono	Michael Pounds
Erica Centrelli	Brian Quirk
Daniel Cermack	Robert Ransom
David Cord	Alison Reeg
Andrew Couch	Karl Roecker**
Paul Cronk	Patrick Ryan
Michael DeRisi	Joshua Saladino
Thomas DeVita	Adam Scevola
Trecia Donnelly-Britt	Casey Schick
John Fiocchi	Kimberly Schmidt
Laura Grasso	Warren Schoepfer
Heather Halm	David Stahl
Kurt Hommen	Joseph Staunton
Marissa Hughes	David Tashian
Steve Jaskot	Deirdre Tobin
Andrew Johnson	Michael Troy
Christopher Kadus	Torrance Watson
Peter Kay	Jeffrey Yearing
Karen Keyes	Mathew Zielyk
Ronald Knott	

Additions: Ticket Booth – Home Football Games, each not to exceed 7 games, each to receive \$50 per game, approved by the Board at its meeting on September 11, 2017

- **Barbara Noto**
- **Carleen Ulinsky**

Fitness Center – each at \$40.17 per hour, not to exceed 200 hours

- Aaron Manel
- Charles Johnson
- Mike Pounds

Clock Operators – not to exceed 150 hours per season/450 hours over the course of the school year, each to receive \$50 per contest

- Raymond Lug
- Aaron Mandel
- Kenneth Moscarello
- Christopher Reilly

Special Programs

REACH Transitional Kindergarten Classroom

- **Marlene Whitemore-Pillow**, to provide music instruction to the REACH Transitional Kindergarten classroom students at Glen School, as follows: 18 sessions, September 20, 2017 through June 6, 2018; each session being 30 minutes, at an hourly rate of \$90, for a total of \$810

Additional Hours

- **Giselle Batista**, School Psychologist, Ridgewood High School, not to exceed one hour, at and hourly rate of \$45.14 (\$45.14)

ABA Training at Alpine Learning Group Autism, Paramus, NJ – August 27, 2017 through September 1, 2017 (8:30 am – 4:00 pm)

<u>Behavior Instructional Aide</u>	<u>Location</u>	<u>Rate</u>	<u># of Hours</u>	<u>Total</u>
Lindsay Gaelick	Ridge	19.00	33	\$627

Training Sessions for SAIL/RISe Special Education Staff, September 5, 2017 (8:15 am – 3:15 pm)

<u>Last Name</u>	<u>First Name</u>	<u>School</u>	<u>Hourly Rate</u>	<u># of Hours</u>	<u>Total</u>
Castro	Johana	Ridge	\$19.00	5.25	\$99.75
Gaelick	Lindsay	Ridge	\$19.00	5.25	\$99.75
Gibson	Kerry	Ridge	\$19.00	5.25	\$99.75
Kneer	Maria	GWMS	\$19.00	5.25	\$99.75
Schierloh	Lauren	Ridge	\$19.00	5.25	\$99.75

Curriculum, Instruction & Assessment

Revision: 2017 Summer Curriculum Writing, originally approved at the June 26, 2017 Board meeting

<u>Curriculum</u>	<u>New or Revised (N/R)</u>	<u>Staff Member</u>	<u>Total Hours</u>	<u>Amount not to Exceed</u>
Forensic Science CP & Forensic Science Honors	R	Karen Walters	From: 18 To: 27	From: \$959.94 To: \$1439.91
		Mark Syvret	From: 18 To: 9	From: \$959.94 To: \$479.97

vii. **Substitutes for the 2017-2018 School Year**

Classroom Aides: Keely Coffey, Lindsay Gaelick, Michele Haas, Irene Hort, Gina Karvellas, Brittany Linder, Donna Matera, Matthew Tarulli, Melanie Traflet, and Elizabeth VonZuben

Teachers: Steven Bromley, Stephanie DeSimone, William Hauser, George Maroules, Tara Montelbano, Deirdre Scali, and Allison Seibold*

*Related to staff member

E. FINANCEi. **Acceptance of Restricted Donations**

Resolved, the Board of Education accepts the following restricted gifts for the **2017-2018** school year to be used as indicated:

2017-2018 SCHOOL YEAR			
Donor	Amount	Use	Account Number
Federated HSA	\$ 5,500	To be used to support the district's Community Outreach Program Wellbeing Speaker Series.	20-056-100-890-00-22-022-001
RHS Alumni	\$20,000	\$10,000 to be used toward the purchase of a scoreboard and \$10,000 towards the beautification of RHS (purchase of furniture for the Campus Center and classrooms)	20-057-100-731-00-10-034-001 (\$10,000) 20-057-100-890-00-10-010-002 (\$10,000)
RHS Class of 2017	\$44,000	To be used for beautification projects at RHS, including the purchase of furniture for the Campus Center and classrooms.	20-058-100-890-00-10-010-001
RHS Class of 2017	\$ 5,000	To purchase STEM supplies for BFMS.	20-058-100-890-00-08-008-001
Somerville HSA	\$ 8,400	To be used for field trip expenses.	20-025-100-890-00-05-005-003

Acceptance of a gift in kind from the Ridge Home & School Association of materials for specialist program (art, music, etc.), valued at \$13,000.

- ii. **Approval: Lease Agreements with Pitney Bowes for New Postage Machines**
Approval of lease agreements with Pitney Bowes for new postage machines, at the monthly rates listed below, for five years.

Building	Monthly Rate
Education Center	\$109.59
GWMS	\$ 66.85
RHS	\$316.94

The Board had received background information.

- iii. **Approval: Agreement with Forecast5 Analytics, Inc.**
Approval of an agreement with Forecast5 Analytics, Inc. for New Jersey Department of Education data analysis software, in the amount of \$14,000.

The Board had received background information.

- iv. **Approval: 2017-2018 Received Tuition Students**
Approval to receive 7 tuition students from other school districts who pay tuition, for the 2017-2018 school year, as listed below.

2017-2018 RECEIVED STUDENTS		
HOME DISTRICT	SCHOOL	# OF STUDENTS
Secaucus, NJ	RHS	1
Hawthorne, NJ	RHS.	1
New York, NY	Travell	1
Kinnelon, NJ	RHS	1
Wyckoff, NJ	RHS	1
North Haledon, NJ	GWMS	1
Hackensack, NJ	RHS	1

- v. **Approval: Award of Contracts to Cooperative Purchasing Vendors in Excess of \$40,000**

Approval of the award of contracts to Cooperative Purchasing Vendors in excess of \$40,000 for goods and services.

The Board had received background information.

- vi. **Approval: Disposal of Equipment**
Approval of the disposal of equipment from Orchard School listed below on www.govdeals.com.

- One round table
- Three trapezoid tables
- 30 blue chairs

vii. **Approval: Budget Appropriation Transfers**

Resolved, the Board of Education approve transfers for **August 2017** as shown in the Journal Entry listing pursuant to Policy 6422.

viii. **Approval: Secretary's Line Item Certification**

Whereas, the Board of Education has received the Report of the Secretary for the month of **August 2017**;

Whereas, in compliance with N.J.A.C. 6:20-2A.10(d), the secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it,

Resolved, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and

Be it Further Resolved, in compliance with N.J.A.C. 6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:20-2A.10(a) (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

ix. **Approval: Acceptance of Board Secretary and Treasurer Report**

Whereas, the Board of Education has received the report of the Secretary and Treasurer for the month of **August 2017**; now, therefore,

Be it Resolved, the Board of Education accepts the above referenced reports and orders that it be attached to and made part of the official record of this meeting.

Ms. Smith Wilson moved approval of Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, (including the addendum - agenda item #i on **Attachment H** – cost for Power Pony trips), D – Human Resources (including the addendum - agenda items #i – hourly rate for Schama and #vi – Dodd and **Attachment N**), and E – Finance, for approval.

Ms. Brogan seconded the motion.

Prior to the roll call vote, Mr. Loncto read the donations into record and thanked the responsible parties.

The motion to approve Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, (including the addendum - agenda item #i on **Attachment H** – cost for Power Pony trips), D – Human Resources (including the addendum - agenda items #i – hourly rate for Schama and #vi – Dodd and **Attachment N**), and E – Finance, carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

VII. APPROVAL OF BILLS

DATES	DESCRIPTION	CHECK NUMBERS	AMOUNTS	REVIEWED BY
Sept 1	Columbia Bank On-Line	085323-85433	1,879,178.60	S. Brogan
Sept 5	Columbia Bank On-Line	085434	39,973.26	S. Brogan
Sept 6	Columbia Bank On-Line	085435-085436	22,928.00	S. Brogan
Sept 8	Columbia Bank On-Line	085437-085527	1,726,189.90	J. Morgan
Sept 12	Columbia Bank On-Line	085528	1,993.95	J. Morgan
Sept 19	Columbia Bank On-Line	085529	200.00	J. Morgan
Sept 20	Columbia Bank On-Line	085530-085743	703,630.37	J. Morgan
Sept 13	Columbia Bank On-Scholarship	831408	1,000.00	J. Morgan
Aug 30	Payroll Transfer	P16128	459,468.10	S. Brogan
Aug 29	Wire Transfer	L16130	4,724.00	S. Brogan
Aug 29	Wire Transfer	R16129	37,591.00	S. Brogan
Aug 31	Wire Transfer	F16245, L16131	264,194.14	S. Brogan
Sept 5	Wire Transfer	H16244	1,027,556.42	S. Brogan
Sept 13	Wire Transfer	L16360	2,172.00	J. Morgan
Sept 15	Wire Transfer	B16361	697,400.00	J. Morgan
Sept 11	Food Service	620046-620047	36,373.76	J. Morgan
Sept 12	Food Service	620048	47,306.33	J. Morgan
Sept 13	Food Service	620048	10,163.81	J. Morgan
Sept 6	Columbia Bank Void Check	084828	(8,032.50)	S. Brogan
Sept 7	Columbia Bank Void Check	085335	(24,515.51)	S. Brogan
Sept 13	Columbia Bank Void Check	831407	(1,000.00)	J. Morgan
Sept 18	Columbia Bank Void Check	084906	(200.00)	J. Morgan
Sept 19	Columbia Bank Void Check	084910	(.08)	J. Morgan
TOTAL			6,928,295.55	

Ms. Brogan moved approval of all bills reviewed by her.
Mr. Morgan seconded the motion.

Mr. Morgan moved approval of all bills reviewed by him.
Ms. Brogan seconded the motion.

Approval of Bills carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

VIII. BOARD MEMBER ANNOUNCEMENTS

Ms. Brogan reminded everyone that on September 26th, at the Ridgewood Public Library, there will be a discussion on fostering a pedestrian friendly community. Our schools and community are trying to have safe pedestrian travel through walk initiatives. Along with this panel of experts, in October there will be a 'Walktoberfest' that includes walking tours. Sign-ups start October 1.

The fundraiser Tacos for Texas will be held on Wednesday, September 27th from 4:30 p.m. - 8:00 p.m. in the RHS cafeteria.

The district's wellness speaker series begins October 4th at 7:00 p.m. at GWMS, with Dr. Kristen Race presenting "From Surviving to Thriving in Your Family."

Ms. Brogan thanked Ms. Poelstra for all of her hard work on the speaker series.

This Sunday, October 1st, is the Good Life Ridgewood Wellness Fair at Van Neste Park, from 11:00 a.m. – 3:00 p.m. There will be many vendors there. Last year over 1,000 people showed up.

IX. BOARD COMMITTEE REPORTS

A Finance Committee report was distributed.

X. COMMENTS FROM THE PUBLIC

At 8:33 p.m., Mr. Loncto asked if there were any comments from the public. There were none.

XI. DISCUSSION ITEMS

There were none.

XII. ACCEPTANCE OF MINUTES

- September 11, 2017 Regular Public Meeting
- September 13 & September 19, 2017 Executive Sessions

Mr. Morgan moved Acceptance of Minutes. Ms. Brogan seconded the motion, which was unanimously approved.

XIII. OTHER BUSINESS

There was none.

XIV. ADJOURNMENT

At 8:34 p.m., on a motion made by Mr. Loncto, seconded by Ms. Brogan and unanimously approved, the meeting adjourned.

Respectfully submitted,

Jennifer Ulman
Assistant Board Secretary

Alfredo Aguilar
Board Secretary

2017 – 2018 CONFERENCES FOR APPROVAL

Staff Member	Name of Conference Location & Dates	Rationale	Estimated Cost for Approval	# of Sub Days required
Kameno, Susan Hawes	Yoga Teacher Training May 19-August 6, 2017	Professional Development	\$ 2,000	0
Pepe, Michael GWMS	Conquer Math: Differentiation & Open- Ended Questions – Fairfield, NJ October 10 & November 28, 2017 and February 15 and March 28, 2018	Professional Development	\$ 580	4
Ponchak, James GWMS	Conquer Math: Differentiation & Open- Ended Questions – Fairfield, NJ October 10 & November 28, 2017 and February 15 and March 28, 2018	Professional Development	\$ 580	4
Clarke, Claire Travell	IMSE Comprehensive Orton- Gillingham Training – Secaucus, NJ October 16-20, 2017	Professional Development	\$1,075	5
Buxenbaum, Kim Education Center	School Based Mental Health Conference – Oxon Hill, MD October 18-21, 2017	Professional Development	\$1,831 (to be paid out of RAA funds)	0
Pizzuto, Basil RHS	School Based Mental Health Conference – Oxon Hill, MD October 19-21, 2017	Professional Development	\$1,983 (to be paid out of RAA funds)	0
Wood, Danielle Education Center	TMI Education: Keys to Close the Gap Mahwah, NJ October 26, 2017	Professional Development	\$ 7	0
Corcoran, Erin BFMS	Association for Middle Level Education Annual Conference – Philadelphia, PA November 6-8, 2017	Professional Development	\$ 495	3
Brown, Ann GWMS	NJASL 2017 Fall Conference Long Branch, NJ November 16-17, 2017	Professional Development	\$ 150	2
Coppola, Michele Ridge	NJASL 2017 Fall Conference Long Branch, NJ November 16-17, 2017	Professional Development	\$ 250	2
LaBarr, Maureen Orchard	NJASL 2017 Fall Conference Long Branch, NJ November 16, 2017	Professional Development	\$ 250	1
Kashmanian, Katie GWMS	Blue Ribbon Schools of Excellence Conference – Orlando, FL November 28-December 2, 2017	Professional Development	\$1,800	0
Moreland, Liz GWMS	Wearable Electronics Hackensack, NJ January 11, 2018	Professional Development	\$ 215	0
Aguilar, Alfredo Education Center	NJASA Techspo 2018 Atlantic City, NJ January 25-26, 2018	Professional Development	\$ 715	0
Fishbein, Daniel	NJASA Techspo 2018 Atlantic City, NJ January 25-26, 2018	Professional Development	\$ 524	0

The total cost for these conferences is \$12,455 (\$3,814 RAA funds). Upon Board approval of all of these conferences, the total expenditure for travel and conferences for 2017-18 will be \$98,044 leaving a balance of \$93,394 remaining in the \$191,438 approved by the Board for travel and conferences.

The total cost of substitutes for these conferences is \$1,932. Upon Board approval of these conferences, the total expenditure for substitutes for travel and conferences for 2017-18 will be \$5,244.

RIDGEWOOD

POLICY

BOARD OF EDUCATION

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Services to Nonpublic School Students

M

2700 SERVICES TO NONPUBLIC SCHOOL STUDENTS

The Board of Education shall provide, in accordance with law and to the limit of State aid available for such purposes, services to students enrolled in nonpublic schools located within this school district in which a child may legally fulfill compulsory school attendance requirements and which complies with Title VI of the Civil Rights Act of 1964.

For the purpose of this Policy, "district of attendance" shall mean the school district in which the nonpublic school is located.

- A. Special Education and Related Services - N.J.S.A. 18A:46-19; N.J.S.A. 18A:46A-1; N.J.A.C. 6A:14-6

The Board of Education of the district of attendance, as required by Federal law and regulation under Part B of the Individuals with Disabilities Education Act (IDEA), shall provide a genuine opportunity for the equitable participation of students with disabilities who are enrolled in nonpublic schools or early childhood programs by their parents. The district of attendance shall make the final decisions with respect to the services to be provided to eligible students with disabilities enrolled in nonpublic schools or early childhood programs. Services shall be provided only upon the written consent of the parent and shall be provided in a location determined by the Board pursuant to N.J.S.A. 18A:46-19.5. The district of attendance shall spend an amount of money equal to a proportionate amount of Federal funds available under Part B of the IDEA for the provision of services to students with disabilities who are attending nonpublic schools.

The district of attendance, after timely and meaningful consultation with representatives of the nonpublic school, shall undertake a child find process in accordance with IDEA and its implementing regulations to determine the number of parentally placed children with disabilities attending nonpublic schools located within the district. As part of the child find process the district shall consult with private school representatives and representatives of parents of parentally placed nonpublic school children with disabilities in the design and development of special education and related services for such children in accordance with N.J.A.C. 6A:14-6.1(c)1. Furthermore, services may be provided by district personnel or through contracts with individuals, approved clinics, or agencies. In addition, services provided shall be secular, neutral, and non-ideological. Those procedural safeguards available to nonpublic school students with disabilities and their parents as specified by Federal law and rules under Part B of the IDEA shall apply in accordance with N.J.A.C. 6A:14-6.1(e).



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Services to Nonpublic School Students

If a nonpublic school student with a disability will receive special education or related services from the district, the district shall initiate and conduct meetings according to N.J.A.C. 6A:14-2.3(k) to develop, review, and revise a service plan for the student and ensure a representative of the nonpublic school or early childhood program attends each meeting pursuant to N.J.A.C. 6A:14-6.1(f)2.

The Board shall provide for the services of a certified speech-language specialist for each child attending a nonpublic school located in the school district and classified pursuant to N.J.S.A. 18A:46-8 as requiring the services of a certified speech-language specialist. Services for children enrolled in nonpublic schools shall be provided only upon the consent of the parent or guardian and shall be provided in a location determined by the Board pursuant to rules and regulations of the State Board of Education. The Board shall provide for such transportation and maintenance and the cost shall be paid from State aid received by the district in accordance with N.J.S.A. 18A:46-19.6. Contracts for speech correction services shall be in accordance with N.J.S.A. 18A:46-19.7. Costs and provisions for speech correction services shall be managed in accordance with N.J.S.A. 18A:46-19.7 and N.J.S.A. 18A:46-19.8.

The Board shall provide for the receipt of auxiliary services by children between the ages of five and twenty residing in the State and enrolled full-time in a nonpublic school located in the district in accordance with N.J.S.A. 18A:46A-3. Auxiliary services shall mean compensatory education services for the improvement of students' communication skills; supportive services acquiring communication proficiency in the English language for children of limited English-speaking ability; and home instruction services. Services for children enrolled in nonpublic schools shall be provided only upon the consent of the parent and in a location determined by the Board pursuant to rules and regulations of the State Board of Education. The cost of transportation for auxiliary services shall be managed in accordance with N.J.S.A. 18A:46A-6. Contracts for auxiliary services shall be managed in accordance with N.J.S.A. 18A:46A-7. Cost limitations for auxiliary services shall be managed in accordance with N.J.S.A. 18A:46A-8. Calculation of the costs by the Commissioner shall be managed in accordance with N.J.S.A. 18A:46A-9.

B. Health Services - N.J.S.A. 18A:40-23 through 31; N.J.A.C. 6A:16-2.5

The Board shall provide nursing services for students who are enrolled full-time in a nonpublic school located in their district pursuant to N.J.S.A. 18A:40-23. The services shall include assistance with medical examinations; including dental screening, conducting screening of hearing examinations, the maintenance of student health records, and notification of local or county health officials of any student who has not been properly immunized; and conducting



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Services to Nonpublic School Students

examinations of students between the ages of ten and eighteen for the condition known as scoliosis. The Board shall adopt written policies and procedures extending the emergency care provided to public school students to those students who are enrolled full-time in the nonpublic school or are injured or become ill at school or during participation on a school team or squad in accordance with N.J.A.C. 6A:16-2.5(b).

Nursing services funded by the Board pursuant to N.J.S.A. 18A:40-23 et seq. shall be provided by a registered nurse licensed by the New Jersey State Board of Nursing who is an employee of the school district or a third-party contractor or is an independent contractor. The Board shall either employ a qualified independent contractor to provide nursing services or shall contract, pursuant to N.J.S.A. 18A:40-28, with other district Boards of Education or with a public or private agency approved by the Commissioner to provide nursing services, pursuant to N.J.A.C. 6A:14-5.2. Prior to any change in the provision of nursing services, the Board shall provide timely and meaningful consultation with appropriate nonpublic school representatives, including parents, pursuant to N.J.S.A. 18A:40-28.

The nursing services provided to nonpublic school students shall not include instructional services in accordance with N.J.A.C. 6A:16-2.5(f). A nonpublic school may decline nursing services required or permitted by submitting to the district of attendance notification in accordance with N.J.A.C. 6A:16-2.5(g). A student who is enrolled in a nonpublic school and whose parent objects to the student receiving any service provided under N.J.A.C. 6A:16-2.5 shall not be compelled to receive the service except for a physical or medical examination to determine whether the student is ill or infected with a communicable disease pursuant to N.J.S.A. 18A:40-30.

The Board of Education shall provide health services based upon the following: the funding for services shall be based upon the nonpublic school enrollment on the last school day prior to October 16 of the preceding school year; a report provided to the New Jersey Department of Education (NJDOE) by the district of attendance or nonpublic school that includes the nonpublic school enrollment on the last school day prior to October 16 of the preceding school year; and the funds expended by the district of attendance for administrative costs shall be limited to the actual costs or six percent of the funds allocated annually for each participating nonpublic school, whichever is less. Administrative costs shall include, but not be limited to, the costs related to the district of attendance annual consultation, bidding, program and contract management, and oversight and quality control.



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Services to Nonpublic School Students

The Superintendent or designee of the district of attendance in which a nonpublic school is located shall confer annually with the administrator of the nonpublic school for the following purposes: to advise the nonpublic school of the amount of funds allocated to it by the NJDOE for the provision of health services for full-time students enrolled in the nonpublic school; to agree on the basic health services that shall be provided; the additional medical services, equipment, or supplies that may be provided as set forth in N.J.S.A. 18A:40-23 et seq.; to discuss the criteria to be used in the selection of a nursing service provider by the district of attendance for the nonpublic school; and to ascertain the level of satisfaction of the nonpublic school with the current nursing service provider. If the Superintendent or designee and the nonpublic school administrator cannot reach agreement regarding the health services and additional medical services to be provided, the County Office of Education shall provide assistance; to assure that a description of the provision of nursing services is reflected in the nursing services plan of the district of attendance; and to ensure nonpublic school students in the district of attendance who are knowingly without medical coverage have access to the New Jersey FamilyCare program and to make information accessible regarding the program to the nonpublic school students, pursuant to N.J.S.A. 18A:40-34. The Superintendent or designee must submit a report to the Executive County Superintendent on or before October 1 annually in accordance with N.J.A.C. 6A:16-2.5(k).

- C. Textbook Aid to Public and Nonpublic Schools - N.J.S.A. 18A:58-37 et seq.; N.J.A.C. 6A:23A-20 et seq.

N.J.S.A. 18A:58-37.3 requires the Board in which a nonpublic school is located to purchase and to loan, without charge, upon individual requests, textbooks to students in the nonpublic school or schools located within the district of attendance when such students are residents of the State. The Board shall not be required to expend funds for the purchase and loan of textbooks in excess of the amounts provided in State aid. Students who are enrolled in a nonpublic school whose parents do not maintain a residence in this State are not eligible to receive such textbooks. Students who are enrolled in a nonpublic school whose tuition is paid by the district of attendance are not eligible to receive such textbooks. The Board shall distribute to all students on an equitable basis existing book stocks and newly purchased textbooks purchased pursuant to N.J.S.A. 18A:58-37.1 et seq. The Board shall not discriminate against students in either public or nonpublic schools.



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RIDGEWOOD BOARD OF EDUCATION

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Services to Nonpublic School Students

An individual written request for the loan of textbooks shall be signed by the parent(s) of nonpublic school students and shall be submitted directly to the Board of the district of attendance or may be forwarded collectively by the nonpublic school. Requests must be received by the Board by March 1 preceding the school year. All individual requests must be made in accordance with N.J.A.C. 6A:23A-20.3.

In accordance with N.J.A.C. 6A:23A-20.4, all textbooks purchased under the provisions of N.J.S.A. 18A:58-37.1 et seq. shall remain the property of the district which shall indicate such ownership in each book by a label. The Board shall be responsible for the receipt of the textbooks from the vendor and inventory of such textbooks. The Board may require that the textbooks be returned to the district at the end of the school year or may enter into agreements with the nonpublic schools to store such books. In the event of such an agreement, the Board shall not pay storage charges of any kind to a nonpublic school for this service.

The Board's accounting entries in relation to expenditures for the purchase of textbooks shall be managed in accordance with N.J.A.C. 23A-20.5.

N.J.S.A. 18A:40-23 through 31; 18A:46-19; 18A:46A-1; 18A:58-37 et seq.
N.J.A.C. 6A:14-6; 6A:16-2.5; 6A:23A-20 et seq.

Adopted: 7 December 2009

Revised:



POLICY

PROPERTY
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Long-Range Facilities Planning
M

7100 LONG-RANGE FACILITIES PLANNING

The Board of Education recognizes that sound planning based on accurate information is essential to the provision of suitable educational facilities. In order to ensure that future district construction is planned on the basis of need, the Board, in accordance with N.J.S.A. 18A:7G-4 and N.J.A.C. 6A:26-2.1 et seq., will maintain and submit a Long-Range Facilities Plan (LRFP) to the New Jersey Department of Education. Except as provided in N.J.A.C. 6A:26-3.14, no school facilities project will be considered or approved unless the district's LRFP has been submitted to and approved by the Commissioner of Education.

Long-range facilities planning by the school district shall be in accordance with the provisions of N.J.A.C. 6A:26-2 et seq.

N.J.S.A. 18A:7G-1 et seq.; 18A:33-1 et seq.
N.J.A.C. 6A:26-2.1 et seq.

Adopted: 7 December 2009
Revised:



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Educational Adequacy of Capital Projects

7101 EDUCATIONAL ADEQUACY OF CAPITAL PROJECTS

Capital projects that affect any of the criteria for educational adequacy shall be reviewed and approved by the Division of Administration and Finance (Division) in accordance with N.J.A.C. 6A:26-5 et seq. The criteria are the number, configuration, size, location, or use of educational spaces within a school facility. The review for educational adequacy shall take into consideration the suitability of the number, configuration, size, location, and use of educational spaces; built-in furniture and equipment; and provisions for the disabled.

Projects requiring approval for educational adequacy, as defined in N.J.A.C. 6A:26-5.1 are: new school facilities including pre-fabricated facilities; additions to existing school facilities; alterations to the total number, dimension in volume and/or area, configuration or location of educational spaces or the number of any one kind of educational space; and installation of temporary facilities.

New Jersey Schools Development Authority (Development Authority), Regular Operating District (ROD), along with other capital projects, are subject to educational adequacy reviews pursuant to N.J.A.C. 6A:26-5.1(b). The Executive County Superintendent shall approve any change of use of instructional space that is not a capital project.

Educational specifications for educational adequacy reviews shall be prepared and submitted in accordance with N.J.A.C. 6A:26-5.2. Educational specifications shall detail the educational program activities and requirements for each space proposed in the capital project, and shall refer to the New Jersey Learning Standards wherever appropriate. The educational specifications shall include an itemized list of furniture, equipment, and support spaces required to conduct the educational program specified for each space together with their net areas in square feet, as well as the net of the total room area required for each space. The educational specifications shall also include specific technical and environmental criteria, adjacencies and other requirements for the educational program and a building-space program that indicates the number and net area in square feet of each instructional, specialized instructional, administrative, and support space in each existing or proposed building included in the capital project and/or temporary facility.



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Educational Adequacy of Capital Projects

Schematic plans and other related project documents will be prepared and submitted in accordance with N.J.A.C. 6A:26-5.3.

A project cost estimate on a form provided by the Commissioner of Education, a project schedule, a copy of the dated transmittal letter to the Executive County Superintendent indicating project document submission to the Division, and a copy of the transmittal letter indicating the date of plan submission to the local planning board shall be submitted in accordance with N.J.A.C. 6A:26-5.3(b)4.

In the case of a Development Authority school facilities project, upon completion of detailed plans and specifications, the Development Authority on behalf of the district shall apply, upon completion of detailed plans and specifications, for final approval of the project's educational adequacy of the project in accordance with N.J.A.C. 6A:26-5.4(a). In the case of a ROD school facilities project or another capital project, the school district shall apply upon the completion of final plans and specifications for final approval of the educational adequacy of the project in accordance with N.J.A.C. 6A:26-5.4(b). In the case of a temporary facility, the school district or the Development Authority on behalf of the school district for the Development Authority school facilities projects, shall apply upon the completion of detailed plans and educational specifications for approval of the temporary facility's adequacy in accordance with N.J.A.C. 6A:26-5.4(c).

The Division shall collect fees for its reviews according to N.J.A.C. 6A:26-5.5.

For a Development Authority school facilities project not subject to educational adequacy review, the Division shall issue a preliminary project report and shall forward the report to the Department of Community Affairs in accordance with N.J.A.C. 6A:26-5.6(a). The review shall require the documentation required by the Uniform Construction Code (UCC) in accordance with N.J.A.C. 5:23-2.15.

For a ROD school facilities project or other capital project, not subject to educational-adequacy review, the Division shall make a determination of the project's final eligible costs and shall forward their determination to the Department of Community Affairs in accordance with N.J.A.C. 6A:26-5.6(b). The review shall include the documentation required by the UCC in accordance with N.J.A.C. 5:23-2.15.

N.J.A.C. 6A:26-5.1 et seq.; N.J.A.C. 5:23-2.15

Adopted: 7 December 2009

Revised:



POLICY

**RIDGEWOD
BOARD OF EDUCATION**

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Site Selection and Acquisition

7102 SITE SELECTION AND ACQUISITION

The Board of Education may need to select and acquire new sites for school district facilities. Site acquisition for school purposes and every acquisition of land will be made pursuant to N.J.A.C. 6A:26-3.12 and N.J.A.C. 6A:26-7.1 through 7.3.

Every acquisition of land, whether by purchase, condemnation, or by gift or grant, to be used as a school site shall comply with the requirements of N.J.A.C. 6A:26-7.1 et seq. The school district, or the New Jersey Schools Development Authority (Development Authority) on behalf of the district, shall submit information to the Division of Administration and Finance (Division) to obtain approval for land in connection with a school facilities project in accordance with the provisions of N.J.A.C. 6A:7.1(b).

In the event the school district intends to acquire land not in connection with a school facilities project, the district shall submit all of the information required under N.J.A.C. 6A:26-7.1(b) except N.J.A.C. 6A:26-7.1(b)1.ii and N.J.A.C. 6A:26-7.1(b)1.iii, and shall further be excepted from the requirements of N.J.A.C. 6A:26-7.1(d) and N.J.A.C. 6A:26-7.1(e). If the school district later intends to change the use of the land and use as a school site, the school district shall be required to submit all of the information required under N.J.A.C. 6A:26-7.1 and the exceptions outlined above shall no longer apply.

In accordance with the provisions of N.J.A.C. 6A:26-7.1(d), school site sizes shall be directly related to the acreage required for the structures and activities to be situated thereon. Except where specifically noted for multiple or shared use, the acreage shall be considered for single use.

All school sites shall have sufficient acreage for the placement of the school facility; expansion of the building to its maximum potential enrollment; the placement of all other structures such as greenhouses, storage buildings, school bus maintenance buildings or garages, and any other above or below ground structure, which is to be placed thereon; multi-purpose physical education fields and, for preschool through grade five school facilities, a playground required to support the achievement of the New Jersey Student Learning Standards as defined by the number of physical education teaching stations applicable to the school facility pursuant to the facilities efficiency standards and the approved programmatic model; disabled-accessible pedestrian walkways, roadways, and parking areas on which people and vehicles access the building; public and service access roads onto the site including, where warranted, a one-way school bus road of thirty foot width and a two-way road of thirty-six foot width; a school bus drop-off area; and eighteen foot wide posted fire lanes for fire apparatus; and a thirty-foot wide access around the entire building.



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Site Selection and Acquisition

Land owned by the Board of Education that does not meet the standards of N.J.A.C. 6A:26-7.1 may be supplemented pursuant to the requirements of N.J.A.C. 6A:26-7.1(f).

Pursuant to N.J.A.C. 6A:26-7.1(g), the Division's approval shall remain effective for three years, after which time Division approval shall again be required to be obtained prior to acquiring land.

The Development Authority may acquire land on behalf of a school district eligible for one hundred percent State support of final eligible costs for school facilities projects that are consistent with the school district's approved Long Range Facilities Plan (LRFP). For such school districts, the New Jersey Department of Education shall require submission of all information set forth in N.J.A.C. 6A:26-7.1(b) to demonstrate compliance with N.J.A.C. 6A:26-7. The Development Authority may submit the required information on behalf of such school districts.

In accordance with N.J.A.C. 6A:7.3, the Board of Education may acquire an existing facility through purchase, gift, lease, or otherwise provided the Board complies with all procedures and rules pertaining to the appropriation and use of capital funds as required by N.J.S.A. 18A:20-4 and 4.2 and the Board has the facility approved in accordance with N.J.A.C. 6A:26-3, which applies to the acquisition of a school site and for the construction of a new facility. Facilities to be procured for temporary use shall comply with N.J.A.C. 6A:26-8 if subject to educational-adequacy review pursuant to N.J.A.C. 6A:26-5.4(c) because the facilities will house students.

N.J.A.C. 6A:26-3.12; 6A:26-7.1; 6A:26-7.2; 6A:26-7.3

Adopted: 7 December 2009
Revised:



RIDGEWOOD

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BOARD OF EDUCATION

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School Closing

7130 SCHOOL CLOSING

The Board of Education recognizes its responsibility to provide a thorough and efficient program of free public education and appropriate facilities to house that program. The Board further recognizes that declining enrollments, diminished resources, district reorganization, and/or other good cause may require that the use of one or more district facilities for educational purposes be abandoned.

To receive approval for the closing of a school the Board shall provide the Division of Administration and Finance (Division) and the Executive County Superintendent with the following assurances:

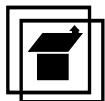
1. The proposed closing is consistent with the district’s approved LRFP because:
 - a. The school district has demonstrated that sufficient school building capacity exists to house students for the five years following the closing; or
 - b. The school district has demonstrated through a feasibility study that the benefits of undertaking new construction outweigh those of rehabilitating the school proposed for closure.
2. The use of temporary facilities in the remaining schools does not result or increase from an overall facilities shortage caused by the school closing; and
3. The re-assignment of students to other schools in the district does not produce, sustain nor contribute to unlawful segregation, separation, or isolation of student populations on the basis of race or national origin.

A request for approval from the Division for the school closing shall include the recommendation of the Executive County Superintendent. A letter of approval from the Division based on the information in N.J.A.C. 6A:26-7.5(a) and as listed above shall be required before the school’s closing.

The Division shall notify the school district in writing of its determination with respect to the requested school closing, with a copy provided to the Executive County Superintendent.

N.J.S.A. 18A:20-36; 18A:33-1
N.J.A.C. 6A:26-7.5

Adopted: 7 December 2009
Revised:



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Disposition of Property

7300 DISPOSITION OF PROPERTY

The Board of Education believes the efficient administration of the district requires the disposition of property and goods no longer necessary for school purposes. The Board directs the periodic review of all district property and authorizes the disposition by sale, donation, or discard of any property no longer required for the maintenance of the educational program or the efficient management of the school district. The disposition of any school property will be in accordance with this Policy and applicable laws.

Real estate property will be disposed of by sale or otherwise, in accordance with N.J.S.A. 18A:20-5 through 18A:20-7 and N.J.A.C. 6A:26-7.4. If an approved site, or interest therein, is to be altered or disposed of through sale, transfer or exchange of all or part of the total acreage, including facilities, if applicable, a written request for approval of the disposal will be made to the Division of Administration and Finance (Division) in accordance with the requirements of N.J.A.C. 6A:26-7.4. The Division will notify the district of its approval or disapproval.

The Board may, by resolution and by sealed bid or public auction, authorize the sale of its personal property not needed for school purposes, and disposal of any property declared scrap or waste. If the estimated fair value of the property to be sold exceeds fifteen percent of the bid threshold in any one sale and it is neither livestock nor perishable goods, it shall be sold at public sale, together with a description of the items to be sold and the conditions of sale, shall be published once in an official newspaper. By resolution of the Board, the purchasing agent may include the sale of personal property no longer needed for school purposes as part of specifications to offset the price of a new purchase. In the event no bids are received for personal property or the personal property is not sold at private sale pursuant to N.J.S.A. 18A:18A-45, the Board may declare the personal property as scrap or waste and dispose of it locally.

Personal property may be sold to the United States, the State of New Jersey, or to any body politic in the State of New Jersey, or any foreign nation which has diplomatic relations with these United States by private sale without advertising for bids.

Notwithstanding anything to the contrary in this Policy, property acquired with Federal funds for use in a federally funded program will be disposed of in accordance with applicable law and guidelines.



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RIDGEWOOD BOARD OF EDUCATION

PROPERTY
7300/page 2 of 2
Disposition of Property

The Superintendent shall develop regulations for the disposition of district property that provide for the review of the continued usefulness of all property in conjunction with the periodic inventory of property; the recommendation for Board designation of property for sale, donation, or discard; and the disposition of property in a fair and open manner consistent with the public interest and applicable laws.

N.J.S.A. 18A:18A-5; 18A:18A-45; 18A:20-5 through 18A:20-7

N.J.A.C. 6A:26-7.4

Adopted: 7 December 2009

Revised:



FIELD TRIPS FOR APPROVAL

September 25, 2017

ONE DAY TRIPS

ATTACHMENT H

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
09/13/17	Orchard	Pony Power Therapies Mahwah, NJ	6 grades 4-5 students	2	0	\$0	\$390	no	no
09/15/17	RHS	Kean University <i>DECA State Officer Meeting</i> Union, NJ	1 member of DECA	1	0	\$0	\$22 (mileage & tolls)	yes	no
09/26/17	RHS	The Palisadium Cliffside Park, NJ	4 members of Student Congress	1	0	\$0	\$0	no	yes
09/27/17	Orchard	Pony Power Therapies Mahwah, NJ	6 grades 4-5 students	2	0	\$0	\$390	no	yes
10/04/17	Orchard	Pony Power Therapies Mahwah, NJ	6 grades 4-5 students	2	0	\$0	\$390	no	yes
10/04/17	Orchard	Storm King Art Center Mountainville, NY	55 grade 4 art students	8	1	\$92	\$92	yes	yes
10/05/17 (rain date: 10/18/2017)	RHS	Downtown Ridgewood Ridgewood, NJ	12 grades 10-12 Art students	1	0	\$0	\$0	yes	yes
10/06/17	RHS	Renato's Pizza Ridgewood, NJ	5 grades 9-11 special education students	3	0	\$0	\$0	yes	yes
10/11/17	Orchard	Pony Power Therapies Mahwah, NJ	6 grades 4-5 students	2	0	\$0	\$0	no	yes
10/11/17	Willard	Fort Lee Historic Park Fort Lee, NJ	23 grade 5 students	4	0	\$0	\$0	yes	yes
10/12/17	BFMS	RHS <i>Musical Performance</i> Ridgewood, NJ	82 grade 8 Music students	2	1 for 1/2 day a.m.	\$57	\$57	yes	yes
10/12/17	GWMS	RHS <i>Musical Performance</i> Ridgewood, NJ	49 grade 8 Music students	3	1 for 1/2 day a.m.	\$57	\$57	yes	yes
10/17/17	BFMS	Alpine Boat Basin Alpine, NJ	122 grade 8 students	10	0	\$0	\$0	yes	yes

FIELD TRIPS FOR APPROVAL

September 25, 2017

ONE DAY TRIPS

ATTACHMENT H

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
10/18/17	Orchard	Pony Power Therapies Mahwah, NJ	6 grades 4-5 students	2	0	\$0	\$390	no	yes
10/20/17	RHS	Maggiano's Restaurant <i>Mystery Event</i> Hackensack, NJ	90 members of the Marching Band	10	0	\$0	\$0	no	yes
10/25/17	Orchard	Pony Power Therapies Mahwah, NJ	6 grades 4-5 students	2	0	\$0	\$390	no	yes
10/25/17	Willard	Fort Lee Historic Park Fort Lee, NJ	24 grade 5 students	4	0	\$0	\$0	yes	yes
10/27/17	RHS	Montclair State University <i>Classics Day</i> Montclair, NJ	15 grade 12 Latin students	2	0	\$0	\$242 (driver)	yes	yes
10/27/17	Somerville	Secor Farms Mahwah, NJ	62 grade K students	16	0	\$0	\$0	yes	yes
10/30/17	Orchard	St. Johns Church Ramsey, NJ	52 grade 4 music students	8	0	\$0	\$0	yes	yes
11/01/17	GWMS	Pony Power Therapies Mahwah, NJ	6 grades 6-8 students	3	0	\$0	\$551 - total (\$390 - fee) (\$161 driver)	yes	yes
11/07/17	RHS	Stop & Shop Ridgewood, NJ	5 grades 9-11 special education students	3	0	\$0	\$0	yes	yes
11/07/17	Willard	Ellis Island Jersey City, NJ	85 grade 4 students	20	0	\$0	\$0	yes	yes
11/08/17	GWMS	Pony Power Therapies Mahwah, NJ	6 grades 6-8 students	3	0	\$0	\$551 - total (\$390 - fee) (\$161 driver)	yes	yes
11/08/17	GWMS	Winter Garden Theater New York, NY	19 grade 8 students	2	0	\$0	\$0	yes	yes
11/08/17	Willard	Fort Lee Historic Park Fort Lee, NJ	24 grade 5 students	4	0	\$0	\$0	yes	yes

FIELD TRIPS FOR APPROVAL

September 25, 2017

ONE DAY TRIPS

ATTACHMENT H

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
11/15/17	GWMS	Pony Power Therapies Mahwah, NJ	6 grades 6-8 students	3	0	\$0	\$551 - total (\$390 - fee) (\$161 driver)	yes	yes
11/15/17	Willard	Fort Lee Historic Park Fort Lee, NJ	24 grade 5 students	4	0	\$0	\$0	yes	yes
11/29/17	GWMS	Pony Power Therapies Mahwah, NJ	6 grades 6-8 Students	3	0	\$0	\$551 - total (\$390 - fee) (\$161 driver)	yes	yes
12/06/17	BFMS	Lunt Fontaine Theater New York, NY	50 members of Broadway Bound Club	4	0	\$0	\$0	no	yes
12/06/17	GWMS	Pony Power Therapies Mahwah, NJ	6 grades 6-8 Students	3	0	\$0	\$551 - total (\$390 - fee) (\$161 driver)	yes	yes
12/08/17	RHS	Downtown Ridgewood Ridgewood, NJ	5 grades 9-11 special education students	3	0	\$0	\$0	no	yes
12/11/17	RHS	Lincoln Center New York, NY	33 grades 9-12 World Language students	2	0	\$0	\$580 (bus)	no	yes
12/13/17	GWMS	Pony Power Therapies Mahwah, NJ	6 grades 6-8 students	3	0	\$0	\$ 551 - total (\$390 - fee) (\$161 driver)	yes	yes
01/09/18	RHS	Mountain Creek Ski Center Vernon, NJ	40 members of the Ski Club	4	0	\$0	\$0	yes	yes
01/16/18	RHS	Mountain Creek Ski Center Vernon, NJ	40 members of the Ski Club	4	0	\$0	\$0	yes	yes
01/23/18	RHS	Mountain Creek Ski Center Vernon, NJ	40 members of the Ski Club	4	0	\$0	\$0	yes	yes
01/30/18	RHS	Mountain Creek Ski Center Vernon, NJ	40 members of the Ski Club	4	0	\$0	\$0	yes	yes
02/06/18	RHS	Mountain Creek Ski Center Vernon, NJ	40 members of the Ski Club	4	0	\$0	\$0	yes	yes

FIELD TRIPS FOR APPROVAL

September 25, 2017

ONE DAY TRIPS

ATTACHMENT H

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
03/13/18	RHS	Mountain Creek Ski Center Vernon, NJ	40 members of the Ski Club	4	0	\$0	\$0	yes	yes
03/15/18	Orchard	Pony Power Therapies Mahwah, NJ	6 grades 4-5 students	2	0	\$0	\$390	no	yes
03/18/18	Orchard	Pony Power Therapies Mahwah, NJ	6 grades 4-5 students	2	0	\$0	\$390	no	yes
03/19/18	GWMS	Buehler Challenger Science Ctr Paramus, NJ	125 grade 7 science Students	8	0	\$0	\$0	no	yes
03/19/18	Travell	Buehler Challenger Science Ctr Paramus, NJ	59 grade 5 students	12	0	\$0	\$0	no	yes
03/22/18	Orchard	Pony Power Therapies Mahwah, NJ	6 grades 4-5 students	2	0	\$0	\$390	no	yes
04/05/18	Orchard	Pony Power Therapies Mahwah, NJ	6 grades 4-5 students	2	0	\$0	\$390	no	yes
04/19/18	Orchard	Pony Power Therapies Mahwah, NJ	6 grades 4-5 students	2	0	\$0	\$390	no	yes
04/26/18	Orchard	Pony Power Therapies Mahwah, NJ	6 grades 4-5 students	2	0	\$0	\$390	no	yes

OVERNIGHT FIELD TRIPS FOR APPROVAL

September 25, 2017

Overnight Trips - Paid

ATTACHMENT H

Dates	School	Location	Approx. # and Group of Students	# Unpaid Chaperones	# Paid Chaperones And # of Overnights for each	Anticipated Cost for Teacher/Nurse Chaperones @ \$200 per Overnight	# of Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
11/09/17 to 11/11/17	RHS	Fall Harriman Backpacking Trip Harriman, NY	50 members of ALPS	0	6 for 2 nights	\$2,400	0	\$0	\$2,400*	yes	yes
11/28/17 to 12/02/17	GWMS BFMS RHS	Blue Ribbon Schools of Excellence Orlando, FL	40 grades 7-12 students	0	5 for 4 nights	\$4,000	0	\$0	\$4,000	yes	yes
01/05/18 to 1/7/18	RHS	Dippikill Downhill Ski Trip Thurman, NY	20 members of ALPS	0	4 for 2 nights	\$1,600	0	\$0	\$1,600*	yes	yes
05/11/18 to 5/13/18	RHS	Stony Creek Organic Farm Trip Walton, NY	15 members of ALPS	0	2 for 2 nights	\$80	0	\$0	\$800*	yes	yes
05/18/18 to 5/20/18	RHS	Spring Whitewater Rafting Trip North River, NY	40 members of ALPS	0	6 for 2 nights	\$2,400	0	\$0	\$2,400*	yes	yes
05/22/18 to 5/24/18	BFMS	Tour of Washington, DC	243 grade 7 students	0	24 for 2 nights	\$9,600	0	\$390 (1 sub nurse for 3 days)	\$9,990	yes	yes
06/21/18 to 6/25/18	RHS	Adirondack High Peaks Johns Brook Lodge Area Keene Valley, NY	24 members of ALPS	0	6 for 4 nights	\$4,800	0	\$0	\$4,800*	yes	yes

***TO BE FUNDED BY A DONATION**

OVERNIGHT FIELD TRIPS FOR APPROVAL

September 25, 2017

Overnight - Co-Curricular Trips

ATTACHMENT H

DATES	SCHOOL	LOCATION	Approx. # and Group of Students	# Unpaid Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$93 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
4/9/2018 to 4/12/18	RHS	Golf Team Annual Spring Trip Ocean City, MD	32 members of the Girls & Boys Golf Teams	5	0	\$0	\$0	yes	yes
8//2018 (14 days TBD)	RHS	Fringe Festival Edinburgh, Scotland & London England	30 members of New Players	5	0	\$0	\$0	no	yes

2017-2018 HAWES SCHOOL CLUBS & ACTIVITIES

LEADER	CLUB	# OF HOURS	AMOUNT
Patricia Martin	Math Mavens	16	\$625.76
Susan Enright	Math Mavens	16	\$625.76
Joseph Staunton	Student Council	23	\$899.53
Jill Rota	Student Council	23	\$899.53
Jennifer Kasyan	Environmental Club	20	\$782.20
Deborah Gregory-Fink	Tone Chimes	30	\$1,173.30
Andrew Raupp	Safety Patrol	11.5	\$449.76
Andrew Raupp	Geography Bee	4	\$156.44
Charles Nebbia	Chemistry	4	\$156.44

TEACHER	ACTIVITY	RATE OF PAY/HR	HRS/NOT TO EXCEED	TOTAL
David Stahl	PEP and PEP Plus Clubs	\$ 40.17	100	\$ 4017.00
Maureen LaBarr	Safety Patrol	40.17	16	642.72
Maureen LaBarr	Delicious Apple Book Club	40.17	22	883.74
Mary Saglimbeni	5 th Grade Finale	40.17	5.5	220.94
Megan Price	5 th Grade Finale	40.17	5.5	220.94
Leigh Porod	5 th Grade Finale	40.17	5.5	220.94
Karen Coates	5 th Grade Finale	40.17	5.5	220.94
David Stahl	5 th Grade Finale	40.17	2.5	100.43
Leigh Porod	Yearbook Club	40.17	15	602.55
Leigh Porod	Cambodia Club	40.17	8	321.36
Molly Higgins	Talent Show	40.17	12	482.04
Erin Heider	Environmental/Garden Club	40.17	10	401.70
Ellen Wolff	School Advisory Team	40.17	16	642.72
Maureen LaBarr	School Advisory Team	40.17	2	80.34
Christina Chicas	Technology Club	40.17	12	482.04
Christina Chicas	Art/STEM Club	40.17	18	723.06
TOTAL				\$ 6246.46

Somerville School Clubs and Activities 2017-2018

Mike DeRisi	Circus Club	\$350.00
Mike DeRisi	Morning Movers	\$300.00
Mike DeRisi	Spring Sports Club	\$300.00
Mike DeRisi	Fall Running Club	\$300.00
Lauren Carr	Yoga	\$700.00
Mia Howard	Fun Shakespeare	\$900.00
Lauren Carr	Spring Running	\$300.00
Meredith Kiernan	Spring Running	\$300.00
Samantha Stankiewicz	Open Art Studio Club	\$900.00
Lauren Carr	Math Fact Club	\$900.00
Liz Janowski	Universe Club	\$350.00
Kerry Calaman	Continental Math Club	\$250.00
Kate O'Rourke	Continental Math Club	\$250.00
Kerry Calaman	iCode Club	\$900.00
Kerry Calaman	Quiz Bowl	\$300.00
Kate O'Rourke	Needlepoint Club	\$900.00
Scott Lupia	Green Thumbs	\$450.00
Rob Sabatino	Green Thumbs	\$450.00
Gary Heckard	Handchime Choir	\$900.00
Gabrielle King	Safety Patrol	\$900.00
Gabrielle King	TV Club	\$900.00

Willard Clubs 2017-2018

Safety Patrol - \$900 stipend

Linda Diorio - \$300

Carol Petitt - \$600

Geography Bee - Not to exceed 4 hours, at \$40.17 per hour (\$160.68)

Wes Halter

Spelling Bee - Not to exceed 4 hours, at \$40.17 per hour (\$160.68)

Wes Halter

Green Ambassadors

Christopher Kearns – Not to exceed 40 hours, at \$40.17 per hour (\$1,606.80)

Paul Wyka – Not to exceed 15 hours (\$602.55)

Running Club – Michael Lucchesi - Not to exceed 12 hours, at \$40.17 per hour (\$482.04)

Variety Show

2 Teachers TBD - Not to exceed 28 hours each, at \$40.17 per hour (\$1,124.76)

Jerome Ong - Not to exceed 10 hours each, at \$40.17 per hour (\$401.70)

Xceler8 – Not to exceed 36 hours each, at \$40.17 per hour (\$4,338.36)

Jerome Ong (\$1,446.12)

Carol Pettit (\$1,446.12)

Linda Diorio (\$1,446.12)

WPN

Danielle Connor - Not to exceed 40 hours, at \$40.17 per hour (\$1,606.80)

Jerome Ong – Not to exceed 55 hours, at \$40.17 per hour (\$2,209.35)

Tara Hutchison– Not to exceed 15 hours, at \$40.17 per hour (\$602.55)

Drama Club

Dawn-Lyn Dolfi – Not to exceed 100 hours, at \$40.17 per hour (\$4,017)

Lydia Neff McCoy – Not to exceed 60 hours, at \$40.17 per hour (\$2,410.20)

Danielle Connor – Not to exceed 60 hours, at \$40.17 per hour (\$2,410.20)

Adele Ellis – Not to exceed 60 hours @ Instructional Aide rate of \$16.49 per hour(\$989.40)

TBD– Not to exceed 60 hours @ Instructional Aide rate of \$16.49 per hour(\$989.40)

Chess Club – Not to exceed 16 hours, at \$40.17 per hour (\$160.68)

Wes Halter

**BFMS 2017-2018
CO-CURRICULAR ACTIVITY ADVISORS STIPENDS**

Activity	Advisor	CAT	Div by #	Stipend	Funding**	Pay
Art Club	TBD	MS	1	0.00	Budget	June
BF Singers Director	Kawash, Justine	3	1	2,507.00	Budget	June
Brain Busters Co-Advisor	Tashian, David	3	2	1,254.00	Budget	June
Brain Busters Co-Advisor	Pfeiffer, Courtney	3	2	1,254.00	Budget	June
Chamber Orchestra	Sharar, Carole	MS	1	1,880.00	Budget	June
Jazz Machine Director	Curcio, Jason	3	1	2,507.00	Budget	June
Latin Club	Carroll, Elaine	1	1	716.00	Budget	June
Musical Director	McCooe, Rosie	3	1	2,507.00	Budget	June
Ski & Snowboard Club	Rosolanko, Kristen	3	1	2,507.00	Budget	June
Student Council Co-Advisor	Ericia Centrelli	4	2	1,881.00	Budget	June
Social Service Club Advisor	Van Horne, Mary	MS	1	1,880.00	Budget	June
Student Council - Co-Advisor	Jason Ordini	4	2	1,881.00	Budget	June
Student Council - Co-Advisor	David Tashian	4	1	3,761.00	Budget	June
Yearbook – Advisor	Mitchell, Michael	3	1	2,507.00	Budget	June
		17-18 Total Advisor Stipends		27,042.00		

Rates for 2017-2018	Ratios	Amounts
Category 1 - 50 hours	0.008	716.00
Category 2 - 100 hours	0.014	1,254.00
Category MS	0.021	1,880.00
Category 3 - 101-200 hours	0.028	2,507.00
Category 4 - 201-250 hours	0.042	3,761.00
Category 5 - 251-300 hours	0.056	5,014.00
Category 6 - 301-400 hours	0.070	6,268.00
Category 7 - 400+ hours	0.084	7,522.00

** This column will say "Budget" if a stipend is completely funded by the tax levy/district budget. If any donated or other outside funding is used to pay for a stipend, the amount of that outside funding should be entered in this column.

Section 2; Article XVI - Co-curricular Renumeration - 2017-2018 - BA MAX = \$89,542

**GWMS 2017-2018
CO-CURRICULAR ACTIVITY ADVISORS STIPENDS**

Activity	Advisor	CAT	Ratio	Div by #	Stipend	Funding*	Pay
Brain Busters	Pfeiffer, David	3	0.028	1	2,493	Budget	June
Cambodia Club	Handy, Mary Lou	2	0.014	1	1,247	Budget	June
Chamber Orchestra Director	King, Janelle	MS	0.021	1	1,870	Budget	June
Debate Club	Luts, Daniel	1	0.014	1	1,247	Budget	June
Film Festival Club - Co-Advisor	TBD	2	0.014	2	623	Budget	June
Film Festival Club - Co-Advisor	TBD	2	0.014	2	623	Budget	June
Free Fun Club	Jessica Vasquez	2	0.028	1	1,247	Budget	June
French Club	Riley, Celeste	1	0.008	1	712	Budget	June
International Club	Dr. Kashmanian						
International Club	TBD	3	0.028	2	1,247	Budget	June
Jazz (Show) Choir Director	DeGroat, Laurie	3	0.028	1	2,493	Budget	June
Jazz Band Director	Brown, Brian	3	0.028	1	2,493	Budget	June
Latin Club	Couch, Andrew	1	0.008	1	712	Budget	June
Literary Magazine Advisor (Prisms)	Cannon, Maria	2	0.014	1	1,247	Budget	June
Musical Assistant/Orchestra	Kadus, Christopher	3	0.028	1	2,493	Budget	June
Musical Director	DeGroat, Laurie	3	0.028	1	2,493	Budget	June
Musical Set Design - Co-Advisor	McKinnon, E	MS	0.021	2	935	Budget	June
Musical/Set Design - Co-Advisor	TBD	MS	0.021	2	935	Budget	June
Skateboard Club	Ransom, Robert	1	0.008	1	712	Budget	June
Spanish Club	Arana, Ada	1	0.008	2	712	Budget	June
Spanish Club II	TBD	1	0.008	2	712	Budget	June
Spirit & Service Club	Evelyn McKinnon	2	0.014	2	623	Budget	June
Spirit & Service Club	Kristen Shine	2	0.014	2	623	Budget	June
Sports Club	TBD	2	0.028	1	2,493	Budget	June
Stem Club	Kuiken, Diane	3	0.028	1	2,493	Budget	June
Stem Club	Zeqiri, Elnor	2	0.014	1	1,247	Budget	June
Social Place Club	Simone, Suzanne	1	0.008	1	712	Budget	June
Student Council Advisor	Kadus, Christopher	3	0.028	1	2,493	Budget	June
Student Council Advisor	Simone, Suzanne	3	0.028	1	2,493	Budget	June
Yearbook	Palmer, Meaghan	3	0.028	1	2,493	Budget	June
17-18 Total Advisor Stipends					40,425.07		

Rates for 2017-2018 (Subject to Change Upon Settlement of Contract)	Ratios	Amounts
Category 1 - 50 hours	0.008	716.00
Category 2 - 100 hours	0.014	1,254.00
Category MS	0.021	1,880.00
Category 3 - 101-200 hours	0.028	2,507.00
Category 4 - 201-250 hours	0.042	3,761.00
Category 5 - 251-300 hours	0.056	5,014.00
Category 6 - 301-400 hours	0.070	6,268.00
Category 7 - 400+ hours	0.084	7,522.00
Section 2; Article XVI - Co-curricular Renumeration - 2017-2018 - BA MAX =		\$89,542

** This column will say "Budget" if a stipend is completely funded by the tax levy/district budget. If any donated or other outside funding is used to pay for a stipend, the amount of that outside funding should be entered in this column.

ACTIVITIES PAID AT HOURLY RATES	UNPAID ACTIVITIES
Activity	Activity
Great Creators Workshop - Manke, J. Math Counts - Pepe, M./Ponchak, J. Track & Field - Mullin, M. Volleyball Club - Tucker, E. After-School Learning Cntr.: Champy. B./Daidone B./Feit D./ Krysiak K./ Kuiken. D/ Manke J. Additional TBD	Announcement Crew - Kashmanian, K. Int'l Club - Kashmanian, K.

Ridgewood High School 2017-2018 Co-Curricular Activities

	Activity	Advisor	CAT	Div by #	Stipend	Funding	Pay
1	Adventure Leadership Peer Support	Quirk, Brian	3	1	\$2,507	Bdgt	June
2	Adventure Opportunity Peer Support	Knott, Ron	3	1	\$2,507	Bdgt	June
3	Anime	Kott, Gregory	1	1	\$716	Bdgt	June
4	Asian Festival	Kirtane, Medha	3	1	\$2,507	Bdgt	June
5	Biology Academic Team I	Joseph, Andrea	2	1	\$1,254	Bdgt	June
6	Brass Ensemble ("Ridgewood Brass")	Luckenbill, John	1	1	\$716	Bdgt	June
7	Chemistry Academic Team I	Kay, James	2	1	\$1,254	Bdgt	June
8	Chinese Club	Lee, Christine	1	1	\$716	Bdgt	June
9	Clarinet Ensemble	D'Elia, Jessica	1	1	\$716	Bdgt	June
10	Computer Academic Team(Programming Club)	Gigante, Stefanie	1	1	\$716	Bdgt	June
11	D.E.C.A.	Mendez, Karen	5	2	\$2,507	Bdgt	June
12	D.E.C.A.	Kase, Sean	5	2	\$2,507	Bdgt	June
13	Dance Company Coordinator	Landa, Jennifer	2	1	\$1,254	Bdgt	June
14	Dance Team	Musso, Caitlin	2	1	\$1,254	Bdgt	June
15	Debate Team	Clarke-Anderson, Kathleen	4	1	\$3,761	Bdgt	Dec/Jan
16	Drama Concert Facilitator	Hassan, Aaqib	2	1	\$1,254	Bdgt	Feb
17	Drama Director, Play 1	Landa, Jennifer	3	2	\$1,254	Bdgt	Nov
18	Drama Director, Play 1	VanZille, Kelly	3	2	\$1,254	Bdgt	Nov
19	Drama Director, Play 2	McCooe, Rosie	3	1	\$2,507	Bdgt	Dec
20	Drama Director, Play 3	Landa, Jennifer	3	1	\$2,507	Bdgt	March
21	Drama Director, Play 4	Knight, Morgan	3	1	\$2,507	Bdgt	May
22	Drama Musical Assistant	Bourque, Steven	3	3	\$836	Bdgt	March
23	Drama Musical Assistant	Schaefer, Margaret	3	3	\$836	Bdgt	March
24	Drama New Players Company (x2)	Schaefer, Margaret	7	0.5	\$15,044	Bdgt	Monthly
25	Drama Musical Assistant	Hassan, Aaqib	3	3	\$836	Bdgt	March
26	Drama Musical Assistant	Fink, Gary	6	4	\$1,567	Bdgt	March
27	Drama Musical Assistant	Fink, Gary	6	4	\$1,567	Bdgt	March
28	Drama Musical Assistant	Bourque, Steven	6	4	\$1,567	Bdgt	March
29	Drama Musical Assistant	Landa, Tony	6	4	\$1,567	Bdgt	March
30	Drama Playwriting, Play 1	Van Zile, Kelly	3	4	\$627	Bdgt	Dec
31	Drama Playwriting, Play 2	Van Zile, Kelly	3	4	\$627	Bdgt	Jan
32	Drama Playwriting, Play 3	Schaefer, Margaret	3	4	\$627	Bdgt	April
33	Drama Playwriting, Play 4	Schaefer, Margaret	3	4	\$627	Bdgt	June
34	Drama Set Construction, Play 1	Powell, David	2	1	\$1,254	Bdgt	Oct
35	Drama Set Construction, Play 2	Powell, David	2	1	\$1,254	Bdgt	Dec
36	Drama Set Construction, Play 3	Powell, David	2	1	\$1,254	Bdgt	March
37	Drama Set Construction, Play 4	Powell, David	2	1	\$1,254	Bdgt	May

38	Film Club	Holand, Lawrence	1	1	\$716	Bdgt	June
39	Finance Club	Monahan, Tim	1	1	\$716	Bdgt	June
40	First Tech Challenge (Robotics)	Kuiken, Diane	2	1	\$1,254	Bdgt	June
41	Flute Ensemble	Lazzara, Patricia	1	1	\$716	Bdgt	June
42	French Club	Palumbo, Helene	1	1	\$716	Bdgt	June
43	Gay Straight Alliance	Soucy, Sheryl	1	1	\$716	Bdgt	June
44	German Club	Parks, Ruth	1	1	\$716	Bdgt	June
45	Girls Who Code	Richardson, Monika	2	2	\$627	Bdgt	June
46	Girls Who Code	Roche, Amanda	2	2	\$627	Bdgt	June
47	History Bowl	Roche, Amanda	2	1	\$1,254	Bdgt	June
48	Jazz Band	Fink, Gary	3	1	\$2,507	Bdgt	June
49	Jazz Band Assistant	Garde, James	2	2	\$627	Bdgt	June
50	Jazz Band Assistant	Heyzer, Henry	2	2	\$627	Bdgt	June
51	Jazz Band Lab	Haas, Jeffrey	3	1	\$2,507	Bdgt	June
52	Latin Club	Lucci, Joseph	1	1	\$716	Bdgt	June
53	Latin Quiz Bowl	Gigante, Stefanie	1	1	\$716	Bdgt	June
54	Literary Arts Magazine (Genesis)	Hans, Patricia	2	1	\$1,254	Bdgt	June
55	Lunch Recreational Activities	Kay, Peter	1	1	\$716	Bdgt	June
56	Marching Band, Color Guard Advisor	Higginbotham, Kenneth	4	1	\$3,761	Bdgt	Nov
57	Marching Band, Director	Luckenbill, John	8	1	\$8,775	Bdgt	Nov
58	Marching Band, Assistant Director	Ebbels, Will	4	1	\$3,761	Bdgt	Nov
59	Marching Band, Brass Co-Instructor	Heyzer, Henry	4	2	\$1,881	Bdgt	Nov
60	Marching Band, Brass Co-Instructor	Garde, James	4	2	\$1,881	Bdgt	Nov
61	Marching Band, Drill Design	D'Elia, Jessica	4	1	\$3,761	Bdgt	Nov
62	Marching Band, Field Percussion Co-Instructor	McAloon, Elise	4	2	\$1,881	Bdgt	Nov
63	Marching Band, Field Percussion Co-Instructor	Herrera, Juan	4	2	\$1,881	Bdgt	Nov
64	Marching Band, Pit Percussion Instructor	Fink, Gary	4	1	\$3,761	Bdgt	Nov
65	Marching Band, Twirler Instructor	Wojtowicz, Patty	4	1	\$3,761	Bdgt	Nov
66	Maroon & White Recital (x.5)	Conforth, Kellie	1	2	\$358	Bdgt	June
67	Maroon & White Recital (x.4)	Haas, Jeffrey	1	2.51	\$285	Bdgt	June
68	Maroon & White Recital (x.1)	Landa, Jennifer	1	9.9	\$72	Bdgt	August
69	Mathematics Academic Team	Gattoni, Rebecca	3	2	\$1,254	Bdgt	Dec
70	Mathematics Academic Team	Turkington, Sean	3	2	\$1,254	Bdgt	Dec
71	Mathematics Club	Turkington, Sean	1	2	\$358	Bdgt	June
72	Mathematics Club	Gattoni, Rebecca	1	2	\$358	Bdgt	June
73	Mathematics Team, Ninth Grade	Truncala, Lauren	1	1	\$716	Bdgt	June
74	Mock Trial Team	Hans, Patricia	3	1	\$2,507	Bdgt	Dec
75	Model Congress	Chamesian, Linda	1	1	\$716	Bgt	June
76	National Art Honor Society	Conforth, Kellie	1	1	\$716	Bdgt	June
77	National French Honor Society	Polk, Laura	1	1	\$716	Bdgt	June
78	National Honor Society Chapter	Tretola, Al	2	1	\$1,254	Bdgt	June

79	National Spanish Honor Society	Rotella, Megan	1	1	\$716	Bdgt	June
80	National Technical Honors Society	Casatelli, Stacy	1	1	\$716	Bdgt	June
81	Peer Counselors Service Organization	Maye, John	3	1	\$2,507	Bdgt	Feb
82	Percussion Ensemble	Fink, Gary	3	1	\$2,507	Bdgt	June
83	Physics Academic Team I	Mitchell, Christopher	2	1	\$1,254	Bdgt	June
84	Pizza Club	Lynaugh, Sean	1	1	\$716	Bdgt	June
85	Progressive Student Alliance	Fleming, Laura	1	1	\$716	Bdgt	June
86	Project Interact Club	Reilly, Nancy	4	1	\$3,761	Bdgt	June
87	Project Interact Club, Co-advisor	Feeney, Lynne	2	1	\$1,254	Bdgt	June
88	RHS-TV Club	Holand, Lawrence	2	1	\$1,254	Bdgt	June
89	Ridgewood A Cappella (Maroon Men & AcaBellas)	Bourque, Steven	3	1	\$2,507	Bdgt	Dec/May
90	Ridgewood A Cappella (The Trebles)	Skoric, Sally	1	1	\$716	Bdgt	June
91	Ridgewood Carolers Ensembles	Bourque, Steven	1	1	\$716	Bdgt	June
92	Saxophone Ensemble ("Sax Appeal")	Haas, Jeffrey	1	1	\$716	Bdgt	June
93	School Newspaper	Brunner, Adam	2	1	\$1,254	Bdgt	June
94	Science Competitions	Kay, James	1	1	\$716	Bdgt	June
95	Self-Advocacy Club	Stoughton, Gail	1	1	\$716	Bdgt	June
96	Sharing the Arts	Landa, Jennifer	1	1	\$716	Bdgt	June
97	Social Place Club	Batista, Giselle	1	1	\$716	Bdgt	June
98	Spanish Club	Purrinos, Damary	1	1	\$716	Bdgt	June
99	Stem Club	Korneman, Athena	1	1	\$716	Bdgt	June
100	Stock Market Game	Maye, John	1	1	\$716	Bdgt	June
101	String Ensemble	Geronimo, Kristi	1	1	\$716	Bdgt	June
102	Students for Environmental Action (SEA)	Zaino, Gregory	2	1	\$1,254	Bdgt	June
103	Teen LEADS	Musso, Caitlin	1	1	\$716	Bdgt	June
104	Tri-M Music Honor Society	Geronimo, Kristi	1	1	\$716	Bdgt	June
105	Video Games Club	Troy, Mike	1	2	\$358	Bdgt	June
106	Video Games Club	Wuthrick, Layla	1	2	\$358	Bdgt	June
107	Winter Color Guard	Higginbotham, Kenneth	3	1	\$2,507	Bdgt	April
108	Winter Color Guard	D'Elia, Jessica	3	1	\$2,507	Bdgt	April
109	Winter Twirlers	Wojtowicz, Patty	3	1	\$2,507	Bdgt	April
110	World Challenge Club	Farrar, Eva	1	1	\$716	Bdgt	June
111	Yearbook Advisor/Business Manager	Valenti, Lisa	7	1	\$7,522	Bdgt	June
Total Advisor Stipends by REA Contract*					\$177,114		

Rates*	Ratios	Amts
Category 1 - 50 hours	0.008	716
Category 2 - 100 hours	0.014	1,254
Category MS	0.021	1,880
Category 3 - 101-200 hours	0.028	2,507
Category 4 - 201-250 hours	0.042	3,761

SEPTEMBER 25, 2017

ATTACHMENT O

Category 5 - 251-300 hours	0.056	5,014
Category 6 - 301-400 hours	0.070	6,268
Category 7 - 400+ hours	0.084	7,522
Category 8 - 400+ hours	0.098	8,775

Article 29 - Co-curricular Renumeration - BA MAX =

\$89,542

9/19/2017 15:19:55

(Funding column will say "Bdgt" if a stipend is completely funded by the tax levy/district budget. If any donated or other outside funding is used to pay for a stipend, the amount of that outside funding should be entered in this column.)

**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF EDUCATION
Ridgewood Public Schools
Bergen County, New Jersey
OCTOBER 16, 2017**

Minutes of the Regular Public Meeting of the Board of Education held on October 16, 2017, at 7:32 p.m., at the Education Center.

The meeting was called to order by Mr. B. Vincent Loncto, President.

I. CALL TO ORDER AND ROLL CALL

Present: Mr. B. Vincent Loncto, President; Mr. James Morgan, Vice President; Ms. Sheila Brogan; Ms. Christina Krauss; Ms. Jennie Smith Wilson

Also Present: Dr. Daniel Fishbein, Superintendent; Ms. Stacie Poelstra, Assistant Superintendent for Curriculum, Instruction & Assessment; Ms. Ojetta Townes, Manager of Human Resources; Dr. Alfredo Aguilar, Business Administrator/Board Secretary

Absent: Ms. Jen Ulman, Assistant Board Secretary

Visitors: There were approximately eight visitors.

II. PLEDGE OF ALLEGIANCE

Mr. Loncto led those present in the Pledge of Allegiance.

III. OPENING STATEMENT BY PRESIDING OFFICER

Mr. Loncto announced that pursuant to the requirements of the Open Public Meetings Act, advance notice of this meeting had been given to The Ridgewood News, The Record, and the Clerk of the Village of Ridgewood. In addition, notices were posted in the office of the Board Secretary and in all school buildings. He also honored the two district students that have been named semi-finalists and honorable candidates for National Merit Scholarships.

IV. INFORMATION**A. NATIONAL MERIT SCHOLARSHIP SEMIFINALISTS AND COMMENDED STUDENTS**

Mr. Loncto read the following information into record and congratulated the students on their success.

Two Ridgewood High School students have been named National Merit Scholarship semifinalists and 18 others have received letters of commendation. About 1.6 million students took the 2016 Preliminary SAT/National Scholarship Qualifying Test (PSAT/NMSQT) last October and entered the National Merit Program, a nationwide competition for recognition and awards. Only some 16,000 who qualified as semifinalists have an opportunity to continue in the competition for Merit Scholarships to be offered next spring.

The following two students have been designated as semifinalists: **Jiyoung An** and **Noah D. Bronowich**.

In addition to the two semifinalists, the following 18 students have been identified as Commended Students in the 2016 competition: **Paul Calvetti, Dhruva M. Chhabra, Luke R. Conenello, William K. Gagan, Audrey S. Gao, Benjamin M. Gluckow, Daniel R. Gnall, Maximillian Horckenbach, Jacqueline Johnson, Kayla L. Kern, Rachel Kim, Joseph O'Keefe, Isaac Peabody, Kumail Raza, Vanita Sharma, Gayeong Song, Lena Yanella, and Bruce Zhang.**

V. PRESENTATIONS**A. 2017 STATEWIDE TESTING RESULTS**

Ms. Poelstra reviewed the district's testing results for PARCC, NJASK, and NJBCT including the different levels of expectations that the State uses to gage student performance.

She pointed out that with the PARCC test, the district's 3rd – 5th graders are 30% points higher than the rest of the State when it comes to ELA.

For middle school students, their scores also were higher than the rest of the State. She noted the increase in participation for 9th graders and the lower participation for students in higher HS grades.

Math PARCC scores for grades 3-5, were also significantly higher than State levels. Middle school and High School students also scored well above State averages. She notes that participation levels were quite high for 9th graders mainly due to the State changing graduation requirements.

She explained the different parts of the math exam – major content, supporting content, reasoning, and modeling.

Ms. Poelstra also reviewed the test score mailing that is sent to all parents and how it provides insight into where the student's performance fell.

She pointed out that the district uses the testing data to improve curriculum, identify areas

of student need, and how additional resources can be allocated to help educators.

The Science assessment is provided to any student enrolled in a biology course. Overall district students performed at higher levels than the DFG and State score averages.

The new science assessment is currently being developed by the State. The new test will be computer based and administered to grades 5, 8 and 11 in Spring 2018. The results of this new test will not count toward the district's QSAC score.

Ms. Brogan inquired why the change from 4th to 5th grade for this test. Ms. Poelstra speculated that most districts break from elementary school in the 5th grade.

Ms. Brogan said it appeared contrary to what was being done with course exams.

Mr. Loncto commented he has seen the power of data. One is able to see which standards are scoring well. Does the district use this data at that standard level?

Ms. Poelstra responded we do not know which students get which questions. As a result, we do not know exactly where every student stands on all standards. The results are good for conversation and high level planning.

Mr. Loncto asked does this provide the opportunity for reactive changes to the curriculum.

Ms. Poelstra responded if the gap between district and State performance is vast, curriculum could be adjusted; not if only a few students didn't perform well.

Ms. Krauss remarked she prefers tests taken in the classroom while the teacher observes. She also sees inconsistencies with who the test compares the district to considering its high level of socio-economics.

Ms. Brogan inquired whether a teacher sees the individual student report that parents get. Ms. Poelstra confirmed this.

Dr. Fishbein stated teachers look at student performance reports and make adjustments.

Ms. Poelstra commented current standards are rigorous and she does not see them changing.

Ms. Krauss said to her knowledge, there is not a college that asks for PARCC scores.

Dr. Fishbein responded he recently read about one state that does look for high PARCC scores as criteria to accept students.

Ms. Poelstra discussed the three pathways to graduation for the class of 2019. For the class of 2020, they can take/pass any of the PARCC tests. Their second pathway is only available if students take all PARCC tests associated with the HS level course for which they are eligible and receive a valid score.

For the Class of 2021, the second pathway is only available to them if they take the PARCC test associated with the HS level course for which they are eligible.

The ACT is actively gaining popularity among students and colleges. Overall, Ridgewood students are scoring higher than the rest of the State. SAT scores show that district scores are significantly higher than State and Group scores. The number of district students graduating under each pathway is also reviewed.

Mr. Morgan commented that graduation pathways are a complex process and that parents should be knowledgeable of what the pathways are to make sure students do what they have to in order to graduate.

Ms. Poelstra summarized that district students are performing at a high level and that test results are used to improve instruction where possible.

VI. COMMENTS FROM THE PUBLIC

At 8:05 p.m., Mr. Loncto asked if there were any comments from the public. There were none.

VII. CONSENT ITEMS

Dr. Fishbein presented Consent Items A – Attendance at Conferences, B – Administration, C- Curriculum & Instruction, D – Human Resources, and E – Finance, for approval.

A. ATTENDANCE AT CONFERENCEES

As listed on **Attachment A**, pages 427-429.

B. ADMINISTRATION

i. Approval: Receipt of Suspension and Harassment, Intimidation, and Bullying (HIB) Reports

The Board has received confidential information regarding suspensions and investigations of HIB that have occurred since the last Board meeting.

ii. Approval: Second Reading and Adoption of Revisions to Policies

Approval of the second reading and adoption of revisions to policies as listed below:

- Policy 2700 Services to Nonpublic School Students, as listed on **Attachment B**, pages 430-434 (*revised*)
- Policy 7100 Long-Range Facilities Planning, as listed on **Attachment C**, page 435 (*revised*)
- Policy 7101 Educational Adequacy of Capital Projects, as listed on **Attachment D**, pages 436-437(*revised*)
- Policy 7102 Site Selection and Acquisition, as listed on **Attachment E**, pages 438-439 (*revised*)
- Policy 7130 School Closing, as listed on **Attachment F**, page 440 (*revised*)
- Policy 7300 Disposition of Property, as listed on **Attachment G**, pages 441-442 (*revised*)

iii. Approval: Submission of QSAC Statement of Assurances

Approval of submission of the QSAC Statement of Assurances to the Executive County Superintendent of Schools.

C. CURRICULUM & INTRUCTION**i. Approval: Field Trips**

Approval of field trips, as listed on **Attachment H**, pages 443-449

ii. Approval: Consultant Agreement with Finding Your Individuality

Approval of a Consultant Agreement with Finding Your Individuality for a Community Outreach Wellbeing presentation on 'Communicating about Puberty with Youth' on December 1, 2017, in the amount of \$250.

The Board had received background information.

iii. Approval: Professional Development Proposal from Colleen Kegerreis for a Workshop

Approval of a professional development proposal from Colleen Kegerreis for the workshop 'We Are All Special Educators' on October 9, 2017, in the amount of \$350.

The Board had received background information.

iv. Approval: Contract with CPRofessionals, Inc. for AHA BLS Healthcare Provider – Recertification

Approval of a contract with CPRofessionals, Inc. for AHA BLS Healthcare Provider – Recertification for ten participants on October 9, 2017, in the amount of \$750.

The Board had received background information.

v. Approval: Occupational and Physical Therapy Services Joint Agreement Between Region II and Non-Member Districts for the 2017-2018 School Year

Approval of an Occupational and Physical Therapy Services Joint Agreement between Region II and Non-Member Districts for the 2017-2018 school year.

The Board had received background information.

vi. Approval: New Textbook for the 2017-2018 School Year

Approval of the following resolution:

Resolved, that the Board of Education does hereby approve the new textbook listed below, for the 2017-2018 school year, in accordance with N.J.S.A. 18A:33-1 and the T&E requirements.

High School

9th and 10th Grade Latin

Cambridge Latin Course – Unit 3, by Cambridge University Classics Project, Copyright 2015. Publisher: Cambridge University Press

vii. **Approval: Acceptance of an Exchange Student**

Approval to accept an Exchange Student from Italy to attend RHS for the 2017-2018 school year, through the AIFS Foundation's Academic Year in America Program, at no cost to the district.

D. HUMAN RESOURCESi. **Appointments**

(Appointments subject to receipt of appropriate documentation and the New Jersey Department of Education (NJDOE) certificate, if required.)

Teacher

Revision: DAY, GENEVIEVE – Leave of Absence Replacement Third Grade Teacher (non-tenure track), Ridge School, **from** effective September 1, 2017 through February 20, 2018, **to** effective September 1, 2017 through February 28, 2018. Ms. Day possesses a NJDOE Certificate of Eligibility with Advance Standing as a Teacher of Preschool through Grade 3. Ms. Day will be registered into the NJDOE Provisional Program. Salary will remain the same

Field Placement

DeCarlo, Linda – Dominican College, to shadow Lara Murphy, Occupational Therapist, Hawes School, effective January 2, 2018 through April 3, 2018.

Classroom Aide/Lunchroom Aides

FALCONE, Denise – Self-Contained Special Education Classroom Aide, Hawes School, effective October 17, 2017, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$14.15.

GATTO, Carol – Lunchroom Aide, Somerville School, effective October 17, 2017, or as soon after as possible, through June 20, 2018, 2 hours per day, 5 days per week, at an hourly rate of \$16.49.

Revision: LILLIS, Andrew – **from** Behavior Instructional Aide, George Washington Middle School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$19.00, **to** One-to-One Special Education Classroom Aide, George Washington Middle School, effective September 6, 2017 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$14.15.

TOEROCK, Christina – Lunchroom Aide, Somerville School, effective October 17, 2017, or as soon after as possible, through June 20, 2018, 1.5 hours per day, 5 days per week, at an hourly rate of \$16.49.

Infant/Toddler Development Center

ANDERSON, Melody – Teacher Assistant Entry Level – Step I, effective October 17, 2017, or as soon after as possible, through June 30, 2018, 8 hours per day, 5 days per week, at an hourly rate of \$10.00.

BIAGI, Alexis – College Aide II, effective October 17, 2017, or as soon after as possible, through June 30, 2018, 5 hours per day, 5 days per week, at an hourly rate of \$9.52.

DAVIS, Caitlin – High School Aide, effective October 17, 2017, or as soon after as possible, through June 30, 2018, 5 hours per day, 5 days per week, at an hourly rate of \$8.44.

SCANCARELLA, Alexandra – Teacher Assistant Entry Level – Step 1, effective October 23, 2017, or as soon after as possible, through June 30, 2018, 8 hours per day, 5 days per week, at an hourly rate of \$10.00.

STERLING, Selene - Teacher Assistant Entry Level – Step I, effective October 17, 2017, or as soon after as possible, through June 30, 2018, 8 hours per day, 5 days per week, at an hourly rate of \$10.00.

Additional Ridgewood Community School Employees – Fall Semester 2017, approved by the Board at its meeting on August 28, 2017

Maker Space Volunteers

Elizabeth Abbott
Elsa Carbone
William Carbone
Norbert Gerlach
James Lechner
Connor Stevens
James Sutherland
Gregory Wu

RCS Instructor – SAT Prep Mathematics

Walker Larson

Substitute RCS Instructor – SAT Prep Mathematics

Julian Garcia

RHS Volunteer

Football

Robert Bello

Gymnastics Team

Trisha Piortrowski

Music

Trey Shore

Revision: RHS Volunteer Coaches

Approved by the Board at the September 25, 2017 Board meeting

From: Soccer To: Basketball

Maggie Gorman*

Michael Mitchell

Meaghan Palmer

James Ponchak
Kimberly Porfido

*Related to staff member

Fall 2017 Coaching Assignment, approved by the Board at the June 26, 2017 Board meeting

Football

Remove: Richard Bello

Replace: Ernest Santiago

ii. **Resignations for the Purpose of Retirement**

Teacher

GIELE, Elizabeth – Guidance Counselor, Ridgewood High School, effective January 2, 2018, with 17 years of Ridgewood service.

Secretary

ZEGEL, Janine – Guidance Secretary, Ridgewood High School, and Child Study Team Secretary, Somerville School, effective November 22, 2017, with 12 years of Ridgewood service.

iii. **Resignations**

Classroom Aide

THOMPSON, Christina – Inclusion/Resource Room Special Education Classroom Aide, effective September 28, 2017.

Infant/Toddler Development Center

SCHWARTZ, Lisa – Teacher Assistant Entry Level – Step 1, effective October 9, 2017.

iv. **Leave of Absence**

FERENCZI, Elania - Mathematics Teacher, Ridgewood High School, effective December 11, 2017 through June 22, 2018, with a reinstatement date of September 1, 2018, using sick days in accordance with the REA/Board Agreement and utilizing the FMLA and/or NJFLA leave entitlement.

Revision: KIMBELL, Tracee – Third Grade Teacher, Ridge School, **from** effective September 1, 2017 through February 20, 2018, with a reinstatement date of February 21, 2018, **to** effective September 1, 2017 through February 28, 2018, with a reinstatement date of March 1, 2018, using sick days in accordance with the REA/Board Agreement and utilizing the FMLA and/or NJFLA leave entitlement.

v. **Supplemental Pay Beyond Contract**

Hawes School

Professional Development Day – October 9, 2017

Classroom Aides/Lunch Aides

- **Bryan Kaminsky**, not to exceed 6 hours, at an hourly rate of \$16.49 (\$98.94)
- **Brian Monnerat**, not to exceed 6 hours, at an hourly rate of \$16.49 (\$98.94)
- **Shannon O'Connor**, not to exceed 6 hours, at an hourly rate of \$16.49 (\$98.94)

- **Angela Tattoli**, not to exceed 6 hours, at an hourly rate of \$16.49 (\$98.94)

Kindergarten Registration – February 6, 2018 and February 8, 2018

- **Kristen Bodart**, not to exceed 2 hours, at an hourly rate of \$68.29 (\$136.58)
- **Cheryl Fox**, not to exceed 2 hours, at an hourly rate of \$61.89 (\$123.78)
- **Linda Goldberg**, not to exceed 2 hours, at an hourly rate of \$59.69 (\$238.76)
- **Patricia Higgins**, not to exceed 4 hours, at an hourly rate of \$34.34 (\$137.36)
- **Maria Monnerat**, not to exceed 4 hours, at an hourly rate of \$29.24 (\$116.96)

Ridge School

Professional Development Day – October 9, 2017

Classroom Aides/Lunch Aides

- **Andrea Barclay**, not to exceed 6 hours, at an hourly rate of \$16.49 (\$98.94)
- **Ross Dembin**, not to exceed 6 hours, at an hourly rate of \$16.49 (\$98.94)
- **Rachel Dittamo**, not to exceed 6 hours, at an hourly rate of \$16.49 (\$98.94).
- **Kacie Dubuque** not to exceed 6 hours, at an hourly rate of \$16.49 (\$98.94)
- **Amber Hechinger**, not to exceed 6 hours, at an hourly rate of \$16.49 (\$98.94)
- **Irene Hort**, not to exceed 6 hours, at an hourly rate of \$16.49 (\$98.94)
- **Cynthia Perry**, not to exceed 6 hours, at an hourly rate of \$16.49 (\$98.94)
- **Bevin O'Brien**, not to exceed 6 hours, at an hourly rate of \$16.49 (\$98.94)
- **Margaret O'Hagan**, not to exceed 6 hours, at an hourly rate of \$16.49 (\$98.94)

Kindergarten Registration – February 6, 2018 and February 8, 2018

- **Julianne Brunner**, not to exceed 4 hours, at an hourly rate of \$26.73 (\$106.92)
- **Margret Quinlan**, not to exceed 4 hours, at an hourly rate of \$36.94 (\$147.76)
- **Colleen Manke**, not to exceed 4 hours, at an hourly rate of \$63.78 (\$255.12)

Somerville School

Kindergarten Registration – February 6, 2018 and February 8, 2018

- **Maira Correll**, not to exceed 4 hours, at an hourly rate of \$57.16 (\$228.64)
- **Kathryn Droske**, not to exceed 4 hours, at an hourly rate of \$50.29 (\$201.16)
- **Carla Nebbia**, not to exceed 4 hours, at an hourly rate of \$31.62 (126.48)
- **Susan Pauley**, not to exceed 4 hours, at an hourly rate of \$31.41 (\$125.64)
- **Theresa Ross**, not to exceed 4 hours, at an hourly rate of \$74.99 (\$299.96)
- **Lynne Witham**, not to exceed 4 hours, at an hourly rate of \$59.60 (\$238.40)

Travell School

Clubs and Activities for the 2017-2018 School Year, as listed on **Attachment I**, page 450

Professional Development Day – October 9, 2017

Classroom Aides/Lunch Aides

- **Shayna Gillum**, not to exceed 6 hours, at an hourly rate of \$16.49 (\$98.94)
- **Alaine Neville**, not to exceed 6 hours, at an hourly rate of \$16.49 (\$98.94)
- **Leticia Young**, not to exceed 6 hours, at an hourly rate of \$16.49 (\$98.94)
- **Jessica Yucis**, not to exceed 6 hours, at an hourly rate of \$14.15 (\$84.90)

Convocation – September 1, 2017

- **Betty Didato**, not to exceed 5.5 hours, at an hourly rate of \$16.67 (\$91.69)
- **Gianna DiPisa**, not to exceed 5.5 hours, at an hourly rate of \$16.67 (\$91.69)

Professional Development Day – September 5, 2017 & October 9, 2017

- **Betty Didato**, not to exceed 5.5 hours, at an hourly rate of \$16.67 (\$91.69)
- **Gianna DiPisa**, not to exceed 5.5 hours, at an hourly rate of \$16.67 (\$91.69)

Faculty Meetings – September 11, 2017, September 18, 2017, October 2, 2017, October 16, 2017, November 6, 2017, November 13, 2017 & December 11, 2017

- **Betty Didato**, not to exceed 1.5 hours, at an hourly rate of \$16.67 (\$150.03)
- **Gianna DiPisa**, not to exceed 1.5 hours, at an hourly rate of \$16.67 (\$175.04)

Willard School**Kindergarten Registration – February 6, 2018 and February 8, 2018**

- **Brenda Bankos**, not to exceed 4 hours, at an hourly rate of \$34.01 (\$136.04)
- **Monica Bostler**, not to exceed 4 hours, at an hourly rate of \$36.59 (\$146.36)
- **Bonnie Lowicki**, not to exceed 4 hours, at an hourly rate of \$47.89 (\$191.56)
- **Jane Parigi**, not to exceed 4 hours, at an hourly rate of \$28.30 (\$113.20)

Benjamin Franklin Middle School**Intramural Activities for the 2017-2018 School Year**

Junior Model United Nations – Advisor, Kristen Krasinski, not to exceed 20 hours, at an hourly rate of \$40.17 (\$803.40)

Animal Support Club – Advisor, Lauren Imbruglia, not to exceed 20 hours, at an hourly rate of \$40.17 (\$803.40)

Public Forum Debate Club – Advisor, Kathleen Clarke-Anderson, not to exceed 20 hours, at an hourly rate of \$40.17 (\$803.40)

Literary Magazine/Newspaper Club – Advisor, Jason Ordini, not to exceed 20 hours, at an hourly rate of \$40.17 (\$803.40)

Math Club – Advisor, Roman Litvak, not to exceed 20 hours, at an hourly rate of \$40.17 (\$803.40)

Region Auditions – Advisor, Jason Curcio, Ashley Foster, Justine Kawash, and Carol Sharar, each at an hourly rate of \$40.17, not to exceed (\$1,606.80)

George Washington Middle School

Revision: Co-Curricular Activity Advisors and Stipends – for the 2017-2018 School Year, approved by the Board at its meeting on September 25, 2017, as listed on Attachment J, page 451

Sixth Grade Camp – September 27-28, 2017

- **Joseph Crabbe**, Special Education Classroom Aide, not to exceed 1 hour and 10 minutes, at an hourly rate of \$19.00 (\$22.20)
- **Daniel Gillis**, Special Education Classroom Aide, not to exceed 1 hour and 10 minutes, at an hourly rate of \$14.15 (\$16.55)
- **Alexander Scofi**, Special Education Classroom aid, not to exceed 1 hour and 10 minutes, at an hourly rate of \$16.49 (\$19.23)
- **Marcee Taylor**, Special Education Classroom Aide, not to exceed 1 hour and 10 minutes, at an hourly rate of \$16.49 (\$19.23)

Ridgewood High School**Music Program Overnight Field Trip to Dallas, Fort Worth and Denton, Texas – February 9-12, 2018**

Three Chaperones and One Nurse: Jeffrey Haas, Jennifer Landa, and John Luckenbill, each to receive \$200 per night for three nights (\$1,800), and **One Nurse, Emily Wong**, for three overnights at \$200 per night (\$600) and four days at \$130 per day (\$520). (Emily Wong's total payment of \$1,120 to be funded by a donation from the RHS Band Association.)

Advanced Marketing Overnight Trip to Orlando, Florida – December 15-17, 2017

Two Chaperones: Paul Cronk and Karen Mendez, each to receive \$200 per night (\$1,200)

- **Bus Drivers for the 2017-2018 School Year, on an as-needed basis, each at an hourly rate of \$40.17: Robert Anfang, Craig Bunzey, Ronald Knott, Brian Quirk and Deirdre Tobin**

Revision: Lunch Time Supervision, approved by the Board at the September 11, 2017 Board Meeting

Remove: TBD

Replace: Colleen Contreras and Aaron Mandel, each not to exceed 1 day per week, each at an hourly rate of \$30.24

Lunch Time Supervision Substitutes

- **Colleen Contreras**
- **Luke Dolby**
- **Eva Farrar**
- **Aaron Mandel**
- **Richard McNamee**
- **Philip Nyhuis**
- **Michael Saulpaugh**
- **Michael Troy**

Multi-Tiered Mental Health Intervention Protocols Curriculum Development (\$1,279.92) paid for by a donation from the Home and School Association

- **Kevin Feeley**, not to exceed 12 hours, at an hourly rate of \$53.33 (\$636.96)
- **Tamara Kalebic**, not to exceed 12 hours, at an hourly rate of \$53.33 (\$636.96)

Professional Development Days – September 1, 2017, September 5, 2017, October 9, 2017 and March 29, 2018

Kelly Clark, not to exceed 4.5 hours, at an hourly rate of \$52.72

PSAT Proctors

Proctors and Administrators for October 14, 2017, Preliminary Scholastic Aptitude Test (PSAT) as listed on **Attachment K**, pages 452-453

Special Programs

- **Eileen Devaney**, Learning Disabilities Teacher-Consultant at Willard School, preparation and presentation of Multi-Sensory Reading program for District principals on August 15, 2017, not to exceed 6 hours, at an hourly rate of \$60.74 (\$364.44)
- **Nancy Brophy**, District Behaviorist, to provide Handle with Care Training to Ridgewood Behavioral Assistants on September 18, 2017, September 25, 2017, and September 27, 2017, not to exceed 6 hours, at an hourly rate of \$60.32 (\$361.92)
- **Stacy Giardino**, District Behaviorist, to provide Handle with Care Training to Ridgewood Behavioral Assistants on September 18, 2017, September 25, 2017, and September 27, 2017, not to exceed 6 hours, at an hourly rate of \$64.99 (\$389.94)

ABA Training Completed and Certified – hourly rates from \$19.00 to \$20.00, effective October 1, 2017

- **Anthony Amadeo**
- **Carla Amaral**
- **Johana Castro**
- **Allison Cuccarese**
- **Patrick Driscoll**
- **Lindsay Gaelick**
- **Kerry Gibson**
- **Catherine Gray**
- **Maria Kneer**
- **Lisanne Knoepffler**
- **Scott Lauritano**
- **Vickie Liquori**
- **Emily Lopez**
- **Meghan Maccarone**
- **Lisa Palughi**
- **Megan Ranges**
- **Kelly Riedel**
- **Alexandra Ross**
- **Alexandra Russo**
- **Lauren Schierloh**
- **Jessica Stevens**
- **Kristie Sunden**
- **Tina Tilyou**
- **Laurette Tronccone**

- **Matthew Tarulli**
- **Patricia Ullrich**
- **Elizabeth VonZuben**
- **Donna Wrede**

- **Joseph Crabbe**, Behavior Instructional Aide, George Washington Middle School, to provide one-to-one support for a special education student participating in the Art Club and Spirit and Service activities for the 2017-2018 school year, not to exceed 35 hours, at an hourly rate of \$19.00 (\$665)

- **Substitute: Dinora Fontanez**

- **Anthony Amadeo**, Behavior Instructional Aide, George Washington Middle School, to provide one-to-one support for a special education student participating in Spirit and Service and 7th Grade Community Service Project activities for the 2017-2018 school year, not to exceed 20 hours, at an hourly rate of \$20.00 (\$400)

- **Substitute: Dinora Fontanez**

Curriculum, Instruction & Assessment

Tech Support Community Outreach Program, December 22, 2017, “Communicating About Puberty with Youth,” to be held at Education Center

- **Elnor Zeqiri** not to exceed 4 hours, at an hourly rate of \$30.13 (\$120.52)

Information Technology

Tech Support for an outside event, “Panico Company”, October 10, 2017 (3:00 p.m. – 7:00 p.m.), to be held at George Washington Middle School

- **Elnor Zeqiri**, not to exceed 4 hours, at an hourly rate of \$30.13 (\$120.52)

Tech Support for an outside event, “Diwali Cultural Function”, October 29, 2017 (2:00 p.m. – 8:00 p.m.), to be held at Benjamin Franklin Middle School

- **Neil Valere**, not to exceed 6 hours, at an hourly rate of \$29.34 (\$176.04)

Tech Support for Tech Night with Superintendent & Administrators on October 11, 2017, January 11, 2018 & March 8, 2018 (7:00 p.m. – 9:00 p.m.), to be held at Benjamin Franklin Middle School & George Washington Middle School

- **Jason Forfa**, not to exceed 4 hours, at an hourly rate of \$25.65 (\$102.60)
- **Neil Valere**, not to exceed 4 hours, at an hourly rate of \$29.34 (\$117.36)
- **Elnor Zeqiri**, not to exceed 4 hours, at an hourly rate of \$30.13 (\$120.52)

vi. **Substitutes for the 2017-2018 School Year**

Teachers: Chloe Boisture*, Kelly Conheaney*, Catherine Copeland, Rosemary Fossari, Edmund Andrew Myszkowski, Betty Nussman, Adrienne Tolbert

Nurses: Chloe Boisture*

*Related to staff member

E. FINANCE

i. Acceptance of Restricted Donations

Resolved, the Board of Education accepts the following restricted gifts for the **2017-2018** school year to be used as indicated:

2017-2018 SCHOOL YEAR			
Donor	Amount	Use	Account Number
GWMS HSA	\$ 5,000.00	To help pay for guest speaker and workshops (Dr. Alec Couros).	20-025-100-890-00-09-009-002
Orchard HSA	\$13,000.00	To pay field trip expenses.	20-025-100-890-00-03-003-002
Orchard Student Activity Account	\$ 1,037.83	To pay driver expenses for transporting students to Pony Power Therapy field trips.	20-030-100-101-00-03-003-006 (\$964.08 Stipend) 20-030-200-220-00-03-003-006 (\$73.75 FICA)
Revision: RHS HSA (originally approved at the 7/17/17 RPM)	\$1,682.50	From: To be used for college visits, the NACAC and expenses for the Freshman Focus Room To: \$1,371.37 to be used for a multi-tiered payment for Kevin Feeley and Tamara Kalebic and \$311.13 to be used for the Freshman Focus Room.	20-025-100-101-00-010-010-009 (\$1,273.92 Stipend) 20-025-200-220-00-010-010-009 (\$97.45 FICA) 20-025-100-890-00-10-010-009 (\$311.13)
RHS Student Activity Account	\$ 1,291.00	To purchase a large shredder for the Guidance Department.	20-030-100-890-00-10-010-015
The Community Center of Ridgewood Foundation	\$ 3,255.92	To pay a portion of salaries for the Maker Space Coordinators.	20-040-100-101-00-60-060-004 (\$3,024.54 Stipend) 20-040-200-220-00-60-060-004 (\$231.38 FICA)

Acceptance of a gift in kind from the New Players Company Association, Inc. for gifts valued at \$202,119.73 for the 2016-2017 school year and summer season, used for production costs, staffing, capital improvements, scholarships, and other expenses of the New Players Company.

Acceptance of a gift in kind from NJ Wildflower Landscaping of a brick paver patio for an outdoor classroom at RHS, valued at approximately \$6,000.

Acceptance of a gift in kind from the Travell Home & School Association of a kindergarten playground, valued at approximately \$31,302.18.

ii. **Approval: Addendum to In-Home Services Agreement with Bergen County Special Services for the 2017-2018 School Year**

WHEREAS, Bergen County Special Services Board is a public board of education duly organized and existing pursuant to N.J.S.A 18A:46-29 et seq. providing education and educational services to students with disabilities, and

WHEREAS, Ridgewood Public Schools has determined that a need exists for students within the district on the Autism continuum to receive in-home services from qualified para-professionals, and

WHEREAS, Bergen County Special Services School District is qualified and able to provide the services of such para-professionals, and

WHEREAS, Bergen County Special Services Board of Education and the Ridgewood Public Schools entered into an In- Home Services Agreement for the 2015-2016 school year, and

WHEREAS, both parties wish to continue the services and terms of the above referenced Agreement through the 2017-2018 school year, and

WHEREAS, Ridgewood Public Schools agrees to pay Bergen County Special Services School District \$59 per hour for each staff member performing services under this agreement;

NOW, THEREFORE, BE IT RESOLVED, that the Board approves the shared services agreement for the period September 1, 2017 through June 30, 2018.

The Board had received background information.

iii. **Approval: Award of Contracts to Cooperative Purchasing Vendors in Excess of \$40,000**

Approval of the award of contracts to Cooperative Purchasing Vendors in excess of \$40,000 for goods and services.

The Board had received background information.

iv. **Approval: Authorization to Close the Employee Summer Savings Account at Columbia Bank**

Approval for authorization to close the Employee Summer Savings Plan account at Columbia Bank. This account is no longer being used.

v. **Approval: Proposal from LAN Associates for A/E Services for Window Replacement at Willard School**

Approval of a proposal from LAN Associates for architectural and engineering services for the replacement of the windows in the original building and 1950's wing at Willard School as listed below.

Item #	Description	Fee
1	Preparation of NJDOE application and related documents.	\$ 1,300
2	Preparation of design drawings and specifications suitable for public bidding.	\$31,500
3	Assistance with bidding and attendance at bid opening.	\$ 1,200
4	Construction administration services.	\$ 7,800
Total:		\$41,800

vi. **Approval: Change Order #1 for Drinking Fountain Replacement at Various Schools**

Approval of Change Order #1 for Drinking Fountain Replacement at Various Schools, awarded to Aero Plumbing & Heating, Co., Inc, Vienna, NJ. This is an aggregate change order that combines the repairs listed below, which exhausts the allowance of \$7,000 approved in the bid award on May 22, 2017, and does not increase the total bid award.

School	Work done	Amount
GWMS	Repair broken water line.	\$ 690
Somerville	Re-configure plumbing roughing for two water coolers to conform to code.	\$4,562
Willard	Re-configure plumbing roughing for one water cooler to conform to code.	\$2,281
RHS	Repair broken waste line in tunnel.	\$ 611
BFMS	Add two valves under allowance.	\$1,168
BFMS	Clean up of asbestos pipe insulation.	-\$2,200
Travell School	Purchase of five water bottles.	-\$ 112
Total:		\$7,000

vii. **Approval: Agreement with School Broadcast Program at RHS**

Approval of an agreement with School Broadcast Program for RHS to participate in the NFHS Network School Broadcast Program, powered by PlayOn! Sports, for the 2017-2018 school year, in the amount of \$9,000.

The Board had received background information.

Ms. Smith Wilson moved approval of Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, D – Human Resources, and E – Finance.

Ms. Brogan seconded the motion.

Prior to the roll call vote, Mr. Loncto read the donations into record and thanked the responsible parties.

The motion to approve Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, D – Human Resources, and E – Finance, carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

VIII. APPROVAL OF BILLS

DATES	DESCRIPTION	CHECK NUMBERS	AMOUNTS	REVIEWED BY
Sept. 25	Columbia Bank On-Line	085744-085746	5,796.16	V. Loncto
Sept. 26	Columbia Bank On-Line	085747	685.00	V. Loncto
Sept. 28	Columbia Bank On-Line	085748	6,482.00	V. Loncto
Sept. 29	Columbia Bank On-Line	085749-085891	1,040,930.09	V. Loncto
Oct. 3	Columbia Bank On-Line	085892-085895	45,698.79	J. Smith-Wilson
Oct. 5	Columbia Bank On-Line	085896	1,013.29	J. Smith-Wilson
Oct. 6	Columbia Bank On-Line	085897	1,200.00	J. Smith-Wilson
Oct. 11	Columbia Bank On-Line	085898-086081	1,242,535.14	J. Smith-Wilson
Sept. 15	Payroll Transfer	P16761	2,911,543.41	V. Loncto
Sept. 30	Payroll Transfer	P16762	3,067,406.89	V. Loncto
Oct. 15	Payroll Transfer	P16781	3,088,373.26	J. Smith-Wilson
Sept. 25	Wire Transfer	R16578	37,907.70	V. Loncto
Sept. 29	Wire Transfer	L16607	2,412.20	V. Loncto
Sept. 30	Wire Transfer	F16754	7,255.15	V. Loncto
Oct. 2	Wire Transfer	B16753	1,274,560.75	J. Smith-Wilson
Oct. 4	Wire Transfer	H16759	1,049,619.28	J. Smith-Wilson
Oct. 6	Wire Transfer	L16765-L16767	9,937.63	J. Smith-Wilson
Oct. 6	Wire Transfer	R16768	37,907.70	J. Smith-Wilson
Sept. 28	Food Service	620050-620051	90,102.11	V. Loncto
Oct. 4	Food Service	620052	198.00	J. Smith-Wilson
Oct. 6	Columbia Bank Void Check	085566	(1,200.00)	J. Smith-Wilson
Oct. 9	Columbia Bank Void Check	085797	(2,523.41)	J. Smith-Wilson
		TOTAL	13,917,841.14	

Mr. Loncto moved approval of all bills reviewed by her.
Ms. Smith-Wilson seconded the motion.

Ms. Smith-Wilson moved approval of all bills reviewed by him.
Mr. Loncto seconded the motion.

Approval of Bills carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

IX. BOARD MEMBER ANNOUNCEMENTS

Ms. Smith Wilson announce REAC will be hosting a public forum at the library. Interested parties can register.

Ms. Brogan announced Coffee and Conversation is this week. She had the opportunity to hear both gubernatorial candidates, Ms. Guadagno and Mr. Murphy, speak. Ms. Guadagno would keep the 2% cap and install a circuit breaker mechanism on property taxes that would save a maximum of \$3,000 for someone's tax bill. The cost of this program is \$1.5 billion. She also reviewed how this and other Republican initiatives would be funded.

Mr. Murphy proposes fully funding the school formula, expanding pre-k to all NJ families, ending PARCC graduation requirements, directing the NJDOE to work with educators to develop assessments that meet federal requirements, etc. He did not speak about the 2% local tax levy cap.

X. BOARD COMMITTEE REPORTS

There were none.

XI. COMMENTS FROM THE PUBLIC

Ms. Gene Tyson, 385 Colonial Road, commented she will be hosting an exchange student. She appreciates the support and pace at which the district processed the associated paper work. She also hopes that Pre-K funding comes from the elimination of the PARCC test.

XII. DISCUSSION ITEMS

There were none.

XIII. ACCEPTANCE OF MINUTES

- September 25, 2017 Executive Session & Regular Public Meeting
- October 3, 2017 Executive Session

Mr. Morgan moved Acceptance of Minutes. Ms. Brogan seconded the motion, which was unanimously approved.

XIV. OTHER BUSINESS

There was none.

XV. MOTION TO GO INTO EXECUTIVE SESSION

At 8:40 p.m., Mr. Loncto moved that the Board go into Executive Session for the purpose of discussing Labor Negotiations. Mr. Loncto stated the minutes of the Executive Session would be released when the need for confidentiality no longer exists. Mr. Morgan seconded the motion, which was unanimously approved.

XVI. RECONVENE PUBLIC MEETING AND ADJOURNMENT

At 9:07 p.m., on a motion made by Mr. Loncto, seconded by Ms. Brogan, and unanimously approved, the public meeting reconvened and adjourned.

Respectfully submitted,

Alfredo Aguilar
Board Secretary

2017 – 2018 CONFERENCES FOR APPROVAL

Staff Member	Name of Conference Location & Dates	Rationale	Estimated Cost for Approval	# of Sub Days required
Aguilar, Alfredo Education Center	NJASBO ESSA Accounting/Reporting Requirement Updates & Comptroller Purchasing & Reporting Requirements Rockaway, NJ - September 14, 2017	Professional Development	\$ 100	0
D'Elia, Eileen RHS	Mindfulness-Based Stress Reduction Mahwah, NJ Sept. 16 & 23, Oct. 7, 14, 28 & Nov. 4, 5 and 11	Professional Development	\$ 395	0
Landa, Jennifer RHS	Mindfulness-Based Stress Reduction Mahwah, NJ Sept. 16 & 23, Oct. 7, 14, 28 & Nov. 4, 5 and 11	Professional Development	\$ 395	0
O'Brien, Elizabeth RHS	Mindfulness-Based Stress Reduction Mahwah, NJ Sept. 28, Oct. 5, 12, 19, 26 & Nov. 2, 5 and 17	Professional Development	\$ 395	0
Reilly, Nancy RHS	Mindfulness-Based Stress Reduction Mahwah, NJ Sept. 28, Oct. 5, 12, 19, 26 & Nov. 2, 5 and 17	Professional Development	\$ 395	0
Roberts, Deirdre GWMS/Orchard	Using SIOP to Plan & Implement Effective Instruction for English Learners – Fort Lee, NJ October 17, 2017	Professional Development	\$ 150 (to be paid out of ESEA/ESSA Title III Grant funding)	1
Sweeney, Maria Hawes	Using SIOP to Plan & Implement Effective Instruction for English Learners – Fort Lee, NJ October 17, 2017	Professional Development	\$ 150 (to be paid out of ESEA/ESSA Title III Grant funding)	1
Porod, Jason BFMS/GWMS	Try Engineering Workshop Newark, NJ – October 19, 2017	Professional Development	\$ 19	1
Blatt, Nicole Ridge	Mindsets for Learning: Teaching Strategies for Joyful, Independent Growth – New Rochelle, NY October 19, 2017	Professional Development	\$ 209	1
Petrone, Andrea Ridge	Mindsets for Learning: Teaching Strategies for Joyful, Independent Growth – New Rochelle, NY October 19, 2017	Professional Development	\$ 209	1
Schoenlank, Jean Ridge	Mindsets for Learning: Teaching Strategies for Joyful, Independent Growth – New Rochelle, NY October 19, 2017	Professional Development	\$ 209	0
Higgins, Dana Ridge	Mindsets for Learning: Teaching Strategies for Joyful, Independent Growth – New Rochelle, NY October 19, 2017	Professional Development	\$ 209	1
Sher, Molly Ridge	Mindsets for Learning: Teaching Strategies for Joyful, Independent Growth – New Rochelle, NY October 19, 2017	Professional Development	\$ 209	1
Vandervelt, Danielle Ridge	Mindsets for Learning: Teaching Strategies for Joyful, Independent Growth – New Rochelle, NY October 19, 2017	Professional Development	\$ 209	1

Staff Member	Name of Conference Location & Dates	Rationale	Estimated Cost for Approval	# of Sub Days required
Semendinger, Paul Hawes	NJPSA/FEA Conference Long Branch, NJ – October 19, 2017	Professional Development	\$ 44	0
Feeley, Kevin RHS	School Based Mental Health Conference – Oxon Hill, MD October 19-21, 2017	Professional Development	\$1,677	0
Chamesian, Linda RHS	Teach Europe – New Brunswick, NJ October 20, 2017	Professional Development	\$ 31	0
Chamesian, Linda RHS	NJ Council for the Social Studies – Teaching the Three R’s Rights, Reform, Regions – New Brunswick, NJ October 23, 2017	Professional Development	\$ 110	0
Lynaugh, Sean RHS	NJ Council for the Social Studies – Teaching the Three R’s Rights, Reform, Regions – New Brunswick, NJ October 23, 2017	Professional Development	\$ 110	0
Feeney, Lynne RHS	College Board – AP Biology Conference – Lancaster, PA October 23, 2017	Professional Development	\$ 225	0
Ferenczi, Elania RHS	Gamified Learning - Paramus, NJ October 23, 2017	Professional Development	\$ 75	0
Gyulay, Joseph RHS	Gamified Learning- Paramus, NJ October 23, 2017	Professional Development	\$ 75	0
Scevola, Adam RHS	Gamified Learning- Paramus, NJ October 23, 2017	Professional Development	\$ 75	0
Wuthrick, Layla RHS	Gamified Learning -Paramus, NJ October 23, 2017	Professional Development	\$ 75	0
Feit, Deborah GWMS	NJ Science Convention Princeton, NJ – October 24, 2017	Professional Development	\$ 216	1
Ingoglia, Brenda RHS	AMTNJ’s 27 th Annual Two Day Conference – East Windsor, NJ October 26, 2017	Professional Development	\$ 175	0
McCullough, Amanda RHS	AMTNJ’s 27 th Annual Two Day Conference – East Windsor, NJ October 26, 2017	Professional Development	\$ 175	0
Mele, Lauren RHS	AMTNJ’s 27 th Annual Two Day Conference – East Windsor, NJ October 26, 2017	Professional Development	\$ 175	0
Roche, Amanda RHS	Rutgers Center for Historical Analysis Seminar – Famous Trials of the Jazz Age – New Brunswick, NJ October 27, 2017	Professional Development	\$ 60	0
Poelstra, Stacie Education Center	HIB Prevention Training Toms River, NJ -October 31, 2017	Professional Development	\$ 154	0
Chamesian, Linda RHS	Election Day Workshop: Hotbed: Sex, Suffrage, & Social Change in Bohemian, NY – New York, NY November 7, 2017	Professional Development	\$ 43	0
Van Hise, Brian RHS	AP Calculus AB & BC Combined Workshop – Robbinsville, NJ November 10, 2017	Professional Development	\$ 234	0
Antonellis, Donna Travell	NJ Association of School Librarians Fall Conference – Long Branch, NJ November 16-17, 2017	Professional Development	\$ 193	2
Moss-Keller, Corrina RHS	NJ Association of School Librarians Fall Conference – Long Branch, NJ November 16-17, 2017	Professional Development	\$ 225	2
Nold, Susan RHS	NCTE National Convention St. Louis, MO November 16-19, 2017	Professional Development	\$1,204 (to be paid out of the RAA account)	0

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Hans, Patricia RHS	NCTE National Convention St. Louis, MO November 17-19, 2017	Professional Development	\$ 530	0
Aday, Doug RHS	Blue Ribbon Schools of Excellence Conference – Orlando, FL November 28 – December 2, 2017	Professional Development	\$ 575	0
Simone, Suzanne GWMS	Blue Ribbon Schools of Excellence Conference – Orlando, FL November 28 – December 2, 2017	Professional Development	\$ 575	0
Stovell, Shauna BFMS	Blue Ribbon Schools of Excellence Conference – Orlando, FL November 28 – December 2, 2017	Professional Development	\$ 575	0
Wood, Danielle Education Center	Blue Ribbon Schools of Excellence Conference – Orlando, FL November 28 – December 2, 2017	Professional Development	\$ 575	0
Morhun, Serhiy Education Center	NJASA Techspo - Atlantic City, NJ January 25-26, 2018	Professional Development	\$ 629	0
Rota, Jill Hawes	NJASA Techspo - Atlantic City, NJ January 25-26, 2018	Professional Development	\$ 425	0
Chamesian, Linda RHS	The Armenian Genocide & International Justice – Brookline, MA April 5, 2018	Professional Development	\$ 258	0

The total cost for these conferences is \$12,746 (\$3,181 funded by grants, donations, and RAA). Upon Board approval of all of these conferences, the total expenditure for travel and conferences for 2017-18 will be \$110,790 leaving a balance of \$80,648 remaining in the \$191,438 approved by the Board for travel and conferences.

The total cost of substitutes for these conferences is \$1,196. Upon Board approval of these conferences, the total expenditure for substitutes for travel and conferences for 2017-18 will be \$6,640.

RIDGEWOOD

POLICY

BOARD OF EDUCATION

POLICY

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Services to Nonpublic School Students

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2700 SERVICES TO NONPUBLIC SCHOOL STUDENTS

The Board of Education shall provide, in accordance with law and to the limit of State aid available for such purposes, services to students enrolled in nonpublic schools located within this school district in which a child may legally fulfill compulsory school attendance requirements and which complies with Title VI of the Civil Rights Act of 1964.

For the purpose of this Policy, "district of attendance" shall mean the school district in which the nonpublic school is located.

- A. Special Education and Related Services - N.J.S.A. 18A:46-19; N.J.S.A. 18A:46A-1; N.J.A.C. 6A:14-6

The Board of Education of the district of attendance, as required by Federal law and regulation under Part B of the Individuals with Disabilities Education Act (IDEA), shall provide a genuine opportunity for the equitable participation of students with disabilities who are enrolled in nonpublic schools or early childhood programs by their parents. The district of attendance shall make the final decisions with respect to the services to be provided to eligible students with disabilities enrolled in nonpublic schools or early childhood programs. Services shall be provided only upon the written consent of the parent and shall be provided in a location determined by the Board pursuant to N.J.S.A. 18A:46-19.5. The district of attendance shall spend an amount of money equal to a proportionate amount of Federal funds available under Part B of the IDEA for the provision of services to students with disabilities who are attending nonpublic schools.

The district of attendance, after timely and meaningful consultation with representatives of the nonpublic school, shall undertake a child find process in accordance with IDEA and its implementing regulations to determine the number of parentally placed children with disabilities attending nonpublic schools located within the district. As part of the child find process the district shall consult with private school representatives and representatives of parents of parentally placed nonpublic school children with disabilities in the design and development of special education and related services for such children in accordance with N.J.A.C. 6A:14-6.1(c)1. Furthermore, services may be provided by district personnel or through contracts with individuals, approved clinics, or agencies. In addition, services provided shall be secular, neutral, and non-ideological. Those procedural safeguards available to nonpublic school students with disabilities and their parents as specified by Federal law and rules under Part B of the IDEA shall apply in accordance with N.J.A.C. 6A:14-6.1(e).



RIDGEWOOD BOARD OF EDUCATION

POLICY

POLICY

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Services to Nonpublic School Students

If a nonpublic school student with a disability will receive special education or related services from the district, the district shall initiate and conduct meetings according to N.J.A.C. 6A:14-2.3(k) to develop, review, and revise a service plan for the student and ensure a representative of the nonpublic school or early childhood program attends each meeting pursuant to N.J.A.C. 6A:14-6.1(f)2.

The Board shall provide for the services of a certified speech-language specialist for each child attending a nonpublic school located in the school district and classified pursuant to N.J.S.A. 18A:46-8 as requiring the services of a certified speech-language specialist. Services for children enrolled in nonpublic schools shall be provided only upon the consent of the parent or guardian and shall be provided in a location determined by the Board pursuant to rules and regulations of the State Board of Education. The Board shall provide for such transportation and maintenance and the cost shall be paid from State aid received by the district in accordance with N.J.S.A. 18A:46-19.6. Contracts for speech correction services shall be in accordance with N.J.S.A. 18A:46-19.7. Costs and provisions for speech correction services shall be managed in accordance with N.J.S.A. 18A:46-19.7 and N.J.S.A. 18A:46-19.8.

The Board shall provide for the receipt of auxiliary services by children between the ages of five and twenty residing in the State and enrolled full-time in a nonpublic school located in the district in accordance with N.J.S.A. 18A:46A-3. Auxiliary services shall mean compensatory education services for the improvement of students' communication skills; supportive services acquiring communication proficiency in the English language for children of limited English-speaking ability; and home instruction services. Services for children enrolled in nonpublic schools shall be provided only upon the consent of the parent and in a location determined by the Board pursuant to rules and regulations of the State Board of Education. The cost of transportation for auxiliary services shall be managed in accordance with N.J.S.A. 18A:46A-6. Contracts for auxiliary services shall be managed in accordance with N.J.S.A. 18A:46A-7. Cost limitations for auxiliary services shall be managed in accordance with N.J.S.A. 18A:46A-8. Calculation of the costs by the Commissioner shall be managed in accordance with N.J.S.A. 18A:46A-9.

B. Health Services - N.J.S.A. 18A:40-23 through 31; N.J.A.C. 6A:16-2.5

The Board shall provide nursing services for students who are enrolled full-time in a nonpublic school located in their district pursuant to N.J.S.A. 18A:40-23. The services shall include assistance with medical examinations; including dental screening, conducting screening of hearing examinations, the maintenance of student health records, and notification of local or county health officials of any student who has not been properly immunized; and conducting



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Services to Nonpublic School Students

examinations of students between the ages of ten and eighteen for the condition known as scoliosis. The Board shall adopt written policies and procedures extending the emergency care provided to public school students to those students who are enrolled full-time in the nonpublic school or are injured or become ill at school or during participation on a school team or squad in accordance with N.J.A.C. 6A:16-2.5(b).

Nursing services funded by the Board pursuant to N.J.S.A. 18A:40-23 et seq. shall be provided by a registered nurse licensed by the New Jersey State Board of Nursing who is an employee of the school district or a third-party contractor or is an independent contractor. The Board shall either employ a qualified independent contractor to provide nursing services or shall contract, pursuant to N.J.S.A. 18A:40-28, with other district Boards of Education or with a public or private agency approved by the Commissioner to provide nursing services, pursuant to N.J.A.C. 6A:14-5.2. Prior to any change in the provision of nursing services, the Board shall provide timely and meaningful consultation with appropriate nonpublic school representatives, including parents, pursuant to N.J.S.A. 18A:40-28.

The nursing services provided to nonpublic school students shall not include instructional services in accordance with N.J.A.C. 6A:16-2.5(f). A nonpublic school may decline nursing services required or permitted by submitting to the district of attendance notification in accordance with N.J.A.C. 6A:16-2.5(g). A student who is enrolled in a nonpublic school and whose parent objects to the student receiving any service provided under N.J.A.C. 6A:16-2.5 shall not be compelled to receive the service except for a physical or medical examination to determine whether the student is ill or infected with a communicable disease pursuant to N.J.S.A. 18A:40-30.

The Board of Education shall provide health services based upon the following: the funding for services shall be based upon the nonpublic school enrollment on the last school day prior to October 16 of the preceding school year; a report provided to the New Jersey Department of Education (NJDOE) by the district of attendance or nonpublic school that includes the nonpublic school enrollment on the last school day prior to October 16 of the preceding school year; and the funds expended by the district of attendance for administrative costs shall be limited to the actual costs or six percent of the funds allocated annually for each participating nonpublic school, whichever is less. Administrative costs shall include, but not be limited to, the costs related to the district of attendance annual consultation, bidding, program and contract management, and oversight and quality control.



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Services to Nonpublic School Students

The Superintendent or designee of the district of attendance in which a nonpublic school is located shall confer annually with the administrator of the nonpublic school for the following purposes: to advise the nonpublic school of the amount of funds allocated to it by the NJDOE for the provision of health services for full-time students enrolled in the nonpublic school; to agree on the basic health services that shall be provided; the additional medical services, equipment, or supplies that may be provided as set forth in N.J.S.A. 18A:40-23 et seq.; to discuss the criteria to be used in the selection of a nursing service provider by the district of attendance for the nonpublic school; and to ascertain the level of satisfaction of the nonpublic school with the current nursing service provider. If the Superintendent or designee and the nonpublic school administrator cannot reach agreement regarding the health services and additional medical services to be provided, the County Office of Education shall provide assistance; to assure that a description of the provision of nursing services is reflected in the nursing services plan of the district of attendance; and to ensure nonpublic school students in the district of attendance who are knowingly without medical coverage have access to the New Jersey FamilyCare program and to make information accessible regarding the program to the nonpublic school students, pursuant to N.J.S.A. 18A:40-34. The Superintendent or designee must submit a report to the Executive County Superintendent on or before October 1 annually in accordance with N.J.A.C. 6A:16-2.5(k).

- C. Textbook Aid to Public and Nonpublic Schools - N.J.S.A. 18A:58-37 et seq.; N.J.A.C. 6A:23A-20 et seq.

N.J.S.A. 18A:58-37.3 requires the Board in which a nonpublic school is located to purchase and to loan, without charge, upon individual requests, textbooks to students in the nonpublic school or schools located within the district of attendance when such students are residents of the State. The Board shall not be required to expend funds for the purchase and loan of textbooks in excess of the amounts provided in State aid. Students who are enrolled in a nonpublic school whose parents do not maintain a residence in this State are not eligible to receive such textbooks. Students who are enrolled in a nonpublic school whose tuition is paid by the district of attendance are not eligible to receive such textbooks. The Board shall distribute to all students on an equitable basis existing book stocks and newly purchased textbooks purchased pursuant to N.J.S.A. 18A:58-37.1 et seq. The Board shall not discriminate against students in either public or nonpublic schools.



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Services to Nonpublic School Students

An individual written request for the loan of textbooks shall be signed by the parent(s) of nonpublic school students and shall be submitted directly to the Board of the district of attendance or may be forwarded collectively by the nonpublic school. Requests must be received by the Board by March 1 preceding the school year. All individual requests must be made in accordance with N.J.A.C. 6A:23A-20.3.

In accordance with N.J.A.C. 6A:23A-20.4, all textbooks purchased under the provisions of N.J.S.A. 18A:58-37.1 et seq. shall remain the property of the district which shall indicate such ownership in each book by a label. The Board shall be responsible for the receipt of the textbooks from the vendor and inventory of such textbooks. The Board may require that the textbooks be returned to the district at the end of the school year or may enter into agreements with the nonpublic schools to store such books. In the event of such an agreement, the Board shall not pay storage charges of any kind to a nonpublic school for this service.

The Board's accounting entries in relation to expenditures for the purchase of textbooks shall be managed in accordance with N.J.A.C. 23A-20.5.

N.J.S.A. 18A:40-23 through 31; 18A:46-19; 18A:46A-1; 18A:58-37 et seq.
N.J.A.C. 6A:14-6; 6A:16-2.5; 6A:23A-20 et seq.

Adopted: 7 December 2009

Revised:



POLICY

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Long-Range Facilities Planning
M

7100 LONG-RANGE FACILITIES PLANNING

The Board of Education recognizes that sound planning based on accurate information is essential to the provision of suitable educational facilities. In order to ensure that future district construction is planned on the basis of need, the Board, in accordance with N.J.S.A. 18A:7G-4 and N.J.A.C. 6A:26-2.1 et seq., will maintain and submit a Long-Range Facilities Plan (LRFP) to the New Jersey Department of Education. Except as provided in N.J.A.C. 6A:26-3.14, no school facilities project will be considered or approved unless the district's LRFP has been submitted to and approved by the Commissioner of Education.

Long-range facilities planning by the school district shall be in accordance with the provisions of N.J.A.C. 6A:26-2 et seq.

N.J.S.A. 18A:7G-1 et seq.; 18A:33-1 et seq.
N.J.A.C. 6A:26-2.1 et seq.

Adopted: 7 December 2009
Revised:



RIDGEWOOD

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Educational Adequacy of Capital Projects

7101 EDUCATIONAL ADEQUACY OF CAPITAL PROJECTS

Capital projects that affect any of the criteria for educational adequacy shall be reviewed and approved by the Division of Administration and Finance (Division) in accordance with N.J.A.C. 6A:26-5 et seq. The criteria are the number, configuration, size, location, or use of educational spaces within a school facility. The review for educational adequacy shall take into consideration the suitability of the number, configuration, size, location, and use of educational spaces; built-in furniture and equipment; and provisions for the disabled.

Projects requiring approval for educational adequacy, as defined in N.J.A.C. 6A:26-5.1 are: new school facilities including pre-fabricated facilities; additions to existing school facilities; alterations to the total number, dimension in volume and/or area, configuration or location of educational spaces or the number of any one kind of educational space; and installation of temporary facilities.

New Jersey Schools Development Authority (Development Authority), Regular Operating District (ROD), along with other capital projects, are subject to educational adequacy reviews pursuant to N.J.A.C. 6A:26-5.1(b). The Executive County Superintendent shall approve any change of use of instructional space that is not a capital project.

Educational specifications for educational adequacy reviews shall be prepared and submitted in accordance with N.J.A.C. 6A:26-5.2. Educational specifications shall detail the educational program activities and requirements for each space proposed in the capital project, and shall refer to the New Jersey Learning Standards wherever appropriate. The educational specifications shall include an itemized list of furniture, equipment, and support spaces required to conduct the educational program specified for each space together with their net areas in square feet, as well as the net of the total room area required for each space. The educational specifications shall also include specific technical and environmental criteria, adjacencies and other requirements for the educational program and a building-space program that indicates the number and net area in square feet of each instructional, specialized instructional, administrative, and support space in each existing or proposed building included in the capital project and/or temporary facility.



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Educational Adequacy of Capital Projects

Schematic plans and other related project documents will be prepared and submitted in accordance with N.J.A.C. 6A:26-5.3.

A project cost estimate on a form provided by the Commissioner of Education, a project schedule, a copy of the dated transmittal letter to the Executive County Superintendent indicating project document submission to the Division, and a copy of the transmittal letter indicating the date of plan submission to the local planning board shall be submitted in accordance with N.J.A.C. 6A:26-5.3(b)4.

In the case of a Development Authority school facilities project, upon completion of detailed plans and specifications, the Development Authority on behalf of the district shall apply, upon completion of detailed plans and specifications, for final approval of the project's educational adequacy of the project in accordance with N.J.A.C. 6A:26-5.4(a). In the case of a ROD school facilities project or another capital project, the school district shall apply upon the completion of final plans and specifications for final approval of the educational adequacy of the project in accordance with N.J.A.C. 6A:26-5.4(b). In the case of a temporary facility, the school district or the Development Authority on behalf of the school district for the Development Authority school facilities projects, shall apply upon the completion of detailed plans and educational specifications for approval of the temporary facility's adequacy in accordance with N.J.A.C. 6A:26-5.4(c).

The Division shall collect fees for its reviews according to N.J.A.C. 6A:26-5.5.

For a Development Authority school facilities project not subject to educational adequacy review, the Division shall issue a preliminary project report and shall forward the report to the Department of Community Affairs in accordance with N.J.A.C. 6A:26-5.6(a). The review shall require the documentation required by the Uniform Construction Code (UCC) in accordance with N.J.A.C. 5:23-2.15.

For a ROD school facilities project or other capital project, not subject to educational-adequacy review, the Division shall make a determination of the project's final eligible costs and shall forward their determination to the Department of Community Affairs in accordance with N.J.A.C. 6A:26-5.6(b). The review shall include the documentation required by the UCC in accordance with N.J.A.C. 5:23-2.15.

N.J.A.C. 6A:26-5.1 et seq.; N.J.A.C. 5:23-2.15

Adopted: 7 December 2009

Revised:



POLICY

RIDGEWOD BOARD OF EDUCATION

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Site Selection and Acquisition

7102 SITE SELECTION AND ACQUISITION

The Board of Education may need to select and acquire new sites for school district facilities. Site acquisition for school purposes and every acquisition of land will be made pursuant to N.J.A.C. 6A:26-3.12 and N.J.A.C. 6A:26-7.1 through 7.3.

Every acquisition of land, whether by purchase, condemnation, or by gift or grant, to be used as a school site shall comply with the requirements of N.J.A.C. 6A:26-7.1 et seq. The school district, or the New Jersey Schools Development Authority (Development Authority) on behalf of the district, shall submit information to the Division of Administration and Finance (Division) to obtain approval for land in connection with a school facilities project in accordance with the provisions of N.J.A.C. 6A:7.1(b).

In the event the school district intends to acquire land not in connection with a school facilities project, the district shall submit all of the information required under N.J.A.C. 6A:26-7.1(b) except N.J.A.C. 6A:26-7.1(b)1.ii and N.J.A.C. 6A:26-7.1(b)1.iii, and shall further be excepted from the requirements of N.J.A.C. 6A:26-7.1(d) and N.J.A.C. 6A:26-7.1(e). If the school district later intends to change the use of the land and use as a school site, the school district shall be required to submit all of the information required under N.J.A.C. 6A:26-7.1 and the exceptions outlined above shall no longer apply.

In accordance with the provisions of N.J.A.C. 6A:26-7.1(d), school site sizes shall be directly related to the acreage required for the structures and activities to be situated thereon. Except where specifically noted for multiple or shared use, the acreage shall be considered for single use.

All school sites shall have sufficient acreage for the placement of the school facility; expansion of the building to its maximum potential enrollment; the placement of all other structures such as greenhouses, storage buildings, school bus maintenance buildings or garages, and any other above or below ground structure, which is to be placed thereon; multi-purpose physical education fields and, for preschool through grade five school facilities, a playground required to support the achievement of the New Jersey Student Learning Standards as defined by the number of physical education teaching stations applicable to the school facility pursuant to the facilities efficiency standards and the approved programmatic model; disabled-accessible pedestrian walkways, roadways, and parking areas on which people and vehicles access the building; public and service access roads onto the site including, where warranted, a one-way school bus road of thirty foot width and a two-way road of thirty-six foot width; a school bus drop-off area; and eighteen foot wide posted fire lanes for fire apparatus; and a thirty-foot wide access around the entire building.



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Site Selection and Acquisition

Land owned by the Board of Education that does not meet the standards of N.J.A.C. 6A:26-7.1 may be supplemented pursuant to the requirements of N.J.A.C. 6A:26-7.1(f).

Pursuant to N.J.A.C. 6A:26-7.1(g), the Division's approval shall remain effective for three years, after which time Division approval shall again be required to be obtained prior to acquiring land.

The Development Authority may acquire land on behalf of a school district eligible for one hundred percent State support of final eligible costs for school facilities projects that are consistent with the school district's approved Long Range Facilities Plan (LRFP). For such school districts, the New Jersey Department of Education shall require submission of all information set forth in N.J.A.C. 6A:26-7.1(b) to demonstrate compliance with N.J.A.C. 6A:26-7. The Development Authority may submit the required information on behalf of such school districts.

In accordance with N.J.A.C. 6A:7.3, the Board of Education may acquire an existing facility through purchase, gift, lease, or otherwise provided the Board complies with all procedures and rules pertaining to the appropriation and use of capital funds as required by N.J.S.A. 18A:20-4 and 4.2 and the Board has the facility approved in accordance with N.J.A.C. 6A:26-3, which applies to the acquisition of a school site and for the construction of a new facility. Facilities to be procured for temporary use shall comply with N.J.A.C. 6A:26-8 if subject to educational-adequacy review pursuant to N.J.A.C. 6A:26-5.4(c) because the facilities will house students.

N.J.A.C. 6A:26-3.12; 6A:26-7.1; 6A:26-7.2; 6A:26-7.3

Adopted:



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POLICY

BOARD OF EDUCATION

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School Closing

7130 SCHOOL CLOSING

The Board of Education recognizes its responsibility to provide a thorough and efficient program of free public education and appropriate facilities to house that program. The Board further recognizes that declining enrollments, diminished resources, district reorganization, and/or other good cause may require that the use of one or more district facilities for educational purposes be abandoned.

To receive approval for the closing of a school the Board shall provide the Division of Administration and Finance (Division) and the Executive County Superintendent with the following assurances:

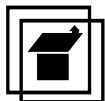
1. The proposed closing is consistent with the district’s approved LRFP because:
 - a. The school district has demonstrated that sufficient school building capacity exists to house students for the five years following the closing; or
 - b. The school district has demonstrated through a feasibility study that the benefits of undertaking new construction outweigh those of rehabilitating the school proposed for closure.
2. The use of temporary facilities in the remaining schools does not result or increase from an overall facilities shortage caused by the school closing; and
3. The re-assignment of students to other schools in the district does not produce, sustain nor contribute to unlawful segregation, separation, or isolation of student populations on the basis of race or national origin.

A request for approval from the Division for the school closing shall include the recommendation of the Executive County Superintendent. A letter of approval from the Division based on the information in N.J.A.C. 6A:26-7.5(a) and as listed above shall be required before the school’s closing.

The Division shall notify the school district in writing of its determination with respect to the requested school closing, with a copy provided to the Executive County Superintendent.

N.J.S.A. 18A:20-36; 18A:33-1
N.J.A.C. 6A:26-7.5

Adopted: 7 December 2009
Revised:



RIDGEWOOD

POLICY

BOARD OF EDUCATION

PROPERTY

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Disposition of Property

7300 DISPOSITION OF PROPERTY

The Board of Education believes the efficient administration of the district requires the disposition of property and goods no longer necessary for school purposes. The Board directs the periodic review of all district property and authorizes the disposition by sale, donation, or discard of any property no longer required for the maintenance of the educational program or the efficient management of the school district. The disposition of any school property will be in accordance with this Policy and applicable laws.

Real estate property will be disposed of by sale or otherwise, in accordance with N.J.S.A. 18A:20-5 through 18A:20-7 and N.J.A.C. 6A:26-7.4. If an approved site, or interest therein, is to be altered or disposed of through sale, transfer or exchange of all or part of the total acreage, including facilities, if applicable, a written request for approval of the disposal will be made to the Division of Administration and Finance (Division) in accordance with the requirements of N.J.A.C. 6A:26-7.4. The Division will notify the district of its approval or disapproval.

The Board may, by resolution and by sealed bid or public auction, authorize the sale of its personal property not needed for school purposes, and disposal of any property declared scrap or waste. If the estimated fair value of the property to be sold exceeds fifteen percent of the bid threshold in any one sale and it is neither livestock nor perishable goods, it shall be sold at public sale, together with a description of the items to be sold and the conditions of sale, shall be published once in an official newspaper. By resolution of the Board, the purchasing agent may include the sale of personal property no longer needed for school purposes as part of specifications to offset the price of a new purchase. In the event no bids are received for personal property or the personal property is not sold at private sale pursuant to N.J.S.A. 18A:18A-45, the Board may declare the personal property as scrap or waste and dispose of it locally.

Personal property may be sold to the United States, the State of New Jersey, or to any body politic in the State of New Jersey, or any foreign nation which has diplomatic relations with these United States by private sale without advertising for bids.

Notwithstanding anything to the contrary in this Policy, property acquired with Federal funds for use in a federally funded program will be disposed of in accordance with applicable law and guidelines.



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Disposition of Property

The Superintendent shall develop regulations for the disposition of district property that provide for the review of the continued usefulness of all property in conjunction with the periodic inventory of property; the recommendation for Board designation of property for sale, donation, or discard; and the disposition of property in a fair and open manner consistent with the public interest and applicable laws.

N.J.S.A. 18A:18A-5; 18A:18A-45; 18A:20-5 through 18A:20-7

N.J.A.C. 6A:26-7.4

Adopted: 7 December 2009

Revised:



FIELD TRIPS FOR APPROVAL

October 16, 2017

ONE DAY TRIPS

ATTACHMENT H

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
10/12/17	RHS	GWMS Ridgewood, NJ	40 members of Maroon Mentors	2	0	\$0	\$0	yes	no
10/12/17	RHS	Kean University <i>NJ DECA State Officer Meeting</i> Edison, NJ	1 member of DECA	1	0	\$0	\$26 (mileage & tolls)	yes	no
10/12/17	RHS	The Schoolhouse Museum Ridgewood, NJ	15 grade 12 social studies students	1	0	\$0	\$0	yes	no
10/12/17	RHS	Fair Lawn High School <i>Bergen County Math League</i> Fair Lawn, NJ	30 members of the Math Team	2	0	\$0	\$325 (bus)	yes	no
10/17/17	RHS	Downtown Ridgewood Ridgewood, NJ	15 grade 12 social studies students	1	0	\$0	\$0	yes	yes
10/18/17	RHS	Pines Manor <i>DECA Chapter Officer Leadership Meeting</i> Edison, NJ	11 members of DECA	2	0	\$0	\$0	yes	yes
10/18/17	Ridge	Ridgewood Public Library Ridgewood, NJ	73 grade 3 students	12	0	\$0	\$0	yes	yes
10/20/17	GWMS	Profeta Farm Flemington, NJ	4 grades 6-8 RISe/Speech students	8	1	\$92	\$374 ((\$282 driver- to be funded by a donation) \$92	no	yes
10/20/17	RHS	Stop & Shop Ridgewood, NJ	5 special education students	3	0	\$0	\$0	no	yes
10/20/17	Ridge	Rampao Reservation Mahwah, NJ	85 grade 5 students	10	0	\$0	\$0	no	yes
10/22/17	RHS	William Paterson University <i>Jazz Rock Concert</i> Wayne, NJ	4 grades 9-12 music students	1	0	\$0	\$0	no	yes

FIELD TRIPS FOR APPROVAL

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ONE DAY TRIPS

ATTACHMENT H

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
10/23/17	BFMS	Museum of Jewish Heritage New York, NY	127 grade 8 social studies students	8	0	\$0	\$0	no	yes
10/23/17	Somerville	Wright Farm Pumpkin Patch Gardiner, NY	74 grade 5 students	9	0	\$0	\$0	no	yes
10/25/17	BFMS	Waldwick Middle School Waldwick, NJ	10 members of Brain Busters	2	0	\$0	\$0	yes	yes
10/26/17	RHS	BFMS Ridgewood, NJ	40 members of Maroon Mentors	2	0	\$0	\$0	yes	yes
10/27/17	GWMS	Waldwick Middle School Waldwick, NJ	10 members of Brain Busters	1	0	\$0	\$0	no	yes
10/27/17	RHS	James Rose Center Ridgewood, NJ	17 grade 12 social studies students	1	0	\$0	\$0	yes	yes
10/27/17	Ridge	Social Services Association Ridgewood, NJ	73 grade 3 students	12	0	\$0	\$0	yes	yes
11/03/17	Hawes	Village Hall & Police Department Ridgewood, NJ	71 grade 2 students	14	0	\$0	\$0	no	yes
11/03/17	GWMS	Ridge, Orchard & Willard Ridgewood, NJ	4 members of Club exCell	1	0	\$0	\$0	no	yes
11/08/17	RHS	Madison Square Garden New York, NY	25 grades 9-10 science/special ed students	5	0	\$0	\$0	yes	yes
11/17/17	GWMS	BFMS Ridgewood, NJ	10 members of Brain Busters	1	0	\$0	\$0	no	yes
11/21/17	GWMS	Bow Tie Cinema Ridgewood, NJ	11 grade 7 special education students	7	2 for 1/2 day p.m.	\$92	\$92	no	yes
11/28/17	RHS	The Franklin Institute & Chinatown Philadelphia, PA	30 grades 9-12 students	3	0	\$0	\$0	no	yes
12/08/17	RHS	Kean University <i>NJ DECA State Officer Meeting</i> Edison, NJ	1 member of DECA	1	0	\$0	\$26 (mileage & tolls)	yes	yes

FIELD TRIPS FOR APPROVAL

October 16, 2017

ONE DAY TRIPS

ATTACHMENT H

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
12/15/17	BFMS	Cresskill Jr/Sr. High School Cresskill, NJ	10 members of Brain Busters	2	0	\$0	\$0	yes	yes
12/14/17	Hawes	Hermitage HoHoKus, NJ	75 grade 4 students	6	0	\$0	\$0	no	yes
12/14/17	RHS	Glen Rock High School <i>Bergen County Math League</i> Glen Rock, NJ	30 members of the Math Team	2	0	\$0	\$325 (bus)	yes	yes
12/15/17	GWMS	Cresskill Middle School Cresskill, NJ	10 members of Brain Busters	1	0	\$0	\$0	no	yes
01/02/18	RHS	Kean University <i>NJ DECA State Officer Meeting</i> Edison, NJ	1 member of DECA	1	0	\$0	\$26 (mileage & tolls)	yes	yes
01/04/18	RHS	Bergen County Courthouse <i>Mock Trial</i> Hackensack, NJ	15 grades 9-12 Humanities students	2	0	\$0	\$325 (bus)	yes	yes
01/11/18	RHS	Bergen County Courthouse <i>Mock Trial</i> Hackensack, NJ	15 grades 9-12 Humanities students	2	0	\$0	\$325 (bus)	yes	yes
01/18/18	RHS	Bergen County Courthouse <i>Mock Trial</i> Hackensack, NJ	15 grades 9-12 Humanities students	2	0	\$0	\$325 (bus)	yes	yes
01/20/18	BFMS	Windham Mountain Windham, NY	50 members of the Ski/Snowboard Club	4	0	\$0	\$0	yes	yes
01/25/18	RHS	Bergen County Courthouse <i>Mock Trial</i> Hackensack, NJ	15 grades 9-12 Humanities students	2	0	\$0	\$325 (bus)	yes	yes
01/26/18	BFMS	GWMS Ridgewood, NJ	10 members of Brain Busters	2	0	\$0	\$0	yes	yes
02/03/18	BFMS	Windham Mountain Windham, Ny	50 members of the Ski/Snowboard Club	4 445	0	\$0	\$0	yes	yes

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ONE DAY TRIPS

ATTACHMENT H

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
02/08/18	RHS	Kean University <i>NJ DECA State Officer Meeting</i> Edison, NJ	1 member of DECA	1	0	\$0	\$26 (mileage & tolls)	yes	yes
02/10/18	BFMS	Windham Mountain Windham, NY	50 members of the Ski/Snowboard Club	4	0	\$0	\$0	yes	yes
02/23/18	BFMS	Waldwick Middle School Waldwick, NJ	10 members of Brain Busters	2	0	\$0	\$0	yes	yes
02/23/18	GWMS	Waldwick Middle School Waldwick, NJ	10 members of Brain Busters	1	0	\$0	\$0	no	yes
02/24/18	BFMS	Windham Mountain Windham, NY	50 members of the Ski/Snowboard Club	4	0	\$0	\$0	yes	yes
03/15/18	RHS	Kean University <i>NJ DECA State Officer Meeting</i> Edison, NJ	1 member of DECA	1	0	\$0	\$26 (mileage & tolls)	yes	yes
03/15/18	RHS	Tenafly High School <i>Bergen County Math League</i> Tenafly, NJ	30 members of the Math Team	2	0	\$0	\$325 (bus)	yes	yes
03/23/18	GWMS	BFMS Ridgewood, NJ	10 members of Brain Busters	1	0	\$0	\$0	no	yes
04/04/18	BFMS	Palace Theater New York, NY	50 members of Broadway Bound	4	0	\$0	\$0	no	yes
04/27/18	BFMS	Cresskill Jr./Sr. High School Cresskill, NJ	10 members of Brain Busters	2	0	\$0	\$0	yes	yes
04/27/18	GWMS	Cresskill Middle School Cresskill, NJ	10 members of Brain Busters	1	0	\$0	\$0	no	yes
05/17/18	BFMS	GWMS Ridgewood, NJ	10 members of Brain Busters	2	0	\$0	\$0	yes	yes
05/22/18	RHS	Kean University <i>NJ DECA State Officer Meeting</i> Edison, NJ	1 member of DECA	1	0	\$0	\$26 (mileage & tolls)	yes	yes

FIELD TRIPS FOR APPROVAL

October 16, 2017

ONE DAY TRIPS

ATTACHMENT H

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
05/29/18	BFMS	Bergen Community College <i>County Competition</i> Paramus, NJ	10 members of Brain Busters	2	0	\$0	\$0	yes	yes
05/29/18	GWMS	Bergen Community College <i>County Competition</i> Paramus, NJ	10 members of Brain Busters	1	0	\$0	\$0	no	yes
06/07/18	Travell	Tour of Philadelphia Philadelphia, PA	59 grade 5 students	62	0	\$0	\$0	yes	yes
06/12/18	Hawes	Turtle Back Zoo West Orange, NJ	62 grade 1 students	15	0	\$0	\$0	yes	yes

OVERNIGHT FIELD TRIPS FOR APPROVAL

October 16, 2017

Overnight Trips - Paid

ATTACHMENT H

Dates	School	Location	Approx. # and Group of Students	# Unpaid Chaperones	# Paid Chaperones And # of Overnights for each	Anticipated Cost for Teacher/Nurse Chaperones @ \$200 per Overnight	# of Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
12/15/17 to 12/17/17	RHS	Walt Disney World Advanced Marketing Trip Orlando, FL	16 grades 9-12 Business Education Students	0	2 for 2 nights	\$800	0	\$0	\$3,249 (hotel, flight meals)	no	yes
02/09/18 to 02/12/18	RHS	Concert & Clinic Tour Dallas, Ft. Worth & Denton, TX	120 grades 9-12 music students	9	4 for 3 nights	\$2,400	0	\$520 (1 for 4 days)	\$2,920	no	yes

OVERNIGHT FIELD TRIPS FOR APPROVAL

October 16, 2017

Overnight - Co-Curricular Trips

ATTACHMENT H

DATES	SCHOOL	LOCATION	Approx. # and Group of Students	# Unpaid Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$93 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
11/10/2017 to 11/12/17	RHS	Philadelphia Marriot DECA Power Trip Philadelphia, PA	16 members of DECA	2	0	\$0	\$1,618 (bus, reg.,) hotel, meals)	yes	yes

2017-2018 TRAVELL CLUBS
EACH AT \$40.17 PER HOUR

Club	# of hours	Stipend	Facilitator
Art Club	20	\$ 803.40	Erika Pifher
Chime Choir	40	\$1,564.40	Steve Polanin
Continental Math	12	\$ 482.40	Zsuzsanna Nagy
Jump Rope Club	10	\$ 401.70	Livia Lauro
Kindness Club	8	\$ 321.36	Livia Lauro
Kindness Club	8	\$ 321.36	Melanie Tormey
Yoga Club	10	\$ 401.70	Melanie Tormey
Yoga Club	10	\$ 401.70	Livia Lauro
Environmental Club	10	\$ 401.70	Melanie Tormey
Spelling Bee	8	\$ 321.36	Lauren Feuilly
Spelling Bee	8	\$ 321.36	Barbara Stipanov

Activity	Advisor	CAT	Ratio	Div by #	Stipend	Funding*	Pay
Brain Busters	Pfeiffer, David	3	0.028	1	2,507	Budget	June
Cambodia Club	Handy, Mary Lou	2	0.014	1	1,254	Budget	June
Chamber Orchestra Director	King, Janelle	3	0.028	1	2,507	Budget	June
Debate Club	Luts, Daniel	1	0.014	1	1,254	Budget	June
Film Festival Club	Luts, Daniel	2	0.014	1	1,254	Budget	June
Free Fun Club	Vasquez, Jessica	2	0.028	1	2,507	Budget	June
French Club	Riley, Celeste	1	0.008	1	716	Budget	June
International Club	Dr. Kashmanian						
International Club	TBD	3	0.028	1	2,507	Budget	June
Jazz (Show) Choir Director	DeGroat, Laurie	3	0.028	1	2,507	Budget	June
Jazz Band Director	Brown, Brian	3	0.028	1	2,507	Budget	June
Latin Club	Couch, Andrew	1	0.008	1	716	Budget	June
Literary Magazine Advisor (Prisms)	Cannon, Maria	2	0.014	1	1,254	Budget	June
Musical Assistant/Orchestra	Kadus, Christopher	3	0.028	1	2,507	Budget	June
Musical Director	DeGroat, Laurie	3	0.028	1	2,507	Budget	June
Musical Set Design - Co-Advisor	McKinnon, E	MS	0.021	2	940	Budget	June
Musical/Set Design - Co-Advisor	TBD	MS	0.021	2	940	Budget	June
Skateboard Club	Ransom, Robert	1	0.008	1	716	Budget	June
Spanish Club - Co-Advisor	Arana, Ada	2	0.014	2	627	Budget	June
Spanish Club - Co-Advisor	Kaplysh, Ingrid	2	0.014	2	627	Budget	June
Spirit & Service Club	Evelyn McKinnon	2	0.014	2	627	Budget	June
Spirit & Service Club	Kristen Shine	2	0.014	2	627	Budget	June
Stem Club	Kuiken, Diane	3	0.028	1	2,507	Budget	June
Stem Club	Zeqiri, Elnor	2	0.014	1	1,254	Budget	June
Social Place Club	Simone, Suzanne	1	0.008	1	716	Budget	June
Student Council Advisor	Kadus, Christopher	3	0.028	1	2,507	Budget	June
Student Council Advisor	Simone, Suzanne	3	0.028	1	2,507	Budget	June
Video Production Club (repl Computer Club)	TBD	2	0.014	2	627	Budget	June
Video Production Club (repl Computer Club)	TBD	2	0.014	2	627	Budget	June
Yearbook Co-Advisor	Stephanie Dodd	3	0.028	2	1,254	Budget	June
Yearbook Co-Advisor	Natalie Garvin	3	0.028	2	1,254	Budget	June
17-18 Total Advisor Stipends					42,355.04		

Rates for 2017-2018		
(Subject to Change Upon Settlement of Contract)		
	Ratios	
	Amounts	
Category 1 - 50 hours	0.008	716.00
Category 2 - 100 hours	0.014	1,254.00
Category MS	0.021	1,880.00
Category 3 - 101-200 hours	0.028	2,507.00
Category 4 - 201-250 hours	0.042	3,761.00
Category 5 - 251-300 hours	0.056	5,014.00
Category 6 - 301-400 hours	0.070	6,268.00
Category 7 - 400+ hours	0.084	7,522.00
Section 2; Article XVI - Co-curricular Renumeration - 2017-2018 - BA MAX =		\$89,542

** This column will say "Budget" if a stipend is completely funded by the tax levy/district budget. If any donated or other outside funding is used to pay for a stipend, the amount of that outside funding should be entered in this column.

ACTIVITIES PAID AT HOURLY RATES	UNPAID ACTIVITIES
Activity	Activity
Great Creators Workshop - Manke, J. Math Counts - Pepe, M./Ponchak, J. Track & Field - Mullin, M. Volleyball Club - Tucker, E. After-School Learning Cntr.: Champy. B./Daidone B./Feit D./ Krysiak K./ Kuiken. D/ Manke J. Additional TBD	Announcement Crew - Kashmanian, K. Int'l Club - Kashmanian, K.

**PSAT PROCTORS
OCTOBER 2017**

Administrators – Hourly Salary Rate – Not to Exceed 20 Hours Each*

Antonellis, Donna
Hellman, Lauren

Registration Desk/Relief Proctors -- \$40.17/Hour – Not to Exceed 6 Hours Each

Ames, Linda
Borchers, Sheila
Collins, Carla
David, Lynne
Griffith, Rose
Manahan, Toni
Noto, Barbara
Polulak, Clara
Seidenstock, Monica
Ulinsky, Carleen
Yook, Hae Jin

Proctors -- Ridgewood Public School employees, hourly rate; all other employees, \$40.17 – Not to Exceed 6 Hours each

Bayersdorfer Kirtane, Kelly
Berinato, Pat
Braden, John
Brown, Kristen
Carberry, Jen
Conforth, Kelly
Contreras, Colleen
Corrigan, Kathleen
Corrigan, Michael
Cronk, Paul
DePinto, Lauren
Domville, John
Eastman, Nicole
Eidschun, Jillian
Feeney, Lynne
Fleming, Jim
Fleming, Laura
Gigante, Stephanie
Gregg, Betty
Gregg, Paul
Gurian, Jill
Haderthauer, Andrew
Hans, Patricia
Kaplan, Alan

OCTOBER 16, 2017
Kaplan, Farida

ATTACHMENT K

Kielawa, Michele
Kirtane, Anirudh
Kirtane-Ferreri, Medha
Lambert, Hilary
Luisi, Louisa
Maksimov, Melissa
Mallon, Sean
Mandel, Jane
Mendez, Karen
Moore, Laura
Nazare, Nicole
Noto, Scott
Olivares, Magaly
Palazzola, Joan
Pinches, Katherine
Pinches, Michael
Pollack, Rose
Ponchak, James
Postrion, Pat
Purrinos, Damary
Reilly, Nancy
Riordan, Nicole
Rojas, Jhon
Rosenfeld, Lauren
Saladino, Allyson
Shaver, Casey
Shreck, Jill
Siok, Susan
Staniewicz, Kelly
Stoughton, Gail
Syvret, Mark
Train, Jeff
Troy, Michael
Valicenti, Joseph
Wiater, Lisa

Please note: These are potential proctors-no one has been scheduled yet. PSAT registration has not yet been completed by the students. Proctoring assignments are subject to change.

**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF EDUCATION
Ridgewood Public Schools
Bergen County, New Jersey
NOVEMBER 6, 2017**

Minutes of the Regular Public Meeting of the Board of Education held on November 6, 2017, at 7:30 p.m., at the Education Center.

The meeting was called to order by Mr. B. Vincent Loncto, President.

I. CALL TO ORDER AND ROLL CALL

Present: Mr. B. Vincent Loncto, President; Mr. James Morgan, Vice President; Ms. Sheila Brogan; Ms. Christina Krauss; Ms. Jennie Smith Wilson

Also Present: Dr. Daniel Fishbein, Superintendent; Ms. Stacie Poelstra, Assistant Superintendent for Curriculum, Instruction & Assessment; Ms. Ojetta Townes, Manager of Human Resources; Dr. Alfredo Aguilar, Business Administrator/Board Secretary; Ms. Catherine Taura, RHS Student Representative

Absent: Ms. Jen Ulman, Assistant Board Secretary

Visitors: There were approximately ten visitors.

II. PLEDGE OF ALLEGIANCE

Mr. Loncto led those present in the Pledge of Allegiance.

III. OPENING STATEMENT BY PRESIDING OFFICER

Mr. Loncto announced that pursuant to the requirements of the Open Public Meetings Act, advance notice of this meeting had been given to The Ridgewood News, The Record, and the Clerk of the Village of Ridgewood. In addition, notices were posted in the office of the Board Secretary and in all school buildings.

Mr. Loncto made a statement regarding the serious, violent student incident that took place on school property. It is being investigated by district administration and the police. Due to student privacy laws, the Board will not be able to provide details on the incident.

IV. PRESENTATIONS

A. HEARING ON SCHOOL VIOLENCE, VANDALISM AND SUBSTANCE ABUSE (INCLUDING HIB) REPORT

i. Introduction

This evening's hearing responds to the School Violence, Vandalism and Substance Abuse (including HIB) Report. Participating in the hearing will be Ridgewood High School Assistant Principal Mr. Basil Pizzuto.

- ii. Mr. Pizzuto provided the HIB report for the 2016-17 school year. The report covers the period beginning January 2017 through June 2017. He recounted the number of HIB, violence, weapons and substance abuse related incidents. Mr. Pizzuto expressed his concern about the number of middle school HIB incidents as compared to previous school years. Mr. Pizzuto feels that what students have seen in the media appear to influence their actions. Mr. Pizzuto mentioned the prosecutor's office came in to provide a presentation on drugs. Several administrators also recently attended a conference on mental health and appropriate interventions.

Ms. Krauss asked if banned substance incidents are found in the school building or the athletic fields and also, what triggers the detection of such incidents.

Mr. Pizzuto responded they are found in both areas and many result from police investigations.

iii. Comments from the Public about the School Violence, Vandalism and Substance Abuse (including HIB) Hearing

At 7:45 p.m., Mr. Loncto asked if there were any comments from the public about the School Violence, Vandalism, and Substance Abuse (including HIB) report. There were none.

B. SCHOOL BUILDINGS WINDOW AND SAFETY IMPROVEMENT

Dr. Fishbein presented a report on upgrades needed for each building, including exterior windows/doors, bathroom upgrades, fire alarm upgrades, soft costs, etc. Estimated costs are as follows:

- Hawes: \$1,027,000
- Orchard: \$1,532,000
- Ridge: \$1,373,000
- Somerville: \$751,000
- Travell: \$1,942,000
- Willard: \$320,000
- Glen School: \$1,303,000
- BFMS: \$836,000
- GWMS: \$664,000

- RHS: \$1,832,000
- Education Center: \$1,012,000

The approximate total cost of these projects is \$12,592,000. Soft costs, which include contingencies and architectural fees, are additional.

Mr. Morgan recounted that the prior presentation on HVAC upgrades totaled a separate \$44 million.

Dr. Fishbein commented other presentations are still to come on other areas that require replacements/upgrades.

Mr. Loncto stated all of these repairs are not particularly exciting, but facilities must be maintained in a responsible way in order for classroom experiences to be successful.

Mr. Morgan said the largest portion of these expenditures are for systems that were initially installed in the 1960's. These systems have reached their useful life limits.

Mr. Loncto commented everyone has witnessed the efforts that district staff have put forward to maintain systems in order to stretch out their useful lives.

C. STUDENT REPORT

Dr. Fishbein introduced Catherine Taura, who reported on the following:

Athletics

- The Girls' Varsity Volleyball team put out a great effort this season. They played their first and last round of the State game against Clifton, with the game ending in a score of 2-1.
- The Boys' Varsity Soccer Team had their Sectional Preliminary game this past Tuesday against Fairlawn High School. It was a close game but they lost in overtime.
- The Varsity Football team had an away game in Paterson at East Side High School this past Saturday, winning in an undefeated game 49-0.

Arts

- The Marching Band had their US Bands National Championships this past Saturday in Allentown, Pennsylvania. Scoring an astounding 94.475, earning the award of Best Music, they were ranked second overall in the competition point 5 away from being first.
- The New Players have begun the process for their next shows. *The Best Christmas Pageant Ever*, directed by Rosie McCooe, have begun their rehearsal process. *A Wrinkle in Time* has had their read-through which will be performed as a workshop by the students, who will be going to the Fringe Festival in August in Edinburgh, Scotland.
- New Players auditions for the tap-filled Musical *42nd Street* are currently taking place tonight.

Activities

- On Halloween, students had the opportunity participate in the Costume Contest. Four prizes were awarded for first and second place. Prizes included a free lunch from a local pizzeria or cafeteria muffins for the week.
- Each department had their own costume contests. The First Floor secretaries dressed up as the Spice Girls and the Science Department used the 101 Dalmation themes, and both won.

Academics

- The big Early Action or Early Decision priority deadline for college applications just recently passed on Nov 1st. Seniors have already begun to get responses from the schools they applied to.
- SATs were held at RHS this past Saturday.
- ACTs were held at RHS October 28th.
- Students in the Spanish National Honor Society have been selling bracelets this past month to raise money to promote education and well-being in Central America.
- French exchange students came to RHS for nine days. They stayed with Ridgewood families and took part in RHS activities. They went to the New Players production of *The Dining Room* this past weekend, and the football game.

Miscellaneous

- RHS had an Enrichment Day this past Wednesday.
- A group of students for the Principal Advisory Council will be going to an HSA meeting tomorrow to discuss health and well-being.

V. COMMENTS FROM THE PUBLIC

At 7:56 p.m., Mr. Loncto asked if there were any comments from the public. The following people addressed the Board:

Jeanne Theisen commented she is hosting an exchange student. She showed everyone a medal she earned for running the NYC marathon. Ms. Theisen pointed out that parents in the community are taking part in cyber-bullying. She points out that the students involved in the incident need support and not attacks. Ms. Theisen described a program that offers free services to provide such support and help to students in need.

Christina O'Mara, 129 Lake Avenue, is concerned about the increase in HIB cases at the middle school level and would like to hear what programs the district is implementing to help students.

Mr. Pizzuto commented he cannot speak specifically to what middle schools are putting in place. Mr. Pizzuto mentioned his about the increase and has identified several programs at the conference mentioned below.

A resident commented he would like to know what may be causing the middle school uptick and what this may mean to life outside of schools.

Mr. Yellin commented he respects the work that the Board does. He feels that how the incident was allowed to happen should be looked at. The things being said about the district are having a negative impact. Students should feel safe at school and that they are in a learning environment.

A Mountain Avenue residents stated schools have not addressed with students what happened and how it should be addressed. The incident should be addressed as soon as possible.

Mr. Loncto responded the issue is under intense investigation.

Maura Gardner, a Montclair resident, stated her district regularly holds volunteering events for students that is required.

Dr. Fishbein replied the district has several peer leadership programs in place and they are always being evaluated.

John Krause, alumni of district and whose children attended the school system, commented investigations are not needed anymore. He called for the students to be expelled. Mr. Krause also feels that the administration has not handled the situation properly. A plan should also be put in place to get rid of bullying.

Mr. Hurley, a 20-year resident, said he does not know enough about the incident, but if what happened is true, measures should be taken to teach beyond academics, sports, etc. Policies should be put in place to this end.

Jean McTavish, resident and retired alternative school principal, commented district students are nice and she resents anyone saying otherwise. Ms. McTavish feels there is an issue concerning the environment in the district. Open circle instruction being used at Orchard should continue and be used to address student collaboration and resolve conflict. Everyone as a community needs to share responsibility for what needs to be done to ensure something like this doesn't happen again.

Bill Fontez, Emerson resident, recounted his impression of the incidents. He did not hear from the district about the incidents over the weekend. He would like to know what is going on.

Lara Mistinovic commented her son told her about the incident. She went on Facebook to learn about the incident. Ms. Mistinovic would have liked to hear from the district soon after the incident occurred. She needs to know that her children are safe. She hears on Facebook that there are a lot of problems in the district and she does not hear it at school events. Ms. Mistinovic wants to talk about the problems she reads about on Facebook.

Denise Hyoust, Hawthorne resident, said she is moved by the situation. She works for the Ridgfield school system. Her child became sick while attending the Ridgewood schools. She does not want the students involved in the incident to be allowed back in the schools. Emotional and mental safety is important to her. Ms. Hyoust, said she moved from Ridgewood because the town let her down. Policies need to change.

Alyssa Variango, Emerson resident, stated she would like examples of how district policies have worked against HIB incidents. Reports should be based on student feelings and not metrics.

Edward Gillian commented he would like to know what the district tolerates when it comes to these incidents. His question is where does the Board stand on these issues of behavior that is not tolerable to him. What actions will the district take?

Sean McCooe, resident, commented he was a bully in middle school and he was bullied in high school. The cyber bullying that he has heard about from parents; he has experienced juvenile facilities and knows how youths' lives change as a result. He would like to understand how such incidents are addressed in a timely manner. He would like to know of a better way to move forward.

Andrew Webb stated this is a serious event. Phones have changed everything as information moves quickly. The district should look at how phones are affecting kids.

Katherine Collardo wants the Board to keep in mind that it is their job to raise good citizens. If you are not involved with people, you are not going to get there. Ms. Collardo would like policies to be based on conversations with children.

John Sharp commented Japan has a culture of bullying. When students get to middle school, everything changes. His children have experienced problems in middle school. He feels that statistics are important but would like for policies to help students feel safe to speak up in school.

Marco Ambritz, a new resident, commented his children both have IEPs. He recounted his experiences with district staff regarding his students. Mr. Ambritz is under the impression that teenage girls were teasing and harassing his daughters at GWMS.

Doris Fernandez said the board of education appears to take position of validating bullying before taking action. The environment in the district promotes fear. Ms. Fernandez wants to know which adults will be accountable.

Ms. Jeanne Theisen said she believes in what is being said. She does not want to be part of a community that throws away kids, but rather reaches out to them. Simply convicting someone is not enough.

Matt Peoples commented he would have liked to have heard a response on when the investigation will be finalized. Bullying is a serious issue. Mr. Peoples asked how will the district prepare his children to deal with incidents where a social media post can cost them a job. He wants to encourage the board that things are going to blow up.

Dr. Fishbein responded technology and social programs start as early as kindergarten.

Ms. Brogan commented the Board cannot comment on the specifics of the case, but if the public is curious about the Board's policies, they are all on line. Board meetings frequently have presentations from schools. Starting with kindergarten, students are being taught social and emotional skills. The district's wellness program already has had several programs on technology. Ms. Brogan encouraged everyone to come to these events to hear experts on strategies that parents can use with children on technology. The recent wellness program only had a few parents; more should go.

VI. CONSENT ITEMS

Dr. Fishbein presented Consent Items A – Attendance at Conferences, B – Administration, C- Curriculum & Instruction, and D – Human Resources, for approval.

A. ATTENDANCE AT CONFERENCES

As listed on **Attachment A**, pages 472-473.

B. ADMINISTRATION**i. Approval: 2017-2018 Revision to Superintendent Merit Goals**

- Goal 5: Tech Showcase
3.33% - \$6,847

ii. Receipt of Suspension and Harassment, Intimidation, and Bullying (HIB) Reports

The Board has received confidential information regarding suspensions and investigations of HIB that have occurred since the last Board meeting.

iii. Appointment: School Safety Specialist

Appointment of the Superintendent of Schools as the School Safety Specialist for the Ridgewood Public Schools for the 2017-2018 school year.

C. CURRICULUM & INSTRUCTION**i. Approval: Field Trips**

Approval of field trips, as listed on **Attachment B**, pages 474-477.

ii. Approval: Agreement with St. Joseph's Regional Medical Center

Approval of an agreement with St. Joseph's Regional Medical Center for the purpose of Neurodevelopmental/Neurological Assessments at \$450 per assessment on an as needed basis for the 2017-18 school year.

The Board had received background information.

iii. Approval: Agreement with Elizabeth Harriman

Approval of an agreement with Elizabeth Harriman for the purpose of providing Korean Speech/Language Evaluations for \$450 per evaluation on an as needed basis.

The Board had received background information.

iv. Approval: Agreement with Supreme Consultants, LLC

Approval of an agreement with Supreme Consultants, LLC for the purpose of providing temporary Child Study Team staffing services. Staffing rates are as follows:

Bilingual Psychological	\$750 per evaluation, plus mileage
Bilingual Education	\$750 per evaluation, plus mileage

Bilingual Speech & Language Evaluation	\$750 per evaluation, plus mileage
Monolingual Evaluations/ Assessments	\$600 per evaluation/assessment plus mileage
Interpreting Services Home/Bed Side	\$47/hr plus mileage
Instruction	\$45/hr plus mileage

The Board had received background information.

D. HUMAN RESOURCES

i. Appointments

(Appointments subject to receipt of appropriate documentation and the New Jersey Department of Education (NJDOE) certificate, if required.)

Administrator

Revision: SCHOENLANK, Jean – Elementary School Principal, Ridge School, **from** effective July 1, 2017 through June 30, 2018, **to** effective September 22, 2017 through June 30, 2018.

From:
 \$176,526
 (\$174,926 +
 \$1,600
 longevity)
To: \$179,526
 (\$174,926 +
 \$3,000
 doctorate +
 \$1,600
 longevity)

Revision: GROSS, Steven – Science Teacher (tenure track), Ridgewood High School, **from** effective October 30, 2017, or as soon after as possible, through June 21, 2018, **to** effective October 17, 2017, or as soon after as possible, through June 21, 2018. Mr. Gross possesses a NJDOE Provisional Certificate as a Teacher of Biological Science and Provisional Certificate as a Teacher of Students with Disabilities.

Salary will remain the same

Field Placement

KRAL, Kirsten – Rowan University, Clinical Practice with Nanci Catalano, First Grade Teacher at Ridge School, effective January 16, 2018 through May 7, 2018.

KRUZIK, Gabrielle – William Paterson University, Clinical Practice with Donna Skettini, Physical Education/Health Teacher at Benjamin Franklin Middle School, effective January 18, 2018 through May 3, 2018.

WITTLINGER, Brooke – Bloomsburg University, to observe Kindergarten and First Grade at Hawes School, on November 21, 2017.

Classroom Aides/Lunchroom Aides

GLASS BOAG, Penny – One-to-One Special Education Classroom Aide, effective November 7, 2017, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49.

Revision: LARSON, Walker – Inclusion/Resource Room Special Education Classroom Aide, Ridgewood High School, effective September 6, 2017, through June 20, 2018, **from** 5.75 hours per day, 5 days per week, **to** 4 hours per day, 5 days per week, at an hourly rate of \$16.49.

Revision: LOHR, Jennifer – Inclusion/Resource Room Special Education Classroom Aide, Ridgewood High School, effective September 6, 2017, through June 20, 2018, **from** 5.75 hours per day, 5 days per week, **to** 4.75 hours per day, 5 days per week, at an hourly rate of \$16.49.

Revision: LUG, Raymond – Inclusion/Resource Room Special Education Classroom Aide, Ridgewood High School, effective September 6, 2017, through June 20, 2018, **from** 5.75 hours per day, 5 days per week, **to** 4.25 hours per day, 5 days per week, at an hourly rate of \$16.49.

NARDONE, Tammy – Inclusion/Resource Room Special Education Classroom Aide, Travell School, effective November 7, 2017, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$14.15.

SCLAFANI, Louise – Inclusion/Resource Room Special Education Classroom Aide, Willard School, effective November 7, 2017, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49.

STURM, Chelcie – Inclusion/Resource Room Special Education Classroom Aide, Willard School, effective November 17, 2017, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49.

Revision: TOEROCK, Christina – Lunchroom Aide, Somerville School, **from** effective October 17, 2017, or as soon after as possible, through June 20, 2018, **to** effective October 27, 2017, 1.5 hours per day, 5 days per week, at an hourly rate of \$16.49.

Infant/Toddler Development Center

DELANEY, Paige – High School Aide, effective November 7, 2017, or as soon after as possible, through June 30, 2018, 5 hours per day, 5 days per week, at an hourly rate of \$8.44.

KIM, Gloria - High School Aide, effective November 7, 2017, or as soon after as possible, through June 30, 2018, 5 hours per day, 5 days per week, at an hourly rate of \$8.44.

NESE CONTI, Maria – Teacher Assistant Entry Level – Step 1, effective November 7, 2017, or as soon after as possible, through June 30, 2018, 8 hours per day, 5 days per week, at an hourly rate of \$10.00.

NOTARO, Natalie - High School Aide, effective November 7, 2017, or as soon after as possible, through June 30, 2018, 5 hours per day, 5 days per week, at an hourly rate of \$8.44.

PISERCHIA, Nicole - High School Aide, effective November 7, 2017, or as soon after as possible, through June 30, 2018, 5 hours per day, 5 days per week, at an hourly rate of \$8.44.

SIGEL, Kristen - Teacher Assistant Entry Level – Step 1, effective November 7, 2017, or as soon after as possible, through June 30, 2018, 8 hours per day, 5 days per week, at an hourly rate of \$10.00.

Ridgewood Community School Employee

Resolved, that the individual listed below be approved to work for the Ridgewood Community School for the 2017-2018 school year.

Revision: Behind-the-Wheel Program Coordinator

Ronald Knott - from \$900.00 per month to \$923.40 per month, effective September 1, 2017

ii. **Change of Assignment**

Infant/Toddler Development Center

GROS, Patricia – Teacher Assistant Entry Level – Step 2, **from** effective September 5, 2017 through June 30, 2017, 8 hours per day, 5 days per week, at an hourly rate of \$10.19, **to** effective October 7, 2017 through June 30, 2017, 8 hours per day, 5 days per week, at an hourly rate of \$10.19, and an additional 10 hours per week, at an hourly rate of \$15.10.

iii. **Resignations**

Classroom Aides

FERRARA, Carol – One-to-One Special Education Classroom Aide, Willard School, effective November 3, 2017.

RODGERS, Natane – Self-Contained (RED) Special Education Classroom Aide, Glen School, effective November 8, 2017.

SCHAMA, Cynthia – Inclusion/Resource Room Special Education Classroom Aide, Willard School, effective November 16, 2017.

Infant/Toddler Development Center

MIROS, Alyssa - Teacher Assistant Entry Level – Step 1, effective October 16, 2017.

SCHWARTZ, Lisa – Teacher Assistant Entry Level – Step 1, effective October 9, 2017.

STERLING, Selene - Teacher Assistant Entry Level – Step 1, effective October 30, 2017.

SUAREZ, Marisol - Teacher Assistant Entry Level – Step 1, effective October 30, 2017.

iv. **Leave of Absence**

RAIANI, Amy - Biology Teacher, Ridgewood High School, effective March 19, 2018 through June 21, 2018, with a reinstatement date of September 1, 2018, using sick days in accordance with the REA/Board Agreement and utilizing the FMLA and/or NJFLA leave entitlement.

v. **Supplemental Pay Beyond Contract**

Ridge School

Fifth Grade Restaurant – November 6-7, 2017

Five Chaperones: **Mary LeBlancq, Lindsay Mitchell, Meghan McDermott, Elyse Mager, and Andrea Petrone** each to receive a stipend of \$100 per night (\$1,000)

Somerville School

Moving Classroom, not to exceed 12 hours, at an hourly rate of \$40.17

- **Donna Merhige-Patrick**, twelve hours (\$482.04)

Additional: Club and Activity for the 2017-2018 School Year, approved by the Board at its meeting on September 25, 2017

Broadway Bound Club

- **Lauren Menzies** for a stipend of \$450

Willard School

Moving Classroom, not to exceed 12 hours, at an hourly rate of \$40.17

- **Rebecca Dodd**, twelve hours (\$482.04)

Revision: Professional Development Day – October 9, 2017, approved by the Board at its meeting on September 25, 2017

Classroom Aides/Lunch Aides

from: 12 Instructional Aides **TBD**, each not to exceed 6 hours, each at an hourly rate of \$16.49 or \$14.15 **to:** **Stacey Bukowski, Adam Lubatkin, Amber Paris-Rodriguez, and Cynthia Schama**

Additional: Clubs and Activities for the 2017-2018 School Year, approved by the Board at its meeting on September 25, 2017

Chess Club

- **Amber Paris-Rodriguez**, not to exceed 16 hours, at an hourly rate of \$16.49 (\$263.84)

Drama Club

- **Lindsay Tamuzza**, not to exceed 20 hours, at an hourly rate of \$40.17 (\$803.40)

Benjamin Franklin Middle School

- **Lauren Imbruglia**, planning time for Quebec trip, February 6-9, 2018, not to exceed 10 hours, at an hourly rate of \$40.17 (\$401.70)

George Washington Middle School**Additional: Sixth Grade Camp – September 27-28, 2017**

- **Dinora Fontanez**, Special Education Classroom Aide, not to exceed 1 hour, at an hourly rate of \$19.00 (\$19.00)

Ridgewood High School

Revision: Co-curricular Activity Advisors and Stipends, for the 2017-2018 School Year, approved by the Board at its meeting on September 25, 2017

Remove: **Sally Skoric**

Replace: **Ashley Foster**

Chaperones for RISE Students Participating in Extracurricular Activities for the 2017-2018 School Year: Douglas Aday, Jacqueline Derasmo, Samantha Mancinelli, Gail Stoughton, and Laura Tolve, each not to exceed 3 hours per trip, each at an hourly rate of \$40.17, and **Patrick Driscoll and Ralph Ortiz**, not to exceed 3 hours per trip, at an hourly rate of \$20.00

PSAT Proctors

Additional: Proctors and Administrators, for October 14, 2017, Preliminary Scholastic Aptitude Test (PSAT)

Administrator

- **Donna Antonellis**, not to exceed three hours, at the hourly salary rate

Proctors, each not to exceed 6 hours, each at an hourly rate of \$40.17

- **Christine Anderson**
- **Peter Burkard**
- **Eva Farrar**
- **Thomas Fennell**
- **Christine Gish**
- **Maureen Grieco**
- **Philip Nyhuis**
- **Zsuzsanna Nagy**
- **Stephen Polanin**
- **Ashley Rillo**
- **Christopher Reilly**
- **Amanda Roche**
- **Shauna Stovell**
- **Mark Syvret**

- **Jennifer Thornton**
- **Rebecca Wegner**
- **Ilene Weiss**
- **Jennifer Weinkauff**
- **Lesley Whyard**
- **Laura Tolve**, not to exceed 8 hours, at an hourly rate of \$40.17

Revision: Lunch Time Supervision, approved by the Board at its meeting on September 11, 2017

- **James Donnelly**, **from** not to exceed 2 days per week, at an hourly rate of \$51.72 **to** not to exceed 5 days per week, as needed, at an hourly rate of \$51.72.

Jeffrey Haas – to chaperone the following activities, each activity at an hour rate of \$40.17 (\$1,446.12)

- Bergen County Band Auditions, November 8, 2017, not to exceed 6 hours (\$241.02)
- Region Band Auditions, January 6, 2018, not to exceed 8 hours (\$321.36)
- All State Band Auditions, January 20, 2018, not to exceed 6 hours (\$241.02)
- Junior Region Band Auditions, February 3, 2018, not to exceed 8 hours (\$321.36)
- Region Jazz Auditions, March 12, 2018, not to exceed 4 hours (\$160.68)
- All-State Jazz Ensemble Auditions, April 30, 2018, not to exceed 4 hours (\$160.68)

John Luckenbill – to chaperone the following activity, at an hourly rate of \$40.17 (\$160.68)

- Region Jazz Auditions, March 12, 2018, not to exceed 4 hours (\$160.68)

Kristi Geronimo – to chaperone the following activities, each activity at an hourly rate of \$40.17 (\$1,285.43)

- Region Orchestra Auditions, January 6, 2018, not to exceed 8 hours (\$321.36)
- Region Orchestra Rehearsal, Date **TBD**, not to exceed 4 hours (\$160.68)
- Junior Region Orchestra Auditions, February 3, 2018, not to exceed 8 hours (\$321.36)
- Junior Region Orchestra Rehearsal, Date **TBD**, not to exceed 4 hours (\$160.68)
- All State Orchestra Auditions, March 17, 2018, not to exceed 8 hours (\$321.36).

Steven Bourque – to chaperone the following activity, at an hourly rate of \$40.17 (\$1,365.78)

- All State Choir Rehearsal, October 14, 2017, not to exceed 5 hours (\$200.85)
- All State Opera Festival, November 4, 2017, not to exceed 8 hours (\$321.36)
- Region Choir Auditions, January 6, 2018, not to exceed 8 hours (\$321.36)
- Region Choir Rehearsal, Date **TBD**, not to exceed 5 hours (\$200.85)
- All State Chorus Auditions, April 14, 2018, not to exceed 8 hours (\$321.36)

Substitute: **Skyler Klein**, not to exceed 34 hours

Emergency Special Education Coverage - October 31, 2017 through November 28, 2017

Teacher	Content	# Course	Rate per Class	Actual Classes Covered	Total For Covered Classes
Aday, Douglas	Special Education	1	\$127.41	21	\$2,675.61
Gordon, Julie	Special Education	1	\$89.41	21	\$1,877.61

Athletics Department**Event Staff/Crowd Control**

- Patrick Driscoll, not to exceed 20 hours, at an hourly rate of \$40.17 (\$803.40)
- Nancy Reilly, not to exceed 20 hours, at an hourly rate of \$40.17 (\$803.40)

Special Programs**ABA Training at Alpine Learning Group Autism, Paramus, NJ – August 29, 2017**

- Lauren Schierloh, Ridge School, not to exceed 5.50 hours, at an hourly rate of \$19.00 (\$104.50)

Substitute Bus Aide for Out-of-District Students, on an as-needed basis, each at an hourly rate of \$20.00: Dinora Fontanez, Maria Kneer, and Kristine Sunden

ABA Training Completed and Certified – hourly rates from \$19.00 to \$20.00, effective October 1, 2017

- Joseph Crabbe
- Dinora Fontanez
- Kristina Kain
- Rafael Ortiz
- Olga Ostrovskaia
- Rachel Rabin

Information Technology Department**Technology Support – UPS Work**

- James Michels, not to exceed 10 hours, at an hourly rate of \$27.43 (\$274.30)
- Ramon Quinones, not to exceed 10 hours, at an hourly rate of \$25.93 (\$259.30)
- Neil Valere, not to exceed 10 hours, at an hourly rate of \$29.34 (\$293.40)

Tech Support for an Outside Event “Ballet Arts”, December 7-9, 2017, to be held at Benjamin Franklin Middle School

- Neil Valere, not to exceed 12 hours, at an hourly rate of \$32 (\$384), at no cost to the district

Tech Support for an outside event “Ridgewood Irish Dance”, to be held at Benjamin Franklin Middle School

- Neil Valere, not to exceed 8 hours, at an hourly rate of \$32 (\$256), at no cost to the district

Tech Support for an outside event “Harmony Celebration Chorus”, November 4, 2017 (12:00 p.m. – 10:00 p.m.) to be held at Benjamin Franklin Middle School

- Neil Valere, not to exceed 10 hours, at an hourly rate of \$32 (\$320), at no cost to the district

Tech Support for an outside event “Vivekanand Vidyapith Academy”, January 6-7, 2018 (7:00 a.m. – 7:00 p.m.), to be held at the George Washington Middle School

- Elnor Zeqiri, not to exceed 24 hours, at an hourly rate of \$32 (\$768)

vi. **Substitutes for the 2017-2018 School Year**

Teachers: Taylor Alessi, Noelle Caramanna, Yvonne Francis, Danielle Gallucci, Roberta Hart, Nancy MacPhee, Robert MacPhee, Timothy Murtha, Diane Samra, Andrea Schmidt, Nesrin Sengul, Diane Thomas, Klita Velaj, and Christopher Wolfstirn

E. FINANCEi. **Acceptance of Restricted Donations**

Resolved, the Board of Education accepts the following restricted gifts for the 2017-2018 school year, to be used as indicated:

2017-2018 School Year			
Donor	Amount	Use	Account Number
3 Scoops LLC	\$ 300.00	To be used as a donation for Run for Hope.	20.059.100.890.0010.010.001
RHS HSA	\$1,676.50	To be used for the crisis counselor to attend the National School-Based Health Care Convention	20.025.100.890.00.10.010.012
GWMS HSA	\$2,646.60	To be used for the Birthday Book Program.	20.025.100.890.00.09.009.008
LSHSA	\$ 258.11	To be used for field trip admission and bus driver stipend.	20.039.100.890.00.09.009.001 (\$150) 20.039.100.101.00.09.009.001 (\$100.43) 20.039.200.220.00.09.009.001 (\$7.68)
Friends of Music	\$1,084.59	To be used to pay the clinician’s stipend.	20.060.100.101.00.37.037.001 (\$1,007.50) 20.060.200.220.00.37.037.001 (\$77.09)
Ridge Student Activity Account	\$7,622.60	To be used to pay the Glee Club teacher stipends.	20.030.100.101.00.04.004.003 (\$7,080.90) 20.030.200.220.00.04.004.003 (\$541.70)
Travell HSA	\$ 750.00	To be used for field trip transportation expenses.	20.025.100.890.00.06.006.001

Acceptance of a gift in kind from the RHS Learning Schools Home and School Association of tickets for an educational tour of Madison Square Garden, valued at approximately \$495.

ii. **Approval: Budget Appropriation Transfers**

Resolved, the Board of Education approve transfers for **September 2017** as shown in the Journal Entry listing pursuant to Policy 6422.

iii. **Approval: Secretary's Line Item Certification**

Whereas, the Board of Education has received the Report of the Secretary for the month of **September 2017**;

Whereas, in compliance with N.J.A.C. 6:20-2A.10(d), the secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it,

Resolved, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and

Be it Further Resolved, in compliance with N.J.A.C. 6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:20-2A.10(a) (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

iv. **Approval: Acceptance of Board Secretary and Treasurer Report**

Whereas, the Board of Education has received the report of the Secretary and Treasurer for the month of **September 2017**; now, therefore,

Be it Resolved, the Board of Education accepts the above referenced reports and orders that it be attached to and made part of the official record of this meeting.

v. **Approval: Disposal of Equipment**

Approval to dispose of the equipment listed on **Attachment C**, page 478. This equipment is obsolete and/or cannot be repaired. Any salvageable items will be sold through www.govdeals.org.

vi. **Approval: 2017-2018 Received Tuition Students**

Home District	School Attending	# of Students
Wallington, NJ	GWMS	1
Hillside, NJ	BCSSD – Venture Program	1
Tabernacle Township	Orchard	1

vii. **Approval: Budgeted 2017-2018 Out-of-District Placements**

SCHOOL	# of Students
Pascack Valley Regional HS District Hillsdale NJ	3
BCSSD (Washington Elementary Automatic State-Aid Deduct)	2
BCSSSD (New Bridges - Automatic State-Aid Deduct)	1
BCSSD (Venture Program – Automatic State-Aid Deduct)	1
BCSSD (Career – Crossroads)	3
BCSSD (Project SEARCH)	3

Mr. Loncto moved approval of Consent Items – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, D – Human Resources, and E – Finance.

Ms. Brogan seconded the motion.

Ms. Brogan congratulated Jean Schoenlank on completing her doctorate program.

Mr. Loncto read the donations into record and thanked the responsible parties.

The motion to approve Consent Items – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, D – Human Resources, and E – Finance, carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Jennie Smith-Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

VII. BOARD MEMBER ANNOUNCEMENTS

Ms. Brogan noted recommendations for high quality public education for all children also includes a history of school funding.

VIII. BOARD COMMITTEE REPORTS

There were none.

IX. COMMENTS FROM THE PUBLIC

At 8:45 p.m., Mr. Loncto asked if there were any comments from the public. The following people addressed the Board:

A resident commented he was very disturbed that nothing came from the district about the bullying incident. He heard twice as much from other sources. The resident asked if the school cannot come out and say something, where is the accountability. He feels the investigation will lead to sweeping the issues away.

Mr. Loncto responded much of what the public comments are about is based on rumors and the investigation needs to run its course.

Brandon Buckley commented this is a tragic situation and no one knows all the details. The cyberbullying that is going on by parents is alarming. In the end, the adults are the ones responsible for their children. Until all the facts are out, judgment needs to be reserved. Mr. Buckley cautioned everyone to wait until that time.

Jean McTavish, resident, stated school culture and student discipline is something she is good at. Ms. McTavish would like to see this incident lead to further evaluation of the district's practices and policies and have the students who caused the harm address the mess they have made.

At 8:55 p.m., no one else wished to address the Board.

X. DISCUSSION ITEMS

There were none.

XI. ACCEPTANCE OF MINUTES

➤ October 16, 2017 Executive Session and Regular Public Meeting

Mr. Morgan moved Acceptance of Minutes. Ms. Krauss seconded the motion, which was unanimously approved.

XII. OTHER BUSINESS

There was none.

XIII. ADJOURNMENT

At 9:00 p.m., on a motion made by Mr. Loncto, seconded by Ms. Smith Wilson and unanimously approved, the meeting adjourned.

Respectfully submitted,

Alfredo Aguilar
Board Secretary

2017 – 2018 CONFERENCES FOR APPROVAL

Staff Member	Name of Conference Location & Dates	Rationale	Estimated Cost for Approval	# of Sub Days required
Buxenbaum, Kim Education Center	The Special Services Director's Tool Kit-Monroe, NJ November 3, 2017	Professional Development	\$ 189	0
Nese, Janel Education Center	The Special Services Director's Tool Kit-Monroe, NJ November 3, 2017	Professional Development	\$ 189	0
Stoughton, Gail RHS	PAL Program Open House - Students with Disabilities - Sayreville, NJ November 3, 2017	Professional Development	\$ 28.58	0
Buxenbaum, Kim Education Center	FEA: Addressing Staff Mental Health Issues – Monroe, NJ November 7, 2017	Professional Development	\$ 36	0
Townes, Ojetta Education Center	FEA: Addressing Staff Mental Health Issues – Monroe, NJ November 7, 2017	Professional Development	\$ 150	0
Reilly, Nancy RHS	Strategies to Enhance Students' Attention & Focus, Differentiating Lessons with Google Tools Paramus NJ -November 8, 2017	Professional Development	\$ 90	0
Higgins, Dana Ridge	IMSE Advanced Continuum Orton- Gillingham-Secaucus NJ November 13-16 2017	Professional Development	\$ 975	4
Fink, Gary RHS	NJ Association for Jazz Education Newark, NJ – November 17, 2017	Professional Development	\$ 90	0
Haas, Jeffrey RHS	NJ Association for Jazz Education Newark, NJ – November 17, 2017	Professional Development	\$ 90	0
LaFemina, Fred RHS	Developing Social & Emotional Skills in Our Schools – Princeton, NJ November 17, 2017	Professional Development	\$ 40	1
Derasmo, Jacqueline RHS	Job Coaching Students to Become Successful in the Community Supporting & Empowering Families through the Transition Process – Paramus, NJ – December 1, 2017	Professional Development	\$ 90	0
Reilly, Nancy RHS	Job Coaching Students to Become Successful in the Community Supporting & Empowering Families through the Transition Process – Paramus, NJ – December 1, 2017	Professional Development	\$ 90	0
Martin, Patricia Hawas	IMSE Advanced Comprehensive Orton-Gillingham-Secaucus NJ December 4-8, 2017	Professional Development	\$1,075	5
Nese, Janel Education Center	IEP and 504 Plan Legal Workshop - Hasbrouck Heights NJ December 11, 2017	Professional Development	\$ 359	0
Wood, Danielle Education Center	IEP and 504 Plan Legal Workshop - Hasbrouck Heights NJ December 11, 2017	Professional Development	\$ 355	0
Buzzard, Mia Somerville	Winward Expository Writing Instruction: Part One - NYC January 11, 18, 25 and February 1, 2018	Professional Development	\$ 200	4

2017 – 2018 CONFERENCES FOR APPROVAL

Staff Member	Name of Conference Location & Dates	Rationale	Estimated Cost for Approval	# of Sub Days required
Fabish, Cassie Somerville	Winward Expository Writing Instruction: Part One - NYC January 11, 18, 25 and February 1, 2018	Professional Development	\$ 200	4
Petrick, Donna Somerville	Winward Expository Writing Instruction: Part One - NYC January 11, 18, 25 and February 1, 2018	Professional Development	\$ 200	4
Sabatino, Rob Somerville	Winward Expository Writing Instruction: Part One - NYC January 11, 18, 25 and February 1, 2018	Professional Development	\$ 200	4
Roche, Amanda RHS	Rutgers Center for Historical Analysis Seminar - Fighting for Justice in the Age of the Atom - New Brunswick NJ March 2, 2018	Professional Development	\$ 60	0
Brunner, Adam RHS	Skyward iCon 2018 St. Petersburg FL- March 7-9, 2018	Professional Development	\$2,170	0
Schmitz, Maryann RHS	Skyward iCon 2018 St. Petersburg FL- March 7-9, 2018	Professional Development	\$1,945	0
Buxenbaum, Kim Education Center	LRP National Institute Conference Dallas TX -April 22 - 25 2018	Professional Development	\$1,800	0
Wood, Danielle Education Center	LRP National Institute Conference Dallas TX -April 22 - 25 2018	Professional Development	\$2,800	0
Antonellis, Donna Travell	Judy Freeman's Winners! Workshop Whippany, NJ May 18, 2018	Professional Development	\$ 209	1
LaBarr, Maureen Orchard	Judy Freeman's Winners! Workshop Whippany NJ May 18, 2018	Professional Development	\$ 232	1
Thornton, Jennifer Hawes	Judy Freeman's Winners! Workshop Whippany NJ May 18, 2018	Professional Development	\$ 209	1

The total cost for these conferences is \$14,072. Upon Board approval of all of these conferences, the total expenditure for travel and conferences for 2017-18 will be \$125,607 leaving a balance of \$65,831 remaining in the \$191,438 approved by the Board for travel and conferences.

The total cost of substitutes for these conferences is \$2,668. Upon Board approval of these conferences, the total expenditure for substitutes for travel and conferences for 2017-18 will be \$9,108.

FIELD TRIPS FOR APPROVAL
November 6, 2017

ONE DAY TRIPS

ATTACHMENT B

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
12/8/2017	RHS	NJIT Engineering Career Days Newark, NJ	20 Girls Who Code Club	2	0	0	\$600	yes	yes
02/03/18	RHS	Elizabeth High School <i>Elizabeth, NJ</i>	35 Speech & Debate	2	0	\$0	\$1,300	yes	yes
01/27/18	RHS	Ridge High School Basking Ridge, NJ	46 Speech & Debate	2	0	\$0	\$1,300	yes	yes
12/09/17	RHS	Summit High School Summit, NJ	46 Speech & Debate	2	0	\$0	\$1,300	yes	yes
11/18/17	RHS	Randolph High School Randolph, NJ	46 Speech & Debate	2	0	\$0	\$1,300	yes	yes
11/11/17	RHS	Yale University New Haven CT	8 World Languages	1	0	\$0	\$550	yes	yes
12/13/17	Somerville	The Metropolitan Museum of Art New York, NY	25 Art Class: 5OR	6	1	\$92	\$0	yes	yes
12/21/17	Somerville	The Metropolitan Museum of Art New York, NY	49 Art Classes:5L	10	1	\$92	\$0	yes	yes
12/11/17	Willard	Buehler Challenger Science Center Paramus, NJ	80 3rd Grade	9	1	\$92	\$0	yes	yes
12/12/17	Willard	Buehler Challenger Science Center Paramus, NJ	80 3rd Grade	9	1	\$92	\$0	yes	yes
06/15/18 6/18/18 (raindate)	Travell	Graydon Pool	59 5th grade	6	0	\$0	\$0	yes	yes
11/07/17	Ridge	Museum Village 1010 Rt 17 Monroe, NY	66	23	0	\$0	\$0	yes	yes
11/01/17	Orchard	Thielke Arboretum Glen Rock, NJ	39	5	0	\$0	\$0	yes	yes
01/23/18	Hawes	Liberty Science Center Jersey City, NJ	75 4th Grade	10	0	\$0	\$0	no	yes
11/14/17	Hawes	Waterloo Village Stanhope, NJ	75 3rd grade	12	0	\$0	\$0	yes	yes
12/01/17	RHS	Walking through town Ridgewood, NJ	9 Art Department	1	0	\$0	\$0	yes	yes
11/10/17	RHS	Plural & Video Film Festival NYC	5 Art	1	0	\$0	\$0	no	yes
11/09/17	RHS	Peace Maker Corps Film Festival 2017 NYC	5 Art	1	0	\$0	\$0	no	yes
11/17/17	RHS	Puffs the Play, New World Stages NYC	41 Art	3	0	\$0	\$520	no	yes
12/20/17	RHS	<i>Alvin Ailey American Dance Theater</i> NYC	36 Art	2	0	\$0	\$520	no	yes
11/14/17	Travell	Metropolitan Museum of Art New York, NY	58	7	4	\$368	\$0	yes	yes
04/05/18	Travell	Liberty Science Center Jersey City, NJ	74 3rd Grade	12	0	\$0	\$0	yes	yes
11/16/17	Hawes	Stop and Shop Ridgewood, NJ	8 Special Ed/SAIL	9	0	\$0	\$0	no	yes

**FIELD TRIPS FOR APPROVAL
November 6, 2017**

ONE DAY TRIPS

ATTACHMENT B

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
11/07/17	Hawes	Target Paramus, NJ	8 Special Ed/SAIL	9	0	\$0	\$0	no	yes
12/06/17	Orchard	The Metropolitan Museum of Art NY	64 Students Art	10	1	\$92	\$0	yes	yes
11/21/17	RHS	GWMS Ridgewood, NJ	50 Montors/Guidance	2	0	\$0	\$324	yes	yes
01/03/18 (snow date 1/4/18)	RHS	DECA Regional Conf/Ramapo College Mahwah, NJ	229 Business Ed	10	0	\$0	\$2,000 (bus)	yes	yes

OVERNIGHT FIELD TRIPS FOR APPROVAL

November 6, 2017

Overnight Trips - Paid

ATTACHMENT B

Dates	School	Location	Approx. # and Group of Students	# Unpaid Chaperones	# Paid Chaperones And # of Overnights for each	Anticipated Cost for Teacher/Nurse Chaperones @ \$200 per Overnight	# of Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
12/08/17 to 12/10/17	RHS	Philadelphia, Williamsburg Jamestown, Monticello	30 students American Studies		4 for 2 nights	\$1,600	0	\$0	\$1,600	yes	yes
06/06/17 to 06/08/17	GWMS	Washington DC	252 8th grade students	10	15	\$6,000	0	\$130	\$6,130	yes	no
02/06/18 to 02/09/2018	BFMS	Winter Carnival Quebec, Canada	45 8th grade students World Language		7	\$4,200	1	\$390	\$4,590	yes	yes

OVERNIGHT FIELD TRIPS FOR APPROVAL

November 6, 2017

Overnight - Co-Curricular Trips

ATTACHMENT B

DATES	SCHOOL	LOCATION	Approx. # and Group of Students	# Unpaid Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$93 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
6/7/2018 to 6/17/18	RHS	Global Classroom Conference Ange, Sweden	9 members of Global Classroom Club	1	0	\$0	\$1,500 (air, train)	yes	yes
2/16/2018 to 2/19/18	RHS	Harvard Square Hotel Harvard University Cambridge, MA	30 Speech & Debate	2	1	\$93	\$693 (1/2 bus)	yes	yes
3/22/2018 to 3/26/2018	RHS	Dodgertown Vero Beach FL	20 Baseball Team	2	0	\$0	\$0	yes	yes

DISPOSAL OF EQUIPMENT

Education Center

- Bi-level grey storage cabinet
- IBM typewriter
- DYMO tapewriter Executive III
- 5 desks
- 2 Dark grey file cabinets
- 2 small square tables
- Brown 2 shelf storage cabinet
- BROTHER ML300 typewriter
- IBM Selectric II typewriter

Ridgewood High School – TV/Recording Studio

- Five Norwood Micro 6" Color TVs with Remotes
- One Magnavox 5" Color TV Monitor
- Sony Compact Disc Player
- JVC VHS Player
- JVC Compact Disc Player
- Yamaha Compact Disc Player
- Tascam 202WR Cassette Tape Player
- TEAC Compact Disc Player
- Shure M267 Master Check Series
- Swinter 1146 CMA Type Writer
- 3M Overhead Projector

Ridgewood High School

- JBL powered sound system
- Mixer
- 3 powered speakers
- 40 19" DELL Monitors with sound-bars and cables.
- 29 CISCO Model# 3550-24 switches
- 24 CISCO Model 3550-48 switches

Travell School

- Toshiba TV Model 27AF44
- Sharp TV Model 27NS50
- Panasonic DVD player DVD4745S
- Magnavox DVD player DV225MG9

Orchard School

- Long computer table
- Round table
- 3 trapezoid tables
- 30 blue chairs

**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF EDUCATION
Ridgewood Public Schools
Bergen County, New Jersey
NOVEMBER 20, 2017**

Minutes of the Regular Public Meeting of the Board of Education held on November 20, 2017, at 7:30 p.m., at the Education Center.

The meeting was called to order by Mr. B. Vincent Loncto, President.

I. CALL TO ORDER AND ROLL CALL

Present: Mr. B. Vincent Loncto, President; Mr. James Morgan, Vice President; Ms. Sheila Brogan; Ms. Christina Krauss; Ms. Jennie Smith Wilson

Also Present: Dr. Daniel Fishbein, Superintendent; Ms. Stacie Poelstra, Assistant Superintendent for Curriculum, Instruction & Assessment; Ms. Ojetta Townes, Manager of Human Resources; Dr. Alfredo Aguilar, Business Administrator/Board Secretary; Ms. Jen Ulman, Assistant Board Secretary

Absent: Ms. Catherine Taura, RHS Student Representative

Visitors: There were approximately ten visitors.

II. PLEDGE OF ALLEGIANCE

Mr. Loncto led those present in the Pledge of Allegiance.

III. OPENING STATEMENT BY PRESIDING OFFICER

Mr. Loncto announced that pursuant to the requirements of the Open Public Meetings Act, advance notice of this meeting had been given to The Ridgewood News, The Record, and the Clerk of the Village of Ridgewood. In addition, notices were posted in the office of the Board Secretary and in all school buildings.

IV. PRESENTATIONS**A. COMMUNITY SCHOOL**

Shelly Stanton, Community School Director, reviewed the status of the Community School. The Community School is comprised of three parts: The Adult School, Junior Edition, and Behind the Wheel Driver Education. The Community School promotes the mission of the Ridgewood Public Schools.

Ms. Stanton provided a brief history of the Community School, which was established in 1949 as the Adult School. In 1970, the Adult School became a Board of Education program, in 1975 it was renamed the Community School, and is completing its 68th year.

Mr. Morgan asked who oversaw the Community School before the Board.

Ms. Stanton was not sure but she will find out.

Ms. Stanton reviewed the teaching staff. Out of the 350 instructors, approximately 50 are Ridgewood residents. The Community School is always adding classes/topics and new instructors can submit applications throughout the year.

Mr. Loncto asked if the Community School solicits people for courses or if people advance courses to Ms. Stanton's attention.

Ms. Stanton responded they do and if she is looking for something specific, she goes to businesses in Ridgewood first or consults with an instructor.

Mr. Loncto asked what the percentage of courses are that come to her as a result of someone coming to her. Ms. Stanton responded 90%. Dr. Fishbein also said people come to him asking how courses can be done.

Mr. Morgan inquired if we pay all of the instructors. Ms. Stanton responded we pay almost all but some do not get paid by choice.

Mr. Morgan remarked Ms. Stanton is full time and paid by the district. Ms. Stanton replied she and one other staff member are district employees.

Ms. Stanton reviewed the enrollment procedure, which consists of brochures being sent to approximately 70,000 people throughout the year. Summer flyers are sent via email and the school also uses Facebook. There is a five-week registration period each semester.

Mr. Morgan asked of the 70,000 brochures that are mailed, how many are outside of Ridgewood. Ms. Stanton responded 50% are Ridgewood residents for the adult school and 98% for the children's program.

Mr. Morgan asked if surrounding districts are similar to ours. Ms. Stanton responded Glen Rock and Ramsey have community schools but those are smaller programs.

Ms. Stanton reviewed the Adult Program, which consists of approximately 250 classes per semester. Some of the most popular classes are digital photography, painting, knitting, and collectible autos.

Mr. Morgan asked if the instructors for the real estate courses are accredited for a license. Ms. Stanton responded they are not.

Ms. Stanton reviewed the locations of the courses, which are held mostly at district schools and some outside facilities.

Mr. Morgan asked if we used outside facilities due to lack of availability. Ms. Stanton confirmed we did.

Ms. Stanton reviewed the Driver Education program which includes six hours of behind the wheel private instruction. Students have the opportunity to take the exam early in school. The district purchased new dual controlled cars last year and the instructors are our teachers that kids know.

Mr. Loncto asked if the exam was the driver's exam. Ms. Stanton responded it is the written test for a permit.

Ms. Stanton reviewed the Junior Edition Programs. The most popular courses here are the Encore Music Program, Irish Basketball, and Volleyball.

Mr. Morgan asked if any of these courses are taught by Ridgewood teachers.

Ms. Stanton responded a lot of them are. The Encore Music Program teachers are specialists, who perform on Broadway in the city.

Summer programs for children and young adults were reviewed, which is a huge part of the program.

Ms. Stanton talked about the growth of the Junior Edition Programming. In 1997, it made up about 10% of the budget; it is now 68%.

Ms. Smith Wilson asked about the average age of children in the programs.

Ms. Stanton responded most are K-5 but some span more of a difference. MakerSpace is offered in the high school and was just added for middle school students as well.

Ms. Stanton reviewed the Community School's finances. The school covers all of its own costs, including a rental fee of \$40,000 and generates a profit each year. The amount varies from year to year based on enrollment. At a minimum, a class must cover its own costs and classes are cancelled if enrollment is not sufficient.

Mr. Loncto commented the school operates at a profit, but it is not a large amount of money.

Mr. Morgan stated the profit is after the rental fee and the Board receives a combination of the \$40,000 and the profit.

Ms. Stanton reviewed the plan for the future, which is to keep doing what she does by exploring distance learning programs, expanding Maker Space, keeping current customers and attracting new ones, finding new programs, and standing out amid lots of competition; not only competing with community schools but other organizations.

In summary, there is increased enrollment for the junior edition programming. The Community School is a wonderful community resource serving approximately 5,000 students each year, and for almost 70 years, the school has been “maximizing the unique potential of every learner.”

Mr. Loncto expressed his appreciation for the presentation. He asked how teachers are paid and if their pay fluctuates with enrollment.

Ms. Stanton said it does fluctuate. Some teachers are paid by the number of students; some by the hour or by course.

Mr. Loncto asked how that was determined.

Ms. Stanton responded it is based on how many sessions there are. Teachers of long-term sessions are paid hourly.

Mr. Morgan asked if all teachers meet the same standards and are required to undergo a background check.

Ms. Stanton confirmed they were.

Ms. Smith Wilson commented on the great course offerings.

Board members talked about courses they had taken in the past.

Ms. Brogan asked if Ms. Stanton had an idea of the age of the older adults.

Ms. Stanton stated the typical student is 55 or older.

Ms. Brogan commented this is a wonderful program and thanked Ms. Stanton for leading it.

B. 2018-2019 BUDGET STATUS

Dr. Aguilar provided an update on the 2018-2019 budget development process. The district is facing familiar challenges such as the 2% cap on revenues, health benefits that came in higher than expected at a 13% increase, and a 2% increase in our custodial contract which brings it to a little over \$4 million). The district is also in the last year of the teachers' contract and there are some unknowns that will have to be estimated.

As of last Friday, all cost center managers have completed their budget entries into software. They had questions that were answered and the administration provided

training and input. From this week on and for the next two or three weeks, the administration will be meeting in person with administrators to review their proposals. Simultaneously, we will be working on the budget in the software, districtwide, in order to have a raw, complete budget to review individually with the Board, as well as in pairs, during the first week of January.

This week the budget calendar was released by the county and state. The preliminary budget is due March 20th, which matches what we projected in our internal budget calendar. One caution the county administration provided was the new governor may be pushing back some of the dates so the calendar is not yet set in stone. The state may require more time to provide us input on what our state aid will be but the district is on target.

Mr. Loncto thanked Dr. Aguilar and stated the information was very reassuring, although there are a lot of unknowns.

V. COMMENTS FROM THE PUBLIC

At 7:52 p.m., Mr. Loncto asked if there were any comments from the public. There were none.

VI. CONSENT ITEMS

Dr. Fishbein presented Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, D – Human Resources, and E – Finance, including the addendum (agenda items #x and #xi) for approval.

A. ATTENDANCE AT CONFERENCES

As listed in **Attachment A**, page 496.

B. ADMINISTRATION

i. Approval: Annual Review to the Uniform Memorandum of Agreement Between the School District and the Ridgewood Police Department

Approval of the annual review to the Uniform Memorandum of Agreement between the school district and the Ridgewood Police Department.

The Board had received background information.

ii. Receipt of Suspension and Harassment, Intimidation, and Bullying (HIB) Reports

The Board has received confidential information regarding suspensions and investigations of HIB that have occurred since the last Board meeting.

iii. Approval: Submission of Comprehensive Maintenance Plan and M1 Form

Approval of the following resolution for Submission of the Comprehensive Maintenance Plan and M1 Form, as shown on **Attachment B**, pages 497-500.

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Board of Education of the Village of Ridgewood are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now, Therefore, Be It Resolved, that the Village of Ridgewood Board of Education hereby authorizes the Business Administrator/Board Secretary to submit the attached Comprehensive Maintenance Plan for the Village of Ridgewood Board of Education.

C. CURRICULUM & INSTRUCTION

i. Approval: Field Trips

Approval of field trips, as listed on **Attachment C**, pages 501-502

D. HUMAN RESOURCES

i. Creation of Position for the 2017-2018 School Year and Job Description

It is recommended that the Board approve the creation of the position and the attached job description: School Security Officer, as listed on **Attachment D**, pages 503-505.

ii. Appointments

(Appointments subject to receipt of appropriate documentation and the New Jersey Department of Education (NJDOE) certificate, if required.)

Teacher

<u>TURANO, Rebecca</u> – Guidance Counselor (tenure track), Ridgewood High School, effective December 18, 2017, or as soon after as possible, through June 21, 2018. Ms. Turano possesses a NJDOE Standard Certificate as a School Counselor.	\$71,110 (\$66,458 +\$4,652 ratio) Cl. MA, St. 3 pro-rated
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Field Placements

PILLA, Heidi – Ramapo College of New Jersey, Student Teacher Placement with Molly Higgins, Second Grade Teacher at Orchard School, effective January 16, 2018 through May 4, 2018.

DECARLO, Linda – Dominican College, Clinical Practice with Laura Murphy, Physical Therapist at Hawes School, effective January 2, 2018 through April 3, 2018.

Classroom Aides

CARAMANNA, Noelle - Inclusion/Resource Room Special Education Classroom Aide, Somerville School, effective November 27, 2017, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

MILLER, Danielle – Inclusion/Resource Room Special Education Classroom Aide, Hawes School, effective December 12, 2017, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

Acting Principal, on an as-needed basis, for Orchard School, for the 2017-2018 School Year

LOONAM, Margaret – at a daily rate of \$500.00

Home Instructor, on an as-needed basis, for the 2017-2018 School Year

- **Lauren Sacks**, Special Education Teacher, George Washington Middle School, at an hourly rate of \$59.36

Revision: Winter 2017 Coaching Assignment, approved by the Board at its meeting on June 26, 2017**Assistant Swimming**

Remove: Catherine Anzano

Replace: Deirdre Tobin

iii. **Change of Assignment**
Secretary

CROCAMO, Janet – **from** Inclusion/Resource Room Special Education Classroom Aide, Somerville School, **to** Guidance Secretary, Ridgewood High School, and Child Study Team Secretary, Somerville School, effective November 21, 2017 through June 30, 2018.

From: \$16.49
5.75 hours per
day, 5 days
To: \$34,627
Cl. IV-10M, St.
2
pro-rated

iv. **Resignations**
Teacher

CALDWELL, Kristen - 0.80 FTE English Teacher, Ridgewood High School, effective January 1, 2018

Classroom Aides

CURCIO, Phuong - Self-Contained Special Education Classroom Aide, Glen School, effective November 30, 2017

DRANEY, Jessica – Inclusion/Resource Room Special Education Classroom Aide, Hawes School, effective November 23, 2017

Infant/Toddler Development Center

Teacher

GARCIA, Marilee - Head Teacher, effective November 30, 2017

v. **Leave of Absence**

FERRERI, Mary - Principal, Orchard School, effective March 5, 2018 through May 23, 2018, with a reinstatement date of May 24, 2018, using sick days in accordance with the RAA/Board Agreement and utilizing the FMLA and/or NJFLA leave entitlement

vi. **Supplemental Pay Beyond Contract**

Fall 2017 Elementary Parent/Teacher Conferences, in accordance with REA/Board Agreement, Elementary Conference Periods, ARTICLE XIX, Paragraph A, as list on **Attachment E**, pages 506-511.

Ridge School

Additional: Clubs and Activities for the 2017-2018 School Year, approved by the Board at its meeting on September 25, 2017

Glee Club

- **AnnMarie Pecorelli** and **Andrea Petrone**, each for a stipend of \$3,600, at no cost to the district

Willard School

Revision: Clubs and Activities for the 2017-2018 School Year, approved by the Board at its meeting on September 25, 2017

Chess Club

Remove: **Amber Paris-Rodriguez**

Replace: **Margaret Neilson**, not to exceed 16 hours, at an hourly rate of \$16.49 (\$263.84)

Ridgewood High School

Additional: Emergency Special Education Coverage - November 29, 2017 through December 31, 2017

Teacher	Content	# Course	Rate per Class	Actual Classes Covered	Total for Covered Classes
Aday, Douglas	Special Education	1	\$127.41	23	\$2,930.43
Gordon, Julie	Special Education	1	\$89.41	23	\$2,056.43

vii. **Substitutes for the 2017-2018 School Year**

Teachers: Steven Delpome, Sean Leonard, and Michael Monticello

E. FINANCE

i. Acceptance of Restricted Donations

Resolved, the Board of Education accepts the following restricted gifts for the **2017-2018** school year to be used as indicated:

2017-2018 SCHOOL YEAR			
Donor	Amount	Use	Account Number
The Anita & Richard Jones Family Fund	\$175,000	To be used by the RHS Science Department.	20-061-100-731-00-10-010-001 (\$157,500)
			20-061-100-890-00-10-010-001 (\$17,500)

Acceptance of a gift in kind from Chris Neborsky and Lucky Lola's of a 2004 Ford E250 cargo van, valued at approximately \$5,000 to be used for the RHS Ice Hockey Program.

Acceptance of a gift in kind from Marcee Taylor of a used couch, valued at approximately \$400 to be used for the BFMS reading area.

Acceptance of a gift in kind from the RHS DECA program of two countertop ovens, valued at approximately \$180 to be used for the RHS school store.

Acceptance of a gift in kind from the RHS Gymnastics program of six stopwatches, 1 24"x48" table, one CD wallet, and Apple headphone jack, valued at approximately \$104.66 to be used for the RHS Gymnastics program.

Acceptance of a gift in kind from TLC of the planting and providing of mums around the school grounds at RHS, valued at approximately \$600.

ii. Approval: Budget Appropriation Transfers

Resolved, the Board of Education approve transfers for **October 2017** as shown in the Journal Entry listing pursuant to Policy 6422.

iii. Approval: Secretary's Line Item Certification

Whereas, the Board of Education has received the Report of the Secretary for the month of **October 2017**;

Whereas, in compliance with N.J.A.C. 6:20-2A.10(d), the secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it,

Resolved, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and

Be it Further Resolved, in compliance with N.J.A.C. 6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials,

to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:20-2A.10(a) (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

iv. **Approval: Acceptance of Board Secretary and Treasurer Report**

Whereas, the Board of Education has received the report of the Secretary and Treasurer for the month of **October 2017**; now, therefore,

Be it Resolved, the Board of Education accepts the above referenced reports and orders that it be attached to and made part of the official record of this meeting.

v. **Approval: 2017-2018 Received Tuition Students**

Approval to receive one tuition student from another school district that pays tuition, for the 2017-2018 school year, as listed below.

Home District	School Attending	# of Students
Emerson, NJ	Hawes	1

vi. **Approval: Budgeted 2017-2018 Out-of-District Placements**

Approval of the budgeted 2017-2018 out-of-district placement as listed below.

School	# of Students
Banyan School Fairfield, NJ	1

vii. **Approval: Change Order #1 for Asbestos Removal at Various Schools**

Approval of Change Order #1 for asbestos removal at Various Schools, awarded to New American Restoration, Inc. of, Paterson, NJ. This change order covers additional asbestos removal performed for the amount of \$13,200.

viii. **Approval: Submission of a Project Application for the Replacement of Windows at Willard Elementary School to the New Jersey Department of Education**

Approval of the submission of a project application for the Replacement of Windows at Willard Elementary School (State Project #4390-130-18-1000) by LAN Associates, to the State of New Jersey, Department of Education.

The Board will not be seeking an SDA Grant for this project as part of the submission. This project is not in the current Long Range Facility Plan and the plan needs to be amended.

ix. **Approval: Award of Contracts to Cooperative Purchasing Vendors in Excess of \$40,000**

Approval of the award of contracts to Cooperative Purchasing Vendors in excess of \$40,000 for goods and services.

The Board had received background information.

x. **Approval: 2017-2018 Non-Public Aid Agreement between the Ridgewood Public Schools and Montessori Learning Center**

Approval of the Non-Public Aid Agreement between the Ridgewood Public Schools and Montessori Learning Center for the 2017-2018 school year, received from the New Jersey Department of Education, as listed below:

AID	AMOUNT	FOR
Technology	\$ 592	Computing Equipment
Textbook	\$ 876	Instructional Workbooks
Security	\$1,200	Cameras

xi. **Approval: 2017-2018 Non-Public Aid Agreement between the Ridgewood Public Schools and Little Crane Montessori School**

Approval of the Non-Public Aid Agreement between the Ridgewood Public Schools and Little Crane Montessori School for the 2017-2018 school year, received from the New Jersey Department of Education, as listed below:

AID	AMOUNT	FOR
Technology	\$ 296	Computing Equipment/Printers
Textbook	\$ 438	Instructional Workbooks/Storybooks
Security	\$ 600	Fencing

Ms. Brogan moved approval of Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, D – Human Resources, and E – Finance, including the addendum (agenda items #x and #xi), for approval.

Ms. Smith Wilson seconded the motion.

Prior to the roll-call vote, Mr. Loncto read the donations into record and thanked the responsible parties. Mr. Loncto expressed the Board's deep gratitude to the Jones family.

The motion to approve Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, D – Human Resources, and E – Finance, including the addendum (agenda items #x and #xi), carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

VII. APPROVAL OF BILLS

DATES	DESCRIPTION	CHECK NUMBERS	AMOUNTS	REVIEWED BY
Oct 10	Columbia Bank On-Line	086082	676.87	C. Krauss
Oct 13	Columbia Bank On-Line	086083- 086160	1,155,119.18	C. Krauss
Oct 16	Columbia Bank On-Line	086161	37,000.00	C. Krauss
Oct 17	Columbia Bank On-Line	086162	23,276.47	C. Krauss
Oct 20	Columbia Bank On-Line	086163- 086281	1,044,416.98	C. Krauss
Oct 27	Columbia Bank On-Line	086282- 086368	278,271.56	C. Krauss
Oct 31	Columbia Bank On-Line	086369	1,922.25	C. Krauss
Nov 3	Columbia Bank On-Line	086370- 086486	1,025,917.43	J. Morgan
Nov 8	Columbia Bank On-Line	086487- 086488	14,608.57	J. Morgan
Nov 15	Columbia Bank On-Line	086489- 086641	1,004,014.95	J. Morgan
Oct 30	Payroll Transfer	P17194	3,084,177.81	C. Krauss
Nov 15	Payroll Transfer	P17408	3,210,859.31	J. Morgan
Oct 13	Electronic Transfer	L16968	12,706.25	C. Krauss
Oct 24	Electronic Transfer	L17171	3,621.99	C. Krauss
Oct 31	Electronic Transfer	F17286	9,489.20	C. Krauss
Nov 1	Electronic Transfer	L17288- L17290	19,080.44	J. Morgan
Nov 1	Electronic Transfer	H17285; R17287	1,097,000.44	J. Morgan
Oct 17	Food Service	620053- 620055	107,583.71	C. Krauss
Oct 26	Food Service	620056	87,734.60	C. Krauss
Oct 30	Food Service	620057	1,375.00	C. Krauss
Nov 15	Food Service	620058- 620059	102,601.84	J. Morgan
Oct 12	Columbia Bank Void Check	085776	(12,706.25)	C. Krauss
Oct 13	Columbia Bank Void Check	085802	(19,763.40)	C. Krauss
Oct 31	Columbia Bank Void Check	086127	(366.00)	C. Krauss
Nov 1	Columbia Bank Void Check	085030	(314.50)	J. Morgan
Nov 6	Columbia Bank Void Check	086295	(9,688.56)	J. Morgan
Nov 13	Columbia Bank Void Check	086207	(1,210.21)	J. Morgan
TOTAL			12,277,405.93	

Ms. Krauss moved approval of all bills reviewed by her.
Mr. Morgan seconded the motion.

Mr. Morgan moved approval of all bills reviewed by him.

Ms. Krauss seconded the motion, which carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

VIII. BOARD MEMBER ANNOUNCEMENTS

Ms. Smith Wilson recently attended the NJSBA Delegate Assembly.

- Legislative Update

Ms. Brogan reported on the following:

- On January 16th, Governor Elect Phil Murphy will be sworn in as New Jersey's 56th elected governor.
- The new legislative session begins in Trenton on January 9th at noon. Representing our district (Legislative District 40) will be Kevin Rooney and Christopher DePhillips in the Assembly and Kristin Corrado in the Senate. Mr. Rooney and Ms. Corrado were serving in the legislature after being appointed earlier this year. Mr. Rooney replaced Assemblyman Scott Rumana and Ms. Corrado replaced Senator O'Toole.
- In speaking at the NJEA Convention earlier in November, Governor Elect Murphy affirmed his support for a strong public school system and the need to fully comply with all aspects of the current school funding formula.

Fully funding public schools is Murphy's number one priority. To increase state revenues, Governor Elect Murphy proposes raising taxes on millionaires and large corporations and legalizing and taxing marijuana. According to Murphy, marijuana sales will generate \$300 million for the state.

- Senator Steve Sweeney, who was re-elected to his Senate seat and will remain President of the Senate, pledged to quickly move forward on enacting a millionaires' tax and supports the legalization of recreational marijuana. Sweeney said that the millionaires' tax would generate \$650 million for the state.
- Governor Elect Murphy announced his transition teams last week. His education, Access, and Opportunity team consists of the following: Marie Blistan, President, New Jersey Education Association; Mark Beidron, immediate past President, New Jersey State Board of Education; Dr. William Howard Jr., former Chair, Rutgers University Board of Governors; Christopher Irving, Ed.D., President, Paterson Board of Education; Gayle Shepard, former President, Montclair Education Association; and Jianping Wang, Ed.D., President, Mercer County Community College.

His Budget Transition team includes Henry Coleman, Ph.D., Professor of Public Policy, Rutgers University; Amy Mansue, President, Southern Region at RWJ Barnabas Health; John McCormac, Mayor of Woodbridge; David J. Rosen, former Legislative Budget and Finance Officer, New Jersey Office of Legislative Services.

- Last week in speaking at the League of Municipalities Conference, Murphy reiterated his support to enact equal pay for equal work and "common-sense" gun safety laws, to fully fund the state's school funding formula, fix the transportation system, and legalize and tax recreational marijuana.
- In the Assembly, Craig Coughlin will be the new Assembly Speaker when the legislative session opens its next two-year term on January 9th. Coughlin has begun to outline his legislative agenda including sane gun control, equal pay for equal work, and expansion of paid sick leave. Coughlin was more cautious in voicing his opinions on the millionaires' tax and legalizing and taxing marijuana indicating, indicating that these legislative initiatives need careful thought, discussion, and deliberation.

Mr. Morgan attended The Foundation's meeting last week. The Foundation held a successful telethon fundraiser in October. The community is very generous in their support. There is a great deal of enthusiasm and focus on donations to the district to be used for ChromeBooks, MakerSpace, etc. The Foundation is always very receptive towards ideas for donations as well.

Mr. Loncto commented The Foundation is our most generous contributor and their donations are targeted and productive.

IX. BOARD COMMITTEE REPORTS

Ms. Brogan reported JRC minutes will be distributed in the next packet. Overall, for the months of September, October, and November, there have been positive meetings at the schools. The schools are clean, and the committee has received nice responses and remarks for the work that Aramark is doing with regards to custodial and maintenance.

X. COMMENTS FROM THE PUBLIC

At 8:06 p.m., Mr. Loncto asked if there were any comments from the public. The following people addressed the Board:

Meredith Nock, 408 Oak Street, whose daughter is a freshman at RHS, commented in light of recent events that have been going on at the high school, she would like to understand from the Board what the go-forward process and strategy is in dealing with bullying and what the process is for proper communication and awareness. Ms. Nock questioned how bullying is going to be dealt with going forward because it is not being dealt with in the proper way, in this incident as well as previous incidents. Ms. Nock stated her daughter has not been bullied although she has seen her friends be bullied and their perception of how it is handled by the district. Ms. Nock asked what the strategy is once an incident is reported.

Dr. Fishbein responded once an incident is reported, we follow our board policy as required by the State of New Jersey and a full, thorough investigation occurs. Not every bullying accusation winds up as being bullied.

Ms. Nock commented that even though we are following the policy, perhaps the policy needs to be revised.

Dr. Fishbein replied the policy is constantly being reviewed and has been revised at least six or seven times since it was originally written.

Ms. Nock stated the problems do not seem to be going away and asked if we keep doing the same thing over and over again, does the Board and administration personally feel it is sufficient.

Mr. Loncto remarked this policy (#5512) is well known and public information. It is 24 pages and revised on a regular, periodic basis. Currently, Mr. Loncto also said the Board has public reports from the administration twice a year which include the HIB incidents. Any incident is unacceptable and needs to be corrected. If you go back over the last several years and review those reports, to characterize this as being a major problem with a significant number of incidents is not right.

Ms. Nock commented that even though there is a policy, the overall perception of students at the school (not the kids doing the bullying, but the victims) is that incidents are being swept under the rug and the students do not have the support they need and are not confident that going to the administration is going to solve the issue. The reality, as parents, is to step back and really look at it from what is going on, which is what needs to be addressed. Ms. Nock feels a policy on paper is one thing, but teaching and educating students about the effects of bullying, what it does to people and the psychological effects it has, is what needs to be done.

Dr. Fishbein responded there is a lot of education that goes on at the high school whether it is within the regular curriculum in classrooms, classroom discussions, participating in the Tyler Clementi Foundation, Freshman Focus, peer leadership, guest speakers, and the work kids do as part of their community service. There are dozens of things that go on at the high school to build good citizens. When you bring 6,000 students together every day, there are incidents that do take place and Dr. Fishbein feels we are doing good job handling it.

Mr. Loncto further commented that although Dr. Fishbein only mentioned the high school, the district has a good program that is pretty replete at all levels. Mr. Loncto had asked Dr. Fishbein to provide him with a list of our programs and it runs several pages long. The Board and administration takes this issue seriously and addresses it proactively in a preventive way at all levels throughout the district.

Ms. Nock commented she hears what we are saying but thinks more needs to be done. With the social media aspect, there is a whole new level that needs to be looked at. Kids do not understand the huge overreaching effect it has on people. They think it is out there and it goes away and disappears. Ms. Nock talked about how social media is such a prevalent part of kids' lives and how she has friends with daughters who are sending nude pictures to people and guys are auctioning off those pictures. Ms. Nock stated the administration has a responsibility to protect students as much as parents do and there has to be some level of understanding about the damage it causes.

Dr. Fishbein responded the district always looks to improve and social media is part of the RHS student handbook. The district also provides programming for parents. The next session, Screen Wise, is November 29th. The district does try to educate not only the students but the parents on their children's use of the phones their parents give them.

Ms. Brogan stated the program will be held at GWMS, November 29th at 7:00 pm. This is part of our Community Outreach program.

Mr. Loncto commented it is sad to him that there are not as many parents there that we would like to see. Mr. Loncto thanked Ms. Nock for her comments.

John Krause, 70 Monte Vista Drive, graduate of RHS as are many members of his family, commented how very disappointing it was to hear the response to Ms. Nock's comments. Ms. Krause seconded everything she said. The district's response seems to be we have it all under control and whatever happened the other day, so what. But we do not have it under control, which is evidenced by the fact that someone put a description of what happened in this bullying incident with the girl's pictures on Facebook. Although he does not have Facebook, somebody let him view theirs and he was able to look at the responses to it. Mr. Krause said he is told there are 1,500 alumni that are disappointed with the Board. Mr. Krause stated 500 of those 1,500 responded to the email that was sent and someone shut it down, which he felt was a strange thing to happen. Mr. Krause commented the district thinks their policy is terrific and they have done everything they needed to do. Mr. Krause said nobody wants to be here to talk about this or go to the district's meeting about policy because they assume we are doing our job. Mr. Krause feels it has not been done so maybe now everyone will come to meetings and help. Mr. Krause commented he has an acquaintance who is a retired headmaster at a prestigious prep school down south who he explained the situation to, and who said there are advisors who can come in and analyze whole situation and tell us what to do. Mr. Krause said to let him know if we want to proceed that way and he will arrange it.

Jonathan Taubin, 240 Bedford Road, has three children in the elementary schools, and one in the middle school, so he cannot speak first person to the previous comments about bullying at the high school. But, what is interesting as a listener, is there are clearly a lot of different sides. Mr. Taubin stated the Board members sit in a hard seat and that potentially, if anything goes wrong, it is going to come down on them and vice versa to the parents as well. Mr. Taubin thinks a lot of behavior clearly starts at the dinner table and is backed up by the school and the teachers who are there, as well as the administration, and members of the Board, who essentially take their time to make this a better place to grow up in. Mr. Taubin commented children are starting to get iPhones at nine or ten years old and there is no education to the responsibility and consequences of what they do with phone and ultimately, how they behave and treat other people. So when he said the responsibility falls on the parents, as a parent, he does not recall the list of core classes or seminars Dr. Fishbein mentioned and thinks it is difficult to get parents to come out at 7:00 p.m. during the week.

Mr. Taubin thinks there should be some education at the elementary school level where bullying really begins. Outside of the parent's responsibility, there is nothing at the school that says we are having a mandatory meeting with parents, students, administration and possibly law enforcement. Some of the things happening could be construed as criminal activity especially if it involves naked pictures of underage children. If kids do not know the consequences of their actions and they have a tool for which they do not know what they are doing, they have no responsibility, and so it falls unfairly on the district and parents. Mr. Taubin wondered if there could there be programs in place at the elementary school level as well as the middle and high school levels to make kids are aware of the consequences because he has seen none of that in the 13 years he has been here. Mr. Taubin questioned what class or seminar on the list would be applicable to that.

Dr. Fishbein responded the district does not have social media programs at the elementary level but it is something we could consider, but we do have a social media education. The district uses

common sense media that begins in kindergarten with the library media specialists and goes through the high school and we teach kids about their electronic footprint.

Mr. Taubin felt it was a much bigger issue than the district and community is aware of. Mr. Taubin commented he sees where his tax dollars go and he does not want to be associated with a town that is in the headlines. Mr. Taubin expressed his concern regarding naked pictures floating around on the internet. Mr. Taubin knows it is everywhere but feels the district can be better if it implements a program for parents. Mr. Taubin thought we should make this our responsibility as it is both the parents and district's responsibility to educate the students. Mr. Taubin also expressed his concern about something happening with his children years from now when they are in the high school.

Ms. Mitra Basu, 11 Heights Road, expressed her support for the Krause family and recited an incident regarding her son's (a 2017 RHS graduate) experience with bullying when he was on the Golf Team. Ms. Basu stated that on the annual trip to Maryland, her son told her his teammates made fun of his name and it happened in front of the coach who did nothing to stop it. Later, those same kids accused him of cheating during a match, and again, the coach did nothing. Ms. Basu spoke of her son's love for the sport and how his performance was damaged after those incidents, and how he never reached his full potential. Ms. Basu stated the district has a responsibility to make the victim feel safe.

Mr. Loncto responded he had never heard of this incident even though the parent went through a lot of channels.

Ms. Basu said she and her husband spoke to the coach and the athletic director and there were no consequences or punishment for the students involved.

At 8:28 pm, no one else wished to address the Board.

XI. DISCUSSION ITEMS

There were none.

XII. OTHER BUSINESS

There was no other business.

XIII. ADJOURNMENT

At 8:28 p.m., on a motion made by Mr. Loncto, seconded by Ms. Brogan and unanimously approved, the meeting adjourned.

Respectfully submitted,

Jennifer Ulman
Assistant Board Secretary

Alfredo Aguilar
Board Secretary

2017 – 2018 CONFERENCES FOR APPROVAL

Staff Member	Name of Conference Location & Dates	Rationale	Estimated Cost for Approval	# of Sub Days required
Bochalian, Sevana BFMS/GWMS	The Latest Updates on Current Legal Trends in Special Education Saddle Brook, NJ – December 1, 2017	Professional Development	\$ 4	0
Obregon, Maria BFMS	Reading Disabilities & Current Legal Issues in Special Education Saddle Brook, NJ – December 1, 2017	Professional Development	\$ 4	0
Barnett, Shula Somerville	Strengthening Social Communications Newark, NJ – December 11, 2017	Professional Development	\$ 249	0
Roche, Amanda RHS	A New Vision for Teaching the Holocaust and Human Behavior Union, NJ – December 13, 2017	Professional Development	\$ 64	0
Barnett, Shula Somerville	Practical Therapy Techniques for Challenging Articulation Cases Newark, NJ – January 9, 2018	Professional Development	\$ 249	1
Mollema, Kristine Willard	Basic Writing Skills – New York, NY January 11, 18, 25 and February 1, 2018	Professional Development	\$ 847	4

The total cost for these conferences is \$1,417. Upon Board approval of all of these conferences, the total expenditure for travel and conferences for 2017-18 will be \$127,024 leaving a balance of \$64,414 remaining in the \$191,438 approved by the Board for travel and conferences.

The total cost of substitutes for these conferences is \$460. Upon Board approval of these conferences, the total expenditure for substitutes for travel and conferences for 2017-18 will be \$9,568.

Benjamin Franklin Middle School	\$237,962	\$210,003	\$214,203
Localized repairs, pointing, water proofing. Repair, replace frames, sash, caulk, etc. Prepare and paint walls, patch plaster. Inspect, repair, service valves, seals, etc. Repair piping or insulation, Annual service and Inspection of all sys.	Localized repairs, pointing, water proofing. Repair, replace frames, sash, caulk, etc. Prepare and paint walls, patch plaster. Inspect, repair, service valves, seals, etc. Repair piping or insulation, Annual service and Inspection of all sys.	Localized repairs, pointing, water proofing. Repair, replace frames, sash, caulk, etc. Prepare and paint walls, patch plaster. Inspect, repair, service valves, seals, etc. Repair piping or insulation, Annual service and Inspection of all sys.	Localized repairs, pointing, water proofing. Repair, replace frames, sash, caulk, etc. Prepare and paint walls, patch plaster. Inspect, repair, service valves, seals, etc. Repair piping or insulation, Annual service and Inspection of all sys.
George Washington Middle School	\$216,470	\$147,435	\$150,384
Localized repairs, pointing, water proofing. Repair, replace frames, sash, caulk, etc. Prepare and paint walls, patch plaster. Inspect, repair, service valves, seals, etc. Repair piping or insulation, Annual service and Inspection of all sys.	Localized repairs, pointing, water proofing. Repair, replace frames, sash, caulk, etc. Prepare and paint walls, patch plaster. Inspect, repair, service valves, seals, etc. Repair piping or insulation, Annual service and Inspection of all sys.	Localized repairs, pointing, water proofing. Repair, replace frames, sash, caulk, etc. Prepare and paint walls, patch plaster. Inspect, repair, service valves, seals, etc. Repair piping or insulation, Annual service and Inspection of all sys.	Localized repairs, pointing, water proofing. Repair, replace frames, sash, caulk, etc. Prepare and paint walls, patch plaster. Inspect, repair, service valves, seals, etc. Repair piping or insulation, Annual service and Inspection of all sys.
Ridgewood High School	\$515,000	\$468,198	\$477,562
Localized repairs, pointing, water proofing. Repair, replace frames, sash, caulk, etc. Prepare and paint walls, patch plaster. Inspect, repair, service valves, seals, etc. Repair piping or insulation, Annual service and Inspection of all sys.	Localized repairs, pointing, water proofing. Repair, replace frames, sash, caulk, etc. Prepare and paint walls, patch plaster. Inspect, repair, service valves, seals, etc. Repair piping or insulation, Annual service and Inspection of all sys.	Localized repairs, pointing, water proofing. Repair, replace frames, sash, caulk, etc. Prepare and paint walls, patch plaster. Inspect, repair, service valves, seals, etc. Repair piping or insulation, Annual service and Inspection of all sys.	Localized repairs, pointing, water proofing. Repair, replace frames, sash, caulk, etc. Prepare and paint walls, patch plaster. Inspect, repair, service valves, seals, etc. Repair piping or insulation, Annual service and Inspection of all sys.
Education Center	\$25,842	\$28,621	\$29,193
Localized repairs, pointing, water proofing. Repair, replace frames, sash, caulk, etc. Prepare and paint walls, patch plaster. Inspect, repair, service valves, seals, etc. Repair piping or insulation, Annual service and Inspection of all sys.	Localized repairs, pointing, water proofing. Repair, replace frames, sash, caulk, etc. Prepare and paint walls, patch plaster. Inspect, repair, service valves, seals, etc. Repair piping or insulation, Annual service and Inspection of all sys.	Localized repairs, pointing, water proofing. Repair, replace frames, sash, caulk, etc. Prepare and paint walls, patch plaster. Inspect, repair, service valves, seals, etc. Repair piping or insulation, Annual service and Inspection of all sys.	Localized repairs, pointing, water proofing. Repair, replace frames, sash, caulk, etc. Prepare and paint walls, patch plaster. Inspect, repair, service valves, seals, etc. Repair piping or insulation, Annual service and Inspection of all sys.
Totals All School	\$1,720,609	\$1,503,186	\$1,533,250

Detailed Actual Expenditures by Year by Building Worksheet

District Name		Ridgewood Public Schools		District Number										4390
A	B	C	H	I	J	K	L	M	N	O	P	P	Q	
			Actual Expenditures	Actual Expenditures	Actual Expenditures	Actual Expenditures	Actual Expenditures	Actual Expenditures	Actual Expenditures	Actual Expenditures	Actual Expenditures	Budgeted Amount		
A School Facility Name	School Number	Gross Building Area (GSF)	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	Total	
Ridgewood High	050	248,286	\$ 387,746	\$ 469,753	\$ 28,872	\$ 377,586	\$ 354,914	\$ 355,470	\$ 341,601	\$ 381,326	\$ 515,000	\$ 454,326	\$ 3,666,594	
Benjamin Franklin	060	190,400	\$ 198,025	\$ 221,103	\$ 75,875	\$ 349,328	\$ 222,601	\$ 204,427	\$ 226,296	\$ 270,353	\$ 237,962	\$ 158,504	\$ 2,164,475	
George Washington	070	124,600	\$ 73,267	\$ 158,124	\$ 122,790	\$ 173,071	\$ 222,054	\$ 141,019	\$ 171,895	\$ 198,100	\$ 216,470	\$ 161,415	\$ 1,638,205	
Glen	080	27,300	\$ 72,943	\$ 18,158	\$ 20,656	\$ 37,476	\$ 64,290	\$ 52,398	\$ 50,749	\$ 20,795	\$ 17,509	\$ 14,882	\$ 369,856	
Hawes	085	39,765	\$ 131,657	\$ 45,628	\$ 46,837	\$ 25,864	\$ 41,089	\$ 89,505	\$ 77,212	\$ 77,929	\$ 76,622	\$ 71,298	\$ 683,641	
Ridge	090	47,420	\$ 64,070	\$ 99,958	\$ 73,875	\$ 52,033	\$ 50,330	\$ 66,201	\$ 61,654	\$ 31,550	\$ 52,236	\$ 44,984	\$ 596,891	
Somerville	100	68,000	\$ 82,723	\$ 169,905	\$ 186,173	\$ 116,760	\$ 106,774	\$ 142,082	\$ 99,807	\$ 131,741	\$ 154,809	\$ 138,274	\$ 1,329,049	
Travell	110	45,800	\$ 87,790	\$ 79,188	\$ 140,485	\$ 83,408	\$ 71,861	\$ 70,942	\$ 86,430	\$ 95,994	\$ 87,420	\$ 85,179	\$ 888,697	
Orchard	120	38,500	\$ 111,325	\$ 71,535	\$ 204,930	\$ 126,520	\$ 83,384	\$ 66,450	\$ 70,350	\$ 50,943	\$ 129,946	\$ 118,665	\$ 1,034,048	
Willard	130	50,500	\$ 92,656	\$ 133,068	\$ 427,401	\$ 25,329	\$ 43,966	\$ 73,703	\$ 116,597	\$ 50,677	\$ 206,793	\$ 172,395	\$ 1,342,583	
Education Center	999	32,640	\$ 20,321	\$ 46,167	\$ 134,943	\$ 111,929	\$ 35,155	\$ 83,579	\$ 43,186	\$ 30,734	\$ 25,842	\$ 35,324	\$ 567,180	
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District Total		913,211	\$ -	\$ 1,512,587	\$ 1,462,837	\$ 1,479,304	\$ 1,296,418	\$ 1,345,776	\$ 1,345,777	\$ 1,340,143	\$ 1,720,609	\$ 1,455,245	\$ 14,281,219	

FIELD TRIPS FOR APPROVAL
November 20, 2017

ONE DAY TRIPS

ATTACHMENT C

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
4/24/2018	Willard	Meadowlands Environment Center Lyndhurst, NJ	80 3rd Grade	12	0	\$0	\$0	yes	yes
05/11/17	Hawes	NJPAC - Alvin Ailey Newark, NJ	75 5th Grade	10	1	\$92	\$0	yes	yes
05/24/17	Travell	Tenaflly Nature Center Tenaflly, NJ	71 4th Grade	15	0	\$0	\$0	no	yes
01/12/18	Travell	The Metropolitan Opera House New York, NY	70 4th Grade	5	1	\$92	\$0	no	yes
05/17/18	RHS	William Paterson University Poetry Contest Paterson NJ	8 World Language	1	0	\$0	\$0	yes	yes
11/28/17	BF	Bowtie Warner Theater Ridgewood NJ	273 World Language	18	2	\$184	\$0	no	yes
03/12/17	Willard	Independence Hall/Franklin Institute Philadelphia PA	95 5th Grade	28	0	\$0	\$0	yes	yes
11/20/17	BF	Ridgewood High School Ridgewood NJ	42 7th Grade	2	0	\$0	\$0	no	no
12/07/17	Somerville	Hawthorne Movie Theater Hawthorne, NJ	74 5th Grade	3	0	\$0	\$0	no	yes

OVERNIGHT FIELD TRIPS FOR APPROVAL

November 20, 2017

Overnight - Co-Curricular Trips

ATTACHMENT C

DATES	SCHOOL	LOCATION	Approx. # and Group of Students	# Unpaid Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$93 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
4/8/2018 to 4/14/18	GWMS	Germany, Austria, Czech Rebulic, Poland	7 Int'l Club Trip	8	0	\$0	\$0	no	yes

RIDGEWOOD PUBLIC SCHOOLS
Ridgewood, NJ

JOB DESCRIPTION

- I. Title: School Security Officer
- II. Qualifications:
- A. Twenty years of law enforcement or related school security, including at least five years of progressive management experience.
 - B. Must possess a valid New Jersey driver's license.
 - C. Should possess the legal authority to carry a concealed firearm under HR-218.
 - D. CPR/AED certified.
 - E. Competency in technology and computers.
 - F. Ability to provide leadership and guidance regarding safety and security issues in an educational environment.
 - G. Required criminal history background check.
 - H. Proof of U.S. citizenship or legal resident alien status.
 - I. Possession of New Jersey State Police Training Commission's School Resource Officer's (SRO) certificate is preferred.
 - J. An administrative, eleven month position with flexible scheduling required.
- III. Position Summary:
- To provide leadership in the security and protection of pupils, staff, and school property. The School Security Specialist manages building safety throughout the school district. The Specialist works in collaboration with the Superintendent of Schools, School Business Administrator, Director of Operations, Building and Grounds and building principals to establish appropriate regulations, procedures, and plans to ensure safe and secure school facilities. Conducts residency investigations.
- IV. Reports to:
- Business Administrator and/or Superintendent of Schools
- V. Major Duties and Responsibilities:
- A. Reviews for updates and provides guidance on the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials N.J.A.C. 6A:16-6.2(b).
 - B. Primary Emergency Management official for the school district, as well as liaison with public safety personnel during actual emergencies.
 - C. Coordinates their updates to the district Security Manual to align with the New Jersey Department of Education's Minimum Requirements for School Safety and Security Plans N.J.A.C. 6A:16-5.1 and advises in the development of high quality emergency operations plans and manuals for district schools with building administrators.

- D. Provide guidance on School Security Drill Law N.J.S. 18A:41-1 in all schools.
- E. Provide guidance on safety and security for district events, trips, etc., while monitoring regional current events in case of the need for heightened awareness.
- F. Participates in the development and maintenance of a district level Crisis Response Plan Training for staff, faculty, and contract employees.
- G. Ensures safety of staff and students by being present during searches, which may involve weapons or controlled dangerous substances.
- H. Ensures that law enforcement is notified immediately if there is involvement of weapons, or any other potential situation as per the MOA.
- I. Monitor school buildings and grounds to be aware of unauthorized entry, acts of violence, vandalism, illegal drug activity, arson and theft.
- J. Initiates interaction with students in the general areas of the school to promote a positive role model and to increase the visibility and accessibility of a security liaison to the school community in an effort to reduce juvenile incidents or delinquency.
- K. Monitor video security system to assure proper camera operation. Work with district's technology department on repairs, improvements and changes.
- L. Liaison to local law enforcement, SROs, and assist administrators in matters involving criminal activities on campuses.
- M. Directs/coordinates the periodic assessment/audit with the Bergen County Prosecutor's Office of school facilities and grounds to determine safety and security issues.
- N. Coordinates with administrators, maintenance and facilities personnel to address and correct safety/security concerns on school campuses.
- O. Prepares memos, reports, drawings, etc. related to safety and traffic issues on school campuses and forwards those to maintenance, law enforcement or other appropriate locations.
- P. Serves as a liaison with other agencies such as local and State Departments of Transportation, Education, and others to provide resources and information related to school safety.
- Q. Receives all reports of school crime, offenses, criminal mischief and intentional damages from administrators and/or maintenance and maintains statistics regarding this information. Oversee the completion of Electronic Violence and Vandalism Reporting System (EVVRS).
- R. Truancy support.
- S. Campus parking enforcement and issue summonses.
- T. Provides periodic reports to the Superintendent and the School Board on matters pertaining to school safety.
- U. If the district has security personnel, work with Human Resources on the screening of new security candidates and once employed, work with training and updating staff on changes in policy or procedure.
- V. Attend Home and School Association, school board, and various other community meetings as necessary.
- W. Conduct residency investigations.

VI. Evaluation:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of noncertified staff.

Legal References:

N.J.S.A. 18A:6-7.1	Criminal history record
N.J.S.A. 18A:16-1	Officers and employees
N.J.S.A. 18A:16-2	Physical examinations; requirement
N.J.S.A. 18A:37-13	Anti-Bullying Bill of Rights Act
N.J.S.A. 18A:41-1	School Security Drill Law
N.J.A.C. 6A:16-5.1(b)	School Safety and Security Plan
N.J.A.C. 6A:16-6.2(b)	Memorandum of Agreement between Education and Law Enforcement Officials
20 U.S.C. § 1232g; 34 CFR Part 99	Family Education Rights and Privacy Act (FERPA)

Daniel Fishbein, Ed.D
Superintendent of Schools

Approved by Board: 11/20/2017

2017-2018 CONFERENCES

Hawes School

\$400 Flat Rate (1 class)

<u>Teacher Name (Last)</u>	<u>Grade / Assignment</u>	<u>Rate</u>
Kristen Bodart	K	\$400
Cheryl Fox	K	\$400
Melissa Tuffy	K	\$400
Susan Enright	2	\$400
Patricia Martin	2	\$400
Staci Silverstein	2	\$400
Thomas Harney	3	\$400
John Otterstedt	3	\$400
Jill Rota	3	\$400
Ellen Raupp	4	\$400
Tom Trubac	4	\$400
Joseph Staunton	4	\$400
Julieanna Berry	5	\$400
Charles Nebbia	5	\$400
Andrew Raupp	5	\$400
<u>Sub-total</u>		\$6,000

\$20 Per Student Rate

<u>Teacher Name</u>	<u>Grade / Assignment</u>	<u>Rate</u>	<u>No. of Students</u>	<u>Teacher Total</u>
Debra Caruso	Resource Room	\$20	10	\$200
Erica Lisa	Resource Room	\$20	12	\$240
Silvia Acosta	Resource Room	\$20	2	\$40
<u>Sub-total</u>				\$480

Total **\$6,480**

2017-2018 CONFERENCES

Orchard School

\$400 Flat Rate (1 class)

<u>Teacher Name (Last)</u>	<u>Grade / Assignment</u>	<u>Rate</u>
Heider, Erin	Grade 3	\$400
Higgins, Molly	Grade 2	\$400
Jasinski, Danielle	Kindergarten	\$400
Price, Megan	Grade 5	\$400
Saglimbeni, Mary	Grade 5	\$400
Schaffer, Amy	Grade 2	\$400
Striano, Hailey	Grade 2	\$400
<u>Sub-total</u>		<u>\$2,800</u>

\$20 Per Student Rate

<u>Teacher Name</u>	<u>Grade / Assignment</u>	<u>Rate</u>	<u>No. of Students</u>	<u>Teacher Total</u>
Jones, Michelle	Resource Room	\$20	2	<u>\$40</u>
<u>Sub-total</u>				<u>\$40</u>
Total				\$2,840

2017-2018 conferences

Ridge School

\$400 Flat Rate (1 class)

<u>Teacher Name (Last)</u>	<u>Grade / Assignment</u>	<u>Rate</u>
Catalano, Nanci	1	\$400
Pedersen, Donna	1	\$400
Vandervelt, Danielle	1	\$400
Ardito, Jessica	2	\$400
Galeazza, Lucia	2	\$400
Sason, Betsy	2	\$400
Barba, Ashley	3	\$400
Genevieve Day	3	\$400
Hurley, Jacqueline	3	\$400
Dorn, Nicole	4	\$400
Green, Natalie	4	\$400
Fischer, Katherine	4	\$400
LeBlancq, Mary	5	\$400
McDermott, Meghan	5	\$400
Mitchell, Lindsay	5	\$400
Petrone, Andrea	5	\$400
<u>Sub-total</u>		\$6,400

\$20 Per Student Rate

<u>Teacher Name</u>	<u>Grade / Assignment</u>	<u>Rate</u>	<u>No. of Students</u>	<u>Teacher Total</u>
Dana Higgins	RR/ES	\$20	10	\$200
Sher, Molly	RR	\$20	11	\$220
Kiely, Michele	RR	\$20	11	\$140
Macri, Elizabeth	RR	\$20	11	\$220
William, Jennifer	RISe	\$20	4	\$80
Mager, Elyse	RISe	\$20	4	\$80
Simon, Megan	RISe	\$20	5	\$100
<u>Sub-total</u>				\$1,040

Total **\$7,440**

2017-2018 CONFERENCES

Somerville School

\$400 Flat Rate (1 class)

<u>Teacher Name (Last)</u>	<u>Grade / Assignment</u>	<u>Rate</u>
Kathryn Droske	K	\$400
Terri Ross	K	\$400
Lynne Witham	K	\$400
Laura Calandra	Gr. 1	\$400
Colleen Gieniec	Gr. 1	\$400
Elizabeth Janowski	Gr. 1	\$400
Kerry Calaman	Gr. 2	\$400
Susan Foreman	Gr. 2	\$400
Nancy Kaplan	Gr. 2	\$400
Kathryn Bielicky	Gr. 3	\$400
Lauren Carr	Gr. 3	\$400
Elizabeth Fischetti	Gr. 3	\$400
Gabrielle Ferrari-King	Gr. 3	\$400
Meredith Kiernan	Gr. 4	\$400
Shannon Pia	Gr. 4	\$400
Robert Sabatino	Gr. 4	\$400
Scott Lupia	Gr. 5	\$400
Lauren Menzies	Gr. 5	\$400
Kathleen O'Rourke	Gr. 5	\$400
<u>Sub-total</u>		\$7,600

\$20 Per Student Rate

<u>Teacher Name</u>	<u>Grade / Assignment</u>	<u>Rate</u>	<u>No. of Students</u>	<u>Teacher Total</u>
Mia Buzzard	Ed. Specialist	\$20	12	\$240
Cassandra Fabish	Resource	\$20	13	\$260
Shiva Khaloyan	Ed. Specialist	\$20	10	\$200
Maria Maresciallo	Ed. Specialist	\$20	5	\$100
Donna Petrick	Resource	\$20	9	\$180
<u>Sub-total</u>				\$740

Total **\$8,340**

2017-2018 CONFERENCES

Travell School

\$400 Flat Rate (1 class)

<u>Teacher Name (Last)</u>	<u>Grade / Assignment</u>	<u>Rate</u>
Clarke, Claire	KGN	\$400
Mahler, Allison	KGN	\$400
Tormey, Melanie	KGN	\$400
Didato, Betty	2	\$400
Feuilly, Lauren	2	\$400
Posillico, Kerry	2	\$400
Boshart, Jason	3	\$400
Marchioni, Alicen	3	\$400
Nevins, Lauren	3	\$400
Connelly, Matthew	4	\$400
O'Herlihy, Christopher	4	\$400
Schick, Casey	4	\$400
Fleming, Dawn	5	\$400
Graziano, Nicole	5	\$400
Vrachimis, Peggy	5	\$400
<u>Sub-total</u>		\$6,000

\$20 Per Student Rate

<u>Teacher Name</u>	<u>Grade / Assignment</u>	<u>Rate</u>	<u>No. of Students</u>	<u>Teacher Total</u>
Gerard, Amy	K-2	\$20	1	\$20
Gizzi, Nicole	3-5	\$20	5	\$100
Casey, Kim	Resource Rm	\$20	13	\$260
Kelly, Joan	Resource Rm	\$20	18	\$360
Finucane, Melissa	Ed Specialist	\$20	5	\$100
<u>Sub-total</u>				\$840
Total				\$6,840

2017-2018 CONFERENCES

Willard School

\$400 Flat Rate (1 class)

<u>Teacher Name (Last)</u>	<u>Grade / Assignment</u>	<u>Rate</u>
Rebecca Dodd	K	\$400
Maria Neyland	K	\$400
Laurie Pisani	K	\$400
Tracy Ward	K	\$400
Margaret Chanod	1	\$400
Christopher Kearns	1	\$400
Christa Valentine	1	\$400
Stephanie Zaccaria	1	\$400
Juliet Carafello	2	\$400
Donald Friel	2	\$400
Alice Marie Phelan Hebditch	2	\$400
Dolores Sullivan	2	\$400
Derek Durling	3	\$400
Roshanak Lyle	3	\$400
Carol Petitt	3	\$400
Colleen Rockey	3	\$400
Wesley Halter	4	\$400
Lydia Neff McCoy	4	\$400
Jerome Ong	4	\$400
Sarah Lohr	4	\$400
Kevin Blois	5	\$400
Danielle Connor	5	\$400
Lindsay Tamuzza	5	\$400
Paul Wyka	5	\$400
<u>Sub-total</u>		\$9,600

\$20 Per Student Rate

<u>Teacher Name</u>	<u>Grade / Assignment</u>	<u>Rate</u>	<u>No. of Students</u>	<u>Teacher Total</u>
Dina Brunner	1, 2, 3, 4, 5	\$20	17	\$340
Dawn-Lyn Dolfi	1, 2, 3	\$20	6	\$120
Jaclyn Fanos	K, 1, 2	\$20	10	\$200
Shiva Khaloyan	1, 2, 3, 4, 5	\$20	12	\$240
Kelly Lyons	3, 4, 5	\$20	4	\$80
Kristine Mollema	3, 4, 5	\$20	21	\$420
<u>Sub-total</u>				\$1,400
Total				\$11,000

**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF EDUCATION
Ridgewood Public Schools
Bergen County, New Jersey
DECEMBER 4, 2017**

Minutes of the Regular Public Meeting of the Board of Education held on December 4, 2017, at 7:30 p.m., at the Education Center.

The meeting was called to order by Mr. B. Vincent Loncto, President.

I. CALL TO ORDER AND ROLL CALL

Present: Mr. B. Vincent Loncto, President; Mr. James Morgan, Vice President; Ms. Sheila Brogan; Ms. Christina Krauss; Ms. Jennie Smith Wilson

Also Present: Dr. Daniel Fishbein, Superintendent; Ms. Stacie Poelstra, Assistant Superintendent for Curriculum, Instruction & Assessment; Ms. Ojetta Townes, Manager of Human Resources; Dr. Alfredo Aguilar, Business Administrator/Board Secretary; Ms. Jen Ulman, Assistant Board Secretary; Ms. Catherine Taura, RHS Student Representative

Absent: None

Visitors: There were approximately eight visitors.

II. PLEDGE OF ALLEGIANCE

Mr. Loncto led those present in the Pledge of Allegiance.

III. OPENING STATEMENT BY PRESIDING OFFICER

Mr. Loncto announced that pursuant to the requirements of the Open Public Meetings Act, advance notice of this meeting had been given to The Ridgewood News, The Record, and the Clerk of the Village of Ridgewood. In addition, notices were posted in the office of the Board Secretary and in all school buildings.

Mr. Loncto made the following statement to address the topic of Harassment, Intimidation & Bullying (HIB). This has been the topic of much discussion in the community lately and the Board thought it would be helpful to discuss the district's programs and procedures in this area. The Board takes its responsibilities with regard to HIB very seriously and has in place, at all levels, a robust program to educate our students on the unacceptability of this behavior, and how not to engage in it. The district has a complete set of policies and they are regularly updated. These policies meet or exceed all state and federal requirements. But Ridgewood has been addressing HIB issues long before there were HIB laws throughout the country and state. Tonight, Mr. Loncto will address some of the things we do inside and outside of the classroom to minimize the incidences of bullying.

Mr. Loncto reviewed the district goal with regards to HIB: 'All forms of harassment, intimidation and bullying ("HIB") are unacceptable in the Ridgewood Public Schools and its sponsored activities. The district provides safe spaces for children to learn without fear of being bullied.'

Mr. Loncto stated the district takes this obligation very seriously and needs to provide a safe learning environment for our children. This includes the physical space in the buildings and on the playing fields, the provision of a quality staff of caring professionals, and the maintenance of an environment that is conducive to learning and devoid of behaviors that distract from that goal.

Mr. Loncto talked about how it can be challenging, in light of fact that the district has approximately 5,800 students who are all at different levels of physical development, emotional maturity and intellectual development and come from very different households. Many of the risks come from sources that are beyond the school's ability to control, such as social media and cell phones outside of the school. Our goal is to give students the tools they need to enable them to make the right decisions and face those risks.

Ridgewood Public Schools has been addressing HIB problems through a series of curriculum based programs that all children participate in at all educational levels. These classroom initiatives are age appropriate and teach how to identify and avoid bad behavior and teach tools for working out constructive solutions.

Mr. Loncto asked Assistant Superintendent for Curriculum, Instruction and Assessment, Stacie Poelstra, to review some of the programs we conduct for all age groups.

Ms. Poelstra reviewed programs inside the classroom in formal curriculum and in what happens naturally in the classroom. The district does a lot of education with respect to building positive character in our students.

In the elementary schools we regularly use the Open Circle curriculum, as well as the Common Sense Media curriculum, which introduces students to being safe, developing positive relationships, understanding what kind of information to share and not share about themselves, etc. In both of those programs, there is a lot of discussion about what defines positive relationships and how students should conduct themselves, getting along with their peers, and early media literacy. On top of the formal curriculum, what happens in informal ways, are discussions that take place in morning meetings through read aloud and class discussions. Ms. Poelstra recently observed a health lesson and the theme was what are the things that go into making friendship soup.

The middle school program is more robust and targeted with particular areas within this curricular development program. The district has advisory for three years. Our wellness curriculum has an intentional focus on relationships as students start to become adolescents and start to explore relationships, and what defines a healthy relationship (i.e. how to communicate, what's appropriate, etc.). Peer leadership is an elective, and across many of our subject areas, there are integration of themes that focus on respect and acceptance. The eight grade language arts book titles really focus on those themes here and across the globe.

At the high school, we have the Freshman Focus program intended for our ninth grade students. In Health and Wellness, we focus on risk versus safety conflict resolution. In Social Studies, English and World Languages, as students are as exposed to other cultures, we go deeper into those themes such as understanding our place in the world, how to get along with others, how to respect other people and diversity, etc. In an American Studies class this week, they were looking at immigration and how it happened at the turn of the century and how it happens today.

Mr. Loncto stated a lot goes on beyond the classroom environment in the area of extra-curricular activities, community outreach and professional development, all of which are designed to help us minimize HIB behaviors. These include the well-being series of lectures for parents and technology nights to discuss the use of the computers supplied by the district (i.e. how they should be used and supervised by parents when the children are at home).

Ms. Poelstra talked about state requirements which, at the bare minimum, require we implement two programs in this area. One is the week of respect and one is anti-violence week, both in October. However, so many of these themes are woven into our regular programs. At the elementary schools we have One Book One School, where the whole school reads the same book and talks about the theme and there are a variety of assembly programs over the course of the year which cultivate a positive caring environment.

There are a multitude of programs at the middle schools, such as the sixth grade camp experience which teaches students to learn about bonding as a team and being supportive. There are also assemblies with all kinds of speakers, as well as all kinds of special events and service opportunities for students. All of our students also take the Tyler Clementi Upstander Pledge.

At the high school, there are many opportunities for students to get involved in the programs that are offered and continue to develop their own character as they mature. The high school has numerous assemblies as well as their very well-known, outstanding speaker series, which includes veterans who speak. There is also a large community service contingent. Student Congress is involved in a large number of holiday initiatives and outreach programs. Leadership in our students is cultivated by the Maroon Mentors program, as well as the Blue Ribbons Excellence in Leadership program.

Ms. Poelstra commented in terms of our appearance, the district has had the well-being speaker series here for a number of years. The district wants parents to come in and have this conversation with us to discuss how to meet the best needs of our children. This past week, Dr. Devorah Heitner was here and talked to parents about what to do when you are thinking about giving your child a cell phone. Ms. Poelstra will be forwarding an email to parents about a cell phone boot camp Dr. Heitner is running for parents to see if their child is ready for a cell phone. The district is always looking for opportunities for parents to connect.

Mr. Loncto said the district recognizes we are living in a world that is quickly evolving, particularly in the area of social media. For this reason, our administrators and teachers are receiving professional development aimed at helping them to identify challenging situations before they become problems.

Ms. Poelstra further stated the state requires that we do two hours of HIB training each year and we recognize our teachers are always looking for more and are really interested in how they can improve their practice. For example, Play Works came this year to work with our instructional aides to help students resolve conflicts and work together. There are a number of professional development sessions our teachers have signed up for, such as developing social and emotional skills and helping anxious students. A number of our staff recently attended an annual conference on advancing school mental health. Our teachers are very attentive to these issues. Our middle school teachers also attended a conference for middle level education which is the national conference for middle school teachers and one of our teachers, Erin Corcoran, was selected as a national presenter. Ms. Corcoran's expertise is in creating mindful classrooms and helping students focus and manage their emotions.

The district also has their own in-service program where our own teachers teach one another. Because our teachers are interested in advancing their practice, they continue to take advantage of courses in this area.

Mr. Loncto reiterated the district does have a robust program deeply embedded in the curriculum and in extra-curricular activities designed to encourage the development of behaviors that are antithetical to the HIB experience. However, things do happen in a student community of this size and we have to respond.

Dr. Fishbein reviewed what happens when we do have a complaint. Each year, the district reports our HIB, violence, vandalism, weapons, and substance abuse incidents. Mr. Pizzuto comes to a Board meeting twice a year and he was here last month. With 5,800 students, in the past five years, the district had findings in those areas as follows: 33 in 2012-13, 23 in 2013-14, 33 in 2014-15, 23 in 2015-16, and last year we had 35.

In a district this size, children make mistakes and we are there to teach and support them, as well as punish them. Any time there is a HIB complaint by a student, parent, teacher or administrator, or anyone who sees, hears or is told about it, there is a mandatory investigation. It is done very timely and both sets of parents (victim and perpetrator) are notified. All findings are confidential – not only in HIB but in all discipline situations. While people want to know what happened and who did what, that does not happen because this is all part of a student's record. There is a very strict timeline we follow in HIB cases and the district makes sure we do follow those timelines and we are graded on it by the State of New Jersey.

In summary, Mr. Loncto hopes the Board has communicated the district's policy of zero tolerance for HIB in Ridgewood Public Schools. We have a robust set of programs that are integrated into our classrooms and extra-curricular activities to teach avoidance of these behaviors. When a violation occurs, the district rapidly moves to determine the facts and takes such immediate actions that are deemed appropriate and we continually look for ways that the district's practices and procedures can be improved.

While the district strives for zero tolerance, it is important to note that the incidences are relatively small given the student population. There were only 14 confirmed formal HIB and vandalism

cases in 2016-17. It is noteworthy that in the district's most recent survey of parents, 92% indicated agreement or strong agreement that their children are safe in their schools. This was the highest level of agreement in all the questions asked. On behalf of Mr. Loncto and the Board, the district is very proud of the work our teachers and administrators do to put these procedures into practice every day. They are a critical link to ensuring these policies achieve their goal of providing a safe and welcoming environment, where every student has the opportunity to thrive.

IV. PRESENTATIONS

A. GLEN SCHOOL CARES PROGRAM

Karen Price, Program Coordinator for the RED RISE and REACH programs, joined the meeting with REACH program teacher Amy Carrera, and RED program teacher Kelly Letavish, to talk about the Glen School Cares Program. This program started with an idea that blossomed into a reality and came to fruition because of the dedication and imagination of Ms. Carrera and Ms. Letavish. Ms. Price thanked them both, as well as all the Glen School families, children (the most important), classroom teachers Jen Gellman, Eileen McCann, Pat Rosenfeld and Jamie Grudzien, and all staff, including instructional aides and therapists. Ms. Price also thanked all of the families for filling their bins and hearts with pride every day in what they do.

Ms. Carrera talked about how the idea for the program started at home with her son. Every day he got to choose something from the cabinet at home and bring it to Ridgewood Social Services. This made her realize her goal as a parent, which is to create a kind, generous and caring child. As a teacher, this is also her job. Ms. Carrera brought the idea to Ms. Letavish and they spoke to Social Services, which struggles with food donations in the summer when kids are home and need more food and other items. They discussed the issue and decided to try to do a monthly donation throughout the year, and how to make the students own it and realize they are helping others and being kind to them when they are too young to understand.

Ms. Letavish commented she was inspired by Ms. Carrera's idea. She researched online and found it easy to put together a list of ideas for food drives. The nature of pre-school is theme based. Ms. Letavish and Ms. Carrera worked on good ideas for each month and came up with some really nice things. In September, personal care items were donated. Parents receive a flyer each month showing them what the theme is and asking for different donation items. Students bring the items in, put them in the bins and are very happy and excited to do it. Ms. Letavish thanked the families, especially the RED and REACH Program families, and staff members for their support. Ms. Letavish stated even students who have not brought anything in still get to put items in the bins. This program has filled the empty shelves at Social Services and has really had a positive impact.

[Click here](#) to view the presentation.

B. HAWES SCHOOL STEM PROGRAM

Dr. Semendinger, Hawes School Principal, introduced Chris Otterstedt, Eagle Scout candidate, who talked about his Eagle Scout Project at Hawes School. Chris took an old computer lab at Hawes and turned it into a Skylab innovation station, building off of the space theme at Hawes.

Skylab is an area that students can go to collaborate and work together. Named after America's first station, it consists of an electronic circuit section, grow lab, exploration station (rocks), storage area with robots, play-dough station, whiteboard table for drawing, PVC pipes for building, Legos, Kinex, and a plastic and recyclable station.

Chris showed a video he made of Skylab. The project took him a couple of months to complete and he put a lot of planning and research into it. He worked with a budget in order to determine what supplies would be best for learning, and spoke with teachers to see what kind of donations he could get. He received so many donations the room was filled with them. Chris talked about how he had a lot of help with the project from students, other boy scouts, family and friends, and spent about 550 hours on the project.

Dr. Semendinger thanked Chris for the project and all of his hard work. Skylab is like a Mini-MakerSpace area and feedback from teachers and students is very positive.

C. AUDIT REPORT & CORRECTIVE ACTION PLAN FOR THE 2016-2017 SCHOOL YEAR

Dr. Aguilar introduced Andrew Parente, from Lerch, Vinci & Higgins, to discuss the second audit they performed for the district.

Mr. Parente reviewed the Audit for Fiscal Year ended June 30, 2017 which includes the Comprehensive Annual Financial Report (CAFR), the Auditors' Management Report (AMR), and findings and recommendations.

The district ended the year with approximately \$8.5 million in fund balance. Fund balance is restricted for several purposes as follows:

- Excess Surplus: \$750,000 which the district is required to utilize when preparing the 2018-19 budget
- Excess Surplus Designated for Subsequent Year's Expenditures: \$750,000 that is designated and utilized in the current budget
- Capital Reserve and Capital Reserve Designated for Subsequent Year's Expenditures: \$2.3 million and of that, the district has designated \$750,000 to be utilized in the 2017-18 budget
- Emergency Reserve: \$400,000 of which \$300,000 is to be utilized in the 2017-18 budget
- Maintenance Reserve: \$400,000 of which \$200,000 is to be utilized in the 2017-18 budget
- Encumbrances: \$628,000 which are orders placed prior to June 30th but not paid by June 30th and rolled over into the new year's budget
- Assigned Fund Balance Designated for Subsequent Year's Expenditures: \$929,800 to be utilized in the 2017-18 budget
- Unassigned Fund Balance: \$2.3 million (2% of the district's total expenditures) and this is what is available to the district as of June 30th

Mr. Morgan commented the \$929,800 will roll forward for the full day kindergarten approval due to state procedures that charged this tax before it was needed, and next year it will disappear.

Mr. Parente confirmed this because it will be utilized in the 2017-18 budget.

Mr. Parente reviewed the audit recommendations. The first year of the audit there were 11 recommendations. Mr. Parente commended Dr. Aguilar and his staff for clearing up 10 of the 11 recommendations. This year there were five recommendations which Mr. Parente reviewed. There was a recommendation for student body activities again this year but last year it had covered all schools; this year it was just a few.

Mr. Morgan pointed out these are not troublesome items.

Mr. Parente explained there are three types of recommendations – material weakness (the most severe), significant deficiency (a little less severe), and general comments, which is what these recommendations are.

Ms. Brogan asked about the percentages and amounts with regard to total revenues in the amount of \$136 million, which does not match with what the Board talked about to the public, and she is sure has to do with the state and how they say they have given us money. Ms. Brogan asked how Mr. Parente came up with that figure and if it informs his graph.

Mr. Parente confirmed it did and talked about the complexity of the CAFR. There are three basis of accounting: budgetary (what the state recognizes, including excess surplus), modified accrual (the district does not receive its last state aid payment until July so it cannot be recognized as revenue until July of that year), and the full accrual basis (this large increase in revenues is because the state makes payments on behalf of the district such as pension, post-retirement benefits and social security). The state paid approximately \$12 million and the district accrued another \$21 million. In accordance with GAAP, that money has to be recognized as revenues on the audit report even though it is really not going through the district. That amount totaled approximately \$33 million.

Ms. Brogan recognizes the \$12 million on behalf of and asked about the \$21 million related to the state's pension obligation, which is saying this is what they paid into on behalf of the district.

Mr. Parente explained an additional \$21 million is what would have been required to be paid according to GASB 68, which requires school districts to record their net proportionate share of pension liability.

Mr. Morgan asked if that figure is calculated by the state. Mr. Parente confirmed it is.

Ms. Brogan commented when looking at the graph related to the school property tax levy of 69%, it is based on the \$136 million; however, when looking at the actual budget, it would be a higher percentage. Mr. Parente agreed. Ms. Brogan said 89% of the actual operating budget is property tax.

Ms. Brogan asked about the on-behalf TPAF payments. She inquired if post-retirement medical contributions are new to what the state reports. She had it at \$8 million but this year it is \$12 million. Ms. Brogan asked if that is a new number because it seems higher.

Mr. Parente responded on-behalf payments have always been reported as both a revenue and an expenditure and if you look at the three-year history, on-behalf pension

payments for TPAF does show an increase. It was \$5 million this past year, \$3.5 million in 2016, and \$2.4 million in 2015.

Mr. Loncto thanked Mr. Parente and commended Dr. Aguilar and his staff, who do an enormous amount of work and do it right.

i. Acceptance of the Audit Report for the 2016-2017 School Year and Approval of the Corrective Action Plan for the 2016-2017 School Year

Acceptance of the Audit Report for the 2016-2017 School Year and approval of the Corrective Action Plan for the 2016-2017 school year.

Mr. Morgan moved approval of Acceptance of the Audit Report for the 2016-2017 School Year and approval of the Corrective Action Plan for the 2016-2017 school year.

Mr. Loncto seconded the motion, which carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

D. CAPITAL PROJECTS & MAINTENANCE PROJECTS SINCE 2009

Dr. Fishbein reviewed capital and maintenance projects since 2009 and the bond referendum.

The district has a \$6 million Energy Savings Improvement Plan (ESIP) with Johnson Controls. Through ESIP, the following projects have been done: district lighting upgraded to LED, new building automation controls, steam traps, new boilers at GWMS, BFMS, Somerville, RHS (2), Travell, Hawes, Orchard and Willard (burner), and CHP plug controls. While the district is paying, how it works is we have a certain bill for energy in the district and through efficiency, we are able to pay off \$6 million of the items in the budget through savings we have put into place.

Mr. Morgan asked if the ESIP was guaranteed with the state with an 18-year payback. Dr. Fishbein responded it is guaranteed through Johnson Controls, with a 19-year payback.

Other projects for each school are as follows:

Hawes: roof replacement, classroom additions, solar installation at no cost to the district, fence replacement, stage curtain replacement, gym and library renovations, building renovations, installation of swipe card readers, faucet and flush-o-meter replacements, new wall mats in the gym, exterior step replacement, air conditioning unit replacement and new blinds, and districtwide maintenance such as asbestos tile and carpet removal, water fountain replacement, painting of classrooms, bathrooms, offices and hallways

Orchard: stage lighting replacement, playground and blacktop renovation, bridge renovations, roof renovations, solar installation and similar routine maintenance projects as Hawes

Ridge: new exterior doors, classroom additions, electrical upgrades, roof replacement and repair, parking lot expansion, courtyard window replacement (to be done this year) solar installation, and routine maintenance projects

Somerville – roof replacement, new exterior doors, ventilation upgrades, solar installation, and routine maintenance projects

Travell: roof replacement, repaving of outside basketball court, road cut-out, solar installation and routine maintenance projects

Willard: classroom additions, building renovations, media center, routine maintenance projects, and window replacement to be done in summer of 2018

Glen: paving, roof replacement, sidewalk replacement, new exterior doors, solar installation, and routine maintenance projects

BFMS: new track and bleachers, electrical upgrades, toilet renovations, paving, roof replacement, solar installation (roof and car port), driveway cut-out, upgrades to guidance and the auditorium, new emergency and exit lights, stage rigging, new maintenance shed (front part used to store equipment and supplies and the back is where track equipment is stored), and routine maintenance projects

GWMS: – classroom, library and gym renovations, driveway cut-out, electrical upgrades, window replacement, slate roof repair renovations and snow rails, chimney renovations, solar installation, toilet renovations and routine maintenance projects

RHS: renovations and HVAC upgrades, exterior rehabilitation projects, Stevens and Stadium Fields lights, renovations to the Learning Commons, roof replacement, renovations to the boys' locker room and bathrooms, toilet room renovations, window replacement, roof flashing, snow rails, chiller replacement, solar installation, door controls and routine maintenance projects

Education Center: new slate roof (first one in 2011 since 1894), brick restoration, new boiler and chiller, masonry renovations, new generator, painting and toilet partitions

The district has one million square feet of buildings that were built from 1894 to the 1960s with additions along the way up until 2012. A lot of work has been done in the district over this period of time and a lot of work needs to be done so we can maintain our facilities and move forward into the next decade.

A discussion took place regarding the amount of projects that have taken place, the fact that the buildings are utilized by a lot of students and the community before, during and after school; how remarkable it is what good shape the buildings are in except when we look at some of our bigger systems; the energy efficiency, payback, and return; and how the buildings have never looked better than they do now, and a lot of pride goes into that. The Board commended Dr. Fishbein, Dr. Aguilar, and Steve Tichenor for doing a great job keeping up with the work.

E. STUDENT REPRESENTATIVE REPORT

Dr. Fishbein introduced Catherine Taura, who reported on the following:

Athletics

- As of this moment, there have been 13 seniors who have committed to their prospective schools as Division 1 athletes.
- Fall sports have celebrated yet another successful season. Their Banquets have already occurred.
- The Varsity Swim team had a meet this past Saturday at Bergen Community College. The boys and girls teams won.

Academics

- Seniors met this past Friday to receive information about applying for local scholarships.
- Spanish has partnered with Tito's Burritos to raise funds to help pay for student's going on the trip to Spain.
- Mr. Monahan's Micro/Macro AP classes had a mock bake sale. Students had the opportunity to apply all of their economics knowledge in a real life example. Students were able to interact with other students outside of the class in RHS to demonstrate their applied knowledge of economics in a setting through various delectable treats. It was a real treat.

Arts

- The New Players Production of "The Best Christmas Pageant Ever" is this weekend. Be sure to get your fill of holiday cheer by coming to see the show! Guest performances from the RHS Carolers.
- The RHS Carolers and the Marching Band performed in Downtown for the Holidays this past Friday.
- Bergen County Band auditions took place last week at Paramus High School.
- The Band delivered their lovely poinsettias over the weekend. They distributed the flowers that they worked hard to sell last month.

Activities

- Project Interact has made Veteran's Day cards and collected \$400 benefiting the residents at the New Jersey Paramus Veterans home. This week, leaders will be visiting the home to present the donations.

V. COMMENTS FROM THE PUBLIC

At 8:52 p.m., Mr. Loncto asked if there were any comments from the public. The following people addressed the Board:

Laura McKenna, 861 Bingham Road, commented she recently had an opportunity to review the special education audit conducted and presented in August. Ms. McKenna asked about the action report related to it.

Mr. Loncto responded the report would be out in January.

Ms. McKenna reminded the public and the Board about some of the findings in the audit. She also thanked the Board for the audit, which showed a strong commitment to the special education community.

Ms. McKenna commented on some serious issues in the report that need to be addressed. One is the IEP process. Ridgewood has 900 special education students with IEPs and those IEPs have issues. She pointed out inconsistencies in the PLAAAF statement, which states the present level of academic achievement and functional performance are the key parts of any IEP. This says what the student's issues are, is supposed to be quantitative, and show the level the child is at. This is the base level and each goal should say how to get the student to the next level. The district's IEPs do not look like that. They are missing the quantitative statement that starts the IEP and all the goals hang off of. This is due to the fact that there has not been good testing done.

Mr. Loncto responded the district has not forgotten about the report. At this morning's Learning Services HSA meeting, there was a discussion about the report and Dr. Buxenbaum reported on the progress being made. Everyone is working very hard to address the issues and a full report will be distributed in January.

Ms. McKenna wants to make sure all aspects are covered (i.e. professional development, leadership, organization, outreach to parents, transition plans, etc.). Ms. McKenna commented on problems with aides and her own pet peeve is where the special education students are being taught. Some of the places the special education students are being placed in do not have windows in the rooms. Ms. McKenna stated there is clearly a lot of support for special needs and expressed her appreciation for that. She is also a member of the Learning Services HSA, volunteers and does publicity in town. Ms. McKenna is looking forward to seeing the changes Dr. Buxenbaum puts forward.

Dr. Fishbein responded this was an audit, in which we will always find areas that need to be improved. Some of the areas listed need to be improved, but the audit does not say those things are not happening at all. As far as our physical spaces for special education students, all of our spaces are excellent. We have rooms in the district without windows that have the needed ventilation for them. We also have some rooms that do have special education but also regular education students. Those tend to be small group instructional spaces and are more than adequate and have been recently renovated.

Ms. McKenna responded she has seen the LLD classrooms at GWMS and students spend three hours in there with no windows. Ridge RISE parents are seeking legal action to not place students in those classrooms because the rooms are too small. This is costing the district money.

Dr. Fishbein responded the district cannot comment on litigation. The rooms in question were part of the referendum there and made to be great classrooms.

Ms. McKenna invited the Board to tour the rooms.

Ms. Krauss responded the Board recently toured the space at the end of the summer.

Ms. McKenna questioned why honors students could not be placed in those classrooms and feels all students should be treated equally.

Ms. Krauss said she could not make that determination.

At 9:01 p.m., no one else wished to address the Board.

VI. CONSENT ITEMS

Dr. Fishbein presented Consent Items A – Attendance at Conference, B – Administration, C – Curriculum & Instruction, D – Human Resources, and E – Finance, for approval.

A. ATTENDANCE AT CONFERENCES

As listed on **Attachment A**, pages 531-532.

B. ADMINISTRATION

i. Approval: Receipt of Suspension and Harassment, Intimidation, and Bullying (HIB) Reports

The Board has received confidential information regarding suspensions and investigations of HIB that have occurred since the last Board meeting.

ii. Approval: Conflict Counsel for Special Education

WHEREAS, the Ridgewood Board of Education requires the professional services of a Conflict Counsel for Special Education, and

WHEREAS, the nature of the services to be performed meet the definition of “professional services” set forth in the Public School Contract Law, and

WHEREAS, funds are available to obtain such professional services, and

ACCORDINGLY, the Ridgewood Board of Education, at the public meeting held on December 4, 2017, authorizes the award of the following professional services appointment and contract:

That Isabel Machado, Esq., of the Machado Law Group, 1 Cleveland Place, Springfield, New Jersey, be appointed Conflict Counsel for Special Education for the period July 1, 2017 through June 30, 2018, at the rate of \$180 per hour.

These professional services contracts are made and awarded without competitive bidding as the services will be rendered by the persons experienced in the practice of a process requiring specialized knowledge and resources.

C. CURRICULUM & INSTRUCTION

i. Approval: Field Trips

Approval of field trips, as listed on **Attachment B**, pages 533-535.

ii. Approval: Budgeted Out-of-District Placements for the 2017-2018 School Year

Approval of the budgeted Out-of-District placements for the 2017-2018 school year as listed below:

SCHOOL	# OF STUDENTS
Saddle Brook Public Schools Saddle Brook, NJ	1
Pascack Valley Regional High School Montvale, NJ	1

D. HUMAN RESOURCES**i. Appointments**

(Appointments subject to receipt of appropriate documentation and the New Jersey Department of Education (NJDOE) certificate, if required.)

Field Placements

BURKE, Sean – Fairleigh Dickinson University, Field Experience Placement with Thomas Harney, Third Grade Teacher at Hawes School, for a total of five days, between January 3, 2018 and January 19, 2018.

HOFFMAN, Madeline – Lafayette College, to shadow Dr. Paul Semendinger, Principal at Hawes School, for a total of three days, in January, 2018.

HORUZY, Christine – Ramapo College of New Jersey, Student Teacher Placement with Thomas Trubac, Fourth Grade Teacher at Hawes School, and Jill Rota, Third Grade Teacher at Hawes School, effective January 16, 2018 through May 4, 2018.

NESTOR, Anna – Lafayette College, to shadow Dr. Paul Semendinger, Principal at Hawes School, for a total of three days, in January, 2018.

Classroom Aides

CROSBY, Michelle - Behavior Instructional Aide, Ridge School, effective December 18, 2017, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$19.00

GRILLO, Teresa - Behavior Instructional Aide, Ridge School, effective December 5, 2017, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$19.00

Revision: MILLER, Danielle - Inclusion/Resource Room Special Education Classroom Aide, Hawes School, **from** effective December 12, 2017, or as soon after as possible, through June 20, 2018, **to** effective December 5, 2017, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

Infant/Toddler Development Center

SCHWARTZ, Lisa - Teacher Assistant Entry Level - Step 1, effective December 5, 2017, or as soon after as possible, through June 30, 2018, 8 hours per day, 5 days per week, at an hourly rate of \$10.00

ii. Termination

It is recommended that the Board terminate Employee #2286, effective December 1, 2017.

iii. Resignation**Lunch Aide**

TOEROCK, Christina - Lunch Aide, Somerville School, effective November 8, 2017

iv. **Leave of Absences**

Revision: KIM, Linda – Social Studies Teacher, Benjamin Franklin Middle School, **from** effective September 1, 2017 through December 22, 2017, with a reinstatement date of January 2, 2018, using sick days in accordance with the REA/Board Agreement and utilizing the FMLA and/or NJFLA leave entitlement, **to** effective September 1, 2017 through December 21, 2017, with a reinstatement date of December 22, 2017, using sick days in accordance with the REA/Board Agreement and utilizing the FMLA and/or NJFLA leave entitlement.

LUCCHESI, Michael - Physical Education Teacher, Willard School, effective March 5, 2018 through April 20, 2018, with a reinstatement date of April 23, 2018, in accordance with the REA/Board Agreement and utilizing the FMLA and/or NJFLA leave entitlement.

RICHARDSON, Monika - Mathematics Teacher, Ridgewood High School, effective September 1, 2018 through June 30, 2019, and September 1, 2019 through June 30, 2020, for the purpose of graduate degree, with a reinstatement date of September 1, 2020.

SANSONE, Kimberly - Occupational Therapist, George Washington Middle School, effective January 24, 2018 through March 20, 2018, with a reinstatement date of March 21, 2018, using sick days in accordance with the REA/Board Agreement and utilizing the FMLA and/or NJFLA leave entitlement.

v. **Supplemental Pay Beyond Contract****Orchard School**

Additional: Clubs and Activities for the 2017-2018 School Year, approved by the Board at its meeting on September 25, 2017

PEP and PEP Plus Clubs

- **Kathleen Keenan** and **Nicole Whaler**, each not to exceed 13 hours, each at an hourly rate of \$16.49 (\$428.74)

Ridge School

Fifth Grade Overnight Encampment – May 24-25, 2018

- **Six Chaperones: Meghan McDermott, Mary LeBlancq, Lindsay Mitchell, Rachel Petrone, Jean Schoenlank, and Colleen Manke (nurse)**, each for one night, each to receive \$200 (\$1,200)

Somerville School

Additional: Clubs and Activities for the 2017-2018 School Year, approved by the Board at its meeting on September 25, 2017

Spring Green Thumbs Club

- **Scott Lupia** and **Robert Sabatino**, each for a stipend of \$450 (\$900)

Will Power! Fun Shakespeare Club

- **Mia Howard**, for a stipend of \$900

Benjamin Franklin Middle School

Additional: Intramural Activities 2017-2018 School Year, approved by the Board at its meeting on September 25, 2017

Chess Club

- **Roman Litvak**, not to exceed 20 hours, at an hourly rate of \$40.17 (\$803.40)

Overnight Field Trip to Quebec City, Canada, February 6-9, 2018

Seven Chaperones: Lauren Imbruglia, Kerri Reilly, and Shauna Stovell, and Four TBDs, each for three nights, each to receive \$200 per night (\$4,200); and **One Substitute Nurse TBD**, for four days, at \$130 per day (\$520)

George Washington Middle School

Chaperones, Winter Concerts, each not to exceed 2.5 hours, each to receive an hourly rate of \$40.17 (\$1,606.80)

7th and 8th Grade Band and Jazz Band – November 30, 2017

- **Four Chaperones: Brianna Champy, Stephanie Dodd, Ashley Foster, and Janelle King** (\$401.70)

7th and 8th Grade Orchestra and Chamber Orchestra – December 5, 2017

- **Four Chaperones: Brian Brown, Deborah Ann Feit, Ashley Foster, and Kaitlyn Krysiak** (\$401.70)

7th and 8th Grade Vocal and Jazz Choir – December 7, 2017

- **Four Chaperones: Ashley Foster, Daniel Gillis, Jenny Lewis, and Jessica Palmeri** (\$401.70)

6th Grade Concert - December 14, 2017

- **Four Chaperones: Sherry DeBoer, Daniel Gillis, and Erika Tucker** (\$401.70)

Overnight Field Trip to Washington D.C. – June 6-8, 2018

- **15 Chaperones TBD and one nurse TBD**, each for two nights, each at \$200 per night (\$6,400)

Ridgewood High School

Revision: 7th and 8th Grade District Honor Band - November 14, 2017, November 16, 2017 & November 18, 2017, approved by the Board at its meeting on September 25, 2017

From: 10 Sectional Clinicians TBDs, not to exceed 25 hours, each at an hourly rate of \$40.17 (\$1,004.25) **To: 9 Sectional Clinicians: Lisa Alexander, Eva Conti, Jason Curcio, Jessica D'Elia, Gary Fink, James Garde, Henry Heyzer, Patricia Lazzara, and Jonathan Schmarak**, each not to exceed 3 hours, each at an hourly rate of \$40.17 (\$1,084.59)

Overnight Field Trip to Philadelphia, PA, Williamsburg and Monticello, VA – December 8 - 10, 2017

- **Four Chaperones: Patricia Hans, Nicole Riordan, and Two TBDs**, each for two nights, each at \$200 per night (\$1,600)

Information Technology Department

Tech Support for an outside event, "Ridgewood Symphony Orchestra", March 17, 2018 (1:00 p.m. - 5:00 p.m.) to be held at Benjamin Franklin Middle School

- Neil Valere, not to exceed 4 hours, at an hourly rate of \$32 (\$128)

Tech Support for an outside event, "Ridgewood Friends of Music Fundraising Concert", January 5, 2018 (5:30 p.m. - 11:00 p.m.) to be held at George Washington Middle School

- Elnor Zeqiri, not to exceed 5.50 hours, at an hourly rate of \$32 (\$176)

vi. **Substitutes for the 2017-2018 School Year**

Teachers: Daniel Cermack, Rory Feeney, and Lauren Monnerat*

*Related to staff member

E. FINANCE

i. Acceptance of Restricted Donations

Resolved, the Board of Education accepts the following restricted gifts for the **2017-2018** school year to be used as indicated:

2017-2018 SCHOOL YEAR			
Donor	Amount	Use	Account Number
ALPS	\$ 2,400.16	To pay chaperone expenses for the Harriman overnight field trip 11/9-11/11/2017.	20.030.100.101.00.10.010.016 (\$2,229.60 – Stipend) 20.030.200.220.00.10.010.016 (\$170.56 – FICA)
Hawes HSA	\$18,000.00	To be used for field trip expenses.	20.025.100.890.00.02.002.001
Chipotle Mexican Grill	\$ 109.78	To be used for RHS DECA Chapter t-shirts.	20.003.100.890.00.10.010.001
RHS Alumni	\$10,000.00	To be used for the beautification of the RHS building and classrooms.	20.057.100.890.00.10.010.003
RHS HSA	\$ 75.00	To be used for RHS DECA Chapter t-shirts.	20.025.100.890.00.10.010.013

ii. Disposal of Equipment

Approval to dispose of the equipment listed below and on **Attachment C**, page 536 through www.gov.deals.org and below. These items are obsolete and/or cannot be repaired.

- 135 Samsung ChromeBooks

iii. Approval: Sale of Obsolete Technology Equipment to the Village of Ridgewood

As per N.J.S.A. 18A:18A-45C, the Board approves the sale of obsolete technology equipment listed below to the Village of Ridgewood, for the nominal price of \$1.00.

Manufacturer	Model No.	RPS Inventory/ID Display	Product Line	Serial Number
Dell	Optiplex 3010	2002933	Desktop	9j8t6y1
Dell	Optiplex 3010	2002958	Desktop	9j4v6y1
Dell	Optiplex 3010	2002976	Desktop	9j5v6y1
Dell	Optiplex 3010	2002977	Desktop	9jdv6y1
Dell	Optiplex 3010	2002980	Desktop	9j5w6y1
Dell	Optiplex 3010	2002981	Desktop	9jgw6y1

iv. Approval: Contracted Therapist to Provide Special Education Services

Approval of the contracted therapists to provide special education services for the 2017-2018 school year, as listed below.

Contractor	Service	Cost
We Care Autism Services	Functional Behavior Assessments	Up to \$1,800 per evaluation

Ms. Brogan moved approval of Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, D – Human Resources, and E - Finance.

Mr. Morgan seconded the motion.

Prior to the roll-call vote, Mr. Loncto read the donations and thanked the responsible parties.

The motion to approve Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, D – Human Resources, and E – Finance, carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

VII. BOARD MEMBER ANNOUNCEMENTS

Ms. Krauss asked if there was a plan for the donation from the RHS Alumni Association. Dr. Fishbein responded there was and he would send it to the Board.

Ms. Brogan congratulated the RHS Carolers on their recent performance.

Ms. Brogan announced there was no legislative report because people are celebrating (or not) the outcome of the election and transition.

Ms. Brogan reported she followed up with NJSBA on what happened to the changes to the tax override collection. NJSBA said they are following up. After meeting with legislators last spring, an amendment to the bill was crafted and they are checking on that.

VIII. BOARD COMMITTEE REPORTS

There were none.

IX. COMMENTS FROM THE PUBLIC

At 9:05 p.m., Mr. Loncto asked if there were any comments from the public. There were none.

X. DISCUSSION ITEMS

There were none.

XI. ACCEPTANCE OF MINUTES

- November 6, 2017 Executive Session & Regular Public Meeting
- November 13, 2017 Executive Session
- November 20, 2017 Executive Session & Regular Public Meeting

Ms. Brogan moved Acceptance of Minutes, as amended. Ms. Smith Wilson seconded the motion, which was unanimously approved.

XII. OTHER BUSINESS

There was none.

XIII. ADJOURNMENT

At 9:05 p.m., on a motion made by Mr. Loncto, seconded by Ms. Smith Wilson and unanimously approved, the meeting adjourned.

Respectfully submitted,

Jennifer Ulman
Assistant Board Secretary

Alfredo Aguilar
Board Secretary

2017 – 2018 CONFERENCES FOR APPROVAL

Staff Member	Name of Conference Location & Dates	Rationale	Estimated Cost for Approval	# of Sub Days required
Connor, Danielle Willard	Mindful Yoga for the Classroom Mahwah, NJ November 16, 2017	Professional Development	\$ 149	1
Smith Wilson, Jennie Education Center	NJSBA Preparing for Bargaining West Trenton, NJ December 2, 2017	Professional Development	\$ 149	0
Nyhuis, Philip RHS	AMTNJ Special Education Math Conference – Monroe Township, NJ December 6, 2017	Professional Development	\$ 204	1
Rosenfeld, Lauren RHS	AMTNJ Special Education Math Conference – Monroe Township, NJ December 6, 2017	Professional Development	\$ 204	1
Streitman, Rahcel RHS	AMTNJ Special Education Math Conference – Monroe Township, NJ December 6, 2017	Professional Development	\$ 204	1
Kelly, Joan Travell	Expository Writing Instruction: Part One – New York, NY January 11, 18, 25 th & February 1, 2018	Professional Development	\$ 625	4
Derasmo, Jacqueline RHS	Supporting Youth with Disabilities in the Transition to Adult Life New Brunswick, NJ - January 16, 2018	Professional Development	\$ 129	0
Bonfanti, Jill Orchard	Educate 2B: Tools for Engaging Learning & Living – Park Ridge, NJ January 25, 2018	Professional Development	\$ 199	1
Ferreri, Mary Orchard	Educate 2B: Tools for Engaging Learning & Living – Park Ridge, NJ January 25, 2018	Professional Development	\$ 199	1
Jasinski, Danielle Orchard	Educate 2B: Tools for Engaging Learning & Living – Park Ridge, NJ January 25, 2018	Professional Development	\$ 199	1
Price, Megan Orchard	Educate 2B: Tools for Engaging Learning & Living – Park Ridge, NJ January 25, 2018	Professional Development	\$ 199	1
Redfern, Nicole Orchard	Educate 2B: Tools for Engaging Learning & Living – Park Ridge, NJ January 25, 2018	Professional Development	\$ 199	1
Schaffer, Amy Orchard	Educate 2B: Tools for Engaging Learning & Living – Park Ridge, NJ January 25, 2018	Professional Development	\$ 199	1
Sullivan, Maria Orchard	Educate 2B: Tools for Engaging Learning & Living – Park Ridge, NJ January 25, 2018	Professional Development	\$ 199	1
Tell, Jena Orchard	Educate 2B: Tools for Engaging Learning & Living – Park Ridge, NJ January 25, 2018	Professional Development	\$ 199	1
Gorman, Tom RHS	Techspo - Atlantic City, NJ January 25-26, 2018	Professional Development	\$ 745 (RAA Account)	0
Fishbein, Daniel Education Center	AASA National Conference Nashville, TN – February 14-28, 2018	Professional Development	\$1,966	0
Dodd, Stephanie GWMS	NJ Association for Health, Physical Education, Recreation & Dance Long Branch, NJ February 26-27, 2018	Professional Development	\$ 120	2

DECEMBER 4, 2017

ATTACHMENT A

The total cost for these conferences is \$6,087 (\$745 out of RAA funds). Upon Board approval of all of these conferences, the total expenditure for travel and conferences for 2017-18 will be \$133,111 leaving a balance of \$58,327 remaining in the \$191,438 approved by the Board for travel and conferences.

The total cost of substitutes for these conferences is \$1,656. Upon Board approval of these conferences, the total expenditure for substitutes for travel and conferences for 2017-18 will be \$11,224.

FIELD TRIPS FOR APPROVAL

December 4, 2017

ONE DAY TRIPS

ATTACHMENT B

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
11/27/17	RHS	Garden State Plaza Paramus, NJ	30 members of Student Congress	2	0	\$0	\$372 (bus)	yes	no
12/12/17	BFMS	Eastside Head Start Center Paterson, NJ	60 grades 6-8 students	4	3 for 1/2 day a.m.	\$138	\$138	yes	yes
12/12/17	RHS	NJAA Holiday Party for Kids Secaucus, NJ	30 members of Student Congress	2	0	\$0	\$0	yes	no
12/13/17	BFMS	Westside Head Start Center Paterson, NJ	60 grades 6-8 students	4	3 for 1/2 day a.m.	\$138	\$138	yes	yes
12/13/17	Ridge	The Bounce Factory Warren, NJ	73 grade 3 students	22	0	\$0	\$0	no	yes
12/15/17	RHS	Euro Challenge Orientation New York, NY	5 grades 10-12 Social Studies students	1	1	\$92	\$208 -total (\$116- train)	yes	yes
12/15/17	RHS	Palisades Center Mall West Nyack, NY	8 grade 11 special education students	5	0	\$0	\$0	no	yes
12/20/17	BFMS	Social Service Assoc. of Ridgewood Ridgewood, NJ	10 grade 8 special education students	2	0	\$0	\$0	no	yes
12/20/17	RHS	GWMS <i>Musical Performance</i> Ridgewood, NJ	50 grades 9-12 music students	2	0	\$0	\$0	yes	yes
01/20/18	BFMS	Windham Mountain Windham, NY	50 members of the Ski/Snowboard Club	4	0	\$0	\$0	yes	yes
02/01/18	BFMS	High Exposure Montvale, NJ	12 grade 8 students	8	0	\$0	\$0	yes	yes
02/03/18	BFMS	Windham Mountain Windham, NY	50 members of the Ski/Snowboard Club	4	0	\$0	\$0	yes	yes

FIELD TRIPS FOR APPROVAL

December 4, 2017

ONE DAY TRIPS

ATTACHMENT B

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
02/05/18	RHS	Metropolitan Museum of Art New York, NY	39 grades 9 &12 World Language students	4	0	\$0	\$0	no	yes
02/06/18	RHS	Metropolitan Museum of Art New York, NY	37 grades 9 World Language students	4	0	\$0	\$0	no	yes
02/10/18	BFMS	Windham Mountain Windham, NY	50 members of the Ski/Snowboard Club	4	0	\$0	\$0	yes	yes
02/14/18	Hawes	Ridgewood Cinema Ridgewood, NJ	75 grade 5 Students	6	0	\$0	\$0	no	yes
02/24/18	BFMS	Windham Mountain Windham, NY	50 members of the Ski/Snowboard Club	4	0	\$0	\$0	yes	yes
03/26/18	Ridge	Buehler Challenger & Science Ctr Paramus, NJ	85 grade 5 Students	10	0	\$0	\$0	yes	yes
03/28/18	Hawes	Hayden Planetarium & Museum of Natural History New York, NY	70 grade 2 students	18	0	\$0	\$0	no	yes
05/16/18	Ridge	Fort Lee Historical Park Fort Lee, NJ	85 grade 5 Students	10	0	\$0	\$0	yes	yes
05/25/18	Travell	Turtleback Zoo West Orange, NJ	56 grade 1 students	28	0	\$0	\$0	yes	yes
06/05/18	Orchard	GWMS <i>Musical Performance</i> Ridgewood, NJ	52 grade 4 music students	6	1 for 1/2 day a.m.	\$46	\$46	yes	yes
06/14/18	Ridge	Tour of Philadelphia Philadelphia, PA	85 grade 5 Students	45	0	\$0	\$0	yes	yes
06/20/19	Ridge	GWMS <i>Orientation</i> Ridgewood, NJ	85 grade 5 Students	8	0	\$0	\$0	yes	yes

OVERNIGHT FIELD TRIPS FOR APPROVAL

December 4, 2017

Overnight Trips - Paid

ATTACHMENT B

Dates	School	Location	Approx. # and Group of Students	# Unpaid Chaperones	# Paid Chaperones And # of Overnights for each	Anticipated Cost for Teacher/Nurse Chaperones @ \$200 per Overnight	# of Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
05/24/18 to 5/25/18	Ridge	Ridge School Overnight Encampment Ridgewood, NJ	85 grade 5 Students	14	6 for 1 night	\$1,200	0	\$0	\$1,200	yes	yes

DISPOSAL OF EQUIPMENT

<u>Manufacturer</u>	<u>ModelNo</u>	<u>RPS INVENTORY ID DISPLAY</u>	<u>Product Line Line</u>	<u>Serial Number</u>
HP	Color Laser 2600n	1000790	Printer	CNGC66P1NZ
HP	P1102W	1003743	Wireless Printer	VNB3M40089
Dell	Vostro 3450	1003911	Laptop	5F00RQ1
Dell	Optiplex 380	2000108	Desktop	H2NQKM1
Dell	1720dn	2000685	Printer	6dgz7d1
Dell	Latitude E5420	2001328	Laptop	GB30CT1
Dell	Latitude E5420	2001392	Laptop	gb2wbt1

**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF EDUCATION
Ridgewood Public Schools
Bergen County, New Jersey
DECEMBER 18, 2017**

Minutes of the Regular Public Meeting of the Board of Education held on December 18, 2017, at 7:30 p.m., at the Education Center.

The meeting was called to order by Mr. B. Vincent Loncto, President.

I. CALL TO ORDER AND ROLL CALL

Present: Mr. B. Vincent Loncto, President; Mr. James Morgan, Vice President; Ms. Sheila Brogan; Ms. Christina Krauss; Ms. Jennie Smith Wilson

Also Present: Dr. Daniel Fishbein, Superintendent; Ms. Stacie Poelstra, Assistant Superintendent for Curriculum, Instruction & Assessment; Ms. Ojetta Townes, Manager of Human Resources; Dr. Alfredo Aguilar, Business Administrator/Board Secretary; Ms. Jen Ulman, Assistant Board Secretary; Ms. Catherine Taura, RHS Student Representative

Absent: None

Visitors: There were approximately twenty visitors.

II. PLEDGE OF ALLEGIANCE

Mr. Loncto led those present in the Pledge of Allegiance.

III. OPENING STATEMENT BY PRESIDING OFFICER

Mr. Loncto announced that pursuant to the requirements of the Open Public Meetings Act, advance notice of this meeting had been given to The Ridgewood News, The Record, and the Clerk of the Village of Ridgewood. In addition, notices were posted in the office of the Board Secretary and in all school buildings.

IV. PRESENTATIONS**A. MUSICAL PERFORMANCE**

- GWMS Jazz Choir

The GWMS Jazz Choir sang a medley of songs under the direction of Jazz Choir Director Laurie DeGroat.

B. SUPER SCIENCE SATURDAY

Michael Aaron Flicker joined the meeting to talk about Super Science Saturday (SSS), Ridgewood's largest science extravaganza, which is celebrating 30 years.

Mr. Flicker talked about the history of SSS, which started in 1988, when he was a fourth grader at Somerville School. SSS allowed him and his classmates to get out of the classroom and get up in front of people to present their knowledge, collaborate with other students, and learn leadership. Mr. Flicker has been involved in SSS for 25 of the 30 years. SSS is different than other organizations in that it is made up of parents, teachers, community members, and a lot of people with no relation to Ridgewood.

Since SSS began, there are now over 1,000 adult presentations, over 4,000 student presentations, and more than 25,000 attendees. Almost all branches of science are covered in SSS. Some of countries most recognized companies come to be part of the day (NASA, BMW Bayer, American Red Cross, etc.). Students and adults co-present and learn and teach together. Bergen Community College, Rutgers, Stevens Institute, Amy Freeze from Channel 7 News, and other great local organizations also participate.

Mr. Flicker commented none of this would be possible without two very special organizations that align their interests with SSS (as well as the great group of volunteers) and gave a very special thanks to Valley Hospital and The Foundation, their sole source of funding. Without them, SSS would not happen.

Mr. Flicker talked about how science is greater than any one discipline and the goal is to inspire future generations to explore what we have not yet discovered. To celebrate SSS' 30th anniversary, Mr. Flicker challenged everyone to imagine the future home of 2048 and to submit drawings, dioramas, essays or any submission for how someone imagines home life in 2048. SSS is searching for the most creative, science inspired submissions.

The entry period is January 1, 2018 – March 3, 2018 and the challenge is open to anyone of all ages (elementary, middle and high school, and adults). Liberty Science Center is giving away free visitor passes for winners in each age category.

Board members thanked Mr. Flicker for his presentation and all his efforts, which instills enthusiasm in people of all ages. The Board also thanked The Foundation and Valley Hospital for their generosity.

C. BUDGET UPDATE

Dr. Aguilar reported the administration met with nearly all cost center managers and should be meeting with the last few this week. Once completed, they will put together a raw budget to be reviewed with individual board members next week.

Dr. Aguilar talked about the 2% tax levy cap increase. Many budget areas such as salaries and our facility maintenance contracts rise beyond 2%. The district received an estimate that our state health plan could increase by as much as 17% in the next year. The administration has budgeted appropriately for that and is looking for other venues to provide relief. The hope is that state aid stays flat but there is always the pension liability the state needs to address that could put that figure in peril.

Mr. Morgan presented detailed information about the impact of the new tax federal law on New Jersey, Ridgewood residents, and on the Ridgewood school district.

Mr. Morgan commented for a number of years he has asked the administration to draft a budget that assumes no growth and proposed a resolution to draft a budget with a zero percent tax increase. The Board may not like it and it may change, but Mr. Morgan proposed that be our starting point with changes to be made, if necessary.

A lengthy discussion ensued regarding how 3% of the budget would need to be cut because the district has the banked cap of full day kindergarten money, and that the administration thought when the process was finished last year and we worked through the increase for full day kindergarten that the Board knew it was a one-time three percent increase, how some board members felt this motion was coming out of the blue, and while some Board members understood the proposal, they also understand the realities we are dealing with and that requiring a budget with a zero percent tax increase is not realistic and would result in very difficult sacrifices in the quality of the education we provide.

Mr. Loncto was in favor of allowing the administration to present the first draft budget without imposing constraints and felt the first roll out of the budget after the holidays would give us plenty of time to evaluate any changes that need to be made.

Mr. Morgan stressed the fact that in light of the new tax regulations, he found it unconscionable to let the administration to build a budget with a two percent increase. Mr. Morgan felt the budget should be built on a zero percent increase and see what needs to be restored off of that. Mr. Morgan thought it would be more difficult to do in February than now.

Ms. Krauss commented we have this conversation every year and we always say we should start earlier and try this method but it is always too late.

Ms. Brogan felt Mr. Morgan raised interesting issues. She reflected upon other conversations where the Board has indicated the need to build our capital line. It is hard for Ms. Brogan to try to weigh all of this, especially when we may be looking at a possible 17% increase in health benefits. Ms. Brogan feels the budget process allows us great opportunities for discussion as we meet and look line by line at the projected expenditures, and where we see the possibility of savings as we try to bring the budget in at just 2%. Ms. Brogan talked about how we had to find savings or bring in revenues from emergency and maintenance reserves. She knows how difficult the budget process is as we project what expenses will be for next July.

Ms. Brogan is not in favor of giving those orders but is in favor of continuing to look at where there can be savings for efficiencies within the budget. Ms. Brogan knows over the years, those options become fewer and fewer each year without cutting into things we

value. At the high school, the district face issues with growing enrollment and she was not sure if that offsets staffing issues. Ms. Brogan asked that we look at sectioning and enrollment, which we already do it on a regular basis. Ms. Brogan felt it is incumbent on the Board to hear what options there are.

Ms. Smith Wilson thought the point Mr. Morgan made was very valid but unfortunately, the tax bill is upon us now, not before the budget process started. Ms. Smith Wilson felt to go back and restart would be hard for the administration to do without losing valuable time. Ms. Smith Wilson said going forward, it would be smart to always think we should start as close to zero percent as possible but there is such little money available for the things that advance the district. There are costs we cannot contain greater than 2%. Ms. Smith Wilson agrees with what Mr. Morgan is saying and if it could be done on a parallel path she thinks it is fine, but reiterated it is too far down the line to ask the administration to restart.

Mr. Loncto stated as we go through the process, we have the option to review the budget, challenge it and make adjustments. He is not going to support the idea of setting a zero percent increase as a goal as the first pass of the budget.

Mr. Morgan talked about how the new tax bill will have everyone paying more taxes. Mr. Morgan stressed the need to change the way we do budgeting and build a zero percent budget increase and then add back into it instead of having the same discussion every year and saying we will try again next year. Mr. Morgan thinks the Board should provide Drs. Fishbein and Aguilar guidance and a workable process to see what exactly our costs are with a zero budget.

Ms. Brogan talked about the fixed costs of this budget with the majority being salaries, and stated a zero percent budget would bring us to a negative \$1.8 million, which is pretty significant.

Ms. Krauss asked if the list of cuts that would need to be made could be shared with the Board. Dr. Fishbein will provide it.

Mr. Morgan made a motion to begin the school budgeting process with a zero percent increase, after building in the one percent increase for full-day Kindergarten, rather than working from the outset with the allowable two percent cap.

Ms. Krauss seconded the motion.

The motion to begin the school budgeting process with a zero percent increase, after building in the one percent increase for full-day Kindergarten, rather than working from the outset with the allowable two percent cap carried by the following roll-call vote:

AYES: Ms. Krauss, Ms. Smith Wilson, Mr. Morgan

NAYS: Ms. Brogan and Mr. Loncto

D. STUDENT REPRESENTATIVE REPORT

Dr. Fishbein introduced Catherine Taura, RHS Student Representative, who reported on the following:

Athletics

- Track had their very first meet today. The invitational meet was away at the New York Armory.
- Boys varsity Basketball started last Friday. They are currently playing against Mendham High School in Gym 1.
- The Boys Ice Hockey team played an away game against Ramapo yesterday.

Arts

- The New Players had a successful run of “Best Christmas Pageant Ever!” earlier this month.
- The New Players held auditions, for, “*New Players in Concert*” last Tuesday and the cast list was posted on Thursday by their prospective Senior Directors.
- Mini New Players took place this past Friday. The New Players worked on miniature performances with children ranging in ages from Kindergarten to fourth grade. They ate pizza and had a great time.
- Orchestra, Band, and Choir have all officially had their first concerts within the past two weeks. Parents and friends enjoyed the hard work of the student’s performances in the Campus Center.

Academics

- Senior Kumail Raza was recently selected as a candidate to represent the state of New Jersey in the U.S Presidential Scholars program. This a highly selective program through the U.S Department of Education. Only one young man and one young woman are chosen from each state.
- German students went on a field trip to the Metropolitan Opera and saw *Merry Widow* last Monday.
- Eight members of the class of 2017 who are now freshman in College will be coming to speak to this year’s Seniors about the college transition this Friday.

Activities

- The RHS *High Times* Newspaper had their first “Distribution Day” of this year. This week’s issue was distributed on actual newspaper this past Monday.
- Student Congress volunteered this past Tuesday and hosted a holiday party for underprivileged kids in the surrounding area. Working with the NJAA (the New Jersey Apartment Association) to celebrate the holidays in the Meadowlands Expo Center, they played games and gave the kids presents.

Miscellaneous

- ACTs were held at RHS in the Campus Center on December 9th.
- Guidance Counselor Mrs. Giele will be retiring this month, after teaching and working as a guidance counselor for forty years, seventeen of which she spent at RHS. Her wisdom and passion will be greatly missed.

V. COMMENTS FROM THE PUBLIC

At 8:29 p.m., Mr. Loncto asked if there were any comments from the public. There were none.

VI. CONSENT ITEMS

Dr. Fishbein presented Consent Items A - Attendance at Conferences, B – Administration, C – Curriculum & Instruction, D – Human Resources, including the addendum (agenda item #i – number of hours for Chalmers, and agenda item #ii – number of hours for Latif), and E – Finance, including the addendum (agenda item #xi - new), for approval.

A. ATTENDANCE AT CONFERENCES

As listed on **Attachment A**, page 556.

B. ADMINISTRATION

i. Approval: Receipt of Suspension and Harassment, Intimidation, and Bullying (HIB) Reports

The Board has received confidential information regarding suspensions and investigations of HIB that have occurred since the last Board meeting.

C. CURRICULUM & INSTRUCTION

i. Approval: Field Trips

Approval of field trips, as listed on **Attachment B**, pages 557-560.

ii. Approval: Budgeted Out-of-District Placement for the 2017-2018 School Year

Approval of the budgeted out-of-district placement for the 2017-2018 school year as listed below:

SCHOOL	# OF STUDENTS
Ringwood Public Schools Ringwood, NJ	1

iii. Approval: Consultant Agreement with Finding Your Individuality

Approval of a consultant agreement with Finding Your Individuality for a session for parents, Talking About Boundaries & Technology with Youth, on January 11, 2018 in the amount of \$250.

The Board had received background information.

iv. Approval: New Textbook for the 2017-2018 School Year

Approval of the following resolution:

Resolved, that the Board of Education does hereby approve the new textbook listed below, for the 2017-2018 school year, in accordance with N.J.S.A. 18A:33-1 and the T&E requirements.

High School

Chinese II

Step Up with Chinese II by Chen, Zhang, Wang, Xu, Huang & Lee, copyright 2012.
Publisher: Cengage Learning Asia

v. **Approval: Ridgewood High School New Courses and the Program of Study for the 2018-2019 School Year**

Approval of Ridgewood High School new courses as listed below and the Program of Study for the 2018-2019 school year, as listed on **Attachment C**, pages 561-572.

BUSINESS

Addition of New Course

- Introduction to Business

Course Name Change

- History, Economics, Promotion to Introduction to Marketing

SOCIAL STUDIES

Addition of New Course

- AP Human Geography

ENGLISH

Addition of New Courses

- Shakespeare I and II

Deletion of Course

- Studies in Shakespeare Honors

WORLD LANGUAGE

Term Duration Change

- French V Honors semester course will be changed to a full year course

Deletion of Course

- American Sign Language I

MATHEMATICS/COMPUTER SCIENCE

Addition of New Courses

- Computer Programming Honors
- Computer Applications
- PreCalculus E
- PreCalculus I
- PreCalculus II with Statistics

Deletion of Courses

- Programming in Python Honors and Programming in Java Honors
- Web Design & Programming and Mobile App Development
- Trigonometry with PreCalculus
- Advanced Algebra with Trigonometry
- Probability and Statistics with PreCalculus

SCIENCE

Addition of New Course

- AP Physics C: E&M/Mechanics

FINE & APPLIED ARTS**Addition of New Courses**

- Building & Design III
- Robotics II
- Yearbook Honors Management II
- Interactive Design II

Deletion of Courses

- Structures III

vi. **Approval: Ridgewood Elementary and Middle School New Courses for the 2018-2019 School Year**

Approval of Ridgewood Elementary and Middle School new courses for the 2018-2019 school year as listed below.

FINE & APPLIED ARTS ELEMENTARY**Addition of New Course**

- 3rd, 4th & 5th Grade STEAM Enrichment

SPECIAL PROGRAMS - MIDDLE SCHOOL**Addition of New Course**

- Social Psychology

D. HUMAN RESOURCESi. **Appointments**

(Appointments subject to receipt of appropriate documentation and the New Jersey Department of Education (NJDOE) certificate, if required.)

Long-term Substitute- Pending Issuance of Certification

LAWLOR, Allison* - English Teacher, Ridgewood High School, effective December 20, 2017, at a daily rate of \$125 per day, until the assignment ends.

*Related to staff member

Field Placements

DIMODUGNO, Grace - Marist College, to shadow Jennifer Osenbruck, Special Education Teacher, Hawes School, and Brandi Gorman, Special Education Teacher, Hawes School, from January 2, 2018 through January 10, 2018

OBISO, Timothy – Bergen County Academies, to shadow Christine Lee, Chinese Teacher at Ridgewood High School, on Wednesdays, from October 1, 2017 through May 30, 2018

Classroom Aides

CHALMERS, Stephanie – Inclusion/Resource Room Special Education Classroom Aide, REACH Program, Glen School, effective January 2, 2018, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

DIDATO, Betty - Self-Contained Special Education Classroom Aide, Travell School, effective January 2, 2018, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

PLOTKIN, Jillian - Inclusion/Resource Room Special Education Classroom Aide, Orchard School, effective December 18, 2017, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

Infant/Toddler Development Center

AGUILAR ARAYA, Francini - High School Aide, effective December 19, 2017, or as soon after as possible, through June 30, 2018, 5 hours per day, 5 days per week, at an hourly rate of \$8.44

COLIN, Madison - High School Aide, effective December 19, 2017, or as soon after as possible, through June 30, 2018, 5 hours per day, 5 days per week, at an hourly rate of \$8.44

ELDANO, Souha - High School Aide, effective December 19, 2017, or as soon after as possible, through June 30, 2018, 5 hours per day, 5 days per week, at an hourly rate of \$8.44

GRILLO, Maria - High School Aide, effective December 19, 2017, or as soon after as possible, through June 30, 2018, 5 hours per day, 5 days per week, at an hourly rate of \$8.44

HERNANDEZ, Joanne - Teacher Assistant Entry Level - Step 1, effective December 19, 2017, or as soon after as possible, through June 30, 2018, 8 hours per day, 5 days per week, at an hourly rate of \$10.00

LYONS, Aeriol - College Aide II, effective December 19, 2017, or as soon after as possible, through June 30, 2018, 5 hours per day, 5 days per week, at an hourly rate of \$9.52

ORR, Ashley - High School Aide, effective December 19, 2017, or as soon after as possible, through June 30, 2018, 5 hours per day, 5 days per week, at an hourly rate of \$8.44

POSILLICO, Katherine - High School Aide, effective December 19, 2017, or as soon after as possible, through June 30, 2018, 5 hours per day, 5 days per week, at an hourly rate of \$8.44

Painters, effective August 30, 2017 through June 30, 2018, each at seven hours per day, on an as-needed basis

- **Raymond Lug**, Supervisor, at an hourly rate of \$21.00
- **Marc Tracy**, Painter, at an hourly rate of \$16.00, when acting as Supervisor, at an hourly rate of \$21.00
- **Kathleen Colyer**, Painter, at an hourly rate of \$15.00
- **Ralph Ortiz**, Painter, at an hourly rate of \$15.00
- **Ann Spadaccini**, Painter, at an hourly rate of \$15.50

- **Ilene Weiss**, Painter, at an hourly rate of \$15.50

Home Instruction - Ridgewood High School, as-needed, for the 2017-2018 School Year

- **Barbara Barker**, World Language Teacher, at an hourly rate of \$60.32
- **Stefanie Gigante**, Latin Teacher, at an hourly rate of \$60.32
- **Sean Kase**, Business Teacher, at an hourly rate of \$58.21
- **Scott Marzloff**, Science Teacher, at an hourly rate of \$59.36

Volunteers

Boys Basketball

- **Joseph Del Buono**
- **Kevin Kirkby**
- **Ben Neville**

Swim Team

- **Jennifer Ross**

ii. **Change of Assignments**

LANGE, Kaitlin - **from** Inclusion/Resource Room Special Education Classroom Aide, George Washington Middle School, 5.75 per day, 5 days per week, at an hourly rate of \$16.49 **to** Behavior Assistant Aide, Ridgewood High School, 5.75 hours per day, 5 days per week, at an hourly rate of \$20.00, effective January 2, 2018 through June 21, 2018

LATIF, Shaista - **from** Teacher Assistant, Infant/Toddler Development Center, 5.5 hours per day, 5 days per week, at an hourly rate of \$10.87, **to** Teacher Assistant, REACH Program, Glen School, effective January 2, 2018 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

MANCINELLI, Samantha - **from** 1.0 FTE Special Education Mathematics Teacher, Ridgewood High School, **to** 1.20 FTE Special Education Mathematics Teacher, Ridgewood High School, effective January 2, 2018 through June 21, 2018

<u>From:</u>	\$67,756 (\$67,456 + \$300 CP) Cl. MA, St. 4-5
<u>To:</u>	\$81,247 (\$80,947 + \$300 CP) Cl. MA, St. 4-5

NYHUIS, Philip* - **from** 1.0 FTE Special Education Mathematics Teacher, Ridgewood High School, **to** 1.20 FTE Special Education Mathematics Teacher, Ridgewood High School, effective January 2, 2018 through June 21, 2018

<u>From:</u>	\$69,355 (\$69,055 + \$300 CP) Cl. MA, St. 6-7
<u>To:</u>	\$83,166 (\$82,866 + \$300 CP) Cl. MA, St. 6-7

<u>STREITMAN, Rachel</u> - from 1.0 FTE Special Education Mathematics Teacher, Ridgewood High School, to 1.20 FTE Special Education Mathematics Teacher, Ridgewood High School, effective January 2, 2018 through June 21, 2018	From: \$58,858 Cl. BA, St. 2 To: \$70,630 Cl. BA, St. 2
<u>ZAINO, Gregory</u> - from 1.0 FTE Special Education Social Studies Teacher, Ridgewood High School, to 1.20 FTE Special Education Social Studies Teacher, Ridgewood High School, effective December 11, 2017 through June 21, 2018	From: \$74,505 Cl. MA+30, St. 8 To: \$89,406 Cl. MA+30, St. 8
<u>GATTONI, Rebecca</u> - from 1.0 FTE Mathematics Teacher, Ridgewood High School, to 1.20 FTE Mathematics Teacher, Ridgewood High School, effective January 2, 2018 through June 1, 2018	From: \$112,482 (\$110,582 + \$300 CP + \$1600 Longevity) Cl. MA+45, St. 18 To: \$134,598 (\$132,698 + \$300 CP + \$1600 Longevity) Cl. MA+45, St. 18
<u>McCULLOUGH, Amanda*</u> - from 1.0 FTE Mathematics Teacher, Ridgewood High School, to 1.20 FTE Mathematics Teacher, Ridgewood High School, effective January 2, 2018 through June 1, 2018	From: \$104,432 (\$104,132 + \$300 CP) Cl. MA+45, St. 17 To: \$125,258 (\$124,958 + \$300 CP) Cl. MA+45, St. 17
<u>SCEVOLA, Adam</u> - from 1.0 FTE Mathematics Teacher, Ridgewood High School, to 1.20 FTE Mathematics Teacher, Ridgewood High School, effective January 2, 2018 through June 1, 2018	From: \$69,355 (\$69,055 + \$300 CP) Cl. MA, St. 6-7 To: \$83,166 (\$82,866 + \$300 CP) Cl. MA, St. 6-7

VANHISE, Brian - **from** 1.0 FTE Mathematics Teacher, **From:** \$80,299
Ridgewood High School, **to** 1.20 FTE Mathematics Teacher, (\$79,999 +
Ridgewood High School, effective January 2, 2018 through June \$300 CP)
1, 2018 Cl. MA+45, St. 9

To: \$96,300
(\$96,000 +
\$300 CP)
Cl. MA+45, St. 9

* Related to staff member

iii. **Rescind Appointment – Infant/Toddler Development Center**

SCHWARTZ, Lisa - Teacher Assistant Entry Level - Step 1, effective December 5, 2017, or as soon after as possible, through June 30, 2018, 8 hours per day, 5 days per week, at an hourly rate of \$10.00

iv. **Termination**

It is recommended that the Board terminate Employee #1701, effective December 12, 2017.

It is recommended that the Board terminate Employee #7219, effective December 15, 2017.

v. **Resignations**

Teacher

FOREMAN, Susan - Second Grade Teacher, Somerville School, effective February 15, 2018

Classroom Aide

JIMINEZ, Matthew – Inclusion/Resource Room Special Education Classroom Aide, Hawes School, effective December 22, 2017

vi. **Leave of Absence**

MITCHELL, Lindsay - Fifth Grade Teacher, Ridge School, effective March 6, 2018 through June 13, 2018, with a reinstatement date of June 18, 2018, using sick days in accordance with the REA/Board Agreement and utilizing the FMLA and/or NJFLA leave entitlement.

vii. **Supplemental Pay Beyond Contract**

Somerville School

Additional: Clubs and Activities for the 2017-2018 School year, approved by the Board at its meeting on September 25, 2017

Children’s Theater

- **Matthew Cavender**, for a stipend of \$500

Benjamin Franklin Middle School

Grades 6 and 7 Vocal Concert, December 14, 2017

Five Chaperones: Amy Briggs, Jonathan Fritog, Sean Leonard, Courtney Pfeiffer, and Kyle Schulke, each not to exceed 2.5 hours, each to receive an hourly rate of \$40.17 (\$502.13)

Addition: Intramural Activities for the 2017-2018 School Year, approved by the Board at its meeting on September 25, 2017

Coding Club - Advisor, Karen Rispoli, not to exceed 20 hours, at an hourly rate of \$40.17 (\$803.40)

Neil Valere, Technology Support, BFBN Studio setup, not to exceed 3 hours, at an hourly rate of \$40.17 (\$120.51)

George Washington Middle School

Revision: Co-Curricular Activity Advisor & Stipend, approved by the Board at its meeting on September 25, 2017

Musical Set Design Advisor

Remove: Kristen Shine

Replace: Evelyn McKinnon

Ridgewood High School

ALPS Chaperone – November 1, 2017 through June 30, 2018, on an as-needed basis

- **John Wohner**, \$200 per night

DECA Overnight Field Trip to Atlantic City, NJ - February 26, 2018 - March 1, 2018

One Paid Chaperone: Jeffrey Nyhuis, for 3 nights, at \$200 per night (\$600)

Revision: Co-curricular Activity Advisors and Stipends for the 2017-2018 School Year, approved by the Board at its meeting on September 25, 2017

Remove: Patti Wojtowicz

Replace: Jake Montanaro

Athletics Department**Event Staff**

- **Jacob Brown**, not to exceed 30 hours, at an hourly rate of \$40.17 (\$1,205.10)

Technology Support for Board Meetings, effective December 18, 2017 through June 30, 2018

- **Julia Guciardo**, at an hourly rate of \$31.24, as needed

viii. Substitutes for the 2017-2018 School Year

Teachers: Kevin Carbone, Laurie Alfano-Cristaldi, Riley Clark, Natalie Green, JiYon Kim, Arielle Mach, Kelly Nakasone, and John Schmeding

Secretary: Adrienne Tolbert

E. FINANCE**i. Acceptance of Restricted Donations**

Resolved, the Board of Education accepts the following restricted gifts for the **2017-2018** school year to be used as indicated:

2017-2018 SCHOOL YEAR			
Donor	Amount	Use	Account Number
Somerville HSA	\$ 3,001.92	To purchase student curriculum supplies.	20-025-100-610-00-05-005-004
Willard School Student Activity Fund	\$10,751.52	To pay Drama Club advisor stipends.	20-030-100-101-00-07-007-001 (\$9,987.48 Stipend)
			20-030-200-220-00-07-007-001 (\$764.04 FICA)

Acceptance of a gift in kind from Ridgewood Junior Wrestling of new wrestling mats, valued at approximately \$16,041.

Acceptance of a gift in kind from the RHS TV Club of a video/audio cable, valued at \$14.95.

ii. Disposal of Equipment

Approval to dispose of four sections of wrestling mats from RHS through www.gov.deals.org.

iii. Approval: Award of Contracts to Cooperative Purchasing Vendors in Excess of \$40,000

Approval of the award of contracts to Cooperative Purchasing Vendors in excess of \$40,000 for goods and services.

The Board had received background information.

iv. Approval: Transportation Contract Renewals for the 2017-2018 School Year

Approval of the renewals of the following transportation contracts for the 2017-2018 school year. The contracts reflect a .30% CPI index which has been mandated by the state of NJ for 2017-2018.

Route #	Contractor	School	Annual Cost
H1	Durham School Services	Hawes	\$36,210.60
H2	Durham School Services	Hawes	\$36,210.60
H3	Durham School Services	Hawes	\$36,210.60
H4	Durham School Services	Hawes	\$36,210.60
BF10	Durham School Services	BFMS	\$36,475.20
BF11	Durham School Services	BFMS	\$36,475.20
BF12	Durham School Services	BFMS	\$36,475.20
BF 13	Durham School Services	BFMS	\$36,475.20
BF13A	Durham School Services	BFMS	\$37,087.20
GW 14	Durham School Services	GWMS	\$36,475.20
GW 16	Durham School Services	GWMS	\$36,475.20

RW17	Durham School Services	RHS	\$36,736.20
RW18	Durham School Services	RHS	\$36,736.20
RW19	Durham School Services	RHS	\$36,736.20
RW20	Durham School Services	RHS	\$36,736.20
RW21	Durham School Services	RHS	\$36,736.20
RW22	Durham School Services	RHS	\$36,736.20
RW23	Durham School Services	RHS	\$36,736.20
R7	D&M Tours	Ridge	\$40,867.20
R8	D&M Tours	Ridge	\$40,867.20
W9	D&M Tours	Willard	\$40,867.20
9050	Parent	Washington So	\$5,400 (based on actual days attended)
9051	Parent	Spectrum 360	\$5,400 (based on actual days attended)

v. **Approval: Authorization of the Cancellation of Outstanding Columbia Bank Checks Drawn on the Payroll Account and the General Fund**

Approval for authorization of the cancellation of outstanding Columbia Bank checks drawn on the Payroll Account and the General Fund.

Whereas, the Business Office has reviewed the disbursement activity of the General Fund and found that these outstanding checks are approximately six months or more old and should be cancelled; now therefore,

Be it Resolved, that the Ridgewood Board of Education authorize the cancellation of the Columbia Bank checks as listed below.

PAYROLL ACCOUNT		
Date	Check Number	Amount
5/26/16	111693	\$ 83.13
7/15/16	111756	\$ 100.06
7/31/16	111845	\$ 493.58
7/31/16	111846	\$ 190.14
8/15/16	111886	\$ 565.86
8/15/16	111900	\$ 46.04
8/31/16	111952	\$ 252.06
8/31/16	111961	\$ 192.41
10/14/16	112093	\$ 126.42
10/28/16	112157	\$ 176.48
12/23/16	112263	\$ 42.17
3/15/17	170131	\$ 76.87
4/28/17	170197	\$ 747.43
5/30/17	170278	\$ 27.12
6/15/17	170302	\$ 98.13
6/22/17	170304	\$ 73.12
GENERAL FUND		
2/1/17	082252	\$ 427.34
5/23/17	083594	\$10,702.50
6/1/17	083665	\$ 676.87

6/14/17	083787	\$11,101.68
6/14/17	083818	\$ 150.00
6/15/17	083939	\$ 200.00
6/15/17	083975	\$ 500.00
6/21/17	084018	\$ 884.00
6/21/17	084023	\$24,510.60
6/21/17	084041	\$ 24.15
6/21/17	084049	\$ 884.00
6/30/17	084391	\$ 1,339.39

vi. **Approval: Contract with Rockland Community College for Ridgewood High School Track Meet**

Approval of a contract with Rockland Community College for the annual invitational track meet, Winter Games, to be held at the college on January 10, 2018. The Board's only obligation will be to provide insurance. Proceeds of the event will go to the Ridgewood High School track program (student activity fund).

The Board had received background information.

vii. **Approval: Joint Purchasing Agreement for Out-of-Region Services**

Approval of a Joint Purchasing Agreement for Out-of-Region Services between the Region V Council for Special Education/River Edge Board of Education and Ridgewood Public Schools for the period January 1, 2018 through June 30, 2018.

The Board had received background information.

viii. **Approval: Budget Appropriation Transfers**

Resolved, the Board of Education approve transfers for **November 2017** as shown in the Journal Entry listing pursuant to Policy 6422.

ix. **Approval: Secretary's Line Item Certification**

Whereas, the Board of Education has received the Report of the Secretary for the month of **November 2017**;

Whereas, in compliance with N.J.A.C. 6:20-2A.10(d), the secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it,

Resolved, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and

Be it Further Resolved, in compliance with N.J.A.C. 6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:20-2A.10(a) (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

x. **Approval: Acceptance of Board Secretary and Treasurer Report**

Whereas, the Board of Education has received the report of the Secretary and Treasurer for the month of **November 2017**; now, therefore,

Be it Resolved, the Board of Education accepts the above referenced reports and orders that it be attached to and made part of the official record of this meeting.

xi. **Approval: Parent Transportation Contract for the 2017-2018 School Year**

Approval of the following parent transportation contract for the 2017-2018 school year, effective TBD, pending receipt of required paperwork from the parent and approval from the Executive County Superintendent of Schools.

Route #	Contractor	School	Cost
9052	Parent	Ridgefield Public Schools	\$30 per diem based on # of days actually attended

Ms. Smith Wilson moved approval of Consent Items A – Attendance at Conferences, B- Administration, C – Curriculum & Instruction D – Human Resources, including the addendum (agenda item #i – number of hours for Chalmers, and agenda item #ii – number of hours for Latif), and E – Finance, including the addendum (agenda item #xi - new).

Ms. Brogan seconded the motion.

Prior to the roll-call vote, Mr. Loncto read the donations into record and thanked the responsible parties.

The motion to approve Consent Items A – Attendance at Conferences, B- Administration, C – Curriculum & Instruction, D – Human Resources, including the addendum (agenda item #i – number of hours for Chalmers, and agenda item #ii – number of hours for Latif), and E – Finance, including the addendum (agenda item #xi- new), carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

VII. APPROVAL OF BILLS

DATES	DESCRIPTION	CHECK NUMBERS	AMOUNTS	REVIEWED BY
Nov 17	Columbia Bank On-Line	086642	300.00	V. Loncto
Dec 1	Columbia Bank On-Line	086643-086829	1,486,132.08	V. Loncto
Dec 8	Columbia Bank On-Line	086830-086954	601,464.00	S. Brogan
Dec 13	Columbia Bank On-Line	086955-087035	378,623.20	S. Brogan
Nov 21	Columbia Bank On-Line Unemployment	821102	34,929.70	V. Loncto
Nov 30	Payroll Transfer	P17609	3,182,197.02	V. Loncto
Nov 15	Electronic Transfer	B17801	25,500.00	V. Loncto
Nov 30	Electronic Transfer	F17797	19,228.44	V. Loncto
Nov 30	Electronic Transfer	L17803	4,190.00	V. Loncto

Nov 30	Electronic Transfer	R17802	3,503.00	V. Loncto
Dec 1	Electronic Transfer	B17800	25,500.00	V. Loncto
Dec 1	Electronic Transfer	H17798, R17799	1,071,333.22	V. Loncto
Dec 7	Electronic Transfer	L17805	2,204.90	S. Brogan
Nov 28	Food Service	620060	83,752.54	V. Loncto
Dec 6	Food Service	620061	87,099.38	V. Loncto
Nov 17	Columbia Bank Void Check	086014	(300.00)	V. Loncto
Nov 20	Columbia Bank Void Check	086542	(1,276.27)	V. Loncto
Nov 30	Columbia Bank Void Check	086566	(4,561.00)	V. Loncto
Dec 1	Columbia Bank Void Check	B17800	(25,500.00)	V. Loncto
Dec 4	Columbia Bank Void Check	086756	(1,630.79)	V. Loncto
Dec 7	Columbia Bank Void Check	086615	(6,000.00)	S. Brogan
		TOTAL	6,966,689.42	

Mr. Loncto moved approval of all bills reviewed by him, excluding check #086739.
Ms. Brogan seconded the motion.

Ms. Brogan moved approval of all bills reviewed by her and Check #086739.
Mr. Loncto seconded the motion.

Approval of bills carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

ABSTAIN: Mr. Loncto on check #086739.

VIII. BOARD MEMBER ANNOUNCEMENTS

Ms. Brogan reported a New Jersey bill has been introduced that would allow school districts to have flexibility on when to collect the funds on approved cap overrides. The bill was introduced by Assemblyman Greenwald and submitted to the assembly on December 4th. Ms. Brogan talked about the history of the bill. The bill provides for school districts who have moved their annual election to November to collect taxes as needed rather than in advance.

Ms. Brogan has been in contact with Assemblyman Greenwald to thank him and to let him know if it does not happen to pass, we will hope to see it reintroduced. Ms. Brogan has asked Dr. Fishbein to alert Garden State Coalition of Schools for their support. The bill already has the support of NJSBA.

Board members voiced their opinion that this was an important step for the future.

IX. BOARD COMMITTEE REPORTS

There was a Finance Committee report and two Fields Committee reports in the packet.

X. COMMENTS FROM THE PUBLIC

At 8:40 p.m., Mr. Loncto asked if there were any comments from the public. There were none.

XI. DISCUSSION ITEMS

There were none.

XII. ACCEPTANCE OF MINUTES

- December 4, 2017 Regular Public Meeting

Ms. Brogan moved Acceptance of Minutes. Ms. Smith Wilson seconded the motion, which was unanimously approved.

XIII. OTHER BUSINESS

There was none.

XIV. ADJOURNMENT

At 8:44 p.m., on a motion made by Mr. Loncto, seconded by Ms. Smith Wilson and unanimously approved, the meeting adjourned.

Respectfully submitted,

Jennifer Ulman
Assistant Board Secretary

Alfredo Aguilar
Board Secretary

2017 – 2018 CONFERENCES FOR APPROVAL

Staff Member	Name of Conference Location & Dates	Rationale	Estimated Cost for Approval	# of Sub Days required
Loncto, B. Vincent Education Center	Garden State Coalition of Schools Meetings – East Brunswick, NJ December 6, 2017, January 24, February 21, March 28, April 25, 2018 Monroe Township, NJ- May 30, 2018	Professional Development	\$ 241	0
Moss-Keller, Corrina RHS	NJ Educational Computing Conference Montclair, NJ January 9, 2018	Professional Development	\$ 110	1
Smith Wilson, Jennie	NJSBA Bargaining at the Table West Trenton, NJ January 20, 2018	Professional Development	\$ 149	0
Lauro, Livia Travell	Innovative New Activities: Strengthening Your Physical Education Program – West Orange, NJ January 23, 2018	Professional Development	\$ 239	1
Brady, Kate Orchard	Extended School Year Legal Issues Monroe Twp, NJ – January 30, 2018	Professional Development	\$ 115	0
Elbaum, Gila Orchard	Extended School Year Legal Issues Monroe Twp, NJ – January 30, 2018	Professional Development	\$ 115	0
Mcaloon, Stephanie Ridge	Extended School Year Legal Issues Monroe Twp, NJ – January 30, 2018	Professional Development	\$ 115	0
Murphy, Laura Somerville	Extended School Year Legal Issues Monroe Twp, NJ – January 30, 2018	Professional Development	\$ 115	0
Nese, Janel Education Center	Extended School Year Legal Issues Monroe Twp, NJ – January 30, 2018	Professional Development	\$ 115	0
Abrunzo, Georgia Education Center	Skyward iCon 2018 St. Petersburg, FL March 7-9, 2018	Professional Development	\$1,880	0
Doris, Michelle RHS	Educational Enterprises Annual Conference – Paramus, NJ March 23, 2018	Professional Development	\$ 3	0
Nyhuis, Philip RHS	Educational Enterprises Annual Conference – Paramus, NJ March 23, 2018	Professional Development	\$ 3	0
Rosenfeld, Lauren RHS	Educational Enterprises Annual Conference – Paramus, NJ March 23, 2018	Professional Development	\$ 3	0
Smith Wilson, Jennie Education Center	NJSBA Analyzing & Constructing Salary Guides -West Trenton, NJ March 28, 2018	Professional Development	\$ 149	0
Semendinger, Paul Hawes	STEMCON 2018 Chicago, IL April 19-20, 2018	Professional Development	\$ 689	0

The total cost for these conferences is \$3,352. Upon Board approval of all of these conferences, the total expenditure for travel and conferences for 2017-18 will be \$136,463 leaving a balance of \$54,975 remaining in the \$191,438 approved by the Board for travel and conferences.

The total cost of substitutes for these conferences is \$184. Upon Board approval of these conferences, the total expenditure for substitutes for travel and conferences for 2017-18 will be \$11,408.

FIELD TRIPS FOR APPROVAL

December 18, 2017

ONE DAY TRIPS

ATTACHMENT B

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
12/19/17	RHS	Palisadium Cliffside Park, NJ	4 grade 10 students	1	0	\$0	\$0	no	yes
12/20/17	Ridge	Bow Tie Cinema Ridgewood, NJ	84 grade 5 students	8	0	\$0	\$0	no	yes
01/11/18	RHS	Metropolitan Museum of Art New York, NY	30 grades 11-12 art students	1	0	\$0	\$0	yes	yes
01/23/18	Hawes	Target Paramus, NJ	8 grades K-5 SAIL students	10	0	\$0	\$0	no	yes
01/29/18	Hawes	Stop & Shop Ridgewood, NJ	8 grades K-5 SAIL students	10	0	\$0	\$0	no	yes
02/01/18	Hawes	Five Below Paramus, NJ	8 grades K-5 SAIL students	10	0	\$0	\$0	no	yes
02/26/18	Hawes	Buehler Challenger Center Paramus, NJ	72 grade 5 students	9	0	\$0	\$0	yes	yes
03/06/18	Hawes	Daily Treat Ridgewood, NJ	8 grades K-5 SAIL students	10	0	\$0	\$0	no	yes
03/16/18	Hawes	Brooklyn Pizza Ridgewood, NJ	8 grades K-5 SAIL students	10	0	\$0	\$0	no	yes
03/27/18	Orchard	Memorial Auditorium <i>Aesop's Fables</i> Montclair, NJ	52 grade 3 students	8	0	\$0	\$0	no	yes
04/15/18	Hawes	Ellis Island Jersey City, NJ	76 grade 4 students	21	0	\$0	\$0	no	yes
05/16/18	Orchard	Meadowlands Environ. Ctr Lyndhurst, NJ	52 grade 3 students	8	0	\$0	\$0	no	yes
05/18/18	Orchard	The Hermitage Ho-Ho-Kus, NJ	64 grade 5 students	6	0	\$0	\$0	yes	yes
05/21/18	Hawes	Van Saun Park Paramus, NJ	8 grades K-5 SAIL students	10	0	\$0	\$0	no	yes

FIELD TRIPS FOR APPROVAL

December 18, 2017

ONE DAY TRIPS

ATTACHMENT B

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
06/04/18	Orchard	Orchard <i>Delaware Valley Raptor Center</i> Ridgewood, NJ	64 grade 5 students	3	0	\$0	\$0	yes	yes
06/06/18	Hawes	Van Dykes Ice Cream Ridgewood, NJ	8 grades K-5 SAIL students	10	0	\$0	\$0	no	yes

OVERNIGHT FIELD TRIPS FOR APPROVAL

December 18, 2017

Overnight - Co-Curricular Trips

ATTACHMENT B

DATES	SCHOOL	LOCATION	Approx. # and Group of Students	# Unpaid Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$93 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
02/23/18 to 2/25/18	RHS	Ocean City Convention Ctr Ocean City, MD	13 members of the Cheer Team	2	0	\$0	\$0	yes	yes
02/27/18 to 3/1/18	RHS	Harrahs <i>DECA State Championship</i> Atlantic City, NJ	130 members of DECA	9	0	0	\$2,190 (hotel & meals)	yes	yes
04/20/18 to 4/25/18	RHS	DECA Intl Career Dev. Ctr Atlanta, GA	50 members of DECA	7	0	0	\$13,661 (travel, hotel, meals)	yes	yes

OVERNIGHT FIELD TRIPS FOR APPROVAL

December 18, 2017

Overnight Trips - Paid

ATTACHMENT B

Dates	School	Location	Approx. # and Group of Students	# Unpaid Chaperones	# Paid Chaperones And # of Overnights for each	Anticipated Cost for Teacher/Nurse Chaperones @ \$200 per Overnight	# of Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
02/26/18 to 3/1/18	RHS	Harrahs DECA State Competition Atlantic City, NJ	2 members of DECA	1	1 for 3 nights	\$600	0	\$0	\$707 - total (\$600-chap (\$107-trav)	yes	yes

BUSINESS AND MARKETING

COURSE CODE	COURSE TITLE	COURSE WEIGHT	ELECTIVE	TERM DURATION	CREDIT	OPEN TO GRADES	PREREQUISITE
BUSINESS & MARKETING DEPARTMENT							
6704BU	Accounting I	Honors	Elective	Full year	5.0	10-12	Successful completion of Geometry or Geometry H
6714BU	Accounting II	Honors	Elective	Full year	5.0	11-12	Accounting I Honors; Teacher Recommendation
6724BU	Managerial Accounting	Honors	Elective	Full year	5.0	12	Accounting I Honors, Accounting II Honors
6739BU	Advanced Marketing & Merchandising I	Honors	Elective	Full year	5.0	11-12	Marketing: History, Economics, Promotion; or History and Economics of Sports, Entertainment & Recreation Marketing; or Merchandising
6769BU	Advanced Marketing & Merchandising II	Honors	Elective	Full year	5.0	12	Advanced Marketing & Merchandising I
6702BU	Finance	College Prep	Elective	Semester	2.5	9-12	None
6719BU	Introduction to Marketing	College Prep	Elective	Semester	2.5	9-12	None
6800BU	Introduction to Business	College Prep	Elective	Semester	2.5	9-10	None
6729BU	Merchandising	College Prep	Elective	Semester	2.5	9-12	None
6789BU	Entrepreneurship	College Prep	Elective	Semester	2.5	9-12	None
6779BU	Business Management	College Prep	Elective	Semester	2.5	10-12	Entrepreneurship

ENGLISH

COURSE CODE	COURSE TITLE	COURSE WEIGHT	ELECTIVE	TERM DURATION	CREDIT	OPEN TO GRADES	PREREQUISITE
DEPARTMENT OF ENGLISH							
1104EN	English 9	College Prep		Full Year	5.0	9	None
1114EN	English 9 Literary World Views	College Prep		Full Year	5.0	9	Enrollment in History of the Modern World
1124EN	English 9 World Cultures and History	College Prep		Full Year	5.0	9	Student Signature on course expectations. 8th grade English/SS teacher rec
1204EN	English 10	College Prep		Full Year	5.0	10	English 9
1202EN	English 10	Honors		Full Year	5.0	10	English 9; teacher recommendation
1214EN	English 10 The American Experience I	College Prep		Full Year	5.0	10	English 9, teacher rec, student signature on course expectations
1242EN	English 10 American Studies I	Honors		Full Year	5.0	10	English 9, App Process, completion of summer work
1222EN	English 10 American History & Literature w/Integrated Study in Arts I	Honors		Full Year	5.0	10	English 9, Application Process, completion of summer work
1192EN	English 10 RAHP	Honors		Full Year	5.0	10	English 9, App Process, completion of Summer Work
1224EN	English 11 The American Experience II	College Prep		Full Year	5.0	11	Teacher recommendation
1304EN	English 11	College Prep		Full Year	5.0	11	English 9, 10
1302EN	English 11	Honors		Full Year	5.0	11	English 9, 10; teacher recommendation
1301EN	English Language and Composition AP	AP		Full Year	5.0	11-12	English 10 or 11 Hon & teacher rec, completion of summer work
1342EN	English 11 American Studies II	Honors		Full Year	5.0	11	English 10 American Studies
1312EN	English 11 American History & Literature w/Integrated Study in Arts II	Honors		Full Year	5.0	11	English 10 AHLISA, completion of summer work
1322EN	English 11 RAHP	Honors		Full Year	5.0	11	English 10 RAHP
1404EN	English 12	College Prep		Full Year	5.0	12	English 9 – 11
1402EN	English 12	Honors		Full Year	5.0	12	English 9 – 11 & teacher rec
1400EN	English 12 Literature and Comp AP	AP		Full Year	5.0	12	English 9 - 11 & teacher rec, completion of summer work
1252EN	Senior Seminar	Honors/AP		Full Year	5.0	12	English 9 – 11; teacher rec
1724EN	The Beat Generation	College Prep	Elective	Semester	2.5	12	None
1722EN	The Beat Generation	Honors	Elective	Semester	2.5	12	Teacher recommendation
1532EN	Creative Writing	Honors	Elective	Semester	2.5	11-12	Teacher recommendation
1562EN	Crime & Mystery Fiction	Honors	Elective	Semester	2.5	11-12	Teacher recommendation
1542EN	Dramatic Literature	Honors	Elective	Full Year	5.0	11-12	Teacher recommendation
1102EN	English Enrichment	College Prep	Elective	Semester	2.5	9	Teacher recommendation
0509EN	English Prep	College Prep		Semester	2.5	9-12	None
1774EN	Humor in Literature	College Prep	Elective	Semester	2.5	12	None
1772EN	Humor in Literature	Honors	Elective	Semester	2.5	12	Teacher recommendation
1552EN	Literature & Film	Honors	Elective	Full Year	5.0	11-12	Teacher recommendation
1554EN	Literature & Film	College Prep	Elective	Full Year	5.0	11-12	None
1701EN	Literature, Identity and Media	College Prep	Elective	Full Year	5.0	11-12	None
1702EN	Literature, Identity and Media	Honors	Elective	Full Year	5.0	11-12	Teacher recommendation
1622EN	Myth, Legend & the Bible	Honors	Elective	Full Year	5.0	11-12	Teacher recommendation
1762EN	Non-Fiction Creative Writing I	College Prep	Elective	Semester	2.5	11-12	None
1765EN	Non-Fiction Creative Writing II	College Prep	Elective	Semester	2.5	11-12	Non-Fiction Creative Writing I
1764EN	Non-Fiction Creative Writing I	Honors	Elective	Semester	2.5	11-12	Teacher recommendation
1763EN	Non-Fiction Creative Writing II	Honors	Elective	Semester	2.5	11-12	Non-Fiction Creative Writing I & teacher recommendation
1582EN	Philosophy & Literature	Honors	Elective	Full Year	5.0	11-12	Teacher recommendation
1612EN	Shakespeare I	Honors	Elective	Semester	2.5	11-12	Teacher recommendation
1712EN	Shakespeare II	Honors	Elective	Semester	2.5	11-12	Teacher recommendation
1522EN	Young Adult Literature	College Prep	Elective	Semester	2.5	11-12	None
ENGLISH AS A SECOND LANGUAGE							
0104FL	ESL English as a Second Language	College Prep		Full year	5.0	9-12	None

FAMILY AND CONSUMER SCIENCE

COURSE CODE	COURSE TITLE	COURSE WEIGHT	ELECTIVE	TERM DURATION	CREDIT	OPEN TO GRADES	PREREQUISITE
DEPARTMENT OF FAMILY AND CONSUMER SCIENCE							
7979HL	Child Development I	College Prep	Elective	Semester	2.5	9-12	None
7859HL	Consumerism	College Prep	Elective	Semester	2.5	9-12	None
7829HL	Introduction to Foods & Nutrition	College Prep	Elective	Semester	2.5	9-12	None
7959HL	Interior Design	College Prep	Elective	Semester	2.5	9-12	None
7839HL	Foods of the World	College Prep	Elective	Semester	2.5	9-12	Intro to Foods & Nutrition

MATHEMATICS/COMPUTER SCIENCE

COURSE CODE	COURSE TITLE	COURSE WEIGHT	ELECTIVE	TERM DURATION	CREDIT	OPEN TO GRADES	PREREQUISITE
DEPARTMENT OF MATHEMATICS/COMPUTERS							
MATHEMATICS							
3134MT	Algebra I CP	College Prep		Full Year	5.0	9	Pre-Algebra
3124GN	Algebra I	College Prep		Full Year	5.0	9	Teacher Rec
3100MT	Math Enrichment	College Prep		Semester	2.5	9	Teacher Rec
3334MT	Algebra II CP	College Prep		Full Year	5.0	9-12	Algebra I & Geometry
3334GN	Algebra II	College Prep		Full Year	5.0	11-12	Algebra I & Geometry or General Geometry, Teacher Rec
3333MT	Algebra II E	College Prep		Full Year	5.0	9-10	Teacher Rec
3302MT	Algebra II Honors	Honors		Full Year	5.0	9-10	Algebra I & Geometry Honors, Teacher Rec
3132MT	Math Reasoning	Honors		Full Year	5.0	9	Geometry
3534MT	Precalculus E	College Prep		Full Year	5.0	11	Algebra IIE, Teacher Rec
3536MT	Precalculus I	College Prep		Full Year	5.0	11	Algebra II CP, Teacher Rec
3538MT	Precalculus II with Statistics	College Prep		Full Year	5.0	12	Precalculus I, Teacher Rec
3622MT	Calculus Honors	Honors	Elective	Full Year	5.0	11-12	Trigonometry/Pre-Calculus
3620MT	Calculus AB AP	AP	Elective	Full Year	5.0	11-12	Math Analysis, Teacher Rec
3630MT	Calculus C/D	AP	Elective	Full Year	5.0	12	Calculus AB, Teacher Rec
3234MT	Geometry CP	College Prep		Full Year	5.0	9-10	Algebra I, Teacher Rec
3234GN	Geometry	College Prep		Full Year	5.0	10-11	Algebra I, Teacher Rec
3202MT	Geometry Honors	Honors		Full Year	5.0	9-12	Algebra I, Teacher Rec
3422MT	Math Analysis	Honors		Full Year	5.0	10-11	Algebra II Honors, Geometry Honors, Teacher Rec
3634MT	Probability & Statistics – Project Based	College Prep	Elective	Full Year	5.0	12	Advanced Algebra or Trigonometry/Pre-Calculus, Teacher Rec
3530MT	Statistics AP	AP	Elective	Full Year	5.0	11-12	Algebra II Honors or higher and Teacher Recommendation; Concurrently enrolled in English Honors
3474MT	Advanced Mathematics Applications	College Prep	Elective	Full Year	5.0	12	Algebra I, II & Geometry, Teacher Rec
9309SL	Consumer Math	Survey		Full Year	5.0	11	Teacher Rec
9312SL	Personal Finance	Survey		Full Year	5.0	12	Teacher Rec
COMPUTER SCIENCE							
3801MT	Advanced Topics in Computer Science	Honors	Elective	Full Year	5.0	11-12	Computer Science AP or Principles of Computer Science AP; Teacher Rec
3800MT	Computer Science AP	AP	Elective	Full Year	5.0	10-12	Programming in Java or Principles of Computer Science AP; teacher rec
3810MT	Principles of Computer Science AP	AP	Elective	Full Year	5.0	10-12	Geometry CP
3862MT	Mobile App Development	College Prep	Elective	Semester	2.5	9-12	Algebra I & Web Design
3870MT	Computer Programming Honors	Honors	Elective	Full Year	5.0	9-10	Geometry
3872MT	Programming in Java	Honors	Elective	Semester	2.5	9-12	Programming in Python, Teacher Rec
3860MT	Computer Applications	College Prep	Elective	Full Year	5.0	9-10	Algebra

SCIENCE

COURSE CODE	COURSE TITLE	COURSE WEIGHT	ELECTIVE	TERM DURATION	CREDIT	OPEN TO GRADES	PREREQUISITE
SCIENCE DEPARTMENT							
4204SC	Biology CP	College Prep		Full Year	6.0	9	Teachers recommends concurrent enrollment: regular or higher Geometry CP; teacher rec
4204GN	Biology	College Prep		Full Year	6.0	10	Teacher rec
4254SC	Biology Advanced	College Prep		Full Year	6.0	9	Teacher recommends concurrent enrollment in Geometry Honors or higher; teacher rec
4232SC	Anatomy and Physiology	Honors	Elective	Full Year	6.0	12	Teacher recommends Biology, Chemistry, Physics; teacher rec
4220SC	Biology AP	AP		Full Year	6.0	12	Teacher recommends Biology Honors, Chemistry Honors, Physics Honors, completion of the summer assignment; teacher rec
4714SC	Environmental Science	College Prep		Full Year	6.0	9	Teacher rec
4710SC	Environmental Science AP	AP		Full Year	6.0	12	Teacher recommends concurrent enrollment in Physics Honors or higher, completion of summer assignment; teacher rec
4404GN	Chemistry	College Prep		Full Year	6.0	10-11	Teacher recommends Biology, Geometry
4404SC	Chemistry CP	College Prep		Full Year	6.0	10	Teacher recommends Biology, concurrent enrollment in Algebra II or higher
4402SC	Chemistry Honors	Honors		Full Year	6.0	10	Teacher recommends Biology, concurrent enrollment Algebra II E or higher; teacher rec
4420SC	Chemistry AP	AP	Elective	Full Year	6.0	12	Teacher recommends Biology, Chemistry Honors, Physics Honors or higher, completion of summer assignment; teacher rec.
4712SC	Advanced Topics in Environmental Science	College Prep	Elective	Full Year	6.0	12	Teacher recommends Biology, Chemistry; teacher rec
4722SC	Forensic Science CP	College Prep	Elective	Full Year	6.0	12	Teacher recommends one of the following three-year sequences: Environmental Science, Biology, Chemistry, or Biophysical Science, Biology, Chemistry, or Biology, Chemistry, Physics; teacher rec
4724SC	Forensic Science Honors	Honors	Elective	Full Year	6.0	12	Teacher recommends Biology, Chemistry CP or higher, Physics CP or higher; teacher rec
4242SC	Genetics & Biotechnology Honors	Honors	Elective	Full Long	6.0	12	Teacher recommends Environmental Science, Biology, Chemistry; teacher rec
4314GN	Physics	College Prep		Full Year	6.0	11-12	Teacher recommends Biology, Chemistry, Algebra II
4314SC	Physics CP	College Prep		Full Year	6.0	11	Teacher recommends Biology, Chemistry CP, Algebra II CP or higher
4312SC	Physics Honors	Honors		Full Year	6.0	11	Teacher recommends Biology, Chemistry Honors, recommended concurrent enrollment in Pre-Calculus Honors; teacher rec
4330SC	Physics I AP	AP		Full Year	6.0	11	Teacher recommends Biology, Chemistry Honors, and enrolled in Math Analysis or higher; teacher rec; placement test
4340SC	Physics II AP	AP		Full Year	6.0	12	Teacher recommends AP Physics I or Physics Honors; teacher rec
4332SC	Physics C: E&M/Mechanics AP	AP		Full Year	5.0	12	Physics I AP; Pre/Co-calculus
4344SC	Physics, Engineering, & Art	Honors	Elective	Full Year	6.0	12	Teacher recommends Biology, Chemistry, Physics CP, concurrent enrollment in Pre-Calculus Honors; teacher rec
4304SC	Ridgewood Career Pathways in Medicine Program (CPM Program)	College Prep		Full Year	6.0	10-11	Application process; current enrollment in Biology CP or Biology 10 or Env Science; concurrently enrolled in

							Geometry CP or Algebra I; academic GPA 2.75+; teacher rec
Course Code	Course Title	Course Weight	Elective	Term Duration	Credit	Open to Grades	Prerequisite
SCIENCE DEPARTMENT							
Ridgewood Academy for Health Professions (RAHP)						10-12	
4392SC	Chemistry RAHP	Honors		Full Year	6.0	10	Teacher recommends Biology, concurrent enrollment in Algebra II E or higher; teacher rec; acceptance into the RAHP program
4302SC	Physics RAHP	Honors		Full Year	6.0	11	Teacher recommends Biology, Chemistry Honors, concurrent enrollment in Pre-Calculus Honors; teacher rec; acceptance in the RAHP program
4492SC	RAHP Seminar	Honors		Full Year	3.0	12	Chemistry RAHP, Physics RAHP
4301SC	RAHP Internship	Honors		Full Year	3.0	11	Concurrent enrollment Physics RAHP

SOCIAL STUDIES

COURSE CODE	COURSE TITLE	COURSE WEIGHT	ELECTIVE	TERM DURATION	CREDIT	OPEN TO GRADES	PREREQUISITE
SOCIAL STUDIES DEPARTMENT							
2104SS	World History	College Prep		Full Year	5.0	9	None
2004SS	World Cultures and History	College Prep		Full Year	5.0	9	Student signature on course expectations/8 th Gr. Teacher Rec
2114SS	History of the Modern World	College Prep		Full Year	5.0	9	Enrollment in English 9 Literary World Views
2304SS	United States History I	College Prep		Full Year	5.0	10	World history
2314SS	United States History I - The American Experience I	College Prep		Full Year	5.0	10	World History, Teacher Recommendation
2302SS	United States History I	Honors		Full Year	5.0	10	World History; Teacher Recommendation
2342SS	United States History I American Studies I	Honors		Full Year	5.0	10	Application Process; Summer Work
2312SS	United States History I American History & Literature w/Integrated Study in the Arts I	Honors		Full Year	5.0	10	Application Process; Summer Work
2310SS	United States History I	AP		Full Year	5.0	10	World History; Teacher Recommendation
2404SS	United States History II	College Prep		Full Year	5.0	11	United States History I
2324SS	United States History II - The American Experience II	College Prep		Full Year	5.0	11	United States History I; Teacher Recommendation
2402SS	United States History II	Honors		Full Year	5.0	11	United States History I; Teacher Recommendation
2452SS	United States History II American Studies II	Honors		Full Year	5.0	11	United States History I American Studies
2412SS	United States History II American History & Literature w/Integrated Study in the Arts II	Honors		Full Year	5.0	11	United States History I AHLISA
2400SS	United States History II	AP		Full Year	5.0	11	U.S. History I H/AP; Teacher Recommendation
2900SS	American Gov't & Politics AP	AP	Elective	Full Year	5.0	11-12	Teacher Recommendation
2954SS	The Power of One: Reflections on the Holocaust & the 21 st Century	College Prep	Elective	Semester	2.5	11-12	None
2962SS	The Power of One: Reflections on the Holocaust & the 21 st Century	Honors	Elective	Semester	2.5	11-12	Teacher Recommendation
2932SS	Classical Foundations of America	Honors	Elective	Semester	2.5	11-12	Teacher Recommendation
2702SS	Contemporary Issues in Social Science	Honors	Elective	Full Year	5.0	11-12	Teacher Recommendation
2210SS	European History AP	AP	Elective	Full Year	5.0	11-12	Teacher Recommendation
2754SS	Film as History: The 20 th Century	College Prep	Elective	Semester	2.5	12	None
2712SS	Global Economics	Honors	Elective	Semester	2.5	11-12	Teacher Recommendation
2744SS	History of American Society & Culture	College Prep	Elective	Full Year	5.0	11-12	None
2514SS	Human Geography	College Prep	Elective	Full Year	5.0	11-12	None
2512SS	Human Geography	Honors	Elective	Full Year	5.0	11-12	Teacher Recommendation
2516SS	Human Geography AP	AP	Elective	Full Year	5.0	11-12	Teacher Rec
2882SS	Law – Criminal	Honors	Elective	Semester	2.5	11-12	Teacher Recommendation
2892SS	Law – Constitutional	Honors	Elective	Semester	2.5	11-12	Teacher Recommendation
2830SS	Micro/Macro-Economics AP	AP	Elective	Full Year	5.0	11-12	Teacher Recommendation
2202SS	Modern European History	Honors	Elective	Full Year	5.0	11-12	Teacher Recommendation
2852SS	Western/Non-Western Philosophy	Honors	Elective	Full Year	5.0	11-12	Teacher Recommendation
2624SS	Psychology	College Prep	Elective	Full Year	5.0	11-12	None
2622SS	Psychology	Honors	Elective	Full Year	5.0	11-12	Teacher Recommendation
2600SS	Psychology AP	AP	Elective	Full Year	5.0	11-12	Teacher Recommendation
2942SS	Revenge, Justice & Social Mores in Greek Tragedy	Honors	Elective	Semester	2.5	11-12	Teacher Recommendation
2732SS	Ridgewood in History	Honors	Elective	Semester	2.5	12	Teacher Recommendation
2502SS	Sociology	Honors	Elective	Full Year	5.0	11-12	Teacher Recommendation
2252SS	Senior Seminar	Honors/AP	Elective	Full year	5.0	12	Teacher Recommendation
2822SS	The Stock Market & the Economy	Honors	Elective	Semester	2.5	11-12	Teacher Recommendation
2953SS	The Trojan War	Honors	Elective	Semester	2.5	11-12	Teacher Recommendation
9212SL	Civics	Survey		Full Year	5.0	12	Teacher Rec

FINE AND APPLIED ARTS

COURSE CODE	COURSE TITLE	COURSE WEIGHT	ELECTIVE	TERM DURATION	CREDIT	OPEN TO GRADES	PREREQUISITE
DEPARTMENT OF ART AND DESIGN							
VISUAL ARTS							
7469FA	Advertising Art	College Prep	Elective	Semester	2.5	9-12	None
7479FA	Advanced Advertising Art	College Prep	Elective	Semester	2.5	9-12	Advertising Art
6419PA	Architectural Design I	College Prep	Elective	Full Year	5.0	9-12	None
6429PA	Architectural Design II	College Prep	Elective	Full Year	5.0	10-12	Architectural Design I
7310FA	Art History AP	AP	Elective	Full Year	5.0	11-12	Completion of summer project and Teacher Recommendation
7539FA	Ceramics I	College Prep	Elective	Semester	2.5	9-12	None
7549FA	Ceramics II	College Prep	Elective	Semester	2.5	9-12	Ceramics I
6509PA	Digital Media	College Prep	Elective	Semester	2.5	9-12	None
6439PA	Digital Photography I	College Prep	Elective	Semester	2.5	9-12	None
6449PA	Digital Photography II	College Prep	Elective	Semester	2.5	9-12	Digital Photography I
6579PA	Advanced Digital Photography	College Prep	Elective	Semester	2.5	10-12	Digital Photography I & II
7429FA	Fundamental Drawing	College Prep	Elective	Semester	2.5	9-12	None
7409FA	Introduction to Studio Art	College Prep	Elective	Semester	2.5	9-12	None
7419FA	Intermediate Studio Art	College Prep	Elective	Full Year	5.0	9-12	Previous Art Class
7519FA	Jewelry and Metal Design I	College Prep	Elective	Semester	2.5	9-12	None
7529FA	Jewelry and Metal Design II	College Prep	Elective	Semester	2.5	9-12	Jewelry and Metal Design I
7449FA	Painting I: Acrylic	College Prep	Elective	Semester	2.5	9-12	None
7459FA	Painting I: Watercolor	College Prep	Elective	Semester	2.5	9-12	None
7509FA	Painting II	College Prep	Elective	Semester	2.5	9-12	Painting I: Acrylic or Watercolor
7569FA	3D Design	College Prep	Elective	Semester	2.5	9-12	None
7410FA	Studio Art I AP	AP	Elective	Full Year	5.0	10-12	Previous Art Class and Teacher Recommendation
7430FA	Studio Art II AP	AP	Elective	Full Year	5.0	11-12	Studio Art I AP and Teacher Recommendation
7619FA	Advanced Portfolio Development	College Prep	Elective	Semester	2.5	10-12	Adv. Artistic Standing, Teac Rec
7629FA	Advanced Portfolio Development	College Prep	Elective	Full Year	5.0	10-12	Adv. Artistic Standing, Teac Rec
7719FA	TV Production	College Prep	Elective	Semester	2.5	9-12	None
7729FA	Video Production	College Prep	Elective	Semester	2.5	9-12	TV Production or approval
7739FA	Advanced Video Production	College Prep	Elective	Semester	2.5	10-12	TV/Video Production or approval
TECHNOLOGY EDUCATION / APPLIED ARTS							
6109PA	Graphic Arts I	College Prep	Elective	Semester	2.5	9-12	None
6169PA	Graphic Arts II	College Prep	Elective	Semester	2.5	9-12	Graphic Arts I
6139PA	Graphic Arts III	College Prep	Elective	Full Year	5.0	10-12	Graphic Arts I & II
6149PA	Graphic Arts IV	College Prep	Elective	Full Year	5.0	11-12	Graphic Arts I, II, & III
6249PA	Media Technology	College Prep	Elective	Semester	2.5	9-12	None
6315PA	Innovating Through Design Thinking	College Prep	Elective	Semester	2.5	9-12	None
6525PA	Design Thinking Studio: Experiences in Design & Rapid Prototyping	College Prep	Elective	Semester	2.5	9-12	None
6535PA	Building and Design I	College Prep	Elective	Semester	2.5	9-12	None
6545PA	Building and Design II	College Prep	Elective	Semester	2.5	9-12	Building and Design I
6550PA	Building and Design III	College Prep	Elective	Full Year	5.0	10-12	Building and Design I & II
6555PA	Interactive Design	College Prep	Elective	Semester	2.5	9-12	None
6558PA	Interactive Design II	College Prep	Elective	Semester	2.5	9-12	Interactive Design
6565PA	Robotics	College Prep	Elective	Semester	2.5	9-12	Interactive Design
6568PA	Robotics II	College Prep	Elective	Semester	2.5	9-12	Robotics
6575PA	Real World Engineering	College Prep	Elective	Full Year	5.0	9-12	None
6489PA	Yearbook Production I	College Prep	Elective	Semester	2.5	10-12	None
6499PA	Yearbook Production II	College Prep	Elective	Semester	2.5	10-12	Yearbook Production I
6498PA	Yearbook Production II	Honors	Elective	Semester	2.5	10-12	Yearbook Production I & Teacher Recommendation
6492PA	Yearbook Management	Honors	Elective	Full Year	5.0	11-12	Application Process
6494PA	Yearbook Management II	Honors	Elective	Full Year	5.0	12	Yearbook Management

6329PA	Journalism Production I	College Prep	Elective	Full Year	5.0	10-12	None
6339PA	Journalism Production II	College Prep	Elective	Full Year	5.0	10-12	Journalism Production I
INTERDISCIPLINARY COURSES							
7319FA	American History and Literature with Integrated Study in the Arts	College Prep		Full Year	1.0	10-11	Application process
DEPARTMENT OF MUSIC							
7099MU	Introduction to 21 st Century Music Production	College Prep	Elective	Semester	2.5	9-12	None
7090MU	Advanced 21 st Century Music Production	College Prep	Elective	Semester	2.5	9-12	Introduction to 21 st Century Music Production
7089MU	Music Rewind	College Prep	Elective	Semester	2.5	9-12	None
7140MU	Music Theory AP	AP	Elective	Full year	5.0	12	Teacher Recommendation
7009MU	Symphonic Band	College Prep	Elective	Full year	5.0	9-12	None
7019MU	Concert Band	College Prep	Elective	Full year	5.0	9-12	Teacher Recommendation
7029MU	Wind Ensemble	College Prep	Elective	Full year	5.0	9-12	Auditions/Teacher Recommendation
7219MU	Chorale	College Prep	Elective	Full year	5.0	9-12	None
7239MU	Concert Choir	College Prep	Elective	Full year	5.0	9-12	Auditions/Teacher Recommendation
7269MU	Treble Choir	College Prep	Elective	Full year	5.0	9-12	Auditions/Teacher Recommendation
7249MU	Chamber Choir	College Prep	Elective	Full year	5.0	9-12	Auditions/Teacher Recommendation
7049MU	Symphonic Orchestra	College Prep	Elective	Full year	5.0	9-12	None
7039MU	Concert Orchestra	College Prep	Elective	Full year	5.0	9-12	Auditions/Teacher Recommendation
7059MU	Chamber Orchestra	College Prep	Elective	Full year	5.0	9-12	Auditions/Teacher Recommendation
INDEPENDENT STUDY							
7259MU	Music Mentors Honors	College Prep	Elective	Full year	1.25	10-12	Teacher Recommendation
DEPARTMENT OF DANCE & THEATRE							
7149DT	Dance I	College Prep	Elective	Semester	2.5	9-12	None
7129DT	Dance II	College Prep	Elective	Semester	2.5	9-12	Gr. 9 w/Prior Approval; Gr. 10-12 & Dance I
7139DT	Advanced Dance	College Prep	Elective	Semester	2.5	9-12	Dance II
7189DT	Acting I	College Prep	Elective	Semester	2.5	9-12	None
7199DT	Advanced Acting	College Prep	Elective	Semester	2.5	9-12	Acting I

WELLNESS

COURSE CODE	COURSE TITLE	COURSE WEIGHT	ELECTIVE	TERM DURATION	CREDIT	OPEN TO GRADES	PREREQUISITE
DEPARTMENT OF WELLNESS							
Health/Physical Education							
	Wellness 9	College Prep		Full Year		9	
	<ul style="list-style-type: none"> • Health 9A • Freshmen Fitness • Health 9B • Project Adventure I 			1 Qtr	1.25		
				1 Qtr	1.25		
				1 Qtr	1.25		
				1 Qtr	1.25		
	Wellness 10	College Prep		Full Year		10	
	<ul style="list-style-type: none"> • Driver's Education • Strength and Conditioning I • Health 10 • Project Adventure II 			1 Qtr	1.25		
				1 Qtr	1.25		
				1 Qtr	1.25		
				1 Qtr	1.25		
	Wellness 11	College Prep		Full Year		11	
	<ul style="list-style-type: none"> • Health 11 • Junior Physical Ed Activities • Yoga & Stress Management • Strength & Conditioning II 			1 Qtr	1.25		
				1 Qtr	1.25		
				1 Qtr	1.25		
				1 Qtr	1.25		
	Wellness 12	College Prep		¾ Year		12	
	<ul style="list-style-type: none"> • First Aid & Safety • Senior Physical Ed Activities • Senior Wellness 			1 Qtr	1.25		
				1 Qtr	1.25		
				1 Qtr	1.25		

WORLD LANGUAGE

COURSE CODE	COURSE TITLE	COURSE WEIGHT	ELECTIVE	TERM DURATION	CREDIT	OPEN TO GRADES	PREREQUISITE
DEPARTMENT OF WORLD LANGUAGES							
MODERN							
5154FL	Chinese I	College Prep		Full Year	5.0	9-12	None
5254FL	Chinese II	College Prep		Full Year	5.0	10-12	Chinese I
5352FL	Chinese III	Honors		Full Year	5.0	10-12	Chinese II
5452FL	Chinese IV	Honors		Full Year	5.0	11-12	Chinese III Honors
5124FL	French I	College Prep		Full Year	5.0	9-12	None
5224FL	French II	College Prep		Full Year	5.0	9-12	French I
5322FL	French III	Honors		Full Year	5.0	10-12	French II
5422FL	French IV	Honors		Full Year	5.0	11-12	French III Honors
5522FL	French V	Honors		Full Year	5.0	11-12	French IV Honors
5520FL	French V	AP		Full Year	5.0	11-12	French IV Honors
5144FL	German I	College Prep		Full Year	5.0	9-12	None
5244FL	German II	College Prep		Full Year	5.0	9-12	German I
5342FL	German III	Honors		Full Year	5.0	10-12	German II
5442FL	German IV	Honors		Full Year	5.0	11-12	German III Honors
5134FL	Spanish I	College Prep		Full Year	5.0	9-12	None
5234FL	Spanish II	College Prep		Full Year	5.0	9-12	Spanish I
5334FL	Spanish II Advanced	College Prep		Full Year	5.0	9-12	Gr. 8/Spanish I Teacher Rec
5331FL	Spanish III	College Prep		Full Year	5.0	10-12	Spanish II
5332FL	Spanish III	Honors		Full Year	5.0	10-12	Spanish II Teacher Rec
5434FL	Spanish IV	College Prep		Full Year	5.0	11-12	Spanish III CP or Spanish III Honors Teacher Rec
5432FL	Spanish IV	Honors		Full Year	5.0	11-12	Spanish III Honors Teacher Rec
5532FL	Spanish V	Honors		Full Year	5.0	11-12	Spanish IV Honors
5530FL	Spanish V	AP		Full Year	5.0	11-12	Spanish IV Honors
5911FL	Spanish Cultures and Conversation I	College Prep		Full Year	5.0	10-11	None
5912FL	Spanish Cultures and Conversation II	College Prep		Full Year	5.0	11-12	Spanish Cultures and Conversation I
CLASSICAL							
5114FL	Latin I	College Prep		Full Year	5.0	9-12	None
5214FL	Latin II	College Prep		Full Year	5.0	9-12	Latin I
5312FL	Latin III	Honors		Full Year	5.0	10-12	Latin II
5412FL	Latin IV	Honors		Full Year	5.0	11-12	Latin III Honors
5510FL	Latin V	AP		Full Year	5.0	11-12	Latin IV Honors
5362FL	Classical Cinema	Honors		Full Year	5.0	11-12	Successful Completion (C+) of Latin III Honors

SPECIAL PROGRAMS					
COURSE CODE	COURSE TITLE	COURSE WEIGHT	TERM DURATION	CREDIT	OPEN TO GRADES
SPECIAL EDUCATION					
RESOURCE CENTER*					
9039SP	Academic Enrichment	College Prep	Semester	2.5	9
9326SP	Algebra I	Survey	Full Year	5.0	9-12
9336SP	Geometry	Survey	Full Year	5.0	10-12
9346SP	Algebra II	Survey	Full Year	5.0	11-12
9348SP	Advanced Mathematics Applications	Survey	Full Year	5.0	12
9428SP	Biology	Survey	Full Year	5.0	10-12
9438SP	Chemistry	Survey	Full Year	5.0	10-12
9458SP	Physics	Survey	Full Year	5.0	10-12
9116SP	English 9	Survey	Full Year	5.0	9
9414SP	Environmental Science	Survey	Full Year	5.0	9-10
9126SP	English 10	Survey	Full Year	5.0	10
9136SP	English 11	Survey	Full Year	5.0	11
9146SP	English 12	Survey	Full Year	5.0	12
9808SP	Adaptive Physical Education	Survey	Full Year	5.0	9-12
9236SP	United States History I	Survey	Full Year	5.0	10-12
9246SP	United States History II	Survey	Full Year	5.0	11-12
9216SP	World History	Survey	Full Year	5.0	9-12
SUPPLEMENTAL					
	Grades 9-12		Fall Semester		9-12
	Grades 9-12		Spring Semester		9-12

*Courses are structured as customary programs with modifications in accordance with students' Individual Educational Plans.

**MINUTES OF THE
SPECIAL MEETING OF THE
BOARD OF EDUCATION
Ridgewood Public Schools
Bergen County, New Jersey
DECEMBER 22, 2017**

Minutes of the Special Public Meeting of the Board of Education held on December 22, 2017, at 11:00 a.m., at the Education Center.

The meeting was called to order by Mr. B. Vincent Loncto, President.

I. CALL TO ORDER AND ROLL CALL

Present: Mr. B. Vincent Loncto, President; Mr. James Morgan, Vice President; Ms. Sheila Brogan; Ms. Jennie Smith Wilson

Also Present: Dr. Daniel Fishbein, Superintendent; Ms. Stacie Poelstra, Assistant Superintendent for Curriculum, Instruction & Assessment; Mrs. Ojetta Townes, Manager of Human Resources; Dr. Alfredo Aguilar, Business Administrator/Board Secretary

Absent: Ms. Christina Krauss; Ms. Jen Ulman, Assistant Board Secretary

Visitors: There were no visitors.

II. PLEDGE OF ALLEGIANCE

Mr. Loncto led those present in the Pledge of Allegiance.

III. OPENING STATEMENT BY PRESIDING OFFICER

Mr. Loncto announced that pursuant to the requirements of the Open Public Meetings Act, advance notice of this meeting had been given to The Ridgewood News, The Record, and the Clerk of the Village of Ridgewood. In addition, notices were posted in the office of the Board Secretary and in all school buildings.

IV. CONSENT ITEMS

Dr. Fishbein presented Consent Item A – Finance, for approval.

A. FINANCE

i. Approval: Bid Award for Window Replacement at Willard Elementary School

Approval to award the bid for window replacement at Willard Elementary School to RD Architectural Products, Fair Lawn, NJ, the lowest responsible bidder, for the base bid in the amount of \$308,000 and Alternate #1 in the amount of \$22,800.

These bids have been approved by the Board attorney and LAN Associates.

The three lowest bids are listed below.

Company	Bid	Alternate #1
<i>RD Architectural</i>	<i>\$308,000</i>	<i>\$22,800</i>
Panoramic Window	\$339,000	\$19,000
Fuscon Enterprises	\$384,000	\$14,500

ii. Approval: Appropriation and Utilization of 2016-17 Surplus

WHEREAS, N.J.A.C. 6A: 23A-13.3(d)6 provides that a Board of Education may, at any time appropriate surplus generated from state aid revenue, that has been excluded from the excess surplus calculation in the prior year, and

WHEREAS, the Ridgewood Board of Education has surplus which was generated from state aid revenue that was excluded from the 2016-17 excess surplus calculation in the amounts of \$369,054 and \$23,260 from Extraordinary Aid and Nonpublic Transportation Aid, respectively.

NOW THEREFORE IT BE RESOLVED, that the 2016-17 surplus generated from Extraordinary and Nonpublic Transportation State Aid in the amount of \$392,314 be appropriated and utilized in the 2017/2018 budget as follows:

Appropriations:12-000-400-450 Construction Services \$392,314

Mr. Loncto moved approval of Consent Item A – Finance.

Mr. Morgan seconded the motion.

Prior to the roll-call vote, Ms. Brogan mentioned the add alternate is for window shades. A discussion ensued about the schedule for the project. Dr. Fishbein mentioned it is slated for the summer.

The motion to approve Consent Item A – Finance, carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

ABSENT: Ms. Krauss

V. ADJOURNMENT

At 11:04 a.m., on a motion made by Mr. Loncto, seconded by Ms. Smith-Wilson, and unanimously approved, the meeting adjourned.

Respectfully submitted,

Alfredo Aguilar
Board Secretary

MINUTES OF THE REORGANIZATION/REGULAR PUBLIC MEETING

OF THE

BOARD OF EDUCATION

Ridgewood Public Schools

Bergen County, New Jersey

January 8, 2018

Minutes of the Reorganization Meeting of the Board of Education held on Monday, January 8, 2018, at 7:30 p.m., at the Education Center.

The meeting was called to order by Dr. Alfredo Aguilar, Business Administrator/Board Secretary.

I. CALL TO ORDER AND ROLL CALL

Present: Ms. Sheila Brogan, Ms. Christina Krauss, Mr. Vincent Loncto, Mr. James Morgan, Ms. Jennie Smith Wilson

Also Present: Dr. Daniel Fishbein, Superintendent; Ms. Stacie Poelstra, Assistant Superintendent for Curriculum, Instruction & Assessment; Mrs. Ojetta Townes, Manager of Human Resources; Dr. Alfredo Aguilar, Business Administrator/Board Secretary; Ms. Jen Ulman, Assistant Board Secretary

Absent: Catherine Taura, RHS Student Representative

Visitors: There were approximately two visitors.

II. PLEDGE OF ALLEGIANCE

Dr. Aguilar led those present in the Pledge of Allegiance.

III. OPENING STATEMENT BY PRESIDING OFFICER

Dr. Aguilar announced that pursuant to the requirements of the Open Public Meetings Act, advance notice of this meeting had been given to The Ridgewood News, The Record, and the Clerk of the Village of Ridgewood. In addition, notices were posted in the office of the Board Secretary and in all school buildings.

IV. OFFICIAL RESULTS OF SCHOOL ELECTION

Dr. Aguilar read the official results of the school election into record.

Candidates for Board – Three Year Term

Sheila Brogan: 2,766

Christina Krauss: 2,394

Personal Choice: 53

Total School Election Votes Cast: 7,175

V. SWEARING IN OF ELECTED BOARD MEMBERS

Dr. Aguilar administered the Oath of Office to Ms. Brogan and Ms. Krauss.

VI. ROLL CALL

Present: Ms. Sheila Brogan, Ms. Christina Krauss, Ms. Jennie Smith Wilson, Mr. James Morgan, Mr. Vincent Loncto

Absent: None

VII. NOMINATIONS AND ELECTION OF BOARD PRESIDENT

Dr. Aguilar asked for nominations for Board President.

Ms. Krauss nominated Mr. Loncto for Board President.

Ms. Smith Wilson seconded the motion.

Nominations were closed and Mr. Loncto was elected President by the following roll-call vote:

AYES: Ms. Krauss, Mr. Morgan, Ms. Smith Wilson, Mr. Loncto

NAYS: None

ABSTAIN: Ms. Brogan

VIII. NOMINATIONS AND ELECTION OF BOARD VICE PRESIDENT

Dr. Aguilar asked for nominations for Vice President.

Ms. Smith Wilson nominated Mr. Morgan for Vice President. Ms. Krauss seconded the motion.

Nominations were closed and Mr. Morgan was elected Vice President by the following roll-call vote:

AYES: Ms. Krauss, Mr. Morgan, Ms. Smith Wilson, Mr. Loncto

NAYS: None

ABSTAIN: Ms. Brogan

Mr. Loncto assumed the chair and thanked the Board for their support and their vote of confidence.

IX. PRESENTATIONS

A. CHOOSE TO BE NICE

Elementary school principals Dr. Lorna Oates-Santos and Ms. Mary Ferreri joined the meeting and gave a presentation on the Choose to be Nice program in their schools. The organization's founder, Dina Creiger, a mom from Massachusetts, came up with the idea when her son entered middle school and found there was a lot of talk about bullying in education and she remembered her own experiences with bullying. What spurred her into action and sparked her interest was the event of the Boston Marathon in 2015 and what the city did to heal. The motto of Choose to be Nice is "*I promise to help spread kindness wherever and whenever possible and to the very best of my ability I promise to be nice to those with whom I come into contact with on a daily basis.*"

Dr. Oates-Santos and Ms. Ferreri reviewed the student activities, curriculum guides, and implementation of the program at Somerville and Orchard Schools in detail. [Click here](#) to view the presentation.

Everyone is happy with the program and so far it is easy to implement. The program was presented last month at the Administrative Leadership Meeting. There is a nice connection with the founder of the program and there is a potential roll-out for grades K-8 for the 2018-19 school year, and new curriculum for the high school for the 2018-19 school year.

Mr. Morgan asked if they saw it as a multi-year program for future years and if it could become a districtwide program.

Dr. Oates-Santos responded yes. Next year, they can do new activities and things that everyone enjoys.

Mr. Morgan stated this is a great example to instill kindness in young kids and to be good citizens.

Ms. Smith Wilson pointed out it will also help them to be good community members.

B. STUDENT REPRESENTATIVE REPORT

The following report was distributed in the Board packet.

Athletics

- This evening the Girls Varsity Basketball team has a home game against Chatham High School.
- Fellow student, Katherine Muccio was recognized as *The Record's Athlete of the Week* for Indoor Track. This season she ranked number one in the state and number 7 in the country in the 55-meter dash, and number one in the state and number fifteen in the country in the 200-meter dash.

Arts

- New Players in Concert tickets went on sale last Monday, performances are this Thursday through Sunday. There are two blocks for the performances. There are seven Senior student directed shows, including: Fiddler on the Roof, How to Succeed in Business Without Really Trying, Wild Party, Beauty and the Beast, A Chorus Line, Once, and Tarzan.
- The students in RHS Music Production participated in a live recording session and learned how to use the new recording studio equipment. This was made possible thanks to funding by the Ridgewood Education Foundation.

Academics

- The 11th grade parent meeting has been rescheduled to January 16th. It is the college kickoff meeting for 11th grade families.
- This Wednesday there will be an 8th grade parent meeting in the RHS Campus Center. The RHS administrators will discuss the 9th grade transition and curriculum.
- Local scholarships applications are due to Guidance this Friday, January 12th, by 3:30 p.m.
- Mr. Saulpaugh's students participated in a Houdini theme escape after completing the 1920s unit. Liam Shea, a senior said "it was a strong team building experience that combined both school and fun."

Activities

- Project Interact is planning to partake in the Random Acts of Kindness week which is a nationally recognized event that promotes making kindness effortless and selfless acts be the norm.

X. COMMENTS FROM THE PUBLIC

At 7:52 p.m., Mr. Loncto asked if there were any comments from the public. There were none.

XI. CONSENT ITEMS

Dr. Fishbein presented Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, D – Human Resources (including the addendum – agenda item #i – remove Montillo, add Megalos), and E – Finance, for approval.

A. ATTENDANCE AT CONFERENCES

As listed on **Attachment A**, page 587.

B. ADMINISTRATION**i. Approval: Adoption of the NJSBA Code of Ethics**

Adoption of the NJSBA Code of Ethics, as listed on **Attachment B**, as listed on page 588.

ii. Approval: Receipt of Suspension and Harassment, Intimidation, and Bullying (HIB) Reports

The Board has received confidential information regarding suspensions and investigations of HIB that have occurred since the last Board meeting.

iii. **Approval: School Board Recognition Month**

WHEREAS, The New Jersey School Boards Association has declared January 2018 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, the Ridgewood Board of Education is one of more than 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, the Ridgewood Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; now, therefore,

Be it Resolved, that the Ridgewood Board of Education does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2018 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, that the Ridgewood Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

C. CURRICULUM & INSTRUCTION

i. **Approval: Field Trips**

Approval of field trips as listed on **Attachment C**, pages 589-591.

ii. **Approval: Agreement with Progressive Therapy of NJ for ABA Consultation Services & Direct ABA Therapy**

Approval of an agreement with Progressive Therapy of NJ for ABA Consultation Services & Direct ABA Therapy for the period December 23, 2017 through June 20, 2018, at the sum of \$110 per hourly rate for coordination/parent training, clinics and \$70 per hourly rate for direct therapy, and a district proposed bank of not to exceed 230 hours for the home-based parent training, for one student.

The Board had received background information.

D. HUMAN RESOURCES

i. **Appointments**

(Appointments subject to receipt of appropriate documentation and the New Jersey Department of Education (NJDOE) certificate, if required.)

Teacher

<u>DeMEULDER, Allison</u> - Leave of Absence Replacement Business Education Teacher (non-tenure track), Ridgewood High School, effective January 24, 2018, or as soon after as possible, through June 1, 2018. Ms. DeMeulder possesses a NJDOE Certificate of Eligibility as a Teacher of Comprehensive Business. Ms. DeMeulder will be registered into the NJDOE Provisional Program.	\$58,358 Cl. BA, St. 1 pro-rated
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Infant/Toddler Development Center

Head Teacher

<u>SOUTHEY, Dawn</u> - effective January 9, 2018, or as soon after as possible, through June 30, 2018.	\$30,000 pro-rated plus medical benefits
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Long-term Substitutes

Revision: FISCHER, Katherine – Fourth Grade Teacher, Ridge School, **from** effective September 1, 2017 through December 22, 2017, **to** effective September 1, 2017 through January 11, 2018, at a daily rate of \$125 per day, until the assignment ends

FISCHER, Katherine – Fifth Grade Teacher, Ridge School, effective March 1, 2018 through June 13, 2018, at a daily rate of \$125 per day, until the assignment ends

Field Placement

KOENIG, Shauna – William Paterson University, Clinical Experience Placement with Colleen Manke, School Nurse at Ridge School, from January 29, 2018 through April 30, 2018

Classroom Aides/Lunchroom Aide

Revision: CHALMERS, Stephanie – Inclusion/Resource Room Special Education Classroom Aide, REACH Program, Glen School, effective January 2, 2018, or as soon after as possible, through June 20, 2018, approved by the Board

at its meeting on December 18, 2017, **from** 5.75 hours per day **to** 5.45 hours per day, 5 days per week, at an hourly rate of \$16.49

LACKA, Dafina - Inclusion/Resource Room Special Education Classroom Aide, Ridgewood High School, effective January 9, 2018, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

MEGALOS, Lara Jill - Behavior Instructional Aide, Hawes School, effective January 9, 2018, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$19.00

PALLADINO, Lianna - One-to-One Special Education Classroom Aide, Somerville School, effective January 9, 2018, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

RINSKY, Ryan - Inclusion/Resource Room Special Education Classroom Aide, Ridgewood High School, effective January 9, 2018, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

VEHMAS, Heidi - Lunchroom Aide, Ridge School, effective January 9, 2018, or as soon after as possible, through June 20, 2018, 2 hours per day, 5 days per week, at an hourly rate of \$16.49

WALLACE, Barbara - Inclusion/Resource Room Special Education Classroom Aide, Hawes School, effective January 9, 2018, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

Home Instruction – Ridgewood High School, as needed, for the 2017-2018 School Year

- **Amanda Roche**, Special Education Social Studies Teacher, at an hourly rate of \$59.36
- **Doreen Delaney**, English and Math Teacher, at an hourly rate of \$59.36
- **Timothy Monahan**, Social Studies Teacher, at an hourly rate of \$60.32

ii. Change of Assignments

Revision: LATIF, Shaista - Teacher Assistant, REACH Program, Glen School, effective January 2, 2018 through June 20, 2018, **from** 5.75 hours per day, approved by the Board at its meeting on December 18, 2017, **to** 5.45 hours per day, 5 days per week, at an hourly rate of \$16.49

LESKIW, Lisa - **from** Inclusion/Resource Room Special Education Classroom Aide, Ridgewood High School, 5.75 per day, 5 days per week, at an hourly rate of \$16.49, **to** Long-term Substitute, Special Education Teacher, Ridgewood High School, effective January 2, 2018 through April 2, 2018, at a daily rate of \$125 per day, until the assignment ends

iii. **Rescind Appointment**
Classroom Aide

DIDATO, Betty - Self-Contained Special Education Classroom Aide, Travell School, effective January 2, 2018, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

iv. **Resignations**
Classroom Aides

ARCEDE, Francis - Inclusion/Resource Room Special Education Classroom Aide, Hawes School, effective December 22, 2017

STEPHENSON, Francis - Inclusion/Resource Room Special Education Classroom Aide, Ridgewood High School, effective December 22, 2017

v. **Leave of Absences**

ELKINS, Janet - Education Specialist Teacher, Travell School, effective March 22, 2018 through September 28, 2018, with a reinstatement date of October 1, 2018, using sick days in accordance with the REA/Board Agreement and utilizing the FMLA and/or NJFLA leave entitlement

MENDEZ, Karen - Business Education Teacher, Ridgewood High School, effective January 30, 2018 through June 1, 2018, with a reinstatement date of June 4, 2018, using sick days in accordance with the REA/Board Agreement and utilizing the FMLA and/or NJFLA leave entitlement

TOLVE, Laura - Special Education English Teacher, Ridgewood High School, effective January 2, 2018 through April 3, 2018, with a reinstatement date of April 4, 2018, in accordance with the FMLA and/or NJFLA leave entitlement

vi. **Supplemental Pay Beyond Contract**
Ridge School

Additional: Clubs and Activities for the 2017-2018 School year, approved by the Board at its meeting on September 25, 2017

Play Club

- **Stephanie Dodd and Deirdre Tobin**, each not to exceed 18 hours, each at an hourly rate of \$40.17 (\$1,446.12)

Thinking Cap Quiz Bowl

- **Meghan McDermott**, not to exceed 15 hours, at an hourly rate of \$40.17 (\$602.55)

Photography Club

- **Nicola Stewart**, not to exceed 16 hours, at an hourly rate of \$40.17 (\$642.72)

Benjamin Franklin Middle School

Chaperones, Winter Concert, each not to exceed 2 hours, each to receive an hourly rate of \$40.17(\$241.02)

- **Three Chaperones:** 7th and 8th Grade Vocal Concert, December 14, 2017: **Jonathan Freito, Olga Liebkind, and Zsuzsanna Nagy**

Ridgewood High School

Overnight Music Program Field Trip to Purchase & Manhattan, NY– April 28 – 29, 2018

- **Three Chaperones: Jeff Haas, Jennifer Landa, and John Luckenbill**, each for one night, each at \$200 per night (\$600)

Special Programs

ABA Training Completed and Certified - hourly rates from \$19.00 to \$20.00, effective January 1, 2018

- **Michelle Crosby**
- **Teresa Grillo**

Information Technology Department

Tech Night - January 11, 2018

- **James Michels**, not to exceed 4 hours, at an hourly rate of \$27.43 (\$109.72)

Human Resources

Student Worker

- **BUXENBAUM-TURNER, Linez*** – Human Resources, Education Center, at an hourly rate of \$8.60

*Related to staff member

E. FINANCE

i. Acceptance of Restricted Donations

Resolved, the Board of Education accepts the following restricted gifts for the **2017-2018** school year to be used as indicated:

Donor	Amount	Use	Account Number
Girls Who Code	\$ 300.00	To be used to purchase supplies and other club-related expenses at RHS.	20-004-100-610-00-10-010-001
RHS Class of 1957	\$ 846.36	To be used to purchase a digital keyboard for the band.	20-005-100-610-00-10-010-001
Ridgewood Alpine Ski Team	\$8,193.00	To cover the coaching stipend for the head coach, including FICA.	20-027-100-101-00-10-010-001 (\$7,611 STIPEND) 20-027-200-220-00-10-010-001 (\$582 FICA)
The Foundation	\$1,500.00	To be used for the RHS College Speaker Series grant.	20-001-100-320-00-10-010-006
The Manomat Family	\$ 200.00	To be used to purchase supplies for the RED program.	20-006-100-610-00-01-024-001
Travell HSA	\$3,050.00	To be used for transportation expenses for field trips.	20-025-200-512-00-06-006-000

ii. Approval: Parent Transportation Contract for the 2017-2018 School Year

Approval of the following parent transportation contract for the 2017-2018 school year, effective TBD, pending receipt of required paperwork from the parent and approval from the Executive County Superintendent of Schools.

Route	Contractor	School	Cost
9053	Parent	ECLC Ho-Ho-Kus, NJ	\$30 per diem based on actual # of days attended

Board members read the NJSBA Code of Ethics into record.

Ms. Brogan moved approval of Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, D – Human Resources (including the addendum – agenda item #i – remove Montillo, add Megalos), and E – Finance.

Ms. Smith Wilson seconded the motion.

Prior to the roll-call vote, and Mr. Loncto read the donations into record and thanked the responsible parties.

Ms. Smith Wilson noted the Foundation has supported the College Speaker Series for some time.

Mr. Morgan noted The Foundation has been supporting this grant for over 15 years and reviewed the history of the grant. It is a great resource for parents and students.

The motion to approve Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, D – Human Resources (including the addendum – agenda item #i – remove Montillo, add Megalos), and E – Finance carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

XII. BOARD MEMBER ANNOUNCEMENTS

Mr. Loncto asked Board members to sign the NSJBA Code of Ethics forms and leave them with Ms. Ulman.

Mr. Loncto announced Monday, January 15th is Martin Luther King, Jr. Day. There is a celebration at The Methodist Church at 10:00 a.m. Mr. Loncto encouraged everyone to attend.

Ms. Brogan announced there was a Super Science Saturday planning meeting yesterday. Flyers will be sent in *enews*. Ms. Brogan reminded the community and Board members of this year's challenge, which is to design a home or something in your home that you might see 30 years from now. The hope is that this will generate some interesting conversations in homes. Families can work with their children to design the home and staff members and administrators are welcome to participate. Super Science Saturday is March 3, 2018. Amy Freeze from Channel 7 News will be there as well as 26 confirmed adult presenters. This is Super Science Saturday's 30th year celebration and the egg drop will be done again.

Legislative Update

Ms. Brogan reported the new two-year legislation begins tomorrow in Trenton at noon. Representing our district (Legislative District 40) will be Kevin Rooney and Christopher DePhillips in the Assembly and Kristin Corrado in the Senate. Next Tuesday, January 16th, Governor-elect Phil Murphy will take the oath of office and become New Jersey's 56th elected governor.

Ms. Brogan reported there was no movement this session on Bill A5227, which would provide flexibility regarding collecting taxes.

Mr. Morgan asked when we would find out about state aid.

Ms. Brogan responded it is usually the end of February, but often, with a new governor, it is pushed back, so it could be March.

Mr. Loncto announced Wizards tickets were sold out online in four minutes. The Board has been asked to help take tickets. The game is on Friday, January 26th.

XIII. BOARD COMMITTEE REPORTS

There were none.

XIV. COMMENTS FROM THE PUBLIC

At 8:04 p.m., Mr. Loncto asked if there were any comments from the public. There were none.

XV. DISCUSSION ITEMS

- Committee Appointments
Mr. Loncto asked Board members to submit their preferences to him.

XVI. ACCEPTANCE OF MINUTES

- December 18, 2017 Executive Session & Regular Public Meeting
- December 22, 2017 Special Public Meeting

Ms. Brogan moved Acceptance of Minutes. Mr. Morgan seconded the motion, which was unanimously approved.

XVII. OTHER BUSINESS

There was none.

XVIII. MOTION TO GO INTO EXECUTIVE SESSION

At 8:05 p.m., Mr. Loncto moved that the Board go into Executive Session to discuss negotiations. Mr. Loncto stated the minutes of the Executive Session would be released when the need for confidentiality no longer exists. Ms. Smith Wilson seconded the motion, which was unanimously approved.

XIX. RECONVENED PUBLIC MEETING AND ADJOURNMENT

At 8:50 p.m., on a motion made by Mr. Loncto, seconded by Mr. Brogan and unanimously approved, the meeting adjourned.

Respectfully submitted,

Jennifer Ulman
Assistant Board Secretary

Alfredo Aguilar
Board Secretary

2017 – 2018 CONFERENCES FOR APPROVAL

Staff Member	Name of Conference Location & Dates	Rationale	Estimated Cost for Approval	# of Sub Days required
Gigante, Stefanie RHS	2018 Future Ready Schools Education Task Force – Trenton, NJ January 10, 2018	Professional Development	\$ 44	0
Poelstra, Stacie Education Center	New Jersey's Tiered System of Support Monroe, NJ Jan. 16 th , Feb. 26, & March 14, 2018	Professional Development	\$ 447	0
Gigante, Stefanie RHS	NJASA TechSpo 2018 Atlantic City, NJ January 25, 2018	Professional Development	\$ 422	0
Esposito, Anna Lynn BFMS	2018 AMTNJ Winter Conference Monroe, NJ February 7, 2018	Professional Development	\$ 200	
Litvak, Roman GWMS	2018 AMTNJ Winter Conference Monroe, NJ February 7, 2018	Professional Development	\$ 216	1
Mullin, Michael GWMS	Association of Student Assistance Professionals Empower Conference Princeton, NJ – February 8-9, 2018	Professional Development	\$ 501	0
Pfeiffer, David GWMS	Association of Student Assistance Professionals Empower Conference Princeton, NJ – February 8-9, 2018	Professional Development	\$ 501	0
Tichenor, Steve Education Center	2018 NJSBGA Expo & Conference Atlantic City, NJ March 11-14, 2018	Professional Development	\$ 719	0
Reilly, Nancy RHS	Facing the Future 26-Hired: Blueprints for Employment Success New Brunswick, NJ March 23, 2018	Professional Development	\$ 215	1
Stoughton, Gail RHS	Facing the Future 26-Hired: Blueprints for Employment Success New Brunswick, NJ March 23, 2018	Professional Development	\$ 215	0

The total cost for these conferences is \$3,480. Upon Board approval of all of these conferences, the total expenditure for travel and conferences for 2017-18 will be \$139,943 leaving a balance of \$51,495 remaining in the \$191,438 approved by the Board for travel and conferences.

The total cost of substitutes for these conferences is \$184. Upon Board approval of these conferences, the total expenditure for substitutes for travel and conferences for 2017-18 will be \$11,592.

NJSBA CODE OF ETHICS

1. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my board action to policymaking, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and make no personal promises nor take any private action which may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or the gain of my friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations to the community for its schools.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

FIELD TRIPS FOR APPROVAL

January 8, 2018

ONE DAY TRIPS

ATTACHMENT C

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
01/14/18	RHS	West Milford High School West Milford, NJ	15 members of the WinterGuard	2	0	\$0	\$700 (bus)	no	yes
01/20/18	RHS	The Palasadium Cliffside Park, NJ	250 grade 10 students	10	0	\$0	\$0	yes	yes
01/27/18	RHS	West Orange High School West Orange, NJ	15 members of the WinterGuard	2	0	\$0	\$500 (bus)	no	yes
01/30/18	GWMS	United Nations New York, NY	9 grade 7 social studies students	3	2	\$184	\$814	no	yes
02/06/18	RHS	Federal Reserve New York, NY	6 grades 11-12 social studies students	1	0	\$92	\$233(total) (\$141-train)	yes	yes
02/06/18	RHS	Metropolitan Museum of Art New York, NY	41 grades 10-11 art students	4	0	\$0	\$540 (bus)	no	yes
02/07/18	RHS	Federal Reserve New York, NY	6 grades 11-12 social studies students	1	0	\$92	\$233(total) (\$141-train)	yes	yes
02/10/18	RHS	Morristown High School Morristown, NJ	15 members of the WinterGuard	2	0	\$0	\$700 (bus)	no	yes
02/24/18	RHS	Princeton University <i>Princeton Certamen</i> Princeton, NJ	15 grades 9-12 world languages students	2	0	\$0	\$800 (bus)	yes	yes
03/03/18	RHS	South Brunswick High School South Brunswick High School	15 members of the WinterGuard	2	0	\$0	\$700 (bus)	no	yes
03/10/18	RHS	Matawan High School Aberdeen Twp, NJ	15 members of the WinterGuard	2	0	\$0	\$800 (bus)	no	yes
03/13/18	RHS	Federal Reserve New York, NY	6 grades 11-12 social studies students	1	0	\$92	\$233(total) (\$141-train)	yes	yes
03/14/18	RHS	Federal Reserve New York, NY	6 grades 11-12 social studies students	1	0	\$92	\$233(total) (\$141-train)		yes

FIELD TRIPS FOR APPROVAL

January 8, 2018

ONE DAY TRIPS

ATTACHMENT C

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
03/14/18	RHS	Repertorio Espanol New York, NY	50 grades 9-12 world languages students	3	0	\$0	\$650 (bus)	yes	yes
03/17/18	RHS	Monroe High School Monroe, NJ	15 members of the WinterGuard	2	0	\$0	\$700 (bus)	no	yes
03/24/18	RHS	Hunterdon High School Flemington, NJ	15 members of the WinterGuard	2	0	\$0	\$700 (bus)	no	yes
04/07/18	RHS	Somerville High School Somerville, NJ	15 members of the WinterGuard	2	0	\$0	\$700 (bus)	no	yes
04/08/18	RHS	Midland Park High School Midland Park, NJ	15 members of the WinterGuard	2	0	\$0	\$600 (bus)	no	yes
04/17/18	RHS	Federal Reserve New York, NY	6 grades 11-12 social studies students	1	0	\$92	\$233(total) (\$141-train)		yes
04/18/18	Orchard	Liberty Science Center Jersey City, NJ	61 grade 2 students	9	0	\$0	\$0 (bus)	no	yes
04/21/18	RHS	South Brunswick High School Monmouth Junction, NJ	15 members of the WinterGuard	2	0	\$0	\$700 (bus)	no	yes
05/23/18	RHS	Orange Leaf Yogurt Shop Ridgewood, NJ	8 grades 11-12 special education students	7	0	\$0	\$0 (bus)	no	yes
06/05/18	Orchard	GWMS Ridgewood, NJ	52 grade 4 music students	6	1	\$92	\$92	yes	yes

OVERNIGHT FIELD TRIPS FOR APPROVAL

January 8, 2018

Overnight Trips - Paid

ATTACHMENT C

Dates	School	Location	Approx. # and Group of Students	# Unpaid Chaperones	# Paid Chaperones And # of Overnights for each	Anticipated Cost for Teacher/Nurse Chaperones @ \$200 per Overnight	# of Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
04/28/18 to 4/29/18	RHS	SUNY Purchase, NY & Manhattan, NY	120 members of the Band	7	3 for 1 night	\$600	0	\$0	\$600	no	yes

**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF EDUCATION
Ridgewood Public Schools
Bergen County, New Jersey
JANUARY 22, 2018**

Minutes of the Regular Public Meeting of the Board of Education held on January 22, 2018, at 7:31 p.m., at the Education Center.

The meeting was called to order by Mr. B. Vincent Loncto, President.

I. CALL TO ORDER AND ROLL CALL

Present: Mr. B. Vincent Loncto, President; Mr. James Morgan, Vice President; Ms. Sheila Brogan; Ms. Christina Krauss; Ms. Jennie Smith Wilson

Also Present: Dr. Daniel Fishbein, Superintendent; Ms. Stacie Poelstra, Assistant Superintendent for Curriculum, Instruction & Assessment; Ms. Ojetta Townes, Manager of Human Resources; Dr. Alfredo Aguilar, Business Administrator/Board Secretary; Ms. Jen Ulman, Assistant Board Secretary; Ms. Catherine Taura, RHS Student Representative

Absent: None

Visitors: There were approximately twenty visitors.

II. PLEDGE OF ALLEGIANCE

Mr. Loncto led those present in the Pledge of Allegiance.

III. OPENING STATEMENT BY PRESIDING OFFICER

Mr. Loncto announced that pursuant to the requirements of the Open Public Meetings Act, advance notice of this meeting had been given to The Ridgewood News, The Record, and the Clerk of the Village of Ridgewood. In addition, notices were posted in the office of the Board Secretary and in all school buildings.

IV. PUBLIC HEARING ON POLICY AND REGULATION 2361 IN ACCORDANCE WITH THE CHILDREN'S INTERNET PROTECTION ACT AND THE NEIGHBORHOOD CHILDREN'S INTERNET PROTECTION ACT (AS LISTED ON ATTACHMENT A, pages 617-633)

The public hearing opened at 7:32 p.m.

A. DISCUSSION ON CHANGES TO POLICY SINCE LAST YEAR

Dr. Fishbein reported the district is required yearly to have a public hearing on changes to Policy and Regulation 2361 – Acceptable Use of Computer Networks/Computers/Personal Electronic Devices(PEDs) and Resources and report on the changes made since the last hearing. The Board makes three public presentations on changes to policies – discussion, approval of first reading, and second reading and adoption. Dr. Fishbein reviewed the changes made and approved by the Board last March.

B. COMMENTS FROM THE PUBLIC

At 7:34 p.m., Mr. Loncto asked if there were any comments from the public. There were none.

C. CERTIFICATION OF RIDGEWOOD PUBLIC SCHOOLS COMPLIANCE WITH THE CHILDREN'S INTERNET PROTECTION ACT AND NEIGHBORHOOD PROTECTION ACT

i. Approval: Certification of Ridgewood Public Schools Compliance with the Children's Internet Protection Act and Neighborhood Protection Act

Approval of certification that the Ridgewood Public Schools, including media centers/libraries in the district, are in compliance with the Children's Internet Protection Act and Neighborhood Protection Act and that the school district enforces the requirements of these Acts and this Policy.

Ms. Brogan moved approval of Certification of Ridgewood Public Schools Compliance with the Children's Internet Protection Act and Neighborhood Protection Act.

Ms. Smith Wilson seconded the motion, which carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

D. CLOSE PUBLIC HEARING ON POLICY AND REGULATION 2361 IN ACCORDANCE WITH THE CHILDREN'S INTERNET PROTECTION ACT AND THE NEIGHBORHOOD CHILDREN'S INTERNET PROTECTION ACT

The public hearing closed at 7:34 p.m.

V. PRESENTATIONS

Mr. Loncto read the following opening statement: 'Members of the Board of Education have received an email from a number of concerned parents regarding Dr. Buxenbaum's report tonight. He thanked everyone for their memo and well-articulated concerns. The Board understands the early identification of children struggling with dyslexia is critical as well as designing an appropriate educational programs to meet their individual needs. This is one part

of the special education programs Ridgewood offers. The Board is focused on how to best serve that population and welcomes parental input. The fact that the Board commissioned the audit demonstrates their commitment to special education. The audit was not required by the State or federal regulation. The district decided to seek this review because our staff believe that an unbiased group of professionals could offer insights into possible improvements and they were not disappointed in that regard. While the audit praised and highlighted the strengths of our special education program in general, it identified several things that the district needs to address. One important recommendation in the audit was the need to update Ridgewood's policy and procedures manual. The Board and Dr. Fishbein discussed the necessity of approving this basic tool to ensure special education situations are addressed consistently across the district. Dr. Buxenbaum and her department have been working on the new manual since before the report was discussed in public. We look forward to tonight's report on the department's progress on all the audit recommendations. Based on the report, the Board will consider what changes, if any, are necessary in the future.'

Dr. Fishbein thanked Dr. Buxenbaum for bringing the idea of a special education department audit of policies, procedures and practices. Dr. Fishbein also thanked the Board for supporting this audit and moving it forward. It is very proactive and forward thinking. Overall, the study highlighted many positives about our special education program, what we offer and how parents feel about our program. Yet with every audit, it has found deficits which we are addressing and will continue to address. As the Board is aware with all policies and procedures, as soon as you put them down on paper, things change and we have to revise them. We do this about six times a year on all Board of Education policies and procedures. The recommendations of the audit were used to really set goals for the department, its leadership, the Child Study Team, its teachers and administrators. They all started to work on this and in some cases, implement changes immediately. This will be an 18 month to two-year process to complete. The department will have the manual in place by the end of this year and next year we will monitor it and see how it goes. The primary focus is on the special education department's compliance with N.J.A.C. 6A:14, which is New Jersey special education code and its internal processes and procedures to make sure we comply with them. It is not about I&RS or 504. Those are general education services which are conducted uniformly within our buildings and based on individual student needs. Dr. Fishbein commended Dr. Buxenbaum and her staff and the work they have done so far and he looks forward to continued work in this area.

A. SPECIAL EDUCATION AUDIT UPDATE

Dr. Buxenbaum joined the meeting and provided a refresher on what was and was not covered in the audit. Items covered were compliance with N.J.A.C. 6A:14 (Special Education code), Child Study Team processes and procedures, review of instructional aide use, and review of student files. Items not covered were I&RS or 504 processes and procedures, review of general education services, and review of I&RS or 504 plans. [Click here](#) to view the update.

The department started quickly with revisions to the Child Study Team manual. A committee was formed which consisted of Special Programs Office administrators, LDT/Cs, school psychologists, social workers and speech therapists. The committee has met once a month since October and is using the NJAPSA Child Study Team Guide and our manual as a template. The NJAPSA guide was put together by a group of special education administrators and people across the state. They are forming the manual in conjunction with the New Jersey code. Right now, there is a draft of 22 chapters. The committee is also looking to update their forms (approximately 30) as an appendix in order

to have consistency across the district. The committee is working at a good pace. It is a very detailed manual and the anticipated completion date is June 2018 for implementation in the 2018-2019 school year. Once a full draft is completed, it will be presented to the Child Study Team members for feedback.

Dr. Buxenbaum reviewed the next big area of the audit - instructional aides. A few years ago, she had some of the Child Study Team members get together to try to put together forms to try to streamline the process of how we are looking at instructional aides and what are the criteria we are using to try to help our teams make decisions. Based on the audit, they decided to take a look at what other districts are doing. They consulted with administrators from other districts and reviewed their documents. The committee then developed a procedural manual with updated forms which was presented to all district Child Study Team members at the January department meeting, who were asked to review and provide feedback in order to finalize the procedures to have something implemented for the 2018-2019 school year.

Dr. Buxenbaum reviewed the Program Consistency Committee, which was created due to differences at different buildings and levels with some of the program offerings and what they look like, found during the audit. The committee consists of teachers from all levels - principals, CST members, and Special Programs administrators.

Ms. Brogan asked if the teachers were special education or general education.

Dr. Buxenbaum responded they are both and there are also education specialists.

The goals of the committee are to reflect on current programs offered throughout the district, develop general descriptions of programs, and develop a plan to ensure consistency of programs districtwide. The trick with these things is to have consistency with programs while still being able to individualize and tailor the instruction to the programmatic needs of each of our children.

Mr. Morgan commented this goes beyond the audit and how we identify children's needs.

Dr. Buxenbaum confirmed. One of the things that came through when she and her staff went through the audit is that there are some differences in levels across buildings, so they thought it would be important to try to put together a committee to look at that and try to see what can be done to find that balance for consistency while still allowing for individuality.

Dr. Buxenbaum reviewed professional development included in the audit. The district is always looking to give more professional development to staff. Dr. Buxenbaum was able to pull out from the audit some areas the district thought we needed to continue to do professional development on. A lot of time was spent towards the end of the summer working with Ms. Poelstra and her department talking about the October professional development day. There are a lot of things the district does in general, such as continued support of teachers accessing out of district professional development (i.e. ISME, FDU, TMI, etc.), there is a district five year special programs committee focused on professional development, and the district's October professional development day focused on supporting all struggling learners. Dr. Buxenbaum reviewed some of the in-service programs provided that day (i.e. PLAAFP, Multi-Sensory Reading, Sensory Strategies in

the Classroom, Auditory vs. Language Processing, Proactive not Reactive, Supporting Students Behaviorally and Academically, etc.). There were a number of internal staff present and she received great feedback. The district continues to do different professional development both in and out of district.

Ms. Smith Wilson asked if that professional development day was for teachers in regular education and special education so everyone could understand student issues.

Dr. Buxenbaum confirmed it was. The theme was 'we are all special educators' and working with struggling learners.

Mr. Morgan pointed out one recommendation in the report was a review of documents and the inconsistency in documents. The report recommended upgrading our software and approaching it in a different way that would be more accessible to administrators as well as more consistent and transparent to parents. Mr. Morgan asked if we are making progress.

Dr. Buxenbaum affirmed her department is making progress. They are working with the IT Department and having conversations with other districts who use Skyward and IEP programs. The biggest challenge is figuring out how to marry the student information system with the IEP program piece to see how those systems speak to each other. That part is in process. The IT Department met with the Child Study Team earlier in the year to get a sense of what things are working well and what the challenges are so they can get a better idea of what our dream program would look like. Those conversations are ongoing.

Mr. Morgan asked what kind of timetable there was and if it would be ready by June.

Dr. Buxenbaum responded she did not know if it would be ready by June because there are a lot of conversations not just regarding special education. This also effects the student management system for the district. She cannot say there will be a resolution by June but the district will have a much better idea of the programs out there that may work best with Skyward or within Skyward.

Mr. Morgan commented the paperwork is not what drives us; it is the services to the children. Mr. Morgan does not think paperwork should get in the way. We should have good databases consistent across the buildings that delivers information to the people making decisions and planning things, including parents. Parents are members of the Child Study Team working for their child and information should be accessible. This is an area where Mr. Morgan hopes we make the bureaucratic process complying with the law easier and allows the department to focus more on the plans for the children.

Mr. Loncto asked how many months the department has been working on the implementation of the recommendations in the audit.

Dr. Buxenbaum responded they started in the summer figuring out what the larger pieces of it were. They started in September with a compliance checklist that she had all the Child Study Team use to ensure consistency in terms of paperwork that needs to get done. They then started to work on having the committee meet for the manual.

Conversations started in July, there was follow up in August, staff was solicited staff in September for the committee and the first meeting was held in October.

Mr. Loncto commented this has been a long process for her and the key deliverables are the manual and the rationalization of the use of aides. Mr. Loncto stated Dr. Buxenbaum mentioned she wants to be able to implement them starting in the next school year. Mr. Loncto wondered if, between now and then, there will be any things she can check off.

Dr. Fishbein stated things are being implemented along the way.

Mr. Loncto questioned if there are interim things being delivered, finalized and set in motion while we are going through the completion of the process.

Dr. Buxenbaum responded the department has done their checklist. As they are going through the manual, forms are being reviewed and they are figuring out what forms they can use, and certain forms have been uploaded Skyward. The committee has been going over different pieces in changes to the law and code in terms of professional development to make sure staff is up to date in training. In terms of the deliverables of the manual and instructional aide process, those are larger pieces. Due to the complexity of the issues, to roll things out piece meal in the department may wind up making things more challenging. Dr. Buxenbaum thinks it may be better to have entire manual done first to be able to train staff on.

Mr. Loncto stated in listening to the presentation, he does feel the need for the sense of things being checked off. He understands we cannot get to end without going through all the steps along the way. In terms of pure implementation, he stated it would give him a sense of progress if he knew some pieces of it were being put in place along the way.

Dr. Fishbein responded the checklist includes signatures on documents, which was an area some of the Child Study Team members were not signing off on, as well as date areas. The checklist allows them to go through and make sure they are doing all those things. We implemented a common look and organization of student files so they will all look the same by the end of the year as far as their component parts.

Ms. Brogan commented the professional development reviews were very good for the October professional development day. Ms. Brogan asked if at Dr. Buxenbaum's monthly staff meetings, is she beginning to look at some of these issues and talk to the staff about what they see as the need for professional development? Throughout the report, each group talked about some of the needs for professional development. For some staff, there are still question marks in the schools on what you need to do with the law and even within our own special education staff, there is a need to continue to apply their knowledge as the laws change. Ms. Brogan asked if professional development is ongoing through those meetings.

Dr. Buxenbaum confirmed professional development is ongoing during those meetings. At those department meetings, staff is always discussing cases that come out (i.e. new case law, code, etc.). A lot of times things that are in code get sussed out once case law decisions come out. When the department has conversations about different parts of the IEP, they are making sure things are written clearly and consistently. Dr. Buxenbaum has been doing training on that for the last couple of years. Dr. Buxenbaum said in talking to

staff about what is internal professional development on an ongoing basis versus what happens on an outside professional development day, she has found people had different understandings. One thing she has done to try to help was to make sure those pieces were clear. She changed the look of her agendas to include code updates or new case law to make sure it can be documented in our agendas to see what it means to them and if it requires a change in form. These are ongoing conversations because the code changes so often.

Ms. Brogan asked if it would be correct to say that there are 21 teachers who are now at FDU and have they completed their first semester.

Dr. Buxenbaum confirmed there were and they did complete their first semester. There are still elementary teachers and new teachers going to IMSE (Institute for Multi-Sensory Reading), which is a shorter program. Those trainings are continuing with our staff developer going to buildings to meet with teachers and work with students.

Ms. Brogan asked how that is going.

Dr. Buxenbaum responded it is going really well. The staff developer is working hard to get to all buildings and is working with special education and general education teachers, and she is getting good feedback.

Ms. Brogan asked at what point the teachers in the FDU program are coming back and working with students.

Dr. Buxenbaum responded the teachers are using what they are learning right now and working with students after school hours and with different programs implementing different strategies.

Ms. Brogan asked if the feedback was positive.

Dr. Buxenbaum confirmed it was.

The Board thanked Dr. Buxenbaum for her presentation.

B. CAPITAL PROJECTS

Dr. Fishbein announced the district has been having significant heating issues the past few weeks. There was a heating issue in the RHS courtyard the week of January 14th when two pipes running into the building failed. There was also a steam pipe issue at GWMS. Thanks to the hard work of Steve Tichenor, Manager of Custodial and Maintenance Services, as well as Aramark staff, the issues were resolved. Dr. Fishbein reviewed the issues in detail.

Mr. Morgan commented these issues are similar to the situations we face at nine other buildings.

Mr. Loncto stated in the past several months Dr. Fishbein has been taking us through a methodical preparation for the conclusion that we need to invest money to maintain district facilities, such as boilers, HVAC and windows, things that do not generate excitement unless they fail. Our buildings' age range from 1894 to the 2000s and they

have been maintained very well. Maintenance is reaching a critical point when it starts impacting the educational part. Mr. Loncto echoed praise for the team that worked heroically to prevent that disruption from happening. Mr. Loncto expressed his concerns this may continue to happen.

Ms. Brogan reported when the Board was discussing steam heat, our pipe situations increased the amount of money spent to make repairs. Last year the district spent \$250,000. This year will be more due to the high school issue. Another potential problem we face are domestic hot water pipes running under the buildings from the same era. Ms. Brogan suspects Dr. Fishbein will be coming to us with a solution. To rebury the pipes is not a long-term solution to the issue; there has to be alternatives. In talking at the JRC meeting, there seems to be a few ideas out there that LAN will be working on. Ms. Brogan talked about how hard it is to maintain a system built so long ago.

Dr. Fishbein reviewed future projects that need to take place at the buildings, some of which include a new Performing Arts Center at the high school, ceiling replacements, cafeteria renovations, replacement of interior glazing, doors and hardware, fire alarms, classroom casework, etc. Total costs for these other projects are between \$35.9 - \$41.7 million. [Click here](#) to view the full report.

A discussion ensued regarding when the last major work was done, that the district is in preliminary talks with the architect, how the vast majority of the work would be eligible for debt service, and the next step would be to have a Facility Committee meeting in order to make recommendations and move forward.

C. STUDENT REPRESENTATIVE REPORT

Dr. Fishbein introduced RHS Student Representative Catherine Taura, who reported on the following:

Athletics

- The Boys Varsity Basketball team is off to a great start this season. They are currently 9-3. They face Don Bosco tomorrow.
- The first round off the Bergen County Girls Basketball Tournament took place this past Saturday, Ridgewood played against Glen Rock and won with a score of 60-23, they will now advance to play against Old Tappan this Saturday.
- A special congratulations to Coach Pounds who will be inducted into the New Jersey Lacrosse Hall of Fame on January 28th. Thank you Coach Pounds for all you support and commitment to Ridgewood lacrosse players.

Arts

- The Winter Dance Concert is tomorrow in the Little Theatre at 7:30 P.M., all are invited to attend.
- The AcaBellas and the Maroon Men competed in the ICHSA, in the quarterfinals this past Saturday at Northern Highlands Regional High School. The Maroon Men placed third and the AcaBellas placed second. The AcaBellas will now go on to compete in the Semi-finals. Congratulations to both groups on their great performances.
- The Maroon and White recital and art exhibits took place this past Thursday in the Learning Commons.
- The All- State Band Auditions took place this past Saturday at J.P Stevens High School in Edison, NJ.

Academics

- Over the course of the next two weeks; students will be meeting with their guidance counselors to discuss course scheduling.
- The second quarter ends this coming Monday. Students are excited for the second semester as electives and courses change. Many of the Seniors will be sending in their first semester grades to support their applications for regular decision.
- Psychologist and Professor Tim Silvestri from Lafayette College spoke to the sophomore class last week and give his presentation of "Straight Shots." He talked about the effects of alcohol on the brain and how the decision making parts of the brain get compromised. This event was funded by the Municipal Alliance.

Activities

- Students in the Global Awareness Club ran a fundraiser to gift wrap books at Bookends in town before the holiday break. They raised over \$600 for victims of human trafficking.
- RHS has a new Ridgewood Mascot who made its debut at the basketball game this past week. We expect to see him at many new events.

Miscellaneous

- The Canine Scent dogs came last week with the Ridgewood Police Department. Everything went well, nothing was found and the school was determined safe.
- The Sophomore Semi-formal was this past Saturday, buses left the school promptly at 6:30 to go to the Palladium in Cliffside Park, I was speaking to Grace Mabli and she said "I am so excited we had this opportunity, I am so glad our grade was spirited enough to go on this trip. It was so fun to dress up and the food was really good."

VI. COMMENTS FROM THE PUBLIC

At 8:30 p.m. Mr. Loncto asked if there were any comments from the public. The following people addressed the Board:

Ms. Christine O'Meara, 129 Lake Avenue, mother of a 7th grader who straddles the line between special and general education, thanked the Board for commissioning the audit, which was very important. She thought the Board went above and beyond with that and all of their time and expressed her appreciation. Ms. O'Meara touched on two main topics of the presentation - compliance and continuity. To echo Ms. Brogan, Ms. O'Meara finds it a real disservice to our IEP students and general education teachers to provide one day of professional development to introduce them to our students who are struggling learners; it takes a lot more than that. Ms. O'Meara loves the collaborative program in the middle schools and thinks the Board was really supportive of that. The professional development introducing our general education, as well as our special education teachers, to more about our struggling students should happen immediately. It should not wait until June or next summer. A huge topic with the auditors which did not appear in the presentation was communication. Unfortunately, she did not see anything but maybe Dr. Buxenbaum could talk touch on that. For example, the multi-sensory reading instructor appeared out of nowhere. Ms. O'Meara found out about it through word of mouth. Her son is a struggling reader who is dyslexic and nobody told her these services were available, which she finds very disappointing. Ms. O'Meara talked about the recent terrible handling of GWMS losing their LDT/C. Notes went out but she did not receive hers. She did find out through her resource room teacher that her new case manager is only available on Thursdays and Fridays to assist with any of her child's needs. Ms. O'Meara gave an example that something came up on Friday and she did not get the chance to respond until over the weekend. There is

no response from her case manager. She questioned if nothing is being handled until Thursday or Friday. Ms. O'Meara's understanding is there is another case manager who will be handling Mondays, Tuesdays and Wednesdays, and she also understands that person has resigned. Ms. O'Meara asked what is the plan of action because the communication and finding out these key things to her child's success in this school system is lacking.

Denise Kiernan, 153 Hamilton Road, stated she has two daughters with dyslexia who attend out of district schools. Ms. Kiernan thanked the Board and Dr. Buxenbaum for taking the time to put this on the calendar and their commitment to making sure this audit is updated and addressed. It is really appreciated. When reading the audit, the fact that the Special Programs Department had an outdated policies and procedure manual was very striking. Ms. Kiernan wondered if, in this manual that is being updated, that is going to take anywhere from 18-24 months to do so, should state policies and procedures about progress monitoring and assessment. She hopes it will because it is such a problem presently in our Special Programs Department. Ms. Kiernan does think that the audit actually made a recommendation, which she did not see on the presentation. It recommends that principals and special education supervisors work with the Child Study Team to establish an accountability system that monitors student programs, progress, assessment data and behavioral interventions. Ms. Kiernan expressed her disappointment that she did not hear any of this in presentation. She asked if a committee has been formed to address progress monitoring and assessment. Ms. Kiernan stated if you were to ask other parents in the audience, progress monitoring is something they are all begging for and is happening to some, but not all. Ms. Kiernan was relieved to hear that a committee been formed to address program consistency because the audit did reveal the lack of program consistency between buildings which she believes creates unequal access to special education programs. Ms. Kiernan also thought the audit touched on the I&RS system. She talked about how the audit highlighted the number of students identified by the I&RS system by school. This illustrates the pattern that the way identification is happening within our elementary schools is different. Ms. Kiernan hopes the manual would state specific progress monitoring procedures for I&RS, BSI, children in resource and receiving supplemental services, etc. This is not happening and she is less stressed because her kids are out of district. However, her friends are so stressed because they have to put so much time into getting their children services they are legally entitled to in order to make meaningful, measurable progress. How do we know this is happening without a policies and procedures manual? Ms. Keirnan asked again if the manual was going to have policies and procedures for the services she mentioned earlier and educational specialists to monitor progress. She hopes so. Ms. Kiernan stated parents have been meeting with Dr. Buxenbaum since December 2016 really sharing their concerns about the lack of progress monitoring.

Robin Fisher, 412 North Monroe Street, has three special education sons at Willard. Ms. Fisher is not in this field of profession and is not trying to do anyone's job. Ms. Fisher stated when dealing with special education children, there are a lot of emotional factors to be considered. One is consistency. What she has found in her experience is that although we address aides, teachers, and principals, we are not talking about substitute teachers. These substitutes are thrown into a classroom setting and not told which students have special needs, and not told the nuances that could arise with these students. What happens is that they do not know what to do because they do not have the information because there is a legal disclosure problem. Ms. Fisher feels we are asking for a failed situation in this circumstance. The district is not telling the children something is coming up and that a new teacher is coming in and we are not training the substitute teacher about the students with special education needs. All these other teachers are being trained and that is great. Ms. Kiernan knows we have a lot we could do to improve the

system. What Ms. Fisher would like, as a parent, is a choice to let her tell you about her kid so when the substitute comes into the classroom, they know this kid will explode if this situation happens. Ms. Fisher asked that the teachers be able to speak to the substitutes and make them aware of these situations. Ms. Fisher commented there was a situation that got out of control and although she is not putting the blame on anyone, this is a recipe for disaster because the substitute had no idea what to expect and no protocol to follow in the case of special education students. Some students are crying, defiant, etc. and she urges the district, in reviewing these procedures, to consider the substitutes that come in. They do have an impact.

Marisol Romero, 258 Steilan Avenue, thanked the Board and Dr. Buxenbaum for the audit, which was overdue. She recently re-read the audit and reiterated how important it is for the district to address the following issues. One, the need for an improved districtwide IEP program to write accurate and measurable goals linked to New Jersey standards. IEP goals that are too vague and ambiguous do not help to accurately track a student's progress. Two, the multi-sensory reading program, which she is happy we have started the ball rolling by having our staff developer work with staff in creating a multi-sensory program. Her hope is to see parity across the schools because each school does things differently. According to the audit, one of our strengths is that we are a treasure trove of data. She asked if our staff developers have ever looked at the data to see in the long term, which students in each school have higher reading scores, and if so, why and what was done differently to graduate students with higher reading scores. Ms. Romero commented how important it is, especially with children who have learning disabilities, to track and archive their progress so that it can be viewed online by teachers and parents. Ms. Romero always has to ask for running records. Some teachers pass on the records and some do not. This should be happening across schools. Ms. Romero said she was happy to see the multitude of topics covered under professional development. She agrees a lot of those topics are needed but they must be consistent; not just one day. Teachers are our first line of defense but so are the aides. Ms. Romero asked if aides are being mandated to attend the professional development seminars because under the guidance of the teachers, they are usually the ones teaching the children and dealing with the behaviors. The report stated staff state the main reason aides are needed are due to attention and organizational assistance. Ms. Romero asked if we have looked at the reasons why we need to have so many aides. Is it because students are being overstimulated in the classroom due to large class size? Ms. Romero suggested we streamline our aides and train them better. Ms. Romero does not understand why we only have one behaviorist for the entire district.

Laura McKenna, 861 Bingham Road, thanked the Board and Dr. Buxenbaum for commissioning the audit, which was a treasure trove of information. Unfortunately, there was unsavory information in the report such as the lack of training of staff, curriculum and teaching methods, inadequate IEPs, lack of central decision making, the reliance on aides, and the lack of a transition program for older students. There is clearly a lot of room for improvement. Ms. McKenna expressed her frustration as many parents have been trying to call attention to these issues for a long time. Ms. McKenna cannot quantify the number of emails she has sent staff asking for assessment. Ms. McKenna stated her son went for five months without a quiz or test in math class. Ms. McKenna has looked for effective reading programs. During one school year, her son's reading program did not start until December and he did not have a schedule until January. Things are not happening well for her son in Ridgewood. It shows in the report that there are clearly big issues. The reforms Dr. Buxenbaum has proposed, a lot of committees where the end product may not show up for 1-2 years, are inadequate for the scope of the problems in the report and it does not help the kids in the system now. Ms. McKenna asked what happens to a kid like her son, who is 15 and out of district? She would like her son to be able to

come back for clubs or activities and there is nothing for him. Ms. McKenna asked what happens to a 15 year-old who has never had Orton Gillingham or the benefit of a multi-sensory reading program. As parents, they spend thousands of dollars on tutors. Ms. McKenna expressed the unfairness of how her one son gets advanced placement and honors classes and the other one gets nothing. Ms. McKenna expressed the need for parity. Ms. McKenna further stated one son gets seven days training per week for running and her other son has no after school activities. Ms. McKenna urged the Board to do something now, such as an after school reading program for the kids. Ms. McKenna commented if we can spend millions of dollars on a performing arts center, why can't we spend money on an after school reading program. She suggested we use Title I money. She asked if we could have an exercise class or something for the kids who will never make it to the Varsity track team. Ms. McKenna asked about the transition program, which was missing entirely from the presentation. Ms. McKenna commented her son needs to be in the program until he is 21. She asked what will be a set place for him, which was one of the recommendations in the report she did not hear about. Ms. McKenna expressed her appreciation for thinking about the future but asked what about now.

Carol LoGrasso, 548 Barnett Place, commented she heard a lot about budgets, and what will happen next year or the year after but she feels like we are not talking about people (little babies, little boys and girls). Ms. LoGrasso explained her experience when her son entered kindergarten. She thought something was wrong, mentioned it to the teacher and he was given BSI. In first and second grade, the same thing happened. She went to the teachers because they are supposed to be the experts, not her. In third grade, her son could not tell a story, not even what happened at school that day. Ms. LoGrasso hired a tutor who after meeting her son for one session, said 'oh my God' and knew there was something wrong because she had been a Ridgewood teacher and knew where her son should be. Ms. LoGrasso went in and fought for an IEP which her son finally got. Ms. LoGrasso stated the young brain is a sponge. She feels her son was robbed of the earliest best years of his learning life. It makes her so sad to hear about budgets. Ms. LoGrasso asked where on the power point presentation does a kid like her son not get lost. Ms. LoGrasso said her son is destroyed in terms of self-esteem and he thinks he is stupid, which he is not, but he was ignored year after year. As a parent, Ms. LoGrasso did not know better and left him to professionals. Ms. LoGrasso felt it is a sad thing to talk about high level stuff. Her son's name is Michael, he is 10 years old, and barely has his self-esteem back. Ms. LoGrasso commented on the sad state of affairs that he thinks he is stupid and how disappointed she was. Ms. LoGrasso commented on Mr. Loncto's point and asked what can we do to in small steps to get this fixed now. Ms. LoGrasso stated we cannot wait any longer. Ms. LoGrasso commented we should all be ashamed that students like her son got overlooked. Ms. LoGrasso feels it is great to be in this system if you are smart and do not have special needs. Ms. LoGrasso feels the system failed him and she feels like she failed him as well. The whole district needs to be on the same page and put together a program.

Deirdre Scali, 599 Heights Road, was asked to come tonight to listen, and has never come to a meeting. Ms. Scali has a fifth grader and six year-old twins and is new to the IEP system. Ms. Scali was an educator with a Masters in reading who worked in the NYC public schools for 13 years so she follows everything that goes on. She cannot get over the fact that she sat at a Board meeting in Ridgewood and all they cared about was policies and procedures of a manual; not the kids, not the classroom programs, and not the fact that she still has to beg, borrow and steal to find out who are actually her children's shared aides. Ms. Scali said she did not know their names until October, not for lack of asking. Ms. Scali just wanted to know who the women are so she could say hello. She felt she was treated as if she was asking too much. Ms. Scali stated she emailed Ms. Devaney today about something about the aide, nothing negative, just

asking when she is in the room, as her son is having a hard time remembering his water bottle and other items (which is part of his IEP), and found out the aide is not actually in the room at the end of the day. Ms. Scali questioned why she is not in the room at the end of the day. Ms. Scali feels she is always getting excuses about why someone cannot get back to her due to snow days or holidays. Ms. Scali feels staff gets paid to come to work and should email her back whether we have a holiday or not. Ms. Scali expressed her disappointment and said she is scared and petrified. Ms. Scali said she and her husband moved here for the education and there is a 90% chance her boys will not be at Willard next year because of this.

Tom Curley, 450 Colonial Road, asked who paid for the audit.

Dr. Fishbein responded the district.

Mr. Curley stated Mr. Loncto said the audit was unbiased but if we are paying for the auditor, although there was constructive criticism, there was a tremendous amount of fluff patting the district on the back. Mr. Curley said in his business there are two kinds of audits. One that has a conflict of interest and one that has true independence. Mr. Curley does not think this audit had true independence. The district paid for the auditors themselves and they came back with a report he felt was certainly good in some areas but really a pat on back. Mr. Curley expressed his disappointment. Mr. Curley highlighted the fact that we paid for the audit and if nobody sees an issue with that, he feels it is strange.

Maryanne Schwing, 440 Albin Court, thanked the Board for the audit and Dr. Buxenbaum for initiating it. Ms. Schwing's son does not attend the general education program; he goes out of district. Her son is very behind and barely reads and she really concentrates on his behaviors. Ms. Schwing added there is room for improvement in the IEP process and somebody reading the report could say this is not so bad. Ms. Schwing thought it was pretty bad because everything she saw that the auditors wrote, she dealt with. Her child's IEP was lacking. The audit states IEPs are very general and they are supposed to be individual education plans. Ms. Schwing's son's IEP did not start out that way. She had to fight every year and beg to add certain things to his IEP that are legally in statutes and code. This is what he is entitled to and having these things in his IEP benefits him because that is the agreement between the parents and the state. Not having those things in there is not protecting her son. Ms. Schwing explained there were many times she put things in writing and stated code and was told 'no that is not what it is anymore' and those things did not make it in the IEP. Ms. Schwing hopes this audit assists the Board and department to know what the laws are regarding putting information in student IEPs. Ms. Schwing commented it is not fair that some things she wanted included in the IEP still did not make it. One related service was taken out although she did not agree with it. Ms. Schwing does not feel like she is a participant in her child's IEP although she does a lot of talking and expresses her concerns. There is no transparency with data collected. Ms. Schwing said parents should have access to their kids records and this is all said in the audit. Ms. Schwing stated she did not see where anyone was patted on back. Ms. Schwing is pleased with teacher efforts but a lot of things are lacking. Ms. Schwing questioned why the special education staff does not know the laws and why someone is not reviewing the IEPs of a new caseworker.

Mike Hallowell, 126 Avondale Road, echoed the concerns around the independent audit. Mr. Hallowell is an auditor himself and one of the biggest things in his profession is the objectivity and independence they bring to what they do. Mr. Hallowell expressed his concern that the scope of the audit was brought forth by the department being audited, which just does not work. Mr. Hallowell highlighted page 4 of the report which acknowledges compliance with N.J.A.C.

6A:14 has not been attained. To him, that says the district is not compliant with the law. Mr. Hallowell does a little bit of government auditing and feels this is a pretty serious accusation.

Mr. Loncto asked Mr. Hallowell to repeat the code, which he did.

Mr. Hallowell further stated that given severity of the findings in the report, parents' frustration and Mr. Loncto's comment that he would like to see more progress on milestones throughout, he thinks the leadership around the changes should be put in hands of a committee outside of the department that was the auditee and is trying to respond to these findings. Mr. Hallowell asked whether or not there is a committee of the Board that can be put together to be the ones checking the progress and ensuring that parents are getting those responses.

Cara Murray, 703 Belmont Road, missed the presentation but has shared thoughts with the Board on several occasions. For the record, her daughter began in special education in September 2011 through the RED school, which is the best found treasure in Ridgewood. She cannot speak highly enough of it. Two years later her daughter was declassified and went to kindergarten at Willard and struggled right away. Her case manager from the RED program left so she called the psychologist to express her concern. It was seven weeks into the school year and not one person from Special Programs had checked on her daughter, although the school system had just paid to educate her for two years in early intervention. Two more years went by and still no assistance. Ms. Murray pleaded and begged for classification. Her daughter got placed with a special education teacher who she received progress monitoring from which showed her daughter regressed in special education. Her daughter is not stupid and can learn. Her daughter was assigned the same teacher again in fourth grade this year. Ms. Murray had to go in and she finally got a multi-sensory reading instructor in October. Ms. Murray's daughter improved and she can now read. Ms. Murray stated we should be giving this service to every single child in district. Ms. Murray said shame on the district for having teachers still here watching students digress while nothing is being done.

Cathy Hartranft, 26 Circle Avenue, talked about how some parents here are not experienced with special education. Ms. Hartranft is and has a Masters in special education, is a teacher and worked in the city and taught students with learning disabilities. Yet when she had her own child and recognized the problems, she was hesitant to approach the teachers. Ms. Hartranft feels for all of the parents with no background in education. There are parents she has spoken to that come from other countries and do not understand our system. There are a lot of people behind the scenes and this is a small population of people willing to come here and speak about this. Ms. Hartranft feels there is no transparency with what is going on with this program. She would be interested to know how many parents knew there was an audit or read it. Ms. Hartranft questioned how do we, as a huge district, get help to parents who do not understand the system. Ms. Hartranft asked if there is something we can do early on to educate parents and kids about the programs. As a parent who understands the system, she was not told her options until very late. Ms. Hartranft said where she taught, everyone was open about student disabilities and educated the students on their disabilities. Everyone wants these kids to be independent and successful but we are not educating them about their learning styles and she was told we could not do that because of legal rights and some parents may not want it. Ms. Hartranft asked what if parents do want it and we could get an agreement that states they do. Ms. Hartranft feels we cannot keep the kids in the dark about this. Parents can only do so much at home.

Diane Hunt, 288 Richards Road, has no background in education and thanked another parent who informed her there are options. Her son was flagged as struggling in kindergarten by a teacher. Ms. Hunt had to fight to have him evaluated. They were going to wait to see how he did in first grade. Ms. Hunt expressed thanks to the one teacher who said he needed to be tested now. Her son was tested over the summer and his confidence was down because he knew something was wrong, but the testing was inconclusive because he was too young. Now he is getting an IEP in first grade but there is no tracking or progress monitoring unless she asks. Ms. Hunt is only told he is doing well but there is no evidence. Ms. Hunt said she does not even know her rights. When she received the report, it showed when her son was tested he scored so low in speech he should have qualified for speech therapy but he received none. No one brought that to her attention. Ms. Hunt's son is in second grade now and there is no progress monitoring. Ms. Hunt has to schedule progress meetings every six weeks, reach out and ask for information. Ms. Hunt has the right to know how her son is doing and commented this is not fair to our children. Ridgewood is a very well respected school system and this should not be happening. Ms. Hunt is furious for what her child is going through but she thanks goodness for women and men with voices. Ms. Hunt feels we need change and we need it quick. Ms. Hunt cannot stress the need for progress monitoring enough. These kids do not deserve this.

Amanda DeLorme, 419 Alpine Terrace, has a fifth and first grader. When her fifth grader was in kindergarten, the teacher said he needed to repeat it. Nobody, not even the principal, offered help or was on the same page. Through the years her son received extra help and saw a neurologist because he was having seizures. Ms. DeLorme fought for an IEP and her son finally got classified. She found out later he was not properly classified. Three years after remediation he was still reading at a first grade level. Thousands of dollars later, she found out her child is dyslexic. Ms. DeLorme said it would have been amazing to have that partnership with staff, principals and the people that run these programs to be able to identify it earlier on. Ms. DeLorme feels it is encouraging to know we are sending teachers for professional development now. However, we continue to spend thousands of dollars in tutoring because the programs are just not there. The lack of compliance is clearly in the reports. Ms. DeLorme now has a first grader who she is petrified to even talk about. She was grateful her child got assessed to take part in tutoring with teachers going through the FDU program. There is zero transparency and consistency. Ms. DeLorme has not asked for an evaluation although there clearly is a possibility of family history. If she has to continue to go outside because she cannot get straight answers, what disservice is that doing to her family. Ms. DeLorme does not think this is taken lightly but finds it unacceptable parents cannot get straight answers. There seems to be a lot going on but no deadlines or accountability. Ms. DeLorme asked how we were going to implement this by June, communicate it to parents, and get staff on board. Ms. DeLorme asked that the next time this is brought up, timelines, deadlines, who is accountable, who is responsible and who is to be informed be provided.

Candace Young, 23 John Street, came for the internet policy hearing but missed it. Ms. Young thinks if the Board can address compliance issues and provide support to parents, it would improve education for everyone. She feels teachers are struggling with behavior and kids are not sensitive to other kid's needs. Her child is in third grade and a new child was put into his class and said he was a problem child. Ms. Young did not like the way that sounded. Ms. Young feels if we give parents the support they need and the kind of teaching aides and tools they are asking for, it would improve this experience for everyone and raise better citizens. Ms. Young is moved by what parents are saying and disturbed by the lack transparency. Ms. Young is still asking about Google chrome safety and would appreciate hearing more about what we are doing to make technology safer.

Christine O'Meara, 129 Lake Avenue, commented she is apparently the only person here with a middle school child who is dyslexic. This is the first she heard that students are being able to partake in tutoring and teaching from the teachers receiving their education at FDU. She has been asking for it by sending emails, and having several meetings. Ms. O'Meara asked why she is not getting this at the middle school level. Ms. O'Meara stated there is no continuity moving to the middle school and finds it very disappointing that once a child gets to sixth grade, they fall off the face of the earth. Ms. O'Meara stated everything is going well for the younger kids and that is fantastic. She wishes she had a child in elementary school because she would know how to fight at that level. The middle school kids are not getting what they need. Ms. O'Meara further stated it is pathetic that she is talking about the lack of communication from administrators to parents and then comes here and finds out she has to fight for FDU trained teachers, which is something she is spending thousands of dollars on.

Deidre Scali, 599 Heights Road, commented this is beyond eye opening for her. Her six year-olds are at the threshold of learning to read. Ms. Scali had to fight for her six year olds to not to be held back in kindergarten. Ms. Scali asked who gets held back in 2017. Ms. Sacli said she found out about the Orton Gillingham FDU tutoring program on the playground at Willard School. The first line of her children's IEP was that they would both strongly benefit from an Orton Gillingham program. Still no one has contacted her. Ms. Scali was told, written in a document from the state, that the program would be the best help for them. When she found out, she contacted Ms. Mortara and it took her over a month to reply to her email. Ms. Mortara's reply was they are not eligible right now. This is all documented via email. The semester is starting again and she has still not been contacted or answered. She asked if her children were not eligible because they have services during the school day. Ms. Scali also found out that each elementary school chose students going to the Orton Gillingham program arbitrarily and questioned why her two boys were not offered the program. Ms. Scali asked what the guidelines are. She said she was told her boys were very rambunctious and may not do well at the 4:00 program but she was not even given the opportunity to say yes or no to the program. Ms. Scali said shame on Ridgewood, New Jersey and the laughing stock we have become. People pay a fortune in taxes and she will now pay a fortune for tutoring.

At 9:29 p.m. Mr. Loncto closed public comment. Mr. Loncto stated parents' voices have been heard and parental involvement makes the district successful.

VII. CONSENT ITEMS

Dr. Fishbein presented Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, D – Human Resources, and E – Finance, for approval.

A. ATTENDANCE AT CONFERENCES

As listed on **Attachment B**, page 634.

B. ADMINISTRATION

i. Approval: Acceptance of Revisions to the Athletic Fields and Recreational Use Policy

Acceptance of revisions to the Athletic Fields and Recreational Use Policy.

The Board had received background information.

C. CURRICULUM & INSTRUCTION**i. Approval: Field Trips**

Approval of field trips as listed on **Attachment C**, pages 635-636.

ii. Approval: Professional Development Agreement with Kristine Mraz

Approval of a professional development agreement with Kristine Mraz, Mindset for Learning, on March 5, 2018, at a fee of \$2,500.

The Board had received background information.

iii. Approval: New Ridgewood Community School Courses for Spring 2018

Approval of new Ridgewood Community School courses for Spring 2018, as listed on **Attachment D**, pages 637-638.

iv. Approval: Proposal for Curriculum Writing from Regina McNamara Kelly

Approval of a proposal for curriculum writing from Regina McNamara Kelly to rewrite the elementary ESL curriculum for kindergarten, as well as to map out a course of study for the elementary ESL curriculum for grades 1-5. The project will take 36 hours, at an hourly rate of \$53.33 for a total of \$1,919.88 to be funded through Title III funds.

The Board had received background information.

v. Approval: Elimination of One Pre-School Disabled Class at Glen School

Approval of the elimination of one pre-school disabled class at Glen School, effective June 30, 2018.

The Board had received background information.

vi. Approval: Establishment of a General Education Four-Year Old Pre-School Class – REACH (Ridgewood Early Achievement for Children) at Glen School

Approval of the establishment of one general education four-year old Pre-School Class - REACH (Ridgewood Early Achievement for Children) at Glen School, effective September 1, 2018. Students must be four years old on or before October 1, 2018.

The Board had received background information.

D. HUMAN RESOURCES**i. Appointments**

(Appointments subject to receipt of appropriate documentation and the New Jersey Department of Education (NJDOE) certificate, if required.)

Teacher

MARIOTTI, Elizabeth - Second Grade Teacher (tenure track), \$65,458
Somerville School, effective February 12, 2018, or as soon after as possible, through June 1, 2018. Ms. Mariotti possesses a NJDOE Cl. MA, St. 1
Standard Certificate as an Elementary School Teacher in Grades pro-rated
K-6.

Classroom Aides

BIANCHI, Erin - One-to-One Special Education Classroom Aide, Willard School, effective January 23, 2018, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$14.15

LLAMAS, Michelle - Inclusion/Resource Room Special Education Classroom Aide, Hawes School, effective January 31, 2018, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

Infant/Toddler Development Center

LANEY, Tara - High School Aide, effective January 23, 2018, or as soon after as possible, through June 30, 2018, 5 hours per day, 5 days per week, at an hourly rate of \$8.60

Ridgewood Community School Employees – Winter/Spring 2018 Semester

Resolved, that the list of individuals listed on **Attachment E**, page 639, be approved to work for the Ridgewood Community School for the Winter/Spring 2018 semester. Salary range is \$30-\$50 per hour and/or \$12-\$125 per participant and/or \$65-\$475 per course

ii. Resignations**Classroom Aides**

CARUSO, Julia - Inclusion/Resource Room Special Education Classroom Aide, Ridge School, effective February 5, 2018

GRAY, Catherine - Behavior Instructional Aide, Ridge School, effective January 19, 2018

KNOEPFFLER, Lisanne - Behavior Instructional Aide, Hawes School, effective January 8, 2018

NEVILLE, Alaine - Inclusion/Resource Room Special Education Classroom Aide, Travell School, effective January 26, 2018

iii. Change of Assignment

GORDON, Janette - **from** Inclusion/Resource Room Special Education Classroom Aide, Ridgewood High School, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49, **to** One-to-One Special Education Classroom Aide, George Washington Middle School, effective January 2, 2018 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

iv. Leave of Absences

SANSONE, Kimberly - Occupational Therapist, George Washington Middle School and Ridge School, effective January 24, 2018 through March 20, 2018, with a reinstatement date of March 21, 2018, using sick days in accordance with the REA/Board Agreement and utilizing the FMLA and/or NJFLA leave entitlement

VLAJIC-STEVANOVIC, Petra - Math Teacher, George Washington Middle School, effective March 5, 2018 through June 21, 2018, and September 1, 2018 through October 2, 2018, with a reinstatement date of October 3, 2018, using sick days in

accordance with the REA/Board Agreement and utilizing the FMLA and/or NJFLA leave entitlement

v. **Supplemental Pay Beyond Contract**

CPR Certification Class for the 2017-2018 School Year

- **Laura Grasso**, not to exceed 18 hours, at an hourly rate of \$74.99 (\$1,349.82)

Somerville School

Lip Sync Production

- **Lauren Carr**, not to exceed 2.50 hours, at an hourly rate of \$40.17 (\$100.43)

Benjamin Franklin Middle School

Addition: Intramural Activities for the 2017-2018 School Year, approved by the Board at its meeting on September 25, 2017

Coding Club - Advisor, Jason Ordini, not to exceed 20 hours, at an hourly rate of \$40.17 (\$803.40)

Revision: Overnight Field Trip to Quebec City, Canada, February 6-9, 2018, approved by the Board at its meeting on December 4, 2017

From: Seven Chaperones: Lauren Imbruglia, Kerri Reilly, Shauna Stovell, and Four TBDs, each for three nights, each to receive \$200 per night (\$4,200); and **One Substitute Nurse TBD**, for four days, at \$130 per day (\$520).

To: Five Chaperones: Erin Corcoran, Lauren Imbruglia, Kerri Reilly, Shauna Stovell, and David Tashian, each for three nights, each to receive \$200 per night (\$3,000); and **One Substitute Nurse TBD**, for four days, at \$130 per day (\$520)

Chaperones, Winter Concerts, each not to exceed 3 hours, each to receive an hourly rate of \$40.17 (\$2,530.71)

Seven Chaperones: Grades 6 and 7 Strings & Band Concert, January 10, 2018 (\$843.57): Lisa Caron, Tara Cullen, Lindsey Barclay, Kristine Krasinski, Zsuzsanna Nagy, Benjamin Ran, and Catherine Vaughan

Eight Chaperones: Grade 8 Orchestra, Chorus and Band Concert, January 18, 2018 (\$843.57): Amy Briggs, Susan Christopher, Ann Daly, Ashley Foster, Michelle Ghiorso, Zsuzsanna Nagy, Kyle Schulke, and Benjamin Ran

Six Chaperones: Winter Wonderland Dance, January 27, 2018 (\$843.57): Eric Centrelli, Alyssa Giardina, Danielle Klion, Jason Ordini, Benjamin Ran, and Kerriann Reilly

Ridgewood High School

Revision: From: Kristi Geronimo, approved by the Board at its meeting on November 6, 2017, **to: Gary Fink** – to chaperone the following activities, each activity at an hourly rate of \$40.17 (\$1,285.43)

- **Region Orchestra Auditions, January 6, 2018**, not to exceed 8 hours (\$321.36)
- **Region Orchestra Rehearsal, Date TBD**, not to exceed 4 hours (\$160.68)
- **Junior Region Orchestra Auditions, February 3, 2018**, not to exceed 8 hours (\$321.36)

- Junior Region Orchestra Rehearsal, Date TBD, not to exceed 4 hours (\$160.68)
- All State Orchestra Auditions, March 17, 2018, not to exceed 8 hours (\$321.36)

German Exchange Trip April 7-21, 2018

Volunteer: Joan Lipkowitz

Revision: Additional Chaperone for RISE Students Participating in Extracurricular Activities for the 2017-2018 School Year, approved by the Board at its meeting on November 6, 2017: Kaitlin Lange, not to exceed 3 hours per trip, at an hourly rate of \$20

Overnight American Studies Field Trip to Washington, DC – March 15-17, 2018

- **Two Chaperones: Patricia Hans and Nicole Riordan**, each to receive \$200 for two nights (\$400)

Special Programs

- **Julie Siebold**, Special Education Classroom Aide, Benjamin Franklin Middle School, to provide support for a special education student participating in the Orchestra Concert, January 18, 2018, not to exceed two hours, at an hourly rate of \$16.49 (\$32.98)
- **Julie Siebold**, Special Education Classroom Aide, Benjamin Franklin Middle School, to provide support for a special education student participating in the Winter White Wonderland - Eighth Grade dance, January 26, 2018, not to exceed two hours, at an hourly rate of \$16.49 (\$32.98)

Curriculum, Instruction & Assessment

Presentation of “Social and Emotional Learning” – February 6, 2018

- **Danielle Connor**, not to exceed 3 hours, at an hourly rate of \$53.33 (\$160)

Proctors for Seal of Bi-literacy Exam - January 27, 2018

- **Angelica Cuellar**, not exceed 3.50 hours, at an hourly rate of \$43.86 (\$153.51)
- **Christine Lee**, not to exceed 3.50 hours, at an hourly rate of \$55.24 (\$193.34)
- **Christal Ojea**, not to exceed 3.50 hours, at an hourly rate of \$41.30 (\$144.55)

IT Support for Seal of Bi-literacy Exam - January 27, 2018

- **James Michels**, not to exceed 3.5 hours, at an hourly rate of \$27.43 (\$96)
- **Ramon Quinones**, not to exceed 3.5 hours, at an hourly rate of \$25.93 (\$90.76)

Tech Support an outside event, “Liaison Ballet Arts”, April 19-21, 2018, to be held at Benjamin Franklin Middle School

- **Neil Valere**, not to exceed 18 hours, at an hourly rate of \$30 (\$540)

- vi. **Substitutes for the 2017-2018 School Year**
Teachers: Haley Duggan and Theresa Kelly

E. FINANCE

i. Acceptance of Restricted Donations

Resolved, the Board of Education accepts the following restricted gifts for the **2017-2018** school year to be used as indicated:

Donor	Amount	Use	Account Number
Brain Injury Alliance of NJ	\$ 750	To be used for the driver education program.	20-008-100-890-00-10-010-001
Schwab Charitable Stephen W. Jones Charitable Fund	\$2,500	To be used for the development of the RHS Science department pursuant to the wishes of Anita and Richard Jones.	20-007-100-610-00-10-010-001
Valley Hospital	\$3,000	To be used to help fund Super Science Saturday.	20-029-100-890-00-22-022-002

Acceptance of a gift in kind from the Learning Services Home and School Association of transportation expenses for Hawes School field trips on January 23, 2018; January 29, 2018; February 1, 2018; March 6, 2018; May 21, 2018; and June 6, 2018, valued at \$200 per trip, for a total value of \$1,200.

ii. Approval: Award of Contracts to Cooperative Purchasing Vendors in Excess of \$40,000

Approval of the award of contracts to Cooperative Purchasing Vendors in excess of \$40,000 for goods and services.

The Board had received background information.

iii. Approval: 2017-2018 Received Tuition Student

Approval to receive one tuition student from another school district that pays tuition, for the 2017-2018 school year, as of December 1, 2017, as listed below.

2017-2018 RECEIVED STUDENTS NON-RESIDENT		
HOME DISTRICT	SCHOOL ATTENDING	# OF STUDENTS
Harrington Park, NJ	Infant Toddler	1

iv. Approval: Tuition Rates for the REACH 4-Year-Old and Transitional K Programs for the 2018-2019 School Year

Approval of tuition rates for the REACH 4-year old and Transitional K Programs for the 2018-2019 school year, as listed below, pending County approval of the program.

Program	Status	Rates
REACH Transitional K/4s	Ridgewood Resident	\$500/monthly
REACH Transitional K/4s	Non-Resident	\$700/monthly
REACH Transitional K/4s	RPS Staff Non-Resident	\$500/monthly
REACH Transitional K/4s for RPS Staff & Ridgewood Residents	Before Care 7:00 a.m. – 9:00 a.m.	\$130/monthly

REACH Transitional K/4s for RPS Staff & Ridgewood Residents	After Care 2:00 p.m. – 6:00 p.m.	\$270/monthly
REACH Transitional K/4s for Non Ridgewood Resident & Non RPS Staff	Before Care 7:00 a.m. – 9:00 a.m.	\$200/monthly
REACH Transitional K/4s for Non Ridgewood Resident & Non RPS Staff	After Care 7:00 a.m. – 9:00 a.m.	\$400/monthly

v. **Approval: Budget Appropriation Transfers**

Resolved, the Board of Education approve transfers for **December 2017** as shown in the Journal Entry listing pursuant to Policy 6422.

vi. **Approval: Secretary's Line Item Certification**

Whereas, the Board of Education has received the Report of the Secretary for the month of **December 2017**;

Whereas, in compliance with N.J.A.C. 6:20-2A.10(d), the secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it,

Resolved, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and

Be it Further Resolved, in compliance with N.J.A.C. 6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:20-2A.10(a) (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

vii. **Approval: Acceptance of Board Secretary and Treasurer Report**

Whereas, the Board of Education has received the report of the Secretary and Treasurer for the month of **December 2017**; now, therefore,

Be it Resolved, the Board of Education accepts the above referenced reports and orders that it be attached to and made part of the official record of this meeting.

Ms. Brogan moved approval of Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, D – Human Resources, and E – Finance.

Mr. Morgan seconded the motion.

Prior to the roll-call vote, Mr. Loncto read the donations into record and thanked the responsible parties.

The motion to approve Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, D – Human Resources, and E – Finance, carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

VIII. APPROVAL OF BILLS

DATES	DESCRIPTION	CHECK NUMBERS	AMOUNTS	REVIEWED BY
Dec 20	Columbia Bank On-Line	087036-087037	5,052.67	C. Krauss
Dec 21	Columbia Bank On-Line	087038	427.34	C. Krauss
Dec 21	Columbia Bank On-Line	087039	427.34	C. Krauss
Dec 22	Columbia Bank On-Line	087040	1,600.00	C. Krauss
Dec 27	Columbia Bank On-Line	087041-087136*	1,085,378.60	C. Krauss
Jan 5	Columbia Bank On-Line	087144-087234	1,017,952.02	C. Krauss
Jan 17	Columbia Bank On-Line	087235-087395	1,619,170.34	J. Smith-Wilson
Dec 15	Payroll Transfer	P18026	3,186,706.36	C. Krauss
Dec 22	Payroll Transfer	P18055	3,061,099.23	C. Krauss
Jan 12	Payroll Transfer	P18273	3,022,565.00	C. Krauss
Dec 18	Electronic Transfer	R18029	18,000.00	C. Krauss
Dec 19	Electronic Transfer	L18030	4,156.00	C. Krauss
Dec 20	Electronic Transfer	R18054	45,000.00	C. Krauss
Dec 29	Electronic Transfer	F18161	17,389.73	C. Krauss
Jan 3	Electronic Transfer	H18165, R18164	1,215,157.47	C. Krauss
Jan 11	Electronic Transfer	L18276	2,408.00	C. Krauss
Jan 12	Electronic Transfer	L18277	29,809.90	C. Krauss
Dec 19	Food Service	620062-620063	86,315.07	C. Krauss
Jan 2	Food Service	620064	77,125.11	C. Krauss
Jan 17	Food Service	620065	76,999.52	J. Smith-Wilson
Dec 21	Columbia Bank Void Check	087038	(427.34)	C. Krauss
Dec 22	Columbia Bank Void Check	085509	(1,600.00)	C. Krauss
Dec 27	Columbia Bank Void Check	087062	(3,732.00)	C. Krauss
TOTAL			14,566,980.36	

*Checks 087137-087143 were not used due to printing error

Ms. Krauss moved approval of all bills reviewed by her.
Ms. Smith Wilson seconded the motion.

Ms. Smith Wilson moved approval of all bills reviewed by her.
Ms. Krauss seconded the motion.

Approval of Bills carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

ABSTAIN: Mr. Morgan on check #087196.

IX. BOARD MEMBER ANNOUNCEMENTS

Ms. Brogan reminded the public about the wellness series programs at GWMS on Wednesday, featuring Katie Hurley on the topic of tackling childhood stress and how to raise a happy child.

Ms. Krauss reminded everyone of the Wizards game on Friday.

X. COMMENTS FROM THE PUBLIC

At 9:34 p.m., Mr. Loncto asked if there were any comments from the public. The following people addressed the Board:

Tom Curley, 450 Colonial Road, asked what the district is doing about criminal background checks. Mr. Curley has contacted everyone individually and spoken to people personally regarding this. Mr. Curley feels criminal background checks are not being done with regards to students placed out of district. Mr. Curley stated his daughter was driven by a person arrested three times for arson, assault with a deadly weapon and terrorism, and said the driver was drunk on her way to pick up his daughter. Mr. Curley found out there was no criminal background check, which he had been warning everyone here about. Since that happened, he asked if the district has taken any action to ensure people transporting students out of districts have had criminal background checks without pawning it off to another entity. He asked what specifically has been done.

Dr. Fishbein responded the district does not push this off to another entity. We are part of a consortium that purchases bus services. What the Region has done is reached out to every provider to get a statement of assurance that all bus drivers have gotten training and criminal background checks.

Mr. Curley said we are asking the bus companies to perform the criminal background checks on themselves and knowing the history and nature of these companies, they are not equipped to do that. The district knows the background checks are not being done. Mr. Curley reiterated that two months ago his daughter was driven by someone arrested three times and feels this is entirely predictable. He asked what the district is doing without saying we are part of a consortium and if we are doing anything specifically to protect those children. Mr. Curley has heard so many comments today and all he has hear is 'thank you for comments.' Mr. Curley asked where is the accountability.

Dr. Fishbein reiterated that the district is part of a consortium.

Mr. Curley stated the district can just say nothing being done.

Denise Kiernan, 153 Hamilton Road, commented on the unequal access with regards to some students presently receiving the Orton Gillingham reading support from two staff members as well as receiving free training after school by 21 teachers getting certification from FDU. These 21 teachers will not finish the program until next spring. Ms. Kiernan is hoping that within our budget talks for next year, clearly this is an issue that funds need to be put aside for. Two staff members are not enough. Ms. Kiernan can see how her friend is frustrated with hearing how kids are getting free tutoring and hers is not. What will we do next year to provide this direct instruction to our dyslexic students and how will we prepare for when these 21 teachers graduate. When they do, they will get a certificate for three years but will need to do 30 hours of professional development to renew that license. Ms. Kiernan asked if the Board is going to make sure the teachers are committed to keeping that certificate and if we will provide the fee for them to maintain their license. Ms. Kiernan asked what we need in terms of supplies. Numerous supplies are needed and Ms. Keirnan asked if those supplies are presently in house. The audit revealed inconsistencies across the district and she hopes we are thinking of the future and for next year for struggling students.

At 9:40 p.m., no one else wished to address the Board. Mr. Loncto stated parents' voices have been heard and thanked them for coming.

XI. BOARD COMMITTEE REPORTS

There were none.

XII. DISCUSSION ITEMS

There were none.

XIII. ACCEPTANCE OF MINUTES

- January 5, 2018 Executive Session
- January 8, 2018 Reorganization/Regular Public Meeting & Executive Session
- January 12, 2018 Executive Session

Ms. Brogan moved Acceptance of Minutes. Mr. Morgan seconded the motion, which was unanimously approved.

XIV. OTHER BUSINESS

There was no other business.

XV. MOTION TO GO INTO EXECUTIVES SESSION

At 9:40 p.m., Mr. Loncto moved that the Board go into Executive Session for the purpose of discussing negotiations. Mr. Loncto stated the minutes of the Executive Session would be released when the need for confidentiality no longer exists. Ms. Smith Wilson seconded the motion, which was unanimously approved.

XVI. RECONVENED PUBLIC MEETING AND ADJOURNMENT

At 10:45 p.m., on a motion made by Mr. Loncto, seconded by Mr. Morgan and unanimously approved, the public meeting reconvened and adjourned.

Respectfully submitted,

Jennifer Ulman
Assistant Board Secretary

Alfredo Aguilar
Board Secretary

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Acceptable Use of Computer Networks/Computers/
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and Resources

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**2361 ACCEPTABLE USE OF COMPUTER NETWORKS/COMPUTERS/PERSONAL
ELECTRONIC DEVICES (PEDS)
AND RESOURCES**

The Board of Education recognizes as new technologies shift the manner in which information is accessed, communicated and transferred; these changes will alter the nature of teaching and learning. Access to technology will allow students to explore databases, libraries, Internet sites, and bulletin boards while exchanging information with individuals throughout the world. The Board supports access by students to these information sources but reserves the right to limit in-school use to materials appropriate for educational purposes. The Board directs the Superintendent to affect training of teaching staff members in skills appropriate to analyzing and evaluating such resources as to appropriateness for educational purposes.

The Board also recognizes technology allows students access to information sources that have not been pre-screened by educators using Board approved standards. The Board therefore adopts the following standards of conduct for the use of computer networks/computers and PEDs and declares unethical, unacceptable or illegal behavior as just cause for taking disciplinary action, limiting or revoking network access privileges, and/or instituting legal action.

The Board provides access to computer networks/computers and PEDs for educational purposes only. The Board retains the right to restrict or terminate student access to computer networks/computers and PEDs at any time, for any reason. School district personnel will monitor networks and online activity to maintain the integrity of the networks, ensure their proper use, and ensure compliance with Federal and State laws that regulate Internet safety.

Standards for Use of Computer Networks/Computers and PEDs

Any individual engaging in the following actions when using computer networks/computers and PEDs shall be subject to discipline or legal action:

- A. Using the computer network(s)/computers and PEDs for illegal, inappropriate or obscene purposes, or in support of such activities. Illegal activities are defined as activities that violate federal, state, local laws and regulations. Inappropriate activities are defined as those that violate the intended use of the networks. Obscene activities shall be defined as a violation of generally accepted social standards for use of publicly owned and operated communication vehicles.
- B. Using the computer network(s)/computers and PEDs to violate copyrights, institutional or third party copyrights, license agreements or other contracts.



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- C. Using the computer network(s)/computers and PEDs in a manner that:
1. Intentionally disrupts network traffic or crashes the network;
 2. Degrades or disrupts equipment or system performance;
 3. Uses the computing resources of the school district for commercial purposes, financial gain, or fraud;
 4. Steals data or other intellectual property;
 5. Gains or seeks unauthorized access to the files of others or vandalizes the data of another person;
 6. Gains or seeks unauthorized access to resources or entities;
 7. Forges electronic mail messages or uses an account owned by others;
 8. Invades privacy of others;
 9. Posts anonymous messages;
 10. Possesses any data which is a violation of this Policy; and/or
 11. Engages in other activities that do not advance the educational purposes for which computer networks/computers and PEDs are provided.

Internet Safety/Protection

As a condition for receipt of certain Federal funding, the school district shall be in compliance with the Children's Internet Protection Act, the Neighborhood Children's Internet Protection Act, and has installed technology protection measures for all computers in the school district, including computers in media centers/libraries. The technology protection must block and/or filter material and visual depictions that are obscene as defined in Section 1460 of Title 18, United States Code; child pornography, as defined in Section 2256 of Title 18, United States Code; are harmful to minors



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including any pictures, images, graphic image file or other material or visual depiction that taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or depicts, describes, or represents in a patently offensive way, with respect to what is suitable for minors, sexual acts or conduct; or taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

This Policy also establishes Internet safety policy and procedures in the district as required in the Neighborhood Children's Internet Protection Act. Policy 2361 addresses access by minors to inappropriate matter on the Internet and World Wide Web; the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications; unauthorized access, including "hacking" and other unlawful activities by minors online; unauthorized disclosures, use, and dissemination of personal identification information regarding minors; and measures designed to restrict minors' access to materials harmful to minors.

Notwithstanding blocking and/or filtering the material and visual depictions prohibited in the Children's Internet Protection Act and the Neighborhood Children's Internet Protection Act, the Board shall determine other Internet material that is inappropriate for minors.

In accordance with the provisions of the Children's Internet Protection Act, the Superintendent of Schools or designee will develop and ensure education is provided to every student regarding appropriate online behavior, including students interacting with other individuals on social networking sites and/or chat rooms, and cyberbullying awareness and response.

The Board will provide reasonable public notice and will hold one annual public hearing during a regular monthly Board meeting or during a designated special Board meeting to address and receive public community input on the Internet safety policy – Policy and Regulation 2361. Any changes in Policy and Regulation since the previous year's annual public hearing will also be discussed at a meeting following the annual public hearing.

The school district will certify on an annual basis, that the schools, including media centers/libraries in the district, are in compliance with the Children's Internet Protection Act and the Neighborhood Children's Internet Protection Act and the school district enforces the requirements of these Acts and this Policy.



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Acceptable Use of Computer Networks/Computers/
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Consent Requirement

No student shall be allowed to use the school district's computer networks/computers Internet and any other third party online services employed by the district unless consent is given for the student by his/her parent(s) or legal guardian(s).

In order to meet our educational goals, Ridgewood Public Schools may utilize third party websites and online services, (such as sites and apps for curriculum, graphic design and foreign language), for our students. These services are used to assist with curricular and other education specific needs both inside and outside of the classroom. The school, when possible and appropriate, will utilize the education specific versions and also restrict the student information shared with these services to the minimum required for account creation.

COPPA

Congress enacted the Children's Online Privacy Protection Act (COPPA) in 1998 with amendments in 2012. The primary purpose of COPPA is to place parents in control over the information gathered about their children by online apps. The Rule applies to commercial websites/apps that collect, use, or disclose personal information from children, and operators of general audience websites or online services with actual knowledge that they are collecting, using or disclosing personal information from children under 13.

For students under the age of 13, COPPA permits school districts, such as ours, to provide consent to the collection of personal information strictly for educational purposes on behalf of all of its students. This eliminates the need for parents to provide direct consent to each digital service the school utilizes in your child's instruction.

Parents wishing to deny access to these educational tools, must do so in writing to the principal indicating their child should be denied access to these tools. It should be noted that because RPS provides your child a relevant education through integrated technology, denying access to these educational tools will prove problematic for any classes utilizing Chromebooks for instructional purposes. For more information on COPPA, please visit <https://www.consumer.ftc.gov/articles/0031-protecting-your-childs-privacy-online>.



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G Suite For Education (Formerly Google Apps for Education or GAFE)

Ridgewood Public School District uses G Suite for Education and other digital resources to facilitate learning through research, communication, collaboration and creativity. G Suite is a collection of free online applications, such as a word processor, spreadsheet, a presentation program, as well as online file storage.

G Suite is provided by Google specifically for educational institutions. As such, Google does not collect or use student data in G Suite for advertising or ad creation. In addition, all advertisements are turned off in G Suite services. So if your child is logged into his or her G Suite account, he or she will not see ads when using Google Search.

All students are given a District-owned Google account. These accounts are managed by the District and not by Google. Your child's Google account allows access to Google's online applications and file storage (Google Drive) from any web browser. Students are expected to adhere to the rules and regulations for email use as outlined in the signed District Acceptable Use of Networks/Computers Policy (AUP).

These District-issued accounts are only for educational purposes and are NOT meant for registering to online social networks (i.e. Instagram, Facebook), or subscribing to internet/public community sites that are not educational in nature, unless otherwise directed by their teacher.

Access to and use of G SUITE at schools is considered a privilege. The District maintains the right to immediately withdraw the access and use of G SUITE when there is reason to believe that violations of law or District policies have occurred. The District also reserves the right to monitor G SUITE and any online services used by students for improper use.



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Violations

Individuals violating this Policy shall be subject to the consequences as indicated in Regulation 2361 and other appropriate discipline, which includes but are not limited to:

1. Use of the network only under direct supervision;
2. Suspension of network privileges;
3. Revocation of network privileges;
4. Suspension of computer privileges;
5. Revocation of computer privileges;
6. Suspension from school;
7. Expulsion from school; and/or
8. Legal action and prosecution by the authorities.

N.J.S.A. 2A:38A-3

Federal Communications Commission: Children's Internet Protection Act

Federal Communications Commission: Neighborhood Children's Internet Protection Act.

Adopted: 7 December 2009

Revised: 18 June 2012

Revised: 24 September 2012

Revised: 6 March 2017



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Acceptable Use of Computer Networks/
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Devices (PEDs) and Resources**R 2361 ACCEPTABLE USE OF COMPUTER NETWORK/COMPUTERS/PERSONAL
ELECTRONIC DEVICES (PEDS) AND RESOURCES**

The school district provides computer equipment, computer services, and Internet access to its pupils and staff for educational purposes only. The purpose of providing technology resources is to improve learning and teaching through research, teacher training, collaboration, dissemination and the use of global communication resources.

For the purpose of this Policy and Regulation, “computer networks/computers and PEDs” includes but is not limited to, the school district’s computer networks, computer servers computers, other computer hardware and software, Internet equipment and access, and any other computer related equipment, including telephone systems, video surveillance system, and peripherals (document cameras, projectors, etc.) Additionally, this Policy and Regulation includes Personal Electronic Devices (PEDs) as referenced in Policy 2363.

For the purpose of this Policy and Regulation, “school district personnel” shall be the person(s) designated by the Superintendent of Schools to oversee and coordinate the school district’s computer networks/computer systems and PEDs. School district personnel will monitor networks and online activity, in any form necessary, to maintain the integrity of the networks, ensure proper use, and to be in compliance with Federal and State laws that regulate Internet safety.

Due to the complex association between government agencies and computer networks/computers and PEDs and the requirements of Federal and State laws, the end user of computer networks/computers and PEDs must adhere to strict regulations. Regulations are provided to assure staff, community, pupils, and parent(s) or legal guardian(s) of pupils are aware of their responsibilities. The school district may modify these regulations at any time. The signatures of the pupil and his/her parent(s) or legal guardian(s) on a district-approved Consent and Waiver Agreement are legally binding and indicate the parties have read the terms and conditions carefully, understand their significance, and agree to abide by the rules and regulations established under Policy and Regulation 2361.

Pupils are responsible for acceptable and appropriate behavior and conduct on school district computer networks/computers and PEDs. Communications on the computer networks/computers and PEDs are often public in nature and policies and regulations governing appropriate behavior and communications apply. The school district’s networks, Internet access, and computers are provided for pupils to conduct research, complete school assignments, and communicate with others. Access to computer networks/computers and PEDs is given to pupils who agree to act in a considerate, appropriate, and responsible manner. Parent(s) or legal guardian(s) permission is required for a pupil to access the school district’s computer networks/computers and PEDs. Access entails responsibility and individual users of the district computer networks/computers and PEDs are responsible for their behavior and communications over the computer



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networks/computers and PEDs. It is presumed users will comply with district standards and will honor the agreements they have signed and the permission they have been granted. Beyond the clarification of such standards, the district is not responsible for the actions of individuals utilizing the computer networks/computers and PEDs who violate the policies and regulations of the Board.

Computer networks/computer and PEDs storage areas shall be treated in the same manner as other school storage facilities. School district personnel may review files and communications to maintain system integrity, confirm users are using the system responsibly, and ensure compliance with Federal and State laws that regulate Internet Safety. Therefore, no person should expect files stored on district servers will be private or confidential.

The following prohibited behavior and/or conduct using the school district's networks/computers and PEDs, includes-but is not limited to the following:

1. Sending or displaying offensive messages or pictures;
2. Using obscene language and/or accessing material or visual depictions that are obscene as defined in section 1460 of Title 18, United States Code;
3. Using or accessing material or visual depictions that are child pornography, as defined in section 2256 of Title 18, United States Code;
4. Using or accessing material or visual depictions that are harmful to minors including any pictures, images, graphic image files or other material or visual depictions that taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;
5. Depicting, describing, or representing in a patently offensive way, with respect to what is suitable for minors, sexual acts or conduct; or taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
6. Cyberbullying (for example – see #8);
7. Inappropriate online behavior, including inappropriate interaction with other individuals on social networking sites and in chat rooms;



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8. Harassing, insulting or attacking others through medias such as social networking, texts, blogs, etc.
9. Damaging computers, computer systems or computer networks/computers and PEDs;
10. Violating copyright laws;
11. Using another's username, password, or pin numbers;
12. Attempting to “hack” the district network by improperly obtaining staff member passwords, including, but not limited to, observation and/or installing key stroke recording programs.
13. Trespassing in another's folders, work or files;
14. Intentionally wasting limited resources;
15. Employing the network/computers for commercial purposes; and/or
16. Engaging in other activities that do not advance the educational purposes for which computer network/computers are provided.

INTERNET SAFETY**Compliance with Children's Internet Protection Act**

As a condition for receipt of certain Federal funding, the school district has technology protection measures for all computers in the school district, including computers in media centers/libraries, that block and/or filter material or visual depictions that are obscene, child pornography and harmful to minors as defined in 2, 3, 4, 5, 6, and 7 above and in the Children's Internet Protection Act. The school district will certify the schools in the district, including media centers/libraries are in compliance with the Children's Internet Protection Act and the district complies with and enforces Policy and Regulation 2361.



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Compliance with Neighborhood Children's Internet Protection Act

Policy 2361 and this Regulation establish an Internet safety protection policy and procedures to address:

1. Access by minors to inappropriate matter on the Internet and World Wide Web;
2. The safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications;
3. Unauthorized access, including "hacking" and other unlawful activities by minors online;
4. Cyberbullying;
5. Inappropriate online behavior, including inappropriate interaction with other individuals on social networking sites and in chat rooms;
6. Unauthorized disclosures, use, and dissemination of personal identification information regarding minors; and
7. Measures designed to restrict minors access to materials harmful to minors.

Notwithstanding the material or visual depictions defined in the Children's Internet Protection Act and the Neighborhood Children's Internet Protection Act, the Board shall determine Internet material that is inappropriate for minors.

The Board will provide reasonable public notice and will hold one annual public hearing during a regular monthly board meeting or during a designated special Board meeting to address and receive public community input on the Internet safety protection policy - Policy and Regulation 2361. Any changes in Policy and Regulation 2361 since the previous year's annual public hearing will also be discussed at a meeting following the annual public hearing.

PRIVACY

Compliance with Children's Online Privacy and Protection Act (COPPA) Notice

Policy 2361 and this Regulation establish an Internet safety protection policy and procedures for children under the age of 13 to address:

1. Posting a clear and comprehensive online privacy policy describing website and app information practices for personal information collected online from children;



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2. Providing direct notice to parents and obtaining verifiable parental consent, with limited exceptions, before collecting personal information online from children;
3. Giving parents the choice of consenting to the operator's collection and internal use of a child's information, but prohibiting the operator from disclosing that information to third parties (unless disclosure is integral to the site or service, in which case, this must be made clear to parents);
4. Providing parents access to their child's personal information to review and/or have the information deleted;
5. Giving parents the opportunity to prevent further use or online collection of a child's personal information;
6. Maintaining the confidentiality, security, and integrity of information they collect from children, including by taking reasonable steps to release such information only to parties capable of maintaining its confidentiality and security; and
7. Retaining personal information collected online from a child only as long as necessary to fulfill the purpose for which it was collected and delete the information using reasonable measures to protect against its unauthorized access or use.

COPPA permits school districts, such as ours, to provide consent to the collection of personal information strictly for educational purposes on behalf of all of its students. This eliminates the need for parents to provide direct consent to each digital service the school utilizes in your child's instruction.

The District will maintain a listing of websites and apps utilized by our schools on our district website (www.ridgewood.k12.nj.us). Websites and apps may not be used by all grades or by all levels. While no vendor will offer a guarantee of complete and perpetual security, the Terms of Service and Privacy Policy statements for those vendors listed have been reviewed (as are updates to change them) to verify that appropriate security and privacy measures are in place to protect those using the service. Please contact the Manager of Information Technology or the Superintendent of Schools for more information.



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Information Content and Uses of the System

Pupils may not publish on or over the system any information which violates or infringes upon the rights of any other person or any information which would be abusive, profane, or sexually offensive to a reasonable person, or which, without the approval of the Superintendent of Schools or designated school district personnel, contains any advertising or any solicitation to use goods or services. A pupil cannot use the facilities and capabilities of the system to conduct any business or solicit the performance of any activity which is prohibited by law.

Because the school district provides, through connection to the Internet, access to other computer systems around the world, pupils and their parent(s) or legal guardian(s) should be advised the Board and school district personnel have no control over content. While most of the content available on the Internet is not offensive and much of it is a valuable educational resource, some objectionable material exists.

Even though the Board provides pupils access to Internet resources through the district's computer networks/computers and PEDs with installed appropriate technology protection measures, parents and pupils must be advised that potential dangers remain and offensive material may be accessed notwithstanding the technology protection measures taken by the school district.

Pupils and their parent(s) or legal guardian(s) are advised some systems and Internet sites may contain defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or otherwise illegal or offensive material. The Board and school district personnel do not condone the use of such materials and do not permit usage of such materials in the school environment. Parent(s) or legal guardian(s) having Internet access available to their children at home should be aware of the existence of such materials. Pupils knowingly bringing materials prohibited by Policy and Regulation 2361 into the school environment will be disciplined in accordance with Board policies and regulations and such activities may result in termination of such pupil's accounts or access on the school district's computer networks and their independent use of computers.

On-line Conduct

Any action by a pupil or other user of the school district's computer networks/computers and PEDs that is determined by school district personnel to constitute an inappropriate use of the district's computer networks/computers or to improperly restrict or inhibit other persons from using and enjoying those resources is strictly prohibited and may result in limitation on or termination of an offending person's



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access and other consequences in compliance with Board policy and regulation. The user specifically agrees not to submit, publish, or display any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or otherwise illegal or offensive material; nor shall a user encourage the use, sale, or distribution of controlled substances. Transmission of material, information or software in violation of any local, State or Federal law is also prohibited.

Pupils and their parent(s) or legal guardian(s) specifically agree to indemnify the Ridgewood School District and school district personnel for any losses, costs, or damages, including reasonable attorney's fees incurred by the Board relating to, or arising out of any breach of this section by the pupil.

Computer networks/computer resources and PEDs are to be used by the pupil for his/her educational use only; commercial uses are strictly prohibited.

Software Libraries on the Network

Software libraries on or through the school district's networks are provided to pupils as an educational resource. No pupil may install, upload, or download software without the expressed consent of appropriate school district personnel. Any software having the purpose of damaging another person's accounts or information on the school district computer networks/computers (e.g., computer viruses) is specifically prohibited. School district personnel further reserve the rights to refuse posting of files and to remove files. School district personnel further reserve the right to immediately limit usage or terminate the pupil's access or take other action consistent with the Board's policies and regulations of a pupil who misuses the software libraries.

Copyrighted Material

Copyrighted material must not be placed on any system connected to the networks/computers without authorization. Pupils may download copyrighted material for their own use in accordance with Policy and Regulation 2531 Use of Copyrighted Materials. A pupil may only redistribute a copyrighted program with the expressed written permission of the owner or authorized person. Permission must be specified in the document, on the system, or must be obtained directly from the author or authorized source.



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Public Posting Areas (Message Boards, Blogs, Etc.)

Messages are posted from systems connected to the Internet around the world and school district personnel have no control of the content of messages posted from these other systems. To best utilize system resources, school district personnel will determine message boards, blogs, etc. that are most applicable to the educational needs of the school district and will permit access to these sites through the school district computer networks. School district personnel may remove messages that are deemed to be unacceptable or in violation of Board policies and regulations. School district personnel further reserve the right to immediately terminate the access of a pupil who misuses these public posting areas.

Real-time, Interactive, Communication Areas

School district personnel reserve the right to monitor and immediately limit the use of the computer networks/computers or terminate the access of a pupil who misuses real-time conference features (talk/chat/Internet relay chat).

Electronic Mail

Electronic mail (“e-mail”) is an electronic message sent by or to a person in correspondence with another person having Internet mail access. The school district may or may not establish pupil email accounts. In the event the district provides email accounts, all messages sent and received on the school district computer networks/computers must have an educational purpose and are subject to review. Messages received by a district-provided email account are retained on the system until deleted by the pupil or for a period of time determined by the district. A canceled account will not retain its emails.

Pupils are expected to remove old messages within fifteen days or school district personnel may remove such messages. School district personnel may inspect the contents of e-mails sent by a pupil to an addressee, or disclose such contents to other than the sender or a recipient when required to do so by the policy, regulation or other laws and regulations of the State and Federal governments. The Board reserves the right to cooperate fully with local, State, or Federal officials in any investigation concerning or relating to any e-mail transmitted or any other information on the school district computer networks/computers.



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Disk Usage

The district reserves the right to establish maximum storage space a pupil receives on the school district's system. A pupil who exceeds his/her quota of storage space will be advised to delete files to return to compliance with the predetermined amount of storage space. A pupil who remains in noncompliance of the storage space allotment after seven school days of notification may have their files removed from the school district's system.

Security

Security on any computer system is a high priority, especially when the system involves many users. If a pupil identifies a security problem on the computer networks/computer, the pupil must notify the appropriate school district staff member the pupil should not inform other individuals of a security problem. Passwords provided to pupils by the district for access to the district's computer networks/computers and PEDs or developed by the pupil for access to an Internet site should not be easily guessable by others or shared with other pupils. Attempts to log in to the system using either another pupil's or person's account may result in termination of the account or access.

A pupil should immediately notify the Principal or designee if a password or pin number is lost or stolen, or if they have reason to believe that someone has obtained unauthorized access to their accounts. Any pupil identified as a security risk will have limitations placed on usage of the computer networks/computers and PEDs or may be terminated as a user and be subject to other disciplinary action.

Vandalism

Vandalism to any school district owned computer networks/computers and PEDs may result in cancellation of system privileges and other disciplinary measures in compliance with the district's discipline code. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the system, or any of the agencies or other computer networks/computers and PEDs that are connected to the Internet backbone or of doing intentional damage to hardware or software on the system. This includes, but is not limited to, the uploading or creation of computer viruses. In the event vandalism results in a financial loss to the district, restitution by the offender may be required.



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Printing

The printing facilities of the computer network/computers and PEDs should be used judiciously. Unauthorized printing for other than educational purposes is prohibited.

Internet Sites and the World Wide Web

Designated school district personnel may establish an Internet site(s) on the World Wide Web or other Internet locations. Such sites shall be administered and supervised by the designated school district personnel who shall ensure the content of the site complies with Federal, State and local laws and regulations as well as Board policies and regulations.

Violations

Violations of the Acceptable Use of Computer Networks/Computers and PEDs and Resources Policy and Regulation may result in a loss of access as well as other disciplinary or legal action. Disciplinary action shall be taken as indicated in Policy and/or Regulation 2361 Acceptable Use of Computer Networks/Computers/PEDs and Resources, 5600 Pupil Discipline/Code of Conduct, 5610 Suspension and 5620 Expulsion as well as possible legal action and reports to the legal authorities and entities.

Determination of Consequences for Violations

The particular consequences for violations of this Policy shall be determined by the Principal or designee. The Superintendent or designee and the Board shall determine when school expulsion and/or legal action or actions by the authorities is the appropriate course of action.

Individuals violating this Policy shall be subject to the consequences as indicated in Board Policy and Regulation 2361 and other appropriate discipline, which includes but are not limited to:

1. Use of computer networks/computers and PEDs only under direct supervision;
2. Suspension of network privileges;
3. Revocation of network privileges;
4. Suspension of computer privileges;



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5. Revocation of computer privileges;
6. Suspension from school;
7. Expulsion from school; and/or
8. Legal action and prosecution by the authorities.

Issued: 7 December 2009

Revised: 18 June 2012

Revised: 24 September 2012

Revised: 6 March 2017



2017 – 2018 CONFERENCES FOR APPROVAL

Staff Member	Name of Conference Location & Dates	Rationale	Estimated Cost for Approval	# of Sub Days required
Loncto, B. Vincent Education Center	NJSBA Bargaining at the Table West Trenton, NJ January 20, 2018	Professional Development	\$ 214	0
Van Horne, Mollie BFMS	Association of Mathematics Teachers of NJ – February 7, 2018	Professional Development	\$ 200	1
DePinto, Lauren BFMS	Association of Student Assistance Professionals – February 8, 2018	Professional Development	\$ 404	0
Wearley, Meredith BMFS	Association of Student Assistance Professionals – February 8, 2018	Professional Development	\$ 404	0
Rillo, Ashley RHS	Ramsey Sheltered English Instruction Ramsey, NJ February 15, March 1 & March 8, 2018	Professional Development	\$ 270	0
Roche, Amanda RHS	Ramsey Sheltered English Instruction Ramsey, NJ February 15, March 1 & March 8, 2018	Professional Development	\$ 270	0
Troy, Mike RHS	Ramsey Sheltered English Instruction Ramsey, NJ February 15, March 1 & March 8, 2018	Professional Development	\$ 270	0
Kay, Peter RHS	Social Emotional Learning Through Adventure – Danvers, MA March 8-9, 2018	Professional Development	\$ 589	0
Mortara, Christie District	26 th Annual Joint Conference NJ Speech-Language-Hearing Assoc. & Intl. Dyslexia Association March 9, 2018	Professional Development	\$ 200	0
Cook, Keith RHS	2018 Directors of Athletic Administration of NJ Conference – March 11-15, 2018	Professional Development	\$1,068	0
Cook, Keith RHS	6 th Annual Minds Matter: Concussion Care for Kids – April 12, 2018 Philadelphia, PA	Professional Development	\$ 217	0
Coppola, Michele Ridge	Judy Freeman’s Winners 2018 Whippany, NJ May 18, 2018	Professional Development	\$ 209	1
Doris, Michelle RHS	Assistive Technology Tools for Math Paramus, NJ – June 12, 2018	Professional Development	\$ 75	0
Cook, Keith RHS	National Interscholastic Athletic Administrators Association Summit Institute – Brewster, MA June 24-27, 2018	Professional Development	\$1,063	0

The total cost for these conferences is \$5,453. Upon Board approval of all of these conferences, the total expenditure for travel and conferences for 2017-18 will be \$145,396 leaving a balance of \$46,042 remaining in the \$191,438 approved by the Board for travel and conferences.

The total cost of substitutes for these conferences is \$184. Upon Board approval of these conferences, the total expenditure for substitutes for travel and conferences for 2017-18 will be \$11,776.

FIELD TRIPS FOR APPROVAL

January 22, 2018

ONE DAY TRIPS

ATTACHMENT C

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
02/08/18	RHS	Travell, Willard & Ridge Ridgewood, NJ	20 grades 9-12 members of the Band & Orchestra	3	0	\$0	\$161 (driver)	yes	yes
03/14/18	Ridge	Metropolitan Museum of Art New York, NY	43 grade 5 art students	6	2	\$184	\$184	yes	yes
03/16/18	Somerville	Liberty Science Center Jersey City, NJ	68 grade 4 students	18	0	\$0	\$0	yes	yes
03/22/18	Ridge	Metropolitan Museum of Art New York, NY	43 grade 5 art students	6	1	\$92	\$92	yes	yes
04/04/18	Travell	Fort Lee Historic Park Fort Lee, NJ	31 grade 5 students	6	1	\$92	\$92	no	yes
04/05/18	Travell	Fort Lee Historic Park Fort Lee, NJ	31 grade 5 students	6	1	\$92	\$92	no	yes
04/19/18	RHS	Orchard, Hawes & Somerville Ridgewood, NJ	20 grades 9-12 members of the Band & Orchestra	3	0	\$0	\$161 (driver)	yes	yes
04/23/18	Somerville	Meadowlands Environmental Ctr Lyndhurst, NJ	68 grade 4 students	18	0	\$0	\$0	yes	yes
04/25/18	RHS	Lincoln Center <i>My Fair Lady</i> New York, NY	40 grade 12 students	2	0	\$0	\$0	no	yes
05/03/18	Willard	Turtleback Zoo West Orange, NJ	85 grade 1 students	35	0	\$0	\$0	yes	yes
05/24/18	Orchard	Sandy Hook-NJ Sea Grant Cons Fort Hancock, NJ	51 grade 4 students	15	0	\$0	\$0	yes	yes
05/30/18	RHS	Montclair University <i>Dare to Dream Conference</i> Montclair, NJ	15 special education Students	3	0	\$0	\$242 (driver)	yes	yes
06/08/18	Somerville	Ellis Island Cruise Jersey City, NJ	68 grade 4 students	18	0	\$0	\$0	yes	yes

OVERNIGHT FIELD TRIPS FOR APPROVAL

January 22, 2018

Overnight Trips - Paid

ATTACHMENT C

Dates	School	Location	Approx. # and Group of Students	# Unpaid Chaperones	# Paid Chaperones And # of Overnights for each	Anticipated Cost for Teacher/Nurse Chaperones @ \$200 per Overnight	# of Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
03/15/18 to 3/17/18	RHS	Tour of Washington, D.C.	30 grades 11-12 American Studies students	2	2 for 2 nights	\$800	0	\$0	\$800	yes	yes

RIDGEWOOD COMMUNITY SCHOOL
NEW TRIPS, TOURS & CLASSES FOR SPRING 2018

Day Tours

The Coffee & Tea Festival in NYC, Li-Lac Chocolate & Eataly
Sweet Caroline ~ A Musical Tribute at The Mt. Airy Casino
Jesus at the Sight & Sound Theatre & a Penn Dutch Lunch
The 2018 Rittenhouse Row Spring Festival
Elvis ~ A Musical Tribute at The Mt. Airy Casino
Spirit of New York Lunch Cruise during The Parade of Ships
Long Island Nature Boat Cruise - Historic Stony Brook & Three Village Inn
Twilight/Evening Cruise of New York City
Three Islands in a Day

Multi-Day Tours

Highlights of The Connecticut Coastline & River Valley
Newport Flower Show & Providence, Rhode Island
Lake Placid, the Adirondacks, Saratoga & Vermont
Highlights of Western North Dakota
Saratoga & Lake George at Fall Foliage Time
The Berkshires at Fall Foliage Time
Salem at Halloween Time ~ Haunted Happenings 2018
The Omni Homestead ~ America's First Resort
New Mexico ~ The Land of Enchantment

Careers & the Workplace

Ace the Interview: Preparation & Practice
Networking 101 – How to Talk to Anyone, Anytime, Any Place

Creative Arts

Comedy Improvisation
Painting Pet Portraits

Culinary Arts

Cooking on the Healthy Side
Time for a Dinner Party
Reinventing Bundt Cake
Chocolate Babka
Muffin Tin Meals - Portable, Healthy & Delicious
Dramatic and Simple Roulades
A New Take on Pesto

Handcrafting

Painting Party – Wine Glasses with Bubbles
Painting Party – Whimsical Tree
Painting Party – Beach Sunset
Layered Mandala Painting
Hamsa Necklace
Refunk Your Junk
Intermediate/Advanced Knitting
Create Your Own Natural Skincare

JANUARY 22, 2018

ATTACHMENT D
New for Spring 2018

Health & Wellness

Shiatsu Massage Workshop for Partners

Three Steps to Long-lasting Pain Relief

Intro to Qi Gong – Movement, Meditation, Self-Massage and Breath-work to Improve Health and Energy

Fun with Crystals

Meditation with Sound - Tibetan/ Himalayan Singing Bowls

Leisure & Personal Time

Hiking the Appalachian Trail

How to Succeed in the Online Dating World

Bridge – Modern No-Trump Bidding

Bridge – Major Suit Raises

Liberal Arts

Escape from Behind Enemy Lines-75th Anniversary – World War II

**Ridgewood Community School
Spring 2018 Employees**

<u>First Name</u>	<u>Last Name</u>	<u>First Name</u>	<u>Last Name</u>	<u>First Name</u>	<u>Last Name</u>
Eda	Alessio	Mary Ann	Gebhardt	Andrea	Palacio
Lisa	Alexander	Benjamin	Geraghty	Eugene	Papay
Carl	Andreasen	Tara	Geraghty	Rose	Pasek
Tyler	Ardizzone	Diana	Gibson	Myra	Petretti
Robert	Austin	Daryl	Goldberg	Harold	Petzold
Cyndi	Avedon	Gwendolen	Gross	James	Ponchak
Claire	Babbitt	Burton	Hall	Joel	Popadics
David	Bailey	Dominique	Hamel	Jason	Porod
Matthew	Beaumont	Fred	Hammond	Garry	Poznick
Mathew	Bilyk	Benjamin	Hankle	Robert	Ransom
Ann	Brown	Amy	Harrison	Philip (PJ)	Rasmussen
William	Brown	Merize	Helmy	Harris	Reinstein
Robert	Burke	Kim	Hendrickson	Aliza	Rosen
Vivian	Burns	Patricia	Hensley	Donald	Rubin
Louise	Butler	Lynn	Howells	Micheale	Ryan
Alain	Chahine	Christine	Ims	Lisa	Sammataro
Martine	Chahine	Alex	Ishkanian	Eric	Santoli
Catherine	Chriss	William	Kamp	Gabriel	Schaff
Catherine	Clark	Fran	Kelley	Zahava	Schwartz
Eva	Conti	Suzanne	Kellow	MT	Schwartzman
Kate	Cosco	Ronald	Knott	Joseph	Scilleri
James	Cosgrove	Athena	Kornemann	Britt	Sikiric
Mary Lee	Costello	Terry	Kovalcik	Cari	Skier
Robert	Currier	Lois	Kramer-Perez	Chuck	Solomon
Roger	Davidoff	Tomohiro	Kubo	Joan	Tarrant
Allison	DeMeulder	Michelle	Kupfer	Debbie A.	Thomas
Jean (John)	DiCostanzo	Greg	Landes	Akemi	Thompson
Dawn	Dittmar	Walker	Larson	Steve	Tichenor
John	Eichmann	Patricia	Lazzara	Robert	Traitz
Adele	Ellis	Isabel	Leluc	Michael	Troy
Patricia	Ermilio	Karen	Livianos-Centauro	Jay D.	Tuthill II
Rick	Feingold	Robert P.	Livingstone	LaShonda	Tyree
Ellen	Feld	Angela	Maniaci	Thomas	Valenti
Gary	Fink	Michael	Manna	Neil	Valere
Susan	Fiocchi	Vincent T	Marchese	Patricia	Vangieri
Mary	Fitzgerald	Dierdre	Mastrangelo	Neal	Wiener
Michelle	Frankel	James	Michels	Edson	Wiley
Irene	Fortunato	Michael	Mitchell	Anne	Winner
Stephen	Fowls	Ann	Monton	Maksim	Zaitsev
Olivia	Galgano	John	Monton		
Mauricio	Garcia	Lynn	Needle		
James	Garde	Samuel	Nutile		

**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF EDUCATION
Ridgewood Public Schools
Bergen County, New Jersey
FEBRUARY 5, 2018**

Minutes of the Regular Public Meeting of the Board of Education held on February 5, 2018, at 7:30 p.m., at the Education Center.

The meeting was called to order by Mr. B. Vincent Loncto, President.

I. CALL TO ORDER AND ROLL CALL

Present: Mr. B. Vincent Loncto, President; Mr. James Morgan, Vice President; Ms. Sheila Brogan; Ms. Jennie Smith Wilson

Also Present: Dr. Daniel Fishbein, Superintendent; Ms. Stacie Poelstra, Assistant Superintendent for Curriculum, Instruction & Assessment; Ms. Ojetta Townes, Manager of Human Resources; Ms. Jen Ulman, Assistant Board Secretary; Ms. Catherine Taura, RHS Student Representative

Absent: Ms. Christina Krauss, Board Member; Dr. Alfredo Aguilar, Business Administrator/Board Secretary

Visitors: There were approximately twenty visitors.

II. PLEDGE OF ALLEGIANCE

Mr. Loncto led those present in the Pledge of Allegiance.

III. OPENING STATEMENT BY PRESIDING OFFICER

Mr. Loncto announced that pursuant to the requirements of the Open Public Meetings Act, advance notice of this meeting had been given to The Ridgewood News, The Record, and the Clerk of the Village of Ridgewood. In addition, notices were posted in the office of the Board Secretary and in all school buildings.

IV. PRESENTATIONS**A. ACKNOWLEDGEMENT OF THE JONES' FAMILY DONATION TO RHS AND REVIEW OF PROJECTS**

RHS Principal Dr. Gorman and Supervisor of Science, Ms. Tara Taylor, joined the meeting and reviewed the projects made possible by the Jones' family donation.

Dr. Gorman provided a brief history of when the RHS Alumni Association was formed five years ago. Roger Jones, Class of 84, joined the Board of Trustees and talked about ideas to help RHS. A trust fund was set up in honor of Roger's sister Carole (Class of 81) and a successful veterinarian, who passed away prematurely. Mr. Jones and his parents made a generous donation to the Board in the amount of \$175,000 a few months ago to give back to the science department.

Ms. Taylor presented the primary projects that have begun with funds from the donation. The first was lettering on the second floor science wing in honor of Carole G. Jones. An Anatomage Alpha Table was purchased. This table allows for virtual dissection in human and animal cases, is 3D touch and interactive and has corresponding curriculum. This can be used in Anatomy and Physiology H, Forensic Science H and CP, RAHP, and the Career Pathways in Medicine Program. Ms. Taylor showed a brief demo.

Next, an outdoor classroom will be created and located behind the RHS tennis courts. This will include outdoor classroom space, a greenhouse, cold frames, solar panels, hydroponics, raised garden beds and rain barrels. Biology, Chemistry, Physics and Environmental Science CP and AP classes can utilize this area.

General science equipment which includes microscopes, electrophoresis equipment, water stills, electronic balances, hot plates, etc. has also been purchased.

Dr. Fishbein invited the Jones family up and thanked them, on behalf of the Board, administration and RHS, for their generosity and thinking of RHS. Dr. Fishbein stated it is not very often a school gets a generous gift earmarked for a specific department. This gift will really move our science department forward.

Mr. Roger Jones, Carole's brother, said on behalf of his family, they are honored to give back to RHS. He and his sister had a great experience at RHS. Mr. Jones has a great relationship with Dr. Gorman and was glad his family could give something back to the district. Mr. Jones and his family are looking forward to passing on his sister's legacy. Carole Jones was a surgeon and Mr. Jones is grateful she was here as long as she was and that she touched so many people throughout her career. The family hopes this gift will be able to touch students and inspire them to move forward. Mr. Jones' sister is the only veterinarian from the class of 1981. Mr. Jones thanked Tara Taylor and Dr. Gorman for their vision and knows they will put the donation to great use in Carole's memory.

Mr. Richard Jones talked about his daughter's early career when she worked at a practice in Fair Lawn and thanked the Board and commented how honored the family was to provide this gift to the district.

Mrs. Jones thanked the Science department for accepting this gift on behalf of Carole and spoke of her developing relationship with Ms. Taylor and her relationship with Dr.

Gorman. Mrs. Jones is thankful her family is in a position to give back to RHS and make it better for other students that love science.

[Click here](#) to view the presentation.

B. FULL DAY KINDERGARTEN UPDATE

Supervisor of Elementary Education Jean-Anne O'Neill and the elementary school principals Dr. Leininger, Dr. Oates-Santos, Dr. Semendinger, Dr. Schoenlank, Ms. Hoffman and Ms. Ferreri provided an update on Full Day Kindergarten.

Dr. Leininger talked about the Multi-Sensory Reading program instituted. This entails reading, looking at, and hearing words. Vowels and consonants are used and there is very direct, explicit instruction.

Dr. Oates-Santos spoke about Social-Emotional Learning and Mindfulness. One of children's biggest jobs is learning how to learn, behave in a community and self-regulate when feeling frustrated. Dr. Oates-Santos discussed yoga activities students are doing as well as practicing mindfulness through meditation. Dr. Oates-Santos invited Deirdre Azzopardi, Occupational Therapist, to the meeting.

Ms. Azzopardi talked about the 10-15 minute curriculum she created which she teaches when visiting schools and directing sessions on mindfulness and how to incorporate it in the classroom.

Ms. Hoffman talked about Purposeful Play in Centers and how wonderful the full day kindergarten program has been. Play is one of students favorite times in kindergarten and happens every day. Play materials depend on the school. The most favorite play centers are the house/kitchen, Legos, magna tiles, and blocks. Students are sitting together, learning to share, negotiate and follow rules.

Dr. Schoenlank spoke about Learning Centers. One of the staples of kindergarten is not only do students play in organized centers, they follow also follow up on teaching the teachers have done during the day. The Learning Centers are basically framed around Language Arts and Math and reinforce phonemic awareness, basic skills, etc. Students learn confidence, cooperative learning, and organization, which reinforces their skills. This requires an incredible amount of planning and preparation on the part of teachers and is a big investment. Teachers teach children how to function through play, which happened a lot in September. Students were introduced to the Learning Centers one at a time, starting with math, and over time, were taught Language Arts so they had a clear idea of how to work together in centers. Perhaps the best part of the centers is that the class is divided into four to five groups. One of the centers is the teacher so she has an opportunity to get to work with the students in small groups where he/she might introduce or teach a skill to the group. Learning Centers are very flexible, fluid and a huge and important part of the day.

Ms. Ferreri talked about Lunch and Recess, which is considered a fun part of the day but it is also where a great deal of learning goes on and where you can see kids practicing executive functioning skills. Each month, we hear speakers talk about kids building empathy, responsibility, and resilience. All of this happens in this hour. Ms. Ferreri stated it is hard to imagine what occurred last year with the half day program. Students used to

eat lunch at home in the comfort of their kitchen and now, they have to be in charge of everything (i.e. getting their own lunchbox, time management, buying lunch if that is the case, and not having endless time to eat). The same things apply for recess (i.e. putting on/taking off their jacket, gloves, bringing their stuff in, and practicing conflict skills). The great thing is they have seasoned kindergarten teachers. Ms. Ferreri explained how recess time has highlighted how much time students did not have for conflict skills and resolving issues. Teachers have embraced the time to speak to students and resolve things. Ms. Ferreri invited the Board to visit lunch and recess.

Ms. O'Neill spoke about professional development and support. She expressed her amazement at what teachers have done so far. The district has internalized a lot of professional development. Ms. O'Neill recently observed a kindergarten class last week where engaged students worked on math for one hour straight while smiling happily. The district offers both formal and informal professional development. Last year, the district began to prepare teachers by having Cindy Middendorf, a nationally known kindergarten consultant, come in and give a personalized workshop on moving to full day kindergarten. Last year, our own kindergarten teachers came in and did a workshop in which they shared with one another. District Multi-Reading Sensory Instructor Christie Mortara recently held a meeting on multi-sensory reading and the district is planning on having consultant Kristi Mraz come in March to do a workshop on purposeful play.

Dr. Semendinger spoke about time....to develop talents and interests. Dr. Semendinger thanked the Board, Dr. Fishbein and the community because they gave them the gift of time. The district went from a rushed program and gave students and teachers the opportunity of time to do everything they needed to do (i.e. play, yoga, Math, Language Arts, etc.). The time students have with teachers has been great and embraced by families and teachers.

Melanie Tormey, kindergarten teacher at Travell, read a statement on behalf of the kindergarten staff. Ms. Tormey has been a kindergarten teacher for 29 years, and this is her 24th in Ridgewood. Suffice it to say, she has spent a lot of time with 5-6 year olds. When the Board proposed the change to full day kindergarten, it was met with excitement and a sense of renewal. Of course, with change comes apprehension, but it also brings great things. As a team, kindergarten teachers are given the opportunity to develop a schedule to best meet the needs of students. Administrators listened and supported them. A strong academic curriculum was missing; a vital part in the development of a young child – play. There was not enough time in the half day program. Play is a necessity in the development of a young child. Through play, children have the opportunity to practice play. Dr. Charles E. Schaefer, psychologist considered to be the 'Father of Play,' says we are never more fully alive or completely ourselves than when we are playing. With full day kindergarten, students are now able to learn and grow through play, social interactions and supervised instruction. Teachers are no longer rushed or overloaded. There was concern the day would be too long and children would be overworked and unhappy. This is not so. Children are happy coming to school. It is important to remember extra time in the classroom will not mean students will progress at a faster rate and there are not raised expectations. Teachers are so pleased with the gift of time. Extra time allows them to execute a well-rounded age appropriate kindergarten program. The teachers look forward to continue successfully implementing the full day program in Ridgewood.

Dr. Fishbein thanked the teachers and principals.

Ms. Brogan commented it was wonderful to hear because when talking to the community last year, there was worry from parents that we would be creating a high stress program for children with not enough time for play. This program is really wonderfully balanced. Ms. Brogan recently ran into a parent and his kindergartner and she asked the child how he liked the program and he responded it was great. Ms. Brogan expressed her congratulations to everyone.

Mr. Loncto stated he wished the whole community who supported this could be here tonight and hear the wonderful success story. Mr. Loncto asked if the facilities had been adequate since some adjustments had to be made.

Ms. O'Neill responded she has had no complaints.

Mr. Morgan commented this is a great program. Kindergarten is one of the most important years in education. Mr. Morgan's son has been a kindergarten teacher for 10 years and once told him kindergarten is important because 20% of a child's emotional development occurs here. To be able to work with children not under the pressure of only having a two and a half-hour capsule is a great benefit. As children progress up through the grades, the foundation we are giving them will be great for the future.

[Click here](#) to view the presentation.

C. THE REFLECTIVE EDUCATOR

Supervisor of English Language Arts/Media Literacy Susan Nold and RHS English teacher Patricia Hans reviewed an internal workshop, The Reflective Educator: Teaching Students to Read and Write Mindfully, given in October and again in January. The workshop's objective was to help teachers explore the connections between reading and writing and how writing based teaching and mindful learning can foster in students a growth mindset that nurtures critical thinking.

Ms. Hans reviewed why it is imperative to approach education mindfully. The reasons are it creates new categories to foster an awareness of more than one perspective, when students learn to read and write mindfully they take ownership of their learning, and they make crucial connections to their world and begin to see themselves as decision makers.

Board members thought it was a good exercise with any kind of group that has to work with literature and exchange ideas. Board members commented on the importance of mindfulness and helping people to sort through information to see what is really important and how to verify what is truthful.

Ms. Nold discussed the need in Bergen County and the country to address mindfulness in reading. Teachers were brought in for the workshops from all over the County, which speaks to the quality of work they are doing, skills they are trying to develop and will continue to grow.

[Click here](#) to view the presentation.

D. STUDENT REPRESENTATIVE REPORT

Dr. Fishbein introduced RHS student representative Catherine Taura, who reported on the following:

Athletics

- Congratulations to the RHS Swim team for breaking multiple swim records. Nick Gagan, Luke Reinke, Sebastian Rivero, and Nick Sieppaus broke the 200m freestyle relay. The girls earned second place at County for the first time in 10 years.
- The Varsity Track team recently went to Bergen County Relays, both boys and girls won. Special congratulations to Virginia Morley, Anna Schoff, Sara Vandenassem and Katherine Muccio for breaking the girls' shuttle hurdle relay RHS record and County record with a time of 32.0 seconds.
- The Wrestling team had a tournament at Indian Hills and won.

Arts

- The RHS Jazz Ensemble had a concert in the Little Theatre on Wednesday.
- In the spirit of Valentine's Day, students can send singing grams to other students. The Maroon Men and AcaBellas will be performing throughout the day on February 14th. The Trebles and East 627 will be performing in the Campus Center during lunch.
- All four a cappella groups from the choir program performed at BF this past Wednesday.
- The New Players have already begun rehearsing for their upcoming musical production, 42nd Street.

Academics

- Two students from each language offered at RHS went to BF middle school with Mr. Ferreri for the eighth grade orientation last Wednesday. The high school students shared their experiences with the language at the high school.
- The Physics-Engineering and Art class are going to the Met to see the Michelangelo Exhibit this Friday.
- Students met with their guidance counselor in small groups to discuss scheduling options for the upcoming school year. The Skyward portal for course selection will be open as of today through February 28th.
- There are 37 students going to Switzerland with the Science department over the course of February break. They will be visiting the CERN, to see the world's largest and most powerful particle accelerator and they will be visiting the Einsteinhaus.

Activities

- The RHS Ski club will be going on their last trip tomorrow to Mountain Creek.

Miscellaneous

- Jamboree performances are this week. Over 125 RHS parents and guardians participate and contribute each year by performing on stage, designing costumes, building sets and working backstage. Be sure to attend!

V. COMMENTS FROM THE PUBLIC

Prior to Comments from the Public, Mr. Loncto read the following statement into record:

'In the process of meeting its responsibility to provide oversight for all aspects of the Ridgewood Public School District, the Board conducts a significant part of its business through a series of committees. Among them are:

The Curriculum Committee, which reviews the supervisors' development of courses, educational programs, selection of books and other teaching materials, and other relevant items;

The Finance Committee, which reviews the monthly financials, budget adjustments, various cost savings opportunities, and all other financial matters; and

The Facilities Committee, which keeps track of the conditions of our eleven buildings and development of maintenance projects and investment plans necessary to maintain our infrastructure.

The committees consist of two Board members and meet periodically with Dr. Fishbein and the various Department heads and their chief subordinates. The results of those meetings are reported to the full Board of Education.

In recognition of the critical importance of maintaining the high quality of our district's Special Education program, we are now creating a new committee to focus on the educational services provided to Ridgewood students and families who are part of our Special Education community.

It is important to remember that Ridgewood has an excellent team of dedicated special education professionals and that they report directly to the Superintendent. The Committee's role will not supplant this relationship.

Instead, the Committee's principal role will be twofold.

First, to enhance the Board's understanding of programs, initiatives, curriculum, financial outlays and concerns that are unique to special education in the Ridgewood Public Schools.

Second, to facilitate improved communication about this to stakeholders, parents, caregivers, educators and taxpayers.

The creation of this committee in no way an expression of lack of support of the Director of Special Education and her excellent team. In my view, it is just something that makes sense and is long overdue.'

At 8:37 p.m., Mr. Loncto asked if there were any comments from the public. There were none.

VI. CONSENT ITEMS

Dr. Fishbein presented Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, D – Human Resources, and E – Finance, for approval.

A. ATTENDANCE AT CONFERENCES

As listed on **Attachment A**, page 659.

B. ADMINISTRATION**i. Approval: Receipt of Suspension and Harassment, Intimidation, and Bullying (HIB) Reports**

The Board has received confidential information regarding suspensions and investigations of HIB that have occurred since the last Board meeting.

ii. Approval: Authorization to Submit an Amendment to the 2017-2018 Every Student Succeeds Act (ESSA) Grant Application

Approval to submit an amendment to the ESSA FY18 grant application budgeting \$7,977 in FY17 carryover funds; \$699 in Title I, \$2,891 in Title III, and \$4,387 in Title III Immigrant. The original FY18 application was approved by the Board on August 28, 2017.

The Board had received background information.

iii. Approval: Settlement Agreement SE#2/2017-2018

Approval of Settlement Agreement SE#2/2017-2018 between the parents of Student #601851 and the Ridgewood Board of Education.

The Board had received background information.

C. CURRICULUM & INSTRUCTION**i. Approval: Field Trips**

Approval of field trips as listed on **Attachment B**, pages 660-662.

ii. Approval: Agreement with Bergen County Vocational and Technical Schools District

Approval of an agreement with Bergen County Vocational and Technical Schools District for a workshop, "Makerspace Activities for the Arts", on February 28, 2018, in the amount of \$625.

The Board had received background information.

iii. Approval: Additional 2017-2018 Out-of-District Placements

Approval of the additional 2017-2018 out-of-district placements as listed below.

SCHOOL	# OF STUDENTS
Windsor Bergen Academy Ridgewood, NJ	1
Daytop New Jersey Academy Mendham, NJ (18 days)	1

iv. Approval: Professional Development for Grades 6-12 Math Teachers Provided by National Museum of Mathematics (MoMath)

Approval of a professional development day for grades 6-12 Math teachers on March 29, 2018, provided by National Museum of Mathematics (MoMath), in the amount of \$2,350.

D. HUMAN RESOURCES**i. Appointments**

(Appointments subject to receipt of appropriate documentation and the New Jersey Department of Education (NJDOE) certificate, if required.)

School Safety Security Officer

REINKE, Michael – School Safety Security Officer, District, effective February 6, 2018, or as soon after as possible, through June 30, 2018 \$25.00 per hour pro-rated

Long-Term Substitute

Revision: FISCHER, Katherine – Fifth Grade Teacher, Ridge School, **from** effective March 1, 2018 through June 13, 2018, approved by the Board at its meeting on January 8, 2018, **to** effective January 17, 2018 through June 13, 2018, at a daily rate of \$125 per day, until the assignment ends

Field Placements

DEPAOLA, Mikaela – Bergen Community College, to observe Ellen Wolff, Fourth Grade Teacher at Orchard School, for a total of twenty hours between February 6, 2018 and May 3, 2018

GIESELMANN, Christina – Ramapo College, to observe Joseph Gyulay, Math Teacher at Ridgewood High School, from February 1, 2018 through March 30, 2018

LEDERER, Sarah - Rutgers University, to shadow Gila Elbaum, School Psychologist, Ridge School, effective February 1, 2018 through June 21, 2018

PRATA, Gabriella – Seton Hall University, student athletic trainer placement, to shadow Nikitas Nicholaides, Ridgewood High School, effective January 11, 2018 through May 31, 2018

RUFFIN, Sharae – Montclair State University, student athletic trainer placement, to shadow Nikitas Nicholaides, Ridgewood High School, effective January 11, 2018 through May 31, 2018

THEISS, Dylan – Montclair State University, student athletic trainer placement, to shadow Nikitas Nicholaides, Ridgewood High School, effective January 11, 2018 through May 31, 2018

Classroom Aides

CARBONE, Kevin - Behavior Instructional Aide, Ridge School, effective February 6, 2018, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$19.00

CLARK, Riley - Inclusion/Resource Room Special Education Classroom Aide, Benjamin Franklin Middle School, effective January 26, 2018, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

DePERRO, Amy - Inclusion/Resource Room Special Education Classroom Aide, Willard School, effective February 6, 2018, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

GOLABEK, Alexandra - Inclusion/Resource Room Special Education Classroom Aide, George Washington Middle School, effective February 2, 2018, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

McCLARY, Kaitlin - Inclusion/Resource Room Special Education Classroom Aide, Travell School, effective February 8, 2018, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

MAURER, Ava* - Inclusion/Resource Room Special Education Classroom Aide, Ridge School, effective February 5, 2018, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

THOMAS, Jeanette - Inclusion/Resource Room Special Education Classroom Aide, Somerville School, effective February 6, 2018, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

*Related to staff member

Infant/Toddler Development Center

RAU, Olivia - High School Aide, effective February 6, 2018, or as soon after as possible, through June 30, 2018, 5 hours per day, 5 days per week, at an hourly rate of \$8.60

ii. Resignation for Purpose of Retirement

FIOCCHI, John - Social Studies Teacher, Benjamin Franklin Middle School, effective July 1, 2018, with thirty years of Ridgewood service

iii. Resignations

Classroom Aides

COOPER, Emily - Inclusion/Resource Room Special Education Classroom Aide, Willard School, effective January 31, 2018

DeBOER, Sherry - One-to-One Special Education Classroom Aide, George Washington Middle School, effective February 7, 2018

GRILLO, Teresa - Behavior Instructional Aide, Ridge School, effective February 2, 2018

UNLUSOY, Christine - Inclusion/Resource Room Special Education Classroom Aide, Ridge School, effective February 9, 2018

iv. Changes in Salary Classification, effective February 1, 2018 through June 30, 2018, in accordance with the REA/Board Agreement, as listed on Attachment C, page 663.

v. **Leave of Absences**

CLARK, Clare – Resource Room Teacher, Orchard School, effective April 17, 2018 through June 21, 2018, with a reinstatement date of September 1, 2018, using sick days in accordance with the REA/Board Agreement and utilizing the FMLA and/or NJFLA leave entitlement

DEPINTO, Lauren – School Social Worker, Benjamin Franklin Middle School and Ridgewood High School, effective March 16, 2018 through January 1, 2019, with a reinstatement date of January 2, 2019, using sick days in accordance with the REA/Board Agreement and utilizing the FMLA and/or NJFLA leave entitlement

Revision: MITCHELL, Lindsay - Fifth Grade Teacher, Ridge School, **from** effective March 6, 2018 through June 13, 2018, with a reinstatement date of June 18, 2018, **to** effective January 17, 2018 through June 13, 2018 with a reinstatement date of June 14, 2018, using sick days in accordance with the REA/Board Agreement and utilizing the FMLA and/or NJFLA leave entitlement

vi. **Administrative Leave of Absence**

It is recommended that the Board approve employee #3175 for an administrative leave of absence with pay, effective January 31, 2018 through March 2, 2018, with a reinstatement date of March 5, 2018

vii. **Supplemental Pay Beyond Contract****Hawes School**

Classroom Aides Training - January 31, 2018 through June 20, 2018, each not to exceed 30 minutes a month, at the contracted rate listed (\$1,339.95)

- **Emily Borelli**, at an hourly rate of \$16.49 (\$49.50)
- **Christi Cadorette**, at an hourly rate of \$16.49 (\$49.50)
- **Kamber Chaiken**, at an hourly rate of \$16.49 (\$49.50)
- **Denise Falcone**, at an hourly rate of \$14.15 (\$42.45)
- **Jessica Franklin**, at an hourly rate of \$16.49 (\$49.50)
- **Melanie Garcia**, at an hourly rate of \$16.49 (\$49.50)
- **John Herlihy**, at an hourly rate of \$16.49 (\$49.50)
- **Bryan Kaminsky**, at an hourly rate of \$16.49 (\$49.50)
- **Dorothy Koski**, at an hourly rate of \$16.49 (\$49.50)
- **Daniela Levy**, at an hourly rate of \$16.49 (\$49.50)
- **Michelle Llamas**, at an hourly rate of \$16.49 (\$49.50)
- **Lara Megalos**, at an hourly rate of \$19.00 (\$57.00)
- **Danielle Miller**, at an hourly rate of \$16.49 (\$49.50)
- **Brian Monnerat***, at an hourly rate of \$16.49 (\$49.50)
- **Amy Muzilla**, at an hourly rate of \$16.49 (\$49.50)
- **Shannon O'Connor**, at an hourly rate of \$16.49 (\$49.50)
- **Lisa Palughi**, at an hourly rate of \$20.00 (\$60.00)
- **Gissell Pineda**, at an hourly rate of \$16.49 (\$49.50)
- **Megan Ranges**, at an hourly rate of \$20.00 (\$60.00)
- **Alexandra Russo**, at an hourly rate of \$20.00 (\$60.00)
- **Julianne Saltamacchia**, at an hourly rate of \$16.49 (\$49.50)
- **Robert Sapherstein**, at an hourly rate of \$16.49 (\$49.50)
- **Jessica Stevens**, at an hourly rate of \$20.00 (\$60.00)
- **Angela Tattoli**, at an hourly rate of \$16.49 (\$49.50)

- Tina Tilyou, at an hourly rate of \$20.00 (\$60.00)
- Barbara Wallace, at an hourly rate of \$16.49 (\$49.50)

Orchard School

Classroom Aides Training - January 31, 2018 through June 20, 2018, each not to exceed 30 minutes a month, at the contracted rate listed (\$544.50)

- Daniel Ardito, at an hourly rate of \$16.49 (\$49.50)
- Kimberly Brickner, at an hourly rate of \$16.49 (\$49.50)
- Karen Fortunato, at an hourly rate of \$16.49 (\$49.50)
- Kathleen Keenan, at an hourly rate of \$16.49 (\$49.50)
- Brian Kuiken, at an hourly rate of \$16.49 (\$49.50)
- Joan Marrone, at an hourly rate of \$16.49 (\$49.50)
- Judith Meany, at an hourly rate of \$16.49 (\$49.50)
- Susan Pielka, at an hourly rate of \$16.49 (\$49.50)
- Jillian Plotkin, at an hourly rate of \$16.49 (\$49.50)
- Rebecca Tutschek, at an hourly rate of \$16.49 (\$49.50)
- Nicole Wahler, at an hourly rate of \$16.49 (\$49.50)

Somerville School

Classroom Aides Training - January 31, 2018 through June 20, 2018, each not to exceed 30 minutes a month, at the contracted rate listed (\$742.50)

- Elizabeth Aynilian, at an hourly rate of \$16.49 (\$49.50)
- Noelle Caramanna, at an hourly rate of \$16.49 (\$49.50)
- Matthew Cavender, at an hourly rate of \$16.49 (\$49.50)
- Gina Dekens, at an hourly rate of \$16.49 (\$49.50)
- Maura Eidschun, at an hourly rate of \$16.49 (\$49.50)
- Anna Haworth, at an hourly rate of \$16.49 (\$49.50)
- Mia Howard, at an hourly rate of \$16.49 (\$49.50)
- Jordyn Kessler, at an hourly rate of \$16.49 (\$49.50)
- Nari Kim, at an hourly rate of \$16.49 (\$49.50)
- Kimberley Manziano, at an hourly rate of \$16.49 (\$49.50)
- Benjamin Oosting, at an hourly rate of \$16.49 (\$49.50)
- Lianna Palladino, at an hourly rate of \$16.49 (\$49.50)
- Patricia Taylor, at an hourly rate of \$16.49 (\$49.50)
- Karen Trujillo, at an hourly rate of \$16.49 (\$49.50)
- Joanna VanVliet, at an hourly rate of \$16.49 (\$49.50)

Travell School

Classroom Aides Training - January 31, 2018 through June 20, 2018, each not to exceed 30 minutes a month, at the contracted rate listed (\$912.30)

- Meghan Callaghan, at an hourly rate of \$16.49 (\$49.50)
- Brenda Felipe, at an hourly rate of \$16.49 (\$49.50)
- Jennifer Galvin, at an hourly rate of \$16.49 (\$49.50)
- Shayna Gillum, at an hourly rate of \$16.49 (\$49.50)
- Kara Hadfield, at an hourly rate of \$16.49 (\$49.50)
- Jeanne Hughes, at an hourly rate of \$14.15 (\$42.45)
- Patricia Jahnke, at an hourly rate of \$16.49 (\$49.50)
- Dalissa Lopez, at an hourly rate of \$16.49 (\$49.50)
- Kaitlin McClary, at an hourly rate of \$16.49 (\$49.50)
- Edna Manrara, at an hourly rate of \$16.49 (\$49.50)

- **Kimberly Mastronardi**, at an hourly rate of \$14.15 (\$42.45)
- **Victoria Morano**, at an hourly rate of \$16.49 (\$49.50)
- **Tammy Nardone**, at an hourly rate of \$14.15 (\$42.45)
- **Joann Porfido**, at an hourly rate of \$16.49 (\$49.50)
- **Kimberly Schoenberg**, at an hourly rate of \$16.49 (\$49.50)
- **Stacie Tornatore**, at an hourly rate of \$16.49 (\$49.50)
- **Judith Sklar**, at an hourly rate of \$16.49 (\$49.50)
- **Leticia Young**, at an hourly rate of \$16.49 (\$49.50)
- **Jessica Yucis**, at an hourly rate of \$14.15 (\$42.45)

Willard School

Classroom Aides Training - January 31, 2018 through June 20, 2018, each not to exceed 30 minutes a month, at the contracted rate listed (\$1,308.30)

- **Deborah Barnes**, at an hourly rate of \$16.49 (\$49.50)
- **Erin Bianchi**, at an hourly rate of \$14.15 (\$42.45)
- **Karen Bragg**, at an hourly rate of \$16.49 (\$49.50)
- **Breanna Broesler**, at an hourly rate of \$16.49 (\$49.50)
- **Stacey Bukowski**, at an hourly rate of \$16.49 (\$49.50)
- **Rebecca Burger**, at an hourly rate of \$16.49 (\$49.50)
- **Jennifer Burgess**, at an hourly rate of \$16.49 (\$49.50)
- **Carol Cunningham**, at an hourly rate of \$16.49 (\$49.50)
- **Amy DePerro**, at an hourly rate of \$16.49 (\$49.50)
- **Adele Ellis**, at an hourly rate of \$14.15 (\$42.45)
- **Penny Glass Boag**, at an hourly rate of \$16.49 (\$49.50)
- **Kaitlyn Lawler**, at an hourly rate of \$14.15 (\$42.45)
- **Adam Lubatkin**, at an hourly rate of \$16.49 (\$49.50)
- **Elizabeth Luongo**, at an hourly rate of \$16.49 (\$49.50)
- **Shannon Lynch**, at an hourly rate of \$16.49 (\$49.50)
- **Patricia McCreath**, at an hourly rate of \$14.15 (\$42.45)
- **Gina Matano**, at an hourly rate of \$16.49 (\$49.50)
- **Suzanne Mayer**, at an hourly rate of \$16.49 (\$49.50)
- **Margaret Neilson**, at an hourly rate of \$16.49 (\$49.50)
- **Karen O'Neill**, at an hourly rate of \$16.49 (\$49.50)
- **Amber Paris-Rodriguez**, at an hourly rate of \$16.49 (\$49.50)
- **Patricia Pender**, at an hourly rate of \$16.49 (\$49.50)
- **Louise Sclafani**, at an hourly rate of \$16.49 (\$49.50)
- **Angelica Spano**, at an hourly rate of \$16.49 (\$49.50)
- **Chelcie Sturm**, at an hourly rate of \$16.49 (\$49.50)
- **Marcella Sweeney**, at an hourly rate of \$16.49 (\$49.50)
- **Laura Wigginton**, at an hourly rate of \$16.49 (\$49.50)

*Related to staff member

Benjamin Franklin Middle School

Chaperones, Winter Concerts, each not to exceed 3 hours, each to receive an hourly rate of \$40.17 (\$2,892.24)

Revision: from **Seven Chaperones**: Grades 6 and 7 Strings & Band Concert, January 10, 2018 (\$843.57), approved by the Board at its meeting on January 22, 2018: **Lisa Caron, Tara Cullen, Lindsey Barclay, Kristine Krasinski, Zsuzsanna Nagy, Benjamin Ran, and Catherine Vaughan, to** Eight

Chaperones: Grades 6 and 7 Strings & Band Concert, January 10, 2018 (\$964.08), **Lisa Caron, Tara Cullen, Lindsey Barclay, Kristine Krasinski, Sean Leonard, Zsuzsanna Nagy, Benjamin Ran, and Catherine Vaughan**

Revision: from Eight Chaperones: Grade 8 Orchestra, Chorus and Band Concert, January 18, 2018 (\$964.08), approved by the Board at its meeting on January 22, 2018: **Amy Briggs, Susan Christopher, Ann Daly, Ashley Foster, Michelle Ghiorso, Zsuzsanna Nagy, Kyle Schulke, and Benjamin Ran, to Nine Chaperones:** Grade 8 Orchestra, Chorus and Band Concert, January 18, 2018 (\$1,084.59): **Amy Briggs, Susan Christopher, Ann Daly, Ashley Foster, Michelle Ghiorso, Sean Leonard, Zsuzsanna Nagy, Kyle Schulke, and Benjamin Ran**

Revision: from Six Chaperones: Winter Wonderland Dance, January 27, 2018 (\$723.06), approved by the Board at its meeting on January 22, 2018: **Eric Centrelli, Alyssa Giardina, Danielle Klion, Jason Ordini, Benjamin Ran, and Kerriann Reilly to Seven Chaperones:** Winter Wonderland Dance, January 27, 2018 (\$843.57): **Eric Centrelli, Alyssa Giardina, Danielle Klion, Jason Ordini, Benjamin Ran, Kerriann Reilly, and Julie Siebold**

Region One Auditions - Clifton High School

Advisors: Jason Curcio, Justine Kawash, and Carol Sharar, each not to exceed 4 hours, each at an hourly rate of \$40.17(\$482.04)

Ridgewood High School

Revision: Co-curricular Activity Advisors and Stipends, for the 2017-2018 School Year, approved by the Board at its meeting on September 25, 2017

Drama Musical Assistant

Remove: Aaqib Hassan

Replace: John Luckenbill

Rescind: Three Chaperones: Jeff Haas, Jennifer Landa, and John Luckenbill, each for one night, each at \$200 per night (\$600), for an Overnight Music Program Field Trip to Purchase & Manhattan, NY, approved by the Board at its meeting on January 8, 2018

Revision: Overnight Field Trip to Geneva, Zurich and Bern Switzerland – February 15-21, 2018, approved by the Board at the June 26, 2017 Board meeting

From: Four Chaperones: Christopher Mitchell, Ruth Parks, Basil Pizzuto, and Anjali Shah, each for six nights, each at \$200 per night (\$4,800) to be paid by student fundraising

To: Six Chaperones: Adam Brunner, Scott Marzloff Christopher Mitchell, Ruth Parks, Basil Pizzuto, and Anjali Shah, each for six nights, each at \$200 per night (\$7,200) to be paid by student fundraising

Sophomore Semi-Formal - January 20, 2018, to be funded by Student Fundraising

Six Chaperones: Christopher Fabish, Sean Kase, Sean Lynaugh, Nancy Reilly, Elizabeth Turano, and Meredith Yannone, each not to exceed five and half hours, each at an hourly rate of \$40.17 (\$1,325.61)

Curriculum, Instruction & Assessment**District Goal Course**

- **Deirdre Azzopardi and Erin Corcoran**, each not to exceed six hours, each to receive an hourly rate of \$53.33 (\$639.96)

Special Programs

Revision: Julie Siebold, Special Education Classroom Aide, Benjamin Franklin Middle School, to provide support for a special education student participating in the Orchestra Concert, January 18, 2018, approved by the Board at its meeting on January 22, 2018, **from** not to exceed two hours, **to** not to exceed two and half hours, at an hourly rate of \$16.49 (\$41.23)

viii. Substitutes for the 2017-2018 School Year

Teachers: Glenda Frasier-McGee, Summer Kiely (Foerch), Abigail Munro*, Spyro Sambalis, Benjamin Saporito, and John Wohner

*Related to staff member

E. FINANCE**i. Acceptance of Restricted Donations**

Resolved, the Board of Education accepts the following restricted gifts for the **2017-2018** school year to be used as indicated:

Donor	Amount	Use	Account Number
3 Scoops, LLC D/B/A Ben & Jerry's	\$ 75	To be used for expenses of the publication of the RHS Literacy Arts magazine.	20-059-100-890-00-10-010-002
Valley Hospital	\$3,000	To be used to pay expenses toward speaker Michael Fowlin's performances "You Don't Know Me Until You Know Me."	20-029-100-320-00-10-010-003

Acceptance of a gift in kind from Sally Morgan of a King 2BL Jiggs Whigham Legend Series Trombone, Yellow Brass Bell Lacquer, serial number 5668982, to be used for the RHS Band program, valued at approximately \$1,800.

Acceptance of a gift in kind from RHS Football of laminated posters for the fitness center, valued at \$83.88.

Acceptance of a gift in kind from RHS Girls Track of pole vaulting supplies and tent parts, valued at \$304.70.

ii. **Approval: Authorization to Request the Use of Competitive Contracting for the Management, Operations, and Staffing of the District's Substitute Teacher Program**

Approval for the Board of Education to authorize the Business Administrator/Board Secretary to request permission from the Division of Local Government Services to utilize competitive contracting instead of competitive bidding for the management, operations, and staffing of the District's Substitute Teacher Program, pursuant to N.J.S.A. 18A:18A-4.1k.

The Board had received background information.

Ms. Brogan moved approval of Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, D – Human Resources, and E – Finance.

Mr. Morgan seconded the motion.

Prior to the roll-call vote, Mr. Loncto read the retirement into record and thanked the staff member for his years of service.

Ms. Brogan and Mr. Morgan commended Mr. Fiocchi for his wonderful teaching abilities and wished him well. Both of their children had great experiences with him.

Mr. Loncto read the donations into record and thanked the responsible parties.

The motion to approve Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, D – Human Resources, and E – Finance, carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

ABSENT: Ms. Krauss

VII. BOARD MEMBER ANNOUNCEMENTS

Legislative Update

Ms. Brogan reported on the following:

- Governor Murphy will present his proposed 2019 budget on Tuesday, March 13th. The legislature passed a resolution allowing the governor to delay his budget speech that normally would be delivered at the end of February. This is a customary courtesy to a new governor in the first term.
- Dr. Lamont Repollet, Asbury Park Superintendent, has been named Acting Commissioner of Education. Dr. Repollet must now be confirmed by the State Senate.
- In January, Bill S692 was released from the Senate Education Committee, chaired by Senator Teresa Ruiz. This bill would eliminate the salary caps for school superintendents

that had been put into place by Governor Christie in 2010. Senator Ruiz noted that the unintended consequence of the salary cap regulations was an exodus of qualified and experienced superintendents to surrounding states where salaries were not capped. Reports on the salary cap regulations indicate that the caps served to increase superintendent turnover rates and limit district choice for best candidates because salaries were not competitive.

- Governor Murphy's Transition Team Advisory Report for Education was released last month. The advisory team was chaired by Mark Biedron, former president of the NJ State Board of Education, and Marie Blistan, President of the NJEA. The proposed priorities and recommendations for K-12 and Higher Education include:

Priority 1: Full Funding of the School Funding Reform Act (SFRA)

The state has not fully funded SFRA since 2009 and underfunded it in the last 9 years by \$9 billion. The transition team recommends that the Governor and legislature reduce the school funding deficit in an equitable and constitutional manner. They further recommend that a detailed report be prepared on proposed funding for each district to ensure public understanding of SFRA. They recognize that full funding may not be feasible for 2019, but suggest the funding formula be analyzed and attention paid to adjustment aid and special education and early childhood education funding.

Priority 2: Prepare Every Student for the 21st Century

The Transition Team acknowledged that there were enormous variations among the nearly 600 school districts in NJ. All districts should offer effective education to all students. The Transition team urged approval of the State Board of Education's strategic plan and an assessment of the Department of Education's structure and focus. Recommendations support positive school climate and culture; state standards that support development of the well-rounded child promoting social and emotional learning, 21st century "soft skills", respectful conflict resolution and decision making; and ensure our schools are inclusive and supportive of the State's diverse population. The Transition team recommends pausing new charter school expansion, expanding and upgrading vocational-technical schools, and developing high-quality STEM curriculum for all students that would include investing in computer science teachers and pursuing creative strategies to expand computer science offerings. They note that less than half of NJ high schools offer AP Computer Science.

Priority 3: Reassess the Role of Standardized Testing

The Transition Team recommends the state reconsider the reliance on high stakes testing and reduce the amount of time spent on test prep and testing. The team recommends reconsideration of the weighting of state tests for teacher evaluations and a review of best teacher evaluation practices. They recommend decoupling PARCC tests from high school graduation requirements. The state should appoint a task force to evaluate PARCC and make recommendations for its successor.

Priority 4: Train and Attract Excellent Teachers

The Transition Team states that this administration should make clear that it respects and supports teachers in order to attract and retain excellent teachers. They note that NJ teachers largely earn more than the national average, but they are taking home less now than they did in 2010 and must contend with NJ's increasingly high cost of living. The Transition Team recommends encouraging high school and college students to consider a

career in teaching, consider loan forgiveness for those in hard-to-fill teaching positions, and create new opportunities for teacher leadership.

Priority 5: Increase the Number of New Jersey Communities Offering High Quality Pre-School

They also list in their priorities increasing college affordability and increasing college enrollment and degree completion.

VIII. BOARD COMMITTEE REPORTS

There were none.

IX. COMMENTS FROM THE PUBLIC

At 8:49 p.m., Mr. Loncto asked if there were any comments from the public. There were none.

X. DISCUSSION ITEMS

- Revisions to Bylaws/Policies/Regulations
 - Bylaw 0169.02 – Board Member Use of Social Networks, as listed on **Attachment D**, pages 664-666 (*new*)
 - Policy 3231 – Outside Employment as an Athletic Coach, as listed on **Attachment E**, page 667 (*revised*)
 - Policy 3437 – Military Leave, as listed on **Attachment F**, pages 668-669 (*revised*)
 - Policy 4437 – Military Leave, as listed on **Attachment G**, pages 670-671 (*revised*)
 - Regulation 5460.1 – High School transcripts, as listed on **Attachment H**, pages 672-673 (*revised*)
 - Policy 5516.01 – Student Tracking Devices, as listed on **Attachment I**, page 674 (*new*)
 - Regulation 7101 – Educational Adequacy of Capital Projects, as listed on **Attachment J**, pages 675-682 (*revised*)
 - Policy 7425 – Lead Testing of Water in Schools, as listed on **Attachment K**, pages 683-684 (*new*)
 - Policy & Regulation 7440- School District Security, as listed on **Attachment L**, pages 685-694 (*revised*)
 - Policy & Regulation 7441 – Electronic Surveillance in School Buildings and on School Grounds, as listed on **Attachment M**, pages 695-701 (*revised*)
 - Policy 7461 – District Sustainability Policy, as listed on **Attachment N**, pages 702-709 (*new*)
 - Policy 8630 – Bus Driver/Bus Aide Responsibility (*revised*) and Regulation 8630 – Emergency School Bus Procedures, as listed on **Attachment O**, pages 710-722 (*revised*)
 - Policy 9202 – Civility, as listed on **Attachment P**, pages 723-724 (*revised*)
 - Policy 9242 – Use of Electronic Signatures, as listed on **Attachment Q**, pages 725-726 (*new*)

Dr. Fishbein commented these revisions were reviewed by the Policy Committee and will be on for first reading at the next meeting.

XI. ACCEPTANCE OF MINUTES

- January 22, 2018 Executive Session & Regular Public Meeting
- January 29, 2018 Executive Session

Ms. Brogan moved Acceptance of Minutes. Ms. Smith Wilson seconded the motion, which was unanimously approved.

XII. OTHER BUSINESS

There was none.

XIII. MOTION TO GO INTO EXECUTIVE SESSION

At 8:50 p.m., Mr. Loncto moved that the Board go into Executive Session for the purpose of discussing negotiations. Mr. Loncto stated the minutes of the Executive Session would be released when the need for confidentiality no longer exists. Ms. Smith Wilson seconded the motion, which was unanimously approved.

XIV. RECONVENED PUBLIC MEETING AND ADJOURNMENT

At 9:03 p.m., on a motion made by Mr. Loncto, seconded by Mr. Morgan and unanimously approved, the public meeting reconvened and adjourned.

Respectfully submitted,

Jennifer Ulman
Assistant Board Secretary

Alfredo Aguilar
Board Secretary

2017 – 2018 CONFERENCES FOR APPROVAL

Staff Member	Name of Conference Location & Dates	Rationale	Estimated Cost for Approval	# of Sub Days required
Reeg, Alison RHS	NJSCA 21 st Annual Boys & Girls Tennis Coaches Clinic – Princeton, NJ January 12, 2018	Professional Development	\$ 36	0
Bodart, Kristen Hawes	Strategies for Creating an Exemplary Literacy Day in Reading & Writing Workshop – Saddle Brook, NJ March 2, 2018	Professional Development	\$150	1
Fox, Cheryl Hawes	Strategies for Creating an Exemplary Literacy Day in Reading & Writing Workshop – Saddle Brook, NJ March 2, 2018	Professional Development	\$150	1
Tuffy, Melissa Hawes	Strategies for Creating an Exemplary Literacy Day in Reading & Writing Workshop – Saddle Brook, NJ March 2, 2018	Professional Development	\$150	1
Michels, James RHS	Interconnecting Cisco Networking Devices Part I – Morristown, NJ March 12-16, 2018	Professional Development	\$2,844	0
Quinones, Ramon RHS	Interconnecting Cisco Networking Devices Part I – Morristown, NJ March 12-16, 2018	Professional Development	\$2,794	0
Corcoran, Erin BFMS	Learning & The Brain Conference New York, NY April 19-21, 2018	Professional Development	\$774	2
Orsini, Anthony BFMS	Learning & The Brain Conference New York, NY April 19-21, 2018	Professional Development	\$589	0
Buxenbaum, Kim Education Center	LRP National Institute Conference Dallas, TX April 21-25, 2018	Professional Development	\$1,056	0

The total cost for these conferences is \$8,543. Upon Board approval of all of these conferences, the total expenditure for travel and conferences for 2017-18 will be \$153,939 leaving a balance of \$37,499 remaining in the \$191,438 approved by the Board for travel and conferences.

The total cost of substitutes for these conferences is \$460. Upon Board approval of these conferences, the total expenditure for substitutes for travel and conferences for 2017-18 will be \$12,236.

FIELD TRIPS FOR APPROVAL

February 5, 2018

ONE DAY TRIPS

ATTACHMENT B

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
01/13/18	RHS	Freehold Twp. High School Freehold Twp, NJ	25 members of the Speech & Debate Club	2	0	\$0	\$1,129 (bus)	yes	no
01/31/18	RHS	Bergen County Courthouse <i>Mock Trial-Semi Finals</i> Hackensack, NJ	15 grades 9-12 Humanities students	1	0	\$0	\$325 (bus)	yes	no
02/01/18	RHS	Bergen County Courthouse <i>Mock Trial-Finals</i> Hackensack, NJ	15 grades 9-12 Humanities students	1	0	\$0	\$325 (bus)	yes	no
02/02/18	RHS	Hawes School Ridgewood, NJ	9 members of the French Honor Society Club	1	0	\$0	\$0	no	no
02/08/18	RHS	Metropolitan Museum of Art New York, NY	48 grade 12 science students	5	0	\$0	\$530 (bus)	yes	yes
02/09/18	RHS	Ridge School Ridgewood, NJ	12 members of the French Honor Society Club	1	0	\$0	\$0	no	yes
02/21/18	BFMS	National Museum of Math New York, NY	248 grade 8 math students	16	0	\$0	\$0	no	yes
02/22/18	BFMS	National Museum of Math New York, NY	225 grade 7 math students	15	0	\$0	\$0	no	yes
02/23/18	BFMS	National Museum of Math New York, NY	240 grade 6 math students	15	0	\$0	\$0	no	yes
03/01/18	Willard	Montclair State University <i>The Freedom Train</i> Montclair, NJ	79 grade 2 students	17	0	\$0	\$0	yes	yes
03/23/18	RHS	Montclair State University <i>French Day</i> Montclair, NJ	18 grades 10-12 French students	2	0	\$0	\$0	yes	yes
04/06/18	Hawes	Metropolitan Museum of Art New York, NY	40 grade 5 art students	10	1	\$92	\$92	yes	yes
04/20/18	RHS	Google Tour New York, NY	18 grades 10-12 French students	2	0	\$0	\$630	yes	yes

FIELD TRIPS FOR APPROVAL

February 5, 2018

ONE DAY TRIPS

ATTACHMENT B

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
04/27/18	Hawes	Metropolitan Museum of Art New York, NY	25 grade 5 art students	7	1	\$92	\$92	yes	yes
04/28/18	RHS	SUNY Purchase & Manhattan, NY	120 members of the Band	10	0	\$0	\$0	no	yes
05/14/18	Travell	Maritime Aquarium Norwalk, CT	66 grade 2 students	15	0	\$0	\$0	no	yes
06/05/18	Ridge	GWMS Ridgewood, NJ	80 grade 4 music students	8	0	\$0	\$0	yes	yes

OVERNIGHT FIELD TRIPS FOR APPROVAL

February 5, 2018

Rescind Overnight Trips - Paid

ATTACHMENT B

(approved at the January 8th Board meeting)

Dates	School	Location	Approx. # and Group of Students	# Unpaid Chaperones	# Paid Chaperones And # of Overnights for each	Anticipated Cost for Teacher/Nurse Chaperones @ \$200 per Overnight	# of Substitutes and dates for each	Anticipated Cost of Subs @ \$92 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
4/28/2018 to 4/29/18	RHS	SUNY Purchase, NY & Manhattan, NY	120 members of the Band	7	3 for 1 night	\$600	0	\$0	\$600	no	yes

Last Name	First Name	School	FTE	From Class	Step	17-18 Base Salary	CP	Ratio	Longevity	Total Salary	To Class	Step	New 17-18 Base Salary	New CP	Ratio	New Longevity	New Total Salary
Aday	Douglas	Ridgewood High School	1.00	MA+30	9	76,445	300	3,822		80,567	MA+45	9	79,999	300	4,000		84,299
Brown	Brian	George Washington Middle School	1.00	MA+30	18	107,262	300			107,562	MA+45	18	110,582	300			110,882
Donnelly	James	Ridgewood High School	1.00	MA	11	77,580				77,580	MA+30	11	81,130	300			81,430
Friedman	Laura	Ridgewood High School	1.00	MA+30	8	74,505		3,725		78,230	MA+45	8	78,055		3,903		81,958
Giardino	Stacy	District	1.00	MA	16	92,842		4,642		97,484	MA+30	16	98,342	300	4,917		103,559
Giannetti	Courtney	George Washington Middle School	1.00	BA+30	16	90,502				90,502	MA	16	92,842				92,842
King	Janelle	George Washington Middle School	1.00	MA	14	86,175				86,175	MA+30	14	90,745	300			91,045
Kreismer	Drew	Orchard School	1.00	MA+30	18	107,262	300		1,500	109,062	MA+45	18	110,582	300		1,500	112,382
Nolan	Amy	Ridgewood High School/Somerville School	1.00	MA	10	75,130	300			75,430	MA+30	10	78,680	300			78,980
Nyhuis	Philip	Ridgewood High School	1.20	MA	6-7	82,866	300			83,166	MA+30	6-7	87,126	300			87,426
Reeg	Alison	Ridgewood High School	1.00	MA+30	4-5	71,006	300			71,306	MA+45	4-5	74,556	300			74,856
Roberts	Deirdre	George Washington Middle School	1.00	MA	14	86,175				86,175	MA+30	14	90,745	300			91,045
Saladino	Allyson	Ridgewood High School	1.00	MA	11	77,580				77,580	MA+30	11	81,130	300			81,430
Weinstein	Laura	Ridgewood High School	1.00	MA+30	10	78,680	300			78,980	MA+45	10	82,230	300			82,530

BYLAW

**RIDGEWOOD
BOARD OF EDUCATION**

BYLAWS

0169.02/page 1 of 3

Board Member Use of Social Networks

0169.02 BOARD MEMBER USE OF SOCIAL NETWORKS

In accordance with the School Ethics Act - N.J.S.A. 18A:12-21 et seq., Board of Education members must avoid conduct which is in violation of the public trust or which creates a justifiable impression among the public that such trust is being violated. To avoid conduct that may be in violation or perceived to be in violation of the School Ethics Act, the Board of Education adopts this Policy to provide guidance to Board members in their use of social networks.

For the purposes of this Policy, “social network(s)” shall include, but not be limited to: Internet blogs, electronic bulletin boards, emails, social networking websites, text messages, or any other online platform where people may post or communicate interests, opinions, or any other information that may be viewed by others with or without permission from the person making such post or re-publishing such post. “Social networks” also means an Internet-based service that allows individuals to: construct a public or semi-public profile within a bounded system created by the service; create a list of other users with whom they share a connection within the system; and view and navigate their list of connections and those made by others within the system.

For the purposes of this Policy, “use of a social network” shall include, but not be limited to: posting to a social network, reposting another person’s post to a social network, messaging, or any other publication of material on a social network.

Nothing in this Policy prevents a Board of Education member from using a social network. However, a Board member must avoid conduct on a social network that would violate the School Ethics Act – N.J.S.A. 18A:12-21 et seq., which includes the Code of Ethics for Board Members. Board members should be advised communications, publications, photographs, and any other information posted by the Board member or reposted by the Board member on a social network could violate the School Ethics Act and be cause for sanctions in accordance with the law.

While this Policy respects the right of Board members to use social networks, Board members shall recognize they are held to a higher standard than the general public with regard to standards of conduct and ethics. A Board member’s use of social networks shall not damage the reputation of the school district, employees, students, or their families. Board members who use social networks shall ensure their conduct is appropriate for a Board of Education member. Board members should exercise care in setting appropriate boundaries between their personal and public online behavior, understanding what is private in the digital world often has the possibility of becoming public, even without their knowledge or consent.



BYLAW

RIDGEWOOD BOARD OF EDUCATION

BYLAWS

0169.02/page 2 of 3

Board Member Use of Social Networks

Board members should carefully review the privacy settings on social networks they use and exercise care and good judgment when posting content and information. When using social networks, Board members are advised to:

- 1. Not post anything that would violate any of the district’s policies for Board members;**
- 2. Uphold the district’s value of respect for any individual(s) and avoid making defamatory statements about the Board of Education, the school district, employees, students, or their families;**
- 3. Not disclose any confidential information about the school district or confidential information obtained as a result of being a Board member, about any individual(s) or organization, including students and/or their families;**
- 4. Not use or refer to their Board of Education title or position when soliciting for a business organization that he or she or any immediate family member has an interest in, as well as posting or referencing any confidential information regarding the Board of Education or the school district obtained through their Board membership, unless authorized by law;**
- 5. Refrain from having communications through social networks with other Board members regarding any Board of Education business to avoid any potential violation of the New Jersey Open Public Meetings Act;**
- 6. Not respond to any postings regarding Board of Education or school district business or respond to any question or inquiry posted to the Board member or posted on any social network regarding Board of Education or school district business and shall refer any such questions or inquiries to the Superintendent of Schools to address, as appropriate; or**
- 7. Not post any information on a social network determined by the New Jersey School Ethics Commission to be a violation of the New Jersey School Ethics Act.**



BYLAW

RIDGEWOOD BOARD OF EDUCATION

BYLAWS

0169.02/page 3 of 3

Board Member Use of Social Networks

A Board member shall comply with all Board policies regarding acceptable use of computers and computer networks whenever a Board member is using a Board of Education electronic device.

If the Board or Superintendent believes a Board member's activity on any social network may violate the Board's policies or the New Jersey School Ethics Act, the Board or Superintendent may request the Board member cease such activity.

This Policy has been developed and adopted by this Board to provide guidance and direction to a Board member to avoid actual and/or a perceived appearance of inappropriate conduct or conduct prohibited by the School Ethics Act while using social networks.

N.J.S.A. 18A:12-21 et seq.

N.J.S.A. 10:4-6 et seq.

Adopted:



RIDGEWOOD

POLICY

BOARD OF EDUCATION

TEACHING STAFF MEMBERS

3231/page 1 of 1

Outside Employment as Athletic Coach

3231 OUTSIDE EMPLOYMENT AS ATHLETIC COACH

The Board of Education will permit, in accordance with this Policy, staff members of this school district to serve as an athletic coach in another school district providing the responsibilities in the other district do not interfere with the performance of the staff member’s professional responsibilities in this district.

A staff member who wishes to accept employment as an athletic coach in another school district must request and receive permission to do so from the Superintendent of this district **because** ~~if~~ the staff member ~~may~~ **will** need to request any special accommodation(s) from this school district to fulfill their coaching responsibilities in another school district. A special accommodation may be consideration for a requested duty assignment(s), a temporary work schedule adjustment and/or other considerations. A special accommodation will not be considered if it would violate any provisions of any collective bargaining agreement within the district. The staff member’s request to the Superintendent must be in writing and must indicate with specificity the accommodation(s) that may be required. The Superintendent, in consultation with the staff member’s Building Principal and/or immediate supervisor, will evaluate each request on a case-by-case basis.

N.J.A.C. 6A:9B-5.16

Adopted: 7 December 2009

Revised: 10 October 2016



RIDGEWOOD

POLICY

BOARD OF EDUCATION

TEACHING STAFF MEMBERS

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Military Leave

3437 MILITARY LEAVE

The Board of Education recognizes that military service rendered by any district employee in the defense of the country or in maintaining preparedness for conflict, foreign or domestic, is a service benefiting all citizens. ~~A~~ Any permanent or full-time **temporary** officer and/or employee of the district will be provided military leave and related benefits pursuant to the Uniformed Services Employment and Reemployment Rights Act (USERRA), 38 U.S.C. Section 4301 et seq., P.L. 2001 Chapter 351 amending N.J.S.A. 38:23-1, N.J.S.A. 38A:1-1 and N.J.S.A. 38A:4-4., and any other applicable Federal and State laws.

A permanent or full-time temporary officer or employee of the school district who is a member of the organized militia of New Jersey (New Jersey National Guard, New Jersey Naval Militia Joint Command) shall be entitled, in addition to pay received, if any, **as a member of the organized militia**, to a leave of absence **from his or her respective duties** without loss of pay or time on all days **during** ~~in~~ which he ~~or~~ ~~she~~ **shall be** ~~is~~ engaged in any period of State or Federal active duty; **provided, however, that** the leave of absence for Federal active duty or active duty for training shall not exceed ninety work days in the aggregate in any calendar year. **Any leave of absence for such duty in excess of ninety work days shall be without pay, but without loss of time. Such leave shall be in addition to the regular vacation or other accrued leave provided to the officer or employee.** A ~~permanent~~ ~~or~~ full-time temporary officer or employee who has served **under such temporary appointment for less than one year in the district shall receive this leave without pay, but without loss of time.** ~~This paid leave shall be in addition to the regular vacation or other accrued leave provided to the officer or employee. Any leave of absence for such duty in excess of ninety workdays shall be without pay, but without loss of time.~~

A permanent or full-time temporary officer or employee of the school district who is a member of the organized reserve of the Army of the United States, United States Naval Reserve, United States Air Force Reserve or United States Marine Corps Reserve, or other organization affiliated therewith, including the National Guard of other states, shall be entitled, in addition to pay received, if any, **as a member of a reserve component of the Armed Forces of the United States**, to a leave of absence **from his or her respective duty** without loss of pay or time on all work days ~~he/she~~ **on which he or she** shall be engaged in any period of **Federal** active duty, provided, **however, that** such leave of absence shall not exceed thirty work days in any calendar year. **Such leave shall be in addition to the regular vacation or other accrued leave provided to the officer or employee. Any leave of absence**



RIDGEWOOD

POLICY

BOARD OF EDUCATION

TEACHING STAFF MEMBERS

3437/page 2 of 2

Military Leave

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Military leave with pay is not authorized for Inactive Duty Training (IDT) as defined in N.J.A.C. 5A:2-2.1.

The district will provide benefits and rights for staff on military leave as required by Federal and State laws.

Pursuant to N.J.S.A. 52:13H-2.1, in accordance with the provisions of Article VIII, Section II, paragraph 5 of the New Jersey Constitution, upon application by the district to the State Treasury and approval of the application by the Director of the Division of Budget and Accounting, reimbursement shall be made by the State of New Jersey for any costs incurred as a result of the provisions of P.L. 2001, Chapter 351.

N.J.S.A. 18A:6-33; 18A:28-11.1; 18A:29-11; 18A:66-8.1

N.J.S.A. 38:23-1 et seq.; 38A:1-1; 38A:4-4; 52:13H-2.1;

N.J.A.C. 5A:2-2.1

Uniformed Services Employment and Reemployment Rights Act (USERRA), 38 U.S.C. Section 4301 et seq.

Adopted: 7 December 2009



RIDGEWOOD

POLICY

BOARD OF EDUCATION

SUPPORT STAFF MEMBERS

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Military Leave

4437 MILITARY LEAVE

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A permanent or full-time temporary officer or employee of the school district who is a member of the organized militia of New Jersey (New Jersey National Guard, New Jersey Naval Militia Joint Command) shall be entitled, in addition to pay received, if any, **as a member of the organized militia**, to a leave of absence **from his or her respective duties** without loss of pay or time on all days **during** ~~in~~ which he ~~or~~ ~~she~~ **shall be** ~~is~~ engaged in any period of State or Federal active duty; **provided, however, that** the leave of absence for Federal active duty or active duty for training shall not exceed ninety work days in the aggregate in any calendar year. **Any leave of absence for such duty in excess of ninety work days shall be without pay, but without loss of time. Such leave shall be in addition to the regular vacation or other accrued leave provided to the officer or employee.** ~~A permanent or full-time temporary officer or employee who has served under such temporary appointment for less than one year in the district shall receive this leave without pay, but without loss of time. This paid leave shall be in addition to the regular vacation or other accrued leave provided to the officer or employee. Any leave of absence for such duty in excess of ninety workdays shall be without pay, but without loss of time.~~

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RIDGEWOOD BOARD OF EDUCATION

SUPPORT STAFF MEMBERS

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Military Leave

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N.J.S.A. 18A:6-33; 18A:28-11.1; 18A:29-11; 18A:66-8.1

N.J.S.A. 38:23-1 et seq.; 38A:1-1; 38A:4-4; 52:13H-2.1;

N.J.A.C. 5A:2-2.1

Uniformed Services Employment and Reemployment Rights Act (USERRA), 38 U.S.C. Section 4301 et seq.

Adopted: 7 December 2009



RIDGEWOOD

REGULATION

BOARD OF EDUCATION

STUDENTS

R 5460.1/page 1 of 2

High School Transcripts

M

R 5460.1 HIGH SCHOOL TRANSCRIPTS

A transcript is defined as a document for all high school students exiting the school district that describes a student’s progress toward achievement of the New Jersey **Student Learning Core Curriculum Content Standards (NJSLs)** and other relevant experiences and achievements.

~~Transcripts for students entering ninth grade or students planning to graduate from an adult high school in the 2003-04 and following academic years shall contain the following:~~ **The Board of Education, in accordance with N.J.A.C. 6A:8-4.2, shall maintain for every student a ninth grade through graduation transcript that contains the following, as available:**

1. **Results of all applicable State assessments, including assessments that satisfy graduation requirements set forth in N.J.A.C. 6A:8-5.1(a)6;**
2. **Results of any Applicable English language proficiency assessments according to N.J.A.C. 6A:8-5.1(h);**
3. ~~Other evidence of pupil achievement~~ **Evidence of instructional experience and performance in the NJSLs;**
4. ~~Evidence of instructional experience and performance in the New Jersey Core Curriculum Content Standards~~ **technological literacy;**
5. ~~Evidence of employability skills and work habits, including punctuality, attendance and teamwork~~ **career educational instructional experiences and career development activities;**
6. ~~Any structured learning experiences~~ **Evidence of State-issued occupational licenses and credentials, industry-recognized occupational credentials, and/or technical skill assessments for students enrolled in Department-approved career and technical education programs pursuant to N.J.A.C. 6A:19-3.2; and;**
7. ~~Any employer/industry certification tests limited to industry-based standards;~~



REGULATION

RIDGEWOOD BOARD OF EDUCATION

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R 5460.1/page 2 of 2
High School Transcripts

7. 8. Any other information **deemed appropriate** approved by the Board of Education.

The Board of Education shall transmit within ten business days any official records, including transcripts, of students who transfer ~~Pupil transcripts shall be transmitted within ten calendar days of the time any pupil transfers to another school districts or institutions~~ **in accordance with N.J.A.C. 6A:8-4.2(b). Disciplinary records will only be sent to other public districts or private schools in accordance with Board Policy and Regulation 8330 and N.J.A.C. 6A:16-7.8 and shall not be sent to any other institution without the written consent of the parent or adult student.**

Issued: 7 December 2009



POLICY

**RIDGEWOOD
BOARD OF EDUCATION**

STUDENTS

5516.01/page 1 of 1

Student Tracking Devices

5516.01 STUDENT TRACKING DEVICES

The Board of Education recognizes students may have in their possession while in school, at a school-sponsored activity, or on a school bus an electronic tracking device that uses a global positioning system (GPS) or any other similar system. A tracking unit is a device, normally carried by a moving vehicle or person, that uses a GPS or similar system to determine and track its precise location, and hence that of its carrier, at intervals. The recorded location data can be stored within the tracking unit or it may be transmitted to another location, including, but not limited to, a central location database or an Internet-connected computer, using a cellular, radio, or satellite modem embedded in the unit. This allows the tracking unit’s location to be displayed against a map backdrop either in real time or when analyzing the tracking path later, using tracking software. A tracking unit may be a device designed just for tracking or may be an application installed on any other electronic device.

A tracking unit may also have the ability to transmit in real time or through taping electronic communications to another location. These electronic communications may be one-way or two-way audio or video communications between the student and a person with a device at another location or an audio and/or video feature that enables a person remote from the student, with or without the permission of the student, to listen-in or have voice communications with the student and/or access video through the unit either in real time or by taping such communications.

The Board of Education permits the use of a tracking unit or an application on an electronic device that can track the location of the student while in school, at a school-sponsored event, or on a school bus. However, to protect the privacy rights of all students and to maintain the school district’s legal obligation to maintain confidential student information in accordance with Federal and State law and regulations, the use of a tracking device or an application on an electronic device that enables any type of one-way or two-way audio and/or video communications or taping is not permitted.

A violation of the provisions of this Policy will result in a violation of the Student Code of Conduct Policy and appropriate discipline will be imposed.

Adopted:



REGULATION

RIDGEWOOD BOARD OF EDUCATION

PROPERTY

R 7101/page 1 of 8

Educational Adequacy of Capital Projects

R 7101 EDUCATIONAL ADEQUACY OF CAPITAL PROJECTS

Capital projects that affect any of the following criteria for educational adequacy shall be reviewed and approved by the Division of Administration and Finance (Division). The criteria are the number, configuration, size, location, or use of educational spaces within a school facility. The review for educational adequacy shall take into consideration the suitability of the number, configuration, size, location, and use of educational spaces; built-in furniture and equipment; and provisions for the disabled.

- A. Projects Requiring Approval for Educational Adequacy - N.J.A.C. 6A:26-5.1
 - 1. Capital projects that involve the following types of building construction work shall be approved for educational adequacy:
 - a. New school facilities including pre-fabricated facilities;
 - b. Additions to existing school facilities;
 - c. Alterations to the total number, dimension in volume and/or area, configuration or location of educational spaces or the number of any one kind of educational space; and
 - d. Installation of temporary facilities.

- B. New Jersey Schools Development Authority (Development Authority), Regular Operating District (ROD), and Other Capital Projects – N.J.A.C. 6A:26-5.1(b)
 - 1. Both Development Authority and ROD school facilities projects, along with other capital projects, shall be subject to educational adequacy reviews. The review process and types of documents subject to review will differ depending on whether the project is a school facilities project or other capital project, and if a school facilities project, on whether it is a Development Authority project or a ROD project.



REGULATION

RIDGEWOOD BOARD OF EDUCATION

PROPERTY

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Educational Adequacy of Capital Projects

- a. For a Development Authority school facilities project, the Development Authority on behalf of the school district shall apply for the review and approval for educational adequacy in conjunction with the application for approval of a school facilities project pursuant to N.J.A.C. 6A:26-3.

The application shall be made prior to the review and approval of capital projects for compliance with the Uniform Construction Code (UCC), N.J.A.C. 5:23, by the Division of Codes and Standards in the Department of Community Affairs, and prior to local share authorization. The educational adequacy review shall cover the following types of project documents: educational specifications; schematic plans and related documents; detailed plans and specifications; and final plans and specifications. The educational specifications, schematic plans, and related documents shall be submitted by the Development Authority on behalf of the school district at the time of project application. Detailed and final plans and specifications shall be forwarded to the Division by the Development Authority after project approval, but prior to the Division determination of final eligible costs and Department of Community Affairs review for UCC compliance.

- b. For a ROD school facilities project, school districts shall apply for the review and approval for education adequacy in conjunction with the application for approval of a school facilities project. The educational adequacy review shall cover the following types of documents: educational specifications, schematic plans and related documents, and final plans and specifications. The educational specifications, schematic plans, and related documents shall be submitted by the school district at the time of project application. Final plans and specifications shall be submitted by the school district after project approval, but prior to the UCC-compliance review.
- c. For any other capital project, school districts shall apply for the review and approval for educational adequacy in conjunction with the application for the Division review for consistency with the school district's approved LRFP. The educational adequacy review shall cover educational specifications, schematic plans and related documents, and final plans and specifications. The educational specifications, schematic plans, and related documents shall be submitted by the school district at the time the project is reviewed for consistency with the school district's approved LRFP. Final plans and specifications shall be submitted by the school district after the consistency review, but prior to the UCC-compliance review.



REGULATION

**RIDGEWOOD
BOARD OF EDUCATION**

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R 7101/page 3 of 8

Educational Adequacy of Capital Projects

- C. Change of Use of Instructional Space, Non-Capital Project – N.J.A.C. 6A:26-5.1(c)
 - 1. The Executive County Superintendent shall approve any change of use of instructional space that is not a capital project.

- D. Educational Specifications N.J.A.C. 6A:26-5.2
 - 1. Submissions of educational specifications for educational adequacy reviews shall include the following:
 - a. Details of the educational program activities and requirements for each space proposed in the capital project, and shall refer to the New Jersey Student Learning Standards wherever appropriate;
 - b. An itemized list of furniture, equipment, and support spaces required to conduct the educational program specified for each space, together with their net areas in square feet, as well as the net of the total room area required for each space;
 - c. Specific technical and environmental criteria, adjacencies and other requirements for the educational program; and
 - d. A building space program that indicates the number and net area in square feet of each instructional, specialized instructional, administrative, and support space in each existing or proposed building included in the capital project and/or the temporary facility.

- E. Schematic Plans and Other Related Project Documents N.J.A.C. 6A:26-5.3
 - 1. Submissions of schematic plans for educational adequacy reviews shall include the following:
 - a. Four sets of schematic plans showing the entire existing and proposed building drawn to a scale of not less than 1/16 inch per foot. The approved use of each space, the proposed number of occupants, and the net square feet area shall be clearly labeled on all existing and proposed spaces;



REGULATION

RIDGEWOOD BOARD OF EDUCATION

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Educational Adequacy of Capital Projects

- b. Layouts of the built-in and moveable furniture and equipment for examples of all occupied spaces drawn to a scale of not less than 1/8 inch per foot;
 - c. Information required to demonstrate compliance with the Facility Planning Standards of N.J.A.C. 6A:26-6 including dimensions, clearances, ceiling heights, and required equipment;
 - d. Paths of travel for disabled persons;
 - e. A completed plot plan when work site is required, including the intended location of the school and a layout of the locations of all other structures, multi-purpose physical education fields, playgrounds, walkways, roadways, access roads, buffer and set back zones, parking areas, deed restrictions, easements, protective covenants, right of ways, and environmentally sensitive areas. If the land for the site is being acquired, an application also shall be submitted for approval under N.J.A.C. 6A:26-7.1; and
 - f. The signature and seal of a New Jersey licensed architect or professional engineer, if there is an architect or engineer engaged for the project, and signatures of the President of the Board of Education and the Superintendent. In the case of Development Authority school facilities projects, schematic plans shall also be signed by the Development Authority, pursuant to N.J.S.A. 59:4-6.
2. Other project documents to be submitted with the schematic plans shall include:
- a. A project cost estimate on a form provided by the Commissioner;
 - b. A project schedule;
 - c. A copy of the dated transmittal letter to the Executive County Superintendent indicating project document submission to the Division; and
 - d. A copy of the transmittal letter indicating the date of plan submission to the local planning board, where required by N.J.S.A. 40:55D-31 and N.J.S.A. 18A:18A-16, including, but not limited to, whenever the project consists of a new building, the conversion of an existing building to school use, or the building footprint, volume, pedestrian, or vehicular access are altered by the project.



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Educational Adequacy of Capital Projects

F. Detailed Plans and Specifications and Final Plans and Specifications - N.J.A.C. 6A:26-5.4

1. In the case of a Development Authority school facilities project, the Development Authority on behalf of the school district shall apply upon completion of detailed plans and specifications for final approval of the project's educational adequacy. Detailed plans and specifications shall be considered adequate for calculations of final eligible costs if the plans and specifications are at least sixty percent complete. Final approval of the educational adequacy of the project shall occur prior to the calculation of the final eligible costs of the school facilities project pursuant to N.J.A.C. 6A:26-3.5. The application for final approval shall include:
 - a. Four individually packaged sets of detailed plans, drawn to a scale of not less than 1/8 inch per foot, signed and sealed by a New Jersey licensed architect or professional engineer and signed by the President of the Board of Education, Superintendent, and the Development Authority, and specifications to sufficiently demonstrate the school facilities project conforms to schematic plans approved by the Division. To demonstrate such conformance, the submission shall include architectural floor plans, an architectural site plan, as applicable, and architectural drawings that will allow verification of ceiling heights and other applicable standards in N.J.A.C. 6A:26-6.3. If the Division determines the documents are not sufficient to demonstrate conformity with the schematic plans, it may request additional drawings and/or technical specifications;
 - b. The fee calculated according to the fee schedule pursuant to N.J.A.C. 6A:26-5.5; and
 - c. In the event there is a change affecting the number, configuration, size, location, or use of educational spaces as set forth in the detailed plans and specifications submitted to the New Jersey Department of Education, the Development Authority shall submit to the Division the application with two sets of final plans and specifications, as set forth in subparagraph 2.a. below. No additional fee will be imposed.
2. In the case of a ROD school facilities project or another capital project, the school district shall apply upon the completion of final plans and specifications for final approval of the educational adequacy of the project. The application shall include:



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- a. Four individually packaged sets of detailed plans, drawn to a scale of not less than 1/8 inch per foot, signed and sealed by a New Jersey licensed architect or professional engineer and signed by the President of the Board of Education and Superintendent, and specifications to sufficiently demonstrate the capital project conforms to schematic plans approved by the Division as described in F.1.a. above;
 - b. A properly executed copy of a "Request for Local Release of School Construction Plans" for a district that chooses to have a municipal code enforcing agency review its plans for UCC conformance. The review shall include the documentation required by the UCC in accordance with N.J.A.C. 5:23-2.15, for the requirements for application for a construction permit or for plan review, as appropriate. The Superintendent and municipal code enforcing agency chief shall sign the form, which may be obtained from the Division; and
 - c. A check, payable to the "Treasurer, State of New Jersey," for the fee calculated according to the fee schedule pursuant to N.J.A.C. 6A:26-5.5.
3. In the case of a temporary facility, the school district or the Development Authority on behalf of the school district for Development Authority school facilities projects, shall apply to the Division upon the completion of detailed plans and educational specifications for approval of the temporary facility's adequacy. Detailed plans and educational specifications shall be considered adequate for calculations of eligible costs if the plans and educational specifications are at least sixty percent complete unless otherwise provided in N.J.A.C. 6A:26-5.4. The application shall include items in accordance with N.J.A.C. 6A:26-5.4(c) as outlined below:
- a. Four sets of detailed plans, drawn to a scale of not less than 1/8 inch per foot, signed and sealed by a New Jersey registered architect or licensed engineer and signed by the President of the Board of Education and Superintendent, as well as the Development Authority in the case of a temporary facility that is part of a Development Authority school facilities project, and educational specifications to sufficiently demonstrate the educational adequacy of the temporary facility and compliance with the temporary facility standards at N.J.A.C. 6A:26-8;



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- b. A completed plot plan whenever site work is required for the temporary facility. On it shall be shown the intended location of the temporary facility and a layout of all other structures, play and recreation areas, athletic fields, walkways, roadways, access roads, buffer and set-back zones, and parking areas. It also clearly shall indicate the impact that placement of the temporary facility will have on the site of the permanent school facility;
- c. A copy of the dated transmittal letter to the Executive County Superintendent indicating plan submission to the Division;
- d. A copy of the transmittal letter indicating the date of plan submission to the local planning board, whenever required by N.J.S.A. 40:55D-31 and N.J.S.A. 18A:18A-16;
- e. A temporary facility schedule addressing the relationship to the school facilities project schedule, in the event that the temporary facility is part of a school facilities project;
- f. The fee calculated according to the fee schedule pursuant to N.J.A.C. 6A:26-5.5. If the temporary facility is not part of a Development Authority school facilities project, payment shall be in the form of a check, payable to the "Treasurer, State of New Jersey";
 - (1) If the fee for the temporary facility is submitted to the Division prior to the submission of the fee for the final educational adequacy review for the school facilities project, the amount paid for the temporary facility will be credited toward the fee for the school facilities project;
- g. If the temporary facility is not part of a Development Authority school facilities project, a properly executed copy of a Request for Local Release of School Construction Plans for a school district that chooses to have a municipal code enforcing agency review its plans for conformance with the UCC. Such review shall require the documentation required by the UCC, N.J.A.C. 5:23-2.15, for the requirements for application for a construction permit or for plan review, as appropriate. The Superintendent and municipal code enforcing agency chief shall sign the form, which may be obtained from the Division; and



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h. If the temporary facility was previously used for school purposes and a certificate of occupancy for ~~District Factor~~ Group E, **as designated by the Commissioner of the Department of Community Affairs**, is in effect and no change of use is required, a floor plan with proposed occupancy in lieu of signed and sealed plans shall be submitted to the Division to meet the requirements of N.J.A.C. 6A:26-5-5.4.

G. Fee Schedule - N.J.A.C. 6A:26-5.5

The Division will collect fees for reviews of final plans and specifications for educational adequacy in ROD school facilities projects and other capital projects in accordance with the fee schedule outlined in N.J.A.C. 6A:26-5.5.

H. Capital Projects Not Subject to Educational Adequacy Review – N.J.A.C. 6A:26-5.6

1. For a Development Authority school facilities project not subject to educational adequacy review, the Division shall issue a preliminary project report and shall forward to the Department of Community Affairs for review the report along with drawings or narrative sufficient to delineate the scope of work, so the Department of Community Affairs may review construction documents for UCC conformance. The review shall require the documentation required by the UCC in accordance with N.J.A.C. 5:23-2.15, for the requirements for application for a construction permit or for plan review, as appropriate.

2. For a ROD school facilities project or other capital project not subject to educational adequacy review, the Division shall make a determination of the project's final eligible costs and shall forward to the Department of Community Affairs for review the determination along with drawings or narrative sufficient to delineate the scope of work, so the Department of Community Affairs may review construction documents for UCC conformance. The review shall include the documentation required by the UCC in accordance with N.J.A.C. 5:23-2.15, for the requirements for a construction-permit or plan-review application, as appropriate. If the school district has submitted to the Division a properly executed copy of a "Request for Local Release of School Construction Plans," pursuant to N.J.A.C. 6A:26-5.4(b)2, the Division shall forward the release form to the Department of Community Affairs for its action.

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Lead Testing of Water in Schools

7425 LEAD TESTING OF WATER IN SCHOOLS

The health, safety, and welfare of the children in the school district are of utmost importance to the Board of Education. The potential exposure to lead-contaminated drinking water poses serious health problems, particularly for children, as well as for teachers and school personnel, since the risk of lead contamination can come from pipe and plumbing fixtures in school facilities or on school grounds. The Board shall assure the availability of potable drinking water through sanitary means in school facilities or on school grounds. The Board of Education shall provide, in accordance with N.J.A.C. 6A:26-12.4, testing for lead in all district sources of drinking water.

The Board shall conduct lead sampling and analysis in all drinking water outlets to which a student or staff member has or may have access in each school facility, other facility, or temporary facility, as soon as practicable, but no later than July 13, 2017, unless the district qualifies for an exemption in accordance with N.J.A.C. 6A:26-12.4(d)(h)(i). This testing shall be conducted with a lead sampling plan in accordance with N.J.A.C. 6A:26-12.4(d)1, 2, and 3, and shall be in accordance with the Safe Drinking Water Act, N.J.S.A. 58:12A-1.

Within twenty-four hours after the Board or designee has completed a review of final laboratory results in accordance with the provisions of N.J.A.C. 6A:26-12.4(e), the test results shall be made publicly available at the school facility and on the Board of Education’s website. If any results exceed the permissible lead action level, the Board shall provide written notification to the parents of all students attending the facility, facility staff, and the New Jersey Department of Education. This notification shall include: a description of the measures taken by the Board or designee to immediately end the use of each drinking water outlet where the water quality exceeded the permissible lead action level; the measures taken to ensure that alternate drinking water has been made available to all students and staff members; and information regarding the health effects of lead in accordance with N.J.A.C. 6A:26-12.4(e)1 and 2. After the initial screening, the Board will conduct these lead screenings every six years and shall sample for lead after the replacement of any drinking water outlet or any other alteration to plumbing or service lines that may impact lead levels at the outlet, in accordance with N.J.A.C. 6A:26-12.4(f)1 and 2.



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Lead Testing of Water in Schools

The Board shall submit to the New Jersey Department of Education by June 30 of each year a statement of assurance, that the school district completed lead testing in accordance with N.J.A.C. 6A:26-12.4; that notifications were provided consistent with N.J.A.C. 6A:26-12.4; and that alternative drinking water continues to be made available to all students and staff, if necessary, pursuant to N.J.A.C. 6A:26-12.4(g).

The Board may apply for reimbursement for the costs of any water supply testing and analysis conducted, in accordance with N.J.A.C. 6A:26-12.4(j).

N.J.S.A. 58:12A-1 et seq.
N.J.A.C. 6A:26-12.4

Adopted:



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School District Security of School Premises
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7440 SCHOOL DISTRICT SECURITY OF SCHOOL PREMISES

The Board of Education believes ~~that~~ the buildings and facilities of ~~this~~ **the school** district represent a substantial community investment. The Board directs the development and implementation of a plan for **school** district security to protect ~~that~~ **the school community's investment in the school buildings and facilities.**

The **school** district security program will include: ~~the~~ maintenance of facilities **that are** secure against unwelcome intrusion; protection against fire hazards and faulty equipment; and **compliance** ~~the~~ **observation with** of safe practices in the use of electrical, plumbing, ~~and~~ heating, **and other school building** equipment. The Board directs close cooperation of district officials with ~~local~~ law enforcement, ~~officers, fire fighters, the sheriff's office, and insurance company inspectors~~ **fire officials, and other emergency agencies.**

The Superintendent of Schools shall designate a school administrator as a School Safety Specialist for the district in accordance with the provisions of N.J.S.A. 18A:17-43.3. The School Safety Specialist shall be required to acquire a New Jersey Department of Education School Safety Specialist certification in accordance with the provisions of N.J.S.A. 18A:17-43.2. The School Safety Specialist shall also serve as the school district's liaison with local law enforcement and national, State, and community agencies and organizations in matters of school safety and security.

~~Personal access to school buildings and grounds outside the hours school is in session shall be limited to personnel whose employment requires their presence in the facility. An adequate key control system will be established to limit building access to authorized personnel and guard against the potential of intrusion by unauthorized persons who have obtained keys improperly.~~

Building records and funds shall be kept in a safe place and **secured** ~~under lock and key~~ as appropriate and necessary.

Protective devices designed to be used as safeguards against illegal entry and vandalism may be installed when appropriate. The Board may approve the employment of **school resource officers, school security officers, and/or law enforcement officers** ~~guards~~ in situations in which special risks are involved.

N.J.S.A. 18A:17-43.1; 18A:17-43.2; 18A:17-43.3

Adopted: 7 December 2009



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School District Security

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R 7440 SCHOOL DISTRICT SECURITY

A. Definitions

“Access” means authorized access to a school building or school grounds through the use of a Board-approved key control system.

“Key control system” means the use of a key, card, code, or any other means to disengage a locking mechanism to provide entry to a school building or school grounds.

“School buildings” and “school grounds” means and includes land, portions of land, structures, buildings, and vehicles, when used for the provision of academic or extracurricular programs sponsored by the district or community provider and structures that support these buildings, such as school wastewater treatment facilities, generating facilities, and other central service facilities including, but not limited to, kitchens and maintenance shops. “School buildings” and “school grounds” also includes athletic stadiums; swimming pools; any associated structures or related equipment tied to such facilities including, but not limited to, grandstands; night field lights, greenhouses; garages; facilities used for non-instructional or non-educational purposes; and any structure, building, or facility used solely for school administration. “School buildings” and “school grounds” also includes other facilities such as playgrounds; and other recreational places owned by local municipalities, private entities, or other individuals during those times when the school district has exclusive use of a portion of such land in accordance with N.J.A.C. 6A:16-1.3 and 6A:26-1.2.

B. Access to School Buildings and School Grounds

1. Access to school buildings and grounds during the school day will be permitted to all students enrolled in the school and all authorized school staff members, and visitors pursuant to Policy and Regulation 9150.

2. Access to school buildings and grounds before and after the school day will be permitted to:

a. Members of the Board of Education;



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- b. Administrative and supervisory staff members, teaching staff members, and support staff members assigned to a school building or grounds in the performance of their duties;
- c. Other school staff members in the performance of their professional responsibilities;
- d. Students involved in interscholastic athletics, co-curricular, extra-curricular activities, and authorized spectators;
- e. Members of organizations granted the use of school premises pursuant to Policy and Regulation 7510;
- f. Police officers, fire fighters, health inspectors, and other agents of Federal, State, and local government in the performance of their official duties;
- g. Members of the public present to attend a public Board of Education or public school-related function; and
- h. Others authorized by the Superintendent or designee and/or by Board Policy.

3. All visitors to a school building during a school day will be required to register their presence in the school and comply with the provisions of Policy and Regulation 9150. The school’s registration and sign-in procedures may include the use of a school visitor management system requiring the visitor to present acceptable identification to access the school building.

4. Signs will be conspicuously posted to inform visitors of the requirement to register their presence into the building.

C. Key Control System for Access to School Buildings and Facilities

1. School staff members will be provided access to a school building using the school’s key control system as follows:

- a. Teaching staff members and support staff members will be provided access using the school’s key control system to the school building and to other facilities on school grounds to which they require access for the performance of their professional duties.



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- (1) The Building Principal will determine the school staff members who shall be provided access to facilities within the school building and on school grounds.
 - (2) The Superintendent or designee will determine the district administrators, supervisors, and other staff members who shall be provided access to facilities within the school building and on school grounds.
2. School staff members provided access to a school building or other facilities on school grounds shall be responsible for ensuring their key control system authorization is not shared with another individual without prior approval of the Principal or designee for school staff members, or the Superintendent or designee for district staff members. Staff members are prohibited from permitting their key control system authorization to be used by another person unless prior approval is obtained from the Principal or designee at the building level and Superintendent or designee at the district level or in the event of an emergency.
3. A staff member's loss of a key, card, or any other device authorizing the staff member access to a school building or a facility on school grounds must be immediately reported to the Principal or Superintendent or designee. The staff member who loses a key, card, or any such access device may be responsible for the replacement cost.

D. Staff Member Responsibilities

1. Staff members should not bring to school valuable personal items that cannot be in the staff member's personal possession at all times. The Board of Education is not responsible for a staff member's personal possession in the event the item is lost, stolen, misplaced, damaged, or destroyed.
2. In the event a staff member observes a student has a valuable item in school, the staff member will report it the Principal or designee. A valuable item may include, but is not limited to, an unusually large amount of money, expensive jewelry or electronic equipment, or any item that is determined by the Principal or designee to be valuable to a student based on the student's age.



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- a. The Principal or designee may contact the student’s parent and request the parent come to school to retrieve the valuable item;
 - b. The Principal or designee may secure the valuable item and return it to the student at the end of the school day and inform the student and the parent not to bring the valuable item to school in the future; or
 - c. The Principal or designee will permit the student to maintain the valuable item and inform the student and the parent not to bring the valuable item to school in the future.
 - d. The Board of Education is not responsible for a student’s personal possession in the event the item is lost, stolen, misplaced, damaged, or destroyed when in the possession of the student.
3. Teaching staff members shall close classroom windows and shut and lock classroom doors when leaving at the end of the school day; shut and lock classroom doors during the school day when the room is not going to be in use after their assignment, and report immediately to the Principal or designee any evidence of tampering or theft.
4. Custodians shall, at the end of the work day, conduct a security check of the building to make certain that all windows are closed and all office, classroom, and building doors are shut and locked, except as such doors may be required to be open for persons with access.
5. Office personnel shall take all reasonable precautions to ensure the security of all school and district records and documents against unauthorized access, deterioration, and destruction.
- E. School Safety Specialist**
1. The Superintendent of Schools shall designate a school administrator as a School Safety Specialist for the district in accordance with the provisions of N.J.S.A. 18A:17-43.3.



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2. **The School Safety Specialist shall:**
 - a. **Be responsible for the supervision and oversight for all school safety and security personnel, policies, and procedures in the school district;**
 - b. **Ensure that these policies and procedures are in compliance with State law and regulations; and**
 - c. **Provide the necessary training and resources to school district staff in matters relating to school safety and security.**
3. **The School Safety Specialist shall also serve as the school district’s liaison with law enforcement and national, State, and community agencies and organizations in matters of school safety and security.**
4. **The School Safety Specialist shall be required to acquire a New Jersey Department of Education School Safety Specialist Certification in accordance with the provisions of N.J.S.A. 18A:17-43.2.**

F. Summoning Law Enforcement Authorities

1. **Law enforcement authorities will be summoned promptly whenever evidence is discovered that indicates: a crime has been committed on school premises or in the course of staff or student transportation to or from school; a break and entry may have occurred on school grounds; a deadly weapon is on school premises; a breach of the peace has occurred on school premises; for any reason required in the Memorandum of Understanding between the Board of Education and Law Enforcement and in accordance with Policy and Regulation 9320; or for any other reason there is concern about the health, safety and welfare of persons on school grounds or school property.**
2. **A call to law enforcement agents will be reported to the Superintendent as soon as possible, along with the reason(s) for which the call was made and the outcome of the incident.**

Issued:



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School Security

R-7440 SCHOOL SECURITY

A. Definitions

- 1. "Access" means free and unimpeded entry to the public areas on school premises. Access does not include entry to:
 - a. Areas that are the private domain of individuals, such as an individual's office, closets, and filing cabinets, or
 - b. Areas in which pupil instruction is being carried on, without the express permission of the Principal or the teacher in charge.
- 2. "School premises" means all school buildings, all school grounds, and any structures on school grounds.

B. Access to School Premises

- 1. Access to school buildings and grounds during the school day will be permitted to all pupils enrolled in the school, all school staff members, and visitors pursuant to Policy No. 9150.
- 2. Access to school buildings and grounds before and after the school day will be permitted to:
 - a. Members of the Board of Education;
 - b. he Superintendent, Board Secretary, Supervisor of Buildings and Grounds, and Head Custodian;
 - c. The Building Principal and other administrative staff members;
 - d. Staff members in the performance of their professional responsibilities;
 - e. Pupils involved in interscholastic athletics, co-curricular, and extra-curricular activities and authorized spectators;
 - f. Members of organizations granted the use of school premises pursuant to Policy no. 7510;
 - g. Police officers, fire fighters, health inspectors, and other agents of state and local government in the performance of their official duties; and
 - h. Members of the public present to attend a public Board meeting.
- 3. All visitors to school buildings during the school day will be required to register their presence in the school office, pursuant to Policy No. 9150



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- 4. ~~All persons who enter school buildings when the school office is closed must sign a school log, maintained outside the school office. The log will record:

 - a. ~~The person's name and, if appropriate, title;~~
 - b. ~~The date and time of entry and exit;~~
 - c. ~~The reason for the person's entry.~~~~
- 5. ~~Signs will be conspicuously posted to inform visitors of the requirements of B3 and B4.~~

C. ~~Building Security~~

- 1. ~~Entrances to school buildings shall be kept locked when the school office is closed, except for those entrances required for the access of authorized persons.~~
- 2. ~~The Building Principal shall recommend to the Superintendent the installation of any special protective device to guard against illegal entry and/or vandalism.~~

D. ~~Keys to School Buildings and Facilities~~

- 1. ~~Staff members and school officials will be provided with keys as follows:

 - a. ~~Teaching staff members and support staff members will be provided with keys to the specific classroom(s) or storage facility(ies) to which they require access for the performance of their professional duties.~~
 - b. ~~The Building Principal and foreman of custodians will be provided with keys to the school building and master keys to all offices, classrooms, and storage facilities in the building.~~
 - c. ~~Other administrators assigned to the school building will be provided with keys to the school building and to the offices to which they require access for the performance of their professional duties.~~~~
- 2. ~~The employee or school official to whom a key or keys is entrusted is prohibited from distributing a key or copy of a key to a person not authorized to possess a key by these regulations.~~
- 3. ~~Possession and/or use of a key to school premises by a district employee not expressly authorized by these regulations to possess such a key is an infraction of rules subject to discipline.~~



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4. ~~The loss of a key to any school building, facility, office, classroom, or storage place must be immediately reported to the Manager of Maintenance and Custodial Services. The staff member who loses a key will be responsible for the cost of the replacement of the key or, if necessary, the lock.~~

~~E. Staff Member Responsibilities~~

1. ~~All valuable belongings should be kept secure. A secure storage place shall be maintained in the school office under lock and key for the temporary storage of valuables belonging to staff members or pupils.~~

2. ~~A valuable item brought to school by a pupil should be placed in the school office under lock and key and a written receipt given to the pupil. The pupil's parent(s) or legal guardian(s) will be requested to retrieve the item from the school office. The parent(s) or legal guardian(s) may be requested to provide adequate identification before the item is released. The parent(s) or legal guardian(s) to whom a valuable item is released will sign a receipt, which will be maintained by the Principal.~~

3. ~~Teaching staff members shall:~~

a. ~~Close classroom windows and shut and lock classroom doors when leaving at the end of the school day,~~

b. ~~Shut and lock classroom doors during the school day when the room is empty,~~

c. ~~Report immediately to the Principal any evidence of tampering or theft.~~

4. ~~Custodians shall, at the end of the work day, conduct a security check of the building to make certain that all windows are closed and all office, classroom, and building doors are shut and locked, except as such doors may be required to be open for the purposes of authorized persons.~~

5. ~~Office personnel shall take all reasonable precautions to ensure the security of records and documents against unauthorized access, deterioration, and destruction.~~

a. ~~Petty cash funds and records will be secured daily in accordance with Regulation No. 6620.~~

b. ~~Board minutes will be secured in accordance with Bylaw No. 0168.~~

c. ~~Financial records and books of account will be secured in accordance with Policy No. 6810.~~



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d. ~~Pupil records will be secured in accordance with Policy No. 8330 and Regulation No. 8330.~~

e. ~~Personnel records will be secured in accordance with Policy No. 8320 and Regulation No. 8320.~~

F. ~~Summoning the Police~~

1. ~~The Ridgewood Police Department will be summoned promptly whenever evidence is discovered that indicates~~

a. ~~A crime has been committed on school premises or in the course of staff or pupil transportation to or from school;~~

b. ~~A break and entry has occurred on school premises;~~

c. ~~A deadly weapon is on school premises, or~~

d. ~~A breach of the peace has occurred on school premises.~~

2. ~~A call to law enforcement agents will be reported to the Superintendent as soon as possible, along with the reason(s) for which the call was made and the outcome of the incident.~~

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Electronic Surveillance In School Buildings
and On School Grounds

M

7441 ELECTRONIC SURVEILLANCE IN SCHOOL BUILDINGS
AND ON SCHOOL GROUNDS

The Board of Education authorizes the use of electronic surveillance systems in school buildings and on school grounds to enhance the safety and security for school district staff, students, community members, and other building occupants and to protect the school district’s buildings and grounds.

The content produced by the surveillance system under certain circumstances may be considered a student record and if so it will be subject to the Board of Education policy and regulations regarding confidential student records. If the content of the surveillance system becomes the subject of a disciplinary proceeding, it shall be treated like other evidence in the proceeding.

In accordance with the provisions of N.J.S.A. 18A:41-9, if at least one school building of the school district is equipped with video surveillance equipment that is capable of streaming live video wirelessly to a remote location, the Board of Education shall enter into a Memorandum of Understanding (MOU) with local law enforcement authorities providing the authorities with the capacity to activate the equipment and view live streaming video. The MOU shall include the provisions of N.J.S.A. 18A:41-9 and any additional information required by law enforcement officials. In the event the parties to the MOU are unable to reach an agreement regarding any provision required to be included in the MOU as per N.J.S.A. 18A:41-9a, the County Prosecutor shall make the final determination regarding that provision. Nothing in N.J.S.A. 18A:41-9 shall be construed as to require the installation of video surveillance equipment capable of streaming live video wirelessly to a remote site from a school building that does not have the ability to have live streaming video.

The Board of Education shall post signage in a prominent, public place in buildings and on school grounds where electronic surveillance equipment may be used.

In addition to posting, the district shall notify school staff members, parent(s), and students that electronic surveillance may be used in school buildings and on school grounds through publication in student and staff handbooks, school calendars, notice sent home with students, or any other effective means to publish the district’s use of electronic surveillance equipment in school buildings and on school grounds.

N.J.S.A. 18A:41-9
Revised:



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Electronic Surveillance In School Buildings
and On School Grounds

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7441 ELECTRONIC SURVEILLANCE IN SCHOOL BUILDINGS
AND ON SCHOOL GROUNDS

Intent

In the interest of the safety and security of our schools and all who enter, the responsible guardianship of publicly funded precious resources, and the most effective use of staff time, video surveillance cameras have been installed in vulnerable areas of the schools. These areas include, but are not limited to the outside main entrances and main lobby, and the hallways.

Video surveillance is required because:

1. — These areas are readily accessible by all members of the public, pupils and staff.
2. — These areas are unsupervised and beyond the normal sightlines of staff.
3. — Staffing of these unsupervised areas would be prohibitively expensive and impractical.

This policy is in force to deter public endangerment, vandalism, theft and mischief in unsupervised areas and to identify those individuals involved in such activity for law enforcement purposes, while adhering to the Protection of Privacy Act and the Freedom of Information Act.

Regulations

Signage in Areas under Surveillance:

The public will be notified, using clearly worded signs prominently displayed at the perimeter of the video surveillance areas, so that school visitors have reasonable and adequate warning that surveillance is or may be in operation before entering any area under video surveillance.

Use of Video Surveillance Equipment:

1. — Reception and monitoring equipment is located in the secure and locked Server Room; access is limited to members of the Management Team and others only as authorized by the Superintendent or designee. The video surveillance equipment will be dedicated to that use only and under no circumstances will be used for any other duties.



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Electronic Surveillance In School Buildings
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2. ~~The school administrator and other members of the Management Team are authorized to monitor and operate the video surveillance equipment. Other staff members may be given authorization to monitor and operate the video surveillance equipment on an "as needed" basis. Video surveillance will be in effect 24 hours per day (with motion sensor).~~

3. ~~Access will be given by authorized staff to any agency or individual, e.g. police, retained by the school district to use the information gathered for investigative purposes in order to perform duties related to their job.~~

Adopted: 7 December 2009



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Electronic Surveillance In School Buildings
and On School Grounds

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**R 7441 ELECTRONIC SURVEILLANCE IN SCHOOL BUILDINGS
AND ON SCHOOL GROUNDS**

In order to enhance a safe and secure environment, the Board authorizes electronic surveillance devices to be used in school district buildings and on school grounds.

A. Recording and Notice

1. Surveillance devices may include, but are not limited to, sound/video cameras, audio recording devices, and other appropriate devices.
2. Recordings may be used to monitor and observe the conduct of school district staff, students, community members, and other person(s) in school buildings or on school grounds.
3. Signage will be posted in a prominent public place in school buildings and on school grounds where electronic surveillance equipment may be used.

B. Student Records and Notice

School district personnel will comply with the provisions of applicable law regarding student record requirements including the Family Educational Rights and Privacy Act (FERPA) and the Individual with Disabilities Education Act (IDEA). Recordings considered for retention, as a part of a student’s behavioral record, will be maintained in accordance with established student record procedures governing access, review, and release of student records.

C. Staff Records and Notice

1. Recordings considered for retention as part of the employee’s personnel record will be maintained in accordance with established Board personnel policies, administrative regulations, applicable law, and any labor agreements governing access, review, and release of employee personnel records.



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Electronic Surveillance In School Buildings
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2. The district will provide notice to students, parent(s), and school staff members that surveillance devices may be used in school buildings and on school grounds.

D. Storage/Security

1. All recordings will be stored by the Superintendent or designee, and secured to ensure confidentiality.
2. Recordings will be retained in accordance with the New Jersey Department of the Treasury – Records Management Services Records Retention Schedules and will be erased or discarded, unless there is a legitimate reason for retaining such recording for review, upon receiving prior authorization from Records Management Services.

E. Use

1. The determination of the location of surveillance devices shall be made by the Superintendent or designee.
2. Tampering with or otherwise interfering with surveillance equipment is prohibited. Any individual found tampering with equipment shall be subject to discipline.

F. Viewing or Listening

1. Initial viewing or listening to recordings will be done by the (Building Principal or designee.
2. Requests for viewing or listening will be limited to persons with a direct interest in any proceedings, disciplinary or otherwise, resulting from the recordings, as deemed appropriate by the Building Principal or designee.



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3. Only the portion of the recording concerning a specific incident will be made available for viewing.
4. Viewing or listening to the recording will be permitted on school property or as otherwise required by law.
5. All viewing will be in the presence of the Building Principal or designee.
6. A written log will be maintained by the Building Principal of those viewing video recordings including date of viewing, reason for viewing, the date the recording was made, and the signature of the viewer.
7. Video recordings remain the property of the school district and may be reproduced only in accordance with law, including applicable district student records policy and procedures and district personnel records policy, procedures and applicable labor agreements.

G. Law Enforcement Memorandum of Understanding (MOU) (N.J.S.A. 18A:41-9)

1. In accordance with the provisions of N.J.S.A. 18A:41-9, if at least one school building of the school district is equipped with video surveillance equipment that is capable of streaming live video wirelessly to a remote location, the Board of Education shall enter into a MOU with local law enforcement authorities providing the authorities with the capacity to activate the equipment and view live streaming video. The MOU shall include, but need not be limited to, the following:
 - a. The designation of individuals who shall be authorized to view live streaming video;
 - b. The circumstances under which the designated individuals would view live streaming video; and
 - c. A detailed plan for preventing and detecting unauthorized access to live streaming video.



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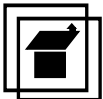
**Electronic Surveillance In School Buildings
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2. In the case of a school building that is located in a municipality in which there is no municipal police department, the Board shall enter into a MOU with an entity designated by the Superintendent of the State Police.
3. In the event the district and law enforcement authority are unable to reach an agreement regarding any provision required to be included pursuant to G.1.a.-c. above, the County Prosecutor shall make the final determination.
4. Nothing in N.J.S.A. 18A:41-9 shall be construed as to require the installation of video surveillance equipment capable of streaming live video wirelessly to a remote site from a school building that is not equipped with such equipment.

H. Purchase, Maintenance, Replacement of Equipment/Supplies

1. The School Business Administrator/Board Secretary or designee will be responsible for the purchase, maintenance, and replacement of all electronic surveillance devices.

Issued:



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District Sustainability Policy

7461 DISTRICT SUSTAINABILITY POLICY

Sustainability is defined as meeting the needs of the present without compromising the ability of future generations to meet their own needs. It considers the interrelationship of economic, social, and environmental factors that protect and enhance present and future quality of life.

The Board of Education desires to conduct its operations and make decisions with identified sustainability priorities that include at a minimum: protecting students, staff, and community from environmental harm; preparing students for the future by educating for sustainability (knowledge of concepts and practices of environmental, social, and economic responsibility and sustainability); and include an intent to preserve current and future resources.

The Board believes by incorporating sustainable practices into school policies and operations it can make an immediate impact on student health, academic performance, and teacher retention while decreasing operational costs and demands on natural resources.

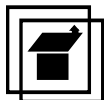
The Superintendent of Schools will establish a School District Sustainability Committee to provide the Superintendent and the Board with information on the benefits of increased sustainability practices within the school district.

The Board wants to protect students, staff, school visitors, and community members from environmental harm and will strive to eliminate the use of potentially toxic and harmful substances; prepare students for the future by providing a high-quality education that support concepts and practices of environmental, social, and economic responsibility and sustainability; and preserving current and future resources by adopting practices in operations that balance environmental, social, and fiscal responsibility to protect and enhance the future quality of life.

The Board of Education authorizes the following sustainability practices to be implemented within the schools of the district:

Professional Development for Sustainability

Quality professional development of staff and Board members facilitates the effective transition to sustainability planning and practices for schools and school districts. Enhancing the knowledge of school personnel about the benefits and requirements of sustainability practices in a school setting increases the likelihood of a successful integration of sustainability into the school district's operations and promotes shared ownership of the outcomes.



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The Board of Education will provide a minimum of two hours of time for professional development on sustainability topics to at least five members of the school district staff and/or members of the School District Sustainability Committee to include, but not be limited to, school Board members, district administrative staff members, teaching staff members, and support staff members.

The professional development for sustainability will provide a general understanding of the benefits of sustainable schools as well as specific information and guidance on undertaking some aspect of sustainability practices from planning to operations. The School District Sustainability Committee, Board members, district administrators, and other school staff members will work together to identify Board members and staff members that would benefit from training on sustainability topics. Training needs will be determined based on plans to maintain, implement, or expand sustainable practices in the school district.

Once the training needs have been identified, various professional development offerings will be reviewed and evaluated to determine the learning concepts that will be included, the educational methods that will be incorporated, and the professional skills that will be imparted. Professional development that incorporates sustainability concepts across subject areas in the teaching curriculum will be a key consideration, as educating for sustainability lays the foundation for sustainable thinking and practice among students, staff, and the broader community.

The school district may choose to train multiple staff members on a particular sustainability topic, either by hosting the training internally or by sending a group to an external training event such as a professional association meeting. Outside experts or internal staff with expertise in sustainability may also be utilized to provide the training. The training hours may also be completed through webinars, online courses, or workshops. Individual staff members or Board members may be trained in different sustainability topics as relevant to their official role in the school district.

The school district will maintain sustainability training documentation that identifies the names and position of the individuals receiving training (groups of five individuals are recommended), along with the following course information: date, instructor or course provider, course description or syllabus, and course length. Course training times exclude time for breaks and meals from the two-hour training requirement. The two-hour training requirement does not have to be completed at a single event. For example, two one-hour training sessions or three forty-five minute sessions would meet the time requirement. The training hours must have occurred in the twenty-four months prior to submission for Sustainable Jersey for Schools certification, if such certification is desired.



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Qualifying training includes courses or workshops on a topic related to sustainability in schools, from leadership, planning, policy, and curriculum development to teaching, enrichment, food service, transportation, and facilities management.

Green Purchasing Policy

Green purchasing, also known as Environmentally Preferable Purchasing (EPP), is the coordinated purchasing of goods and services to minimize impacts on human health and the natural environment. Alternatives exist for many products used by schools that are less hazardous, save energy and water, and reduce waste.

A simple first step will be for the school district to purchase as many products as possible made from recycled content that are themselves recyclable. Green purchasing moves beyond recycled materials and also takes into consideration the raw materials, including energy and water, used to manufacture products; the production process itself; the packaging and distribution method; and the distance of transport and proximity of production.

The School Business Administrator/Board Secretary or designee will provide an outline of the standards and procedures for selecting products based on environmental criteria. The specific standards and guidelines for selecting products will be based on established environmental criteria, as well as promote the adoption of this Policy to district staff members. The district will attempt to purchase, in accordance with the provisions of applicable purchasing laws: green cleaning supplies; green cleaning equipment; recycled paper; energy efficient appliances; and/or equipment purchases and green cleaning training.

Classroom Chemical Purchase, Storage, and Disposal Policy

The Board of Education requires outdated chemicals used in the school district as part of the school district's Chemical Hygiene Plan are routinely removed from school grounds and future purchases will attempt to curtail or eliminate storage of unneeded chemicals. The School Business Administrator/Board Secretary will coordinate a lab clean-out and clean-out of outdated and unneeded chemicals every eighteen months.

Classroom chemical purchase, storage, and disposal will be in accordance with Board of Education Policy 7420 – Hygienic Management and Regulation 7420.2 – Chemical Hygiene that is in accordance with Federal and State law.



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District Sustainability Policy

Green Cleaning Policy and Plan

A well-designed Green Cleaning Program developed by the School Business Administrator/Board Secretary or designee will be designed to reduce harmful chemical exposure and yield positive benefits for students, custodial staff, administrators, teachers, and the environment by protecting the environment; providing a healthy learning and work environment; increasing the lifespan of facilities; and protecting the health of custodial, maintenance, and building staff.

This Policy incorporates recommendations from the district's Green Cleaning Plan which will commit to procuring and using green cleaning products and green equipment, support training for custodial and maintenance staff, and describe efforts to evaluate and monitor progress. This Green Cleaning Policy will be shared with the administration, school staff members, and the broader school community. Before adopting this Green Cleaning Policy, the district will develop a Green Cleaning Plan or Green Cleaning Action Plan that will inform the Policy and support an effective program.

The school district's Green Cleaning Program will incorporate green cleaning products and equipment as well as staff training; engage parents, students, and school organizations in the program implementation; and follow a comprehensive plan that articulates strategies for key building areas including classrooms, kitchens, gymnasiums, offices, and entry systems. In addition to the use of Green Cleaning products, the district's Green Cleaning Program will incorporate technologies like microfiber cloths to reduce the use of cleaning chemicals and HEPA-filtered vacuum cleaners to promote healthy indoor air quality.

The School Business Administrator/Board Secretary or designee will establish a District Green Cleaning workgroup that includes administrators, facility manager, custodial and maintenance staff, teachers, school nurses, support staff, parents, and Green Team members, as well as other individuals interested in Green Cleaning to familiarize the team with Green Cleaning Program components, including Green Cleaning supplies and equipment, as well as the relationship to indoor air quality, chemical exposure, and cost-saving opportunities.

The development of the district's Green Cleaning Plan or Green Cleaning Action Plan will consider the following steps:

1. Complete building cleaning assessments by collecting facility and occupant information, and historical program strengths or weaknesses.
2. Create an inventory of custodial cleaning products and mechanical and non-mechanical equipment, and determine if they meet Green Cleaning Standards.



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3. **Assess staff training and identify training needs and program resources available to support training. Determine how existing policies and procedures can be modified to utilize the wide range of Green Cleaning techniques and concurrently meet accepted levels of clean for specific areas of the facility.**

4. **Develop a plan with goals and strategies for cleaning procedures, Green Cleaning supplies, Green Cleaning equipment, and building facility enhancements (like expanded use and maintenance of walk-off mats at entrances). Benchmarks to guide the transition to Green Cleaning are critical due to training, product sourcing, and purchasing and staffing considerations.**

5. **Identify the Green Cleaning standards that will be used to purchase Green Cleaning equipment, non-mechanical equipment, and Green Cleaning custodial supplies. Possible standards include, but are not limited to:**
 - a. **Carpet and Rug Institute, Green Vacuum Cleaner Standards.**

 - b. **ISSA, Construction Industry Management Standard for Green Buildings that supports Leadership in Energy and Environmental Design (LEED) certification.**

 - c. **EcoLogo Certified products, services and packaging are certified for reduced environmental impact. ECOLOGO Certifications are voluntary, multi-attribute, lifecycle based environmental certifications that indicate a product has undergone rigorous scientific testing, exhaustive auditing, or both, to prove its compliance with stringent, third-party, environmental performance standards.**

 - d. **Environmental Protection Agency's (EPA's) Safer Choice label helps consumers, businesses, and institutional buyers identify cleaning products and others that perform well and are safer for human health and the environment.**



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- e. **Green Seal standard provides sustainability standards for products, services, and companies based on life-cycle research. Green Seal standards provide criteria and guidelines for manufacturers, service providers, and companies to work toward sustainability. Green Seal has 31 issued standards that cover over 375 product and service categories. Examples of Cleaning Products and Services include the GS-42 Commercial and Institutional Cleaning Services, GS-34 Cleaning and Degreasing Agents, GS-37 Green Cleaning Services, GS-40 Floor-Care Products for Industrial and Institutional Use, and GS-41 Hand Cleaners for Industrial and Institutional Use.**
 - f. **U.S. Green Building Council's Leadership in Energy & Environmental Design-Existing Buildings criteria; or ISSA Cleaning Industry Management Standard for Green Buildings.**
 - g. **Other standards that meet or exceed those listed above are also acceptable.**
6. **Green Cleaning Action plans may also incorporate implementation timeframes and program-monitoring requirements.**

Promoting Physical Activity

In addition to high-quality physical education classes in the school district taught by certified and well-supported physical education teachers, multiple opportunities exist before, during, and after school to enable young people to achieve the U.S. Department of Health and Human Services' recommended sixty minutes of physical activity per day. They include: recess, physical activity breaks, before and after school programs, and the use of school facilities outside school hours.

- 1. **Recess: The district will provide a recess period on most school days for Kindergarten through fifth grade students;**
- 2. **Physical Activity Breaks: Teachers may periodically conduct three to five minute "physical activity breaks" or "brain energizers" and incorporate physical activity into academic lessons to help improve student performance and on-task behavior;**



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District Sustainability Policy

3. **Before and After School Programs: Elementary and Middle Schools in the district will attempt to offer a minimum of two types of extracurricular programs that provide students with opportunities for physical activity beyond school hours. A high school will offer additional extracurricular programs that provide students with opportunities for physical activity beyond school hours;**
4. **If the district offers a before and/or after school student care program for children, either directly or through a contractor, such programs shall incorporate physical activity as a component of the daily schedule;**
5. **Intramural sports, which are organized sports that often emphasize fun as well as competition and involve students from the school of all skill levels who may not want to participate in an interscholastic sport;**
6. **Physical activity clubs that allow students to pursue specific interests or explore new activities;**
7. **Use of School Facilities Outside School Hours: The district may, in accordance with Board Policy, allow for the joint use of school facilities by community recreation programs offered by municipal or parks and recreation commissions, outside agencies, and/or youth-serving organizations on evenings, weekends, and during breaks in the school calendar.**

Safe Routes to School

Safe Routes to School is a nationwide movement aimed at encouraging elementary and middle school students to walk or bicycle to school. The goal of New Jersey's Safe Routes to School initiative is to get children walking and bicycling to school where it is safe and to make it safe where it is not safe. In support of this initiative, the Board has adopted Policy 8505 – School Nutrition, Policy 8600 – Transportation, and Policy 5514 – Student Use of Vehicles. The Board of Education and the administration will collaborate with municipal, county or State transportation, land-use planning, law enforcement, and other agencies to plan, construct, and encourage the use of safe, accessible, and convenient pedestrian and bicycle routes to and from school.



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The Board recognizes the benefits of students walking or riding a bicycle to school on a safe route. Understanding there may not be a safe walking or biking route to and from school for every student, this physical activity for a student is both mentally and physically beneficial.

Students walking and riding a bicycle to school will be required to comply with Board policies, all safety and school rules, and regulations. A list of conditions explaining the rules and expectations of the student and parent will be provided by the Principal or designee.

Adopted:



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Bus Driver/Bus Aide Responsibility

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8630 BUS DRIVER/BUS AIDE RESPONSIBILITY

The Board of Education requires all school bus drivers and bus aides employed by the district or employed by a contracted school bus company to be reliable persons of good moral character who possess the qualifications necessary to perform the duties of the position. Anyone driving a bus used to transport students to and from school and school related activities must meet all requirements of N.J.S.A. 18A:39-17, 18, 9.1, and 30 and all New Jersey Motor Vehicle Commission (NJMVC) rules governing school bus drivers. All school bus drivers must possess the appropriate license and endorsement(s) to drive a school bus in the State of New Jersey and are subject to all the Federal and State requirements to maintain the appropriate license.

“Employer” for the purposes of this Policy and Regulation means a Board of Education or a contractor that provides student transportation services under contract with the Board of Education. In the event the school district employs school bus drivers and bus aides and/or uses a contractor for transportation services, the “employer” for school district employed school bus drivers and bus aides shall be the Board of Education and the “employer” for contracted school bus drivers and bus aides shall be the contractor that provides student transportation under contract with the Board of Education.

School bus drivers and bus aides shall meet criminal history background check requirements pursuant to N.J.S.A. 18A:6-7.1(c) ~~et seq.~~ and tuberculin testing requirements pursuant to applicable State statutes and administrative codes. School bus drivers and bus aides shall be considered under the Federal Family Educational Rights and Privacy Act (FERPA) to be school officials who have a legitimate educational interest to parts of a student’s record relating to transportation, without parental consent, as outlined in N.J.A.C. 6A:27-12.1(j)1. School bus drivers and bus aides shall receive training in the use of a student’s educational records and in their responsibility to ensure the privacy of the student and his or her records. In addition, permanent and substitute school bus drivers and bus aides shall be trained for the functions of their positions and in a safety education program as outlined in N.J.A.C. 6A:27-12.1(j)1, 11.2(b) and (e).

A Commissioner of Education-developed training program on proper procedures for interacting with students with special needs shall be administered **by the employer** to all school bus drivers and bus aides in accordance with the requirements of N.J.S.A. 18A:39-19.2. This training program must be administered in accordance with the provisions of N.J.S.A. 18A:39-19.3.a. and all school bus drivers and bus aides must file a certification with **their employer** ~~the Board of Education~~ that the individual has completed the training program within five business days of its completion. The **employer** ~~Board~~ shall retain a copy of the certificate for the duration of the individual’s employment and shall file a copy of the certification to the Department of Education in accordance with the provisions of N.J.S.A. 18A:39-19.3.b.



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Bus Driver/Bus Aide Responsibility

School bus drivers and bus aides shall receive training in the use of a student's educational records and in their responsibility to ensure the privacy of the student and his or her records. In addition, permanent and substitute school bus drivers and bus aides shall be trained for the functions of their positions and in a safety education program as outlined in N.J.A.C. 6A:27-11.1 et seq. 2(b) and (c).

In accordance with the provisions of N.J.S.A. 18A:39-28, school bus drivers must visually inspect the school bus they are assigned at the end of the transportation route to determine that no student has been left on the bus.

The school bus driver shall be in full charge of the school bus at all times and shall be responsible for maintaining order. The school bus driver will never exclude a student from the school bus, but if unable to manage a student, the school bus driver will report the unmanageable student to the Principal or designee of the school in which the student attends.

The Principal or designee, upon such report from the school bus driver, may assign appropriate discipline. The discipline may include excluding the student from the bus and the student's parent(s) or legal guardian(s) shall provide for the student's transportation to and from school during the time of exclusion.

In the event of an emergency, school bus drivers shall follow procedures established by this Board. School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school. All other students shall receive school bus evacuation instruction at least once per year. School bus drivers and bus aides shall participate in the emergency exit drills, which shall be conducted on school property and shall be supervised by the Principal or person assigned to act in a supervisory capacity. Drills shall be documented in the minutes of the Board of Education at the first meeting following completion of the emergency exit drill in accordance with the provisions of N.J.A.C. 6A:27-11.2(d).

In accordance with the provisions of N.J.S.A. 18A:39-19.4, a Commissioner-developed student information card shall be completed by a parent of a student with an Individualized Education Plan (IEP), who receives transportation services, when the IEP is developed or amended. Upon receiving consent from the parent, the student information card shall be provided to a school bus driver and bus aide for each student on the bus route to which the school bus driver or bus aide is assigned for whom a student information card has been completed by the parent.



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Bus Driver/Bus Aide Responsibility

The school bus driver will immediately inform the Principal of the receiving school and the School Business Administrator/Board Secretary or designee of the district providing the transportation following an accident that involves injury, death or property damage. The school bus driver must also complete and file within ten days of the accident the Preliminary School Bus Accident Report prescribed by the Commissioner of Education. In addition to the Preliminary School Bus Accident Report, the driver of a school bus involved in an accident resulting in injury or death of any person, or damage to property of any one person in excess of \$500, shall complete and file within ten days after such accident a motor vehicle accident report in accordance with N.J.S.A. 39:4-130.

School bus drivers are prohibited from using a cellular telephone or other electronic communication device, while operating a school bus unless the school bus is parked in a safe area off a highway or in an emergency situation pursuant to N.J.S.A. 39:3B-25. A school bus driver who violates this policy provision is subject to fines pursuant to N.J.S.A. 39:3B-25.

School bus drivers are responsible for the safety of their students and shall rigorously observe all motor vehicle laws and regulations and State Board of Education rules in the operation of their school bus.

N.J.S.A. **18A:6-7.1 et seq.**; 18A:25-2; **18A:39-17; 18A:39-18;**
18A:39-19.1; 18A:39-19.2; 18A:39-19.3; 18A:39-19.4;
18A:39-28

N.J.S.A. 39:3B-25

N.J.A.C. 6A:27-11.1 et seq.; 6A:27-12.1 et seq.

Adopted: 7 December 2009

Revised: 18 May 2015

Revised: 10 October 2016



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Emergency School Bus Procedures

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R 8630 EMERGENCY SCHOOL BUS PROCEDURES

A. Staff Training

1. The Board of Education will administer a safety education program for all **employed** permanent and substitute school bus drivers and bus aides. At a minimum, the training shall include:
 - a. Student management and discipline;
 - b. School bus accident and emergency procedures;
 - c. Conducting school bus emergency exit drills;
 - d. Loading and unloading procedures;
 - e. School bus stop loading zone safety;
 - f. Inspecting the school vehicle for students left on board the bus at the end of a route; and
 - g. The use of student’s educational records, including the district’s responsibility to ensure the privacy of the student and his or her records, if applicable.
2. The Board of Education will administer a safety education program to **all employed** school bus drivers that includes defensive driving techniques and railroad crossing procedures.
3. The ~~Board of Education~~ **employer shall be responsible to** ~~will~~ administer a Commissioner of Education-developed training program on proper procedures for interacting with students with special needs in accordance with the provisions of N.J.S.A. 18A:39-19.2 **and 18A:39-19.3** for all school bus drivers and school bus aides:
 - a. In the case of a school bus driver or aide who is employed prior to the development and availability of the training program, the ~~Board~~ **employer** shall administer the training program to the individual no later than one hundred and eighty days after the training program is made available by the Commissioner;
 - b. In the case of a school bus driver or aide who is employed after the development of the training program, the ~~Board~~ **employer** shall administer the training program to the individual prior to that individual operating a school bus or serving as an aide on a school bus;



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Emergency School Bus Procedures

- c. In accordance with the provisions of N.J.S.A. 18A:39-19.3b, the **employer Board of Education** shall require a school bus driver or school bus aide ~~employed by the Board~~ to file a certification with the **employer Board** that the individual has completed the training program required as per N.J.S.A. 18A:39-19.2 within five business days of its completion. The **employer Board** shall retain a copy of the certification for the duration of the individual’s employment, and shall forward a copy of the certification to the Department of Education; and/or
- d. Contractors that provide student transportation services under a contract with the Board of Education shall comply with the requirements of N.J.S.A 18A:39-19.2 and 19.3. **and N.J.A.C. 6A:27-11.1 et seq.**

B. Emergency Bus Evacuation Drills

- 1. The Principal **or designee** of each school shall organize and conduct emergency bus exit drills at least twice each school year for students who are transported to and from school and all other students shall receive school bus evacuation instruction at least once within the school year.
- 2. School bus drivers and bus aides shall participate in the emergency exit drills.
- 3. Bus exit drills will be conducted on school property and shall be supervised by the Principal or by a person assigned to act in a supervisory capacity. The drills will be conducted when weather is conducive to safety and preferably when the bus arrives at school with a full complement of students.
- 4. The portion of the drill involving the use of the rear emergency door, which requires students to jump from the bus to the ground need not to be performed by every student and may be demonstrated by others.
- 5. The school bus driver or supervisor of the drill shall:
 - a. Describe and demonstrate the use of kick-out windows and split-sash windows;
 - b. Describe the location and use of flares, flags, fire ax, and other emergency equipment;



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Emergency School Bus Procedures

- c. Give instruction in the opening and closing of front and rear doors, turning off the ignition switch, and setting and releasing the emergency brake;
 - d. Explain that the bus will be evacuated by the front door when the bus is damaged in the rear and by the rear door when the front door is blocked;
 - e. Demonstrate the use of the emergency exit door;
 - f. Instruct students that lunches and books should be left on the bus in the evacuation procedure;
 - g. Encourage older, bigger students to assist younger, smaller pupils in their exit from the bus;
 - h. Have students leave the bus one row at a time, left and right sides alternating, in a prompt and orderly fashion;
 - i. Instruct students to group a safe distance away from the bus and to wait in that place until directed by the driver, a police officer, or other adult in authority;
 - j. Tolerate no student misbehavior in the conduct of the drill; the failure of any student to follow directions must be reported to the Principal; and
 - k. Provide any other training that will protect the safety of the students in the event the bus needs to be exited due to an emergency.
6. In accordance with the provisions of N.J.A.C. 6A:27-11.2(d), emergency bus evacuation drills shall be documented in the minutes of the Board at the first meeting following completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:
- a. The date of the drill;
 - b. The time the drill was conducted;
 - c. The school name;



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- d. The location of the drill;
- e. The route number(s) included in the drill; and
- f. The name of the Principal or assigned person(s) who supervised the drill.

C. Additional Precautions

1. School bus drivers may, depending on the age of the students on a bus route, discuss with the students additional safety precautions that may be taken in the event of a bus emergency. The safety precautions to be discussed shall be approved by the Business Administrator or designee.
2. In accordance with the provisions of N.J.S.A. 18A:39-194., the Commissioner of Education shall develop a student information card that includes information that should be readily available to a school bus driver and school bus aide for the purpose of promoting proper instruction with a student with special needs. The parent of a student with an Individualized Education Plan (IEP) shall complete the student information card when the IEP is developed or amended for a student who receives transportation services.
 - a. Upon receiving consent from a student's parent, the school district shall provide a copy of the completed student information card to a school bus driver and school bus aide for each student on the bus route to which the school bus driver or school bus aide is assigned.
3. School bus drivers shall attend training workshops offered by the New Jersey Department of Education and this school district and shall be trained in first aid.
4. Each school bus shall be equipped with:
 - a. A list of the students assigned to that bus;
 - b. A **basic** first aid kit; ~~approved by the school nurse and inspected regularly by the school bus driver;~~



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- c. Several emergency notice cards on which are printed the telephone numbers of the appropriate police department, the receiving school, and an emergency medical service and on which is provided a space for writing the location of a disabled school bus and the name of the bus driver;
 - d. Flags or flares or other warning devices; and
 - e. Any other equipment or supplies determined to be included on the school bus by the administration.
5. Each school bus driver shall:
- a. Inspect his/her bus for possible hazards or safety concerns before driving the bus each day;
 - b. Keep aisles and passageways clear at all times;
 - c. Maintain student discipline on the bus;
 - d. Prohibit the presence of any non-service animal, firearm, ammunition, weapon, explosive, or any other dangerous or illegal material or object on the school bus;
 - e. Report promptly to the Principal, Transportation Coordinator, or designee any potential driving hazard on his/her route, such as construction, road work, etc.;
 - f. Report promptly to the Principal, Transportation Coordinator, or designee any deviation in the bus route or schedule;
 - g. Drive within speed limits at all times and exercise extraordinary care in inclement weather;
 - h. Know and obey all motor vehicle laws and regulations and State Board of Education regulations;
 - i. Not smoke, eat, or drink while in or operating the bus at any time or perform any act or behave in any manner that may impair the safe operation of the school bus;



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- j. Visually inspect the school bus at the end of each transportation route to determine that no student has been left on the bus; and
- k. Not allow a student on board a school bus unless the bus driver or other employee of the Board or school bus contractor is also on board the bus. This shall not apply when a school bus driver leaves the bus to assist in the boarding or exiting of a disabled student or in the case of an emergency.

D. General Emergency Rules

- 1. School bus drivers are responsible for the safety of the students their bus. In the event of an emergency, school bus drivers must exercise responsible leadership. The safety and well-being of students must be the drivers' paramount consideration. School bus drivers shall stay with their students until another school staff member, law enforcement officer, or a first responder can assume responsibility for the safety of the students.
- 2. School bus drivers may not leave the school bus when children are aboard except in an emergency and, then, only after they have turned off the engine, removed the ignition key, and safely secured the school bus.
- 3. A school bus must be evacuated when:
 - a. There is a fire in the engine or any other portion of the bus;
 - b. There is a danger of fire because the bus is near an existing fire or a quantity of gasoline or other highly combustible material and is unable to move away; or
 - c. The bus is disabled for any reason and
 - (1) Its stopping point is in the path of a train or is adjacent to a railroad track,
 - (2) A potential exists for the position of the bus to shift thus endangering students, or
 - (3) The stopping point (e.g., on a hill, curve, or near an obstruction) fails to provide oncoming traffic with at least 300 feet visibility of the bus, thus creating the danger of a collision; or
 - d. The risk of remaining in the bus poses a greater safety risk than evacuating the bus.

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4. When a school bus is evacuated, students shall leave the bus by the exit(s) and in the manner that affords maximum safety in the circumstances.
5. Students who have been evacuated from a school bus shall be moved to a safe place and distance from the bus and remain there until the driver or, if the driver is incapacitated, another person in authority has determined that no danger remains or until other alternative safety provisions can be made.
6. No student shall be allowed to request a ride with a passerby or proceed to walk home or leave the scene without the specific approval of the bus driver, a police officer, or other person in authority.
7. In the event a school bus is disabled in the course of providing student transportation, the driver, or a responsible person designated by the driver, will notify the Transportation Coordinator of the number and location of the bus and the circumstances of the disability. The Transportation Coordinator will make arrangements for the safety of the students.

E. Specific Emergency Situations

1. In the event of an accident or vehicle failure the following procedures will be implemented.
 - a. The school bus driver shall, in person or through a responsible designee, summon the police and emergency medical services, if necessary, and notify the Principal of the receiving school and the School Business Administrator/Board Secretary, or designee, of the district providing the transportation.
 - b. The school bus driver will attempt to make all students as safe and comfortable as possible. If possible and necessary, the driver will administer emergency first aid to injured students.
 - c. In the event of an accident with no apparent or actual injuries and when law enforcement officials permit the bus to continue on its route after investigating the accident the school nurse will:



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- (1) If the accident occurred on the way to school or during school hours, examine any student who is feeling or displaying any symptoms of any injuries from the accident when the bus arrives at school; or
 - (2) If the accident occurred on the way home from school, examine any student who is feeling or displaying any symptoms of any injuries from the accident the next school day or if the parent of a student requests the school nurse examine their child the next school day.
- d. In the event of an accident where students are injured, a student(s) may be transported to a hospital if it is determined by law enforcement, medical, and/or first aid staff at the accident scene additional medical treatment is required.
- (1) If the accident occurred on the way to school or during school hours, the school nurse will examine any student not transported to the hospital who is feeling or displaying any symptoms of any injuries from the accident when the bus arrives at school.
 - (2) If the accident occurred on the way home from school, the nurse will examine any student feeling or displaying any symptoms of any injuries from the accident the next school day or if the parent of a student requests the school nurse examine their child the next school day.
- e. If another vehicle(s) is involved, the bus driver will obtain the following information from the driver(s) of that vehicle(s) or from law enforcement officers at the accident scene: driver's name, driver's license number, vehicle owner's name and address, vehicle registration number, owner's insurance company and policy number, and a description of the vehicle (color, make, year, body type).
- f. The following notifications must be provided:(1) The school bus driver must report immediately to the Principal of the receiving school and the School Business Administrator/Board Secretary or designee of the district providing the transportation, any accident that involves an injury, death, or property damage. In addition, the bus driver must complete and file the Preliminary School Bus Accident Report prescribed by the Commissioner of Education.



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- (2) The Principal of the receiving school shall retain a copy of the Report and forward other copies of the Report as prescribed by the New Jersey Department of Education.
 - (3) In addition, a school bus driver involved in an accident resulting in injury or death of any person, or damage to property of any one person in excess of \$500 shall complete and file, within ten days after such accident a Motor Vehicle Accident Report in accordance with N.J.S.A. 39:4-130.
 - (4) The parent of students involved in a school bus accident shall be notified as quickly as possible commensurate with the severity of the accident and injuries, if any, and hospital placement of their child if transported to a hospital by ambulance or by other emergency personnel.
2. In the event the school bus driver is incapacitated, the following procedures will be implemented:
- a. A school bus driver is incapacitated when he/she is unable to operate the school bus safely or when his/her driving ability is significantly impaired by the driver's physical or mental condition.
 - b. If there is a bus aide on the bus, the bus aide will take steps necessary to have the bus pulled off the road to a safe location and shall contact school officials or emergency services for assistance. If a bus aide is not on the bus, the bus driver shall pull the bus off the road to a safe location and contact school officials or emergency services for assistance.
 - c. If necessary, the bus shall be stopped, with due consideration for the safety of its passengers, the motor turned off, the ignition key removed, and safely secure the bus.
 - d. The Transportation Coordinator shall immediately arrange for the transportation of the students by substitute driver, substitute bus, or other means.
3. In the event of an injury to a student on the bus, at a bus stop, or along a transportation route, not incurred as the result of a school bus accident, the following procedures will be implemented.



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- a. In the absence of another responsible adult in authority, the school bus driver will take charge of a student who has been injured or disabled on a school bus, at a school bus stop, or along the transportation route traveled by the school bus.
- b. If necessary, first aid will be administered.
- c. If the student’s injury is serious, emergency medical services will be summoned; the school bus driver or a responsible adult appointed by the bus driver will remain with the student until emergency medical help arrives.
- d. If the student’s injury is not serious, and
 - (1) Occurs on the way to the school, the school bus driver will deliver the injured student to the school nurse for examination and such treatment or referral as may be required. The school nurse will notify the student’s parent;
 - (2) Occurs on the way to the student’s home, the school bus driver or another school district staff member will deliver the injured student to his/her parent(s) or legal guardian(s) or to a responsible adult at the student’s home or if no one is home the injured student will be transported back to a school district location until a parent or another responsible adult can be contacted. If it is determined the student may need medical treatment and a parent or responsible adult cannot be contacted, the child may be transported to the school physician’s office or to the nearest hospital emergency room; or
 - (3) Occurs on the way to or from an extracurricular event, the school bus driver will notify a professional staff member assigned to the activity, who will take charge of the student and notify the student’s parent.
- e. The school bus driver will immediately report the incident and any injuries to the Principal or designee of the school in which the student is enrolled.

Issued: 7 December 2009
Revised: 18 May 2015
Revised: 10 October 2016



RIDGEWOOD

POLICY

BOARD OF EDUCATION

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Civility

9202 CIVILITY

The Ridgewood Board of Education members, district administrators, and staff will treat parent(s) or legal guardian(s) and other members of the public with respect and expect the same consideration in return. The district is committed to maintaining orderly educational and administrative processes in keeping schools and administrative offices free from disruptions and preventing unauthorized persons from entering school/district grounds.

Disruptions

Any individual who:

1. Disrupts or threatens to disrupt school/office operations (e.g., loud and aggressive verbal disruptions at school or school events after being warned, refusal to follow sign-in protocols at the school sites);
2. Threatens the health and safety of pupils or staff (e.g., verbal threats to pupils or staff);
3. Willfully causes property damage (e.g., breaking objects on school grounds);
4. Uses loud and/or offensive language (e.g., racial slurs and verbal insults to staff);
5. Is verbally or physically intimidating (e.g., stands within a foot of another's personal space, finger pointing); or
6. Has otherwise established a continued pattern of unauthorized entry on district property (e.g., a person refusing to leave after repeated warnings); and
7. Harasses staff and others through repeated telephone calls, **other communications (i.e. emails)** and confrontations in parking lots will be directed to leave school or district property promptly by the Superintendent, Principal, or their respective designee.

If any member of the public uses obscenities or speaks in an abusive, insulting, and/or demeaning manner, the administrator or employee to whom the remarks are directed will calmly and politely request the speaker to communicate civilly. If corrective action is not taken by the abusing person, the district employee will seek to include an administrative representative in the meeting in an effort to restore civility. If an administrator is not available and/or a civil tone is not restored, the district employee will verbally notify the abusing person that the meeting, conference, or telephone conversation is terminated and, if the meeting or conference is on district premises, the abusing person will be asked to leave promptly.



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Civility

When an individual is directed to leave under the above circumstances, the Superintendent, Principal, or their respective designee shall inform the person that he or she may be guilty of a misdemeanor in accordance with New Jersey law. If the person refuses to leave, the Superintendent, Principal, or their respective designee may notify law enforcement officials.

Safety and Security

The Superintendent or the Superintendent's designee will ensure that a safety and/or crisis intervention program for district staff is promulgated to raise awareness and to provide techniques in dealing with disruptive situations when they occur.

If and when violence is directed toward a district employee, or theft of district property is threatened or attempted, employees shall promptly report the occurrence to their Principal or supervisor and submit a written report (within twenty-four hours). Employees, through their supervisors, should report to law enforcement officials any attack, assault, or threat made against them on district premises or at school district-sponsored activities.

Documentation

When it is determined by a district employee that a member of the public is in the process of violating the provisions of this policy, an effort should be made by the employee to provide the offending person a written copy of this policy at the time of the occurrence. The employee will immediately (within twenty-four hours) notify his/her supervisor and provide a written report of the incident.

Adopted: 7 December 2009



POLICY

RIDGEWOOD BOARD OF EDUCATION

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Use of Electronic Signatures

9242 USE OF ELECTRONIC SIGNATURES

The New Jersey Uniform Electronic Transactions Act (UETA) authorizes a Board of Education to use electronic forms, filings, and signatures to conduct official business with the public. The use of electronic forms, filings, and signatures may save school district resources and will provide a convenient and cost-efficient option for parents to receive, review, and acknowledge receipt of information from the school district. Therefore, the Board of Education authorizes the use of electronic forms, filings, and signatures in communications between the school district and parents pursuant to the UETA.

For the purposes of this Policy, “electronic” means relating to technology having electrical, digital, magnetic, wireless, optical, electromagnetic, or similar capabilities.

For the purposes of this Policy, “electronic record” means a record created, generated, sent, communicated, received, or stored by electronic means.

For the purposes of this Policy, “electronic signature” means an electronic sound, symbol, or process attached to or logically associated with a record and executed or adopted by a person with the intent to sign the record.

For the purposes of this Policy, “information processing system” means an electronic system for creating, generating, sending, receiving, storing, displaying, or processing information.

The school district may electronically send documents to parents of students enrolled in the school district. These documents may include, but are not limited to: informational notices; school or school related events or activities; periodic updates on a student’s progress; school district forms; requests for information; and any other communications between the school district and home. Some documents electronically sent to parents may require the parent to: acknowledge receipt of a document; provide parental consent for such matters as student compliance with the district’s acceptable use of school district computers and administration of surveys; and/or acknowledge receipt and acceptance of terms of a Board of Education policy, regulation, or practice. Any document sent to parents of students enrolled in the school district must be capable of retention by the recipient. To be capable of retention, the recipient at the time of receipt, must be able to retain and accurately reproduce the document for later reference by all persons who are entitled to retain the record. A record is not capable of retention by the recipient if the sender of its information processing system inhibits the ability of the recipient to print or store the electronic record.



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Use of Electronic Signatures

The Board of Education authorizes documents may be electronically sent to parents of students enrolled in the school district only with the approval of the Superintendent of Schools. The Superintendent shall establish an information processing system to include a process for parents to electronically send, sign, and return documents to the school district. The school district shall make accommodations for a parent who is unable or unwilling to conduct business electronically. In addition, a parent may refuse to conduct business electronically for any reason and at any time. In this event, the school district shall make available a hard copy of the document(s) to the parent to review, maintain, and any document(s) requiring signatures to be returned to the district. The Superintendent will only implement an information processing system in accordance with the provisions of the UETA.

Documents that are electronically signed and returned to the school district may be maintained by the school district in electronic or non-electronic form. Documents returned to the district that are not electronically signed shall be maintained by the district in non-electronic form. However, nothing shall prevent the school district from converting a non-electronic document to an electronic document and for such document to be stored in electronic form. All electronic or non-electronic documents returned to the school district shall be maintained by the school district in accordance with the New Jersey Department of the Treasury - Records Management Services - Records Retention Schedules and in accordance with N.J.S.A. 12A:12-12.

N.J.S.A. 12A:12-1 et seq.

Adopted:



**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF EDUCATION
Ridgewood Public Schools
Bergen County, New Jersey
FEBRUARY 26, 2018**

Minutes of the Regular Public Meeting of the Board of Education held on February 26, 2018, at 7:30 p.m., at the Education Center.

The meeting was called to order by Mr. B. Vincent Loncto, President.

I. CALL TO ORDER AND ROLL CALL

Present: Mr. B. Vincent Loncto, President; Mr. James Morgan, Vice President; Ms. Sheila Brogan; Ms. Christina Krauss; Ms. Jennie Smith Wilson

Also Present: Dr. Daniel Fishbein, Superintendent; Ms. Stacie Poelstra, Assistant Superintendent for Curriculum, Instruction & Assessment; Ms. Ojetta Townes, Manager of Human Resources; Dr. Alfredo Aguilar, Business Administrator/Board Secretary; Ms. Catherine Taura, RHS Student Representative

Absent: Ms. Jen Ulman, Assistant Board Secretary

Visitors: There were approximately twenty visitors.

II. PLEDGE OF ALLEGIANCE

Mr. Loncto led those present in the Pledge of Allegiance.

III. OPENING STATEMENT BY PRESIDING OFFICER

Mr. Loncto announced that pursuant to the requirements of the Open Public Meetings Act, advance notice of this meeting had been given to The Ridgewood News, The Record, and the Clerk of the Village of Ridgewood. In addition, notices were posted in the office of the Board Secretary and in all school buildings.

Mr. Loncto asked everyone to observe a moment of silence for those who lost their lives in the shooting in Florida.

Prior to the presentations, Dr. Fishbein read the following statement on security measures in the Ridgewood Public Schools into record:

'The recent school shooting in Parkland, FL, has prompted a number of important questions from concerned parents and other community members about our district's protocols and practices in the event that a similar incident takes place in one of our schools. Let's hope that never happens. It is a good time to remind everyone, as I stated in my letter on the Parkland tragedy, that we have security protocols in place at each of our buildings that are regularly reviewed for their effectiveness. Precautionary measures include locked entries, ID swipe cards, video surveillance and the recent hire of a school safety security officer. Our safety plan also includes a strong partnership with the Ridgewood Police Department, Fire Department and Office of Emergency Management and other first responders up to the county level and beyond. The importance of these relationships cannot be overemphasized, nor the value of our safety drills that we regularly practice with our students and staff. As seen in the Parkland shooting, these drills are a critical component to maintaining calm orders and minimizing harm. Several times a year the Ridgewood Police Department, along with neighboring police departments, practice what we call "live fire exercise" within our schools and they will again this Spring.

This close coordination with the Ridgewood Police, ongoing professional development training for our teachers, regular safety drills and a curriculum that focuses on avoiding dangerous situations, provide the basis for a very deep-level plan for assuring the safety of our students and staff, even as we are aware of the obvious challenge of a randomness factor that accompanies these types of incidents.

While a tragedy such as Parkland is unlikely to happen in Ridgewood, we must be prepared as best we can. For this reason, we also consider the "see something, say something" practice to be an additional critical component of the safety plan in all our schools and culture, whereby we encourage our students and staff to come forward with any concerns or knowledge that might impact the safety of our learning environment. While safety is a concern, we want people to come forward if they know someone is in distress, being bullied or harassed, is alone on the playground, etc.

When incidents like the Parkland shooting occur, an essential question on most people's minds becomes, "Is my child safe?" The answer is that our Ridgewood schools are very safe and we work hard to improve in what we do to provide a safe environment. Parents and guardians, staff and students should be reassured that our children and teachers are out of harm's way when they enter our buildings each and every day. We have a great relationship with our emergency services professionals in the Village and they are welcome in our schools to visit and observe our drills and offer ways we can improve. Safety is the foundation upon which our mission of excellence is built. Without it, our children cannot be free to fully engage in the learning process, nor our teachers and staff to do their jobs. We can always improve in what we do and will work towards continuous improvement.

In the wake of the Parkland shooting, we will once again be reviewing our protocols with our administrators and staff, the police department and other safety professionals in the effort to learn from that tragedy and implement any adjustments or further measures that will strengthen our security plan. It truly breaks my heart to know that people will take our emergency drills more

seriously because of what happened. There is a sports metaphor: practice like you play. It is my hope that I never have to address this issue again; a lot has to happen before my hope is a reality.

The district provides a safe environment by doing some of the following:

- We have a yearly signed Memorandum of Agreement between the Ridgewood Board of Education, the Ridgewood Police Department and the Bergen County Prosecutor's Office that ensures partnerships, coordinates tactics and shares information.
- Our exterior doors cannot be opened easily without a key or swipe card.
- A police department that partners with surrounding municipal police departments to practice "live fire" entrees in our schools.
- Video cameras at our main entrances and others as well as hundreds of cameras outside and within our schools. Police have access for these live feeds.
- Voice over I/P phone systems in every classroom, meaning any teacher can call for assistance to the office and/or call 911.
- Software (share 911) that is accessed by district personnel on their cell phones for communication during emergencies and drills.
- Recently established position of Safety/Security Officer.
- Twice monthly training (one fire drill and one safety drill) for all students, faculty and staff for emergency situations.
- During our real but "false alarms" emergency situations, Ridgewood Police Department, in addition to local assistance from surrounding towns, are at our schools and deployed within minutes.
- Classroom doors are locked at all times to aid in the speed and security of staff during lockdowns.
- Classrooms are numbered on the outside of the building, as are exterior doors to aid emergency personnel during emergencies.
- Formal agreements with local churches, synagogues and schools and secondary sites for evacuation. These are reciprocal agreements.
- Signage and markings within classrooms to aid students and staff during drills.
- Recently we have reached out to local preschool programs so they can be part of our lockdown software.
- Partner with the Village of Ridgewood to supply security guards during elections.

Some planned improvements:

- One button lock-down solution with notification at our fields and playgrounds as well as signal strobe lights on exterior of buildings.
- Visitor "kiosk" software/badge systems for our schools, which will require 100% visitor sign in at our offices.
- Re-establishment of the School Resource Officer position with the Village.

In order to maximize the effectiveness of our security measures, everyone must be consistent in our fidelity during drills, when visitors enter our buildings and when people see deficiencies. While our students and staff are very kind and considerate, opening doors for strangers diminishes our security. All visitors must report immediately to the school Main Office or sign in area. If you see doors open or other safety deficiencies, please report it to the building principal or my office. Announcing sensitive information on social media weakens our safety and places our staff and students in possible danger.

I want our schools to be safe, yet I also want them to be welcoming to people who are supposed to be there. I thank you for your support during these horrific times and look forward to partnering with the community to make our schools as safe as they can be.'

Mr. Loncto commented a lot of this is not reactionary as most initiatives, including the position and hiring of a school safety security officer, were analyzed and budgeted long before the Parkland incident.

IV. PRESENTATIONS

A. RIDGEWOOD HISTORICAL SOCIETY – “LETTERS FROM HISTORY CONTEST”

Candace Latham and Daniel Greenman, from the Ridgewood Historical Society, provided background on the nature of the contest and how it was administered. They then presented certificates to the winner, Choong Jae Lee (RHS Grade 10), and runners up Amelia Safai (RHS), and Catherine Sharo (RHS).

B. ESIP

District Energy Specialist Christine Amundsen provided a presentation on the status of the ESIP and associated energy savings. Dr. Aguilar noted that Mrs. Amundsen has done an excellent job not only working on the ESIP but also the energy savings program with Cenergistics. [Click here](#) to view the presentation.

Mr. Loncto pointed out that these projects will be financed by the savings that they produce.

Ms. Brogan mentioned that these upgrades, namely the boiler replacements, are separate from those that will be included in a possible referendum.

C. FACILITY NEEDS UPDATE

Dr. Fishbein presented the district facility needs and estimated costs by school location including bathroom upgrades, window replacements, boiler replacements, classroom casework, etc. He also covered a proposed high school performing arts center. This would serve the entire community and have an estimated cost of \$26M. All projects are estimated to have a cost in excess of \$85M.

A discussion ensued about the possibility of attaining debt service aid/or ROD grants from the State.

Ms. Brogan noted it is important to recognize that much capital work has been done every year but is limited by the amount of money that is deposited into capital reserve – between \$1M - \$2M - with every budget. Further discussion will take place regarding this possible referendum.

D. SPECIAL EDUCATION

Dr. Fishbein addressed some of the questions raised at the January 22nd Board meeting about the Special Education Review conducted during the 2016-2017 school year.

He provided the following background:

- The Board of Education included the \$40,000 review fee in the 2016-2017 budget upon his recommendation and Dr. Buxenbaum's insistence.
- The contract with the consultants was approved on July 18, 2016.
- The consultants worked throughout the year; reviewed records, surveyed staff and parents.
- Individual and group meetings with staff and parents were held.
- All were very public approvals and meetings.
- The premise behind conducting such a study was to have independent outside experts come in to study our Special Education Department procedures and practices and use that information to develop a corrective action plan, leverage change without placing blame, and retrain employees as needed.
- The consultants represented their findings to the Board at the August 28, 2017 Board meeting and the review was placed on the district website.
- Work on a corrective action plan started immediately and making the corrections has taken place throughout the 2017-2018 school year.

Dr. Fishbein reviewed the concerns brought up in January and explained what we do, what training we have gone through, and what we will be doing.

What we can do in small steps to get the issues in the review fixed now?

The Special Programs Office has been working since receiving the review report in August of 2017 on addressing the issues identified in the review.

- Drafted an after review action plan based on the review findings.
- Developed a compliance checklist for use by case managers to ensure they do not miss any of the documentation/timelines from initial referral and annual review based on the review findings. Our goal is always 100% compliance.
- Ordered new multi-section files and specified what goes in each section for each student.
- Reviewed results of review with Administrative Council in September.
- Training has been done with parents through the department called Special Education 101 and Least Restrictive Environment the past two years as part of our speaker series.
- Professional Development for staff has been in many forms both in and out of district.
 - Monthly CST and Related Service Provider department meetings
 - Monthly SPO teacher meetings
 - Monthly Non-tenured meetings
 - N.J.A.C. 6A:14 updates and discussions
 - Core-Battery Assessment Training
 - PLAAFP Training and turnkey
 - Disability statement and educational impact writing training
 - Mental Health based workshops

We also

- Developed an ARRP (After Review Reflection Plan)
- Established working committees
- Provided Professional Development
- Revising CST procedural manual
- Update filing system
- Institute Compliance Checklist

- Institute new, uniform filing system

GW Staffing

Dr. Kashmanian sent a letter to the parents of the students with the name of their new case manager. This letter was in the same envelope as the one that the retiring case manager wrote to the parents. We advertised for a replacement as soon as we were aware of the retirement and could not find a suitable candidate. This is a highly specialized position and mid-year replacements are hard to find. The district did outsource it to an outside agency and this is a short-term solution for a spring of 2018 search.

I&RS Progress Monitoring and Assessment, Outdated Manual

The review touched on I&RS in regards to pre-referral interventions because per N.J.A.C. 6A:14, prior to a student being evaluated by the CST, there needs to be interventions that occur in general education. The district found we cannot account for some teachers making accommodations and not bringing the child up for IR&S while others make accommodations and bring the child up in IR&S, thus accounting for differences in I&RS referrals in each building.

Progress monitoring and assessment occurs a minimum of three times a year; October, January and June at the elementary level for I&RS, BSI, resource and supplemental services, and quarterly at the secondary levels.

A Child Study Team manual is a guide for the CST on the processes and procedures for students in special education based on N.J.A.C. 6A:14. It has procedures for Referral, Initial Evaluation, Eligibility, Annual Review, Related Services, Transfer Students, Receiving Students, etc. Procedures for progress monitoring and assessment are district based decisions and not a part of N.J.A.C. 6A:14 and therefore, not covered in a CST manual.

Parents are always invited into the school to review assessment data. Giving assessment data without a discussion of the context can be misleading and therefore it is reviewed with parents to address concerns and answer questions.

Make Substitutes Aware of Student Needs

Our goal is to make every substitute aware of the students' needs that they have in the classroom. Teachers leave detailed plans for substitutes including lesson plans, student intervention plans, student accommodations and modifications. At the elementary school level for Resource or self-contained classes, the L/DTC goes in to speak to the substitute and in other classes, the student challenges are detailed in the sub plan. If there is an aide in the room they are already aware of those issues. At the middle and high school levels, substitutes are deployed by the secretary. In regular education, the special education student challenges are detailed in the plan. In self-contained or collaborative classes that have a regular education teacher and/or the aide, these people are aware of the IEP.

Track & Archive Student Trends and Look for Higher Scores in Reading to See Which Schools Have Better Reading Scores; Look at the Reasons Why We Have So Many Aides; Mandated Training for Aides

The administration reviews standardized data, i.e. PARCC assessment scores at the teacher, building and district levels to look at trends and make adjustments at the

individual building and district levels. Individual principals meet with teachers on those scores and have them make adjustments when necessary.

The SPO has developed an aide procedure manual to address the review concern regarding the number and use of aides districtwide. The goal is to track appropriate use of aides in support of the student independence. With the new procedures, the plan on how an aide will be faded out, meaning transferring ownership back to the student, must be submitted at the same time as the purpose and goal of the aide for each student. For some students, the aide is more restrictive and our goal is the least restrictive environment. The goal is to finalize the development of these procedures in June 2018 and there will be strict implementation in September 2018.

Our aides are trained. We provide time at our October PD training for them and as you've seen in other agendas (not on this one), we provide extra time where we pay our aides to come for training.

The Need for a Transition Program

- The review was shared with the transition coordinator in the early fall.
- Met with transition coordinator in early winter to review the results of the review and discuss a plan of action.
- Transition Coordinator will be re-training the CST on the statement of transition planning section of the IEP.
- Transition Coordinator presented to LSHSA at their February meeting. After the meeting, we reviewed parent questions and suggestions and discussed ideas for other things we can do.
- The Transition Coordinator has attended a number of transition based programs/workshops in order to gather information to improve our transition offerings and will share with the information with the CST such as:
 - STRIVE Program
 - Springboard
 - Rockland BOCES Career Services Program
 - Career Crossroads
 - PALS Program (Pathways to Adult Living)
 - The Bear Den

Training attended specific to transition:

- Transition Coordinator attended the Region V Transition meeting.
- Transition Coordinator has completed a statewide survey as a self-reflection tool to explore roles and responsibilities of the position.
- Job coaches will attend workshops through Region V.
- Transition Coordinator and Lead Teacher at the high school train the job coaches on enrichment days.
- Training materials are being reviewed by the Transition Coordinator provided by the NJ department of Special Education to guide in the further development of our transition services.

Establishment of Clubs or Activities, Exercise Programs for OOD Students to Attend Here

Many special education students do participate in our clubs and activities offered at the secondary level as extra-curricular. The district does provide support to those who require it for participation. The district does hire someone to assist those students in need whether it be for a play, athletic program, or dance.

Why are aides not in the rooms at the end of the day?

There is a shared aide and individual aide in the room at the end of the day. There will be times, unfortunately, that the aide needs to help another student if it is a shared aide situation. In that case, there is a classroom teacher and that responsibility falls to that teacher.

Who paid for the review?

The review was paid for by the district. Dr. Fishbein is unaware of reviews that are not paid for by the client. We ask experts to come in and provide their expert opinion to us.

How are we getting new staff trained and parent access to student records?

We make training part of our observation process. Supervisors review tenured and non-tenured IEPs and evaluations, and provide half-day training on how to write a student disability and educational impact statement within the IEP. This year, supervisors in special education are reviewing IEPs via the observations and assessing how the implementation is going. Additionally, new employees work closely with veteran employees.

- Staff attend monthly CST department meetings. Those are not just announcements; they are actual training going over new code and case law, etc.
- Non-tenured staff meet monthly with SPO administration.
- Related service providers meet monthly with SPO administration.
- SPO administrators attend monthly building meetings with CST and principals.
- Special education teachers attend bi-monthly department meetings with SPO administrators.
- There are district PD days and half-day trainings during the school year.
- Staff regularly attends workshops and trainings outside of the district.
- Detailed new teacher orientation with presentations on Special Education twice a year, every year.

The IEP process is collaborative between the individuals working with a student and the parent(s). There are times when there is disagreement between the members on the IEP team. We do our best to come to resolution and compromise with the goal that the student receives the services he or she requires. When parents request a copy of their student's records, they are provided. Sometimes it does take a few days to get everything copied for them but it is provided.

Why is compliance with 6A:14 not attained?

The purpose of this review was to identify specific areas of compliance and non-compliance in order to highlight for CST staff areas in need of improvement department-wide. As indicated in the review, the goal for any CST department is 100% compliance. As reported by the reviewers, 100% compliance is unrealistic but that is what we push everyone for. Best practices minimizes non-compliance to 3%. Many times

deadlines (identification meeting, evaluations and IEPs) for meetings are missed because of rescheduling due to anything from a parent request to a member of the team being ill. These things do happen. In order to stay in compliant, the CST would have to hold the meeting without the parent present This is permitted but we would rather have the parent present. If a meeting was held without the parent present, it would be just to comply and then they would hold the meeting with the parent.

The review went through the percentages for missed timelines as follows:

- Consent to evaluate which was missing at 4.54% of records reviewed - addressed with compliance checklist and new file system.
- Written reports not dated and signed at 28.40% of records reviewed - addressed by compliance checklist.
- 90-day timeline not met in 3.40% of records reviewed - close to 3%.
- Documentation of the requirement for sending reports to a parent 10 days prior to meeting was lacking in 36.36% of records reviewed - addressed by compliance checklist
- Referral letters not dated and stamped (13.63% not compliant) - addressed by compliance checklist.
- Identification meeting not held within 20 days of receipt of referral (9.09% not compliant) - addressed by compliance checklist
- Limited or no documentation of interventions attempted in general education (11.36% not compliant) - addressed by compliance checklist.
- Concise descriptive statements regarding student eligibility was lacking in 30.68% of the file reviewed - PD training on student eligibility and educational impact statement in IEP delivered in Spring 2017 and currently being monitored through staff observations.
- Identified issues with PLAAFP statements ranged from 2.27-31.81% noncompliance with required component - PD training through interregional workshop in 2017-2018 with select staff; turnkey to SE teachers and CST in February 2017, November 2017, January 2018 and upcoming in March 2018.

The whole idea of the compliance checklist is to have this in front of the CST member so they are compliant and do everything as detailed in the code.

Committee of Board Members Checking Progress of the SE Review

The Board did put together an Ad Hoc Committee that has met with Dr. Buxenbaum and him. A Board member currently sits on the LSHSA.

We have trained teachers in IMSE and FDU programs specific to reading instruction. The district created a Multi-Sensory Reading Staff Developer position and also hired another teacher with that multi-sensory reading training to provide ongoing training for teachers in reading instruction based on the Orton-Gillingham methodology.

How do we get help to parents who do not understand the system?

The LSHSA exists for this purpose:

- Information is provided to all special education parents at the beginning of every school year through the Director's letter to parents.
- CST members provide LSHSA materials to every parent upon classification.
- LSHSA pamphlets and materials are available in every CST office and the SPO.

All parents of students identified as having, or possibly having an educationally disabling condition requiring special education, are provided with the Parental Rights in Special Education pamphlet and/or link to it via the NJ Department of Education website.

The district provides parent workshops co-sponsored by the LSHSA and SPO. These occur twice a year on varying topics and we will continue to do that as part of our parent speaker series. This year we did a program on puberty and then on technology.

Evaluation of Students

Evaluating students at the early ages does not always result in classification eligibility because what is considered developmentally appropriate is based on developmental milestones and expectations. It does not mean that the child does not have learning issues and it does not mean that they do not have learning issues. It just means they may be too young for us to be able to determine it at that time. While we may test a child early and not see the results through the testing, in a year or 18 months later we may see those results.

Technology

Discussions on the use of technology have been covered in previous Board meetings and during our speaker series.

Who chooses students to attend the OG program?

FDU provides specific guidelines and criteria for student participation based on the scope and sequence of instruction being taught to our teachers. Therefore, a very narrow set of criteria must be met in order to be selected for participation. The focus is on the teacher's learning and mastery of content and skills, as opposed to just providing a tutoring program for students. As we reviewed this, the district could have done a better job of getting that information out to parents so parents did not feel that one student was getting something over another student. In reality, while the students do gain from this participation, this is really for the teachers who are students to gain practice and expertise.

Background Checks on Bus Drivers

While bus companies are supposed to make sure all drivers are properly credentialed and self-reported to the state, we have developed and will start a periodic check at our bus stops and report the names of bus drivers to the County to determine if they are properly credentialed. Since the state cannot do these spot checks, we will take that on ourselves.

What will happen when staff graduates the FDU program? Will we provide further training?

Next year, our staff in the FDU program will have completed the coursework needed to work with elementary students. Our multi-sensory reading developer was hired to provide ongoing training for teachers, general and special education, across the district.

In addition, as with many certifications, teachers are required to receive continuing education hours, and our staff completes this requirement via professional development workshops.

E. STUDENT REPRESENTATIVE REPORT

Dr. Fishbein introduced RHS Student Representative Catherine Taura, who reported on the following:

Athletics

- Congratulations to the Cheer Team winning first place at Nationals, in Ocean City, Maryland. They were one of the top scoring teams, and they are now invited to attend the U.S Finals cheer competition.
- This past Friday Varsity basketball held its annual Coaches vs. Cancer game, all the proceeds from this event went to support an RHS staff member, it was also Senior Night. Ridgewood won a tremendous victory 52 to 37 against Westwood High School.
- The Boys Basketball team have their Sectional preliminary tournament game tomorrow they will play against Memorial High School.

Arts

- *The Trebles* performed with the *Brass Factory* this past Friday at 7:30 at the Bethlehem Lutheran Church. The *Brass Factory* is a 30- piece brass band in the British tradition comprised of musicians from Northern Jersey and Southeastern New York state. It was surely a great musical event!
- There was a "Guy's Singing Event" held in the Little Theater this past Saturday. The members of the RHS male a cappella groups invited boys from the middle school and future choir members interested to attend for a day of singing. It concluded with a concert performed at 3:30.
- The Band's citrus sale delivery will take place this Saturday.

Academics

- Noah Brownowich and Julia An, both seniors at RHS, have advanced to finals standing in the National Merit Scholarship Program. A special congratulations to them for this achievement to be considered for the scholarship.
- The RHS History Bowl team recently competed in the Bergen County tournament at Tenafly High School. Ben Amos, Bruce Zhang, Kumail Raza, Danny Gnall, and Matt Zachem did outstandingly and got 1st place in the Varsity Bowl. The JV bowl team which consists of Philip Terman, Shrestha Hari, Hunter Hagild, Nick Pruitt, and Anabel Mendoza advanced to the JV Bowl playoffs but just narrowly missed the top spot. A special congratulation to both teams, their hard work and dedication has certainly paid off.

Activities

- Students participated in Spirit Week at RHS the week prior to break, students got to dress up for each day like: Maroon Monday, Pajama Day, Valentine's Day Wednesday, and Color Wars. Students also got the chance to participate in karaoke in the campus center. It was certainly a spirited fun week for students.
- Project interact has been planning for Random Acts of Kindness week, which will take place the week of March 5th. They have made posters that promote positivity. The club has also gathered songs to play over the PA system over the course of the week that are kind, fun and hopeful.

Miscellaneous

- Seniors involved in the Fashion Show have begun trying outfits on at their prospective stores, it should be a glamorous fun event this Sunday at the Glenpointe Teaneck Marriott to help raise money for the class of 2018's prom!
- The beautification around RHS continues as there is a print mural now in the hallway by the Campus Center and the RHS crest by the Nurse's office. Thank you to the Class of 2017 for the new installment at RHS.

V. COMMENTS FROM THE PUBLIC

At 8:45 p.m., Mr. Loncto asked for comments from the public. The following people addressed the Board:

Christine O'Meara, 129 Lake Avenue, thanked Dr. Fishbein for addressing all the comments from the January 22nd Board meeting. Ms. O'Meara had some questions about the standards for communication that Dr. Fishbein referred to when he said the school system could have done a better job communicating the Orton Gillingham (OG) program. Ms. O'Meara thinks we need to go a little bit further. She suggested, in an email sent to Dr. Fishbein, creating an awareness day or a special education fair or pamphlet that can go out to parents whose children are participating in the program so that everybody could be fully aware of what's available at all levels; particularly having a multi-sensory instructor. Ms. O'Meara stated it would have been great to have known about that and she would like to have something more official rather than word of mouth. The transparency between the programs is an issue, as well as the quality of service throughout the district. Ms. O'Meara is here to represent her son at the middle school. She is still not seeing much opportunity for her son to partake in the multi-sensory reading instructors. The instructor did come once and give suggestions to her son's teachers. However, her son could benefit from the services being offered at the elementary school level, including some of the OG directed tutoring. Ms. O'Meara talked about the professional development days on the agenda for approval. She thinks they are great but do not appear to address more training for teachers (general and special education) on how to read an IEP and how to address different ways of getting through to kids in the classroom. For as many general education teachers that are working hard, including helping their IEP kids in their day to day routine by doing different methodologies to try to get through to them, there are just as many who are not given the tools to help their students in that way. Ms. O'Meara would like to know who is on the Ad Hoc committee, what are the targeted goals they are working on for the short-term, and if there are any plans to bring a real program to the middle school level. She believes it has been stated in a parent's meeting that there really is not any program offered at the middle school level. Ms. O'Meara would love to see that addressed and that we are working on that currently.

Mr. Loncto commented Mr. Morgan and Ms. Smith Wilson are on the committee and there is a list of items on their agenda.

Ms. O'Meara asked if the information was on the website or would be made accessible to parents.

Dr. Fishbein responded progress of the review of the action plan would be updated.

Ms. O'Meara questioned if that is what is to be completed and implemented in June.

Dr. Fishbein confirmed it was and would then be reviewed over the next year or two.

Ms. O'Meara stated it would be beneficial to everyone if the district had short-term plans instead of waiting until the end of the school year and another school year is wasted.

Denise Kiernan, 153 Hamilton Road, thanked Dr. Fishbein for taking the time to follow up on parents' concerns expressed at the January meeting. Ms. Kiernan thanked the Board for their continued commitment to following this audit action plan. Ms. Kiernan followed up on Dr. Fishbein's comments and said he mentioned multiple committees had been formed in response to the audit. Ms. Kiernan commented when Dr. Buxenbaum presented at the last meeting, she only mentioned one committee, which she believes was called the Program Consistency Committee. When Ms. Kiernan commented last time, she asked had an assessment committee been formed, because we keep on talking about how progress monitoring is not happening with consistency or uniformity across all six elementary schools. Ms. Kiernan stated she knows Dr. Fishbein does a wonderful job but from a liability perspective, she said he cannot sit here and own the fact that it is not happening because it would be a direct violation of the free and appropriate education our children deserve. Ms. Keirnan commented now parents have to wait for the procedures/policies manual to be updated. In the meantime, she is asking district principals to fill the void, get best practices going, and have uniformity throughout all schools. Ms. Keirnan feels the district cannot wait until September. District students have the right to make meaningful and measurable progress. Ms. Kiernan hopes an assessment committee has been formed and she hopes that the assessment committee is comprised of everybody that is aware we need progress monitoring in resource room. The district also needs progress monitoring in supplemental education that is provided by education specialists. Ms. Kiernan said in her opinion, it seems there is a disparity. Many parents, in particular one group at the elementary level, have been requesting educational records. She expressed her concern that everyone is doing it differently. Ms. Kiernan apologized to Travell School due to the fact that she misspoke last time. According to the audit, Travell identified 63 students through the I&RS process while Willard identified 23. Willard has the highest population, which again speaks to the unequal access to special education services. Ms. Kiernan reiterated the district needs an assessment committee, resource room progress monitoring, BSI progress monitoring, and supplemental progress monitoring. Ms. Kiernan expressed her concern that students in our self-contained LLD classrooms are being left out. In the past, there was progress monitoring – tests such as the Tower, PAL, and the Grey Oral Reader. Ms. Kiernan said many of the parents do not have them, although some do. Ms. Kiernan pointed out there is a delay when student records are requested and after they are requested, their children come home and say they were tested that day. Ms. Kiernan pointed out the concern that raises. She feels there is improvement and she commends the principals for making positive changes; but, she is concerned the special programs department is not supporting our principals effectively. Ms. Keirnan stated change needs to happen. Ms. Keirnan feels many parents who spoke at the meeting last time are frustrated with the wait and see process. The I&RS program in our district is broken at many schools (except Travell) and she hopes other committees have been formed. Resource Room teachers, educational specialists, and self-contained teachers need to be on the list.

Greg Brown, 444 Linwood Avenue, thanked the Board for their service to the community that too often goes without a thank you. Given the events in Parkland, Florida, Mr. Brown urged the Board to take a lead in discussions to work with the Village Council and police department on additional safety precautions that can be taken at all Ridgewood schools. Everyone needs to let it sink in that there were 18 school shootings in the first 45 days of 2018.

Mr. Loncto asked if Mr. Brown was here for the beginning of the meeting (which he was not), in which there was a lengthy discussion on all the activities and things that have long been in place and are being put in place.

Dr. Fishbein commented he will be transforming what he spoke about into a letter that residents will receive and welcomed Mr. Brown to continue speaking.

Mr. Brown continued it goes without saying that he firmly believes the school board, Village, and police department all have the safety of Ridgewood school children as an utmost priority. Mr. Brown challenged everyone to think outside the box and innovate. Our children should never wonder if school is a safe place. Ridgewood is a safe community with a wonderful school system, which is why his family chose to live here. Unfortunately, that is not sufficient in this day to protect us from the unimaginable that we see all too often. The community needs to continue to be proactive and have visionary leaders to keep our community and students safe. Mr. Brown commented he shared some suggestions with the Board. Mr. Brown asked if we talked about whether or not we would support the students on March 14th for the walkout.

Mr. Loncto responded they have not discussed it.

Mr. Brown asked the Board's position on how they plan on supporting students who choose to walk out of school on March 14th for 17 minutes, and if discussions are already going on between the principals, the Board, the police department, and student organizations to support this.

Dr. Fishbein advised Mr. Brown to feel free to share his suggestions with him via email.

Mr. Brown commented he emailed them to the Board last week.

Susan Ruane, 705 Kingsbridge Lane, thanked Dr. Fishbein and the Board for following up on parents' concerns regarding the audit. Ms. Ruane talked about information for evaluating children. As a parent of a special needs child, she is disheartened about how little information she feels is given to parents about the classification process. In New York City, they provide information on their website, as well as hand-out materials to parents regarding the evaluation process. The material carries the process of submitting the request for evaluation, the timetables, types of classrooms, services and evaluations, transition process from elementary to middle school, and middle school to high school. Ms. Ruane has attended the LSHSA meetings. She feels they do not give any information to parents regarding that. On the contrary, Ms. Ruane receives contradictory information from LSHSA members because they are treated differently than other people and we have to figure out how everyone is treated.

Joseph Marinella, 489 Colonial Road, has lived here since 1999 and raised two children here. He has never attended a meeting which shows he has been very happy and still is. But, like Mr. Brown just discussed, as a municipal lawyer who does a lot of work for boards such as this, often times we have a tendency to think that because people do not show up to meetings that they do not care or are not interested. He came tonight so the Board could see that parents are very concerned about the issue of student safety. Mr. Marinella dropped his son off tonight at rehearsals at the school and he just walked right through the door. Dr. Fishbein was at the basketball game the other night with himself and several hundred people in the gymnasium and he pointed out you could come into just about any door you wanted to get into the game. Mr. Marinella pointed out we have to realize that the schools, especially the high school, are like a living, breathing organism from 6:00 a.m. to 10:00 p.m.; it is not just the school day that we have

to be concerned about. Mr. Marinella expressed his appreciation for the resolution on the agenda tonight about gun control but said if we wait for the federal government to do anything on this, we are going to be waiting a really long time. Mr. Marinella wants the Board to know parents are out there and are very concerned about the issue but have long days, and just may not have the time to attend board meetings. Mr. Marinella appreciates the effort the Board is putting in on this issue but asked them to realize there are parents who are concerned and many, like himself, are willing to help out in whatever way is needed.

Mr. Loncto expressed his appreciation and asked if Mr. Marinella had an opportunity to join the Board at the beginning of the meeting.

Mr. Marinella did not but said he would review whatever is circulated after the meeting. Mr. Marinella said one thing people do not have to worry about with this Board is communication. Mr. Marinella commented Dr. Fishbein gets most things out shortly after the meetings, which is probably one of the reasons parents are not at most of them.

Dr. Fishbein stated safety has been the number one email topic for parents.

Amanda DeLorme, 419 Alpine Terrace, thanked the Board for addressing the special education questions tonight, continuing to take the time to form the committee, and for all of the extra work. This is a good ongoing dialogue that she, personally, is committed to see going forward. When Ms. DeLorme attended the January meeting, she shared a little bit about both of her children (one classified and one not). She provided an example of her younger child (not classified) and what she encountered. After the February 5th meeting, she reached out to see where his data was. He is not classified or receiving resource room. She received a prompt email response the next day to set up a meeting and information was sent to her. A meeting was held within ten days. It was very responsive and she met with staff to review the data. Ms. DeLorme explained she is going into such detail because she has asked a lot of our staff members, and continues to ask, where does she go for answers, what does she ask and what does she need to know. The data and information was reviewed and they agreed on BSI and a paper was sent home. Ms. DeLorme wonders if she had not asked, when would she have been notified. The response she received was through the IDS meetings which happen at Willard once a month because her son's name came up. Ms. DeLorme asked what the process was and was told it is typically a month long process and then the parent is notified. She questioned when the first time her son's name came up because he was identified for the FDU program. Ms. DeLorme was told her son's name first came up in October, where at that point, after reviewing the data, she realized he had met some of the benchmarks. She went with the benefit of the doubt about the program and process and followed along with the guidelines as she understands them. Ms. DeLorme commented she heard not all the schools are meeting with the same frequency. If that is the case (she does not have this as truth, but as a rumor), some schools are meeting on a weekly basis and some on a monthly basis to identify and intervene in early situations. There is no consistency, at least in this case. As we continue to work through the manual process, she asked what are the goals, what is the transparency, who is working on this and who is being informed. Ms. DeLorme stated through this time period her son was asked to not come back to the FDU program due to criteria she was told from the principal and later from Mrs. Mortara. Looking at her son's progress from September to January, without any other outside class remediation or tutoring, she feels her son showed significant gains/progress in reading. Ms. DeLorme asked if she could respectfully request that he get back into the FDU program and was told to talk to Mrs. Mortara. She met with Mrs. Mortara. Mrs. Mortara declined the request; which is a decision she respects. Ms. DeLorme's comment to her, which she stated Dr. Fishbein had somewhat

acknowledged, was wouldn't it be great if there was some transparency on this program so she would not have wasted one of the most valuable resources of the district, who spent 20 minutes on the phone with her (something Ms. Mortara was more than willing to do) when she could have been in front of children. This is a lot of what Ms. DeLorme said last time. But, these are some of the details that not only the parents, but our day-to-day teachers, face every day. She asked the Board to give them the tools they need, get them in the classrooms, and give parents the information they need. Ms. DeLorme is happy to sit down and talk, be informed, and do whatever the district needs to help.

Maryann Schwing, 440 Albin Court, thanked Dr. Fishbein for responding so efficiently on parents' questions and concerns but she still has other questions and concerns. Ms. Schwing has a 9-year old autistic son who is very behaviorally challenged. Ms. Schwing is a firm believer that unless your IEP is written well, you do not get the services that you need. Staff also needs to follow the IEP. She is very concerned about the review and thanked the Board for setting up a committee to get the progress done to try and train the staff and have deadlines met. It still does not answer the question how do we know that our IEPs are going to be written properly and in conformity with the state code (6A:14). Ms. Schwing reviewed some things that were out of compliance that may or may not relate to her situation. If you look at back at the audit, you can see that in the present level of academic achievement and functional performance, there were some that were 31.81% out of compliance. There are statements written about what students are achieving and their present level. There are a third of students that do not have that written properly. If we do not know where they are now, how will it be decided where they are going and what they have accomplished. Another issue are the behavior and dimension plans. About 30% of the Behavior Intervention Plan (BIP) was not even in the IEPs; it was just eliminated. Ms. Schwing explained if there are behaviors and it is indicated the student has behaviors, if you do not have a plan, how can you address that plan and how can students learn appropriately when their behaviors interfere with their education. Ms. Schwing reiterated there are a lot of things wrong. She stated the goal was far from being 100% in compliance. The district was 30% out of compliance so we have met only 70%. Ms. Schwing asked how we are going to get to that point close to 100% (perhaps 90%) but not 30%, which is one third of the students. Out of 300 special education students, 100 of them are not getting what they need. Ms. Schwing asked if that could be addressed next time because one of her comments was that there should be some type of oversight. The supervisor should be reviewing the IEPs. Ms. Schwing commented Dr. Fishbein said that, which concerns her even more. Ms. Schwing asked how could these things have been left out? Ms. Schwing acknowledged the many quality of time restraints but still feels some of them are just so obvious and she really wants the district to take a look at that. Ms. Schwing feels a consultant may need to be brought in for a second opinion and asked how will we know if we meet that criteria and asked that issue to be addressed next time.

At 9:15 p.m., no one else wished to address the Board.

VI. CONSENT ITEMS

Dr. Fishbein presented Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, D – Human Resources, and E – Finance for approval.

A. ATTENANCE AT CONFERENCES

As listed on **Attachment A**, page 755.

B. ADMINISTRATION**i. Approval: Receipt of Suspension and Harassment, Intimidation, and Bullying (HIB) Reports**

The Board has received confidential information regarding suspensions and investigations of HIB that have occurred since the last Board meeting.

ii. Approval: First Reading of New Bylaw and Policies and Revisions to Policies

Approval of the first reading of new bylaw and policies and revisions to policies as listed below:

- Bylaw 0169.02 – Board Member Use of Social Networks, as listed on **Attachment B**, pages 756-758 (*new*)
- Policy 3231 – Outside Employment as an Athletic Coach, as listed on **Attachment C**, page 759 (*revised*)
- Policy 3437 – Military Leave, as listed on **Attachment D**, pages 760-761 (*revised*)
- Policy 4437 – Military Leave, as listed on **Attachment E**, pages 762-763 (*revised*)
- Policy 5516.01 – Student Tracking Devices, as listed on **Attachment F**, page 764 (*new*)
- Policy 7425 – Lead Testing of Water in Schools, as listed on **Attachment G**, pages 765-766 (*new*)
- Policy 7440 - School District Security, as listed on **Attachment H**, page 767 (*revised*)
- Policy 7441 – Electronic Surveillance in School Buildings and on School Grounds, as listed on **Attachment I**, page 768 (*revised*)
- Policy 7461 – District Sustainability Policy, as listed on **Attachment J**, pages 769-776 (*new*)
- Policy 8630 – Bus Driver/Bus Aide Responsibility, as listed on **Attachment K**, pages 777-779 (*revised*)
- Policy 9202 – Civility, as listed on **Attachment L**, pages 780-781 (*revised*)
- Policy 9242 – Use of Electronic Signatures, as listed on **Attachment M**, pages 782-783 (*new*)

iii. Approval: Gun Control and Mental Health Services to Protect Our Youth

WHEREAS, A prerequisite to student growth, learning, well-being and success is a safe and secure school environment; and

WHEREAS, Children throughout the nation have been negatively affected directly and indirectly by violent crimes involving firearms; and

WHEREAS, Military-style assault weapons and large-volume ammunition magazines were used in recent mass killings in schools and other locations; and

WHEREAS, Profiles of school shooters illustrate the need for a thorough examination of the care and treatment of the mentally ill and for effective intervention;

WHEREAS, The New Jersey School Boards Association's 2014 study, *What Makes Schools Safe?*, cited reports by state and federal

agencies, which found that mental health intervention did not take place prior to three-quarters of school shootings; and

WHEREAS, New Jersey has among the strongest gun control laws in the nation and the lowest incidence of gun-related deaths, but protective laws are not in place in many other states or at the federal level; and

WHEREAS, The tragedies of Parkland, Florida, of Newtown, Connecticut, and Columbine High School in Colorado, emphasize the need to address access to firearms and the delivery of mental health services. Now, therefore, be it

RESOLVED, That the Village of Ridgewood Board of Education, in the County of Bergen, State of New Jersey, urges President Trump and Congress to identify and implement meaningful action to address access to and ownership of military-style assault weapons and ammunition, the delivery of mental health services, and financial support to ensure a safe and secure school climate; and be it further

RESOLVED, That the Village of Ridgewood Board of Education supports Governor Murphy's call to end the "epidemic of gun violence that plagues far too many of our communities" and supports enhancements to state law that will provide protection for our schools and communities; and be it further

RESOLVED, That a copy of this resolution be sent to President Trump, U.S. Senator Robert Menendez, U.S. Senator Cory Booker, U.S. Representative Josh Gottheimer, Governor Murphy, State Senator Kristin M. Corrado, Assembly Representative Christopher P. DePhillips, Assembly Representative Kevin J. Rooney, the New Jersey School Boards Association, and the National School Boards Association.

iv. **Approval: Acceptance of Revisions to the Athletic Fields and Recreational Use Policy**

Acceptance of revisions to the Athletic Fields and Recreational Use Policy.

The Board had received background information.

C. CURRICULUM & INSTRUCTION

i. **Approval: Field Trips**

Approval of field trips as listed on **Attachment N**, pages 784-785.

ii. **Approval: Additional 2017-2018 Ridgewood High School Sports Schedule**

Approval of the additional 2017-2018 Ridgewood High School sports schedule, as listed on **Attachment O**, page 786.

The schedule has been reviewed and endorsed for equal educational opportunity.

iii. **Approval: Consultant Agreement with Perry A. Zirkel for Section 504 Plan and Intervention and Referral Services Training**

Approval of a Consultant Agreement with Perry A. Zirkel for Section 504 Plan and Intervention and Referral Services Training for general and special education staff on March 20, 2018, in the amount of \$3,700.

The Board had received background information.

iv. **Approval: Professional Development Proposal with West Bergen Mental Healthcare**

Approval of a professional development proposal with West Bergen Mental Healthcare for two 90-minute workshops, 'Enhancing Emotional Well-Being in the Classroom,' on March 29, 2018 in the amount of \$450.

The Board had received background information.

v. **Approval: Independent Contractor Services Agreement with Nicholas Mosca, LLC for Professional Development**

Approval of an independent contractor services agreement with Nicholas Mosca, LLC for two (2) one and a half hour workshops, 'Becoming the Eye of the Storm: 5 Steps to Personalized Mindfulness in Education,' on March 29, 2018 in the amount of \$1,250.

The Board had received background information.

vi. **Approval: Additional 2017-2018 Out-of-District Placement**

Approval of the additional 2017-2018 out-of-district placement as listed below.

SCHOOL	# OF STUDENTS
Pompton Lakes Public Schools Pompton Lakes, NJ	1

D. HUMAN RESOURCES

i. **Appointments**

(Appointments subject to receipt of appropriate documentation and the New Jersey Department of Education (NJDOE) certificate, if required.)

Classroom Aides

FEENEY, Rory - Behavior Instructional Aide, Ridge School, effective February 27, 2018, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$19.00

GABOARDI, Sofia - Inclusion/Resource Room Special Education Classroom Aide, Travell School, effective February 27, 2018, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

GOGLIA, Francesca - Behavior Instructional Aide, Ridge School, effective March 12, 2018, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$19.00

HAGEMAN, Denise - Inclusion/Resource Room Special Education Classroom Aide, Willard School, effective March 1, 2018, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$14.15

MOLLOY, Susanne - Inclusion/Resource Room Special Education Classroom Aide, Ridge School, effective February 27, 2018, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

Infant/Toddler Development Center

COYOTL-CORONA, Maria - Teacher Assistant Entry Level - Step 1, effective February 27, 2018, or as soon after as possible, through June 30, 2018, 8 hours per day, 5 days per week, at an hourly rate of \$10.00

Additional Ridgewood Community School Employees – Winter/Spring Semester 2018, approved by the Board at its meeting on January 22, 2018

Encore Music Studio Instructor

Annamaria Alcaro

Ashley Foster

Revision: Spring 2018 Coaching Assignment, approved by the Board at its meeting on June 26, 2017

Boys Tennis

Head Coach

Remove: **Deirdre Tobin**

Replace: **Alison Reeg**

Assistant Coach

Remove: **Alison Reeg**

Replace: **Deirdre Tobin**

Baseball

Assistant Coach

Remove: **David Tashian**

Replace: **Douglas Aday**

Boys Track

Head Coach

Remove: **Joshua Saladino**

Replace: **Patrick Ryan**

Remove: **Jean Buono**

Replace: **Jennifer Ross**

Lacrosse**Assistant Coach**

Remove: Charles Appel

Replace: TBD

Spring Track**Volunteer: Elizabeth DeVita****Home Instruction - Travell School, as needed, for the 2017-2018 School Year**

- **Natalie Tracy**, Elementary General Education, at an hourly rate of \$60.32

ii.

Resignations**Technical Assistant****VanDEURSEN, Mandy** - Technical Assistant, Special Programs Office, effective April 6, 2018**Classroom Aide****GILLUM, Shayna** - Inclusion/Resource Room Special Education Classroom Aide, Travell School, effective February 15, 2018**Infant/Toddler Development Center****HERNANDEZ, Joanne** - Teacher Assistant Entry Level - Step 1, effective February 9, 2018**LENNON, Shannon** - College Assistant I, effective February 9, 2018

iii.

Changes in Salary Classification, effective February 1, 2018 through June 30, 2018, in accordance with the REA/Board Agreement**GIANNETTI, Courtney** - Science Teacher, George Washington Middle School, **from** \$92,842, Class MA, Step 16 **to** \$98,642 (\$98,342 + \$300 CP), Class MA+30, Step 16**SMITH, Jessica** - Mathematics Teacher, Ridgewood High School, **from** \$62,908, Class BA+30 2E, Step 3 **to** \$70,008, Class MA+30, Step 3

iv.

Change of Assignments**GOLABEK, Alexandra** - **from** One-to-One Special Education Classroom Aide, George Washington Middle School, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49, **to** Long-term Substitute Computer Science Teacher, George Washington Middle School, effective March 1, 2018 through March 28, 2018, at a daily rate of \$125 per day, until the assignment ends.**LAWLOR, Allison*** - **from** Long-term Substitute English Teacher, Ridgewood High School, **to** 0.80 FTE English Teacher, Ridgewood High School, effective February 1, 2018 through June 21, 2018. Ms. Lawlor possesses a NJDOE Certificate of Eligibility with Advance Standing as a Teacher of English. Ms. Lawlor will be registered into the NJDOE Provisional Program.**From:** \$125
daily rate
To: \$46,686
Cl. BA, St. 1
(pro-rated)

LOPEZ, Dalissa - **from** Inclusion/Resource Room Special Education Classroom Aide, Travell School, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49, **to** Long-term Substitute Education Specialist Teacher, Travell School, effective March 22, 2018 through June 21, 2018, at a daily rate of \$125 per day, until the assignment ends.

PLOTKIN, Jillian – **from** Inclusion/Resource Room Special Education Classroom Aide, Travell School, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49, **to** Long-term Substitute Physical Education Teacher, Willard School, effective February 28, 2018 through April 20, 2018, at a daily rate of \$125 per day, until the assignment ends.

*Related to staff member

v. **Leave of Absence**

ROESEMANN, Megan – RISE Teacher, Ridge School, effective May 29, 2018 through June 21, 2018, and September 1, 2018 through November 23, 2018, with a reinstatement date of November 26, 2018, using sick days in accordance with the REA/Board Agreement and utilizing the FMLA and/or NJFLA leave entitlement.

vi. **Supplemental Pay Beyond Contract**

Benjamin Franklin Middle School

Revision: Region One Auditions - Clifton High School, approved by the Board at its meeting on February 5, 2018

From: Advisors: Jason Curcio, Justine Kawash, and Carol Sharar, each not to exceed 4 hours, each at an hourly rate of \$40.17 (\$482.04)

To: Advisors

- **Jason Curcio**, not to exceed 7 hours, at an hourly rate of \$40.17 (\$281.19)
- **Justine Kawash**, not to exceed 7 hours, at an hourly rate of \$40.17 (\$281.19)
- **Carol Sharar**, not to exceed 9 hours, at an hourly rate of \$40.17 (\$361.53)

Region One Rehearsals

- **Justine Kawash**, not to exceed 4 hours, at an hourly rate of \$40.17 (\$160.68)

Additional: Intramural Activities 2017-2018 School Year, approved by the Board at its meeting on September 25, 2017

Open Gym and Weight Training, **Jason Ordini, Advisor**, not to exceed 10 hours, at an hourly rate of \$40.17 (\$401.70)

Additional Co-Curricular Activity Advisor and Stipend for the 2017-2018 School Year, approved by the Board at its meeting on September 25, 2017 (Remuneration in accordance with negotiated agreement; ratio is applied to the 2017-2018 BA Maximum of \$89,542)

Activist Club

- **Kathleen Clarke-Anderson**, not to exceed 10 hours, at an hourly rate of \$40.17 (\$401.70)

Ridgewood High School

Additional Bus Driver for the 2017-2018 School Year, approved by the Board at its meeting on June 26, 2017, on an as-needed basis, at an hourly rate of \$40.17: John Delamater

Junior-Senior Dance - February 23, 2018, to be funded by Student Fundraising

Six Chaperones: Adam Brunner, Sean Lynaugh, Elizabeth O'Brien, Nancy Reilly, Margaret Schaefer, and Meredith Yannone, each not to exceed four hours, each at an hourly rate of \$40.17 (\$964.08)

Revision: Steven Bourque, to chaperone the following activity, at an hourly rate of \$40.17, approved by the Board at its meeting on November 6, 2017

- **Region Choir Rehearsal, date from TBD to January 27, 2018, not to exceed from 5 hours to 7 hours (\$281.19)**

Special Programs

- **Kathleen Acosta, Learning Disabilities Teacher-Consultant, Hawes School, to provide support for a special education student at home, not to exceed 45 minutes, at an hourly rate of \$48.66 (\$36.45)**
- **Jessica Vasquez, Physical Therapist, Hawes School, to provide support for special education student at home, not to exceed 1.5 hours, at an hourly rate of \$35.75 (\$53.63)**

Athletics Department**Site Supervision**

- **Raymond Lug and Maksim Zaitsev, each not to exceed 100 hours, each at an hourly rate of \$40.17 (\$8,034)**

Athletic Training Coverage

- **Jamie Joannides, not to exceed 300 hours, at an hourly rate of \$40.17 (\$12,051)**

CPR Instruction

- **Laura Grasso, not to exceed 12 hours, at an hourly rate of \$40.17 (482.04)**

Information Technology Department

Tech Support for an outside event, "Musicunita", April 22, 2018, to be held at Benjamin Franklin Middle School

- **Neil Valere, not to exceed 10 hours, at an hourly rate of \$30 (\$300)**

Tech Support for an outside event, "Ridgewood Performing Arts Center Rehearsal/Recital", June 4-10, 2018, to be held at Benjamin Franklin Middle School

- **Neil Valere, not to exceed 40 hours, at an hourly rate of \$30 (\$1,200)**

Tech Support for an outside event, "College Club Capers Auditions", March 12-14, 2018, to be held at George Washington Middle School

- **Neil Valere, not to exceed 10.50 hours, at an hourly rate of \$30 (\$315)**

Tech Support for an outside event, “Professional Arts Academy”, June 2, 2018 & June 9, 2018, to be held at Benjamin Franklin Middle School

- Neil Valere, not to exceed 24 hours, at an hourly rate of \$30 (\$720)

vii. **Substitutes for the 2017-2018 School Year**

Teachers: Binah Ezra, Victoria Schnure, Skylar Suess, and Justin Verile

E. FINANCE

i. **Acceptance of Restricted Donations**

Resolved, the Board of Education accepts the following restricted gifts for the **2017-2018** school year to be used as indicated:

Donor	Amount	Use	Account Number
ALPS	\$ 430.60	To pay overnight chaperone expenses for the Dippikill Downhill field Trip.	20-033-100-101-00-10-010-001 (\$400 Stipend) 20-033-200-220-00-10-010-001 (\$30.60 FICA)
ALPS	\$ 861.20	To pay overnight chaperone expenses (including FICA) for the Dippikill Cross Country field trip.	20-033-100-101-00-10-010-002 (\$800 Stipend) 20-033-200-220-00-10-010-002 (\$61.20 FICA)
Leider Family Giving Fund	\$ 50.00	To be used to purchase supplies for ALPS.	20-009-100-890-00-10-010-001
Orchard Student Activities Fund	\$ 1,167.56	To pay the PEP Club advisor’s stipend, including FICA.	20-030-100-101-00-03-003-002 (\$1,084.59 Stipend) 20-030-200-220-00-03-003-002 (\$82.97 FICA)
RHS HSA	\$20,500.00	To be used for beautification projects around RHS.	20-025-100-890-00-10-010-001
RHS Student Activities Fund	\$ 1,427.05	To pay chaperone expenses (including FICA) for the RHS Sophomore semi-formal.	20-030-100-101-00-10-010-017 (\$1,325.61 Stipend) 20-030-200-220-00-10-010-017 (\$101.41 FICA)
Ridgewood Alpine Ski Team	\$8,550.00	To cover transportation expenses for D&M Tours to and from Mountain Creek and Mt. Peter for ski practices & races during the 2018 ski season.	20-027-270-512-00-10-034-000
Travell HSA	\$ 990.00	To be used for transportation expenses for grade 2 field trips.	20-025-270-512-00-06-006-001

Acceptance of a gift in kind from the Learning Services HSA for a Drum Circle music therapy session, including therapists and instruments, provided by Simply ExtraOrdinary Tales, for Odalys Romano’s class at GWMS, valued at \$250.

ii. **Approval: Award of Contracts to Cooperative Purchasing Vendors in Excess of \$40,000**

Approval of the award of contracts to Cooperative Purchasing Vendors in excess of \$40,000 for goods and services.

The Board had received background information.

iii. **Approval: Shared Services Agreement with the Village of Ridgewood for Vehicle Maintenance and Repair Services**

Approval of a Shared Services Agreement with the Village of Ridgewood for Vehicle Maintenance and Repair Services.

The Board had received background information.

iv. **Revision: Approval: 2017-2018 Received Tuition Student**

Approval to receive one tuition student from another school district that pays tuition, for the 2017-2018 school year, as of December 1, 2017, as listed below, originally approved at the January 22, 2018 Board meeting. The revised contract reflects an increase in tuition paid by Harrington Park.

*Revised Contract 2017-2018 RECEIVED STUDENTS NON-RESIDENT		
HOME DISTRICT	SCHOOL	# OF STUDENTS
Harrington Park, NJ	Infant Toddler	1

v. **Approval: Budget Appropriation Transfers**

Resolved, the Board of Education approve transfers for **January 2018** as shown in the Journal Entry listing pursuant to Policy 6422.

vi. **Approval: Secretary’s Line Item Certification**

Whereas, the Board of Education has received the Report of the Secretary for the month of **January 2018**;

Whereas, in compliance with N.J.A.C. 6:20-2A.10(d), the secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it,

Resolved, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and

Be it Further Resolved, in compliance with N.J.A.C. 6:20-2A.10(e), the Board of Education certifies that, after review of the secretary’s monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:20-2A.10(a) (1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.

vii. **Approval: Acceptance of Board Secretary and Treasurer Report**

Whereas, the Board of Education has received the report of the Secretary and Treasurer for the month of **January 2018**; now, therefore,

Be it Resolved, the Board of Education accepts the above referenced reports and orders that it be attached to and made part of the official record of this meeting.

Ms. Brogan moved approval of Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, D – Human Resources, and E – Finance.

Ms. Smith Wilson seconded the motion.

Prior to the roll-call vote, Mr. Loncto read the donations into record and thanked the responsible parties.

The motion to approve Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, D – Human Resources, and E – Finance carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

VII. APPROVAL OF BILLS

DATES	DESCRIPTION	CHECK NUMBERS	AMOUNTS	REVIEWED BY
Feb 1	Columbia Bank On-Line	087396-087559	789,947.17	S. Brogan
Feb 9	Columbia Bank On-Line	087560-087688	1,022,387.10	J. Morgan
Feb 14	Columbia Bank On-Line	087689-087690	2,915.00	J. Morgan
Feb 22	Columbia Bank On-Line	08691-087847	928,766.58	J. Morgan
Jan 30	Payroll Transfer	P18466	3,017,146.32	S. Brogan
Feb 15	Payroll Transfer	P18783	3,255,523.44	J. Morgan
Jan 24	Electronic Transfer	L18441-18442	3,082.99	S. Brogan
Jan 24	Electronic Transfer	S18440	707,706.98	S. Brogan
Jan 31	Electronic Transfer	F18633	26,536.31	S. Brogan
Feb 7	Electronic Transfer	H18635, R18636	1,217,992.04	J. Morgan
Feb 8	Electronic Transfer	L18637	2,073.00	J. Morgan
Feb 1	Food Service	620066-620067	67,999.35	S. Brogan
Feb 9	Food Service	620068	55,824.89	J. Morgan
Jan 24	Columbia Bank Void Check	187355	(707,767.98)	S. Brogan
Jan 30	Columbia Bank Void Check	S18440	(707,706.98)	S. Brogan
Feb 14	Columbia Bank Void Check	087421	(14,102.76)	J. Morgan
Feb 16	Columbia Bank Void Check	087182, 087300	(6,283.71)	J. Morgan
TOTAL			9,662,039.74	

Ms. Brogan moved approval of all bills reviewed by her.
Mr. Morgan seconded the motion.

Mr. Morgan moved approval of all bills reviewed by him.
Ms. Brogan seconded the motion.

Approval of Bills carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

VIII. BOARD MEMBER ANNOUNCEMENTS

Ms. Brogan mentioned the upcoming speaker on wellness, who will be addressing the concept of grit, self-control and a positive mindset.

Ms. Brogan recounted the recent event held by the League of Women Voters.

Ms. Brogan distributed an article regarding New Jersey gun laws.

Ms. Brogan also mentioned the planning taking place for the upcoming Super Science Saturday.

IX. BOARD COMMITTEE REPORT

There were none.

X. COMMENTS FROM THE PUBLIC

At 9:40 p.m., Mr. Loncto asked if there were any comments from the public. The following person addressed the Board:

Denise Kiernan, 153 Hamilton Road, expressed her concern about what the program is at the middle schools when it comes to language arts for students with disabilities. Ms. Kiernan wants to know whether progress monitoring is occurring at the middle school level and wants Orton-Gillingham instruction to take place at the middle schools. Ms. Kiernan feels students are starting to feel stupid.

At 9:44 p.m., no one else wished to address the Board.

XI. DISCUSSION ITEMS

Ms. Krauss asked for clarification from the public about what they were referring to with regard to testing administration.

Ms. Kiernan responded that teachers must be properly trained to administer progress testing.

Ms. Krauss also received clarification as to what program was not being offered at the middle schools.

Mr. Morgan and Dr. Fishbein discussed the district's role/responsibility in the upcoming planned student walk out commemorating the Parkland school shooting.

Ms. Krauss asked is there are other anti-violence programs available to students and what is the alternative for students that do not want to walk-out.

Dr. Fishbein responded that there are other anti-violence programs and students that do not want to participate can stay in their classrooms with their teachers. Dr. Fishbein stated this is a nationwide event.

Ms. Brogan commented on guest speakers that the district organizes and promotes to address current issues.

Dr. Fishbein clarified what the walk-out event will include, such as speeches and some singing. Students understand that they must have the widest agreement on what they are doing.

Ms. Smith Wilson commented this is a teaching moment about non-violence.

Ms. Brogan stated our students have a good relationship with administrators and teachers.

XII. ACCEPTANCE OF MINUTES

- February 2, 2018 Executive Session
- February 5, 2018 Regular Public Meeting & Executive Session
- February 12, 2018 Executive Session
- February 15, 2018 Executive Session
- February 21, 2018 Executive Session

Ms. Krauss moved Acceptance of Minutes. Mr. Morgan seconded the motion, which was unanimously approved.

XIII. OTHER BUSINESS

There was none.

XIV. MOTION TO GO INTO EXECUTIVE SESSION

At 9:46 p.m., Mr. Loncto moved that the Board go into Executive Session for the purpose of discussing negotiations. Mr. Loncto stated the minutes of the Executive Session would be released when the need for confidentiality no longer exists. Ms. Smith Wilson seconded the motion, which was unanimously approved.

XV. RECONVENED PUBLIC MEETING AND ADJOURNMENT

At 11:10 p.m., on a motion made by Mr. Loncto, seconded by Ms. Brogan and unanimously approved, the public meeting reconvened and adjourned.

Respectfully submitted,

Alfredo Aguilar
Board Secretary

2017 – 2018 CONFERENCES FOR APPROVAL

Staff Member	Name of Conference Location & Dates	Rationale	Estimated Cost for Approval	# of Sub Days required
Epstein, Pamela RHS	Marijuana: Where We Are Today and What to Expect – Lakewood, NJ February 21, 2018	Professional Development	\$ 50	1
Foster, Ashley BFMS	NJ National Association for Music Education Conference East Brunswick, NJ February 22-23, 2018	Professional Development	\$ 170	2
Bielicky, Kathryn Somerville	Emerson Schools Elementary Unconference on Assessment Emerson, NJ – February 26, 2018	Professional Development	\$ 25	1
O'Rourke, Kathleen Somerville	Emerson Schools Elementary Unconference on Assessment Emerson, NJ – February 26, 2018	Professional Development	\$ 25	1
Forte-Reynolds, Alyssa GWMS	Handle with Care Instructor Re- Certification Program New Paltz, NY March 8, 2018	Professional Development	\$ 450	1
Zeqiri, Elnor GWMS	Genetic Camera Training Secaucus, NJ March 15-16 and March 20-21, 2018	Professional Development	\$1,624	0
Townes, Ojetta Education Center	Annual Tenure & Seniority Seminar Edison, NJ March 23, 2018	Professional Development	\$ 325	0

The total cost for these conferences is \$2,669. Upon Board approval of all of these conferences, the total expenditure for travel and conferences for 2017-18 will be \$156,608 leaving a balance of \$34,830 remaining in the \$191,438 approved by the Board for travel and conferences.

The total cost of substitutes for these conferences is \$552. Upon Board approval of these conferences, the total expenditure for substitutes for travel and conferences for 2017-18 will be \$12,788.

RIDGEWOOD

BYLAW

BOARD OF EDUCATION

BYLAWS

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Board Member Use of Social Networks

0169.02 BOARD MEMBER USE OF SOCIAL NETWORKS

In accordance with the School Ethics Act - N.J.S.A. 18A:12-21 et seq., Board of Education members must avoid conduct which is in violation of the public trust or which creates a justifiable impression among the public that such trust is being violated. To avoid conduct that may be in violation or perceived to be in violation of the School Ethics Act, the Board of Education adopts this Policy to provide guidance to Board members in their use of social networks.

For the purposes of this Policy, “social network(s)” shall include, but not be limited to: Internet blogs, electronic bulletin boards, emails, social networking websites, text messages, or any other online platform where people may post or communicate interests, opinions, or any other information that may be viewed by others with or without permission from the person making such post or re-publishing such post. “Social networks” also means an Internet-based service that allows individuals to: construct a public or semi-public profile within a bounded system created by the service; create a list of other users with whom they share a connection within the system; and view and navigate their list of connections and those made by others within the system.

For the purposes of this Policy, “use of a social network” shall include, but not be limited to: posting to a social network, reposting another person’s post to a social network, messaging, or any other publication of material on a social network.

Nothing in this Policy prevents a Board of Education member from using a social network. However, a Board member must avoid conduct on a social network that would violate the School Ethics Act – N.J.S.A. 18A:12-21 et seq., which includes the Code of Ethics for Board Members. Board members should be advised communications, publications, photographs, and any other information posted by the Board member or reposted by the Board member on a social network could violate the School Ethics Act and be cause for sanctions in accordance with the law.

While this Policy respects the right of Board members to use social networks, Board members shall recognize they are held to a higher standard than the general public with regard to standards of conduct and ethics. A Board member’s use of social networks shall not damage the reputation of the school district, employees, students, or their families. Board members who use social networks shall ensure their conduct is appropriate for a Board of Education member. Board members should exercise care in setting appropriate boundaries between their personal and public online behavior, understanding what is private in the digital world often has the possibility of becoming public, even without their knowledge or consent.



BYLAW

RIDGEWOOD BOARD OF EDUCATION

BYLAWS

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Board Member Use of Social Networks

Board members should carefully review the privacy settings on social networks they use and exercise care and good judgment when posting content and information. When using social networks, Board members are advised to:

1. Not post anything that would violate any of the district's policies for Board members;
2. Uphold the district's value of respect for any individual(s) and avoid making defamatory statements about the Board of Education, the school district, employees, students, or their families;
3. Not disclose any confidential information about the school district or confidential information obtained as a result of being a Board member, about any individual(s) or organization, including students and/or their families;
4. Not use or refer to their Board of Education title or position when soliciting for a business organization that he or she or any immediate family member has an interest in, as well as posting or referencing any confidential information regarding the Board of Education or the school district obtained through their Board membership, unless authorized by law;
5. Refrain from having communications through social networks with other Board members regarding any Board of Education business to avoid any potential violation of the New Jersey Open Public Meetings Act;
6. Not respond to any postings regarding Board of Education or school district business or respond to any question or inquiry posted to the Board member or posted on any social network regarding Board of Education or school district business and shall refer any such questions or inquiries to the Superintendent of Schools to address, as appropriate; or
7. Not post any information on a social network determined by the New Jersey School Ethics Commission to be a violation of the New Jersey School Ethics Act.



BYLAW

RIDGEWOOD BOARD OF EDUCATION

BYLAWS

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Board Member Use of Social Networks

A Board member shall comply with all Board policies regarding acceptable use of computers and computer networks whenever a Board member is using a Board of Education electronic device.

If the Board or Superintendent believes a Board member's activity on any social network may violate the Board's policies or the New Jersey School Ethics Act, the Board or Superintendent may request the Board member cease such activity.

This Policy has been developed and adopted by this Board to provide guidance and direction to a Board member to avoid actual and/or a perceived appearance of inappropriate conduct or conduct prohibited by the School Ethics Act while using social networks.

N.J.S.A. 18A:12-21 et seq.

N.J.S.A. 10:4-6 et seq.

Adopted:



POLICY

RIDGEWOOD BOARD OF EDUCATION

TEACHING STAFF MEMBERS

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Outside Employment as Athletic Coach

3231 OUTSIDE EMPLOYMENT AS ATHLETIC COACH

The Board of Education will permit, in accordance with this Policy, staff members of this school district to serve as an athletic coach in another school district providing the responsibilities in the other district do not interfere with the performance of the staff member's professional responsibilities in this district.

A staff member who wishes to accept employment as an athletic coach in another school district must request and receive permission to do so from the Superintendent of this district because the staff member will need special accommodation(s) from this school district to fulfill their coaching responsibilities in another school district. A special accommodation may be consideration for a requested duty assignment(s), a temporary work schedule adjustment and/or other considerations. A special accommodation will not be considered if it would violate any provisions of any collective bargaining agreement within the district. The staff member's request to the Superintendent must be in writing and must indicate with specificity the accommodation(s) that may be required. The Superintendent, in consultation with the staff member's Building Principal and/or immediate supervisor, will evaluate each request on a case-by-case basis.

N.J.A.C. 6A:9B-5.16

Adopted: 7 December 2009

Revised: 10 October 2016

Revised:



RIDGEWOOD

POLICY

BOARD OF EDUCATION

TEACHING STAFF MEMBERS

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Military Leave

3437 MILITARY LEAVE

The Board of Education recognizes that military service rendered by any district employee in the defense of the country or in maintaining preparedness for conflict, foreign or domestic, is a service benefiting all citizens. A permanent or full-time temporary officer and/or employee of the district will be provided military leave and related benefits pursuant to the Uniformed Services Employment and Reemployment Rights Act (USERRA), 38 U.S.C. Section 4301 et seq., P.L. 2001 Chapter 351 amending N.J.S.A. 38:23-1, N.J.S.A. 38A:1-1 and N.J.S.A. 38A:4-4., and any other applicable Federal and State laws.

A permanent or full-time temporary officer or employee of the school district who is a member of the organized militia of New Jersey (New Jersey National Guard, New Jersey Naval Militia Joint Command) shall be entitled, in addition to pay received, if any, as a member of the organized militia, to a leave of absence from his or her respective duties without loss of pay or time on all days during which he or she shall be engaged in any period of State or Federal active duty; provided, however, that the leave of absence for Federal active duty or active duty for training shall not exceed ninety work days in the aggregate in any calendar year. Any leave of absence for such duty in excess of ninety work days shall be without pay, but without loss of time. Such leave shall be in addition to the regular vacation or other accrued leave provided to the officer or employee. A full-time temporary officer or employee who has served under such temporary appointment for less than one year in the district shall receive this leave without pay, but without loss of time.

A permanent or full-time temporary officer or employee of the school district who is a member of the organized reserve of the Army of the United States, United States Naval Reserve, United States Air Force Reserve or United States Marine Corps Reserve, or other organization affiliated therewith, including the National Guard of other states, shall be entitled, in addition to pay received, if any, as a member of a reserve component of the Armed Forces of the United States, to a leave of absence from his or her respective duty without loss of pay or time on all work days on which he or she shall be engaged in any period of Federal active duty, provided, however, that such leave of absence shall not exceed thirty work days in any calendar year. Such leave shall be in addition to the regular vacation or other accrued leave provided to the officer or employee. Any leave of absence for such duty in excess of thirty work days shall be without pay, but without loss of time.



RIDGEWOOD

POLICY

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TEACHING STAFF MEMBERS

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Military Leave

A full-time temporary officer or employee who has served under such temporary appointment for less than one year in the district shall receive this leave without pay, but without loss of time.

Military leave with pay is not authorized for Inactive Duty Training (IDT) as defined in N.J.A.C. 5A:2-2.1.

The district will provide benefits and rights for staff on military leave as required by Federal and State laws.

Pursuant to N.J.S.A. 52:13H-2.1, in accordance with the provisions of Article VIII, Section II, paragraph 5 of the New Jersey Constitution, upon application by the district to the State Treasury and approval of the application by the Director of the Division of Budget and Accounting, reimbursement shall be made by the State of New Jersey for any costs incurred as a result of the provisions of P.L. 2001, Chapter 351.

N.J.S.A. 18A:6-33; 18A:28-11.1; 18A:29-11; 18A:66-8.1

N.J.S.A. 38:23-1 et seq.; 38A:1-1; 38A:4-4; 52:13H-2.1;

N.J.A.C. 5A:2-2.1

Uniformed Services Employment and Reemployment Rights Act (USERRA), 38 U.S.C. Section 4301 et seq.

Adopted: 7 December 2009

Revised:



RIDGEWOOD

POLICY

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SUPPORT STAFF MEMBERS

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Military Leave

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Military Leave

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N.J.S.A. 18A:6-33; 18A:28-11.1; 18A:29-11; 18A:66-8.1

N.J.S.A. 38:23-1 et seq.; 38A:1-1; 38A:4-4; 52:13H-2.1;

N.J.A.C. 5A:2-2.1

Uniformed Services Employment and Reemployment Rights Act (USERRA), 38 U.S.C. Section 4301 et seq.

Adopted: 7 December 2009

Revised:



RIDGEWOOD

POLICY

BOARD OF EDUCATION

STUDENTS

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Student Tracking Devices

5516.01 STUDENT TRACKING DEVICES

The Board of Education recognizes students may have in their possession while in school, at a school-sponsored activity, or on a school bus an electronic tracking device that uses a global positioning system (GPS) or any other similar system. A tracking unit is a device, normally carried by a moving vehicle or person, that uses a GPS or similar system to determine and track its precise location, and hence that of its carrier, at intervals. The recorded location data can be stored within the tracking unit or it may be transmitted to another location, including, but not limited to, a central location database or an Internet-connected computer, using a cellular, radio, or satellite modem embedded in the unit. This allows the tracking unit's location to be displayed against a map backdrop either in real time or when analyzing the tracking path later, using tracking software. A tracking unit may be a device designed just for tracking or may be an application installed on any other electronic device.

A tracking unit may also have the ability to transmit in real time or through taping electronic communications to another location. These electronic communications may be one-way or two-way audio or video communications between the student and a person with a device at another location or an audio and/or video feature that enables a person remote from the student, with or without the permission of the student, to listen-in or have voice communications with the student and/or access video through the unit either in real time or by taping such communications.

The Board of Education permits the use of a tracking unit or an application on an electronic device that can track the location of the student while in school, at a school-sponsored event, or on a school bus. However, to protect the privacy rights of all students and to maintain the school district's legal obligation to maintain confidential student information in accordance with Federal and State law and regulations, the use of a tracking device or an application on an electronic device that enables any type of one-way or two-way audio and/or video communications or taping is not permitted.

A violation of the provisions of this Policy will result in a violation of the Student Code of Conduct Policy and appropriate discipline will be imposed.

Adopted:



RIDGEWOOD

POLICY

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Lead Testing of Water in Schools

7425 LEAD TESTING OF WATER IN SCHOOLS

The health, safety, and welfare of the children in the school district are of utmost importance to the Board of Education. The potential exposure to lead-contaminated drinking water poses serious health problems, particularly for children, as well as for teachers and school personnel, since the risk of lead contamination can come from pipe and plumbing fixtures in school facilities or on school grounds. The Board shall assure the availability of potable drinking water through sanitary means in school facilities or on school grounds. The Board of Education shall provide, in accordance with N.J.A.C. 6A:26-12.4, testing for lead in all district sources of drinking water.

The Board shall conduct lead sampling and analysis in all drinking water outlets to which a student or staff member has or may have access in each school facility, other facility, or temporary facility, as soon as practicable, but no later than July 13, 2017, unless the district qualifies for an exemption in accordance with N.J.A.C. 6A:26-12.4(d)(h)(i). This testing shall be conducted with a lead sampling plan in accordance with N.J.A.C. 6A:26-12.4(d)1, 2, and 3, and shall be in accordance with the Safe Drinking Water Act, N.J.S.A. 58:12A-1.

Within twenty-four hours after the Board or designee has completed a review of final laboratory results in accordance with the provisions of N.J.A.C. 6A:26-12.4(e), the test results shall be made publicly available at the school facility and on the Board of Education’s website. If any results exceed the permissible lead action level, the Board shall provide written notification to the parents of all students attending the facility, facility staff, and the New Jersey Department of Education. This notification shall include: a description of the measures taken by the Board or designee to immediately end the use of each drinking water outlet where the water quality exceeded the permissible lead action level; the measures taken to ensure that alternate drinking water has been made available to all students and staff members; and information regarding the health effects of lead in accordance with N.J.A.C. 6A:26-12.4(e)1 and 2. After the initial screening, the Board will conduct these lead screenings every six years and shall sample for lead after the replacement of any drinking water outlet or any other alteration to plumbing or service lines that may impact lead levels at the outlet, in accordance with N.J.A.C. 6A:26-12.4(f)1 and 2.



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Lead Testing of Water in Schools

The Board shall submit to the New Jersey Department of Education by June 30 of each year a statement of assurance, that the school district completed lead testing in accordance with N.J.A.C. 6A:26-12.4; that notifications were provided consistent with N.J.A.C. 6A:26-12.4; and that alternative drinking water continues to be made available to all students and staff, if necessary, pursuant to N.J.A.C. 6A:26-12.4(g).

The Board may apply for reimbursement for the costs of any water supply testing and analysis conducted, in accordance with N.J.A.C. 6A:26-12.4(j).

N.J.S.A. 58:12A-1 et seq.

N.J.A.C. 6A:26-12.4

Adopted:



RIDGEWOOD

POLICY

BOARD OF EDUCATION

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School District Security

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7440 SCHOOL DISTRICT SECURITY

The Board of Education believes the buildings and facilities of the school district represent a substantial community investment. The Board directs the development and implementation of a plan for school district security to protect the school community’s investment in the school buildings and facilities.

The school district security program will include: maintenance of facilities that are secure against unwelcome intrusion; protection against fire hazards and faulty equipment; and compliance with safe practices in the use of electrical, plumbing, heating, and other school building equipment. The Board directs close cooperation of district officials with ~~local~~ law enforcement, fire officials, and other emergency agencies.

The Superintendent of Schools shall designate a school administrator as a School Safety Specialist for the district in accordance with the provisions of N.J.S.A. 18A:17-43.3. The School Safety Specialist shall be required to acquire a New Jersey Department of Education School Safety Specialist certification in accordance with the provisions of N.J.S.A. 18A:17-43.2. The School Safety Specialist shall also serve as the school district’s liaison with local law enforcement and national, State, and community agencies and organizations in matters of school safety and security.

Building records and funds shall be kept in a safe place and secured as appropriate and necessary.

Protective devices designed to be used as safeguards against illegal entry and vandalism may be installed when appropriate. The Board may approve the employment of school resource officers, school security officers, and/or law enforcement officers in situations in which special risks are involved.

N.J.S.A. 18A:17-43.1; 18A:17-43.2; 18A:17-43.3

Adopted: 7 December 2009

Revised:



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Electronic Surveillance In School Buildings
and On School Grounds

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7441 ELECTRONIC SURVEILLANCE IN SCHOOL BUILDINGS AND ON SCHOOL GROUNDS

The Board of Education authorizes the use of electronic surveillance systems in school buildings and on school grounds to enhance the safety and security for school district staff, students, community members, and other building occupants and to protect the school district's buildings and grounds.

The content produced by the surveillance system under certain circumstances may be considered a student record and if so it will be subject to the Board of Education policy and regulations regarding confidential student records. If the content of the surveillance system becomes the subject of a disciplinary proceeding, it shall be treated like other evidence in the proceeding.

In accordance with the provisions of N.J.S.A. 18A:41-9, if at least one school building of the school district is equipped with video surveillance equipment that is capable of streaming live video wirelessly to a remote location, the Board of Education shall enter into a Memorandum of Understanding (MOU) with local law enforcement authorities providing the authorities with the capacity to activate the equipment and view live streaming video. The MOU shall include the provisions of N.J.S.A. 18A:41-9 and any additional information required by law enforcement officials. In the event the parties to the MOU are unable to reach an agreement regarding any provision required to be included in the MOU as per N.J.S.A. 18A:41-9a, the County Prosecutor shall make the final determination regarding that provision. Nothing in N.J.S.A. 18A:41-9 shall be construed as to require the installation of video surveillance equipment capable of streaming live video wirelessly to a remote site from a school building that does not have the ability to have live streaming video.

The Board of Education shall post signage in a prominent, public place in buildings and on school grounds where electronic surveillance equipment may be used.

In addition to posting, the district shall notify school staff members, parent(s), and students that electronic surveillance may be used in school buildings and on school grounds through publication in student and staff handbooks, school calendars, notice sent home with students, or any other effective means to publish the district's use of electronic surveillance equipment in school buildings and on school grounds.

N.J.S.A. 18A:41-9

Adopted: 7 December 2009

Revised:



RIDGEWOOD

POLICY

BOARD OF EDUCATION

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District Sustainability Policy

7461 DISTRICT SUSTAINABILITY POLICY

Sustainability is defined as meeting the needs of the present without compromising the ability of future generations to meet their own needs. It considers the interrelationship of economic, social, and environmental factors that protect and enhance present and future quality of life.

The Board of Education desires to conduct its operations and make decisions with identified sustainability priorities that include at a minimum: protecting students, staff, and community from environmental harm; preparing students for the future by educating for sustainability (knowledge of concepts and practices of environmental, social, and economic responsibility and sustainability); and include an intent to preserve current and future resources.

The Board believes by incorporating sustainable practices into school policies and operations it can make an immediate impact on student health, academic performance, and teacher retention while decreasing operational costs and demands on natural resources.

The Superintendent of Schools will establish a School District Sustainability Committee to provide the Superintendent and the Board with information on the benefits of increased sustainability practices within the school district.

The Board wants to protect students, staff, school visitors, and community members from environmental harm and will strive to eliminate the use of potentially toxic and harmful substances; prepare students for the future by providing a high-quality education that support concepts and practices of environmental, social, and economic responsibility and sustainability; and preserving current and future resources by adopting practices in operations that balance environmental, social, and fiscal responsibility to protect and enhance the future quality of life.

The Board of Education authorizes the following sustainability practices to be implemented within the schools of the district:

Professional Development for Sustainability

Quality professional development of staff and Board members facilitates the effective transition to sustainability planning and practices for schools and school districts. Enhancing the knowledge of school personnel about the benefits and requirements of sustainability practices in a school setting increases the likelihood of a successful integration of sustainability into the school district's operations and promotes shared ownership of the outcomes.



POLICY

RIDGEWOOD BOARD OF EDUCATION

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District Sustainability Policy

The Board of Education will provide a minimum of two hours of time for professional development on sustainability topics to at least five members of the school district staff and/or members of the School District Sustainability Committee to include, but not be limited to, school Board members, district administrative staff members, teaching staff members, and support staff members.

The professional development for sustainability will provide a general understanding of the benefits of sustainable schools as well as specific information and guidance on undertaking some aspect of sustainability practices from planning to operations. The School District Sustainability Committee, Board members, district administrators, and other school staff members will work together to identify Board members and staff members that would benefit from training on sustainability topics. Training needs will be determined based on plans to maintain, implement, or expand sustainable practices in the school district.

Once the training needs have been identified, various professional development offerings will be reviewed and evaluated to determine the learning concepts that will be included, the educational methods that will be incorporated, and the professional skills that will be imparted. Professional development that incorporates sustainability concepts across subject areas in the teaching curriculum will be a key consideration, as educating for sustainability lays the foundation for sustainable thinking and practice among students, staff, and the broader community.

The school district may choose to train multiple staff members on a particular sustainability topic, either by hosting the training internally or by sending a group to an external training event such as a professional association meeting. Outside experts or internal staff with expertise in sustainability may also be utilized to provide the training. The training hours may also be completed through webinars, online courses, or workshops. Individual staff members or Board members may be trained in different sustainability topics as relevant to their official role in the school district.

The school district will maintain sustainability training documentation that identifies the names and position of the individuals receiving training (groups of five individuals are recommended), along with the following course information: date, instructor or course provider, course description or syllabus, and course length. Course training times exclude time for breaks and meals from the two-hour training requirement. The two-hour training requirement does not have to be completed at a single event. For example, two one-hour training sessions or three forty-five minute sessions would meet the time requirement. The training hours must have occurred in the twenty-four months prior to submission for Sustainable Jersey for Schools certification, if such certification is desired.



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RIDGEWOOD BOARD OF EDUCATION

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District Sustainability Policy

Qualifying training includes courses or workshops on a topic related to sustainability in schools, from leadership, planning, policy, and curriculum development to teaching, enrichment, food service, transportation, and facilities management.

Green Purchasing Policy

Green purchasing, also known as Environmentally Preferable Purchasing (EPP), is the coordinated purchasing of goods and services to minimize impacts on human health and the natural environment. Alternatives exist for many products used by schools that are less hazardous, save energy and water, and reduce waste.

A simple first step will be for the school district to purchase as many products as possible made from recycled content that are themselves recyclable. Green purchasing moves beyond recycled materials and also takes into consideration the raw materials, including energy and water, used to manufacture products; the production process itself; the packaging and distribution method; and the distance of transport and proximity of production.

The School Business Administrator/Board Secretary or designee will provide an outline of the standards and procedures for selecting products based on environmental criteria. The specific standards and guidelines for selecting products will be based on established environmental criteria, as well as promote the adoption of this Policy to district staff members. The district will attempt to purchase, in accordance with the provisions of applicable purchasing laws: green cleaning supplies; green cleaning equipment; recycled paper; energy efficient appliances; and/or equipment purchases and green cleaning training.

Classroom Chemical Purchase, Storage, and Disposal Policy

The Board of Education requires outdated chemicals used in the school district as part of the school district's Chemical Hygiene Plan are routinely removed from school grounds and future purchases will attempt to curtail or eliminate storage of unneeded chemicals. The School Business Administrator/Board Secretary will coordinate a lab clean-out and clean-out of outdated and unneeded chemicals every eighteen months.

Classroom chemical purchase, storage, and disposal will be in accordance with Board of Education Policy 7420 – Hygienic Management and Regulation 7420.2 – Chemical Hygiene that is in accordance with Federal and State law.



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District Sustainability Policy

Green Cleaning Policy and Plan

A well-designed Green Cleaning Program developed by the School Business Administrator/Board Secretary or designee will be designed to reduce harmful chemical exposure and yield positive benefits for students, custodial staff, administrators, teachers, and the environment by protecting the environment; providing a healthy learning and work environment; increasing the lifespan of facilities; and protecting the health of custodial, maintenance, and building staff.

This Policy incorporates recommendations from the district's Green Cleaning Plan which will commit to procuring and using green cleaning products and green equipment, support training for custodial and maintenance staff, and describe efforts to evaluate and monitor progress. This Green Cleaning Policy will be shared with the administration, school staff members, and the broader school community. Before adopting this Green Cleaning Policy, the district will develop a Green Cleaning Plan or Green Cleaning Action Plan that will inform the Policy and support an effective program.

The school district's Green Cleaning Program will incorporate green cleaning products and equipment as well as staff training; engage parents, students, and school organizations in the program implementation; and follow a comprehensive plan that articulates strategies for key building areas including classrooms, kitchens, gymnasiums, offices, and entry systems. In addition to the use of Green Cleaning products, the district's Green Cleaning Program will incorporate technologies like microfiber cloths to reduce the use of cleaning chemicals and HEPA-filtered vacuum cleaners to promote healthy indoor air quality.

The School Business Administrator/Board Secretary or designee will establish a District Green Cleaning workgroup that includes administrators, facility manager, custodial and maintenance staff, teachers, school nurses, support staff, parents, and Green Team members, as well as other individuals interested in Green Cleaning to familiarize the team with Green Cleaning Program components, including Green Cleaning supplies and equipment, as well as the relationship to indoor air quality, chemical exposure, and cost-saving opportunities.

The development of the district's Green Cleaning Plan or Green Cleaning Action Plan will consider the following steps:

1. Complete building cleaning assessments by collecting facility and occupant information, and historical program strengths or weaknesses.
2. Create an inventory of custodial cleaning products and mechanical and non-mechanical equipment, and determine if they meet Green Cleaning Standards.



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District Sustainability Policy

3. Assess staff training and identify training needs and program resources available to support training. Determine how existing policies and procedures can be modified to utilize the wide range of Green Cleaning techniques and concurrently meet accepted levels of clean for specific areas of the facility.
4. Develop a plan with goals and strategies for cleaning procedures, Green Cleaning supplies, Green Cleaning equipment, and building facility enhancements (like expanded use and maintenance of walk-off mats at entrances). Benchmarks to guide the transition to Green Cleaning are critical due to training, product sourcing, and purchasing and staffing considerations.
5. Identify the Green Cleaning standards that will be used to purchase Green Cleaning equipment, non-mechanical equipment, and Green Cleaning custodial supplies. Possible standards include, but are not limited to:
 - a. Carpet and Rug Institute, Green Vacuum Cleaner Standards.
 - b. ISSA, Construction Industry Management Standard for Green Buildings that supports Leadership in Energy and Environmental Design (LEED) certification.
 - c. EcoLogo Certified products, services and packaging are certified for reduced environmental impact. ECOLOGO Certifications are voluntary, multi-attribute, lifecycle based environmental certifications that indicate a product has undergone rigorous scientific testing, exhaustive auditing, or both, to prove its compliance with stringent, third-party, environmental performance standards.
 - d. Environmental Protection Agency's (EPA's) Safer Choice label helps consumers, businesses, and institutional buyers identify cleaning products and others that perform well and are safer for human health and the environment.



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District Sustainability Policy

- e. Green Seal standard provides sustainability standards for products, services, and companies based on life-cycle research. Green Seal standards provide criteria and guidelines for manufacturers, service providers, and companies to work toward sustainability. Green Seal has 31 issued standards that cover over 375 product and service categories. Examples of Cleaning Products and Services include the GS-42 Commercial and Institutional Cleaning Services, GS-34 Cleaning and Degreasing Agents, GS-37 Green Cleaning Services, GS-40 Floor-Care Products for Industrial and Institutional Use, and GS-41 Hand Cleaners for Industrial and Institutional Use.
 - f. U.S. Green Building Council's Leadership in Energy & Environmental Design-Existing Buildings criteria; or ISSA Cleaning Industry Management Standard for Green Buildings.
 - g. Other standards that meet or exceed those listed above are also acceptable.
6. Green Cleaning Action plans may also incorporate implementation timeframes and program-monitoring requirements.

Promoting Physical Activity

In addition to high-quality physical education classes in the school district taught by certified and well-supported physical education teachers, multiple opportunities exist before, during, and after school to enable young people to achieve the U.S. Department of Health and Human Services' recommended sixty minutes of physical activity per day. They include: recess, physical activity breaks, before and after school programs, and the use of school facilities outside school hours.

- 1. Recess: The district will provide a recess period on most school days for Kindergarten through fifth grade students;
- 2. Physical Activity Breaks: Teachers may periodically conduct three to five minute "physical activity breaks" or "brain energizers" and incorporate physical activity into academic lessons to help improve student performance and on-task behavior;



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District Sustainability Policy

3. Before and After School Programs: Elementary and Middle Schools in the district will attempt to offer a minimum of two types of extracurricular programs that provide students with opportunities for physical activity beyond school hours. A high school will offer additional extracurricular programs that provide students with opportunities for physical activity beyond school hours;
4. If the district offers a before and/or after school student care program for children, either directly or through a contractor, such programs shall incorporate physical activity as a component of the daily schedule;
5. Intramural sports, which are organized sports that often emphasize fun as well as competition and involve students from the school of all skill levels who may not want to participate in an interscholastic sport;
6. Physical activity clubs that allow students to pursue specific interests or explore new activities;
7. Use of School Facilities Outside School Hours: The district may, in accordance with Board Policy, allow for the joint use of school facilities by community recreation programs offered by municipal or parks and recreation commissions, outside agencies, and/or youth-serving organizations on evenings, weekends, and during breaks in the school calendar.

Safe Routes to School

Safe Routes to School is a nationwide movement aimed at encouraging elementary and middle school students to walk or bicycle to school. The goal of New Jersey's Safe Routes to School initiative is to get children walking and bicycling to school where it is safe and to make it safe where it is not safe. In support of this initiative, the Board has adopted Policy 8505 – School Nutrition, Policy 8600 – Transportation, and Policy 5514 – Student Use of Vehicles. The Board of Education and the administration will collaborate with municipal, county or State transportation, land-use planning, law enforcement, and other agencies to plan, construct, and encourage the use of safe, accessible, and convenient pedestrian and bicycle routes to and from school.



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District Sustainability Policy

The Board recognizes the benefits of students walking or riding a bicycle to school on a safe route. Understanding there may not be a safe walking or biking route to and from school for every student, this physical activity for a student is both mentally and physically beneficial.

Students walking and riding a bicycle to school will be required to comply with Board policies, all safety and school rules, and regulations. A list of conditions explaining the rules and expectations of the student and parent will be provided by the Principal or designee.

Adopted:



RIDGEWOOD

POLICY

BOARD OF EDUCATION

OPERATIONS

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Bus Driver/Bus Aide Responsibility

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8630 BUS DRIVER/BUS AIDE RESPONSIBILITY

The Board of Education requires all school bus drivers and bus aides employed by the district or employed by a contracted school bus company to be reliable persons of good moral character who possess the qualifications necessary to perform the duties of the position. Anyone driving a bus used to transport students to and from school and school related activities must meet all requirements of N.J.S.A. 18A:39-17, 18, 9.1, and 30 and all New Jersey Motor Vehicle Commission (NJMVC) rules governing school bus drivers. All school bus drivers must possess the appropriate license and endorsement(s) to drive a school bus in the State of New Jersey and are subject to all the Federal and State requirements to maintain the appropriate license.

“Employer” for the purposes of this Policy and Regulation means a Board of Education or a contractor that provides student transportation services under contract with the Board of Education. In the event the school district employs school bus drivers and bus aides and/or uses a contractor for transportation services, the “employer” for school district employed school bus drivers and bus aides shall be the Board of Education and the “employer” for contracted school bus drivers and bus aides shall be the contractor that provides student transportation under contract with the Board of Education.

School bus drivers and bus aides shall meet criminal history background check requirements pursuant to N.J.S.A. 18A:6-7.1(c) and tuberculin testing requirements pursuant to applicable State statutes and administrative codes. School bus drivers and bus aides shall be considered under the Federal Family Educational Rights and Privacy Act (FERPA) to be school officials who have a legitimate educational interest to parts of a student’s record relating to transportation, without parental consent, as outlined in N.J.A.C. 6A:27-12.1(j)1. School bus drivers and bus aides shall receive training in the use of a student’s educational records and in their responsibility to ensure the privacy of the student and his or her records. In addition, permanent and substitute school bus drivers and bus aides shall be trained for the functions of their positions and in a safety education program as outlined in N.J.A.C. 6A:27-12.1(j)1.

A Commissioner of Education-developed training program on proper procedures for interacting with students with special needs shall be administered by the employer to all school bus drivers and bus aides in accordance with the requirements of N.J.S.A. 18A:39-19.2. This training program must be administered in accordance with the provisions of N.J.S.A. 18A:39-19.3.a. and all school bus drivers and bus aides must file a certification with their employer that the individual has completed the training program within five business days of its completion. The employer shall retain a copy of the certificate for the duration of the individual’s employment and shall file a copy of the certification to the Department of Education in accordance with the provisions of N.J.S.A. 18A:39-19.3.b.



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Bus Driver/Bus Aide Responsibility

School bus drivers and bus aides shall receive training in the use of a student's educational records and in their responsibility to ensure the privacy of the student and his or her records. In addition, permanent and substitute school bus drivers and bus aides shall be trained for the functions of their positions and in a safety education program as outlined in N.J.A.C. 6A:27-11.1 et seq.

In accordance with the provisions of N.J.S.A. 18A:39-28, school bus drivers must visually inspect the school bus they are assigned at the end of the transportation route to determine that no student has been left on the bus.

The school bus driver shall be in full charge of the school bus at all times and shall be responsible for maintaining order. The school bus driver will never exclude a student from the school bus, but if unable to manage a student, the school bus driver will report the unmanageable student to the Principal or designee of the school in which the student attends.

The Principal or designee, upon such report from the school bus driver, may assign appropriate discipline. The discipline may include excluding the student from the bus and the student's parent(s) or legal guardian(s) shall provide for the student's transportation to and from school during the time of exclusion.

In the event of an emergency, school bus drivers shall follow procedures established by this Board. School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school. All other students shall receive school bus evacuation instruction at least once per year. School bus drivers and bus aides shall participate in the emergency exit drills, which shall be conducted on school property and shall be supervised by the Principal or person assigned to act in a supervisory capacity. Drills shall be documented in the minutes of the Board of Education at the first meeting following completion of the emergency exit drill in accordance with the provisions of N.J.A.C. 6A:27-11.2(d).

In accordance with the provisions of N.J.S.A. 18A:39-19.4, a Commissioner-developed student information card shall be completed by a parent of a student with an Individualized Education Plan (IEP), who receives transportation services, when the IEP is developed or amended. Upon receiving consent from the parent, the student information card shall be provided to a school bus driver and bus aide for each student on the bus route to which the school bus driver or bus aide is assigned for whom a student information card has been completed by the parent.



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Bus Driver/Bus Aide Responsibility

The school bus driver will immediately inform the Principal of the receiving school and the School Business Administrator/Board Secretary or designee of the district providing the transportation following an accident that involves injury, death or property damage. The school bus driver must also complete and file within ten days of the accident the Preliminary School Bus Accident Report prescribed by the Commissioner of Education. In addition to the Preliminary School Bus Accident Report, the driver of a school bus involved in an accident resulting in injury or death of any person, or damage to property of any one person in excess of \$500, shall complete and file within ten days after such accident a motor vehicle accident report in accordance with N.J.S.A. 39:4-130.

School bus drivers are prohibited from using a cellular telephone or other electronic communication device, while operating a school bus unless the school bus is parked in a safe area off a highway or in an emergency situation pursuant to N.J.S.A. 39:3B-25. A school bus driver who violates this policy provision is subject to fines pursuant to N.J.S.A. 39:3B-25.

School bus drivers are responsible for the safety of their students and shall rigorously observe all motor vehicle laws and regulations and State Board of Education rules in the operation of their school bus.

N.J.S.A. 18A:6-7.1 et seq.; 18A:25-2; 18A:39-17; 18A:39-18;
18A:39-19.1; 18A:39-19.2; 18A:39-19.3; 18A:39-19.4;
18A:39-28

N.J.S.A. 39:3B-25

N.J.A.C. 6A:27-11.1 et seq.; 6A:27-12.1 et seq.

Adopted: 7 December 2009

Revised: 18 May 2015

Revised: 10 October 2016

Revised:



RIDGEWOOD

POLICY

BOARD OF EDUCATION

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Civility

9202 CIVILITY

The Ridgewood Board of Education members, district administrators, and staff will treat parent(s) or legal guardian(s) and other members of the public with respect and expect the same consideration in return. The district is committed to maintaining orderly educational and administrative processes in keeping schools and administrative offices free from disruptions and preventing unauthorized persons from entering school/district grounds.

Disruptions

Any individual who:

1. Disrupts or threatens to disrupt school/office operations (e.g., loud and aggressive verbal disruptions at school or school events after being warned, refusal to follow sign-in protocols at the school sites);
2. Threatens the health and safety of students or staff (e.g., verbal threats to students or staff);
3. Willfully causes property damage (e.g., breaking objects on school grounds);
4. Uses loud and/or offensive language (e.g., racial slurs and verbal insults to staff);
5. Is verbally or physically intimidating (e.g., stands within a foot of another's personal space, finger pointing); or
6. Has otherwise established a continued pattern of unauthorized entry on district property (e.g., a person refusing to leave after repeated warnings); and
7. Harasses staff and others through repeated telephone calls, other communications (i.e. emails) and confrontations in parking lots will be directed to leave school or district property promptly by the Superintendent, Principal, or their respective designee.

If any member of the public uses obscenities or speaks in an abusive, insulting, and/or demeaning manner, the administrator or employee to whom the remarks are directed will calmly and politely request the speaker to communicate civilly. If corrective action is not taken by the abusing person, the district employee will seek to include an administrative representative in the meeting in an effort to restore civility. If an administrator is not available and/or a civil tone is not restored, the district employee will verbally notify the abusing person that the meeting, conference, or telephone conversation is terminated and, if the meeting or conference is on district premises, the abusing person will be asked to leave promptly.



POLICY

RIDGEWOOD BOARD OF EDUCATION

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Civility

When an individual is directed to leave under the above circumstances, the Superintendent, Principal, or their respective designee shall inform the person that he or she may be guilty of a misdemeanor in accordance with New Jersey law. If the person refuses to leave, the Superintendent, Principal, or their respective designee may notify law enforcement officials.

Safety and Security

The Superintendent or the Superintendent's designee will ensure that a safety and/or crisis intervention program for district staff is promulgated to raise awareness and to provide techniques in dealing with disruptive situations when they occur.

If and when violence is directed toward a district employee, or theft of district property is threatened or attempted, employees shall promptly report the occurrence to their Principal or supervisor and submit a written report (within twenty-four hours). Employees, through their supervisors, should report to law enforcement officials any attack, assault, or threat made against them on district premises or at school district-sponsored activities.

Documentation

When it is determined by a district employee that a member of the public is in the process of violating the provisions of this policy, an effort should be made by the employee to provide the offending person a written copy of this policy at the time of the occurrence. The employee will immediately (within twenty-four hours) notify his/her supervisor and provide a written report of the incident.

Adopted: 7 December 2009

Revised:



RIDGEWOOD

POLICY

BOARD OF EDUCATION

COMMUNITY

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Use of Electronic Signatures

9242 USE OF ELECTRONIC SIGNATURES

The New Jersey Uniform Electronic Transactions Act (UETA) authorizes a Board of Education to use electronic forms, filings, and signatures to conduct official business with the public. The use of electronic forms, filings, and signatures may save school district resources and will provide a convenient and cost-efficient option for parents to receive, review, and acknowledge receipt of information from the school district. Therefore, the Board of Education authorizes the use of electronic forms, filings, and signatures in communications between the school district and parents pursuant to the UETA.

For the purposes of this Policy, “electronic” means relating to technology having electrical, digital, magnetic, wireless, optical, electromagnetic, or similar capabilities.

For the purposes of this Policy, “electronic record” means a record created, generated, sent, communicated, received, or stored by electronic means.

For the purposes of this Policy, “electronic signature” means an electronic sound, symbol, or process attached to or logically associated with a record and executed or adopted by a person with the intent to sign the record.

For the purposes of this Policy, “information processing system” means an electronic system for creating, generating, sending, receiving, storing, displaying, or processing information.

The school district may electronically send documents to parents of students enrolled in the school district. These documents may include, but are not limited to: informational notices; school or school related events or activities; periodic updates on a student’s progress; school district forms; requests for information; and any other communications between the school district and home. Some documents electronically sent to parents may require the parent to: acknowledge receipt of a document; provide parental consent for such matters as student compliance with the district’s acceptable use of school district computers and administration of surveys; and/or acknowledge receipt and acceptance of terms of a Board of Education policy, regulation, or practice. Any document sent to parents of students enrolled in the school district must be capable of retention by the recipient. To be capable of retention, the recipient at the time of receipt, must be able to retain and accurately reproduce the document for later reference by all persons who are entitled to retain the record. A record is not capable of retention by the recipient if the sender of its information processing system inhibits the ability of the recipient to print or store the electronic record.



POLICY

RIDGEWOOD BOARD OF EDUCATION

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Use of Electronic Signatures

The Board of Education authorizes documents may be electronically sent to parents of students enrolled in the school district only with the approval of the Superintendent of Schools. The Superintendent shall establish an information processing system to include a process for parents to electronically send, sign, and return documents to the school district. The school district shall make accommodations for a parent who is unable or unwilling to conduct business electronically. In addition, a parent may refuse to conduct business electronically for any reason and at any time. In this event, the school district shall make available a hard copy of the document(s) to the parent to review, maintain, and any document(s) requiring signatures to be returned to the district. The Superintendent will only implement an information processing system in accordance with the provisions of the UETA.

Documents that are electronically signed and returned to the school district may be maintained by the school district in electronic or non-electronic form. Documents returned to the district that are not electronically signed shall be maintained by the district in non-electronic form. However, nothing shall prevent the school district from converting a non-electronic document to an electronic document and for such document to be stored in electronic form. All electronic or non-electronic documents returned to the school district shall be maintained by the school district in accordance with the New Jersey Department of the Treasury - Records Management Services - Records Retention Schedules and in accordance with N.J.S.A. 12A:12-12.

N.J.S.A. 12A:12-1 et seq.

Adopted:



FIELD TRIPS FOR APPROVAL

February 26, 2018

ONE DAY TRIPS

ATTACHMENT N

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$93 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
03/06/18	RHS	BFMS Ridgewood, NJ	45 members of Maroon Mentors	2	0	\$0	\$0	yes	yes
03/09/18	RHS	The Frick Museum & Asia Society New York, NY	34 grades 11-12 Art students	3	0	\$0	\$0	no	yes
03/10/18	RHS	Matawan High School <i>Winter Guard Show</i> Aberdeen, NJ	20 members of Winter Guard	2	0	\$0	\$0	no	yes
03/22/18	RHS	GWMS Ridgewood, NJ	40 members of Maroon Mentors	2	0	\$0	\$121 (driver)	yes	yes
03/26/18	Hawes	Ridgewood Fire & Police Depts. Ridgewood, NJ	8 SAIL students	13	0	\$0	\$0	no	yes
03/26/18	Orchard	Glen School Ridgewood, NJ	6 grade 5 physical ed. students	1	0	\$0	\$0	no	yes
04/26/18	Hawes	Van Saun Park Paramus, NJ	8 SAIL students	13	0	\$0	\$0	no	yes
05/07/18	Hawes	Abma's Farm Wyckoff, NJ	8 SAIL students	13	0	\$0	\$0	no	yes
06/01/18	Hawes	Ridgewood Public Library Ridgewood, NJ	8 SAIL students	13	0	\$0	\$0	no	yes
06/08/18	Hawes	Storm King New York, NY	80 grade 4 art students	20	0	\$0	\$0	yes	yes

OVERNIGHT FIELD TRIPS FOR APPROVAL

February 26, 2018

Overnight - Co-Curricular Trips

ATTACHMENT N

DATES	SCHOOL	LOCATION	Approx. # and Group of Students	# Unpaid Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$93 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
03/09/18 to 3/10/18	RHS	Cape Henlopan High School <i>Lacrosse Tournament</i> Lewes, DE	40 members of the Boys Lacrosse Team	5	0	\$0	\$1,260 (buses)	yes	yes

Ridgewood H.S.

627 East Ridgewood Ave. Ridgewood, NJ 07450

School Phone: 201-670-2800 ext 20510 Home Phone: Fax: 201-612-6262 kcook@ridgewood.k12.nj.us

Superintendent
Dr. Daniel Fishbein**Principal**
Dr. Thomas A. Gorman**Admin. Assistant**
Maureen Chiaramonte**Athletic Director**
Keith Cook**Varsity Alpine Ski (Boys/Girls)**
2017-2018

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Place</u>	<u>Time</u>
Tuesday	Jan. 09	@ GS Race #1	Mountain Creek	4:30PM
Friday	Jan. 19	@ GS Race #2	Mountain Creek	4:30PM
Wednesday	Jan. 24	@ GS Race #3	Mountain Creek	4:30PM
Wednesday	Jan. 31	@ SL Race #1	Mountain Creek	4:30PM
Monday	Feb. 05	@ SL Race #2	Mountain Creek	4:30PM
Monday	Feb. 12	@ SL Race #3	Mountain Creek	4:30PM
Thursday	Feb. 15	@ JV Champs Race	Mountain Creek	4:30PM
Tuesday	Feb. 20	@ Petro Qualifier Race	Mountain Creek	4:30PM
Thursday	Feb. 22	@ GS States Race	Mountain Creek	4:00PM
Monday	Feb. 26	@ SL States Race	Mountain Creek	11:00AM
Thursday	Mar. 01	@ Race of Champs	Mountain Creek	10:00AM
Friday	Mar. 09	@ Eastern HS Champs	Mountain Creek	TBA
Saturday	Mar. 10	@ Eastern HS Champs	Mountain Creek	TBA
Sunday	Mar. 11	@ Eastern HS Champs	Mountain Creek	TBA

**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF EDUCATION
Ridgewood Public Schools
Bergen County, New Jersey
MARCH 5, 2018**

Minutes of the Regular Public Meeting of the Board of Education held on March 5, 2018, at 7:30 p.m., at the Education Center.

The meeting was called to order by Mr. B. Vincent Loncto, President.

I. CALL TO ORDER AND ROLL CALL

Present: Mr. B. Vincent Loncto, President; Mr. James Morgan, Vice President; Ms. Sheila Brogan; Ms. Christina Krauss; Ms. Jennie Smith Wilson

Also Present: Dr. Daniel Fishbein, Superintendent; Ms. Stacie Poelstra, Assistant Superintendent for Curriculum, Instruction & Assessment; Ms. Ojetta Townes, Manager of Human Resources; Dr. Alfredo Aguilar, Business Administrator/Board Secretary; Ms. Jen Ulman, Assistant Board Secretary
Ms. Catherine Taura, RHS Student Representative

Absent: None

Visitors: There were approximately ten visitors.

II. PLEDGE OF ALLEGIANCE

Mr. Loncto led those present in the Pledge of Allegiance.

III. OPENING STATEMENT BY PRESIDING OFFICER

Mr. Loncto announced that pursuant to the requirements of the Open Public Meetings Act, advance notice of this meeting had been given to The Ridgewood News, The Record, and the Clerk of the Village of Ridgewood. In addition, notices were posted in the office of the Board Secretary and in all school buildings.

IV. PRESENTATIONS**A. MINDFULNESS**

BFMS English teacher Erin Corcoran spoke to the Board about Mindfulness. Ms. Corcoran explained her passion on the subject and her background doing professional development last year with educators, teachers and administrators in the area of Mindfulness. Ms. Corcoran also attended the Association for Middle Level Education Conference in Philadelphia, PA where she presented and was well-received.

Ms. Corcoran provided her history as an educator, passion for her profession and described how four years ago, she started to feel a shift and change in her own life. In the classroom, she found herself noticing anxiety in her student's lives as well as her own, such as seeing a lot of detached looks in student's eyes as she tried to engage them, and competing with ChromeBooks, etc. Everyone is living a fierce battle with a new, fast paced and less connected society.

Ms. Corcoran described the steps she took in her own life (yoga, and yoga teacher/student training) that over time, helped her feel a greater sense of calm and show up in the classroom in a new way. She began to wonder how to protect our students in this highly competitive environment and thought of ways to bring it to her students.

Ms. Corcoran portrayed what mindfulness is not and her definition of mindfulness, which is being in the present moment, aware of the thoughts, sensations and feelings of yourself and others without judgement.

Ms. Corcoran depicted how this happens through neuroplasticity and science, and formal versus informal practice with the brain. Ms. Corcoran shared a video of students describing what is done in the classroom on a daily basis. Overall, students are struggling but we can teach them skills of mindfulness so they can excel both academically and emotionally without losing rigor and edge to succeed and compete in the 21st century.

[Click here](#) to view the presentation.

Ms. Corcoran guided the Board through a mindfulness technique.

A discussion ensued about how a typical day is structured with a mindful practice warmup in the beginning of the day and infused throughout (even with homework assignments), which helps teach students responsibility and to reflect on their emotional wellness, which has a calming effect on students throughout the day.

B. STUDENT REPRESENTATIVE REPORT

Dr. Fishbein introduced RHS Student Representative Catherine Taura, who reported on the following:

Athletics

- Senior Wrestler, Bryan Calton, competed yesterday in Atlantic City at the Wrestling State Championship. He earned third place at the regional tournament in order to qualify for the championship.
- The individual state championships for the Fencing team took place this past Saturday. There were three saber fencers who qualified and competed from RHS.

- The RHS Swim team had their Swim Banquet last month. At this event, seniors in attendance gave thank you speeches and athletes were able to celebrate their hard work and success of this season.

Arts

- Artbeat is looking for art submissions for their first ever student artwork display which is March 11, from 11:00 a.m. to 2:00 p.m. in the Campus Center. The theme this year is Sublime. Be sure to check out the gallery to see the student produced sculptures, music, and film. There will also be a crepe fundraiser at this event!
- The New Players are continuing to rehearse for this year's musical, 42nd Street. They are currently having their designer run tonight. All of the designers and directors, will be watching the first run of the show, in preparation for the shows running later this month, from March 22 to March 25.

Academics

- College Night is March 14 in Gym 1 at 7 P.M.
- The Physics AP II class is currently working on a project where they have to insulate a house. They are applying their knowledge of heat transfer and thermodynamics to insulate their mock-houses.
- Our speaker series continues at RHS. Michael Fowlin is giving his talk called "You Don't Know Me Until, You Know Me" to students. He gave his presentation today and will be giving it again on March 6, 15 and 20. Students will be able to watch the presentation and then later have time to debrief about the presentation.

Activities

- DECA went to Atlantic City for a competition this past Tuesday.
- Super Science Saturday was this past Saturday. Students from the National Honor Society volunteered their time to help run the event. Super Science Saturday had a wide variety of activities and games for attendees to participate in. There were several speakers as well, including Amy Freeze, meteorologist from ABC network.
- Cambodia Club is having a ten-year anniversary fundraiser for the building of the Ridgewood Village School in Cambodia. They are hosting an event at the Ridgewood Public Library on March 8. There will be speakers and club members from the entire district.

Miscellaneous

- SATs will take place at RHS on March 10.

Ms. Brogan mentioned students were very helpful during Super Science Saturday.

V. COMMENTS FROM THE PUBLIC

At 7:59 p.m., Mr. Loncto asked if there were any comments from the public. The following people addressed the Board:

Martin Walker, 114 Cottage Place, expressed concern with how the Village as a whole is reacting to the massacre in Florida. Mr. Walker has two children in middle school here, is a licensed clinical psychologist, and does a lot of trauma and post-traumatic stress disorder education in the United States and Puerto Rico. Mr. Walker is concerned with the degree of hysteria that he

is reading on Facebook and he is extremely relieved and gratified to hear the Ridgewood talks podcast that Janie Johnson put together with headmaster of the high school. Mr. Walker is concerned not enough people may have heard that or gotten the information that allowed us to put what we are dealing with in perspective. Mr. Walker was pleased to hear about the allocation of a resource person who would be focused on school safety at large, and also the invitation and collaboration with Care Plus to do mental health intervention. Mr. Walker feels we communicate better with the Village as a whole but do not have to reinvent the wheel in terms of doing these kind of interventions in a high school setting. Mr. Walker commended www.sandyhookpromise.org. where a lot of work has been done engaging children in safety behaviors which is connected to the presentation he just saw. Mr. Walker explained his connection to the Newton, CT shooting (where his family lived at one point) and expressed his hope that this kind of intervention can bring people together and bring the temperature down of people who can get really out of control. Mr. Walker stated there are ways of dealing with this and harnessing peer pressure is one of the most effective ways to get kids to pay attention to others.

Phil Williams, 123 Avondale Road, talked about his concern regarding policy at GWMS. Apparently, there was some unruly behavior while students were waiting for NJ Transit buses to bring them home. Mr. Williams said Dr. Kashmanian decided to punish the entire class for the behavior of a few kids and will do this by instituting segregated busing, which he feels is entirely inappropriate. Mr. Williams has concerns the principal is restricting access for students to NJ Transit buses. He is not sure why she has the authority to tell fare-paying people they cannot get on a public transit bus. Mr. Williams stated Dr. Kashmanian cited state law cited as the thing that gives her the authority to do so, but he has not seen the state law, and is very interested in seeing it. Mr. Williams asked the Board to consider whether unruly behavior is being dealt with appropriately and to consider alternatives. Mr. Williams is not aware of any other places in New Jersey doing this.

Dr. Fishbein explained sixth and seventh graders are taking the first bus and five minutes later, the eighth graders can go. Case law states the district does have a supervisory responsibility when a child leaves the door at home and goes directly to school and vice versa at the end of the day and that is our area of responsibility.

Mr. Williams reiterated he would love to see that case law and if it applies and permits the principal to restrict access to the bus. Certain classes of people being punished is not appropriate. Mr. Williams did not recall an email sent out about the policy and does not think it is factual.

At 8:07 p.m., no one else wished to address the Board.

VI. CONSENT ITEMS

Dr. Fishbein presented Consent Items A – Attendance at Conferences, B – Administration, C- Curriculum & Instruction, and D – Human Resources for approval.

A. ATTENDANCE AT CONFERENCES

As listed on **Attachment A**, page 799.

B. ADMINISTRATION**i. Approval: Receipt of Suspension and Harassment, Intimidation, and Bullying (HIB) Reports**

The Board has received confidential information regarding suspensions and investigations of HIB that have occurred since the last Board meeting.

ii. Approval: Second Reading and Adoption of New Bylaw and Policies and Revisions to Policies

Approval of the second reading and adoption of new bylaw and policies and revisions to policies as listed below:

- Bylaw 0169.02 – Board Member Use of Social Networks, as listed on **Attachment B**, pages 800-802 (*new*)
- Policy 3231 – Outside Employment as an Athletic Coach, as listed on **Attachment C**, page 803 (*revised*)
- Policy 3437 – Military Leave, as listed on **Attachment D**, pages 804-805 (*revised*)
- Policy 4437 – Military Leave, as listed on **Attachment E**, pages 806-807 (*revised*)
- Policy 5516.01 – Student Tracking Devices, as listed on **Attachment F**, page 808 (*new*)
- Policy 7425 – Lead Testing of Water in Schools, as listed on **Attachment G**, pages 809-810 (*new*)
- Policy 7440 - School District Security, as listed on **Attachment H**, page 811 (*revised*)
- Policy 7441 – Electronic Surveillance in School Buildings and on School Grounds, as listed on **Attachment I**, page 812 (*revised*)
- Policy 7461 – District Sustainability Policy, as listed on **Attachment J**, pages 813-820 (*new*)
- Policy 8630 – Bus Driver/Bus Aide Responsibility, as listed on **Attachment K**, pages 821-823 (*revised*)
- Policy 9202 – Civility, as listed on **Attachment L**, pages 824-825 (*revised*)
- Policy 9242 – Use of Electronic Signatures, as listed on **Attachment M**, pages 826-827 (*new*)

C. CURRICLUM & INSRUCTION**i. Approval: Field Trips**

Approval of field trips as listed on **Attachment N**, pages 828-829

D. HUMAN RESOURCES**i. Appointments**

(Appointments subject to receipt of appropriate documentation and the New Jersey Department of Education (NJDOE) certificate, if required.)

Long-term Substitutes

Revision: LESKIW, Lisa - Long-term Substitute, Special Education Teacher, Ridgewood High School, **from** effective January 2, 2018 through April 2, 2018, at a daily rate of \$125 per day, until the assignment ends, **to** effective January 2,

2018 through March 7, 2018, at a daily rate of \$125 per day, until the assignment ends

PERELLO, Juliana - Science Teacher, Ridgewood High School, effective March 19, 2018 through June 21, 2018, at a daily rate of \$125 per day, until the assignment ends

SEMYONOVA, Albina - Resource Room Teacher, Orchard School, effective April 5, 2018 through June 21, 2018, at a daily rate of \$125 per day, until the assignment ends

Classroom Aides

NEVILLE, Ben - One-to-One Special Education Classroom Aide, George Washington Middle School, effective March 6, 2018, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

Field Placements

KALEBIC, Tamara – History and Psychology Teacher at Ridgewood High School (0.8 FTE), to shadow John Maye, Guidance Counselor at Ridgewood High School, from September 6, 2017 through June 21, 2018, to satisfy her clinical social work licensure requirement

PERELLO, Juliana – Rutgers University, to observe Amy Raiani, Biology Teacher at Ridgewood High School, between March 12, 2018 and March 16, 2018

RODRIGUEZ, Jade – Fairleigh Dickinson University, to observe Matthew Cheplic, English Teacher at Ridgewood High School, for a total of five days between March 12, 2018 and March 16, 2018

Permanent Substitutes for the 2017-2018 School Year

Benjamin Franklin Middle School

Daniel Cermack, effective March 6, 2018, 5.75 hours per day, 2 days per week, at an hourly rate of \$21.50

ii. Resignation for the Purpose of Retirement **Teacher**

STOUGHTON, Gail - Special Education Teacher, Ridgewood High School, effective July 1, 2018, with 21 years of Ridgewood service

iii. Resignation

Permanent Substitute

GUNTHER (McCOOE), Rosemary - Permanent Substitute, Benjamin Franklin Middle School, effective February 22, 2018

iv. Changes in Salary Classification, effective February 1, 2018 through June 30, 2018, in accordance with the REA/Board Agreement

PIA, Shannon - Fourth Grade Teacher, Somerville School, **from** \$102,432 (\$100,932 + \$1,500 longevity), Class MA, Step 18 **to** \$109,062 (\$107,262 + \$300 CP + \$1,500 longevity), Class MA+30, Step 18

v. **Change of Assignment**

DAY, Genevieve - **from** Leave of Absence Replacement Third Grade Teacher, Ridge School, **to** Inclusion/Resource Room Special Education Classroom Aide, effective March 6, 2018 through June 20, 2018, 5.75 hours per day, 5 days per week **From:** \$58,358 Cl. BA, St. 1 **To:** \$16.49 per hour

LOHR, Jennifer - Inclusion/Resource Room Special Education Classroom Aide, Ridgewood High School, **from** 4.75 hours per day, 5 days per week, **to** 5.75 hours per day, 5 days per week Hourly rate will remain the same

vi. **Leaves of Absences**

DASILVA, Daniel – Art Teacher, Ridgewood High School, effective March 5, 2018 through April 2, 2018, with a reinstatement date of April 3, 2018, utilizing the FMLA and/or NJFLA leave entitlement

Revision: MITCHELL, Lindsay - Fifth Grade Teacher, Ridge School, **from** effective January 17, 2018 through June 13, 2018, with a reinstatement date of June 14, 2018, **to** effective January 17, 2018 through June 8, 2018, with a reinstatement date of June 11, 2018, using sick days in accordance with the REA/Board Agreement and utilizing the FMLA and/or NJFLA leave entitlement.

SANSONE, Kimberly - Occupational Therapist, George Washington Middle School and Ridge School, **from** effective January 24, 2018 through March 20, 2018, with a reinstatement date of March 21, 2018, **to** effective January 24, 2018 through April 18, 2018, with a reinstatement date of April 19, 2018, using sick days in accordance with the REA/Board Agreement and utilizing the FMLA and/or NJFLA leave entitlement

Revision: TOLVE, Laura - Special Education Teacher, Ridgewood High School, **from** effective January 2, 2018 through April 3, 2018, with a reinstatement date of April 4, 2018, **to** effective January 2, 2018 through March 2, 2018, with a reinstatement date of March 5, 2018, in accordance with the FMLA and/or NJFLA leave entitlement

VLAJIC-STEVANOVIC, Petra - Computer Science Teacher, George Washington Middle School, **from** effective March 5, 2018 through June 21, 2018, and September 1, 2018 through October 2, 2018, with a reinstatement date of October 3, 2018, **to** effective February 27, 2018 through June 21, 2018, and September 1, 2018 through October 2, 2018, with a reinstatement date of October 3, 2018, using sick days in accordance with the REA/Board Agreement and utilizing the FMLA and/or NJFLA leave entitlement

vii. **Supplemental Pay Beyond Contract****Ridge School**

Classroom Aides Training - January 31, 2018 through June 20, 2018, each not to exceed 30 minutes a month, at the contracted rate listed (\$594)

- **Keely Coffey**, at an hourly rate of \$16.49 (\$49.50)
- **Ross Dembin**, at an hourly rate of \$16.49 (\$49.50)
- **Rachel Dittamo**, at an hourly rate of \$16.49 (\$49.50)
- **Kacie Dubuque**, at an hourly rate of \$16.49 (\$49.50)
- **Michele Haas**, at an hourly rate of \$16.49 (\$49.50)

- **Irene Hort**, at an hourly rate of \$16.49 (\$49.50)
- **Gina Karvella**, at an hourly rate of \$16.49 (\$49.50)
- **Brittany Linder**, at an hourly rate of \$16.49 (\$49.50)
- **Susan Malloy**, at an hourly rate of \$16.49 (\$49.50)
- **Donna Matera**, at an hourly rate of \$16.49 (\$49.50)
- **Ava Maurer**, at an hourly rate of \$16.49 (\$49.50)
- **Bevin O'Brien**, at an hourly rate of \$16.49 (\$49.50)

Benjamin Franklin Middle School

Revision: Intramural Activities for the 2017-2018 School Year, approved by the Board at its meeting on September 25, 2017

Coding Club

Advisor

Remove: Jason Ordini

Replace: Karen Rispoli

George Washington Middle School

Co-curricular Activity Advisors and Stipends for the 2017-2018 School Year, (Remuneration in accordance with negotiated Agreement; ratio is applied to the 2017-2018 BA Maximum of \$89,542), approved by the Board at its meeting on September 25, 2017

Spirit & Service Club

Advisor

Remove: Kristen Shine

Eighth Grade Dance, March 23, 2018

Two Chaperones, Kathleen Keppel and Kirsten Ommundsen, each not to exceed 2.5 hours, each at an hourly rate of \$40.17 (\$200.85)

Special Programs

- **Kathleen Acosta**, Learning Disabilities Teacher-Consultant, Hawes School, to provide support for a special education student beyond contract hours, not to exceed 45 minutes, at an hourly rate of \$48.66 (\$36.45)
- **Jessica Vasquez**, Physical Therapist, Hawes School, to provide support for a special education student beyond contract hours, not to exceed 1.5 hours, at an hourly rate of \$35.75 (\$53.63)

Information Technology Department

Revision: Tech Support for an outside event, "College Club Capers Auditions", March 12-14, 2018, to be held at George Washington Middle School, approved by the Board at its meeting on February 26, 2018

From: Neil Valere, not to exceed 10.50 hours, at an hourly rate of \$30 (\$315), **to Elnor Zeqiri**, not to exceed 10.50 hours, at an hourly rate of \$30 (\$315)

- viii. **Substitutes for the 2017-2018 School Year**
Teachers: Andrew Mortillo, Ben Neville, Eric Santoli, and Tori Tucci

E. FINANCE

i. **Acceptance of Restricted Donations**

Resolved, the Board of Education accepts the following restricted gifts for the **2017-2018** school year to be used as indicated:

Donor	Amount	Use	Account Number
Exxon Mobil Corporation	\$ 500.00	To be used to purchase RHS Math Department classroom supplies.	20-034-100-890-00-10-010-002
Ridge HSA	\$ 678.00	To be used to support the Reflex Math program at Ridge.	20-025-100-890-00-04-004-002
The Foundation	\$3,882.50	To be used for Super Science Saturday expenses.	20-001-100-890-00-22-022-002

ii. **Approval: Proposal from Edvocate School Support Services for Providing the District with Request for Proposal Process Management for Long-Term Substitute Teachers Staffing Services**

Approval of a proposal from Edvocate School Support Services for providing the district with Request for Proposal process management for Long-Term Substitute Teachers Staffing services, in the amount of \$4,500.

The Board had received background information.

iii. **Approval: Joint Transportation Agreement with the South Bergen Jointure Commission**

BE IT RESOLVED, that the Ridgewood Board of Education does hereby approve an agreement with the South Bergen Jointure Commission, an approved Coordinated Transportation Services Agency, for the purpose of transporting students in accordance with Chapter 53, P.L. 1997 for the 2018-2019 school year. The services to be provided include, but are not limited to, the coordinated transportation of nonpublic, out of district special education, vocational and summer programs.

BE IT RESOLVED, that the Ridgewood Board of Education agrees to abide by the Transportation Services Agreement as published by the South Bergen Jointure Commission Education and attached to this resolution.

The Board had received background information.

iv. **Approval: Joint Transportation Agreement with the Mahwah Board of Education/Region 1**

BE IT RESOLVED, that the Ridgewood Board of Education does hereby approve an agreement with the Region 1/Mahwah Board of Education, a Coordinated Transportation Services Agency, for the purpose of transporting students in accordance with Chapter 53, P.L. 1997 for the 2018-2019 school year. The services to be provided include, but are not limited to, the coordinated transportation of public, nonpublic and special education students.

BE IT RESOLVED, that the Ridgewood Board of Education agrees to abide by the Transportation Services Agreement as published by the Region 1/Mahwah Board of Education and attached to this resolution.

Ms. Brogan moved approval of Consent Items A – Attendance at Conferences, B – Administration, C - Curriculum & Instruction, D – Human Resources, and E – Finance.

Ms. Krauss seconded the motion.

Prior to the roll-call vote, Mr. Loncto read the retirement into record and thanked the staff member for their years of service.

Mr. Loncto read the donations into record and thanked the responsible parties.

Ms. Krauss asked if the Exxon Mobil donation was a grant we applied for.

Dr. Fishbein explained it is distributed to individuals who work for Exxon who can then donate it to schools.

The motion to approve Consent Items A – Attendance at Conferences, B – Administration, C - Curriculum & Instruction, D – Human Resources, and E – Finance, carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

VII. BOARD MEMBER ANNOUNCEMENTS

- Legislative Update

Ms. Brogan did not have a Legislative Update. Everything is on hold as we wait for the Governor to present his budget next Tuesday, March 13th, at which time we will see what he proposes for schools and municipalities.

Mr. Morgan commented what the Governor proposes we built into the budget but the Legislature has to pass it.

Ms. Brogan mentioned the budget can be changed due to the fact the Governor has line-item veto power, makes him one of the strongest governors.

Mr. Morgan said once he proposes his budget, he will address all the problems and promises he made to add up to a balanced number.

Ms. Brogan said she does not see a lot of predictions on it.

Ms. Smith Wilson mentioned the student art in the Board room and how the Art Reception, which was supposed to be on Wednesday, has been moved due to the pending storm.

Ms. Brogan stated Tech Nigh for parents is Thursday.

Dr. Fishbein commented high school students will come and talk about how they use technology.

Ms. Brogan said she heard some of students talking. Facebook is not something they use a lot, email is a school thing, and texting, Instagram and Snapchat is used more.

VIII. BOARD COMMITTEE REPORTS

There were numerous reports in the packet.

IX. COMMENTS FROM THE PUBLIC

At 8:14 p.m., Mr. Loncto asked if there were any comments from the public. There were none.

X. DISCUSSION ITEMS

- 2019-2020 School Calendar

Mr. Loncto asked for comments on the proposed calendar.

Ms. Brogan thought it looked good. School starts on the Wednesday after Labor Day. Professional development days are provided throughout the year (September, October, February and March). School ends on Thursday, June 18th, which makes it easier for the high school.

Mr. Loncto noted the calendar is put together by a committee made up of parents, teachers, and students, and there are always trade-offs. Last year, we had winter break from February 17 – 24, including weekends and professional development. This year, we had a short one. The key thing is to get the calendar out early so people can make plans. There is a wide range of participants on the committee to try to make sure everybody's preferences, wants and desires are considered.

Ms. Brogan noted there are parameters for the calendar that the Board has set.

Ms. Krauss asked about the discrepancy on the calendar, where it said the first day of school was the 4th but the bottom says the 5th.

Ms. Townes responded it was corrected and school will begin on the fourth.

Ms. Brogan moved approval of the 2019-2010 School Calendar. Ms. Smith Wilson seconded the motion, which carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

XI. OTHER BUSINESS

There was none.

XII. ADJOURNMENT

At 8:18 p.m., on a motion made by Mr. Loncto, seconded by Mr. Morgan and unanimously approved, the public meeting reconvened and adjourned.

Respectfully submitted,

Jennifer Ulman
Assistant Board Secretary

Alfredo Aguilar
Board Secretary

2017 – 2018 CONFERENCES FOR APPROVAL

Staff Member	Name of Conference Location & Dates	Rationale	Estimated Cost for Approval	# of Sub Days required
Carafello, Juliet Willard	Emerson Elementary Unconference on Assessment – Emerson, NJ February 26, 2018	Professional Development	\$ 25	1
Gigante, Stefanie RHS	NJ Classical Association Spring Meeting – Manasquan, NJ March 10, 2018	Professional Development	\$ 56	0
Gattoni, Rebecca RHS	Good Ideas in Teaching Pre-Calculus New Brunswick, NJ March 16, 2018	Professional Development	\$175	0

The total cost for these conferences is \$256. Upon Board approval of all of these conferences, the total expenditure for travel and conferences for 2017-18 will be \$156,864 leaving a balance of \$34,574 remaining in the \$191,438 approved by the Board for travel and conferences.

The total cost of substitutes for these conferences is \$0. Upon Board approval of these conferences, the total expenditure for substitutes for travel and conferences for 2017-18 will be \$12,788.

RIDGEWOOD

BYLAW

BOARD OF EDUCATION

BYLAWS

0169.02/page 1 of 3

Board Member Use of Social Networks

0169.02 BOARD MEMBER USE OF SOCIAL NETWORKS

In accordance with the School Ethics Act - N.J.S.A. 18A:12-21 et seq., Board of Education members must avoid conduct which is in violation of the public trust or which creates a justifiable impression among the public that such trust is being violated. To avoid conduct that may be in violation or perceived to be in violation of the School Ethics Act, the Board of Education adopts this Policy to provide guidance to Board members in their use of social networks.

For the purposes of this Policy, “social network(s)” shall include, but not be limited to: Internet blogs, electronic bulletin boards, emails, social networking websites, text messages, or any other online platform where people may post or communicate interests, opinions, or any other information that may be viewed by others with or without permission from the person making such post or re-publishing such post. “Social networks” also means an Internet-based service that allows individuals to: construct a public or semi-public profile within a bounded system created by the service; create a list of other users with whom they share a connection within the system; and view and navigate their list of connections and those made by others within the system.

For the purposes of this Policy, “use of a social network” shall include, but not be limited to: posting to a social network, reposting another person’s post to a social network, messaging, or any other publication of material on a social network.

Nothing in this Policy prevents a Board of Education member from using a social network. However, a Board member must avoid conduct on a social network that would violate the School Ethics Act – N.J.S.A. 18A:12-21 et seq., which includes the Code of Ethics for Board Members. Board members should be advised communications, publications, photographs, and any other information posted by the Board member or reposted by the Board member on a social network could violate the School Ethics Act and be cause for sanctions in accordance with the law.

While this Policy respects the right of Board members to use social networks, Board members shall recognize they are held to a higher standard than the general public with regard to standards of conduct and ethics. A Board member’s use of social networks shall not damage the reputation of the school district, employees, students, or their families. Board members who use social networks shall ensure their conduct is appropriate for a Board of Education member. Board members should exercise care in setting appropriate boundaries between their personal and public online behavior, understanding what is private in the digital world often has the possibility of becoming public, even without their knowledge or consent.



BYLAW

RIDGEWOOD BOARD OF EDUCATION

BYLAWS

0169.02/page 2 of 3

Board Member Use of Social Networks

Board members should carefully review the privacy settings on social networks they use and exercise care and good judgment when posting content and information. When using social networks, Board members are advised to:

1. Not post anything that would violate any of the district's policies for Board members;
2. Uphold the district's value of respect for any individual(s) and avoid making defamatory statements about the Board of Education, the school district, employees, students, or their families;
3. Not disclose any confidential information about the school district or confidential information obtained as a result of being a Board member, about any individual(s) or organization, including students and/or their families;
4. Not use or refer to their Board of Education title or position when soliciting for a business organization that he or she or any immediate family member has an interest in, as well as posting or referencing any confidential information regarding the Board of Education or the school district obtained through their Board membership, unless authorized by law;
5. Refrain from having communications through social networks with other Board members regarding any Board of Education business to avoid any potential violation of the New Jersey Open Public Meetings Act;
6. Not respond to any postings regarding Board of Education or school district business or respond to any question or inquiry posted to the Board member or posted on any social network regarding Board of Education or school district business and shall refer any such questions or inquiries to the Superintendent of Schools to address, as appropriate; or
7. Not post any information on a social network determined by the New Jersey School Ethics Commission to be a violation of the New Jersey School Ethics Act.



MARCH 5, 2018

ATTACHMENT B

BYLAW

RIDGEWOOD BOARD OF EDUCATION

BYLAWS

0169.02/page 3 of 3

Board Member Use of Social Networks

A Board member shall comply with all Board policies regarding acceptable use of computers and computer networks whenever a Board member is using a Board of Education electronic device.

If the Board or Superintendent believes a Board member's activity on any social network may violate the Board's policies or the New Jersey School Ethics Act, the Board or Superintendent may request the Board member cease such activity.

This Policy has been developed and adopted by this Board to provide guidance and direction to a Board member to avoid actual and/or a perceived appearance of inappropriate conduct or conduct prohibited by the School Ethics Act while using social networks.

N.J.S.A. 18A:12-21 et seq.

N.J.S.A. 10:4-6 et seq.

Adopted:



POLICY

RIDGEWOOD BOARD OF EDUCATION

TEACHING STAFF MEMBERS

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Outside Employment as Athletic Coach

3231 OUTSIDE EMPLOYMENT AS ATHLETIC COACH

The Board of Education will permit, in accordance with this Policy, staff members of this school district to serve as an athletic coach in another school district providing the responsibilities in the other district do not interfere with the performance of the staff member's professional responsibilities in this district.

A staff member who wishes to accept employment as an athletic coach in another school district must request and receive permission to do so from the Superintendent of this district because the staff member will need special accommodation(s) from this school district to fulfill their coaching responsibilities in another school district. A special accommodation may be consideration for a requested duty assignment(s), a temporary work schedule adjustment and/or other considerations. A special accommodation will not be considered if it would violate any provisions of any collective bargaining agreement within the district. The staff member's request to the Superintendent must be in writing and must indicate with specificity the accommodation(s) that may be required. The Superintendent, in consultation with the staff member's Building Principal and/or immediate supervisor, will evaluate each request on a case-by-case basis.

N.J.A.C. 6A:9B-5.16

Adopted: 7 December 2009

Revised: 10 October 2016

Revised:



RIDGEWOOD

POLICY

BOARD OF EDUCATION

TEACHING STAFF MEMBERS

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Military Leave

3437 MILITARY LEAVE

The Board of Education recognizes that military service rendered by any district employee in the defense of the country or in maintaining preparedness for conflict, foreign or domestic, is a service benefiting all citizens. A permanent or full-time temporary officer and/or employee of the district will be provided military leave and related benefits pursuant to the Uniformed Services Employment and Reemployment Rights Act (USERRA), 38 U.S.C. Section 4301 et seq., P.L. 2001 Chapter 351 amending N.J.S.A. 38:23-1, N.J.S.A. 38A:1-1 and N.J.S.A. 38A:4-4., and any other applicable Federal and State laws.

A permanent or full-time temporary officer or employee of the school district who is a member of the organized militia of New Jersey (New Jersey National Guard, New Jersey Naval Militia Joint Command) shall be entitled, in addition to pay received, if any, as a member of the organized militia, to a leave of absence from his or her respective duties without loss of pay or time on all days during which he or she shall be engaged in any period of State or Federal active duty; provided, however, that the leave of absence for Federal active duty or active duty for training shall not exceed ninety work days in the aggregate in any calendar year. Any leave of absence for such duty in excess of ninety work days shall be without pay, but without loss of time. Such leave shall be in addition to the regular vacation or other accrued leave provided to the officer or employee. A full-time temporary officer or employee who has served under such temporary appointment for less than one year in the district shall receive this leave without pay, but without loss of time.

A permanent or full-time temporary officer or employee of the school district who is a member of the organized reserve of the Army of the United States, United States Naval Reserve, United States Air Force Reserve or United States Marine Corps Reserve, or other organization affiliated therewith, including the National Guard of other states, shall be entitled, in addition to pay received, if any, as a member of a reserve component of the Armed Forces of the United States, to a leave of absence from his or her respective duty without loss of pay or time on all work days on which he or she shall be engaged in any period of Federal active duty, provided, however, that such leave of absence shall not exceed thirty work days in any calendar year. Such leave shall be in addition to the regular vacation or other accrued leave provided to the officer or employee. Any leave of absence for such duty in excess of thirty work days shall be without pay, but without loss of time.



POLICY

RIDGEWOOD BOARD OF EDUCATION

TEACHING STAFF MEMBERS

3437/page 2 of 2

Military Leave

A full-time temporary officer or employee who has served under such temporary appointment for less than one year in the district shall receive this leave without pay, but without loss of time.

Military leave with pay is not authorized for Inactive Duty Training (IDT) as defined in N.J.A.C. 5A:2-2.1.

The district will provide benefits and rights for staff on military leave as required by Federal and State laws.

Pursuant to N.J.S.A. 52:13H-2.1, in accordance with the provisions of Article VIII, Section II, paragraph 5 of the New Jersey Constitution, upon application by the district to the State Treasury and approval of the application by the Director of the Division of Budget and Accounting, reimbursement shall be made by the State of New Jersey for any costs incurred as a result of the provisions of P.L. 2001, Chapter 351.

N.J.S.A. 18A:6-33; 18A:28-11.1; 18A:29-11; 18A:66-8.1

N.J.S.A. 38:23-1 et seq.; 38A:1-1; 38A:4-4; 52:13H-2.1;

N.J.A.C. 5A:2-2.1

Uniformed Services Employment and Reemployment Rights Act (USERRA), 38 U.S.C. Section 4301 et seq.

Adopted: 7 December 2009

Revised:



RIDGEWOOD

POLICY

BOARD OF EDUCATION

SUPPORT STAFF MEMBERS

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Military Leave

4437 MILITARY LEAVE

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A permanent or full-time temporary officer or employee of the school district who is a member of the organized militia of New Jersey (New Jersey National Guard, New Jersey Naval Militia Joint Command) shall be entitled, in addition to pay received, if any, as a member of the organized militia, to a leave of absence from his or her respective duties without loss of pay or time on all days during which he or she shall be engaged in any period of State or Federal active duty; provided, however, that the leave of absence for Federal active duty or active duty for training shall not exceed ninety work days in the aggregate in any calendar year. Any leave of absence for such duty in excess of ninety work days shall be without pay, but without loss of time. Such leave shall be in addition to the regular vacation or other accrued leave provided to the officer or employee. A full-time temporary officer or employee who has served under such temporary appointment for less than one year in the district shall receive this leave without pay, but without loss of time.

A permanent or full-time temporary officer or employee of the school district who is a member of the organized reserve of the Army of the United States, United States Naval Reserve, United States Air Force Reserve or United States Marine Corps Reserve, or other organization affiliated therewith, including the National Guard of other states, shall be entitled, in addition to pay received, if any, as a member of a reserve component of the Armed Forces of the United States, to a leave of absence from his or her respective duty without loss of pay or time on all work days on which he or she shall be engaged in any period of Federal active duty, provided, however, that such leave of absence shall not exceed thirty work days in any calendar year. Such leave shall be in addition to the regular vacation or other accrued leave provided to the officer or employee. Any leave of absence for such duty in excess of thirty work days shall be without pay, but without loss of time.



POLICY

RIDGEWOOD BOARD OF EDUCATION

SUPPORT STAFF MEMBERS

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Military Leave

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Military leave with pay is not authorized for Inactive Duty Training (IDT) as defined in N.J.A.C. 5A:2-2.1.

The district will provide benefits and rights for staff on military leave as required by Federal and State laws.

Pursuant to N.J.S.A. 52:13H-2.1, in accordance with the provisions of Article VIII, Section II, paragraph 5 of the New Jersey Constitution, upon application by the district to the State Treasury and approval of the application by the Director of the Division of Budget and Accounting, reimbursement shall be made by the State of New Jersey for any costs incurred as a result of the provisions of P.L. 2001, Chapter 351.

N.J.S.A. 18A:6-33; 18A:28-11.1; 18A:29-11; 18A:66-8.1

N.J.S.A. 38:23-1 et seq.; 38A:1-1; 38A:4-4; 52:13H-2.1;

N.J.A.C. 5A:2-2.1

Uniformed Services Employment and Reemployment Rights Act (USERRA), 38 U.S.C. Section 4301 et seq.

Adopted: 7 December 2009

Revised:



5516.01 STUDENT TRACKING DEVICES

The Board of Education recognizes students may have in their possession while in school, at a school-sponsored activity, or on a school bus an electronic tracking device that uses a global positioning system (GPS) or any other similar system. A tracking unit is a device, normally carried by a moving vehicle or person, that uses a GPS or similar system to determine and track its precise location, and hence that of its carrier, at intervals. The recorded location data can be stored within the tracking unit or it may be transmitted to another location, including, but not limited to, a central location database or an Internet-connected computer, using a cellular, radio, or satellite modem embedded in the unit. This allows the tracking unit's location to be displayed against a map backdrop either in real time or when analyzing the tracking path later, using tracking software. A tracking unit may be a device designed just for tracking or may be an application installed on any other electronic device.

A tracking unit may also have the ability to transmit in real time or through taping electronic communications to another location. These electronic communications may be one-way or two-way audio or video communications between the student and a person with a device at another location or an audio and/or video feature that enables a person remote from the student, with or without the permission of the student, to listen-in or have voice communications with the student and/or access video through the unit either in real time or by taping such communications.

The Board of Education permits the use of a tracking unit or an application on an electronic device that can track the location of the student while in school, at a school-sponsored event, or on a school bus. However, to protect the privacy rights of all students and to maintain the school district's legal obligation to maintain confidential student information in accordance with Federal and State law and regulations, the use of a tracking device or an application on an electronic device that enables any type of one-way or two-way audio and/or video communications or taping is not permitted.

A violation of the provisions of this Policy will result in a violation of the Student Code of Conduct Policy and appropriate discipline will be imposed.

Adopted:



RIDGEWOOD

POLICY

BOARD OF EDUCATION

PROPERTY

7425/page 1 of 2

Lead Testing of Water in Schools

7425 LEAD TESTING OF WATER IN SCHOOLS

The health, safety, and welfare of the children in the school district are of utmost importance to the Board of Education. The potential exposure to lead-contaminated drinking water poses serious health problems, particularly for children, as well as for teachers and school personnel, since the risk of lead contamination can come from pipe and plumbing fixtures in school facilities or on school grounds. The Board shall assure the availability of potable drinking water through sanitary means in school facilities or on school grounds. The Board of Education shall provide, in accordance with N.J.A.C. 6A:26-12.4, testing for lead in all district sources of drinking water.

The Board shall conduct lead sampling and analysis in all drinking water outlets to which a student or staff member has or may have access in each school facility, other facility, or temporary facility, as soon as practicable, but no later than July 13, 2017, unless the district qualifies for an exemption in accordance with N.J.A.C. 6A:26-12.4(d)(h)(i). This testing shall be conducted with a lead sampling plan in accordance with N.J.A.C. 6A:26-12.4(d)1, 2, and 3, and shall be in accordance with the Safe Drinking Water Act, N.J.S.A. 58:12A-1.

Within twenty-four hours after the Board or designee has completed a review of final laboratory results in accordance with the provisions of N.J.A.C. 6A:26-12.4(e), the test results shall be made publicly available at the school facility and on the Board of Education’s website. If any results exceed the permissible lead action level, the Board shall provide written notification to the parents of all students attending the facility, facility staff, and the New Jersey Department of Education. This notification shall include: a description of the measures taken by the Board or designee to immediately end the use of each drinking water outlet where the water quality exceeded the permissible lead action level; the measures taken to ensure that alternate drinking water has been made available to all students and staff members; and information regarding the health effects of lead in accordance with N.J.A.C. 6A:26-12.4(e)1 and 2. After the initial screening, the Board will conduct these lead screenings every six years and shall sample for lead after the replacement of any drinking water outlet or any other alteration to plumbing or service lines that may impact lead levels at the outlet, in accordance with N.J.A.C. 6A:26-12.4(f)1 and 2.



RIDGEWOOD

POLICY

BOARD OF EDUCATION

PROPERTY

7425/page 2 of 2

Lead Testing of Water in Schools

The Board shall submit to the New Jersey Department of Education by June 30 of each year a statement of assurance, that the school district completed lead testing in accordance with N.J.A.C. 6A:26-12.4; that notifications were provided consistent with N.J.A.C. 6A:26-12.4; and that alternative drinking water continues to be made available to all students and staff, if necessary, pursuant to N.J.A.C. 6A:26-12.4(g).

The Board may apply for reimbursement for the costs of any water supply testing and analysis conducted, in accordance with N.J.A.C. 6A:26-12.4(j).

N.J.S.A. 58:12A-1 et seq.

N.J.A.C. 6A:26-12.4

Adopted:



RIDGEWOOD

POLICY

BOARD OF EDUCATION

PROPERTY

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School District Security

M

7440 SCHOOL DISTRICT SECURITY

The Board of Education believes the buildings and facilities of the school district represent a substantial community investment. The Board directs the development and implementation of a plan for school district security to protect the school community’s investment in the school buildings and facilities.

The school district security program will include: maintenance of facilities that are secure against unwelcome intrusion; protection against fire hazards and faulty equipment; and compliance with safe practices in the use of electrical, plumbing, heating, and other school building equipment. The Board directs close cooperation of district officials with ~~local~~ law enforcement, fire officials, and other emergency agencies.

The Superintendent of Schools shall designate a school administrator as a School Safety Specialist for the district in accordance with the provisions of N.J.S.A. 18A:17-43.3. The School Safety Specialist shall be required to acquire a New Jersey Department of Education School Safety Specialist certification in accordance with the provisions of N.J.S.A. 18A:17-43.2. The School Safety Specialist shall also serve as the school district’s liaison with local law enforcement and national, State, and community agencies and organizations in matters of school safety and security.

Building records and funds shall be kept in a safe place and secured as appropriate and necessary.

Protective devices designed to be used as safeguards against illegal entry and vandalism may be installed when appropriate. The Board may approve the employment of school resource officers, school security officers, and/or law enforcement officers in situations in which special risks are involved.

N.J.S.A. 18A:17-43.1; 18A:17-43.2; 18A:17-43.3

Adopted: 7 December 2009

Revised:



POLICY

RIDGEWOOD BOARD OF EDUCATION

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Electronic Surveillance In School Buildings
and On School Grounds

M

7441 ELECTRONIC SURVEILLANCE IN SCHOOL BUILDINGS AND ON SCHOOL GROUNDS

The Board of Education authorizes the use of electronic surveillance systems in school buildings and on school grounds to enhance the safety and security for school district staff, students, community members, and other building occupants and to protect the school district's buildings and grounds.

The content produced by the surveillance system under certain circumstances may be considered a student record and if so it will be subject to the Board of Education policy and regulations regarding confidential student records. If the content of the surveillance system becomes the subject of a disciplinary proceeding, it shall be treated like other evidence in the proceeding.

In accordance with the provisions of N.J.S.A. 18A:41-9, if at least one school building of the school district is equipped with video surveillance equipment that is capable of streaming live video wirelessly to a remote location, the Board of Education shall enter into a Memorandum of Understanding (MOU) with local law enforcement authorities providing the authorities with the capacity to activate the equipment and view live streaming video. The MOU shall include the provisions of N.J.S.A. 18A:41-9 and any additional information required by law enforcement officials. In the event the parties to the MOU are unable to reach an agreement regarding any provision required to be included in the MOU as per N.J.S.A. 18A:41-9a, the County Prosecutor shall make the final determination regarding that provision. Nothing in N.J.S.A. 18A:41-9 shall be construed as to require the installation of video surveillance equipment capable of streaming live video wirelessly to a remote site from a school building that does not have the ability to have live streaming video.

The Board of Education shall post signage in a prominent, public place in buildings and on school grounds where electronic surveillance equipment may be used.

In addition to posting, the district shall notify school staff members, parent(s), and students that electronic surveillance may be used in school buildings and on school grounds through publication in student and staff handbooks, school calendars, notice sent home with students, or any other effective means to publish the district's use of electronic surveillance equipment in school buildings and on school grounds.

N.J.S.A. 18A:41-9

Adopted: 7 December 2009

Revised:



POLICY

RIDGEWOOD BOARD OF EDUCATION

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District Sustainability Policy

7461 DISTRICT SUSTAINABILITY POLICY

Sustainability is defined as meeting the needs of the present without compromising the ability of future generations to meet their own needs. It considers the interrelationship of economic, social, and environmental factors that protect and enhance present and future quality of life.

The Board of Education desires to conduct its operations and make decisions with identified sustainability priorities that include at a minimum: protecting students, staff, and community from environmental harm; preparing students for the future by educating for sustainability (knowledge of concepts and practices of environmental, social, and economic responsibility and sustainability); and include an intent to preserve current and future resources.

The Board believes by incorporating sustainable practices into school policies and operations it can make an immediate impact on student health, academic performance, and teacher retention while decreasing operational costs and demands on natural resources.

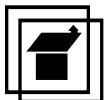
The Superintendent of Schools will establish a School District Sustainability Committee to provide the Superintendent and the Board with information on the benefits of increased sustainability practices within the school district.

The Board wants to protect students, staff, school visitors, and community members from environmental harm and will strive to eliminate the use of potentially toxic and harmful substances; prepare students for the future by providing a high-quality education that support concepts and practices of environmental, social, and economic responsibility and sustainability; and preserving current and future resources by adopting practices in operations that balance environmental, social, and fiscal responsibility to protect and enhance the future quality of life.

The Board of Education authorizes the following sustainability practices to be implemented within the schools of the district:

Professional Development for Sustainability

Quality professional development of staff and Board members facilitates the effective transition to sustainability planning and practices for schools and school districts. Enhancing the knowledge of school personnel about the benefits and requirements of sustainability practices in a school setting increases the likelihood of a successful integration of sustainability into the school district's operations and promotes shared ownership of the outcomes.



POLICY

RIDGEWOOD BOARD OF EDUCATION

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District Sustainability Policy

The Board of Education will provide a minimum of two hours of time for professional development on sustainability topics to at least five members of the school district staff and/or members of the School District Sustainability Committee to include, but not be limited to, school Board members, district administrative staff members, teaching staff members, and support staff members.

The professional development for sustainability will provide a general understanding of the benefits of sustainable schools as well as specific information and guidance on undertaking some aspect of sustainability practices from planning to operations. The School District Sustainability Committee, Board members, district administrators, and other school staff members will work together to identify Board members and staff members that would benefit from training on sustainability topics. Training needs will be determined based on plans to maintain, implement, or expand sustainable practices in the school district.

Once the training needs have been identified, various professional development offerings will be reviewed and evaluated to determine the learning concepts that will be included, the educational methods that will be incorporated, and the professional skills that will be imparted. Professional development that incorporates sustainability concepts across subject areas in the teaching curriculum will be a key consideration, as educating for sustainability lays the foundation for sustainable thinking and practice among students, staff, and the broader community.

The school district may choose to train multiple staff members on a particular sustainability topic, either by hosting the training internally or by sending a group to an external training event such as a professional association meeting. Outside experts or internal staff with expertise in sustainability may also be utilized to provide the training. The training hours may also be completed through webinars, online courses, or workshops. Individual staff members or Board members may be trained in different sustainability topics as relevant to their official role in the school district.

The school district will maintain sustainability training documentation that identifies the names and position of the individuals receiving training (groups of five individuals are recommended), along with the following course information: date, instructor or course provider, course description or syllabus, and course length. Course training times exclude time for breaks and meals from the two-hour training requirement. The two-hour training requirement does not have to be completed at a single event. For example, two one-hour training sessions or three forty-five minute sessions would meet the time requirement. The training hours must have occurred in the twenty-four months prior to submission for Sustainable Jersey for Schools certification, if such certification is desired.



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RIDGEWOOD BOARD OF EDUCATION

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District Sustainability Policy

Qualifying training includes courses or workshops on a topic related to sustainability in schools, from leadership, planning, policy, and curriculum development to teaching, enrichment, food service, transportation, and facilities management.

Green Purchasing Policy

Green purchasing, also known as Environmentally Preferable Purchasing (EPP), is the coordinated purchasing of goods and services to minimize impacts on human health and the natural environment. Alternatives exist for many products used by schools that are less hazardous, save energy and water, and reduce waste.

A simple first step will be for the school district to purchase as many products as possible made from recycled content that are themselves recyclable. Green purchasing moves beyond recycled materials and also takes into consideration the raw materials, including energy and water, used to manufacture products; the production process itself; the packaging and distribution method; and the distance of transport and proximity of production.

The School Business Administrator/Board Secretary or designee will provide an outline of the standards and procedures for selecting products based on environmental criteria. The specific standards and guidelines for selecting products will be based on established environmental criteria, as well as promote the adoption of this Policy to district staff members. The district will attempt to purchase, in accordance with the provisions of applicable purchasing laws: green cleaning supplies; green cleaning equipment; recycled paper; energy efficient appliances; and/or equipment purchases and green cleaning training.

Classroom Chemical Purchase, Storage, and Disposal Policy

The Board of Education requires outdated chemicals used in the school district as part of the school district's Chemical Hygiene Plan are routinely removed from school grounds and future purchases will attempt to curtail or eliminate storage of unneeded chemicals. The School Business Administrator/Board Secretary will coordinate a lab clean-out and clean-out of outdated and unneeded chemicals every eighteen months.

Classroom chemical purchase, storage, and disposal will be in accordance with Board of Education Policy 7420 – Hygienic Management and Regulation 7420.2 – Chemical Hygiene that is in accordance with Federal and State law.



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RIDGEWOOD BOARD OF EDUCATION

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District Sustainability Policy

Green Cleaning Policy and Plan

A well-designed Green Cleaning Program developed by the School Business Administrator/Board Secretary or designee will be designed to reduce harmful chemical exposure and yield positive benefits for students, custodial staff, administrators, teachers, and the environment by protecting the environment; providing a healthy learning and work environment; increasing the lifespan of facilities; and protecting the health of custodial, maintenance, and building staff.

This Policy incorporates recommendations from the district's Green Cleaning Plan which will commit to procuring and using green cleaning products and green equipment, support training for custodial and maintenance staff, and describe efforts to evaluate and monitor progress. This Green Cleaning Policy will be shared with the administration, school staff members, and the broader school community. Before adopting this Green Cleaning Policy, the district will develop a Green Cleaning Plan or Green Cleaning Action Plan that will inform the Policy and support an effective program.

The school district's Green Cleaning Program will incorporate green cleaning products and equipment as well as staff training; engage parents, students, and school organizations in the program implementation; and follow a comprehensive plan that articulates strategies for key building areas including classrooms, kitchens, gymnasiums, offices, and entry systems. In addition to the use of Green Cleaning products, the district's Green Cleaning Program will incorporate technologies like microfiber cloths to reduce the use of cleaning chemicals and HEPA-filtered vacuum cleaners to promote healthy indoor air quality.

The School Business Administrator/Board Secretary or designee will establish a District Green Cleaning workgroup that includes administrators, facility manager, custodial and maintenance staff, teachers, school nurses, support staff, parents, and Green Team members, as well as other individuals interested in Green Cleaning to familiarize the team with Green Cleaning Program components, including Green Cleaning supplies and equipment, as well as the relationship to indoor air quality, chemical exposure, and cost-saving opportunities.

The development of the district's Green Cleaning Plan or Green Cleaning Action Plan will consider the following steps:

1. Complete building cleaning assessments by collecting facility and occupant information, and historical program strengths or weaknesses.
2. Create an inventory of custodial cleaning products and mechanical and non-mechanical equipment, and determine if they meet Green Cleaning Standards.



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RIDGEWOOD BOARD OF EDUCATION

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District Sustainability Policy

3. Assess staff training and identify training needs and program resources available to support training. Determine how existing policies and procedures can be modified to utilize the wide range of Green Cleaning techniques and concurrently meet accepted levels of clean for specific areas of the facility.
4. Develop a plan with goals and strategies for cleaning procedures, Green Cleaning supplies, Green Cleaning equipment, and building facility enhancements (like expanded use and maintenance of walk-off mats at entrances). Benchmarks to guide the transition to Green Cleaning are critical due to training, product sourcing, and purchasing and staffing considerations.
5. Identify the Green Cleaning standards that will be used to purchase Green Cleaning equipment, non-mechanical equipment, and Green Cleaning custodial supplies. Possible standards include, but are not limited to:
 - a. Carpet and Rug Institute, Green Vacuum Cleaner Standards.
 - b. ISSA, Construction Industry Management Standard for Green Buildings that supports Leadership in Energy and Environmental Design (LEED) certification.
 - c. EcoLogo Certified products, services and packaging are certified for reduced environmental impact. ECOLOGO Certifications are voluntary, multi-attribute, lifecycle based environmental certifications that indicate a product has undergone rigorous scientific testing, exhaustive auditing, or both, to prove its compliance with stringent, third-party, environmental performance standards.
 - d. Environmental Protection Agency's (EPA's) Safer Choice label helps consumers, businesses, and institutional buyers identify cleaning products and others that perform well and are safer for human health and the environment.



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District Sustainability Policy

- e. Green Seal standard provides sustainability standards for products, services, and companies based on life-cycle research. Green Seal standards provide criteria and guidelines for manufacturers, service providers, and companies to work toward sustainability. Green Seal has 31 issued standards that cover over 375 product and service categories. Examples of Cleaning Products and Services include the GS-42 Commercial and Institutional Cleaning Services, GS-34 Cleaning and Degreasing Agents, GS-37 Green Cleaning Services, GS-40 Floor-Care Products for Industrial and Institutional Use, and GS-41 Hand Cleaners for Industrial and Institutional Use.
 - f. U.S. Green Building Council's Leadership in Energy & Environmental Design-Existing Buildings criteria; or ISSA Cleaning Industry Management Standard for Green Buildings.
 - g. Other standards that meet or exceed those listed above are also acceptable.
6. Green Cleaning Action plans may also incorporate implementation timeframes and program-monitoring requirements.

Promoting Physical Activity

In addition to high-quality physical education classes in the school district taught by certified and well-supported physical education teachers, multiple opportunities exist before, during, and after school to enable young people to achieve the U.S. Department of Health and Human Services' recommended sixty minutes of physical activity per day. They include: recess, physical activity breaks, before and after school programs, and the use of school facilities outside school hours.

- 1. Recess: The district will provide a recess period on most school days for Kindergarten through fifth grade students;
- 2. Physical Activity Breaks: Teachers may periodically conduct three to five minute "physical activity breaks" or "brain energizers" and incorporate physical activity into academic lessons to help improve student performance and on-task behavior;



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District Sustainability Policy

3. Before and After School Programs: Elementary and Middle Schools in the district will attempt to offer a minimum of two types of extracurricular programs that provide students with opportunities for physical activity beyond school hours. A high school will offer additional extracurricular programs that provide students with opportunities for physical activity beyond school hours;
4. If the district offers a before and/or after school student care program for children, either directly or through a contractor, such programs shall incorporate physical activity as a component of the daily schedule;
5. Intramural sports, which are organized sports that often emphasize fun as well as competition and involve students from the school of all skill levels who may not want to participate in an interscholastic sport;
6. Physical activity clubs that allow students to pursue specific interests or explore new activities;
7. Use of School Facilities Outside School Hours: The district may, in accordance with Board Policy, allow for the joint use of school facilities by community recreation programs offered by municipal or parks and recreation commissions, outside agencies, and/or youth-serving organizations on evenings, weekends, and during breaks in the school calendar.

Safe Routes to School

Safe Routes to School is a nationwide movement aimed at encouraging elementary and middle school students to walk or bicycle to school. The goal of New Jersey's Safe Routes to School initiative is to get children walking and bicycling to school where it is safe and to make it safe where it is not safe. In support of this initiative, the Board has adopted Policy 8505 – School Nutrition, Policy 8600 – Transportation, and Policy 5514 – Student Use of Vehicles. The Board of Education and the administration will collaborate with municipal, county or State transportation, land-use planning, law enforcement, and other agencies to plan, construct, and encourage the use of safe, accessible, and convenient pedestrian and bicycle routes to and from school.



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RIDGEWOOD BOARD OF EDUCATION

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District Sustainability Policy

The Board recognizes the benefits of students walking or riding a bicycle to school on a safe route. Understanding there may not be a safe walking or biking route to and from school for every student, this physical activity for a student is both mentally and physically beneficial.

Students walking and riding a bicycle to school will be required to comply with Board policies, all safety and school rules, and regulations. A list of conditions explaining the rules and expectations of the student and parent will be provided by the Principal or designee.

Adopted:



RIDGEWOOD

POLICY

BOARD OF EDUCATION

OPERATIONS

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Bus Driver/Bus Aide Responsibility

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8630 BUS DRIVER/BUS AIDE RESPONSIBILITY

The Board of Education requires all school bus drivers and bus aides employed by the district or employed by a contracted school bus company to be reliable persons of good moral character who possess the qualifications necessary to perform the duties of the position. Anyone driving a bus used to transport students to and from school and school related activities must meet all requirements of N.J.S.A. 18A:39-17, 18, 9.1, and 30 and all New Jersey Motor Vehicle Commission (NJMVC) rules governing school bus drivers. All school bus drivers must possess the appropriate license and endorsement(s) to drive a school bus in the State of New Jersey and are subject to all the Federal and State requirements to maintain the appropriate license.

“Employer” for the purposes of this Policy and Regulation means a Board of Education or a contractor that provides student transportation services under contract with the Board of Education. In the event the school district employs school bus drivers and bus aides and/or uses a contractor for transportation services, the “employer” for school district employed school bus drivers and bus aides shall be the Board of Education and the “employer” for contracted school bus drivers and bus aides shall be the contractor that provides student transportation under contract with the Board of Education.

School bus drivers and bus aides shall meet criminal history background check requirements pursuant to N.J.S.A. 18A:6-7.1(c) and tuberculin testing requirements pursuant to applicable State statutes and administrative codes. School bus drivers and bus aides shall be considered under the Federal Family Educational Rights and Privacy Act (FERPA) to be school officials who have a legitimate educational interest to parts of a student’s record relating to transportation, without parental consent, as outlined in N.J.A.C. 6A:27-12.1(j)1. School bus drivers and bus aides shall receive training in the use of a student’s educational records and in their responsibility to ensure the privacy of the student and his or her records. In addition, permanent and substitute school bus drivers and bus aides shall be trained for the functions of their positions and in a safety education program as outlined in N.J.A.C. 6A:27-12.1(j)1.

A Commissioner of Education-developed training program on proper procedures for interacting with students with special needs shall be administered by the employer to all school bus drivers and bus aides in accordance with the requirements of N.J.S.A. 18A:39-19.2. This training program must be administered in accordance with the provisions of N.J.S.A. 18A:39-19.3.a. and all school bus drivers and bus aides must file a certification with their employer that the individual has completed the training program within five business days of its completion. The employer shall retain a copy of the certificate for the duration of the individual’s employment and shall file a copy of the certification to the Department of Education in accordance with the provisions of N.J.S.A. 18A:39-19.3.b.



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**RIDGEWOOD
BOARD OF EDUCATION**

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Bus Driver/Bus Aide Responsibility

School bus drivers and bus aides shall receive training in the use of a student's educational records and in their responsibility to ensure the privacy of the student and his or her records. In addition, permanent and substitute school bus drivers and bus aides shall be trained for the functions of their positions and in a safety education program as outlined in N.J.A.C. 6A:27-11.1 et seq.

In accordance with the provisions of N.J.S.A. 18A:39-28, school bus drivers must visually inspect the school bus they are assigned at the end of the transportation route to determine that no student has been left on the bus.

The school bus driver shall be in full charge of the school bus at all times and shall be responsible for maintaining order. The school bus driver will never exclude a student from the school bus, but if unable to manage a student, the school bus driver will report the unmanageable student to the Principal or designee of the school in which the student attends.

The Principal or designee, upon such report from the school bus driver, may assign appropriate discipline. The discipline may include excluding the student from the bus and the student's parent(s) or legal guardian(s) shall provide for the student's transportation to and from school during the time of exclusion.

In the event of an emergency, school bus drivers shall follow procedures established by this Board. School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school. All other students shall receive school bus evacuation instruction at least once per year. School bus drivers and bus aides shall participate in the emergency exit drills, which shall be conducted on school property and shall be supervised by the Principal or person assigned to act in a supervisory capacity. Drills shall be documented in the minutes of the Board of Education at the first meeting following completion of the emergency exit drill in accordance with the provisions of N.J.A.C. 6A:27-11.2(d).

In accordance with the provisions of N.J.S.A. 18A:39-19.4, a Commissioner-developed student information card shall be completed by a parent of a student with an Individualized Education Plan (IEP), who receives transportation services, when the IEP is developed or amended. Upon receiving consent from the parent, the student information card shall be provided to a school bus driver and bus aide for each student on the bus route to which the school bus driver or bus aide is assigned for whom a student information card has been completed by the parent.



RIDGEWOOD

POLICY

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Bus Driver/Bus Aide Responsibility

The school bus driver will immediately inform the Principal of the receiving school and the School Business Administrator/Board Secretary or designee of the district providing the transportation following an accident that involves injury, death or property damage. The school bus driver must also complete and file within ten days of the accident the Preliminary School Bus Accident Report prescribed by the Commissioner of Education. In addition to the Preliminary School Bus Accident Report, the driver of a school bus involved in an accident resulting in injury or death of any person, or damage to property of any one person in excess of \$500, shall complete and file within ten days after such accident a motor vehicle accident report in accordance with N.J.S.A. 39:4-130.

School bus drivers are prohibited from using a cellular telephone or other electronic communication device, while operating a school bus unless the school bus is parked in a safe area off a highway or in an emergency situation pursuant to N.J.S.A. 39:3B-25. A school bus driver who violates this policy provision is subject to fines pursuant to N.J.S.A. 39:3B-25.

School bus drivers are responsible for the safety of their students and shall rigorously observe all motor vehicle laws and regulations and State Board of Education rules in the operation of their school bus.

N.J.S.A. 18A:6-7.1 et seq.; 18A:25-2; 18A:39-17; 18A:39-18;
18A:39-19.1; 18A:39-19.2; 18A:39-19.3; 18A:39-19.4;
18A:39-28

N.J.S.A. 39:3B-25

N.J.A.C. 6A:27-11.1 et seq.; 6A:27-12.1 et seq.

Adopted: 7 December 2009

Revised: 18 May 2015

Revised: 10 October 2016

Revised:



POLICY

RIDGEWOOD BOARD OF EDUCATION

COMMUNITY
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Civility

9202 CIVILITY

The Ridgewood Board of Education members, district administrators, and staff will treat parent(s) or legal guardian(s) and other members of the public with respect and expect the same consideration in return. The district is committed to maintaining orderly educational and administrative processes in keeping schools and administrative offices free from disruptions and preventing unauthorized persons from entering school/district grounds.

Disruptions

Any individual who:

1. Disrupts or threatens to disrupt school/office operations (e.g., loud and aggressive verbal disruptions at school or school events after being warned, refusal to follow sign-in protocols at the school sites);
2. Threatens the health and safety of students or staff (e.g., verbal threats to students or staff);
3. Willfully causes property damage (e.g., breaking objects on school grounds);
4. Uses loud and/or offensive language (e.g., racial slurs and verbal insults to staff);
5. Is verbally or physically intimidating (e.g., stands within a foot of another's personal space, finger pointing); or
6. Has otherwise established a continued pattern of unauthorized entry on district property (e.g., a person refusing to leave after repeated warnings); and
7. Harasses staff and others through repeated telephone calls, other communications (i.e. emails) and confrontations in parking lots will be directed to leave school or district property promptly by the Superintendent, Principal, or their respective designee.

If any member of the public uses obscenities or speaks in an abusive, insulting, and/or demeaning manner, the administrator or employee to whom the remarks are directed will calmly and politely request the speaker to communicate civilly. If corrective action is not taken by the abusing person, the district employee will seek to include an administrative representative in the meeting in an effort to restore civility. If an administrator is not available and/or a civil tone is not restored, the district employee will verbally notify the abusing person that the meeting, conference, or telephone conversation is terminated and, if the meeting or conference is on district premises, the abusing person will be asked to leave promptly.



POLICY

RIDGEWOOD BOARD OF EDUCATION

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Civility

When an individual is directed to leave under the above circumstances, the Superintendent, Principal, or their respective designee shall inform the person that he or she may be guilty of a misdemeanor in accordance with New Jersey law. If the person refuses to leave, the Superintendent, Principal, or their respective designee may notify law enforcement officials.

Safety and Security

The Superintendent or the Superintendent's designee will ensure that a safety and/or crisis intervention program for district staff is promulgated to raise awareness and to provide techniques in dealing with disruptive situations when they occur.

If and when violence is directed toward a district employee, or theft of district property is threatened or attempted, employees shall promptly report the occurrence to their Principal or supervisor and submit a written report (within twenty-four hours). Employees, through their supervisors, should report to law enforcement officials any attack, assault, or threat made against them on district premises or at school district-sponsored activities.

Documentation

When it is determined by a district employee that a member of the public is in the process of violating the provisions of this policy, an effort should be made by the employee to provide the offending person a written copy of this policy at the time of the occurrence. The employee will immediately (within twenty-four hours) notify his/her supervisor and provide a written report of the incident.

Adopted: 7 December 2009

Revised:



RIDGEWOOD

POLICY

BOARD OF EDUCATION

COMMUNITY

9242/page 1 of 2

Use of Electronic Signatures

9242 USE OF ELECTRONIC SIGNATURES

The New Jersey Uniform Electronic Transactions Act (UETA) authorizes a Board of Education to use electronic forms, filings, and signatures to conduct official business with the public. The use of electronic forms, filings, and signatures may save school district resources and will provide a convenient and cost-efficient option for parents to receive, review, and acknowledge receipt of information from the school district. Therefore, the Board of Education authorizes the use of electronic forms, filings, and signatures in communications between the school district and parents pursuant to the UETA.

For the purposes of this Policy, “electronic” means relating to technology having electrical, digital, magnetic, wireless, optical, electromagnetic, or similar capabilities.

For the purposes of this Policy, “electronic record” means a record created, generated, sent, communicated, received, or stored by electronic means.

For the purposes of this Policy, “electronic signature” means an electronic sound, symbol, or process attached to or logically associated with a record and executed or adopted by a person with the intent to sign the record.

For the purposes of this Policy, “information processing system” means an electronic system for creating, generating, sending, receiving, storing, displaying, or processing information.

The school district may electronically send documents to parents of students enrolled in the school district. These documents may include, but are not limited to: informational notices; school or school related events or activities; periodic updates on a student’s progress; school district forms; requests for information; and any other communications between the school district and home. Some documents electronically sent to parents may require the parent to: acknowledge receipt of a document; provide parental consent for such matters as student compliance with the district’s acceptable use of school district computers and administration of surveys; and/or acknowledge receipt and acceptance of terms of a Board of Education policy, regulation, or practice. Any document sent to parents of students enrolled in the school district must be capable of retention by the recipient. To be capable of retention, the recipient at the time of receipt, must be able to retain and accurately reproduce the document for later reference by all persons who are entitled to retain the record. A record is not capable of retention by the recipient if the sender of its information processing system inhibits the ability of the recipient to print or store the electronic record.



POLICY

**RIDGEWOOD
BOARD OF EDUCATION**

COMMUNITY
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Use of Electronic Signatures

The Board of Education authorizes documents may be electronically sent to parents of students enrolled in the school district only with the approval of the Superintendent of Schools. The Superintendent shall establish an information processing system to include a process for parents to electronically send, sign, and return documents to the school district. The school district shall make accommodations for a parent who is unable or unwilling to conduct business electronically. In addition, a parent may refuse to conduct business electronically for any reason and at any time. In this event, the school district shall make available a hard copy of the document(s) to the parent to review, maintain, and any document(s) requiring signatures to be returned to the district. The Superintendent will only implement an information processing system in accordance with the provisions of the UETA.

Documents that are electronically signed and returned to the school district may be maintained by the school district in electronic or non-electronic form. Documents returned to the district that are not electronically signed shall be maintained by the district in non-electronic form. However, nothing shall prevent the school district from converting a non-electronic document to an electronic document and for such document to be stored in electronic form. All electronic or non-electronic documents returned to the school district shall be maintained by the school district in accordance with the New Jersey Department of the Treasury - Records Management Services - Records Retention Schedules and in accordance with N.J.S.A. 12A:12-12.

N.J.S.A. 12A:12-1 et seq.

Adopted:



FIELD TRIPS FOR APPROVAL

March 5, 2018

ONE DAY TRIPS

ATTACHMENT N

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$93 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
03/16/18	Somerville	Museum of Natural History New York, NY	86 grade 3 students	17	0	\$0	\$0	yes	yes
03/20/18	RHS	Princeton University <i>Certamen Regional Competition</i> Princeton, NJ	10 grades 9-12 world language students	2	0	\$0	\$750 (bus)	yes	yes
04/25/18	Somerville	Fort Lee National Park Fort Lee , NJ	74 grade 5 students	13	0	\$0	\$0	yes	yes
04/26/18	Somerville	Fort Lee National Park Fort Lee, NJ	74 grade 5 students	13	0	\$0	\$0	yes	yes
04/27/18	Somerville	Fort Lee National Park Fort Lee, NJ	74 grade 5 students	13	0	\$0	\$0	yes	yes
04/30/18	RHS	United House of Prayer, St. Martins Episcopal Church & Salm of Marjorie Eliot Harlem, NY	41 grades 10-11 art students	4	0	\$0	\$0	no	yes
05/04/18	RHS	Medieval Times Lyndhurst, NJ	20 grades 11-12 special education students	4	0	\$0	\$0	no	yes
05/17/18	Ridge	Flat Rock Brook Englewood, NJ	68 grade 2 students	10	0	\$0	\$0	no	yes
05/18/18	Ridge	Flat Rock Brook Englewood, NJ	68 grade 2 students	10	0	\$0	\$0	no	yes
06/01/18	RHS	14th Street Pier <i>Senior Prom</i> Hoboken, NJ	500 grade 12 students	20	0	\$0	\$0	yes	yes

OVERNIGHT FIELD TRIPS FOR APPROVAL

March 5, 2018

Overnight - Co-Curricular Trips

ATTACHMENT N

DATES	SCHOOL	LOCATION	Approx. # and Group of Students	# Unpaid Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$93 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
03/02/18 to 03/4/18	RHS	Convention Hall <i>Wrestling Tournament</i> Atlantic City, NJ	1 member of the wrestling team	5	0	\$0	\$0	no	yes

**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF EDUCATION
Ridgewood Public Schools
Bergen County, New Jersey
MARCH 19, 2018**

Minutes of the Regular Public Meeting of the Board of Education held on March 19, 2018, at 7:30 p.m., at the Education Center.

The meeting was called to order by Mr. B. Vincent Loncto, President.

I. CALL TO ORDER AND ROLL CALL

Present: Mr. B. Vincent Loncto, President; Mr. James Morgan, Vice President; Ms. Sheila Brogan; Ms. Christina Krauss; Ms. Jennie Smith Wilson

Also Present: Dr. Daniel Fishbein, Superintendent; Ms. Stacie Poelstra, Assistant Superintendent for Curriculum, Instruction & Assessment; Ms. Ojetta Townes, Manager of Human Resources; Dr. Alfredo Aguilar, Business Administrator/Board Secretary; Ms. Jen Ulman, Assistant Board Secretary; Ms. Catherine Taura, RHS Student Representative (left at 7:35 p.m.)

Absent: None

Visitors: There were approximately five visitors.

II. PLEDGE OF ALLEGIANCE

Mr. Loncto led those present in the Pledge of Allegiance.

III. OPENING STATEMENT BY PRESIDING OFFICER

Mr. Loncto announced that pursuant to the requirements of the Open Public Meetings Act, advance notice of this meeting had been given to The Ridgewood News, The Record, and the Clerk of the Village of Ridgewood. In addition, notices were posted in the office of the Board Secretary and in all school buildings.

Mr. Loncto asked for a moment of silence to recognize the passing of one of Ridgewood's illustrious citizens, Leonard Eisen, a frequent attendee of the Board meetings. Mr. Eisen's comments to the Board were always informed, relative, uplifting, and supportive. Mr. Eisen displayed much passion for the quality of education in Ridgewood and across the country. Mr. Eisen will be missed.

IV. PRESENTATIONS

A. STUDENT REPRESENTATIVE REPORT

Dr. Fishbein introduced RHS Student Representative Catherine Taura, who reported on the following:

Athletics

- The Varsity Lacrosse Team had a tournament in Delaware on March 9th. They played three different teams: Host school Cape Henlopen High School, Malvern Prep from Pennsylvania, and Severna Park from Maryland. Although RHS Lacrosse put forth their best, they did not win the tournament. However, they did celebrate their efforts and went to Cracker Barrel while on their trip and dressed in formal attire as is tradition.
- Congratulations to the Girls Shuttle hurdle team for placing 10th in the Nation at the indoor New Balance Nationals competition in New York City. This the second best time in RHS history and the third best time in Bergen County history!

Arts

- Special congratulations to the artists who submitted artwork for this year's Artbeat Sublime art gallery exhibit. It was truly a wonderful event where students were able to appreciate the artwork of fellow students' paintings, sculptures, collages, and drawings. Plus, there were delicious crepes for sale and live music.
- The RHS and Middle School Jazz Ensembles performed at the Jazz Coffee House in the Campus Center last Monday.
- The New Players' performances of 42nd Street will debut later this week.
- The writers for the One Acts plays met last week to review and finalize their writing for the plays which will take place in June. Anna Schoff, Senior playwright who submits a play each year, is particularly excited this year. "I always love writing plays for the One Acts Festival. It is so gratifying to see the play come to life!"

Academics

- Most students who take a language have now completed the online National Exams. Over the course of the last few weeks, students of all levels have been able to take the exams during their class periods.
- French class students are going on their annual trip to Montclair State University for a French Convention on March 23rd. There will be various professors giving presentations about various genres.
- College Night took place last week. There were over 100 different schools in attendance.
- This Wednesday, there will be a Financial Aid meeting for Junior parents to attend in the Campus Center.

Activities

- Congratulations to all involved for another successful Asian Festival celebration this year. RHS students had the pleasure of seeing performances and enjoying an Asian

lunch in the Campus Center on March 9th. There were tons of different foods like naan from India, sushi from Japan, and Korean fried chicken and much more. It was a hit! There was also an Asian Festival benefit performance on March 10th open to the community.

- Project Interact had a very successful Random Acts of Kindness at RHS. To highlight, there were over 300 students who attended a screening of Wonder in Gym 3.

Miscellaneous

- On March 14th the student body of RHS had the option to take part in the *National School Walkout*, go to the Campus Center for the *Second Amendment Sit-in*, or stay in their classroom. Both groups support gun safety but have different views on gun laws. We are proud to say all students did a great job.
- Shortly after the tragedy in Parkland, FL, students formed a club, *Students Demand Action*, and met regularly prior to the walkout to plan and voice their opinions. The group organized speeches to pay tribute and honor the victims during the walkout and made orange t-shirts to be worn. The students also gave speeches about the victims who passed in Parkland over the loudspeaker in the morning announcements.

B. SHARE THE KEYS PROGRAM

RHS Physical Education and Wellness teacher Peter Kay and RHS students Nicole Kye, NaYeon Park, and Lauren Lee shared their program, 'U Got Brains, Share the Keys.'

Mr. Kay thanked the Board for the opportunity to present on the U Got Brains program. Many schools in the state participate in this program. This is a drivers' education program aimed at increasing teen driver safety and this is the first time RHS has taken part in this program. The district received a cash stipend for the campaign. Winning schools will receive three driving simulators and showcase their project at Great Adventure in May.

The students introduced themselves and provided a presentation on the program. The program is funded by the NJ Division of Highway Traffic Safety and sponsored by NJM and Allstate. Ridgewood's slogan is "Distractions Away – Drive the Wood Away."

NJM will be hosting a "Share the Keys" event on Thursday, April 19th from 6:30 – 8:00 p.m. at the high school to help promote and facilitate the event. Allstate is also promoting a Thumbs Up to X the TXT thumb print pledge. Each person who pledges will receive a Thumb Band. There will also be a Citizens Safety committee meeting/presentation to increase the campaign into the community further.

[Click here](#) to view the presentation.

Ms. Brogan stated the next meeting of the Citizens Safety Committee is the same day as the "Share the Keys" event, the May meeting is cancelled and the next meeting is in June. Ms. Brogan will forward the link to the presentation to the Committee.

C. 2018-2019 PROPOSED PRELIMINARY BUDGET

Dr. Fishbein introduced Dr. Aguilar to review the 2018-19 proposed preliminary budget. Dr. Fishbein reminded everyone this is a preliminary budget which can be changed between now and the public hearing and final approval on May 7th.

Dr. Aguilar reviewed what the budget supports (academics, personnel, extra-curricular activities, Care Plus – Therapeutic, and maintenance of buildings/grounds and construction).

Dr. Aguilar reviewed projected revenues for Fiscal Year 2019 as compared to Fiscal Year 2018. Revenues project a 3.62% increase in local tax levy. Other revenues are also increasing by \$1 million due to \$600,000 in additional revenues from ESIP rebates, which will be off balanced by a bond payment on the expenditure side. In addition, the district is budgeting actual miscellaneous revenues per our audit. In the past, we did not budget our full miscellaneous revenue but we realized we can budget full amounts we receive such as student ACT fees and full amounts we receive and invoice other programs in district, such as RCS and I/TDC. Projected revenue for the Community School is \$1.1 million and those revenues rely on the number of classes and programs run. If a class does not have sufficient enrollment, it does not run. This is money in and money out.

Total local sources are \$98.3 million. Total state sources show an increase of approximately \$500,000 due to the district budgeting an additional \$200,000 in extraordinary aid to reflect what we received in the previous year, \$257,000 state aid, and an additional \$133,000 in Fiscal Year 19 state aid.

Total federal sources, which include ESSA and IDEA, reflect a small decrease due to the possibility of the group home in town closing this year.

Dr. Aguilar reviewed the district's reserves, which are made up of tax relief, capital, maintenance and emergency reserves, as well as debt service fund. The total operating budget for Fiscal Year 2019 is \$110,167,997.

The breakdown of local tax levy for Fiscal Year 2019 of \$94,831,243 (3.62% increase) was reviewed as follows:

- 2% increase is the statutory cap to balance the budget
- 1.02% increase is the kindergarten figure from previous year (\$929,800) that we did not take in Fiscal Year 2018 due to the state forcing us to take that money in Fiscal Year 2017, even though we did not have the kindergarten program then. When the 2nd question passed in November 2016, in order to make taxpayers whole the district only raised taxes in Fiscal Year 2018 by 1%; the additional 1% became banked cap, and now we are using it in this budget to become even.
- 0.60% comes from the Fiscal Year 2018 health benefit waiver - \$551,000 is what the district could have taken in Fiscal Year 2018 as the health benefit waiver beyond the 2% cap. We did not do that, so as a result, have it as banked cap to use in three years and this is one of those years.

Dr. Aguilar reviewed state aid including debt service aid and the history of state aid through the years, budget breakdown, projected expenditures, benefits increase (13%), staffing/training, instructional technology, the IT budget and the Lease Purchase in detail, academics, extra-curricular offerings, maintenance of buildings and grounds/construction, tax impact on residents, two decades of long-term fiscal efficiencies, energy savings, and ongoing fiscal efficiencies.

[Click here](#) to view the presentation.

The administration will be providing background on the budget during presentations to be held at GWMS at 7:00 p.m. on April 3rd and at BFMS at 7:00 p.m. on April 16th.

Dr. Fishbein reviewed the Comparative Spending Guide, which the state puts together each year. Dr. Fishbein reviewed comparisons with districts like Ridgewood in size and socio-economics. If you look at the comparison of other districts, Ridgewood spends the least amount per pupil.

Dr. Fishbein reviewed regional districts in Bergen County that have extra/co-curricular costs at a higher level than the elementary. This year, he included sending districts that have K-8 and K-6 students that go to regional high schools and he pointed out that except for one or two districts, even the elementary schools spend at a higher rate per pupil than Ridgewood.

Mr. Loncto commented some of these numbers jump off the page.

Dr. Fishbein pointed out Saddle River, which had a significant drop in enrollment for their budgetary per pupil expenditure, so it jumps higher than their total spending.

Mr. Morgan observed that with regard to SAT scores, there are three districts higher than us, plus Bergen Academy (which has no 2% cap). The only districts he sees that have higher scores are Princeton, Millburn, and Tenafly. Even though we are the most efficient at per pupil spending, we are right at the top of this table overall. Mr. Morgan asked what is the difference in total spending and total budgetary spending per pupil.

Dr. Fishbein responded total spending divides the total number of pupils in the budget and total budgetary spending per pupil takes out transportation, debt service and other expenses.

Mr. Morgan commented a quarter of our per pupil spending is on things that are taken out. Mr. Morgan pointed out Ridgewood also has one of the most efficient administrator to student ratios.

Mr. Loncto stated our faculty administration ratio shows we are also among the highest. All across the board, we demonstrate efficiencies and are getting results in terms of student performance. Mr. Loncto feels this is an extraordinary picture and a credit to the students, parents, administrators, teachers and everybody involved in the process.

Dr. Fishbein pointed out there is high correlation between SAT scores and socioeconomics.

Mr. Loncto asked for Board member comments on the budget.

Ms. Brogan's comments were as follows: 'What we are voting on tonight is a preliminary budget that will be sent to the County tomorrow for review. As presented, the budget is above the 2% cap that has built in budget growth exceptions.'

The 2% cap law anticipates that there may be specific circumstances that arise that allow a district to exceed the 2% tax levy cap without the requirement to ask the voters for a tax cap override.

When Governor Christie signed into law the 2% budget cap in 2010, the legislation significantly reduced the number of exceptions that could be used to go above the cap, but it kept some in place; including exceptions for increased costs for health care, pensions, debt service, states of emergency and increased school enrollment.

The adjustments for increases in health care costs allow a district to adjust the tax increase by the amount of the health care increase over 2%. So for next year, with a projected 15% increase in health insurance premiums, the allowable adjustment would be 11% of the increased health care cost.

The law also allows a school district that doesn't raise property taxes as much as is permitted to hold the unused amount in a 'cap bank' for three years. So, as you may recall, our budget for this school year increased the property tax by 1% rather than the allowed 2%, so we banked that 1%.

This means that for next year's budget we will use both the health care cost adjustment equaling \$1,066,597 and part of our banked cap in the amount of \$415,090.

So the law allows us to raise taxes above 2%, but it does not make the decision to do so any easier. However, since 2010 when the 2% cap was enacted and our state aid was significantly reduced, our health care costs have exceeded 2% by between 5% and 11% each year and this Board has kept the tax increase at 2% or lower. Prior to this year, we did not take the allowed adjustments for increase in our health care premiums. This has taken a toll on the budget and reduced our flexibility to meet existing needs.

For next year, we find that in order to balance the budget, allowing for increased staffing, programmatic improvements, maintenance and capital project work, as well as contractual obligations, it is necessary to use both the health care adjustment and the banked cap. So, after much analysis and consideration, I support this preliminary budget.'

Ms. Smith Wilson thanked Dr. Fishbein and Dr. Aguilar and staff for constructing this budget and stated the following: 'Work begins in the fall and continues to the spring until the budget is approved. There is a tremendous amount of work that goes into it. I hope residents will come to the public presentations that are planned for April 3rd at GWMS and April 16th at BFMS. These presentations are a good time to ask questions and understand the school budget.

This year, I joined some board members in asking Dr. Fishbein and Dr. Aguilar to plan the budget with no increase. I agreed with that request because I view that exercise as our fiduciary responsibility to the public, which is as important as our responsibility to make sure that the schools are well run. To achieve a balanced budget with a zero percent increase, we would have had to, in her mind, make painful cuts that would negatively impact students and our overall education program. That is simply unacceptable.

I appreciate the time taken by the administration to help me understand why a zero percent increase is just not realistic. It is important to remember that our schools educate over 5,700 students in 10 older buildings that are used almost every day of the year by students, teachers, staff and the community.

It is also important to acknowledge that we, as a district, are very fortunate to receive generous support throughout the year from parents, Home and School Associations, The Foundation, RHS Alumni, local businesses, and community members. We recognize their support and it is very much appreciated. This generosity makes a difference. I will vote to support the budget.'

Ms. Krauss made the following comments: 'I recognize Dr. Fishbein, Dr. Aguilar, and everyone who has put so much work into this preliminary budget. I would also like to recognize all the comments Ms. Brogan has made, thoughtful and thorough as usual, and Ms. Smith Wilson echoing that.

But, at this point in time, for me personally, I am going to abstain from voting on the preliminary budget. I am going to keep my comments extremely brief and elaborate when it's time to vote on the actual budget.

I am hopeful when it comes time to vote to accept the finalized budget, I will be able to do so enthusiastically and without reservation. At that point, the Board will have had further discussions which I hope will include some amendments to provide whatever relief is possible and within our purview to pass on whatever we can in terms of savings and some additional cuts to taxpayer. I'm going to leave it at that for now.'

Mr. Morgan thanked everyone for their comments and Ms. Brogan for the history. Mr. Morgan said the district has stayed under the 2% increase over a number of years despite increases in health care until now. His comments were as follows: 'Ever since the state placed a 2% cap on school districts ability to increase property tax revenues, Ridgewood has rigorously observed the spirit as well as the letter of the regulation.

Other municipalities and Boards of Education have used waivers to go over the 2% ceiling, but Ridgewood has not. We have kept school passed property tax increases under 2%. And we have maintained an excellent school system. As Dr. Fishbein has demonstrated in his multi-district comparison, Ridgewood is on top of the league tables in both efficiency and student results.

To stay within the 2% cap has been difficult and required our administrators to constantly consider where they were spending our resources. But we have done so, and the district should be proud of this history.

In 2016, the Board decided that Ridgewood needed to add all-day kindergarten. Rather than try to use a waiver or other mechanism, we decided to put the question to the voters of the Village. Together with numerous parents, this Board explained why this educational program should be added to our schools. The residents of Ridgewood understood the need and passed the referendum. This vote was apparently the first voter approved tax increase intended to add new programs since the law was changed.

Then we discovered that this approval was so unique that the legislature had never envisioned a time when taxpayers would prospectively increase taxes. State law forced us to make the increase retroactive to July 1, 2016 even though the district did not need the revenue until July 1, 2017. With some creative interpretation of the regulations and the permission of the state, the district “banked” the extra 2016-2017 \$930,000 in property tax for use in the subsequent year.

Because these monies were now in the budget base, Ridgewood’s 2017-2018 property taxes increased by .97%. The extra revenues from 2016-2017 were drawn upon to fund the first year of kindergarten. When this procedure was approved by the Board, it was understood that the 1% would be restored in 2018-2019. Thus, taxes were planned to increase by 3% in this budget.

But, this budget increases property taxes by 3.62%. Where does the other .62% or \$551,000 come from you might ask?

Well, for the first time in the 2018-2019 budget presented here tonight, the district proposes to use one of those “waivers” that other districts have taken. Waivers that we have avoided taking. I have a problem with this approach. I believe that the proposed tax levy should be reduced to keep the real property tax annual increase to 2% year-to-year. We should instruct the administration to find other savings to allow for the lower property taxes.

For this reason, I am abstaining on tonight’s draft budget.

Over the next six weeks, the Board will meet with Village residents to discuss this budget. There are two evening presentations (one at BFMS and one at GWMS) where the Board and staff will answer taxpayer’s questions. There are also two Board of Education meetings between now and April 2nd and April 23rd, when the budget must be approved by the Board. This is the Village’s opportunity to be heard whether Ridgewood wants to keep its property tax increases within the 2% cap or is willing to allow the district to take advantage of an accounting gimmick that, while permissible, will increase taxes by a larger percentage.

I realize that many residents may think that since they can no longer vote on the school budget, they are powerless to express their concerns. This is simply not true. The budget being discussed this evening is a preliminary budget. As Dr. Fishbein has often told the Board, it can be changed before it is finally approved on May 7th. Tonight, I am asking the citizens of Ridgewood to express their opinions and let the Board know whether a property tax increase over 2% next year is acceptable. Based on what it hears, this Board can still make changes to and reduce the revenues in this draft budget.’

Mr. Loncto made the following comments: ‘I support the 2018-19 preliminary budget as presented. Like my colleagues on the Board, I appreciate and laud the efforts of the administration in preparing this budget. As always, the budget exercise requires the administration and the Board of Education to strive, not only to maintain the high quality, exceptional, educational program that we are all proud of, but to continuously make improvements to that program. All of this is done within the constraints of limited revenue sources, combined with a series of cost drivers that are steadily increasing at rates in excess of our revenue growth.

As Dr. Aguilar's presentation demonstrates, this budget enables the district to continue to provide a balanced program, including excellent academics robust enough to be attentive and responsive to our students as individual learners. The district has a nimble and ever improving curriculum with enhancements in science, mathematics, business, computer science, fine arts, and our special education program as Dr. Aguilar pointed out. The budget also supports educationally appropriate technology, both hardware and software, and software, very strong athletic and extra-curricular programs, and enhancements to building security.

I also appreciate the difficulty this budget presents. In preparing their budget, the administration has managed to identify cost savings opportunities to offset expenses that are growing at rates higher than our revenue increase, such as a notable savings in energy costs and additional outsourcing of some support services. The resulting budget enables us to maintain the excellence of which we are all proud.

On a final note, when the state mandated the 2% cap and a tax levy years ago, it provided an exception to offset the anticipated extraordinary growth in health care expenses. In essence, districts were allowed to increase revenue by an amount equivalent to the excess of 2% over the premiums, as Ms. Brogan pointed out. While many, if not most of the districts in New Jersey have routinely exercised this option, Ridgewood did not and has not. This has been out of respect for our taxpayers and with confidence that our administration could drive efficiencies in other areas to offset that cost. However, with health care premiums going up at 13% this year and an expected 15% next year, we have reached the tipping point. If we do not exercise the health care waiver option, we will be forced to make unacceptable cuts elsewhere which will threaten the quality of our educational program. That is why I support exercising the option in this budget.'

Ms. Brogan wanted to be clear that the statement on the agenda for our health care waiver and our banked cap are the numbers that we are really working with, and that with the health care waiver, the law requires us, if we are to use the health care waiver or banked cap, to use our available waiver first before we use our banked cap.

Dr. Aguilar confirmed they were.

Ms. Brogan asked for verification that health care waiver is on the increase for next year.

Dr. Aguilar confirmed it is on the projected increase in the state plan for next year.

Ms. Brogan stated if that is above 2%, then the waiver is 13%.

Dr. Aguilar responded he believes it was 11%.

Ms. Brogan thought it was based on the projected increase.

Dr. Aguilar said the formula provides the overall projection for this year, 2017-18, which is 13%.

Ms. Krauss commented the 11% is the difference between 2% and 13%.

Ms. Brogan corrected herself when she previously said 13% but the amount we are using from the health care waiver is \$1.066 million and banked cap is \$415,000 leaving some banked cap still in there. The district is not using the entire banked cap, which evaporates after three years.

Dr. Aguilar confirmed it does.

Mr. Morgan commented Ms. Brogan was asking an accounting question and what the Board is talking about doing is the accounting concept of last in first out. The last banked cap we are going to have is from this year's health waiver. Essentially, we are taking, in our minds, \$1,930,000 that we have built up as a banked cap in prior years from the kindergarten and using that which we have always accepted going from two to three percent this year. The other \$551,000 is derived originally from health care waivers which is now banked cap.

Ms. Brogan said what we are doing is what is on the resolution.

Mr. Morgan agreed and said what the resolution is saying, the way it is constructed for the state, with the derivative of these monies it is \$930,000 for the kindergarten program which was approved by the voters in the second question and \$531,000 of waiver monies.

Mr. Morgan asked Dr. Fishbein to talk about when the Board last discussed the budget in December and the Board voted to have him and Dr. Aguilar go through and prepare a budget based on a zero percent tax increase. They have since shown the Board what that looks like and they all agreed the cuts in there were punitive and dangerous to our educational program. Mr. Morgan requested Dr. Fishbein to describe some of those cuts, without being specific, if we had kept the budget at a zero percent increase.

Dr. Fishbein stated currently there are 50 people who work in central office. The administration would have eliminated and combined 9 of those positions. There would have been support staff reductions at all levels, reduction of the Aramark contract in such a way that they would be doing cleaning every other day instead of every day (taking out garbage on off days, etc.), significant cuts in supplies for curriculum, outsourcing long term subs, cuts in the area of Curriculum & Instruction and Special Programs, and we would have outsourced certain personnel throughout the district, as well as significant cuts in teaching staff across the board.

Mr. Morgan questioned the way the budget resolution that we will have to approve in May is worded with regard to capital reserve use and the four projects listed. Mr. Morgan asked if we passed that section of the budget in May, is further approval of the Board required to get going on the projects.

Dr. Aguilar responded once the budget is approved, the district would have to fill out state project applications, which also have to be Board approved.

Mr. Morgan specifically asked about the RHS heating pipe renovations. Mr. Morgan asked if by approving this, we are committed to it and if we have a problem with any of the projects, do they need to be omitted from this resolution.

Dr. Fishbein responded if there was an issue with any of these items, they would need to be removed from the final budget resolution.

Mr. Morgan felt there are things on the list that should be discussed further.

i. Approval: Resolution for Adoption of the 2018-2019 Proposed Preliminary Budget for Submission to the Executive County Superintendent of Schools

WHEREAS, in accordance with N.J.A.C. 6A:23-A-10.3(b), a district can request use of banked cap only after it has fully exhausted all eligible statutory spending authority in the budget year;

THEREFORE, BE IT RESOLVED, that the 2018-2019 school year budget includes allowable health care adjustments in the amount of \$1,066,597 in accordance with N.J.S.A 18A:7F-39(e); and

BE IT FURTHER RESOLVED, that the 2018-2019 school year budget includes banked cap, in the amount of \$415,090 in accordance with N.J.S.A 18A:7F-39(e); and

BE IT FURTHER RESOLVED, that the Ridgewood Board of Education approves the 2018-2019 school district proposed preliminary budget, as follows, for submission to the Executive County Superintendent of Schools:

	Budget	Tax Levy
General Fund	\$105,180,990	\$94,831,243
Special Revenue Fund	1,301,871	0
Debt Service Fund	3,685,136	3,164,901
Total Budget	\$110,167,997	\$97,996,144

The district has proposed programs and services in addition to the Core Curriculum Content Standards adopted by the State Board of Education.

Information on this budget and the programs and services it provides is available from the school district.

There should be raised for the General Fund Tax Levy \$94,831,243 for the ensuing School Year: (2018-2019).

The General Fund includes \$100,000 which is to be withdrawn from Emergency Reserve and \$50,000 which is to be withdrawn from Maintenance Reserve.

CAPITAL RESERVE STATEMENT OF PURPOSE

Included in budget line 620, Budgeted Withdrawal from Capital Reserve – Excess Cost & Other Capital Projects, is \$1,500,000 for the following construction projects:

- Education Center Window Replacement
- Paving and Sidewalk Repair Throughout the District
- Ridgewood High School Heating Pipe Renovation
- School Lock Down Security System

The total cost of these projects represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the core curriculum content standards.

Ms. Brogan moved approval of the Resolution for Adoption of the 2018-2019 Proposed Preliminary Budget for Submission to the Executive County Superintendent of Schools.

Ms. Smith Wilson seconded the motion, which carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Smith Wilson, Mr. Loncto

NAYS: None

ABSTAIN Ms. Krauss, Mr. Morgan

V. COMMENTS FROM THE PUBLIC

At 8:37 p.m., Mr. Loncto asked if there were any comments from the public. There were none.

VI. CONSENT ITEMS

Dr. Fishbein presented Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, D – Human Resources, and E – Finance.

A. ATTENDANCE AT CONFERENCES

As listed on **Attachment A**, page 859.

B. ADMINISTRATION

i. Approval: Receipt of Suspension and Harassment, Intimidation, and Bullying (HIB) Reports

The Board has received confidential information regarding suspensions and investigations of HIB that have occurred since the last Board meeting.

ii. Approval: Settlement Agreement SE#3/2017-2018

Approval of Settlement Agreement SE#3/2017-2018 between the parents of Student #905304 and the Ridgewood Board of Education.

The Board had received background information.

iii. Approval: Health Benefits Reform

Approval of the following resolution:

WHEREAS, healthcare costs in New Jersey are among the highest in the nation;

WHEREAS, the cost of employee health benefits is a major cost driver in local school district budgets in New Jersey;

WHEREAS, the Village of Ridgewood School District will pay in excess of \$13 million; and the district's gross cost for health insurance premiums are approximately 10% of the district's operating budget after staff contributions of \$3.36 million;

WHEREAS, more than 70% of New Jersey school districts previously purchased health insurance through the New Jersey School Employees Health Benefits Program (“SEHBP”);

WHEREAS, from 2010 through 2018, premiums in the SEHBP have increased dramatically by 7 to 13 percent per year, during a period when the State has failed to provide funding to local school districts in accordance with the School Funding Reform Act of 2008, and state aid to local school districts, including the Village of Ridgewood School District has remained flat;

WHEREAS, health insurance costs have far outpaced and exceeded the 2% property tax cap on school districts, impeding the ability of districts, including the Village of Ridgewood School District, to meet the needs of students;

WHEREAS, Chapter 78 (P.L. 2011, c.78) which was adopted in 2011, required school district employees to share in the cost of their health insurance and contribute towards the premium costs, but Chapter 78 did not control health care costs or the cost of health insurance premiums;

WHEREAS, over the past decade, there have been significant innovations in health care delivery and health plan design that have been adopted in both the public and private sectors to manage costs and promote wellness;

WHEREAS, the New Jersey State Health Benefits Program (“SHBP”), which provides health insurance to most state, county and municipal employees, has adopted new health care plan offerings to provide lower cost options, to the benefit of both public employers and public employees, and the SHBP permits incentives to encourage employees to enroll in new lower cost health care plans;

WHEREAS, the SEHBP’s Plan Design Committee has, in effect, been deadlocked, meeting only infrequently for the past three years, and it has neither adopted comparable lower cost health plan offerings nor permitted the offering of any incentives for school district employees to elect lower cost health care plans;

WHEREAS, the SEHBP’s Plan Design Committee does not include any local school district representatives;

WHEREAS, premium costs in the SEHBP have soared, taking school district funds from student programs and causing many school districts to attempt to withdraw from the SEHBP to pursue health insurance either privately or through other models such as self-insurance;

WHEREAS, a school district’s ability to successfully withdraw from the SEHBP depends on factors such as experience ratings and the costs of the surrounding healthcare market, and numerous districts, including the Village of Ridgewood School District, have been forced to return to the SEHBP;

WHEREAS, in 2018, the SEHBP provides health insurance to only 41% of New Jersey School Districts, making the SEHBP the insurer of last resort for school

districts for districts with high experience ratings or in higher cost health care markets; and

WHEREAS, in 2018 premiums in the SEHBP increase by 13% while, in contrast, premiums in the SHBP did not increase at all;

WHEREAS, due to the withdrawal of many school districts and resulting destabilization of the SEHBP, it is predicted that SEHBP premiums will increase by as much as 15% in 2019 absent immediate action to reform the SEHBP, expand plan offerings, and make it possible for local school districts to remain in or return to the SEHBP;

WHEREAS, absent immediate action to reform the SEHBP and to contain the costs of health care and health insurance premiums paid by local school districts, increases in state aid to local school districts may not reach the classroom or benefit students;

WHEREAS, the Village of Ridgewood Board of Education is a member of the New Jersey School Boards Association ("NJSBA") and the Delegate Assembly is the official policymaking body of the NJSBA;

WHEREAS, education-related policies resulting from prior Delegate Assemblies and Board of Directors actions are codified in the NJSBA's Manual of Positions and Policies on Education;

NOW, THEREFORE, BE IT RESOLVED that the Village of Ridgewood Board of Education urges the Governor and the State Legislature to ensure that all necessary reforms are made in the structure of the SEHBP to end and prevent deadlock and ensure voting representation for school districts on the SEHBP Plan Design Committee; and be it further

RESOLVED, that the Village of Ridgewood Board of Education urges the SEHBP, and all appointees to the SEHBP Plan Design Committee, to meet monthly and to adopt the lower cost plan options available on the SHBP for the 2019 plan year and to permit school districts to offer incentives to encourage employees' participation in lower cost plan options; and be it further

RESOLVED, that the Village of Ridgewood Board of Education, urges the Governor, through the Department of Banking and Insurance and other agencies, and the Legislature, to enact reforms necessary to reduce health care costs associated with SEHBP plans; and be it further

RESOLVED, that this resolution be delivered to Governor Phil Murphy, State Senate President Stephen M. Sweeney, Assembly Speaker Craig Coughlin; the 40th Legislative District's representatives in the State Senate and General Assembly; and the Education and Budget Committees in the State Senate and General Assembly; and be it further

RESOLVED, the Village of Ridgewood Board of Education proposes the following revised and additional policy language regarding the SEHBP and health benefits

for adoption by the NJSBA Delegate Assembly and inclusion in NJSBA's Manual of Positions and Policies on Education:

The NJSBA believes that the School Employees' Health Benefits Program (SEHBP) should provide local school districts with i) an efficient, economical and flexible health insurance options, ~~and should provide those participating school districts with ii) input into decision-making, as well as ii) timely notification of rates and changes in coverage, and that local school districts should have no fewer than two (2) voting representatives on the SEHBP Plan Design Committee;~~

The NJSBA believes that the SEHBP should offer participating school districts at least the same health insurance options that are offered to state, county and municipal employees, through the State Employees Health Benefits Plan;

The NJSBA believes that the SEHBP should be required to permit local school districts to offer incentives to employees to participate in lower cost health care plans;

The NJSBA believes that in order for the SEHBP to be restored to financial and programmatic stability and to fulfill its mandate of providing local school districts with efficient, economical, and flexible health insurance options, the SEHBP Plan Design Committee should be required to meet on a monthly basis and there should be mechanisms for preventing or resolving deadlock, the cancellation meetings, and for the removal of Plan Design Committee members who fail to attend Committee meetings and thereby impede the Committee's functioning;

The NJSBA believes that the Governor, through the Department of Banking and Insurance and other agencies, and the Legislature, should enact reforms necessary to reduce health care costs and health insurance premium costs in the State of New Jersey, and ensure that health care and health insurance costs in New Jersey are aligned with the costs in surrounding states; and be it further

RESOLVED, that this Resolution shall be delivered to the NJSBA and placed on the agenda for consideration at the NJSBA May 2018 Delegate Assembly.

C. CURRICULUM & INSTRUCTION

i. Approval: Field Trips

Approval of field trips as listed on **Attachment B**, page 860-863.

ii. **Approval: Elimination of One Additional Pre-School Disabled Class at Glen School**

Approval of the elimination of one additional pre-school disabled class at Glen School, effective June 30, 2018.

The Board had received background information.

iii. **Approval: Establishment of a Second, General Education Four-Year Old Pre-School Class – REACH (Ridgewood Early Achievement for Children) at Glen School**

Approval of the establishment of a second, general education four-year old Pre-School Class – REACH (Ridgewood Early Achievement for Children), effective September 1, 2018. Students must be four years old on or before October 1, 2018.

The Board had received background information.

D. HUMAN RESOURCES

i. **Approval: 2018-2019 Holiday Calendar for 12-Month Employees and 2019-2020 Holiday Calendar for 12-Month Employees**

It is recommended that the Board approve the 2018-2019 Holiday Calendar for 12-Month Employees, as listed on **Attachment C**, page 864 and the 2019-2020 Holiday Calendar for 12-Month Employees, as listed on **Attachment D**, page 865.

ii. **Appointments**

(Appointments subject to receipt of appropriate documentation and the New Jersey Department of Education (NJDOE) certificate, if required.)

Teacher

<u>GORDON, Michelle</u> – Leave of Absence Replacement Crisis Intervention Counselor (non-tenure track), Benjamin Franklin Middle School and Ridgewood High School, effective March 15, 2018 through June 21, 2018. Ms. Gordon possesses a NJDOE Certificate of Eligibility with Advance Standing as a Student Assistance Coordinator and Standard Certificate as a School Counselor. Ms. Gordon will be registered into the NJDOE Provisional Program.	\$58,358 Cl. BA, St. 1 (pro-rated)
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Classroom Aides

ABRUNZO, Lucas* - Inclusion/Resource Room Special Education Classroom Aide, Travell School, effective March 20, 2018, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

*Related to staff member

Infant/Toddler Development Center

ZAMBRANO, Amy - College Aide II, effective March 20, 2018, or as soon after as possible, through June 30, 2018, 8 hours per day, 5 days per week, at an hourly rate of \$9.52

Long-term Substitute

Revision: LOPEZ, Dalissa - Education Specialist Teacher, Travell School, **from** effective March 22, 2018 through June 21, 2018, **to** effective March 19, 2018 through June 21, 2018, at a daily rate of \$125 per day, until the assignment ends

Home Instructor, on an as-needed basis, for the 2017-2018 School Year

- **Laura Weinstein**, Mathematics Teacher, at an hourly rate of \$60.32

Revision: Spring 2018 Coaching Assignment, approved by the Board at its meeting on June 26, 2017

Assistant Lacrosse Coach

Remove: TBD

Replace: **Byron Blake**

Assistant Girls Track

Remove: **Patrick Ryan**

Replace: TBD

iii. **Resignations for the Purpose of Retirement****Administrator**

TICHENOR, Steve – Manager of Custodial and Maintenance Services, effective July 1, 2018, with 17 years of Ridgewood service

Teacher

SLOAN, Carolyn - Mathematics Teacher, Benjamin Franklin Middle School, effective July 1, 2018, with 37 years of Ridgewood service

iv. **Resignations****Classroom Aides**

CASTRO, Johana - Behavior Instructional Aide, Ridge School, effective March 20, 2018

ELSOUCCARI, Zenab - Self-Contained (RED), Glen School, effective March 23, 2018

v. **Leave of Absences**

Revision: DASILVA, Daniel – Art Teacher, Ridgewood High School, **from** effective March 5, 2018 through April 2, 2018, with a reinstatement date of April 3, 2018, utilizing the FMLA and/or NJFLA leave entitlement, originally approved at the March 5, 2018 Board meeting, **to** effective March 5, 2018 through March 19, 2018, with a reinstatement date of March 20, 2018, utilizing the FMLA and/or NJFLA leave entitlement.

ELKINS, Janet - Education Specialist Teacher, Travell School, **from** effective March 22, 2018 through September 28, 2018, with a reinstatement date of October 1, 2018, **to** effective March 19, 2018 through September 28, 2018, with a reinstatement date of October 1, 2018 using sick days in accordance with the REA/Board Agreement and utilizing the FMLA and/or NJFLA leave entitlement

vi. **Supplemental Pay Beyond Contract**
Benjamin Franklin Middle School
Additional: Intramural Activities for the 2017-2018 School Year, approved by the Board at its meeting on September 25, 2017

Track Advisors **Jason Ordini** and **Kerriann Reilly**, each not to exceed 8 hours, each at an hourly rate of \$40.17 (\$642.72)

Math Club

- **Roman Litvak**, not to exceed 17 hours, at an hourly rate of \$40.17 (\$682.89)

Model UN Club

- **Kristen Krasinski**, not to exceed 17 hours, at an hourly rate of \$40.17 (\$682.89)

Ridgewood High School

Addition: Overnight Chaperones for Adventure Leadership Peer Support (ALPS) Field Trips for the 2017-2018 school year, funded by donations, approved by the Board at its meeting on September 25, 2017

- Dippikill Downhill Ski Trip, Thurman, NY - January 5-6, 2018, chaperone: **Athena Kornemann** at \$200 per night, for one night (\$200)

Revision: DECA Overnight Field Trip to Atlantic City, NJ - February 26, 2018 - March 1, 2018, approved by the Board at its meeting on December 18, 2017

From: One Paid Chaperone: Jeffrey Nyhuis, for three nights, at \$200 per night (\$600)

To: Three Paid Chaperones: Jeffrey Nyhuis for three nights, at \$200 per night (\$600), and **Elizabeth Moreland** and **Gregory Wu**, each for two nights, each at \$200 per night (\$800)

Art BEAT Open Hour

- **One Chaperone: Luke Dolby**, not to exceed 6 hours, at an hourly rate of \$40.17 (\$241.02)

Information Technology Department

Tech Support for an outside event, "Punjabi Cultural Event", May 19, 2018, to be held at Benjamin Franklin Middle School

- **Neil Valere**, not to exceed 6 hours, at an hourly rate of \$30 (\$180)

Tech Support for an outside event, "Church of God, Midland Park, Inc.", June 3, 2018, to be held at Benjamin Franklin Middle School

- **Neil Valere**, not to exceed 6 hours, at an hourly rate of \$30 (\$180)

Tech Support for an outside event, “Giselle Ballet Academy”, June 9, 2018, to be held at George Washington Middle School

- **Elnor Zeqiri**, not to exceed 9 hours, at an hourly rate of \$30 (\$270)

vii. Substitutes for the 2017-2018 School Year

Teachers: Lucas Abrunzo*, Elise Deloca, Philip Kaukonen, Sunghee Ku, Susanne Molloy, and Skylar Suess

*Related to staff member

E. FINANCE

i. Acceptance of Restricted Donations

Resolved, the Board of Education accepts the following restricted gifts for the **2017-2018** school year to be used as indicated:

Donor	Amount	Use	Account Number
Exxon Mobil Educational Alliance Program	\$ 500.00	To be used to purchase science and math materials for the Glen School REACH Program.	20-034-100-890-00-01-024-001
Mr. and Mrs. John Park	\$ 500.00	To be used by the Willard Media Instructor for the benefit of the Willard Media Center.	20-026-100-890-00-07-007-001
Federated HSA	\$5,200.00	To be used for the 2018-2019 Community Outreach Speaker Series expenses.	20-056-100-890-00-22-022-001
RHS HSA	\$ 500.00	To pay expenses for the RHS College Speaker Series.	20-025-100-890-00-10-010-014
T.E.E.E.M. Inc.	\$2,000.00	To be used for City Cottage Club expenses, except airfare.	20-010-100-890-00-10-010-001

Acceptance of a gift in kind from an anonymous donor of lab coats to be used for Super Science Saturday, valued at \$285.02.

Acceptance of a gift in kind from the Learning Services Home and School Association of transportation expenses for a Ridge School and GWMS RISE field trip to Paramus Park on March 27, 2018, valued at \$320 (\$160 per school).

Acceptance of a gift in kind from the Learning Services Home and School Association of admission expenses for a RHS field trip to Medieval Times on May 4, 2018, valued at \$1,341.

Acceptance of a gift in kind from the Learning Services Home and School Association of admission expenses for a RHS field trip to Pinott’s Palette on June 4, 2018, valued at \$250.

ii. Approval: Award of Contracts to Cooperative Purchasing Vendors in Excess of \$40,000

Approval of the award of contracts to Cooperative Purchasing Vendors in excess of \$40,000 for goods and services.

The Board had received background information.

iii. **Approval: Sale of Obsolete Technology Equipment to the Village of Ridgewood**

As per N.J.S.A. 18A:18A45C, the Board approves the sale of obsolete technology equipment listed below to the Village of Ridgewood, for the nominal price of \$1.00.

- 10 Dell Optiplex 3010 computers
- 10 Dell Monitors
- 10 Dell Keyboards

iv. **Approval: Renewal of PJM Demand Response Capacity Program for the 2018-2019 School Year**

Whereas, the Ridgewood Board of Education engaged IPKeyes Power Partners, LLC, Eatontown, NJ to enroll Ridgewood High School in the PJM Demand Response Program at no cost, and participation, if called upon to reduce electrical usage is optional,

Whereas, the district has received quarterly payments in the amount of \$768.01 for participation during Summer 2017,

Whereas, the Ridgewood Board of Education desires to continue to use the services, now, therefore,

Be it resolved, that the Ridgewood Board of Education authorizes the Business Administrator/Board Secretary to sign the Demand Response Capacity Nomination Form for the 2018-2019 school year.

v. **Approval: Vendors to Provide E-Ratable Internet and Telecommunications Services for the 2018-2019 School Year**

Approval of vendors to provide E-ratable internet and telecommunications services for the 2018-2019 school year, as listed on **Attachment E**, page 866.

vi. **Approval: Resolution Binding the Village of Ridgewood Board of Education to Purchase Natural Gas Services Through the Alliance for Competitive Energy Services (“ACES”) Bid Cooperative Pricing System ID#E8801-ACESCPS**

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Village of Ridgewood Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded

to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023, hereinafter referred to as "Effective Period") issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids; now, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

vii. **Approval: School District Maximum Travel Expenditure**

Be it Resolved, that the Ridgewood Board of Education approves the maximum school district travel expenditure in the amount of \$191,438 for the 2018-2019 school year.

viii. **Approval: Budget Appropriation Transfers**

Resolved, the Board of Education approve transfers for **February 2018** as shown in the Journal Entry listing pursuant to Policy 6422.

ix. **Approval: Secretary's Line Item Certification**

Whereas, the Board of Education has received the Report of the Secretary for the month of **February 2018**;

Whereas, in compliance with N.J.A.C. 6:20-2A.10(d), the secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it,

Resolved, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and

Be it Further Resolved, in compliance with N.J.A.C. 6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:20-2A.10(a) (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

x. **Approval: Acceptance of Board Secretary and Treasurer Report**

Whereas, the Board of Education has received the report of the Secretary and Treasurer for the month of **February 2018**; now, therefore,

Be it Resolved, the Board of Education accepts the above referenced reports and orders that it be attached to and made part of the official record of this meeting.

Ms. Brogan moved approval of Consent Items A – Attendance at Conferences, B – Administration (excluding agenda item #iii), C – Curriculum & Instruction, D – Human Resources, and E – Finance.

Mr. Morgan seconded the motion.

Prior to the roll-call vote, Mr. Loncto read the retirements into record and thanked the staff members for their years of service.

Mr. Loncto also read the donations into record and thanked the responsible parties.

The motion to approve Consent Items A – Attendance at Conferences, B – Administration (excluding agenda item #iii), C – Curriculum & Instruction, D – Human Resources, and E – Finance, carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

VII. APPROVAL OF BILLS

DATES	DESCRIPTION	CHECK NUMBER	AMOUNTS	REVIEWED BY
Feb 28	Columbia Bank On-Line	087848-087924	572,631.90	V. Loncto
March 14	Columbia Bank On-Line	087925-088128	1,519,854.33	J. Smith Wilson
Feb 28	Payroll Transfer	P19050	3,044,904.84	V. Loncto
March 15	Payroll Transfer	P19076	3,043,293.01	J. Smith Wilson
Feb 26	Electronic Transfer	L18949	2,799.90	V. Loncto
Feb 28	Electronic Transfer	F19052	12,355.16	V. Loncto
March 1	Electronic Transfer	H19053	1,175,310.67	J. Smith Wilson
March 9	Electronic Transfer	S19058	707,706.98	J. Smith Wilson
March 1	Food Service	620070	10,718.18	J. Smith Wilson
March 14	Food Service	620071-620072	48,636.45	J. Smith Wilson
March 14	Unemployment	821103	26,740.06	J. Smith Wilson
Feb 22	Columbia Bank Void Check	087645	(1,469.46)	V. Loncto
Feb 27	Columbia Bank Void Check	087807	(237.73)	V. Loncto
TOTAL			10,163,244.29	

Mr. Loncto moved approval of all bills reviewed by him.
Ms. Smith Wilson seconded the motion.

Ms. Smith Wilson moved approval of all bills reviewed by her.
Mr. Loncto seconded the motion.

Approval of Bills carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

Consent Item B – Administration, Agenda Item #iii – Health Benefits Reform

Mr. Loncto commented this proposed resolution was advanced by the South Orange-Maplewood school district to address a problem we all share regarding dramatically increasing costs of the SEHBP that affect the district and all employees of the district. This is something that is growing at a percent which is crippling districts and the task force/design committee in charge of reviewing and making changes has been dysfunctional. There are other health plans such as the SHBP which has taken on the task of trying to find alternatives to offset the adverse effect that we experienced in the SEHBP and they have been successful. We are looking at rates of 13% and 17% and the SHBP has found a way to manage this in a much better way, benefiting employees. as well as the state. South Orange-Maplewood proposed this resolution and the Board reviewed it last week. Mr. Loncto read a summary of the resolution into record.

Mr. Loncto moved approval of Consent Item B – Administration, agenda item #iii.

Mr. Morgan seconded the motion.

Ms. Brogan is not in favor of this resolution but not because she does not believe there are some aspects that are good. The meeting of the plan design team is necessary and they refused to meet. You cannot have a committee that never meets. Ms. Brogan is in favor or urging the Governor to reappoint or appoint new members to the committee. Ms. Brogan feels it does make sense to extend membership to people working with these plans, and to have someone from NJSBA or a business administrator or board member with knowledge about health insurance on the committee. Ms. Brogan is not enamored with putting forth a solution for the design team to meet. She is unsure of saying they should have the state health benefits plan be their mark. Ms. Brogan did some review and comparison between the state education health benefits plan and state health benefits plan. It seems the difference really is in retiree benefits rather than benefits. Ms. Brogan does not think it is a bad idea and it is a way to reduce costs. There are changes to prescriptions and making sure people use generic medications. A number of years ago, coverage for compound medications were stopped. Ms. Brogan is uncomfortable with the resolution as written but understands the spirit of it, which is that design committee should meet and work to look at what their options are in providing plans that allow savings.

Mr. Loncto commented the language here does not require or recommend that they adopt the SHBP per se, it says they should meet monthly and adopt the lower cost plan options available and make those options available.

Ms. Brogan discussed options that are available right now (there are currently 15 or 19 plans that employees can choose from), how some employees who are relatively healthy who do not use a lot of doctors do not mind a higher deductible plan or paying more out of pocket, that the design committee needs to look at all of the options, and that there are some errors in wording in the resolution that need to be fixed; however, this is not her resolution, it is South-Orange-Maplewood's and she would not support it as written.

Mr. Morgan commented to the extent that we have some factual errors the 13% may be based on the gross rather than the net), health insurance is important to all of us and all employees are affected by this. As the opening of the resolution points out, 25% of the cost is being borne by employees of the district and the other 75% is borne by the district. What South Orange-Maplewood proposes is a pretty good summary of the situation. Mr. Morgan does not read the state health benefits plan recommendation to be that strongly that you must go to this. The number one objective in providing health care, as an employer, should be to make sure our

employees have excellent coverage. The SHBP does provide excellent coverage. There are a number of things in the SHBP and SEHBP which are over the top. Over the last three years, the SHBP has managed to keep flat or very modest increases, although the SEHBP has gone up dramatically. A lot of that has to do with mechanics and a committee that does not want to meet because it does not want to change anything. There are a number of options available under the current plan that nobody wants to take advantage of even though it is demonstrably proven that people that look at the other alternatives can make out better financially. Mr. Morgan feels this is a discussion that needs to be pushed along.

Mr. Morgan discussed how the resolution was presented by another district and he does not find any fatal flaws in the way it was worded. He feels the idea is to build momentum to get NJSBA to adopt it as part of their policy manual. NJSBA is our lobbying firm in Trenton and their policy manual is what they are supposed to be lobbying for. This resolution clearly states what we want them to lobby for. Mr. Morgan is fully aware the legislature has never adopted verbatim a resolution from a school board and this will be subject to much discussion and debate. This is an important statement to be making and he is in support of it is because the agenda has to be moved forward so the state looks at this very important part of cost drivers. In our case, a 13% increase in health care costs, more than any other section of the budget, and it is out of control. A big reason it is out of control is because the SEHBP has not done the mechanical things it should do to address the health care issues to take on board the cost drivers it could to lower the costs. Mr. Morgan thought even the SHBP would make many private plans be put to shame. They are a very strong health care plan. Mr. Morgan pointed out even the prescription plan is an important driver which mechanically does not impact the employees, but does impact the cost. Mr. Morgan is ready to take this resolution with some wording flaws and support it.

A discussion ensued regarding support for the resolution with some edits, how the Board President of South Orange-Maplewood believes this resolution will be on the NJSBA Delegate Assembly in May and we are beyond the cut-off date to submit a revised resolution so whoever attends that meeting on the Board's behalf could speak in support of the resolution, and the fact that NSJBA will rewrite the resolution anyway.

The motion to approve Consent Item B – Administration, agenda item #iii with factual corrections carried by the following roll-call vote:

AYES: Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: Ms. Brogan

VIII. BOARD MEMBER ANNOUNCEMENTS

Legislative Update

Ms. Brogan reported on the following:

PARCC Tests

Governor Murphy told audiences during his campaign that he would end PARCC tests “day one,” a promise that could not be kept due to state and federal requirements to use assessments to measure student progress and evaluate schools. It would be unrealistic to think that PARCC assessments would be eliminated this spring with no plan to replace these state tests. Acting Education Commissioner Lamont Repollet issued a memo on March 6th to school districts informing them that he will establish an advisory group to study the next generation of assessments and schedule a listening tour to meet with students, teachers, administrators,

parents and community members in every county. Commissioner Repollet affirmed his commitment to transition away from the PARCC tests and to improve NJ's assessments. Understanding that this will take time, the PARCC tests will be administered this spring as planned.

Repollet stated that "There are many issues to take into consideration when transitioning an assessment system, including the amount of time needed to procure a new vendor, the fiscal and operational impact of assessments, and continued alignment of our NJ Student Learning Standards. Additionally, as state and federal law require all states to use assessments as one method to gauge and compare progress of students and student groups and to evaluate how schools support learning, we need to ensure our next generation of assessments provides a fair and accurate picture of student progress towards the mastery of the skills we expect them to achieve."

Governor Murphy's Proposed 2019 Budget

The proposed budget for FY 2019 is \$37.4 billion, an increase of \$1.5 billion over the FY 2018 budget. The budget assumes a \$1.7 billion tax increase that legislators have to decide upon as they review Governor Murphy's proposal. Less than 1% is funded with non-recurring revenues.

Total school aid proposed is \$14.9 billion and this includes \$3.4 billion for pensions and benefits and \$1 billion in debt service.

- Pre-k-through grade 12 School Aid
 - 94% of districts will see an increase in state aid.
 - No district will receive less aid than they received this year.
 - There will be an increase of \$283.6 million in formula aid. Ridgewood will receive an additional \$133,000 in state aid.
 - The goal will be to increase funding to schools each year until full funding is reached by FY 2022.
 - \$57.6 will be added to expand pre-k for 3,500 4 year olds.
 - \$2 million will fund grants to expand the Computer Science initiative, so high school students will have access to college level computer science programs.
 - Extraordinary Aid will be flat funded at \$195 million.
 - A \$148 million increase to support another \$500 million in school construction projects across the state. Some speculation is that this increased funding will be directed to a new round of school construction in the districts formerly known as the Abbott districts, the urban and low income districts.

The governor is proposing a \$3.2 billion payment into the pension fund.

Governor Murphy also proposes investing \$50 million in Community Colleges to allow students with family incomes of \$45,000 or less to attend a NJ Community College tuition-free starting in the spring of 2019. With increased funding over the next three years, Governor Murphy plans to make community college tuition-free by the start of the 2021-22 school year and to increase the Educational Opportunity Fund to allow 3,500 Tuition Aid Grants for NJ university students.

How will the budget increases be funded?

- Millionaire tax for \$765 million (retroactive to January 1, 2018)
- Corporate tax for \$110 million

- Tax on Hedge Fund Managers for \$100 million
- Tax Uber, Airbnb, e-cigarettes and some online products bought over the internet from other states for \$132 million
- Reset sales tax to 7% for \$581 million revenue increase
- Taxing sale of legalized recreational marijuana for adults 21 and over starting 1/1/2019, assuming legislature passes legislation. This will generate \$60 million.
- Expanding the medical marijuana program and the increased taxes on its sale for \$20 million.
- Appoint a “Shared Services Czar” to promote shared services among municipalities.

Governor Murphy also proposes saving \$140 million per year by not having to adjudicate low-level marijuana possession offenses once recreational marijuana is legalized and taking this money to reinvest in urban neighborhoods for economic development, health care, housing, child care, and after school programs.

The budget assumes a \$118.7 million savings from various health benefit reforms in the SHBP for public employees. It does not appear to include reforms to the SEHBP that provides benefits to public school employees. Governor Murphy also proposed raising the property tax deduction on the state income tax from \$10,000 to \$15,000, a move that would cost the state \$80 million in lost revenue.

Governor Murphy has proposed reducing the opioid addiction campaign and treatment services started by Governor Christie by \$100 million. Christie dedicated \$200 million to this effort in fiscal year 2018.

Details on the proposed FY 2019 budget can be found at www.nj.gov/treasury/omb/publications/19bib/BIB.

Legislators in the Assembly and Senate will now discuss Governor Murphy’s proposed budget. It appears that there are concerns among legislators about Governor Murphy’s call for increased taxes and the legalization of recreational marijuana. A final budget must be in place by midnight on June 30th to avoid a state shut down.

A discussion ensued regarding the proposed state budget, extraordinary aid and the application process, incremental aid, and state aid given and taken away in previous years.

Ms. Brogan announced the districtwide Tech Night is rescheduled for Wednesday, March 21st at GWMS at 7:00 p.m. A panel of RHS students will be discussing how they use social media.

Coffee and Conversation with the Board is scheduled for Monday, March 27th at 7:00 p.m.

Ms. Poelstra announced on March 28th, the Community Wellness series continues with motivational speaker Scott Chesney.

Ms. Krauss commented Dr. Michael Fowlin recently gave an inspirational talk at RHS, after which her daughter came home very energized and they spent hours watching videos of him on YouTube.

Mr. Morgan announced some special education parents had spoken to him and Ms. Smith Wilson regarding their summer concerns. There are a number of speakers from the district

providing a lot of practical advice and ideas families could use to help focus children. Mr. Morgan was impressed with the series held on March 6th and 14th (Bridging the GAP: How to Maintain Speech/Language, OT and PT Development at Home and During the Summer and What Assistance the Division of Vocational Rehabilitation Services Can Provide to your 18+ Student). Mr. Morgan expressed his disappointment that those two series were only attended by about 25 and 10 parents respectively. Considering the district has 900 special education students in district, that is not much. Upcoming series are listed on the district website under Special Programs and include the Annual Bergen County Transition Fair and What Assistance the Division of Developmental Disabilities can provide to your 18+ Student.

Mr. Morgan commented parents who did attend said this is exactly what they want to hear. Mr. Morgan would love to see more people attend.

Mr. Loncto asked if this has been communicated.

Ms. Brogan stated these are very targeted topics and out of the 900 students, parents would most likely be interested in the services their child needs. These are targeted programs the district will want to repeat year to year.

Ms. Poelstra commented these are small groups with targeted topics that allow parents to discuss more with each other.

Mr. Morgan said transition services start at age 14. He understands people have a lot of things going on but there is a lot of information parents can benefit from. Mr. Morgan suggested the district should explore other ways to get information out.

Mr. Loncto announced tomorrow is the first day of Spring.

Dr. Fishbein reported the district has already used all of their allotted snow days.

Ms. Krauss commented a parent mentioned we have a professional day at the end of March and she asked if there was a possibility to use that as a make-up day instead of using a day from the April break.

Dr. Fishbein responded that is not possible due to scheduled people coming in that day.

IX. COMMITTEE REPORTS

Finance and Fields committee reports were in the packet.

X. COMMENTS FROM THE PUBLIC

At 9:37 p.m., Mr. Loncto asked if there were any comments from the public. There were none.

XI. DISCUSSION ITEMS

There were none.

XII. ACCEPTANCE OF MINUTES

- February 26, 2018 Executive Session & Regular Public Meeting
- March 5, 2018 Executive Session & Regular Public Meeting
- March 14, 2018 Executive Session

Ms. Brogan moved Acceptance of Minutes. Mr. Morgan seconded the motion, which was unanimously approved.

XIII. OTHER BUSINESS

There was none.

XIV. ADJOURNMENT

At 9:39 p.m., on a motion made by Mr. Loncto, seconded by Mr. Morgan and unanimously approved, the meeting adjourned.

Respectfully submitted,

Jennifer Ulman
Assistant Board Secretary

Alfredo Aguilar
Board Secretary

2017 – 2018 CONFERENCES FOR APPROVAL

Staff Member	Name of Conference Location & Dates	Rationale	Estimated Cost for Approval	# of Sub Days required
Bohchalian, Sevana GWMS	PCAST: Utilizing Person Centered Approaches to Improve IEP Meetings Morris Plains, NJ – March 15, 2018	Professional Development	\$ 20	0
Bonfanti, Jill Orchard	Institute for Multi-Sensory Education – Intermediate Orton-Gillingham Training – Secaucus, NJ May 14-18, 2018	Professional Development	\$1,175	5
Buzzard, Mia Somerville	Institute for Multi-Sensory Education – Intermediate Orton-Gillingham Training – Secaucus, NJ May 14-18, 2018	Professional Development	\$1,175	5
Carr, Lauren Somerville	Institute for Multi-Sensory Education – Intermediate Orton-Gillingham Training – Secaucus, NJ May 14-18, 2018	Professional Development	\$1,268	5
Fabish, Cassandra Somerville	Institute for Multi-Sensory Education – Intermediate Orton-Gillingham Training – Secaucus, NJ May 14-18, 2018	Professional Development	\$1,175	5
Harney, Tom Hawes	Institute for Multi-Sensory Education – Intermediate Orton-Gillingham Training – Secaucus, NJ May 14-18, 2018	Professional Development	\$1,202	5
Hurley, Jackie Ridge	Institute for Multi-Sensory Education – Intermediate Orton-Gillingham Training – Secaucus, NJ May 14-18, 2018	Professional Development	\$ 1,175	5
Mortara, Christie Education Center	Institute for Multi-Sensory Education – Intermediate Orton-Gillingham Training – Secaucus, NJ May 14-18, 2018	Professional Development	\$ 1,175	0
Nevins, Lauren Travell	Institute for Multi-Sensory Education – Intermediate Orton-Gillingham Training – Secaucus, NJ May 14-18, 2018	Professional Development	\$ 1,175	5
Pettit, Carol Willard	Institute for Multi-Sensory Education – Intermediate Orton-Gillingham Training – Secaucus, NJ May 14-18, 2018	Professional Development	\$ 1,175	5
Gigante, Stefanie RHS	FLENJ: Practical Strategies for Promoting Ownership in the WL Classroom – Monroe Township, NJ May 17, 2018	Professional Development	\$ 230	0

The total cost for these conferences is \$10,945. Upon Board approval of all of these conferences, the total expenditure for travel and conferences for 2017-18 will be \$167,809 leaving a balance of \$23,629 remaining in the \$191,438 approved by the Board for travel and conferences.

The total cost of substitutes for these conferences is \$3,680. Upon Board approval of these conferences, the total expenditure for substitutes for travel and conferences for 2017-18 will be \$16,468.

FIELD TRIPS FOR APPROVAL

March 19, 2018

ONE DAY TRIPS

ATTACHMENT B

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$93 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
03/07/18	GWMS	Pony Power Therapies Mahwah, NJ	6 grades 6-8 students	2	0	\$0	\$471 (admission fee) & driver)	yes	no
03/14/18	GWMS	Pony Power Therapies Mahwah, NJ	6 grades 6-8 students	2	0	\$0	\$471 (admission fee) & driver)	yes	no
03/15/18	RHS	Downtown Ridgewood Ridgewood, NJ	8 grade 11 RISe students	4	0	\$0	\$0	no	no
03/21/18	GWMS	Pony Power Therapies Mahwah, NJ	6 grades 6-8 students	2	0	\$0	\$471 (admission fee) & driver)	yes	yes
03/24/18	RHS	March for Our Lives Rally New York, NY	54 grades 9-12 students	3	0	\$0	\$0	no	yes
03/27/18	Ridge	Paramus Park Mall Paramus, NJ	5 RISe students	6	0	\$0	\$0	no	yes
03/27/18	GWMS	Paramus Park Mall Paramus, NJ	4 RISe students	6	0	\$0	\$0	no	yes
03/28/18	GWMS	Pony Power Therapies Mahwah, NJ	6 grades 6-8 students	2	0	\$0	\$471 (admission fee) & driver)	yes	yes
03/28/18	Hawes	Botto House/Paterson Museum North Haledon/Paterson, NJ	72 grade 4 students	10	0	\$0	\$0	yes	yes
03/28/18	RHS	Bow Tie Cinemas <i>Birdman</i> Ridgewood, NJ	65 grade 12 students	3	0	\$0	\$0	no	yes
04/04/18	GWMS	Pony Power Therapies Mahwah, NJ	6 grades 6-8 students	2	0	\$0	\$471 (admission fee) & driver)	yes	yes

FIELD TRIPS FOR APPROVAL

March 19, 2018

ONE DAY TRIPS

ATTACHMENT B

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$93 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
04/05/18	GWMS	West Side Presbyterian Church <i>Musical Performance</i> Ridgewood, NJ	4 groups of approximately 50 students each	2 per class	0	\$0	\$0	no	yes
04/05/18	RHS	West Side Presbyterian Church <i>Musical Performance</i> Ridgewood, NJ	180 music students	4	0	\$0	\$1,050 (bus)	yes	yes
04/18/18	GWMS	Pony Power Therapies Mahwah, NJ	6 grades 6-8 students	2	0	\$0	\$471 (admission fee) & driver)	yes	yes
04/20/18	RHS	Mitsuwa Grocery Edgewater, NJ	6 grade 11 special education students	5	0	\$0	\$0	no	yes
05/11/18	RHS	Stop & Shop/Daily Treat Ridgewood, NJ	6 grade 11 special education students	5	0	\$0	\$0	no	yes
05/14/18	Travell	Ridgewood Walking Tour Ridgewood, NJ	80 grade 3 students	15	0	\$0	\$0	no	yes
05/14/18	Willard	St. Elizabeth's Church <i>Musical Performance</i> Ridgewood, NJ	35 grade K students	5	0	\$0	\$0	yes	yes
05/16/18	Somerville	Storm King Art Center New Windsor, NY	74 grade 5 students	9	0	\$0	\$0	yes	yes
05/23/18	GWMS	Norwalk Aquarium Norwalk, CT	130 grade 7 students	13	5	\$465	\$465	yes	yes
05/24/18	RHS	Great Adventure <i>U Got Brains Program</i> Ridgewood, NJ	20 grade 10 students	1	0	\$0	\$0	yes	yes
05/25/18	Hawes	Museum Village Monroe, NY	75 grade 3 students	20	0	\$0	\$0	yes	yes
05/25/18	GWMS	RHS <i>Orientation</i> Ridgewood, NJ	30 special education students	7	0	\$0	\$0	yes	yes

FIELD TRIPS FOR APPROVAL

March 19, 2018

ONE DAY TRIPS

ATTACHMENT B

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$93 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
05/29/18	GWMS	Norwalk Aquarium Norwalk, CT	130 grade 7 students	13	5	\$465	\$465	yes	yes
06/01/18	RHS	Pinotti Palette Ridgewood, NJ	10 grade 11 special education studetns	5	0	\$0	\$0	no	yes

OVERNIGHT FIELD TRIPS FOR APPROVAL

March 19, 2018

Overnight - Co-Curricular Trips

ATTACHMENT B

DATES	SCHOOL	LOCATION	Approx. # and Group of Students	# Unpaid Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$93 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
4/5/18 to 4/8/18	RHS	Arcadia High School <i>Arcadia Invitational</i> Arcadia, CA	18 members of the Track Team	3	1 for 1/2 day on 4/5 and 1/2 day on 4/6	\$93	\$593 (\$500-rental van) (\$93 - subs)	yes	yes
04/27/18 to 4/29/18	RHS	National History Bowl Championship Arlington, VA	2 members of the History Bowl Team	2	0	\$0	\$0	yes	yes

**2018 – 2019 Holiday Calendar
12 Month Employees**

Wednesday, July 4, 2018	Independence Day
Monday, September 3, 2018	Labor Day
Monday, September 10, 2018	Rosh Hashanah
Wednesday, September 19, 2018	Yom Kippur
Thursday, November 8, 2018	NJEA Convention
Friday, November 9, 2018	NJEA Convention
Wednesday, November 21, 2018	Minimum Day – Ed Center Closes 1:30 pm
Thursday, November 22, 2018	Thanksgiving Recess
Friday, November 23, 2018	Thanksgiving Recess
Friday, December 21, 2018	Minimum Day – Ed Center Closes 1:30 pm
Monday, December 24, 2018	Christmas Eve
Tuesday, December 25, 2018	Christmas Day
Monday, December 31, 2018	New Year's Eve
Tuesday, January 1, 2019	New Year's Day
Monday, January 21, 2019	Martin Luther King Jr. Day
Monday, February 18, 2019	Presidents' Day
Friday, April 19, 2019	Good Friday
Monday, May 27, 2019	Memorial Day

**2019 – 2020 Holiday Calendar
12 Month Employees**

Thursday, July 4, 2019	Independence Day
Monday, September 2, 2019	Labor Day
Monday, September 30, 2019	Rosh Hashanah
Wednesday, October 9, 2019	Yom Kippur
Thursday, November 7, 2019	NJEA Convention
Friday, November 8, 2019	NJEA Convention
Wednesday, November 27, 2019	Minimum Day – Ed Center Closes 1:30 pm
Thursday, November 28, 2019	Thanksgiving Recess
Friday, November 29, 2019	Thanksgiving Recess
Monday, December 23, 2019	Minimum Day – Ed Center Closes 1:30 pm
Tuesday, December 24, 2019	Christmas Eve
Wednesday, December 25, 2019	Christmas Day
Tuesday, December 31, 2019	New Year's Eve
Wednesday, January 1, 2020	New Year's Day
Monday, January 20, 2020	Martin Luther King Jr. Day
Monday, February 17, 2020	Presidents' Day
Friday, April 10, 2020	Good Friday
Monday, May 25, 2020	Memorial Day

**Recommendations for Vendors of 2018-2019 E-Rate-Eligible Services
Ridgewood Public Schools Board of Education March 19, 2018**

Service	Vendor	Offering	Monthly Price	Notes
Category 1 - Internet Access				
Internet Access (Backup ISP) (E-rate 470 #180011587)	Recommendation: Verizon Business FiOS (incumbent)			No other vendors submitted proposals.
	Verizon Business FiOS (incumbent)	2@1G/1GMbps	\$489.98/mo.	Month-to-Month (234.99 x 2 + \$20)
Category 1 - Internet Access				
Internet Access (Poles & Conduits) (E-rate 470 #180011564)	Recommendation: Verizon (incumbent)			No other vendors submitted proposals.
	Verizon (incumbent)		\$2,388 / mo.	Month-to-Month

Service	Vendor	Total Points	Total Price	Notes: Points assigned based on price and criteria in RFPs
Category 2 – Internal Connections and Managed Internal Broadband Services				
Wireless Maintenance & Support (E-rate 470 #180012394)	Recommendation: TTI Wireless		\$17,467.00	No other vendors submitted proposals.
	TTI Wireless		\$17,467.00	
Category 2 – Internal Connections and Managed Internal Broadband Services				
UPS (E-rate 470 #180007668)	Recommendation: Dyntek		\$29,562.25	
	Dyntek	99	RHS - \$14,189.88 GW - \$8,277.43 BF - \$7,094.94 TOTAL - \$29,562.25	
	MTG IT Professionals	71	RHS - \$17,274.60 GW - \$10,076.85 BF - \$8,637.30 TOTAL - \$35,988.75	
	e.comm Technologies	85	RHS - \$15,000.00 GW - \$8,750.00 BF - \$7,500.00 TOTAL - \$31, 250.00	
	DiNi Communications, Inc.	77	\$34,000.00	Did not break out by school
	Technotime	60	RHS - \$18,835.20 GW - \$10,987.20 BF - 9,417.60 TOTAL - \$39, 240.00	
	Custom Computer Specialists, Inc.	86	RHS - \$14873.40 GW - \$8,676.15 BF - \$7,436.70 TOTAL - \$30,986.25	

**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF EDUCATION
Ridgewood Public Schools
Bergen County, New Jersey
APRIL 2, 2018**

Minutes of the Regular Public Meeting of the Board of Education held on April 2, 2018, at 7:30 p.m., at the Education Center.

The meeting was called to order by Mr. B. Vincent Loncto, President.

I. CALL TO ORDER AND ROLL CALL

Present: Mr. B. Vincent Loncto, President; Mr. James Morgan, Vice President; Ms. Sheila Brogan; Ms. Christina Krauss; Ms. Jennie Smith Wilson

Also Present: Dr. Daniel Fishbein, Superintendent; Ms. Stacie Poelstra, Assistant Superintendent for Curriculum, Instruction & Assessment; Ms. Ojetta Townes, Manager of Human Resources; Dr. Alfredo Aguilar, Business Administrator/Board Secretary; Ms. Jen Ulman, Assistant Board Secretary; Ms. Catherine Taura, RHS Student Representative

Absent: None

Visitors: There were approximately five visitors.

II. PLEDGE OF ALLEGIANCE

Mr. Loncto led those present in the Pledge of Allegiance.

III. OPENING STATEMENT BY PRESIDING OFFICER

Mr. Loncto announced that pursuant to the requirements of the Open Public Meetings Act, advance notice of this meeting had been given to The Ridgewood News, The Record, and the Clerk of the Village of Ridgewood. In addition, notices were posted in the office of the Board Secretary and in all school buildings.

IV. PRESENTATIONS

A. **RHS ICE HOCKEY PLAYERS IN THE NEWS**

Dr. Fishbein recently received an email from Coach Cronk with a link to a CBS news broadcast about some of our hockey players and what they did with their free time.

[Click here](#) to view the video.

Dr. Fishbein invited RHS Ice Hockey Coaches Paul Cronk and Mike Lucchesi, as well as players Joe Rahaim, Alex LeMoine, Kevin Brennan, Nate and Ben Loughlin, Liam Clark, and Luke Simpson, to explain the genesis of this great idea.

Joe Rahaim, founder of Joe's Odd Jobs, explained Coach Lucchesi came to them three weeks before the end of the season and told them about Coach Katchen, who had been with them a couple of years before that, and his son, Austin, who was being treated for cancer. Coach Lucchesi asked them to keep him in their prayers, continue to think about him, and think about if there was something they could do for him.

Joe thought about his customers from Joe's Odd Jobs and possibly shoveling snow and donating their profits to Coach Katchen. Luke Simpson, as well as two other guys from Joe's Odd Jobs along with the hockey team, with no compensation, agreed to help. They thought they would raise a couple of hundred dollars. Instead, they raised \$4,013 through shoveling and donations. They were blown away by the generosity of people who did not know who Austin, the coach or the hockey team were.

Coach Lucchesi commented he was so impressed when Joe proposed the idea to him. He advised him it was all dependent on if we got some snow. Hockey season had just ended when we got our first nor'easter. He asked Joe to see if the team was interested. Joe advised him he had a lot of guys, some not even in hockey, who wanted to help.

Coach Lucchesi expressed his thanks and gratitude to everyone, especially the guys who didn't even know Coach Katchen, but donated their time. Coach Cronk and he received a call from the guys when they were on their eighth driveway and running out of steam, asking for help shoveling, which they did. Coach Lucchesi talked about how Coach Katchen has been his closest friend since kindergarten and had volunteered his time to the team for the last three years but had to step away to be with his son, Austin.

Mr. Loncto commented this was a great initiative.

Dr. Fishbein asked how the news picked up on it.

Coach Lucchesi explained Coach Katchen's sister reached out to somebody because she was blown away by the generosity. She first contacted the newspaper and someone from CBS saw the story and thought this was the only good thing that came out of the nor'easter.

B. RHS BEAUTIFICATION AND ALTERNATIVE FURNITURE

Dr. Gorman reviewed beautification projects done at the high school, as well as alternative furniture in the classrooms. Dr. Gorman thanked all the contributors who made these improvements possible – The Ridgewood Education Foundation, RHS Alumni Association, RHS Home & School Association, RHS Class of 2017, and the Board of Education.

Some of the projects included were installing more signage by the tennis courts on Ridgewood Avenue, by the gymnasium and throughout the building; putting banners around the perimeter of the building to create more pride, a new scoreboard, new furniture for the main office and Freshman Focus, creating more of a college feel for the Campus Center and the Learning Commons, the establishment of the Carole G. Jones Science Wing, etc. [Click here](#) to view the presentation.

Mr. Morgan commented as a neighbor. it looks much better and the flagpoles give it a classy, college type look.

C. STUDENT REPRESENTATIVE REPORT

Dr. Fishbein introduced RHS Student Representative Catherine Taura, who reported on the following:

Athletics

- All Spring sports have begun. This is the opening week for all of the teams' games and matches.
- Girls Varsity Lacrosse had an away game against Moorestown High School this past Saturday. They put forth a great effort but lost 9-10.
- Boys Varsity Baseball had their first game today at Vets field against Ramapo High School.

Arts

- The New Players have begun rehearsing for the spring play "Twelfth Night" by William Shakespeare. Those involved had a read through last Tuesday. Former New Player and RHS alumni Morgan Knight is directing it.
- The Maroon and White recital and gallery series continues. There will be one this Friday, April 5th and later this month on the 26th.
- Guest musician Jerry Vivino met with students involved in the Jazz ensembles during their rehearsal this evening in preparation for Jazz in the Wood, which will take place on May 20th.

Academics

- The third marking period ends April 13th.
- The Literature and Film classes are going on a field trip to see the movie "Birdman" at the movie theater in town.
- The AP exam registration was due last Wednesday.
- The College Speaker series, sponsored by REF and the HSA, will take place this Thursday, April 4th at RHS in the Campus Center. Peter Van Buskirk, former Director of Admissions from Franklin and Marshall, is coming to speak to juniors parents about his book, "The Admissions Game."

Activities

- The Junior-Senior Neon Safari Dance took place last Wednesday in the Campus Center.
- The Peer Counselor talent show was this past Wednesday in the Campus Center and the Little Theatre.

Miscellaneous

- Last week, two students created little origami paper cranes over the course of two year and put them all over RHS. There were a total of 1,000 paper cranes to decorate the RHS halls. You may have already seen the clever YouTube video of the two artists.

V. COMMENTS FROM THE PUBLIC

At 7:54 p.m., Mr. Loncto asked if there were any comments from the public. The following person addressed the Board:

Dan Creed, 897 Hillcrest Road, thanked the Board for the tireless and selfless work they do. He has been a resident just under 10 years and has never felt compelled to come to a Board meeting. Mr. Creed came here tonight because he is somewhat taken back by the proposed budget for the coming fiscal year. In an era where we are losing a property tax deduction for taxes, when the budget is going up 4.6 % with a 2% cap, it is concerning, to say the least. Mr. Creed talked about the percentage increases in regular education (1%), special education (5%), and benefits (which are a moving target), as well as the decrease in extra-curricular, which was shocking to him, as was the 75% increase in the capital budget. Mr. Creed pointed out the \$770,000 for window replacement at the Education Center, which reduces our reserves by \$300,000. Mr. Creed feels there has to be a way to get the budget back under the 2% cap. His opinion is that it is extravagant and extreme to spend \$770,000 on windows in this building while extracurricular activity costs go down, regular education goes up by 1% and special education by 5%. Mr. Creed thought it was unfortunate there were only two community members here today to discuss this.

Mr. Creed hopes this is not seen as a sign that Villagers accept this budget. Mr. Creed knows a lot of work goes into the budget and does not want to belittle that. He pleaded for the Board to have fiscal sanity regarding capital projects such as windows for this building, which he thinks is extreme. Mr. Creed feels if the school budget is increasing, money should be put in where students benefit.

Mr. Loncto stated overall, putting together a budget is a detailed and complex activity. We have been in a situation for several years where we have been fiscally constrained to a large degree. For several years, the district has operated under a 2% cap. In all of those years, the compound growth rate for a lot of cost drivers have exceeded 2% (teacher salaries, benefits, special education, maintenance, etc.). These all constitute a very high percentage of our budget, all of which the compound growth rates have been growing at a rate well in excess of the 2% cap. When the 2% cap passed, there were allowed waivers, particularly for health care benefits. If the increase exceeded 2%, districts were entitled to add to the 2% to absorb that excess. Ridgewood has never done that out of respect to taxpayers. Our district is one of very few in New Jersey that has not taken advantage of that cap all along. Mr. Loncto commented when all the underlying cost drivers are growing far in excess of 2%, the Board and administration have made great efforts year after year to offset increases above 2% elsewhere in the operating budget, and without diminishing the quality of education in Ridgewood.

In his opinion, the administration has done an admirable job. It has not been easy but has been accomplished. A big reason the tax levy is up over 2% this year is due to the waiver for full-day kindergarten which we did not pay for last year. When the district proposed the second question approving full-day kindergarten, there was \$1 million we had to impose a year before we needed it. We had an excess \$1 million the year before last due to a peculiarity in the state budget software. Therefore, last year we implemented full-day kindergarten without paying for it and now we have to pay for it. That explains one percentage point out of the 3.64% and is simply a time shift. The other increase above 2% is the health care waiver, which again, is due to estimated health care costs above 17% next year. This is a very significant part of the budget which is why the district voted to exercise the waiver for the very first time. Mr. Loncto does not think any of this can be characterized by calling it fiscal insanity.

Fiscally, the administration has done a great job over the years. Part of the budget presentation includes a comparison of Ridgewood to alternative districts with the same socio-economic characteristics. In every single measure of efficiency, we operate on a more efficient level. Ridgewood has a lower cost per student, our student teacher ratio is higher, our student support personnel ratio is higher, extra-curricular costs that we spend on a per student basis are lower than other districts, and our faculty to administrator ratio shows we have fewer administrators per classroom teacher than other districts. At the same time, our SAT scores are phenomenally good, and our reputation is sound. By all these measures, we are showing a great deal of respect for taxpayers and a great deal of support for our students and their families. Mr. Loncto asked the public to be advised the budget was not done carelessly or quickly. Nothing is perfect and Mr. Loncto thinks it is fair to say we are doing a very good job.

Dr. Fishbein explained the increase is about 3.46% when you include debt service. This summer we are getting windows replaced at Willard which will complete that building. This building has the next set of the worst windows in all of our buildings. They do not close, most do not open, and if you walk around the building, you would see their operating mechanisms hanging outside of the building. There is nothing in the sides to have them work. There are double windows here and some on the first floor have fallen out onto the ground. Dr. Fishbein invited the public to go around and inspect the windows. It is really at a point where they are dangerous, inefficient and need to be changed.

Mr. Loncto commented when he first saw that cost to replace the windows he blanched. He asked Dr. Fishbein to speak to how we came up with the cost.

Dr. Fishbein explained this was done through our architect who has experience with windows. There are a lot of windows here and that is the reason why.

Mr. Morgan pointed out from the discussion two weeks ago, the approval of the preliminary budget was not a unanimous vote. Three board members voted for it and two abstained for just that reason, although he appreciates the excellence of the product and our budgeting over the years, in which we managed to stay under the 2% cap. This year, we are approximately \$550,000 over the 2% and we are taking advantage, for the first time, of the health care waiver Mr. Loncto referred to. Mr. Morgan thinks we can do it without taking that waiver and stay within the 2% cap without cutting programs. Mr. Morgan felt Mr. Creed's comments on these windows are right on point. This is a 100 year-old building with about 50 administrators in it. The building is very large with high heating costs. The rest of the district is very efficient. Overall, we are at about \$1 per square foot to heat and light all of our buildings. This one is multiple of that just in square footage. Mr. Morgan feels that putting \$770,000 into this facility is difficult, especially

when Dr. Fishbein has been reviewing facility needs ranging from \$60-80 million for the schools. Mr. Morgan feels there is a more sensible way to spend the money and the Board is discussing other things and alternatives. The budget that was presented two weeks ago was a preliminary budget that was necessary to be filed with the County by a certain date. Mr. Morgan pointed out the final budget is not voted on until May 7th. There is one other Board meeting prior to that, as well as two budget presentations (tomorrow at GWMS and April 16th at BFMS), at which the Board is looking for comments from the public. Mr. Morgan expressed his reservations about the budget and reiterated it is not a done deal yet. Although the Board did away with the vote on the budget, our cost savings for elections are very small. This does not mean, however, that the Village does not have a say on where we spend our money. The Board is very open and urges everyone to come out and speak.

Mr. Creed reiterated his feeling that windows can be fixed, even though some may need to be replaced. Mr. Creed commented every taxpayer in town has lost their deductibility for state income and property taxes. He implored the Board to think hard when finalizing the budget and the burden on taxpayers. Mr. Creek noted the great school system we have which has treated his children very well and is sure the budget can be completed within the 2% cap. He asked that the Board use good judgement in a year with these tax changes taking effect, do the right thing, show taxpayers that we can operate within 2%, and save waivers for when we really need it.

Dr. Fishbein pointed out the costs for window replacement would come from a reserve account and do not impact the increase to the budget.

At 8:10 p.m., no one else wished to address the Board.

Mr. Loncto noted the primary reason of why people move here is the quality of the school system. In addition to being fiscally responsible, the Board has a responsibility to maintain the quality of education in the best interest of everyone in Ridgewood, including the majority of homeowners who do not have kids in the system, because everyone's property values are a function of the quality of the school system. When you have year after year of cost drivers exceeding revenue, you reach a point where continuing to generate those kind of efficiencies will cut into the quality of the school system. That works in nobody's best interest.

VI. CONSENT ITEMS

Dr. Fishbein presented Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, D – Human Resources, and E – Finance, for approval.

A. ATTENDANCE AT CONFERENCES

As listed on **Attachment A**, page 879.

B. ADMINISTRATION

i. Approval: Receipt of Suspension and Harassment, Intimidation, and Bullying (HIB) Reports

The Board has received confidential information regarding suspensions and investigations of HIB that have occurred since the last Board meeting.

C. CURRICULUM & INSTRUCTION**i. Approval: Field Trips**

Approval of field trips as listed on **Attachment B**, pages 880-881.

D. HUMAN RESOURCES**i. 2017-2018 Teacher Recognition Nominees**

It is recommended that the Board approve the following nominees for the 2017-2018 Teacher Recognition Program.

Educational Services Professional	Maria Obregon
Hawes School	Julieanna Berry
Orchard School	Mary Saglimbeni
Ridge School	Meghan McDermott
Somerville School	Nancy Kaplan
Travell School	Nicole Graziano
Willard School	Robert Krokus
Benjamin Franklin Middle School	Kerriann Reilly
George Washington Middle School	Brittany Daidone
Ridgewood High School	Sean Turkington

The members of the panel which reviewed and approved the nominations were Ms. Leena Bensal, Ms. Isabel Leluc, Ms. Kay Murphy, Ms. Amber Nizza, Mr. Michael Piacenza, Ms. Jean Schoenlank, Ms. Maria Sweeney, Ms. Tara Taylor, Ms. Meredith Yannone, and Ms. Ojetta Townes, Facilitator. The Ridgewood Teacher Recognition Award reception will be held at the Education Center on Tuesday, May 8, 2018 at 7:00 p.m. for the award recipients, their families, school parents, teachers and friends. Each of the award recipients will receive a stipend of \$500 (\$250 awarded by the individual Home and School Association and \$250 by the Board).

ii. Appointments

(Appointments subject to receipt of appropriate documentation and the New Jersey Department of Education (NJDOE) certificate, if required.)

Long-term Substitutes

CROSBY, Michelle - RISE Self Contained K-2 Teacher, Ridge School, effective March 27, 2018 through June 21, 2018, at a daily rate of \$125 per day, until the assignment ends.

LESKIW, Lisa - English Teacher, Ridgewood High School, effective March 8, 2018 through April 30, 2018, at a daily rate of \$125 per day, until the assignment ends.

Addition: Ridgewood Community School Employees - Winter/Spring Semester, approved by the Board at its meeting January 22, 2018

Substitute Evening Coordinator

Kathleen Kiedaisch

- iii. **Resignations**
Teacher
BORST, Maria - Spanish Teacher, George Washington Middle School, effective July 1, 2018
- Permanent Substitute**
FRANKLIN, Robert - Permanent Substitute, Benjamin Franklin Middle School, effective March 28, 2018
- iv. **Change of Assignment**
Permanent Substitute for the 2017-2018 School Year
Daniel Cermack, effective April 2, 2018, 5.75 hours per day, **from** 2 days per week, at an hourly rate of \$21.50, **to** 5 days per week, at an hourly rate of \$21.50
- v. **Leave of Absence**
Revision: ROESEMANN, Megan – RISE Teacher, Ridge School, **from** effective May 29, 2018 through June 21, 2018, and September 1, 2018 through November 23, 2018, with a reinstatement date of November 26, 2018, **to** effective April 2, 2018 through June 21, 2018, and September 1, 2018 through November 23, 2018, with a reinstatement date of November 26, 2018, using sick days in accordance with the REA/Board Agreement and utilizing the FMLA and/or NJFLA leave entitlement.
- vi. **Supplemental Pay Beyond Contract**
Benjamin Franklin Middle School
Revision: Intramural Activities 2017-2018 School Year, approved by the Board at its meeting on February 26, 2018 and March 19, 2018
Open Gym and Weight Training Advisor: Jason Ordini, from not to exceed 10 hours, at an hourly rate of \$40.17 (\$401.70) **to** not to exceed 20 hours, at an hourly rate of \$40.17 (\$803.40)
- Track Advisor: Jason Ordini, from** not to exceed 8 hours, at an hourly rate of \$40.17 (\$321.36), **to** not to exceed 21 hours, at an hourly rate of \$40.17 (\$843.57)
- Math Counts - State Rounds**
- **Roman Litvak**, not to exceed 6 hours, at an hourly rate of \$40.17 (\$241.02)
- New Jersey Math League**
- **Roman Litvak**, not to exceed 4 hours, at an hourly rate of \$40.17 (\$160.68)
- Ridgewood High School**
Revision: DECA Overnight Field Trip to Atlantic City, NJ - February 26, 2018 - March 1, 2018, approved by the Board at its meeting on December 18, 2017 and Revised on March 19, 2018
From: **Three Paid Chaperones: Jeffrey Nyhuis** for 3 nights at \$200 per night (\$600), and **Elizabeth Moreland**, and **Gregory Wu**, each for 2 nights, each at \$200 per night (\$800)

To: Four Paid Chaperones: Jeffrey Nyhuis for 3 nights at \$200 per night (\$600), and **Adam Brunner, Elizabeth Moreland, and Gregory Wu**, each for 2 nights, each at \$200 per night (\$1,200)

Revision: Sophomore Semi-Formal - January 20, 2018, to be funded by Student Fundraising, approved by the Board at its meeting on February 5, 2018

From: Six Chaperones: Christopher Fabish, Sean Kase, Sean Lynaugh, Nancy Reilly, Elizabeth Turano, and Meredith Yannone, each not to exceed five and one-half hours, each at an hourly rate of \$40.17 (\$1,325.61)

To: Seven Chaperones: Adam Brunner, Christopher Fabish, Sean Kase, Sean Lynaugh, Nancy Reilly, Elizabeth Turano, and Meredith Yannone, each not to exceed five and one-half hours, each at an hourly rate of \$40.17 (\$1,546.55)

DECA Overnight Field Trip to Atlanta, GA - April 20, 2018 - April 25, 2018

- **Two Chaperones: Adam Brunner and Thomas Gorman**, each for 5 nights, each at \$200 per night (\$2,000)

Volunteer

- **Kerry Hartfield**

Emergency Science Coverage - February 5, 2018 through February 23, 2018

Teacher	Content	# of Courses	Rate Per Class	Actual Classes Covered	Total for Covered Classes
Feeney, Lynne	Science	1	\$ 80.23	9	\$ 722.07
Walters, Karen	Science	1	\$113.60	6	\$ 681.60
Walters, Karen	Science	2	\$113.60	1	\$ 227.20

vii. Substitutes for the 2017-2018 School Year

Teachers: Zenab Elsouccari, Alexandra Golabek, Betty Goldman and Rosemary Gunther

E. FINANCE

i. Acceptance of Restricted Donations

Resolved, the Board of Education accepts the following restricted gifts for the **2017-2018** school year to be used as indicated:

HUDL Fundraising LLC	\$ 4,872	To be used to purchase new uniforms for the RHS Wrestling Team.	20-011-100-610-00-10-034-001
Federated HSA	\$ 2,500	To pay for a \$250 stipend for each school for Teacher Recognition 2018 winners.	20-056-100-890-00-01-024-002 20-056-100-890-00-02-002-002 20-056-100-890-00-03-003-002 20-056-100-890-00-04-004-002 20-056-100-890-00-05-005-002 20-056-100-890-00-06-006-002 20-056-100-890-00-07-007-002 20-056-100-890-00-08-008-002 20-056-100-890-00-09-009-002

			20-056-100-890-00-10-010-002
RHS HSA	\$ 500	To pay conference expenses for Jeff Nyhuis to attend Partners for Connection in Education.	20-011-100-610-00-10-034-001

Acceptance of a gift in kind from the Learning Services Home and School Association for transportation expenses valued at \$160.68 and admission expenses valued at \$135 for a GWMS field trip to Bowler City on April 18, 2018.

ii. **Approval: Renewal of PJM Demand Response Capacity Program for the 2018-2019 School Year**

Whereas, the Ridgewood Board of Education engaged IPKeyes Power Partners, LLC, Eatontown, NJ to enroll GWMS in the PJM Demand Response Program at no cost, and participation, if called upon to reduce electrical usage is optional,

Whereas, the district has received quarterly payments in the amount of \$768.01 for participation during Summer 2017,

Whereas, the Ridgewood Board of Education desires to continue to use the services, now, therefore,

Be it resolved, that the Ridgewood Board of Education authorizes the Business Administrator/Board Secretary to sign the Demand Response Capacity Nomination Form for the 2018-2019 school year.

iii. **Approval: Disposal of Equipment**

Approval to dispose of the Pole Vault Pit at BFMS through www.gov.deals.org. This equipment is obsolete and/or cannot be repaired.

Ms. Brogan moved approval of Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, D – Human Resources, and E – Finance.

Ms. Smith Wilson seconded the motion.

Prior to the roll-call vote, Mr. Loncto read the donations into record and thanked the responsible parties.

The motion to approve Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, D – Human Resources, and E – Finance, carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

VII. BOARD MEMBER ANNOUNCEMENTS

Ms. Brogan said in light of the earlier conversation regarding the Education Center, which was built in 1894, the Board has a responsibility for the upkeep and maintenance of this historical, landmark building. The district previously received a historical grant for the preservation of this building, which paid for the slate roof and gutters, and cleaning to make the outside of the building look good. Ms. Brogan feels everyone is caught up in the discussion of the \$110 million

budget, of which there is a lot in, and right now we are focused on the window project, which will cost approximately \$770,000. Since Ms. Brogan has been on the Board, they have been talking about the need to replace these windows. In the effort to put off capital projects in this building, part of the floor below us gave way from the weight of this floor. In any case, we have done reasonable maintenance to this building. We have done some major capital work, including work to the original roof approximately 5-6 years ago.

Ms. Brogan pointed out these windows are similar to the GWMS windows which we replaced in the 1970s. Those windows fell apart like these are. Ms. Brogan remembered having conversations about the fact that we needed to replace the windows again and we did. If we look at what we have been doing over the last few years, the district has replaced our oldest windows at Somerville, BFMS, RHS, GWMS and are now finishing Willard. We have other window projects that are a bigger ticket price (Hawes, Travell, Ridge, Glen and Orchard). The Board has been talking about this and she understands the issue but feels the Board has been very responsible trying to do maintenance on this building where we could find appropriate dollars.

Mr. Morgan responded while he appreciated the history lesson/remarks on the historic nature of this building, the Board's business is not the preservation of buildings; it is the education of children. Mr. Morgan feels it is important to remember that is the primary use of our revenues and resources. Mr. Morgan pointed out we have done a number of building projects here. The roof was done prior to him joining the Board (at a cost of approximately \$700,000). The district received a substantial grant from the County, which is taxpayer money as well. This building is an expensive building to maintain (about \$80,000 per year all-in). Mr. Morgan guesses that out of all our schools, in general per dollar per square foot in heat and electricity, this building is more expensive. Mr. Morgan pointed out this building was designed as a school many years ago; not an office structure intended to house today's needs for ministering a school district. Mr. Morgan wondered whether the allocation of resources for this building is the most efficient. From the presentations Dr. Fishbein has made, there are over \$60 million worth of projects needed for the schools, which are the actual buildings the children are in. Mr. Morgan feels the major difference between our windows and GWMS' windows are GWMS' are for a school that houses students. This is an administration building with no students. The Board needs to consider the most appropriate, cost-effective way to provide our administrative staff with a high quality space they need to operate it in. To preserve this building because of historical preservation is not our business.

Ms. Brogan replied it is our business since we own the building.

Mr. Morgan asked if even though we do own it, is it the best use of our resources. Half of our capital budget is being proposed to be used for windows in this building. Mr. Morgan said there are serious reservations that everyone should consider. These are limited resources and the reserves we are using to pay for this come from prior year savings not spent. The money will be used and gone. Mr. Morgan is seriously concerned we are going to put a priority on putting windows in a 100 year-old building rather than looking if this is the best way for us to provide space for the administrators and the best, appropriate use of our resources.

Mr. Loncto thinks they both raise valid points and feels the statements about this building being inappropriate and inherently inefficient are accurate. As much as he would like to recognize its value as an iconic structure, he has no problem looking at alternatives for housing next year. Mr. Loncto thinks that is something we should look at but feels it is an exercise that will take a considerable amount of time and a complex equation. Once a decision is made, executing it is

also a timely endeavor and meanwhile, the windows are falling apart. If the Board were to sell this building, Mr. Loncto thinks we would be interested on how much we could gain on that sale and thinks spending money to maintain the building now is not throwing it away.

A lengthy discussion ensued with regard to if we sell the building whoever buys it will gut it and turn it into housing, the need to look at alternatives before we spend the money, the possibility of an explanatory presentation on why the windows will cost so much, the possible projects listed in the budget presentation and the fact that after we review them, we might decide not to do them this year, possibly spending the window money efficiently on projects that directly benefit the children, and seriously looking at the options for this building.

Mr. Loncto commented for years the district has maintained our buildings on a shoestring budget which is why we are looking at a significant amount for a referendum. Even if the results determine we do not have to spend the money for the windows, for the Board not to budget at this level to maintain our facilities is irresponsible.

Mr. Morgan commented he was fine with taking the \$700,000 and using it for other capital projects we need to do instead of the windows. Mr. Loncto asked if he was happy with keeping the budget at the same level and keeping the waiver. Mr. Morgan still has a problem with the waiver which results in a .62% over cap and stated these are two different issues.

VIII. BOARD COMMITTEE REPORTS

There were none.

IX. COMMENTS FROM THE PUBLIC

At 8:29 p.m., Mr. Loncto asked if there were any comments from the public. There were none.

X. DISCUSSION ITEMS

There were none.

XI. ACCEPTANCE OF MINUTES

- March 16, 2018 Executive Session
- March 19, 2018 Regular Public Meeting

Ms. Brogan moved Acceptance of Minutes, with the edit. Ms. Smith Wilson seconded the motion, which was unanimously accepted.

XII. OTHER BUSINESS

There was no other business.

XIII. ADJOURNMENT

At 8:29 p.m., on a motion made by Mr. Loncto, seconded by Ms. Smith Wilson and unanimously approved, the meeting adjourned.

Respectfully submitted,

Jennifer Ulman
Assistant Board Secretary

Alfredo Aguilar
Board Secretary

2017 – 2018 CONFERENCES FOR APPROVAL

Staff Member	Name of Conference Location & Dates	Rationale	Estimated Cost for Approval	# of Sub Days required
Smith Wilson, Jennie Education Center	NJSBA School Funding 101 Mountain Lakes, NJ April 28, 2018	Professional Development	\$ 49	0

The total cost for these conferences is \$49. Upon Board approval of all of these conferences, the total expenditure for travel and conferences for 2017-18 will be \$167,838 leaving a balance of \$23,600 remaining in the \$191,438 approved by the Board for travel and conferences.

The total cost of substitutes for these conferences is \$0. Upon Board approval of these conferences, the total expenditure for substitutes for travel and conferences for 2017-18 will be \$16,468.

FIELD TRIPS FOR APPROVAL

April 2, 2018

ONE DAY TRIPS

ATTACHMENT B

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$93 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
04/18/18	GWMS	Westside Presbyterian Church <i>Musical Performance Rehearsal</i> Ridgewood, NJ	50 grades 6-8 music students	2	1	\$93	\$93	yes	yes
04/18/18	GWMS	Westside Presbyterian Church <i>Musical Performance Rehearsal</i> Ridgewood, NJ	71 grades 7-8 music students for 3 one hour intervals	2	1 for 1/2 day a.m.	\$47	\$47	yes	yes
04/18/18	GWMS	Bowler City Hackensack, NJ	9 grades 6-8 RISE students	9	0	\$0	\$296 (\$161bus & \$135 participation fee)	no	yes
04/18/18	RHS	West Side Presbyterian Church <i>Musican Performance</i> Ridgewood, NJ	300 music students	13	0	\$0	\$324 (bus)	yes	yes
04/27/18	Orchard	Thielke Arboretum Glen Rock, NJ	52 grade 3 students	9	0	\$0	\$0	yes	yes
05/01/18	RHS	BFMW & GWMS <i>Marching Band Presentation</i> Ridgewood, NJ	10 members of the band	1	0	\$0	\$81 (driver - not to exceed 2 hrs)	no	yes
05/04/18	RHS	Randolph High School Randolph, NJ	10 members of the band Percussion Ensemble	1	0	\$0	\$900 (\$700-bus & \$200 participation fee)	yes	yes
05/17/18	RHS	Ridgewood Community Center & Village Hall Ridgewood, NJ	80 members of RAHP	3	0	\$0	\$0	no	yes
05/23/18	Orchard	Westside Presbyterian Church Ridgewood, NJ	108 grades k-5 music students	10	1 for 1/2 day a.m.	\$47	\$47	yes	yes

OVERNIGHT FIELD TRIPS FOR APPROVAL

April 2, 2018

Overnight - Co-Curricular Trips

ATTACHMENT B

DATES	SCHOOL	LOCATION	Approx. # and Group of Students	# Unpaid Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$93 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
4/26/18 to 4/28/18	RHS	Universtiy of Pennsylvania <i>Penn Relays</i> Philadelphia, PA	9 members of the Varsity Track Team	2	0	\$0	\$3,750 (hotel & tranpsortation)	yes	yes
06/09/18 to 06/10/18	RHS	Fair Lawn High School <i>Relay for Life</i> Fair Lawn, NJ	16 members of Project Interact	2	0	\$0	\$0	yes	yes

**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF EDUCATION
Ridgewood Public Schools
Bergen County, New Jersey
APRIL 23, 2018**

Minutes of the Regular Public Meeting of the Board of Education held on April 23, 2018, at 7:31 p.m., at the Education Center.

The meeting was called to order by Mr. B. Vincent Loncto, President.

I. CALL TO ORDER AND ROLL CALL

Present: Mr. B. Vincent Loncto, President; Mr. James Morgan, Vice President; Ms. Sheila Brogan; Ms. Christina Krauss; Ms. Jennie Smith Wilson

Also Present: Dr. Daniel Fishbein, Superintendent; Ms. Stacie Poelstra, Assistant Superintendent for Curriculum, Instruction & Assessment; Ms. Ojetta Townes, Manager of Human Resources; Dr. Alfredo Aguilar, Business Administrator/Board Secretary; Ms. Jen Ulman, Assistant Board Secretary; Ms. Catherine Taura, RHS Student Representative

Absent: None

Visitors: There were approximately thirty visitors.

II. PLEDGE OF ALLEGIANCE

Mr. Loncto led those present in the Pledge of Allegiance.

III. OPENING STATEMENT BY PRESIDING OFFICER

Mr. Loncto announced that pursuant to the requirements of the Open Public Meetings Act, advance notice of this meeting had been given to The Ridgewood News, The Record, and the Clerk of the Village of Ridgewood. In addition, notices were posted in the office of the Board Secretary and in all school buildings.

IV. PRESENTATIONS**A. MUSICAL PERFORMANCE – TRAVELL CHIMES CHOIR**

Members of the Travell Chimes Choir performed two musical selections for the Board under the direction of Stephen Polanin, Vocal Music Specialist at Travell School.

B. RECOGNITION OF LAURA MOORE – BERGEN COUNTY GUIDANCE COUNSELOR OF THE YEAR

Dr. Fishbein recognized Laura Moore, RHS Guidance Counselor, who was named Bergen County Guidance Counselor of the Year.

RHS Assistant Principal Jeff Nyhuis joined the meeting and read the following excerpt from the press release issued by the New Jersey School Counselor Association: 'On Friday, March 23, 2018, NJSCA honored school counselors from different counties within the State of New Jersey at the annual "Counselor of the County" Awards Program held at the College of NJ. School counselors are nominated by their colleagues and are selected by their own county's School Counselor Associations for this award. The award honors the professionals who devote their careers to serving as advocates – and often lifesavers – for the nation's students. Laura Moore, school counselor from RHS, was selected as the 2017-2018 Counselor of the County for Bergen County.'

Mr. Nyhuis could not say enough about what Ms. Moore does every day. Her goal in the counseling department is to keep things off his desk. Not only does she counsel 250 plus students in the academic, school counseling or college counseling area, she is his daughter's counselor and has taught him a lot this year. Mr. Nyhuis stated Ms. Moore is wonderful, he is very happy to have her, and she is a role model for younger counselors in the department.

Dr. Fishbein congratulated Ms. Moore and mentioned there are times when there are big issues that we've had to deal with and she has been right there with administrators helping out and making sure those issues are resolved, and the children who are in the middle of it get the best care.

Ms. Moore thanked everyone and said it was an honor to work with the kids. She expressed her appreciation for giving her the opportunity to be a counselor when she left the classroom.

C. TECHNOLOGY INNOVATIONS

Jean-Anne O'Neill, Supervisor of Elementary Education and Jerome Ong, fourth grade teacher and Tech Coach at Willard, provided a presentation on technology innovations in the district.

Ms. O'Neill thanked Dr. Fishbein, Ms. Poelstra and the Board for believing in an innovative, progressive approach to professional development and meeting both district and school goals. The district's in-service program is a response to dynamic shifts in education from consumption to now risk-taking in performance assessment from extrinsic motivation to intrinsic motivation. In response to that, the district has created in-service programs that include district courses and technology courses. Mr. Ong has spearheaded the campaign to create a video that showcases best practices, and the effect these classes have had on teachers and students across the district.

Mr. Ong shared how much he loves being a technology innovation coach, which he has been for four years. The position allows for the opportunity for teacher leaders to support the district, specifically with regard to district goals and technology. The video involves a couple of things and is a very small portion of what the tech coaches and he have been working on with regard to district goals and courses offered throughout the school year. On behalf of the coaches, Mr. Ong thanked Dr. Fishbein, Ms. Poelstra, the Board, and especially Ms. O'Neill. Ms. O'Neill helps them out by keeping them organized, getting them in check, and bringing them to the next level.

[Click here](#) to view the video.

Ms. O'Neill thanked Mr. Ong for the video as well as Karen Rispoli, Tim Monahan and all the tech coaches.

Ms. Poelstra remarked the district is very fortunate to have that group of people who have been leading professional development in our district this year. This year, we went back to the old model of doing professional development after school for teachers and learning from our own staff, and it has been really well received. The administration has heard great feedback from the type of work they are doing. Being in some of the classes at the March 29th professional development day, she was able to see how engaged our teachers are listening to these new ideas. Ms. Poelstra commended the tech coaches for going above and beyond to keep us ahead of the curve.

Ms. Brogan stated she occasionally hears concerns from parents on overuse of technology. Our wellbeing series has been talking about it and the district has had some great expert data and authors who have talked about it. Ms. Brogan thinks this is great and she hopes the parents who have concerns are watching this. Our world is changing and it's not something, as a parent, that you lived through. Our kids are living in a different age and it is very different today than when we were young. Ms. Brogan was listening this morning to an expert on a podcast who was talking about how our expectations as adults are very different than our children's expectations in terms of their use of social media, how much privacy we might anticipate and expect versus what theirs in terms of their sharing, but how important it is to make sure you have that social connection outside of Instagram or Snapchat and the importance of talking.

D. STUDENT REPRESENTATIVE REPORT

Dr. Fishbein introduced RHS Student Representative Catherine Taura, who reported on the following:

Athletics

- Boys Varsity Baseball had a home game this past Saturday against Bergen Tech and won 10-0.
- The Girls Varsity Lacrosse team had the "Gains for Brains" tournament in Cold Spring Harbour, NY. They faced Eastport-South Manor Junior Senior High School. They lost 6-16.
- Boys Varsity tennis had a home game against Northern Valley Regional High School today and won 4-1.

Arts

- Choir and Orchestra had their combined Spring concert last Wednesday. They spent part of the school day rehearsing at the Church and then performed later that evening.
- Band had their concert at West Side Presbyterian Church on April 5th.

Academics

- Marking Period 4 began last Monday. Most students and faculty are both excited for this quarter and surprised that the end of the school year is quickly approaching.
- Select World Languages students had the opportunity to go abroad over Spring Break. Spanish class students went to Spain. French class students went to France. German class students went to Germany.
- The RAHP/NTHS induction ceremony took place this past Wednesday in the Campus Center
- PARCC testing begins today and ends on April 27th.
- AP testing will begin on May 7th. The high school will be administering over 1,000 tests for the first time since offering the AP program. This past Tuesday Seniors went to the campus during period 6 to register and fill out forms for the coming exam.

Activities

- The College Speaker series, sponsored by the Education Foundation and RHS HSA, was a huge success with over 225 parents and students in attendance on April 4th.

V. COMMENTS FROM THE PUBLIC

At 8:05 p.m., Mr. Loncto asked if there were any comments from the public. The following person addressed the Board:

Mr. Martin Walker, 114 Cottage Place, discussed the upcoming decision on the new budget. He attended the budget meeting at the middle school which he found incredibly helpful and detailed. Mr. Walker is a strong supporter of the public school system and has three children of public school age; two in school and one starting in September, and he comes from a long legacy of educators. Mr. Walker recognized the tremendous responsibility the Board has to the community. Mr. Walker expressed leadership requires elaborating on and then acting on choices. His view is the greatest level of authority in community leadership accrues to those whose vision encompasses the widest sector of our community and also projected into the farthest future. Leadership for property enhancement via educational excellence only looks as far into the future as the high school graduation dates of our current school population.

Mr. Walker further stated the Board's leadership for a family-oriented community includes allowances for the possibility that babies born into the community live and die here. Mr. Walker sees no plan addressing whether or not our children could live here at all. He sees no plan for addressing whether or not our Ridgewood community should include grandparents. Mr. Walker also sees no plans addressing whether Ridgewood should be a place to retire to instead of retiring from. All public school systems are designed to be supported by taxpayers. If we do not have enough of them, the entire system collapses. Mr. Walker thinks we need to look to our society as a whole. Mr. Walker sees no plan acknowledging starting this year 10,000 Americans will retire every single year. That means 10,000 Americans entering their golden years with the attendant spending power to be able to support the rest of the community. Mr. Walker asked what, if any, is the Board's responsibility for growing Ridgewood as an aging in-place community and taking advantage of this wealthier sector of our society that could be a solution to our fiscal

problems. Where is the vision for a thriving multi-generational community recognizing that children actually benefit more from contact with their elders rather than being isolated in an age-segregated society of peers, which in his opinion, needs to be the leadership vision we take up as a group. Mr. Walker appealed to the Board to limit increases to the 2% cap, which is well above the current level of inflation. Mr. Walker asked Ms. Taura to find out if there is any awareness of students about how our community is interrelated to this issue.

Mr. Loncto responded Mr. Walker's comments are very well taken and expand beyond the scope of the Board. Mr. Loncto is a grandparent living in this community and he knows what Mr. Walker is talking about and appreciates his comments.

Mr. Walker responded he understands it seemed programmatically his comments expand beyond but he does not think it is possible for the Board to ignore its funding sources not only today, but into the future. There are econometric measurements that need to be projected into the future that should not be ignored.

At 8:10 p.m., no one else wished to address the Board.

VI. CONSENT ITEMS

Dr. Fishbein presented Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, D – Human Resources, and E – Finance, for approval.

A. ATTENDANCE AT CONFERENCES

As listed on **Attachment A**, page 903.

B. ADMINISTRATION

i. Approval: Receipt of Suspension and Harassment, Intimidation, and Bullying (HIB) Reports

The Board has received confidential information regarding suspensions and investigations of HIB that have occurred since the last Board meeting.

C. CURRICULUM & INSTRUCTION

i. Approval: Field Trips

Approval of field trips as listed on **Attachment B**, pages 904-906.

ii. Approval: 2018 New Players Summer Program

Approval of the 2018 New Players Summer Program, an intensive theater experience for students in Grades 5 through 12. The program will run from June 25, 2018 through July 29, 2018. The Senior Company, a group of over 50 high school students, will produce two plays and one musical production.

The Junior Company, a group of 90 students in Grades 5 through 8, will produce four musical productions. In addition, the Summer New Players Program provides employment for 25-30 students, who work as lighting and set technicians, costume and sound assistants, and directors for the Junior Company.

This is a tuition-based program.

- iii. **Approval: 2018 Elementary Summer Enrichment Program**
Approval of the 2018 Elementary Summer Enrichment Program (Summer Adventure 2018) for Pre-Kindergarten through Grade 5 students. Classes to be offered include reading, writing, mathematics, science, children's theater, dance, computers, cooking, sporting activities, art and more.
- The program will run five days a week from 8:00 a.m. to 5:00 p.m. for six weeks, June 25, 2018 through August 3, 2018, at Ridge School. There will be three sessions; each session is two weeks in duration.
- The program is offered through the Ridgewood Community School. This is a tuition-based program.
- iv. **Approval: 2018 Preschool Special Needs Summer Program**
Approval of the 2018 Preschool Special Needs Summer Program for students currently in the Preschool Special Needs Program.
- The summer program will be held four hours per day, from 9:00 a.m. to 1:00 p.m., four days per week, for four weeks, from June 26, 2018 through July 20, 2018.
- The program will be held at Glen School and is tuition free.
- v. **Approval: 2018 Elementary K-5 Special Needs Summer Program**
Approval of the 2018 Elementary K-5 Special Needs Summer Program for students currently in Kindergarten through Grade 5 in self-contained programs during the school year at Hawes, Travell and Willard Schools.
- The summer program will meet from 8:30 a.m. to 11:30 a.m., five days per week, for four weeks, June 25, 2018 through July 20, 2018.
- This program will be held at Ridge School and is tuition free.
- vi. **Approval: 2018 Middle School Grades 6-8 Special Needs Summer Program**
Approval of the 2018 Middle School Grades 6-8 Special Needs Summer Program for students currently in Grades 6 through 8 in self-contained programs during the school year at BFMS and GWMS.
- The summer program will meet from 8:30 a.m. to 11:30 a.m., five days per week, for four weeks, June 25, 2018 through July 20, 2018.
- This program will be held at Ridgewood High School and is tuition free.
- vii. **Approval: 2018 Summer RISE Program/SAIL Program**
Approval of the 2018 Summer RISE Program/SAIL Program for students who are currently in the RISE Program/SAIL Program. The programs are tuition free.
- Classes for the Pre-K RED RISE program will meet at Glen School, five days per week, from 9:00 a.m. – 1:00 p.m., for four weeks, June 25, 2018 through July 20, 2018.

Classes for the elementary Transitional RISE program will meet at Ridge School, five days per week, from 8:30 a.m. to 12:30 p.m., for five weeks, June 25, 2018 through July 27, 2018.

Classes for the elementary ABA RISE program will meet at Ridge School, five days per week, from 8:30 a.m. to 12:30 p.m., for six weeks, June 25, 2018 through August 3, 2018.

Classes for the elementary SAIL program will meet at Ridge School, five days per week, from 8:30 a.m. to 12:30 p.m., for five weeks, June 25, 2018 through July 27, 2018.

Classes for the middle school RISE program will meet at Ridgewood High School, five days per week, from 8:30 a.m. to 12:30 p.m., for five weeks, June 25, 2018 through July 27, 2018.

Classes for the Ridgewood High School RISE program will meet at Ridgewood High School, five days per week, from 8:30 a.m. to 12:30 p.m., for five weeks, June 25, 2018 through July 27, 2018.

viii. **Approval: Agreement with CarePlus New Jersey**

Approval of an agreement with Care Plus New Jersey to provide school based counseling and related behavioral healthcare services, at the high school and middle schools, in the amount of \$192,000 for the period July 1, 2018 through June 30, 2019.

The Board had received background information.

ix. **Approval: Middle School New Courses for the 2018-2019 School Year and Deletion of One Course**

Approval of the Middle School new courses for the 2018-2019 school year and deletion of one course, as listed below.

New Courses

Digital Citizenship - Grade 6
(Quarter Course)

Creating by Design – Grades 7 & 8
(Quarter Course)

Systems Design – Grade 8
(Quarter Course)

Deletion of Course

*Creating by Design – Grade 8

*Note: This course is being replaced by Creating by Design and Systems Design.

D. HUMAN RESOURCES**i. Appointments**

(Appointments subject to receipt of appropriate documentation and the New Jersey Department of Education (NJDOE) certificate, if required.)

New Players Summer

SCHAEFER, Margaret - Director of New Players Summer 2018 Program Stipend \$9,084

Ridgewood High School Summer School Principal

CASATELLI, Stacy - Ridgewood High School 2018 Summer School Principal Stipend \$11,568

Special Needs Summer School/Summer Adventure Program Principal

ADAY, Douglas - Principal of the 2018 Special Needs Summer School/Summer Adventure Program Stipend \$12,000

Field Placement

VON ZUBEN, Elizabeth – Bergen Community College, to shadow Nicole Gizzi, Special Education Teacher and Jason Boshart, Third Grade Teacher at Travell School, on April 24, 2018 and April 26, 2018

Classroom Aides

BAINES, Brigit - Behavior Instructional Aide, Ridge School, effective April 24, 2018, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$19.00

FOSSARI, Rosemary - Behavior Instructional Aide, Ridge School, effective April 24, 2018, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$19.00

WILSON, Alison - Inclusion/Resource Room Special Education Classroom Aide, effective April 24, 2018, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

Infant/Toddler Development Center

BRITO, Nelly - Teacher Assistant Entry Level - Step 1, effective April 24, 2018, or as soon after as possible, through June 30, 2018, 8 hours per day, 5 days per week, at an hourly rate of \$10.00

GOKBERK, Taleen - Teacher Assistant Entry Level - Step 1, effective April 24, 2018, or as soon after as possible, through June 30, 2018, 8 hours per day, 5 days per week, at an hourly rate of \$10.00

Addition: Ridgewood Community School Employees - Winter/Spring Semester, approved by the Board at its meeting January 22, 2018
Ridgewood Basketball - High School Assistants, each at an hourly rate of \$9.00

Marcus Cohen
Patrick McGinley

Revision: Spring 2018 Coaching Assignment, approved by the Board at its meeting on June 26, 2017

Spring Track

Remove: TBD

Replace: Torrance Watson, effective March 27, 2018

Volunteers

Art - Ridgewood High School

Rudy Tresvalles

Spring Track

Sarah DeVita, Christina Lavorgna, and Joshua Saladino

Retro-Active Corrections for Applicable School Years

<u>Staff Member</u>	<u>Location</u>	<u>Years</u>	<u>Amount Due</u>
McDonald, Gregory	RHS	2017-2018 \$1,200 Longevity	\$400
Orsini, Anthony	BFMS	2017-2018 \$1,200 Longevity	\$400
Wu, Gregory	BFMS	2016-2018 \$1,600 Longevity	\$800

ii. Approval: Career Development Leave

Approval of a career development leave for **Elizabeth Drennan**, Librarian/Media Specialist, Somerville School, effective February 1, 2019 until June 21, 2019, at three quarters of her annual salary, in accordance with the terms and conditions of the REA contract, Article VII, Sections A through I.

iii. Resignations

Teacher

MURRAY, Brianne – Grades 3-5 SAIL Self-Contained Teacher, Hawes School, effective July 1, 2018

Classroom Aides/Lunchroom Aide

LIQUORI, Vickie - Behavior Instructional Aide, Ridge School, effective April 27, 2018

PAIK, Bernadette - Lunchroom Aide, Willard School, effective March 23, 2018

RINSKY, Ryan - Inclusion/Resource Room Special Education Classroom Aide, Ridgewood High School, effective April 6, 2018

Infant/Toddler Development CenterGROS, Patricia - Teacher Assistant Entry Level - Step 2, effective March 23, 2018WAJID, Nazia - Teacher Assistant Entry Level - Step 3, effective March 29, 2018**iv. Change of Assignments**ORTIZ, Rafael - **from** Behavior Instructional Aide, Ridgewood High School, **to** Behavior Instructional Aide, Orchard School, effective March 27, 2018 through June 20, 2018 Hourly rate will remain the sameTRESVALLES, Rudy - **from** STEAM/Technology & Innovation Teacher (tenure track), Ridgewood High School, effective January 30, 2018 through June 21, 2018, **to** Long-term Substitute STEAM/Technology & Innovation Teacher, Ridgewood High School, effective January 30, 2018 through April 5, 2018 **From:** \$58,358 Cl. BA, St. 1 **To:** \$125 per day**v. Unpaid Leave of Absence**KIRTANE, Medha - Social Studies Teacher, Ridgewood High School, effective September 4, 2018 through June 21, 2019, with a reinstatement date of September 2, 2019**vi. Leave of Absences****Revision:** CLARK, Clare – Resource Room Teacher, Orchard School, **from** effective April 17, 2018 through June 21, 2018, with a reinstatement date of September 1, 2018, approved at the February 5, 2018 Board meeting, **to** effective April 16, 2018 through June 21, 2018, with a reinstatement date of September 1, 2018, using sick days in accordance with the REA/Board Agreement and utilizing the FMLA and/or NJFLA leave entitlement.LUCKENBILL, John - Music Teacher, Ridgewood High School, effective May 7, 2018 through May 18, 2018, with a reinstatement date of May 21, 2018, in accordance with the REA/Board Agreement and utilizing the FMLA and/or NJFLA leave entitlement.**vii. Supplemental Pay Beyond Contract****Benjamin Franklin Middle School****Washington, D.C. Trip Parent Meeting**

- **Kerriann Reilly**, not to exceed 1.5 hours, at an hourly rate of \$40.17 (\$60.26)

Revision: Overnight Field Trip to Washington, D.C. – May 22-24, 2018, approved by the Board at its meeting on September 25, 2017**From: 26 Chaperones TBD, each for two nights, each to receive \$200 per night (\$9,600) and **One Substitute Nurse**, at \$130 per day (\$390) (\$9,990 total)****To: 20 Chaperones, each for two nights, each to receive \$200 per night (\$8,000): **Amy Briggs, Erica Centrelli, Daniel Cermack, Trecia Donnelly, Todd Ferreri, Alyssa Giardina, Danielle Klion, Kristen Krasinski, Meredith McCann, Jaime Marzocchi, Michael Mitchell, Anthony Orsini, Benjamin Ran, Kerriann Reilly, Michael Rooney, Kristen Rosolanko, Maureen Ryter, Kyle Schulke,****

Shauna Stovell, and Kristen Turchioe and One Substitute Nurse, Jeanne Gao, 2 nights at \$200 (\$400) per night and 3 days at \$130 per day (\$390) (\$8,790 total)

George Washington Middle School

- **Ben Neville**, Special Education Classroom Aide, George Washington Middle School, to provide support for a special education student participating on the track team, 14 practices and 2 meets, not to exceed 16 hours, at an hourly rate of \$16.49 (\$263.84)

New Jersey Math League - Administering & Scoring - March 6, 2018, March 13, 2018, and March 14, 2018

- **Elizabeth Costabile**, not to exceed 1.5 hours, at an hourly rate of \$40.17 (\$60.26)
- **Roman Litvak**, not to exceed 1 hour, at an hourly rate of \$40.17 (\$40.17)
- **Michael Pepe**, not to exceed 1 hour, at an hourly rate of \$40.17 (\$40.17)

Moving Classrooms, each not to exceed 4 hours, each at an hourly rate of \$40.17 (\$321.36)

- **Daniel Luts**
- **James Ponchak**

Ridgewood High School

Ski Club Field Trips - January 9, 2018, January 16, 2018, January 23, 2018, January 30, 2018, and February 6, 2018, to be funded by a donation

Four Chaperones, each not to exceed 7 hours per trip, each at an hourly rate of \$40.17 (\$1,124.76), funded by a donation: **Craig Bunzey, Ronald Knott, Brian Quirk, and Gregory Zaino**

Freshman Semi-Formal - April 27, 2018, to be funded by Student Fundraising

Six Chaperones, each not to exceed 5.5 hours, each at an hourly rate of \$40.17 (\$1,325.61): **Adam Brunner, Sean Lynaugh, Elizabeth O'Brien, Nancy Reilly, Margaret Schaefer, and Meredith Yannone**

Band Concert - April 18, 2018, Westside Presbyterian Church, approved by the Board at its meeting on September 25, 2017

Remove: **Gary Fink**

Replace: **Jennifer Landa**

All State Chorus Auditions, April 14, 2018, approved by the Board at its meeting on November 6, 2017

Remove: **Steven Bourque**

Replace: **Ashley Foster**

Athletics Department

Baseball Pitch Counters

- **Raymond Lug and Aaron Mandel**, each not to exceed 20 games this season, each at \$44 per game (\$1,760)

Weight Room Supervisor

- **Kimberly Schmidt**, not to exceed 64 hours, at an hourly rate of \$40.17 (\$2,570.88)

Special Programs

- **Nadine Macolino**, Secretary, Glen School, to provide additional support in Special Programs, March 22, 2018 through June 30, 2018, not to exceed 60 hours, at an hourly rate of \$14.45 (\$867)
- **Erica Lisa**, Resource Room Teacher, Hawes School, to provide compensatory instruction to a special education student, March 23, 2018 through June 21, 2018, not to exceed 24 hours, at an hourly rate of \$52.24 (\$1,253.76)

ABA Training Completed and Certified - hourly rates from \$19.00 to \$20.00, effective April 6, 2018

- **Kevin Carbone**
- **Lara Megalos**

viii. Substitutes for the 2017-2018 School Year

Teachers: Arthur Bressler, Gabriela DeSosa, Thomas Palombo

E. FINANCE**i. Acceptance of Restricted Donations**

Resolved, the Board of Education accepts the following restricted gifts for the **2017-2018** school year, to be used as indicated:

Donor	Amount	Use	Account Number
Girls Who Code	\$ 300.00	To pay admission expenses for a RHS field trip to Google on April 20 th .	20-004-100-890-00-10-010-002
Hawes Korean Parents Association	\$ 300.00	To be used to purchase multi-cultural books.	20-042-100-890-00-02-002-002
Ridgewood Boys Lacrosse Association	\$1,181.00	To be used for expenses to upgrade one D&M school bus to one Vanderhoof charter bus for LAX field trips to Lewes, DE (3/9-3/10); Hunterdon Central High School (3/31); and Montgomery High School (5/12).	20-046-270-512-00-10-034-002
Ridgewood Girls Lacrosse Association	\$ 100.00	To be used for expenses to upgrade two D&M buses to two Vanderhoof charter buses for a field trip to Moorestown High School on March 31 st .	20-045-270-512-00-10-034-002
RHS Ski Club	\$4,844.25	To pay chaperone expenses for the Ski Club field trips.	20-030-100-101-00-10-010-005 (\$4,500 stipend) 20-030-200-220-00-10-010-005 (\$344.25 FICA)
RHS Student Activity Account	\$5,167.20	To pay chaperone expenses for the RHS overnight field trip to Switzerland, February 15-21, 2018.	20-030-100-101-00-10-010-018 (\$4,800 stipend) 20-030-200-220-00-10-010-018 (\$367.20 FICA)

Class of 2018/RHS Student Activity Account	\$ 778.37	To pay chaperone expenses for the Junior-Senior dance on March 28, 2018.	20-030-100-101-00-10-010-019 (\$723.06 stipend) 20-030-200-220-00-10-010-019 (\$55.31 FICA)
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- ii. **Approval: Disposal of Equipment**
Approval to dispose of the following equipment through www.gov.deals.org. This equipment is obsolete and/or cannot be repaired.

GWMS

1 two-door refrigerator

Willard

43 chairs and 67 desks

- iii. **Approval: Proposal from LAN Associates for A/E Services for the Schematic Design of a New Education Center**
Approval of a proposal from LAN Associates for A/E services for the Schematic Design of a New Education Center, in the amount of \$3,500.

The Board had received background information.

- iv. **Approval: Proposal from Appraisal Capital Services, LLC**
Approval of a proposal from Appraisal Capital Services, LLC to provide an appraisal of the Education Center, located at 49 Cottage Place, Ridgewood, NJ, in the amount of \$2,700. Any additional fees will be billed on an hourly basis.

The Board had received background information.

- v. **Approval: Award of Contracts to Cooperative Purchasing Vendors in Excess of \$40,000**
Approval of the award of contracts to Cooperative Purchasing Vendors in excess of \$40,000 for goods and services.

The Board had received background information.

- vi. **Approval: Renewal of an Addendum to In-Home Services Agreement with Bergen County Special Services for the 2018-2019 School Year**

WHEREAS, Bergen County Special Services Board is a public board of education duly organized and existing pursuant to N.J.S.A 18A:46-29 et seq. providing education and educational services to students with disabilities, and

WHEREAS, Ridgewood Public Schools has determined that a need exists for students within the district on the Autism continuum to receive in-home services from qualified para-professionals, and

WHEREAS, Bergen County Special Services School District is qualified and able to provide the services of such paraprofessionals, and

WHEREAS, Bergen County Special Services Board of Education and the Ridgewood Public Schools entered into an In-Home Services Agreement for the 2015-2016 school year, and

WHEREAS, both parties wish to continue the services and terms of the above referenced Agreement through the 2018-2019 school year, and

WHEREAS, Ridgewood Public Schools agrees to pay Bergen County Special Services School District \$59 per hour for each staff member performing services under this agreement;

NOW, THEREFORE, BE IT RESOLVED, that the Board approves the shared services agreement for the period September 1, 2018 through June 30, 2019.

The Board had received background information.

vii. Approval: Renewal of Contract with Bergen County Special Services School District for Services to Non-Public Schools 192/193 for the 2018-2019 School Year

Approval of a contract between the Bergen County Special Services School District (BCSSSD) and the Ridgewood Public Schools, for services to non-public schools 192/193 for the 2018-2019 school year as listed below, at rates to be determined by the New Jersey Department of Education.

- A minimum of 30 minutes per week of compensatory education.
- A minimum of 30 minutes per week of ESL instruction.
- A minimum of 30 minutes per week of speech correction.
- A minimum of 30 minutes per week of supplemental instruction.
- Evaluation and Determination of eligibility as deemed necessary by the Child Study Team.
- Annual Review services deemed necessary by the Child Study Team.
- Maintenance/Mobile Vans
- Home Instruction

The Board had received background information.

viii. Approval: Budget Appropriation Transfers

Resolved, the Board of Education approve transfers for **March 2018** as shown in the Journal Entry listing pursuant to Policy 6422.

ix. Approval: Secretary's Line Item Certification

Whereas, the Board of Education has received the Report of the Secretary for the month of **March 2018**;

Whereas, in compliance with N.J.A.C. 6:20-2A.10(d), the secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it,

Resolved, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and

Be it Further Resolved, in compliance with N.J.A.C. 6:20-A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:20-2A.10(a) (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

x. **Approval: Acceptance of Board Secretary and Treasurer Report**

Whereas, the Board of Education has received the report of the Secretary and Treasurer for the month of March **2018**; now, therefore,

Be it Resolved, the Board of Education accepts the above referenced reports and orders that it be attached to and made part of the official record of this meeting.

Ms. Smith Wilson moved approval of Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, D – Human Resources, and E – Finance.

Ms. Brogan asked if we could discuss and vote on Consent Item E – Finance, agenda items #iii and #iv separately.

Ms. Smith Wilson moved approval of Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, D – Human Resources, and E – Finance, excluding agenda items #iii and #iv.

Ms. Brogan seconded the motion.

Prior to the roll-call vote, Mr. Loncto read the donations into record and thanked the responsible parties.

Ms. Brogan was pleased to see the contract with Care Plus for school-based counseling next year not only at RHS, but also at the middle schools. Services begin next year and she appreciates us moving forward on that.

The motion to approve Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, D – Human Resources, and E – Finance, excluding agenda items #iii and #iv, carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

Ms. Brogan commented she is not in favor of moving forward with the \$6,700 expense at this time with regard to Finance agenda items #iii and #iv.

Ms. Smith Wilson noted this expense is to get an appraisal of the value of this building and also to determine the cost to relocate the people that work here and the functions in this building to another location.

Dr. Fishbein added this is about the concept of building a new building.

Ms. Brogan felt based upon the preliminary information provided, the Board needs more preliminary information before we move forward and she would not be in favor of it.

Mr. Loncto asked Ms. Brogan to elaborate on what is lacking here and why she wants to wait on this.

Ms. Brogan responded she is not sure she even wants to do it, but based on the preliminary information provided, it does not serve the district well to rent space. She cannot imagine building a new building would be something that would benefit us.

Mr. Loncto pointed out these are questions that have been asked and this is not the first time he has heard this question asked. It is, in his view, a responsible question. Looking at all aspects, both qualitative and quantitative, Mr. Loncto asked if this is the best location for us to be. He loves this building and thinks it would be a heartbreak if we were not here. This building has a lot of tradition, is a former schoolhouse, has served many generations, and is a landmark building which has a visible, wonderful presence in Ridgewood that states the importance of education in Ridgewood. At the same time, we operate every day under enormous, financial constraints. Mr. Loncto thinks if the question being asked is to do a fulsome analysis of a cost benefit, both qualitative and quantitative aspects of remaining here, he thinks it is a responsible question for us to ask. Mr. Loncto thinks, in his conversations with Dr. Fishbein, these are preliminary analyses and no decision will be made without a very fulsome analysis. When he read this, he cannot see a reason why the Board should not at least address it.

Ms. Krauss stated we need to know the answers to the questions being asked. The Board cannot make a decision until they have all information. Ms. Krauss commented when she sees LAN Associates, it sticks in her mind that there is a predetermined outcome which may be sought. Ms. Krauss asked why can we not branch out and use someone totally outside of the realm of Ridgewood in working for us.

Dr. Fishbein responded LAN is our architect of record. This is just a concept and from that, we can move smaller or bigger, but it will give us an idea of the scope of what it would be to replace a building like this.

Ms. Smith Wilson and Mr. Morgan agreed we need to have the information before we can move forward or have a more fulsome discussion about this and not guess the value of this building or what we might do.

Mr. Morgan moved approval of Consent E – Finance, agenda items #iii and #iv.

Mr. Loncto seconded the motion, which carried by the following roll-call vote:

AYES: Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: Ms. Brogan

VII. APPROVAL OF BILLS

DATES	DESCRIPTION	CHECK NUMBER	AMOUNTS	REVIEWED BY
March 23	Columbia Bank On-Line	088129	224,642.40	C. Krauss
March 29	Columbia Bank On-Line	088130	285.00	C. Krauss
April 2	Columbia Bank On-Line	088131-088290	426,931.08	J. Morgan
April 3	Columbia Bank On-Line	088291	42,087.47	J. Morgan
April 4	Columbia Bank On-Line	088292	2,000.00	J. Morgan
April 18	Columbia Bank On-Line	088293-088478	1,638,956.82	C. Krauss
Mar 29	Payroll Transfer	P19307, P19309	2,890,827.18	C. Krauss
April 6	Payroll Transfer	P19334	2,965,069.42	J. Morgan
April 5	Payroll Transfer	P19503	1,445.30	C. Krauss
April 10	Payroll Transfer	P18504	0.00	C. Krauss
Mar 31	Electronic Transfer	F19496	17,854.69	C. Krauss
April 3	Electronic Transfer	B19495	13,435.75	J. Morgan
April 11	Electronic Transfer	L19505-L19507	26,901.20	C. Krauss
April 12	Electronic Transfer	H19510	1,181,664.80	C. Krauss
Mar 20	Food Service	620073	584.80	C. Krauss
Mar 22	Food Service	620074	112,601.41	C. Krauss
Mar 29	Food Service	620075	21,489.49	C. Krauss
April 5	Food Service	620076	204.42	C. Krauss
April 12	Food Service	620077	75,593.13	C. Krauss
April 19	Food Service	620078	49,997.10	C. Krauss
Mar 23	Columbia Bank Void Check	087461	(294,196.58)	C. Krauss
Mar 26	Columbia Bank Void Check	087434	(2,300.00)	C. Krauss
April 5	Columbia Bank Void Check	088159	(204.42)	C. Krauss
April 18	Columbia Bank Void Check	088478	(500.00)	C. Krauss
		TOTAL:	9,395,370.46	

Mr. Morgan moved approval of all bills reviewed by him.
Ms. Krauss seconded the motion.

Ms. Krauss moved approval of all bills reviewed by her.
Mr. Morgan seconded the motion.

Approval of Bills carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAY: None

VIII. BOARD MEMBER ANNOUNCEMENTS

Legislative Update

Ms. Brogan reported on the following:

➤ New Jersey- 565 Municipalities, 590 School Districts, 21 Counties

In an effort to encourage local governments to share services, Governor Murphy has proposed naming someone as the “shared service czar.” As of today, no one has been named to this position. Back in February, Senate President Steven Sweeney appointed a committee of legislators and experts to review New Jersey’s tax and fiscal policy. This committee has been charged with looking at everything from how New Jersey funds local schools, municipalities and counties to whether the state’s overall tax code should be updated after the federal government rewrote the tax code last year. Senators Sarlo and Oroho and Assemblyman Greenwald are leading the work of this committee. The committee is not meeting in public, but among the topics believed to be on the table are creating countywide school districts and allowing municipalities to levy local sales taxes to help offset property taxes.

➤ School Funding

Acting Education Commissioner Lamont Repollet told the state Senate Budget Committee that Murphy's administration is open to working with state lawmakers to "modernize" and "rework" the funding formula to make it more fair. This would include shifting money from "overfunded" school districts to help districts considered "underfunded." Acting Commissioner Repollet agreed to address the matter over the next few weeks, leaving enough time to make changes to the school aid numbers that Murphy has proposed in the state budget due June 30.

In Governor Murphy’s proposed FY 2019 budget, Ridgewood Public Schools will receive \$2,586,693 in categorical state aid. If the state fully funded the School Funding Reform Act Formula, we would receive an additional \$398,784 for a state aid total of \$2,985,477. Five hundred ten school districts out of the 590 NJ districts are underfunded in the Governor’s proposed budget.

Ms. Brogan reported the recent parent-student program on distracted driving prevention, Share the Keys, was informative and successful. Approximately 75 people attended.

IX. BOARD COMMITTEE REPORTS

A Finance Committee and JRC report were distributed in the packet.

X. COMMENTS FROM THE PUBLIC

At 8:27 p.m., Mr. Loncto asked if there were any comments from the public. The following person addressed the Board:

Denise Kiernan, 153 Hamilton Road, has watched all the Board meetings at home. Ms. Kiernan mentioned the district has asked her to be patient regarding her concerns regarding the special programs audit. Ms. Kiernan pointed out Dr. Fishbein stopped using the word ‘audit’ although every document on the website and Dr. Buxenbaum’s letter to special programs parents letter specifically says it is a special programs audit. Ms. Kiernan thanked the Board for making following up on the special programs audit as one of the Board goals for the year. Ms. Kiernan is hoping they can provide some transparency on policies and procedures that are going to be put in place, hopefully by September 2018, regarding suggestions that were laid out specifically in the audit. Ms. Kiernan mentioned progress monitoring and commented this is IEP time. She has had the pleasure of talking to many parents across all six elementary schools and middle schools, and progress monitoring across all six elementary schools sounds like it is getting better at some places but is not consistent. Ms. Kiernan really hopes our special programs committee

has been formed and she is really hoping for an update. Parents are being patient but they need a program in place for progress monitoring in LLD, in resource, and for kids receiving supplemental instruction. Parents need it to happen in September, January and May. Ms. Kiernan said she needs tests that our teachers will be specifically trained in. Ms. Kiernan is concerned that it is almost May, and questioned if a committee had been formed that resource room, LLD teachers, and ed specialists are on to talk about progress monitoring. The special programs audit specifically stated that as a suggestion. Ms. Kiernan feels parents are being patient, but she never hears any updates. Ms. Kiernan said our kids have the right to a free and appropriate education and to make meaningful and measurable progress. This only happens if policies and procedures and staff development is in place to train our teachers.

Dr. Fishbein responded there will be a public update before the end of the school year.

Ms. Kiernan thanked Dr. Fishbein but expressed her frustration and said she feels like parents are being forgotten and their kids are being left behind. Although budget discussions are taking priority, she asked the Board not to forget about this topic. Ms. Kiernan talked about the concern regarding the lack of a full time LDT/C position at GW and the lack of certified Orton Gillingham teachers in district. One in five kids in district has dyslexia and Ms. Kiernan pointed out we know the brain responds to multi-sensory instruction and evidence based practices. By next Spring, 21 teachers will be trained and asked what are all of our kids going to do for next year.

At 8:32 p.m., no one else wished to address the Board.

XI. DISCUSSION ITEMS

➤ School Resource Officer

Mr. Loncto reported the Board just met with the Chief of Police to discuss this position. Mr. Loncto pointed out the district created a job, interviewed several candidates and hired a School Security Officer well before the horrible incidents in Florida. Mr. Loncto says this to dispel the idea that we are doing everything on a reactionary basis.

Dr. Fishbein related the district had a School Resource Officer until 2010 when municipalities and school districts had severe cuts in their aid. This position was a casualty of those cuts. Since that time, we have not had a School Resource Officer although we have talked about trying to put that position back into our schools. More recently, we have talked about it with the Village as a shared service where the Board would contribute half the cost of the officer.

Dr. Fishbein stated there is a distinct difference between the School Resource Officer and our current security person. Our current security person is there to go between buildings and check on our security and as a resource to our principals and schools. His job is the overall implementation of our security and emergency plans and making sure they are as effective as possible. He is there to answer questions and is a retired police officer so he does understand the law.

A School Resource Officer is a uniformed police officer who is in the buildings to break down barriers between youth and police, answer questions about laws, and be a resource in classes that need his area of expertise (i.e. drivers ed, in a biology class talking about effects of alcohol and drugs, in the lower grades regarding bicycle safety, crossing the street, etc.).

The district is in discussion with the Village about bringing the position back, which he is in favor of. The expense, estimated at approximately \$96,000 each, is not in our budget. Dr.

Fishbein shared this with the Village so it would not be a surprise. We are one Village and over 25% of the residents go to school in our schools as student residents and he is not sure we should pay for a police presence. Dr. Fishbein consider this part of the police budget.

Mr. Loncto stated in the end, whether it is being paid for by them or us, the source of funds is the same – taxpayers. If we really think this position is necessary and it's not overlap with what we are doing already, he would hope that conversations with the Village progress to a point where we can see our way to do this.

Ms. Brogan pointed out we would have to make this decision by May 7th if we are adding it into our budget. The \$96,000 is a considerable expense. In the past, when we had the School Resource Officer, the position was part of the police department and paid for within the police/town budget. Both resource officers served 8-9 years and were part of the police force and when needed due to circumstances in town, they left the school and it was very effective. Ms. Brogan highly supports it and feels it is a valuable position. But, if the district is going to contribute, we need to look at the budget. If not, then we need to let the Village know. We are under a time constraint.

A discussion ensued on why the position of School Resource Officer was discontinued (due to lost state and municipal aid), how if we reinstate the position, the \$96,000 expense will increase year to year, the need for both positions and the difference between the two, who is actually providing protection, and how if something happened in the school on the spot the School Resource Officer would be here already, the possibility of the school security position becoming a twice a year consultant rather than a permanent full-time employee, although the district has used him in many different aspects already, and the possibility of working with the Village on the job description, and continuing conversations regarding the financial implications in time to consider adding the expense to our budget if need be.

➤ 2019-2020 School Calendar

Dr. Fishbein reviewed the concept of a revised 2019-2020 school calendar. Usually the district builds in two snow days and if we use more, they are built into our breaks. However, when we do that, our attendance is dramatically lower. The district attendance rate is usually 96% - 97% on average but during April break when we were open, our attendance dropped to 60%, which means we are not progressing academically. Students are out due to planned vacations with parents and due to the short February break, this is the only time for a full break. With that in mind, administration made a concept calendar with four snow days, full breaks in February and April and the holidays we always have. Dr. Fishbein pointed out both the REA and RAA are okay with this idea.

The Board has already approved the 2019-2020 calendar. This concept calendar has four snow days built in. This means if following our guidelines, we will make every attempt to finish school in June in the early 20s, have the full February break, but start school in the last week of August which is not something we normally do. If we do start in August, we could have both full February and April breaks with snow give back days in accordance with the REA contract. If we give back days we do not use, it has to be after snow season has passed.

The Board discussed how many snow days we give back if we use two (only one), the need to keep striving for graduation by June 23rd to accommodate kids leaving for camp, orientation, etc., having flexibility in the calendar so families can plan their vacations, and

sending out a survey monkey questionnaire to parents to get their feelings on having full breaks in both February and April.

XII. ACCEPTANCE OF MINUTES

- April 2, 2018 Regular Public Meeting
- April 16, 2018 & April 18, 2018 Executive Session

Ms. Smith Wilson moved Acceptance of Minutes. Ms. Brogan seconded the motion, which was unanimously approved.

At 9:04 p.m., Mr. Loncto asked if Mr. Walker would like to address the Board again.

Mr. Walker commented on three issues to consider with regard to school safety. One is straight police work to identify the source of a threat. No police tactics ever get developed without real data about the nature of the threat. There has been a lot of Sandy Hook promise that has collected a lot of research in this area that he thinks is key to compare that with actual data on the effect of School Resource Officers. Mr. Walker thinks many of our residents live in a media environment where we are not dealing with data; we are dealing with how it feels to hear about these things. The other key thing is that children and school organizations can be taught to create safer environments for the whole community. This requires a culture change but is being done. With regard to protection, Mr. Walker feels we need to first survey the response time of the police department to critical incidents. The district needs to demonstrate protection of an oriented officer could respond fast or faster than the current average response rate to a critical incident. Otherwise the idea that you are adding another body who is not going to do better than what we already have does not make sense.

At 9:07 p.m., no one else wished to address the Board.

XIII. OTHER BUSINESS

Mr. Morgan asked if Stevens Field was still closed even though kids are playing on it.

Dr. Fishbein responded field repairs should be done by the end of the week.

XIV. ADJOURNMENT

At 9:07 p.m., on a motion made by Mr. Loncto, seconded by Ms. Smith Wilson and unanimously approved, the meeting adjourned.

Respectfully submitted,

Jennifer Ulman
Assistant Board Secretary

Alfredo Aguilar
Board Secretary

2017 – 2018 CONFERENCES FOR APPROVAL

Staff Member	Name of Conference Location & Dates	Rationale	Estimated Cost for Approval	# of Sub Days required
Aguilar, Alfredo Education Center	NJASBO Purchasing Workshop Rockaway, NJ March 20, 2018	Professional Development	\$ 100	0
Burkhard, Peter RHS	Newark Administrative Law Court Newark, NJ – March 23, 2018 & April 20, 2018	Professional Development	\$ 120	0
Nyhuis, Jeff RHS	Partner for Connection Conference in Education – Cape May, NJ April 26-28, 2018	Professional Development	\$ 350 (funded by donation)	0
Mellozzo, Karen RHS	Prevalence of Substance Abuse, Misuse Disorders – Paramus, NJ April 27, 2018	Professional Development	\$ 40	0
Giardino, Stacy Education Center	Solution for Success: Supporting Children with Down Syndrome and Other Disabilities Mahwah, NJ May 11, 2018	Professional Development	\$ 40	0
Osenbruck, Jennifer Hawes	Solution for Success: Supporting Children with Down Syndrome and Other Disabilities Mahwah, NJ May 11, 2018	Professional Development	\$ 40	0
Velasquez-Walters, Maria Travell/Orchard	Sensory Integration: Assessing & Treating Kids When Formal Testing Isn't Positive – Point Pleasant, NJ May 11, 2018	Professional Development	\$ 99	0
Palumbo, Helene RHS	World Language Teachers: Make the Best Use of Integrated Performance Assessment – White Plains, NY May 21, 2018	Professional Development	\$ 259	1
Purrinos, Damary RHS	World Language Teachers: Make the Best Use of Integrated Performance Assessment – White Plains, NY May 21, 2018	Professional Development	\$ 259	1
Rotella, Megan RHS	World Language Teachers: Make the Best Use of Integrated Performance Assessment – White Plains, NY May 21, 2018	Professional Development	\$ 259	1
Spector, Stefanie Education Center	Key Components of IEP Drafting Madison, NJ June 26, 2018	Professional Development	\$ 75	0
Wood, Danielle Education Center	Key Components of IEP Drafting Madison, NJ June 26, 2018	Professional Development	\$ 96	0
Orsini, Anthony BFMS	IPEN: The World Positive Education Accelerator – Fort Worth, TX June 25-28, 2018	Professional Development	\$2,096 (funded by RAA)	0
Stovell, Shauna BFMS	IPEN: The World Positive Education Accelerator – Fort Worth, TX June 25-28, 2018	Professional Development	\$2,096 (funded by RAA)	0

The total cost for these conferences is \$5,929 (\$4,192 funded by RAA and \$350 by donation). Upon Board approval of all of these conferences, the total expenditure for travel and conferences for 2017-18 will be \$173,767 leaving a balance of \$17,671 remaining in the \$191,438 approved by the Board for travel and conferences.

The total cost of substitutes for these conferences is \$276. Upon Board approval of these conferences, the total expenditure for substitutes for travel and conferences for 2017-18 will be \$16,744.

FIELD TRIPS FOR APPROVAL

April 23, 2018

ONE DAY TRIPS

ATTACHMENT B

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$93 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
04/17/18	RHS	Schoolhouse Museum Ridgewood, NJ	21 grade 11 social studies students	1	0	\$0	\$0	no	no
04/19/18	RHS	MOMA New York, NY	30 grades 11-12 art students	3	0	\$0	\$0	no	no
04/20/18	RHS	Valley Hospital Ridgewood, NJ	18 members of Teen Leads	1	0	\$0	\$0	no	no
04/26/18	RHS	Federal Reserve Bank <i>Euro Challenge Semi-Finals</i> New York, NY	4 grade 10 social studies students	1	1	\$93	\$234 (\$141-transp) (\$93 sub)	yes	yes
05/02/18	BFMS	RHS <i>Orientation</i> Ridgewood, NJ	40 grade 8 special education students	3	0	\$0	\$0	yes	yes
05/02/18	RHS	GWMS Ridgewood, NJ	16 members of Teen Leads	1	0	\$0	\$0	yes	yes
05/03/18	RHS	Pier 86 New York, NY	35 grades 10-11 social studies/english	3	0	\$0	\$0	no	yes
05/15/18	BFMS	Gateway Raminessin Brook Sandy Hook, NJ	123 grade 8 science students	12	0	\$0	\$0	yes	yes
05/18/18 (rain date: 6/8/18)	RHS	Tour of Downtown Ridgewood Ridgewood, NJ	17 grades 9-12 art students	1	0	\$0	\$0	yes	yes
05/31/18	Somerville	The Bronx Zoo Bronx, NY	64 grade 2 students	19	0	\$0	\$0	yes	yes
06/27/18	RHS	Tour of Downtown Ridgewood Ridgewood, NJ	5 grades 9-12 summer RISE students	5	0	\$0	\$0	no	yes

FIELD TRIPS FOR APPROVAL

April 23, 2018

ONE DAY TRIPS

ATTACHMENT B

2018-2019 SCHOOL YEAR

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$93 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
07/03/18	RHS	Tour of Downtown Ridgewood Ridgewood, NJ	5 grades 9-12 summer RISE students	5	0	\$0	\$0	no	yes
07/06/18	RHS	Tour of Downtown Ridgewood Ridgewood, NJ	5 grades 9-12 summer RISE students	5	0	\$0	\$0	no	yes
07/11/18	RHS	Tour of Downtown Ridgewood Ridgewood, NJ	5 grades 9-12 summer RISE students	5	0	\$0	\$0	no	yes
07/13/18	RHS	Tour of Downtown Ridgewood Ridgewood, NJ	5 grades 9-12 RISe students	5	0	\$0	\$0	no	yes
07/18/18	RHS	Tour of Downtown Ridgewood Ridgewood, NJ	5 grades 9-12 summer RISE students	5	0	\$0	\$0	no	yes
07/20/18	RHS	Tour of Downtown Ridgewood Ridgewood, NJ	5 grades 9-12 RISe students	5	0	\$0	\$0	no	yes
07/25/18	RHS	Tour of Downtown Ridgewood Ridgewood, NJ	5 grades 9-12 summer RISE students	5	0	\$0	\$0	no	yes
07/27/18	RHS	Tour of Downtown Ridgewood Ridgewood, NJ	5 grades 9-12 RISe students	5	0	\$0	\$0	no	yes

OVERNIGHT FIELD TRIPS FOR APPROVAL

April 23, 2018

Overnight - Co-Curricular Trips

ATTACHMENT B

2018-2019 SCHOOL YEAR

DATES	SCHOOL	LOCATION	Approx. # and Group of Students	# Unpaid Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$93 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
8/19/18 to 8/21/18	RHS	Golden Goal Sports Park Fort Ann, NY	26 members of the Boys Soccer Team	2	0	\$0	\$0	yes	yes

**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF EDUCATION
Ridgewood Public Schools
Bergen County, New Jersey
MAY 7, 2018**

Minutes of the Regular Public Meeting of the Board of Education held on May 7, 2018, at 7:30 p.m., at the Education Center.

The meeting was called to order by Mr. B. Vincent Loncto, President.

I. CALL TO ORDER AND ROLL CALL

Present: Mr. B. Vincent Loncto, President; Mr. James Morgan, Vice President; Ms. Sheila Brogan; Ms. Christina Krauss; Ms. Jennie Smith Wilson

Also Present: Dr. Daniel Fishbein, Superintendent; Ms. Stacie Poelstra, Assistant Superintendent for Curriculum, Instruction & Assessment; Ms. Ojetta Townes, Manager of Human Resources; Dr. Alfredo Aguilar, Business Administrator/Board Secretary; Ms. Jen Ulman, Assistant Board Secretary; Ms. Catherine Taura, RHS Student Representative (left at 7:40 p.m.)

Absent: None

Visitors: There were approximately thirty visitors.

II. PLEDGE OF ALLEGIANCE

Mr. Loncto led those present in the Pledge of Allegiance.

III. OPENING STATEMENT BY PRESIDING OFFICER

Mr. Loncto announced that pursuant to the requirements of the Open Public Meetings Act, advance notice of this meeting had been given to The Ridgewood News, The Record, and the Clerk of the Village of Ridgewood. In addition, notices were posted in the office of the Board Secretary and in all school buildings.

IV. PRESENTATIONS**A. STUDENT REPRESENTATIVE REPORT**

Dr. Fishbein introduced RHS Student Representative, Catherine Taura, who reported on the following:

Athletics

- The Girls Varsity Softball played a home game against Old Tappan High School earlier today.
- The Boys Varsity Lacrosse BCCA finals was this past Saturday.
- The Boys Varsity Tennis won the BCCA co-county championship last Monday.

Arts

- Celebration of the Arts kicks off on the evening of May 24 with the Celebration of the Arts festival day on May 25. Students are preparing all forms of art for the eventful day.
- Students in AHLISA went on a field trip to Harlem. They went on a walking trip, visited the Apollo Theatre, and took a swing dance class. Students are currently studying the Harlem Renaissance and Jazz age.
- The New Players have an upcoming performances for the classic Shakespeare play "Twelfth Night" this weekend; be sure to attend May 10-12.

Academics

- Students in Mr. Troy's Global Economics class and Mr. Appel's Human Geography class have partnered up on a project with each other and will be working in separate groups on a competition on where to locate the next Major League Baseball team if it were to expand. The collaborative teams will be competing against each other and will justify their team's location by accounting for many factors like demographics, the fan base in a given area, and the average income in the given city.
- The Language Poetry Contest is at William Paterson University on May 17. Students in French classes have the opportunity to attend.
- Decision Day took place last week on May 1. Seniors are particularly excited about the new chapters of their lives that they are about to embark on. The student led college t-shirt day is on May 21.
- AP testing started today and will conclude on May 18. 507 students will be taking 1025 AP exams. This is the most ever at Ridgewood High School.

Activities

- This past Wednesday, the Students Demand Action club had a "Positivity Day" in the Campus Center. RHS student artists submitted coloring pages and students colored and watched a performance by the Trebles.
- The History Bowl were titled "Co-Champions" at the competition in Virginia this past weekend.
- The Student Government voting elections were this past Wednesday. On Monday, running candidates gave their speeches.

Miscellaneous

- The Freshman formal took place on April 27.

- The Armenian Club distributed “forget-me-knot stickers” during the school day on April 24 in support of the Armenian genocide commemoration. Two students, Ani and Sarine Arzoumanian, visited English and History classes and spoke briefly about genocide history and the importance of its recognition.

V. COMMENTS FROM THE PUBLIC

At 7:36 p.m., Mr. Loncto asked if there were any comments from the public. No one wished to address the Board.

VI. PUBLIC HEARING ON THE 2018-2019 BUDGET

At 7:36 p.m., the public hearing on the 2018-2019 budget opened.

A. BUDGET OVERVIEW

Dr. Aguilar presented the 2018-2019 budget, including what the budget supports, budget detail, tax levy, state aid and revenues, and fiscal efficiencies.

The tax levy is projected at \$94.8 million which is a 3.62% increase. Other revenues show a considerable increase from \$1.2 million to \$2.3 including actual miscellaneous revenue we are budgeting this year for student activity fees and other rental fees, as well as ESIP rebates. Total local revenue sources are \$98.3 million.

Dr. Aguilar reviewed total state aid in the amount of \$4.1 million. This also includes extraordinary aid. Total federal sources show a slight decrease from \$1.4 million to \$1.3 million due to losing some ESSA funds from the closing of the group home in town.

In addition, revenues in reserves built into the budget include \$750,000 in what we term tax relief surplus from the previous year’s budget that we push forward through the audit to help offset taxes in the future.

Reserves (tax relief, capital, maintenance, and emergency) include a \$1.5 million increase and the building in of the last of the emergency reserve (\$100,000) to total \$2.6 million. Debt service is steady at \$3.6 million. This money goes towards paying bonds from previously approved referendums. The total operating budget is \$110,167,997.

Dr. Aguilar reviewed the local tax levy detail and what makes up the 3.62% increase. Of that, 2% is the statutory cap to balance the budget and we are left with 1.62% to justify. The Board wants to use 1.02% of that to use a waiver or adjustment for health benefits and .60% is approximate banked cap. Altogether, it brings us to \$98.4 million on the local tax levy.

State aid, including debt service aid trends through the years from 2007-2008, was reviewed. The district will receive \$3 million in state aid and although it is an increase when we lost a large amount in 2010-11, we are still not where we were.

Dr. Aguilar reviewed the budget breakdown and what percent makes up salary and benefits, debt service, transportation, maintenance and capital projects, and non-salary instruction. He also reviewed projected expenditures broken down by regular education, special education, benefits, facilities, extracurricular, administration, capital and other services (student services, transportation, etc.).

Dr. Aguilar reviewed the disparity between special and regular education. Regular education appears to go up 1% and special education by 5%. The impression is that the district is not spending enough in regular education. Dr. Aguilar explained regular education is increasing 1% due to the one-time \$480,000 science kit expense in FY18 and in FY19, \$400,000 long-term substitute outsource savings. Without these amounts, regular education would be increasing approximately 3%.

The 5% increase in special education is due to required additional therapeutic services and private school 1:1 aides (\$200,000). In addition, special education private school tuition expenses are rising by \$430,000. All such costs are legally required and IEP driven.

The withdrawal of \$1.5 million from capital reserve fluctuates depending on availability and has zero impact on the local tax levy. These are funds we have in reserve from previous years surplus that we can now legally take and build into a future budget. It is a way to utilize previously collected funds. We are allocating a bit more to cover certain projects.

Staffing and training changes, technology (including the lease purchase), the IT budget, academic offerings and new curriculum, programs and updates, extra-curricular activities, and maintenance of buildings and grounds/construction were also reviewed in detail.

Dr. Aguilar reviewed the tax impact on the average assessed home which is 3.36%, a little lower than the 3.62% due to part of the local tax levy that is meant for debt service. This reflects an approximate \$76.56 increase (0.88%).

Dr. Aguilar explained the Board decided to raise taxes in FY18 by only 1% because in the previous year, FY17, the district was forced, due to state statute, to raise the money for full day kindergarten even though we did not have it yet. In order to not hit taxpayers twice with that increase because they become part of our base and make it even, taxes only increased 1% in FY18.

Two decades of long term fiscal efficiencies were reviewed as well as ongoing fiscal efficiencies. The district communicated the budget process to the public including presentations at BFMS, GWMS and Board meetings.

Dr. Fishbein reviewed the Comparative Spending guide, which compares Ridgewood to several other like size and socio-economic districts. Fiscally, when we compare Ridgewood to these districts, our per pupil cost is lower than most all of these other districts. That indicates fiscal efficiencies that we have, and the fact that our students still do very good and shows how we prepare them for their place in life. This comparison started decades ago and since there have been caps, it limits the ability to grow our budget.

[Click here](#) to view the presentation.

B. COMMENTS FROM THE PUBLIC ON THE 2018-2019 BUDGET

At 8:03 p.m., Mr. Loncto asked if there were any comments from the public on the 2018-2019 Budget. The following people addressed the Board:

Saurabh Dani, 390 Bedford Road, commented this was his first year observing the budget process. From his observations over the last 3 - 4 weeks and today's presentation, he feels the Board is taking the 2% increase for granted and they just have to justify the 1.62%. From a taxpayer perspective, money does not grow on trees. Mr. Dani feels the philosophy of increasing 2% should change. He does not know where it can be cut and suggested Rotary Club membership type things should be cut and the Board could start thinking about justifying all the budget needs, not just the increase over 2%. Residents are here today because the budget is increasing more than 2%.

Mr. Dani feels when this process started 3-4 weeks ago, the budget was presented as a preliminary budget. All the comments they received were that this was an initial budget because there was a deadline to send it to the state and it would be amended and there would be public feedback. He acknowledged there was public feedback at GWMS and BFMS and via emails, but in the end, everything looks the same. Mr. Dani believes from a resident perspective, something does not add up.

From his perspective, the budget grew from \$74 million to \$10 million, which is 4% per year and is more than double the inflation; specifically, over the last ten years when house prices are not growing that much and the education budget has.

Although he is not an expert on the budget, out of the five-member Board, he observed at least two members who think the budget can be done within the 2% and if they think it can be done, the other three should give more thought to that. The other anomaly he observed was the numbers and that is where residents have difficulty in building trust. Mr. Dani explained he did an OPRA for the window quotation and the architect's recommendation for replacing the windows in this building was \$660,000. By the time the number showed up in the Power Point presentation, it increased to \$770,000. He asked if the architect said \$660,000 is a conservative number (at \$125 per square foot), how can the number change so much if we are getting a professional recommendation. This is why residents do not feel confident that the budget we are presenting is correct. Mr. Dani thanked the Board for their service.

Dr. Fishbein explained the change in the cost was that the original cost of \$660,000 was only the window cost, not including soft costs, which are included in the budget.

Mr. Dani said he thought the email he received for the OPRA did include soft costs, which he thought brought the total to \$735,000.

Steve Kim, 291 Highland Avenue, stated he sent some emails and thanked everyone for their replies. Mr. Kim thinks this process is way too hurried. He feels he does not have enough time to analyze the stack of papers he has at home. Mr. Kim is a trader and analyst and is not used to this accounting. Mr. Kim asked if we could slow down the process, especially since two of the Board members are saying it can be done within 2% and three are saying it cannot be done. Mr. Kim feels something is not working here. He does not understand the discrepancy between the Board and thinks they need to sit down and figure it out. Mr. Kim reviewed some of the figures – salaries at a 3% per year increase, health benefits at 15-17, education costs at 3-5%, pension numbers which look unrealistic and underfunded, and \$60-80 million in upgrades with no time schedule or capital guidelines. On top of this, Mr. Kim feels the district is loading up on debt, which has increased from \$47 to \$61 million. He asked if we are borrowing to make ends meet.

Mr. Kim stressed the Board needs to figure it out because if he does not understand it and he does this for a living, how can others understand it. He feels the residents need more time to figure this out. Mr. Kim said the whole budget is growing over four percent and in ten years will grow by 50%. He thinks we need to figure it out and stop saying we are doing a great job because we are so efficient. Mr. Kim commented district SAT scores are below Millburn and Tenafly and they are not good measures of school success. Mr. Kim pointed out most parents pay for tutors on their own because the schools are not functioning properly. Mr. Kim stated this is a broken system about to blow up.

Mr. Loncto acknowledged receipt of Mr. Kim's emails and assured him the Board has been talking endlessly about this for some time. They are not in any way unable or uncomfortable talking to each other.

Lorraine Reynolds, 550 Wyndemere Avenue, commented she is not a finance person but knows what she, her parents and neighbors can afford, and thinks this has to stop. The budget is too high and she thinks the Board will be throwing people out of their houses. Ms. Reynolds would love to live here after her kids are done with school but she cannot afford the taxes. She stated she can only imagine how someone 15-30 years' older feels. Ms. Reynolds agrees with the previous speakers that there seems to be something wrong and the Board needs to talk it out more before they vote. She feels it sounds like there is something we can do and thinks the Board is being a little stubborn, especially this year when taxes will be affected by all of the new tax rules. Nobody knows what will happen next April and how much extra taxes everyone will have to pay. Ms. Reynolds does not think this is the year to go above the cap. She urged the Board to talk more amongst themselves and reduce the budget.

Christine O'Meara, 129 Lake Avenue, is here to talk about the here and now. Ms. O'Meara asked for any available information on where we are in the process for hiring a case manager for GWMS. She said her experiences this year have not been going well. Her son's confidentiality was breached twice already to an entire list of parents. Ms. O'Meara asked if we could get a full time person who could handle the caseload. Ms. O'Meara also asked for any information about the special committee appointed in response to the Special Education audit done in August, 2017. Ms. O'Meara asked has the committee met to discuss progress monitoring, what is the projected deadline for updating the policies and procedures guide, and what will be put in place to ensure transparency across the district. Ms. O'Meara commented parents have been very patient. At the last meeting, she mentioned Dr. Fishbein said he would have a report by the end of the school year and she cannot wait any longer. There are a lot of people watching who cannot be here tonight and she asked for any update.

Dr. Fishbein reported they are interviewing for a case manager at GWMS and hopefully we will appoint someone on the next agenda. Dr. Buxenbaum will be doing a presentation in June on where we stand as far as the review.

At 8:18 p.m., no one else wished to address the Board.

Prior to remarks by individual Board Members, Mr. Loncto invited Mr. Morgan to present his proposed amendment to the draft 2018-2019 budget resolution.

Mr. Morgan stated in the Board's packets this week, there was a copy of his proposed amendment he is making to the draft 2018-19 budget. Mr. Morgan mentioned he did not have copies for the public but the Board has seen it.

Mr. Morgan proposed to reduce the property tax levy in the draft 2018-2019 operating budget by \$551,000 – the amount by which the levy exceeds the 2% annual property tax cap over and above the adjustment to add the voter approved all-day kindergarten program.

Reduce the proposed capital projects budget to be funded by the capital reserve fund by \$450,000 and replace these projects in the capital budget with capital and maintenance projects currently included in the draft operating budget.

Reduce the draft operating budget expenditures by \$551,000 – the \$450,000 transferred to the capital budget and \$100,000 where the Superintendent identifies savings before the final 2018-2019 budget is submitted to the state.

By adopting this amendment, the 2018-19 budget, the Board will continue the district's long-standing policy of maintaining its property tax increases at or below the 2% cap without resorting to waivers.

Mr. Morgan explained we have two budgets; an operating budget and the capital budget. We have \$500,000 of summer renovations which are in the operating budget which could also be construed in the most part as capital projects. He is proposing taking that out of the operating budget and moving it into the capital budget, which is funded separately from the operating budget. As Dr. Aguilar pointed out, it is funded from reserves from previous year's surpluses. Mr. Morgan wants to take that \$450,000 out of operating and move it over to capital, where room in the capital was created when we dropped window project for this year. There is room there and there was before we added more projects this weekend. It can be moved over, therefore saving \$450,000 in the operating budget. There is another \$100,000 that eliminates, completely, the excess over 2%. This is the amendment he is proposing to the budget.

Mr. Morgan moved approval of his proposed amendment to the draft 2018-2019 budget.

Ms. Krauss seconded the motion.

Mr. Morgan asked if any other Board members would like to discuss the proposed amendment to the draft 2018-2019 budget.

Ms. Brogan pointed out the proposed amendment doesn't really bring it down to 2%, it brings it to 3%.

Mr. Morgan responded it brings it down to 2% plus the 1% for the voter approved full day kindergarten.

Ms. Brogan stated in reality, we are using a waiver for banked cap for that and Mr. Morgan is advocating for a 3% increase.

Mr. Morgan responded he is advocating for the normal 2% that we are allowed under the cap plus the 1% that we have had to go through hoops for with our budget because the state did not adequately figure out how the voter approved referendum could work. They approved it and forced us to take the \$926,000 in a year we did not need the money. Drs. Aguilar and Fishbein, much to their credit, figured out a way to collect the money so that we would not overburden the taxpayers. This year there is the 2% normal increase, plus 1% being made up because of this strange method we had to use to put this voter-approved referendum in place.

Mr. Loncto said from his perspective he understands and respects the position that Mr. Morgan has advanced. The cost of the proposed health care waiver for the average household would be \$46. The timing of the decision to invoke the health care waiver for the first time could not be worse. The coincidence of the additional tax increase needed to pay for full day kindergarten is unfortunate. Mr. Loncto pointed out that the cost of full day kindergarten was approved by the voters. The health care plan, with which we are stuck with for now is a result of the union contract that the entire Board voted to approve. Mr. Loncto discussed the rising costs of health care premiums. The costs have gone up by 8% and 13% over the past few years and are expected to increase 17% this year. He does not agree with the concept that we can simply cut our capital and maintenance budget in order to address this issue. The problem causing us to exercise the waiver is rising health care costs. The solution to the problem lies in containing those costs. The Board has been focusing a great deal of attention in finding acceptable alternatives and encouraging employees to partner with us in that effort. Mr. Loncto hopes that working with them will enable us to find solutions to benefit both employees and the district; however, it is highly unlikely it will happen within the next budget year. Mr. Loncto talked about the district's 11 aged buildings which are all in need of serious repairs. The amount of \$1.5 million or less per year, even if we were able to sustain it, is very low. Our maintenance team has done a great job of holding it together, but it is becoming increasingly difficult. The district runs the risk of disrupting the classroom environment as a result of busted pipes, malfunctioning HVAC systems, and other such unfortunate events. The Board cannot ignore the urgent need to keep our facilities operating smoothly and without disruption. That would be irresponsible.

Ms. Brogan commented her and Ms. Krauss are on the Facilities Committee and she thinks, at this point, to take from our maintenance and summer projects budget would not be a good idea. The \$500,000 in our maintenance line is really what we used to call square footage money. Ms. Brogan said every building would receive money based on their square footage and they would begin improvements, such as replacing asbestos floor tiling, and painting. Ms. Brogan attends the JRC meetings and our principals have said we need painting but that has not been done in a number of years. Ms. Brogan reviewed several improvements and projects done over the years that have made a difference in the climate of that school. The district has had LAN go through our buildings to identify our needed capital projects. The two projects added to our list (the fire detection system at Hawes and switchgear at RHS) are within our \$1.5 million capital projects budget. She asked Dr. Fishbein to elaborate on the switchgear.

Dr. Fishbein explained switchgear is the switch used to shut off electricity to a part of or the entire building. Some of our switchgear is 50-70 years old and the district cannot buy parts for it anymore. There is a real fear that when and if we do have to shut it off, it won't

engage or if it does, it won't disengage and then we will not have electricity in the building or at the high school, in parts of the building.

The fire alarm system at Hawes is antiquated and original to the building. We can't find vendors to make repairs to it or get parts. It is more of a residential type system. These are all projects that have been identified in the presentations he has given over the past year.

Ms. Krauss commented the fire alarm system upgrade at Hawes is a safety issue that needs to be addressed, as well as the switchgear at RHS. Ms. Krauss' concern is that these projects were only brought in after the Education Center windows projects was dropped. These are much more critical issues and she wonders why these were not on the original list if they are so critical at this time.

Dr. Fishbein explained the Education Center windows were put in place because they do not function anymore. Some exterior windows have fallen out. There was a discussion in the Facilities Committee meeting about doing this project so that strategically, if the district did go to referendum, all of those projects would be school related and this project would be off the table.

Ms. Brogan pointed out these are the same windows that were put in a GWMS and the company went out of business so we could not get replacement parts for them. This led to much needed window replacements at GWMS when we did the referendum.

Ms. Smith Wilson commented the windows are from the 1970s.

Mr. Morgan reiterated his proposed amendment does all of the summer projects Ms. Brogan referred to and are in this proposal. What Mr. Morgan has done is make a list of things we could do on capital projects. There is \$1.5 million funded in the capital budget and \$500,000 coming out of the operating budget. The initial capital budget had \$750 - \$800,000 withdrawn. As Ms. Krauss pointed out, the projects that were in there were sufficiently pushed in ahead of the building renovation for these windows.

Mr. Morgan wants to take that \$500,000 out of the operating budget and fund it through the capital budget by the room created by eliminating the window project. There is still another \$250,000 left over for some of these other things. Mr. Morgan questioned if they were not sufficiently important as part of the budget in March, why are they now coming in. Mr. Morgan commented the \$500,000 was in the March budget and he is simply proposing moving it to the capital budget and leaving the rest of the money in the capital budget for these other projects. Mr. Morgan feels we should take advantage of the opening created and relieve the taxpayers of the waiver money and still do all the necessary summer projects.

Mr. Morgan pointed out there are over \$60 million of potential facilities projects which we will never solve through the operating budget and there will always be another project. He does not doubt Hawes needs an updated fire alarm system or that the RHS pipes need work. Mr. Morgan stated these are things that were put behind replacing the windows of this building and now that the Board has decided to take them off the capital budget for this year, we have also started a study to see whether or not this building is the best place to continue to have the administrative offices in. We have created room in

the capital budget by taking out this window project. Mr. Morgan proposed putting into that space the already recommended good projects in schools to be funded by something other than the waiver.

Ms. Brogan responded Mr. Morgan is also suggesting we find \$100,000.

Mr. Morgan confirmed he is and he does not think it is a tough project. He pointed out that since we have done the budget, the Governor added \$133,000 to our school aid, which was not built into our budget at all, and which Dr. Fishbein is proposing we use for a staff position not in the original budget.

Ms. Brogan pointed out this is for a class we need to establish for special education.

Mr. Loncto believes what Mr. Morgan is advancing, in essence, is taking \$500,000 out of the combined maintenance and capital budget. The windows were on a list of possible projects, not a commitment. Mr. Loncto looked at some of the projects funded through this capital reserve, which has fluctuated between \$450,000 one year to \$2.1 million another year. Projects the last few years include the RHS Learning Commons, RHS bridge repair, roofing at RHS, BFMS, GWMS, Ridge and Glen Schools, HVAC upgrades at RHS, and several water fountain replacements. It is safe to say those are all worthy projects not foreseen at the time the budget was created. The reserve is also there in case we need to pay for an unexpected plant or roof failures.

Mr. Loncto feels very uncomfortable going into a budget year with a combined maintenance and capital reserve budget diminished by that amount. Mr. Loncto does not think it is responsible. The district needs to provide adequately for our buildings. The talk about the referendum involves a lot of money and work but could be years down the road. It is contingent upon a lot of other things happening. Mr. Loncto does not think we should ration our capital reserve and spending in the meantime, because a lot could happen with our 11 aged buildings. Mr. Loncto understands what Mr. Morgan is saying about things like the fire alarm and switchgear, which should have probably been listed at the top of the list. But he pointed out it was a list of possible projects required by the County.

A discussion ensued regarding how when we approve the list of projects we could still change them by Board resolution, although it is still supposed to be our initial game plan; projects are then bid and we either accept or reject the bids; the fact that our capital reserve is the amount built up from prior years and this budget takes all but \$80,000 and spends it so our capital reserve, if we have a problem is \$80,000; how many of those projects are put out to bid quickly; and how the capital budget is not funded through tax dollars.

Mr. Morgan again proposed we use the capital reserve budget as a replacement and do not take the waivers. There are ways to do this and he continues to urge us to look at them. The Board and staff has done a lot of work and spent many hours discussing this over the past few months.

Mr. Morgan's motion to approve his proposed amendment to the draft 2018-2019 budget did not carry by the following roll-call vote:

AYES: Ms. Krauss, Mr. Morgan

NAYS: Ms. Brogan, Ms. Smith Wilson, Mr. Loncto

C. REMARKS BY INDIVIDUAL BOARD MEMBERS

Mr. Loncto asked for individual comments from the Board members on the original budget as presented.

Ms. Brogan

Ms. Brogan thanked the residents who took the time to call her, send an email or stop her in town to talk about the budget. As with any issue, there were a variety of opinions on the budget from needing more information, to opposing it, to supporting it and she appreciates that fact. Some said they were opposing the budget due to taxes and some were supporting it because of the work done in the schools for their children.

If Ms. Brogan did not understand the budget nor been part of the decision making on the budget, she too would be alarmed at what was being said and in letters and on social media and would have reached out for clarification. She hoped the FAQs emailed to the community made it helpful to some.

Ms. Brogan provided a background on the law that governs school budgets. As presented, the budget is above the 2% cap. Many have assumed in their comments to her that the 2% cap is a hard cap. It is not.

The 2% cap law anticipates that there may be specific circumstances that arise that allow a district to budget more than 2% without the requirement to ask the voters for a tax cap override.

When Governor Christie signed into law the 2% cap in 2010, the legislation significantly reduced the number of exceptions or waivers that could be used to go above the 2%, but some remained, including exceptions for increased costs for health insurance premiums, emergency situations, and enrollment changes and increases.

The adjustment for increases to health insurance premiums allows a district to adjust the tax increase by the amount of the health care increase over 2%, so this year we had a 13% increase in health insurance premiums and next year our advisors have projected a 17% increase.

The enrollment waiver looks back five years to evaluate any enrollment changes and assigns a value for those changes in terms of the number of students in specific grade levels and the number of students who do not have English as their primary language, students who are eligible for free or reduced price lunches, and students who are classified for special education services.

The law also allows a school district that does not raise property taxes by 2% to hold the unused amount in "banked cap" for three years. As you may recall, our budget for this year increased the property tax by 1% rather than the allowed 2%, so we banked that 1%.

Thus, the law allows us to raise taxes above 2% using the waivers or banked cap. The decision to use these adjustments is the Board's decision, but to do so is not something she takes lightly. As she votes to raise the property tax, she is raising her own taxes. She and her husband have owned their home in Ridgewood for 32 years.

For the last eight years, the Board has not used the available adjustments or banked cap and the property tax increases were at or below 2%. In the past, she has not voted to use any banked cap or the waivers.

Some people have asked her about the public vote on the budget. When the Board voted to move the election from April to November four or five years ago, the law at the same time allowed us to review our decision after four years, and if we wanted to do so we could move the election back to April. In 2016, the legislature closed that option and Boards of Education are no longer permitted to move the election back to April. At this time, she believes that there are only 13 New Jersey districts out of the 590 that continue to hold their Board and Budget elections in April.

There are pages and pages of laws and regulations that we are required to follow. We are overregulated with mandates that leave little room for the kind of business and personnel practices that are common and acceptable in the private sector.

The Board has been asked the question - what is the rush to approve the budget - delay the budget vote. The state has a strict calendar of dates to follow for the school budgeting process. The Board starts in October and the first step after assembling the budget is to submit it to the County Education office for a review to make sure that we have followed all regulations and efficiency guidelines. The state's budget guidelines listed in 394 pages illustrates the specifics required for the preliminary budget that was due this year on March 20th.

Once the County reviews the budget and approves it, which they did on April 18th, verifying all laws and efficiency standards have been met, we are able to advertise the budget and schedule a public hearing between the end of April and early May. The final deadline for adoption and submission of the budget is May 14th. After this date, there are a number of other deadlines the state holds us to in regards to staffing decisions and certifying the local tax levy.

As we adopt the budget, the key numbers are our state aid figures. We are working with the state aid amounts proposed by Governor Murphy in the budget he drafted. The legislature still has to approve the 2019 budget and the Governor and legislators have been in a debate about the allocation of state aid. In question is the \$709 million in adjustment aid mostly given to low income districts. Two districts that are mentioned most often are Hoboken and Jersey City - some argue that these districts have changed significantly in the last 10 to 15 years and should receive less state aid and collect more from the property tax. Although this has been an ongoing discussion among legislators, nothing up to this date has changed.

As Ms. Brogan read about this debate, she did not see that Ridgewood would receive a greater share of state aid. Every indication is that our aid will remain as announced, so we cannot look to receive more state aid to offset the property tax increase.

Ms. Brogan has been hopeful that Ridgewood might receive additional extraordinary aid for high costs special education expenses; however, this is doubtful since this has been flat funded in the state budget.

Ms. Brogan does not see state aid increasing beyond the \$4.1 million for next year. This includes the projected amount of extraordinary aid. Though note here that the state won't announce the actual amount of the extraordinary aid until the summer. So part of our aid is still unknown. Nor is there a likelihood that our Federal aid or ESSA and IDEA will increase.

The problem in New Jersey is the over reliance in property tax to fund municipal and school services. As long as she has been on the Board this has been a problem. Ms. Brogan has participated in weekend long conferences on the property tax burden and testified before the legislation about this issue year after year. Nothing has really changed. The school funding dilemma is a 40-year old problem with each new Governor promising to solve the problem and reduce the property tax, but failing to do so.

In addition, New Jersey has a love affair with home rule. With its 565 municipalities and 590 school districts the funding pie gets sliced into small sections with less going to high wealth districts and more going to high need districts.

89% of our operating budget is funded through the property tax. We are dependent on this funding to pay the expenses. The question she has been asked is - what is driving the budget above the 2%?

The number one accelerator is the 17% projected health insurance premium increase. We are part of the state plan for school employees. When we joined this plan in 2012, the premium cost was lower than our Horizon Blue Cross Blue Shield plan and rate increases significantly smaller. In the last three years we have seen the rates climb from 7.2%, to 8.4% to 13% and next year an estimated 17%. The question Ms. Brogan has been asked is why doesn't the district leave the state plan and shop our insurance. The Board wants to do that and has tried to engage our employees in this discussion. Right now our claims experience is over 110% of the premium, making us an unattractive candidate for competitive bids.

Our second accelerator is new staffing and professional development to meet the educational needs of our students.

In our enrollment report for May, we had an increase of 20 children last month for a total of 5,791 students. We are the largest school district in Bergen County. As we welcome new students we also monitor class size and this requires some flexibility in the budget. It is the norm for the superintendent to make recommendations during the summer to add a teacher or teachers for September when enrollments and class size guidelines warrant it.

Ms. Brogan also noted that New Jersey has the highest rate of autism in the United States. One out of every 34 students is diagnosed on the spectrum. We are seeing more children with this diagnosis and we must meet their educational needs as we meet all of the educational needs of every one of our students.

As you already heard in the budget presentation we are adding new staff. This includes an additional middle school teacher for our SAIL program for students with developmental disabilities and two outsourced behaviorists who will work with students to implement behavioral strategies to improve academic outcomes.

Ridgewood has always been a district that attends to the professional development of our staff. This translates into improving the instructional program and meeting the educational needs of students. Next year, 21 of our teachers will complete the second year of a two-year training to obtain certification in the Orton-Gillingham multi-sensory reading approach for students with dyslexia.

Our staff will also be working with Alpine Partnership Consultants for our new grade 3-5 Applied Behavioral Analysis (ABA) classroom for special needs autistic students requiring this intervention.

On program improvements, we will expand our counseling and therapeutic program with Care Plus, now at RHS, into our middle schools with an additional counselor to provide crisis intervention and individual, group and family counseling focused on supporting students' academic success and mental health needs. In addition, the counselors will provide workshops for staff and parents.

Next year we will also see enhancements to our curriculum at all grade levels as outlined by Dr. Aguilar in the budget presentation.

The budget addresses our capital and small project needs as outlined by Dr. Fishbein. Ms. Brogan serves on the Board's Facilities Committee and is keenly aware of the needs in our 11 buildings constructed between 1894 and 1965. It would be shortsighted not to include the capital work for our summer projects such as classroom asbestos remediation and floor replacements, interior painting, and the larger system needs such as a new fire alarm system at Hawes and electrical switchgear upgrades at RHS as identified in our capital plan. Cutting the maintenance and summer project line and the capital project line does not move the project work in our buildings forward. To cut it not only builds a hole in the budget next year but puts us further behind in addressing identified building upgrades.

With all this said, Ms. Brogan supports the budget as presented.

Ms. Smith Wilson

Ms. Smith Wilson commented this budget has garnered attention from a number of residents. She thanked the 27 individuals who sent emails, and the countless people who took time to reach out to her personally to share their perspectives.

This budget is driven by concrete factors like health care costs, aging physical plants, technology advancements and security issues. However, she thinks we owe it to ourselves to step back and consider two intangible factors that are just as essential to creating a solid budget for our schools:

First is the value of our schools to the community and second are the expectations we place on our schools every day.

In doing this, she also asks that we think not just about this budget year but, consider the future as our schools will be here for a long time.

As a community, we expect our schools to place among the top schools in the state, if not the country. We expect our buildings to be well maintained and to reflect our standards. And, we want to know that our tax dollars are respected and not misspent.

Parents and guardians share with us the expectation that the district will provide a safe and secure learning space for the children of this community. That requires continuous analysis, revision, and as needed, the addition of security protocols across all of the district buildings.

Parents and guardians also expect rigorous academics supported by reasonable classroom size, engaged and creative teachers, a varied and up-to-date curriculum which supports a broad spectrum of learning styles and modern, functioning tools for learning like technology, textbooks, microscopes, and lab equipment.

Parents and guardians expect up to date communications like the RPS app that launched last week. They expect programs that support social emotional learning across the district. We all want a school that is open and welcoming to all students, regardless of the way they learn or their unique physical challenges.

Parents, guardians and students also expect robust opportunities for students in the arts and athletics. That includes programs that develop talents and an understanding of the arts. Athletic programs that teach leadership and sportsmanship. Health and wellness programs that inform students and help them make smart decisions now and throughout their adult lives. Parents, guardians and students want experiences that enhance learning, field trips, speakers, education focused travel opportunities, club experiences and teams like Sharing the Arts, Students for Environmental Action, Finance, Science Competitions, Project Interact, DECA, Mock Trial, and Debate just to name a few. In addition to maintaining the excellent programs and opportunities already present in the district, this budget funds revisions to existing academic courses in the Middle and High School, new STEAM enrichment for grades 3, 4 and 5, and the addition of two additional new AP courses at RHS.

Our schools are also expected to do more to support the mental health and wellness of students. This budget proposes funding for expansion of the Care Plus counseling and therapeutic program into the middle schools. This budget also expands programs for special needs students so that we can meet more of their needs within district at a substantial cost savings and as a benefit to all of our students, to many parents and to the community. This budget also includes funding for the second year of Orton-Gillingham multisensory certification training for 21 teachers. This training benefits students identified with dyslexia in early screening as mandated by the state.

And of course, the community, parents, guardians, and students all expect a school district that attracts and retains great educators. Our teachers, staff and administrators, many of whom are also Ridgewood residents, also have expectations of our schools. They rightly expect a safe place to work, along with the technology, materials and supplies they need for the courses they teach and the buildings they manage. They also expect and deserve a fair compensation and benefits. Earlier this year we began discussions with the REA on the new teacher's contract. This Board and the REA hope to reach an agreement before expiration of the current contract on June 30th of this year. We continue to work toward that goal.

As a community, we should commend the Ridgewood Public Schools for aggressively seeking and embracing innovative opportunities to contain costs through outsourcing, bid

consortiums, and energy savings programs. This, over time, will continue to result in cost savings for the district.

This proposed budget takes into account all of these expectations and seeks to fulfill them commensurate with the value that we as a community place upon our schools. It includes the tax levy for full day kindergarten which was approved by voters in 2016 and is now permanently part of the budget. It maintains important academic and extracurricular programs and extends support for mental health and wellness, special education and academic rigor across the district.

This budget also includes funding for some projects that will maintain and improve our buildings, including school security upgrades, classroom renovations, upgrades to the RHS electrical system, parking lot paving and sidewalk replacement, replacing the antiquated Hawes fire alarm system, and asbestos removal. These are projects whose value extends beyond this year. This amounts to spending \$1,500,000, on 1.0 million square feet of buildings, that is equal to spending \$1.50 dollar per foot. Ms. Smith Wilson does not see the benefit of cutting much needed repairs and investments in our infrastructure as a way to balance the budget. She sees that as irresponsible.

Yes, for the first time since the 2% cap on school budgets was enacted in 2010, we are considering a budget which exceeds that cap. This budget calls for a 3.62% increase in the property tax levy. To balance this budget, we must take 0.62% in healthcare waivers made available to the Board to offset healthcare increases that we expect to exceed 17%.

The community of Ridgewood places a high value on our schools and correctly holds them to a high standard. We expect the best for our children and our community. She does not think anyone disagrees with that. Ms. Smith Wilson also thinks we all agree that this does not equate to a blank check for uncontrolled spending. As taxpayers, we expect a well-planned and carefully scrutinized budget that will be cautiously executed over the next fiscal year and should be viewed as an investment for the future of the schools.

As a Board member, Ms. Smith Wilson has to determine if she believes this budget supports the schools, the students and staff appropriately and is not an unreasonable burden on the taxpayer. She has to gauge value and weigh expectations. After careful consideration, Ms. Smith Wilson believes this proposed budget reflects the value we place on our schools and works to meet the expectations of our community. It will allow for maintenance of our facilities and an improved learning environment which will add meaningful value to our students, our schools and our community. Ms. Smith Wilson will vote to support this budget.

Her colleagues have advocated for what she sees as a shifting of dollars. Yes, we could reduce the spend on capital projects and maintenance, but those projects don't go away if we don't fund them this year. In our highly utilized buildings, those projects will be joined by others and so we would postpone the inevitable. Ms. Smith Wilson struggles because she knows how challenging it is for our buildings to continue safe and uninterrupted school days when a pipe bursts in the cold of winter or a roof leaks into a classroom. Based on previous budgets, Ms. Smith Wilson knows there will be other projects next year that need to be addressed. So, shifting those funds is not a viable solution.

Ms. Krauss

Ms. Krauss thanked everyone for coming tonight, as well as Dr. Fishbein, Dr. Aguilar and the business office staff, the Finance Committee and fellow Board members for the work done in preparing this budget.

Ms. Krauss is going to get right to the point.

As everyone here knows, there has been much discussion regarding the proposed budget and specifically, the use of the “health care waiver” ...more than at any other time since the budget vote was moved to November—with the caveat of a 2% cap, waiver not withstanding.

In every area of spending, this district has been actively engaged in cost containment for a very long time. We initiated shared services on many fronts before anyone else had even thought to. We've maintained our facilities and equipment beyond reasonable expectations and partnered with energy companies to wring savings out of every kilowatt. We are innovative leaders on cost containment in many areas.

The point of friction between members of the Board is a singular issue...going over the 2% budget cap. The burden for subsidizing the current 0.62% overage in healthcare costs should not rest on the shoulders of our already overburdened taxpayers.

According to the experts, for years many states have shifted their tax burden to residents of other states. New Jersey is one of those states. Now that the SALT subsidy is gone, it is anticipated that our state will see migration like never before. Trenton does not seem amenable to helping in that regard.

New Jersey has one of the highest tax burdens in the country. By the looks of Governor Murphy's 2019 budget, nothing will be done but to increase taxes further making it harder on businesses, hard to attract jobs and will leave New Jersians unable to afford living in their own state.

We in New Jersey are dead last in the amount of federal investment we get back from Washington for tax dollars sent.

Ms. Krauss does not believe the solution is to hike taxes even further, raise the cost of living and make it more difficult for our residents to thrive here.

We CAN refuse the waiver without negatively affecting programming or extra-curricular activities. We have done so historically and it is her belief that we can continue that trend this year.

If we do not take the waiver this year, it is not lost. However, if we DO take it, the tax base is permanently increased and we do NOTHING to address why we need to take the money in the first place—which is the behemoth in the room—exponential increases in the cost of healthcare for district employees.

There needs to be a paradigm shift away from the current system. Taking the waiver obfuscates the real problem...how to appropriately pay for skyrocketing healthcare costs and deliver a quality product for a much more affordable price to our deserving staff.

Ms. Krauss stated she was elected to represent the people of this community and she does her level best to do so honestly. At present, concerned and rather enraged residents are shouting from all corners of the Village—as evidenced by the deluge of emails, phone calls, texts and personal visits she and this board have received. They want the Board to refuse to take the waiver.

This is an opportunity to show our fellow citizens we understand, we are listening and their concerns are valid. In short, we RESPECT you and will help you at this very critical juncture.

New home owners, the elderly and empty nesters are counting on us to do everything within our control to protect them.

It breaks her heart to hear a resident say “you are putting an expiration date on the residencies of many Ridgewood families.”

Ms. Krauss implored her colleagues to reconsider their position. Anything less conveys a tone deafness towards our fellow residents that does not reflect what this Board stands for.

We are on an unsustainable collision course which will eventually leave even those wanting to move here “for the schools” unable to afford to do so. We have so little control over most of the annual budget that when we can, it is incumbent upon the Board to provide relief to the taxpayer.

Ms. Krauss had hoped after originally abstaining from voting on the preliminary budget to be able to enthusiastically support the revised budget this evening. Regrettably, if the waiver remains, she cannot go against my conscience and the impassioned pleas of my fellow citizens.

Ms. Krauss hopes those administrators and teachers who are here or not understand she means them no disrespect.

Ms. Krauss has been the lone “no” vote in the past and it appears likely she will be again this evening.

Mr. Morgan

Mr. Morgan thanked Ms. Brogan for her detailed explanations and dates, as well as Ms. Smith Wilson for her description of Ridgewood’s programs and the excellent education we provide. Mr. Morgan wants to focus on Ms. Krauss’ analysis on the budgetary situation with respect to the residents and the fact that we have gotten numerous emails and comments from the public. Mr. Morgan has not seen more than one or two in support of taking the waiver. In December, the Board made a bold decision in asking the Superintendent to prepare the 2018-19 budget with the assumption there would be a zero percent increase in property taxes to support the operating budget after allowing for the funding necessary to pay for the full day kindergarten. The Board did not think it would be easy but knew they had to ask the question to see what the answer looked like if we had a zero percent tax increase.

Following this instruction, the administration prepared a draft budget with a zero percent increase and it was discussed extensively. After this review, the Board concluded the savings necessary to achieve this goal was not a good idea and had to consider going back to the 2% allowable increase. The cuts that were going to be made would possibly affect classroom size, key academic positions and certain programs. The Board thought that was unacceptable.

Subsequently, the administration produced a revised budget to preserve the district's curriculum and required Ridgewood to break through the 2% state mandated property tax increase. What was proposed is not illegal under the state regulations which allows us to provide a waiver for escalating health care costs. The problem we have found on this level is addressing and discussing alternatives to try to get us out of this escalating 17% increase problem that will go on. However, this waiver costs our taxpayers. Essentially, the state left us a loophole the 2% cap. If the state's annual health care costs exceed 2%, this allows us to take a tax increase waiver. Many other districts have relied upon this waiver and regularly exceeded the 2% without voter approval. Ridgewood, however, has been the exception. Ridgewood has always stayed within the 2% cap and never used available waivers or banked cap. The district could have taken advantage of the waiver and used it in prior years but this Board and their predecessors chose not to. Why are we doing it this year – he has no good answer to that.

Mr. Morgan has proposed several solutions, all of which would have avoided the need to take the waiver and still preserve our excellent education programs, all of our staffing, and previously scheduled facility work. The draft budget was approved by the Board by a split vote. Ms. Krauss and he voted to abstain because they felt there was a better way.

Since the March vote, changes have occurred. The most important are the changes the district made to the district's capital funding budget. The March draft proposed using half of our budget to install new windows in this 130 year-old building although students seldom visit and there are no classes here. After several comments from the Board and public, this project was withdrawn from the budget and the Board authorized a proposal from an outside firm to see if this is the best to house the administrative offices. Withdrawing the windows project creates room in the budget to do what he suggested. Mr. Morgan is very disappointed the Board has not accepted his proposed amendment. He feels it is the right thing to do for the students, parents, and Village taxpayers. There is no good reason to increase property taxes beyond the usual 2% cap. It saddens Mr. Morgan to see the Board ending their long standing record of fiscal conservatism without a pressing need. Mr. Morgan understands there would be certain cuts that need to be made but he has laid out an approach to keep all programs and staff intact. Unfortunately, the majority disagrees.

With that said, the bulk of the budget provides for the continuation of our excellent Ridgewood school district programs. Mr. Morgan is not prepared to vote against that and he will vote to approve this budget.

Mr. Loncto

Mr. Loncto commented everything he would say has already been said. He thanked his colleagues on the Board for their thoughtful comments regarding the budget as presented. Mr. Loncto also thanked those who commented tonight, as well as those who have weighed in on the budget in writing. Mr. Loncto has always said the active

involvement of parents and citizens is one of the ingredients that make this such a successful district. Mr. Loncto stated Dr. Aguilar touched on a couple of the items that were common misunderstandings and questions in some of the communications the Board received.

Some people have commented on the disparity between the growth rates of regular and special education. The district is making several improvements in their curriculum at all levels throughout the district. Year-to-year growth rate and regular education is kept at 1%. This is made possible by two factors. The first is a cyclical nature of curriculum development. In our normal cyclical program to upgrade and refresh our curriculum, the district spent \$480,000 for kits and supplies for the K-5 science program. This expense does not need to be repeated next year. The second factor that works to limit the growth in this area is a decision the district has taken to outsource long term substitute teachers. This will result in savings of \$400,000. As Dr. Aguilar has pointed out, if not for these two factors, our regular education year-to-year budget growth would be 3%. Regarding the 5% in special education, there are several improvements planned for our students and families in need of special programs, as outlined in the budget presentation and enumerated tonight. This is smart spending.

By law, the district has to meet the educational needs of every child regardless of how small or large those needs. If Ridgewood cannot meet the child's needs in district, we have to pay to place the child in an environment that can - whether that is a private school or a program created in another public school. Without making a planned improvement, students who would benefit from them may not be able to stay in Ridgewood Public Schools and the district would be required to place them in out of district schools. The tuition for these out of district placements, public or private, would greatly exceed the 5% increase. Increasing the special education budget 5% is a fiscally responsible decision which saves the district the much higher cost of educating our students outside of Ridgewood. In essence, we need to spend some money in order to save even more money.

One other point that several other people wrote about was questioning the 75% increase in capital spending for non-emergency projects. As pointed out, what we have in capital reserve every year is a function and byproduct of the funds available in the operating budget at the end of previous year. This is standard practice in the public school system in the state of New Jersey and fluctuates wildly year to year. The reserve declined 70% from \$1.5 million to \$450,000 and \$200,000 for 2014. The reserve increased 367% to \$2.1 million in 2015 and went down 86% to \$13 million in 2016. It declined another 23% in 2017 and another 25% in the 2017-2018 budget. The question is why is capital reserve increasing by 75% next year. Again, it is a function of the year-to-year change in what is available in the operating budget at the end of the year and the fluctuations are quite significant. Mr. Loncto commented the real issue is how do we use those funds. All of the projects those funds have been used for in the past years were all necessary and worthy projects. Mr. Loncto hopes this responds to a lot of questions he has gotten in writing.

Looking more generally at the proposed budget, he made a few observations. Like his colleagues on the Board, he appreciates the efforts of the administration and in developing this very detailed and complex budget. As always, a budget exercise requires an administration and Board to strive not only to maintain the high quality of the educational program that we are all proud of but to continuously make improvements to

that program, all at the right costs. Mr. Loncto believes this budget enables the district to continue to provide a balanced program, including excellent academics robust enough to be attentive and responsive to all our students as individual learners; a nimble and ever improving curriculum with enhancements in science, mathematics, business, computer science and the fine arts; improvements and enhancements to our special education program, support for the educationally appropriate use of technology, both hardware and software; a very strong athletics and extra-curricular programs, and ongoing maintenance and improvements to our facilities. The budget also benefits from ongoing cost saving measures, particularly in the area of energy and the savings derived from additional outsourcing of support services.

For all of that, this is a solid budget and Mr. Loncto will vote to approve it, but we all have to be aware of the following. Our taxpayers are already reeling with the highest tax rates in the country made potentially worse by the new tax bill. This cannot go on. The Board gets that; they live here too. All of our major cost categories are growing at rates greater than the 2% statutory cap, and we have limited ability to solve that. Mr. Loncto does not need to repeat the issue with health care. Maintenance and special education costs, which represent 40% of our budget are growing at an annual rate of 4.5%. The contracted salaries for teachers have gone up 2.75% in each of last two years.

As Mr. Morgan said, in developing this budget and as the gentleman asked earlier, in developing the budget yes, we looked at what would need to be done if we had no tax increase or if we held the tax increase to 1%. The entire Board agreed that the consequences would be destructive. So, with our past cost categories growing at greater than the cap, significantly greater in some areas year after year, this makes the following clear – with our package already so high, we know and as the gentleman said, and as Ms. Krauss so eloquently said, something fundamental has to change. We are on an unsustainable path in the long run, and there is no clear alternative or guidance in the state as to how this will be solved at that level.

People talk about state aid. In Mr. Loncto's point of view, he is surprised we are still getting any. With a \$185 billion unfunded liability at the state level, Mr. Loncto thinks if we depend upon the state to solve our problems, we are resting on a thin reed. We have to face this challenge together and look for solutions together. We must always keep in mind the imperative need to protect the quality of our educational program while we are doing that at the right cost. That is what it is all about.

D. CLOSE PUBLIC HEARING ON THE 2018-2019 BUDGET

At 9:25 p.m., the public hearing on the 2018-2019 budget closed.

Dr. Fishbein presented the Resolution for Adoption of the 2018-2019 Budget for Submission to the Executive County Superintendent of Schools for approval.

- i. **Approval: Resolution for Adoption of the 2018-2019 Budget for Submission to the Executive County Superintendent of Schools**
WHEREAS, in accordance with N.J.A.C. 6A:23-A-10.3(b), a district can request use of banked cap only after it has fully exhausted all eligible statutory spending authority in the budget year;

THEREFORE, BE IT RESOLVED, that the 2018-2019 school year budget includes allowable enrollment adjustments in the amount of \$1,096,410 in accordance with N.J.S.A 18A:7F-39(e); and

BE IT FURTHER RESOLVED, that the 2018-2019 school year budget includes health care adjustments in the amount of \$385,277 in accordance with N.J.S.A 18A:7F-39(e); and

BE IT FURTHER RESOLVED, that the Ridgewood Board of Education approves the 2018-2019 school district budget, as follows, for submission to the Executive County Superintendent of Schools:

	Budget	Tax Levy
General Fund	\$105,180,990	\$94,831,243
Special Revenue Fund	1,301,871	0
Debt Service Fund	3,685,136	3,164,901
Total Budget	\$110,167,997	\$97,996,144

The district has proposed programs and services in addition to the Core Curriculum Content Standards adopted by the State Board of Education.

Information on this budget and the programs and services it provides is available from the school district.

There should be raised for the General Fund Tax Levy \$94,831,243 for the ensuing School Year: (2018-2019).

The General Fund includes \$100,000 which is to be withdrawn from Emergency Reserve to help fund the increase in health care benefit costs and \$50,000 which is to be withdrawn from Maintenance Reserve.

CAPITAL RESERVE STATEMENT OF PURPOSE

Included in budget line 620, Budgeted Withdrawal from Capital Reserve – Excess Cost & Other Capital Projects, is \$1,500,000 for the following construction projects:

- District Parking Lot and Sidewalk Repair/Replacement
- Hawes Fire Alarm System Replacement
- Heating & Domestic Water Piping Replacement at RHS
- RHS Electrical Switchgear Upgrade
- Security Upgrades

The total cost of these projects represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the core curriculum content standards.

Mr. Loncto moved approval of the Resolution for Adoption of the 2018-2019 Budget for Submission to the Executive County Superintendent of Schools.

Ms. Brogan seconded the motion, which carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: Ms. Krauss

VII. CONSENT ITEMS

Dr. Fishbein presented Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, D – Human Resources, with the amendment to agenda item #i, (Attachment C - DeSimone & Yankus), and E – Finance, for approval.

A. ATTENDANCE AT CONFERENCES

As listed on **Attachment A**, page 943.

B. ADMINISTRATION

i. Approval: Receipt of Suspension and Harassment, Intimidation, and Bullying (HIB) Reports

The Board has received confidential information regarding suspensions and investigations of HIB that have occurred since the last Board meeting.

ii. Approval: Settlement Agreement SE#4/2017-2018

Approval of Settlement Agreement SE#4/2017-2018 between the parents of Student #601516 and the Ridgewood Board of Education.

The Board had received background information.

iii. Approval: Settlement Agreement SE#5/2017-2018

Approval of Settlement Agreement SE#5/2017-2018 between the parents of Student #602591 and the Ridgewood Board of Education.

The Board had received background information.

C. CURRICULUM & INSTRUCTION

i. Approval: Field Trips

Approval of field trips as listed on **Attachment B**, pages 944-945.

ii. Approval: 2018 Ridgewood High School Summer School Program

Approval of the 2018 Ridgewood High School Summer School Program. Summer School will run from June 26, 2018 through July 26, 2018.

There are two class periods. The first period will be held from 8:00 a.m. - 11:10 a.m. and the second period will be held from 11:30 a.m. – 2:30 p.m.

iii. Approval: Dual Enrollment Articulation Agreement with Bergen Community College for the 2018-2019 School Year

Approval of the following resolution:

WHEREAS, the parties to these agreements believe that planning and working together can strengthen their course offerings, provide new opportunities to students, increase the number of students they serve, encourage more students

to earn a college degree, and qualify some courses for both high school and college credit, now therefore, be it agreed between:

Bergen Community College, 400 Paramus Road, Paramus, NJ **and** Ridgewood High School, 627 E. Ridgewood Avenue, Ridgewood, NJ

This articulation has been agreed upon for the following course equivalencies:

High School	College	Course Code
Chemistry Honors	Intro to Chemistry	Chm-100, 4 credits
Physics	Intro to Physics	PHY-185, 4 credits
Human A & P Honors I	Anatomy & Physiology I	Bio-109, 4 credits
Human A & P Honors II	Anatomy & Physiology II	Bio-209, 4 credits
Environmental Sci. Honors	Environmental Biology	Bio-108, 4 credits
English 12	English Composition I	Wrt-101, 3 credits
English 12	English Composition II	Wrt-201, 3 credits
U.S. History I	U.S. History to Reconstruction	His-111, 3 credits
U.S. History II	U.S. History Since Reconstruction	His-112, 3 credits

iv. **Approval: Professional Development Agreement with Kristine Mraz – Be the Change Consulting, LLC**

Approval of a professional development agreement with Kristine Mraz – Be the Change Consulting, LLC for a workshop, Purposeful Play, on June 6, 2018 in the amount of \$1,500.

The Board had received background information.

v. **Approval: Additional 2017-2018 Out-of-District Placement**

Approval of the additional 2017-2018 out-of-district placement as listed below.

SCHOOL	# OF STUDENTS
Midland Park HIP Program (BCCSS school) Midland Park, NJ	1

D. HUMAN RESOURCES

i. **Ridgewood Public Schools Salary List for the 2018-2019 School Year**

It is recommended that the Board approve the Ridgewood Public Schools Salary List for all known positions and staffing as of May 7, 2018, for the 2018-2019 school year, as listed on **Attachment C**, pages 946-956.

ii. **Renewals: 2018-2019 Non-tenured Teachers, Administrators, and a Nurse Aide for the 2018-2019 School Year**

It is recommended that the Board approve all Non-tenured Teachers, Administrators, and a Nurse Aide for the 2018-2019 school year, as listed on **Attachment D**, pages 957-959.

iii. **Approval: Equal Educational Officer for the 2018-2019 School Year**

- Ridgewood High School: **Meredith Yannone**

The Board had received background information.

iv. **Appointments**

(Appointments subject to receipt of appropriate documentation and the New Jersey Department of Education (NJDOE) certificate, if required.)

Administrator

MARTIN, Allan - Manager of Custodial and Maintenance Services, effective July 1, 2018 through June 30, 2019 \$105,000

Long-term Substitutes

AMADEO, Anthony - Special Education Teacher, George Washington Middle School, effective May 7, 2018 through June 21, 2018, at a daily rate of \$125 per day, until the assignment ends

Revision: LESKIW, Lisa - English Teacher, Ridgewood High School, **from** effective March 8, 2018 through April 30, 2018, approved by the Board at its meeting on April 2, 2018, **to** effective March 8, 2018 through May 14, 2018, at a daily rate of \$125 per day, until the assignment ends

Field Placement

CALTON, Lauren – Fairleigh Dickinson University, to shadow Courtney Pfeiffer, Math Teacher at Benjamin Franklin Middle School, for a total of ten days between May 15, 2018 through May 31, 2018

Classroom Aides

HORUZY, Cristina - Behavior Instructional Aide, Hawes School, effective May 18, 2018, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$19.00

Infant/Toddler Development Center

ELDANA, Rayyan - High School Aide, effective May 8, 2018, or as soon after as possible, through June 30, 2018, 5 hours per day, 5 days per week, at an hourly rate of \$8.60

BALOCH, Sumera - Teacher Assistant Entry Level - Step 1, effective May 8, 2018, or as soon after as possible, through June 30, 2018, 8 hours per day, 5 days per week, at an hourly rate of \$10.00

TV Crew for Board Meetings for the 2018-2019 School Year

Coordinator: **Howard C. Dreispan**, at a per session rate of \$150 and an additional \$30 per hour after 10:30 p.m.

Crew: **Erik Gavilanes**, at a per session rate of \$60 and an additional \$20 per hour after 10:30 p.m.

Technology Support for Board Meetings, effective July 1, 2018 through June 30, 2019, on an as-needed basis

- **Jaeson Enmore**, at an hourly rate of \$44.83
- **Jason Forfa**, at an hourly rate of \$26.32
- **Lynn Howells**, at an hourly rate of \$55.07
- **Tomohiro Kubo**, at an hourly rate of \$28.14
- **Alim Pervizi**, at an hourly rate of \$67.79
- **Neil Valere**, at an hourly rate of \$30.11
- **Elnor Zeqiri**, at an hourly rate of \$30.92

v. Resignation for the Purpose of Retirement

EPSTEIN, Pamela - PE/Health Teacher, Ridgewood High School, effective July 1, 2018, with 11 years of Ridgewood service

vi. Resignations

Teacher

LAWLOR, Allison - 0.80 FTE English Teacher, Ridgewood High School, effective July 1, 2018

SCHMIDT, Kimberly - PE/Health Teacher, Ridgewood High School, effective July 1, 2018

Classroom Aides

DAY, Genevieve - Inclusion/Resource Room Special Education Classroom Aide, effective May 10, 2018

HADFIELD, Tara - One-to-One Special Education Classroom Aide, Travell School, effective May 18, 2018

STEVEN, Jessica - Behavior Instructional Aide, Hawes School, effective May 17, 2018

Infant/Toddler Development Center

GRILLO, Maria - High School Aide, effective April 23, 2018

vii. Change of Assignment

PLOTKIN, Jillian - **from** Long-term Substitute Physical Education Teacher, Willard School, at a daily rate of \$125 per day, until the assignment ends, approved by the Board at its meeting on February 26, 2018, **to** Inclusion/Resource Room Special Education Classroom Aide, Orchard School, effective April 23, 2018 through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49

viii. Leave of Absences

CONFORTH, Kellie - Art Teacher, Ridgewood High School, effective April 2, 2018 through June 21, 2018, with a reinstatement date of September 1, 2018, using sick days in accordance with the REA/Board Agreement and utilizing the FMLA and/or NJFLA leave entitlement.

Revision: MENDEZ, Karen - Business Education Teacher, Ridgewood High School, **from** effective January 30, 2018 through June 1, 2018, with a reinstatement date of June 4, 2018, approved by the Board at its meeting on January 8, 2018, **to** effective January 30, 2018 through May 31, 2018, with a reinstatement date of June 1, 2018 using sick days in accordance with the REA/Board Agreement and utilizing the FMLA and/or NJFLA leave entitlement
SIMONE, Suzanne – Special Education Teacher, George Washington Middle School, effective May 7, 2018 through June 21, 2018, with a reinstatement date of September 1, 2018, using sick days in accordance with the REA/Board Agreement and utilizing the FMLA and/or NJFLA leave entitlement.

ix. **Supplemental Pay Beyond Contract**

Ridge School

Additional: Clubs and Activities for the 2017-2018 School Year, approved by the Board at its meeting on September 25, 2017

Shine Club for Girls

- **Advisor: Nicole Dorn**, for a stipend of \$800

Willard School

Temporary Coverage - April 23, 2018 through June 20, 2018

- **Dina Brunner**, not to exceed 42 classes, at a per class rate of \$100 (\$4,200)

Additional: Clubs and Activities for the 2017-2018 School Year, approved by the Board at its meeting on September 25, 2017

Maker Space Club

- **Advisors: Kevin Blois, Robert Krokus, and Jerome Ong**, each not to exceed 8 hours, each at an hourly rate of \$40.17 (\$964.08)

Benjamin Franklin Middle School

Chaperones, Spring Concerts, each not to exceed 2.5 hours, each to receive an hourly rate of \$40.17 (\$2,108.93)

Eight Chaperones: 7th and 8th Grade Vocal Concert, May 10, 2018 (\$803.40): **Lindsey Barclay, Daniel Cermack, Susan Christopher, Lucille Cigolini, Justine Kawash, Meredith McCann, Benjamin Ran, and Kyle Schulke**

Seven Chaperones: 7th & 8th Grade Orchestra and Band, May 17, 2018 (\$702.98): **Daniel Cermack, Lucille Cigolini, Ann Daly, Meredith McCann, Zsuzsanna Nagy, Kyle Schulke, and Julie Seibold**

Six Chaperones: 6th Grade Strings, Vocal and Band, May 23, 2018 (\$602.55): **Lisa Cermack, Susan Christopher, Riley Clark, Jennifer Weinberger, Zsuzsanna Nagy, and Catherine Vaughan**

George Washington Middle School

- **Joseph Crabbe**, Special Education Classroom Aide, George Washington Middle School, to provide support for a special education student participating on the track team, 14 practices and 2 meets, not to exceed 16 hours, at an hourly rate \$20.00 (\$320)

Substitutes: **Kristina Kain and Kaitlyn**

Spring Concerts, each not to exceed 2.5 hours, each to receive an hourly rate of \$40.17 (\$1,606.81)

- **Five Chaperones:** 7th and 8th Grade Band Concert, May 15, 2018 (\$502.13): **Laurie DeGroat, Ashley Foster, Alexandra Golabek, Janelle King, and Erika Tucker**
- **Five Chaperones:** 7th and 8th Grade Orchestra Concert, May 17, 2018 (\$502.13): **Brian Brown, Laurie DeGroat, Ashley Foster, Deborah Feit, and Alexandra Golabek**
- **Six Chaperones:** 7th and 8th Grade Vocal Concert, May 22, 2018 (\$602.55): **Laurie DeGroat, Stephanie Dodd, Ashley Forster, Alexandra Golabek, Janelle King, and Jessica Palmieri**

Ridgewood High School**Temporary Coverage - April 23, 2018 through May 14, 2018**

- **Ashley Rillo**, Special Education Teacher, not to exceed 16 classes, at a per class rate of \$66.46 (\$1,063.36)

World Language Honor Society Induction Ceremony - May 22, 2018

- **Three Chaperones: Stefanie Gigante, Christine Lee, and Ruth Parks**, each not to exceed 4 hours, each at an hourly rate of \$40.17 (\$482.04)

Special Programs

- **Revision: Nadine Macolino**, Secretary, Glen School, to provide additional support in Special Programs, March 22, 2018 through June 30, 2018, not to exceed 60 hours, approved by the Board at its meeting on April 23, 2018, **from** at an hourly rate of \$14.45 (\$867) **to** at an hourly rate of \$25.29 (\$1,517.40)

ABA Training Completed and Certified - hourly rates, from \$19.00 to \$20.00 effective April 6, 2018

- **Francesca Goglia**

Information Technology Department**Teacher Recognition Program – May 8, 2018, each not to exceed 3 hours, each at their contracted hourly rate (\$309.48)**

- **Jaeson Enmore** - \$43.69 (\$131.07)
- **Neil Valere** - \$29.34 (\$88.02)
- **Elnor Zeqiri** - \$30.13 (\$90.39)

x. Substitutes for the 2017-2018 School Year

Teachers: Kara Hadfield, Carol Gardocki, Kelly Nakasone, Salliann Ran*, and Martha Sebti

*Related to staff member

E. FINANCE

i. **Acceptance of Restricted Donations**

Resolved, the Board of Education accepts the following restricted gifts for the **2017-2018** school year, to be used as indicated:

Donor	Amount	Use	Account Number
Community Center of Ridgewood Foundation/Taub	\$3,767.75	To pay stipends for the two MakerSpace Coordinators for the period January 8 – March 26, 2018.	20-040-100-101-00-60-060-003 (\$3,500 stipend) 20-040-200-220-00-60-060-003 (\$267.75 FICA)
Gao, Kevin	\$ 250.00	To be used for the RHS Latin Club or Latin related activities.	20-048-100-890-00-10-010-002
RHS Student Activity Account	\$1,291.80	To pay overnight chaperone expenses for the RHS trip to Switzerland, 2/15 – 2/21/18.	20-030-100-101-00-10-010-018 (\$1,200 stipend) 20-030-200-220-00-10-010-018 (\$91.80 FICA)
RHS Student Activity Account	\$9,042.60	To pay overnight chaperone expenses for the RHS trip to Germany, 4/7- 4/21/18.	20-030-100-101-00-10-010-020 (\$8,400 stipend) 20-030-200-220-00-10-010-020 (\$642.60 FICA)
Ridge Student Activity Account/Parents	\$ 861.20	To pay the Shine Club advisor stipend.	20-030-100-101-00-04-004-002 (\$800 stipend) 20-030-200-220-00-04-004-002 (\$61.20FICA)

Acceptance of a gift in kind from the Learning Services Home & School Association of transportation expenses for a GWMS RISE field trip to the Garden State Plaza on May 3, 2018, valued at \$160.68.

Acceptance of a gift in kind from the RHS TV Club of video equipment (compact rocker zoom controller), valued at \$175.

ii. **Approval: Disposal of Equipment**

Approval to dispose of the equipment listed below and on **Attachment E**, page 960, through www.gov.deals.org. This equipment is obsolete and/or cannot be repaired.

Education Center

- Two rolling wardrobe cabinets

iii. **Approval: Proposal from LAN Associates for Engineering Services for Heating & Domestic Water Piping Replacement at RHS**

Approval of a proposal from LAN Associates for engineering services for Heating & Domestic Water Piping Replacement at RHS in the amount of \$27,700.

The Board had received background information.

iv. **Approval: Revised School District Maximum Travel Expenditure Resolution for the 2018-2019 School Year**

Approval of the revised resolution, approved by the Board at the March 19, 2018 Board meeting.

Whereas, the district has expended \$174,938 of the 2017-2018 maximum travel budget of \$191,438; now, therefore,

Be it Resolved, that the Ridgewood Board of Education approves the maximum school district travel expenditure in the amount of \$191,438 for the 2018-2019 school year.

v. **Approval: Maintenance and Engineering Contract with Media Consultants for the 2018-2019 School Year**

Approval of a maintenance and engineering contract with Media Consultants, Sussex, NJ for the 2018-2019 school year, in the amount of \$3,900. This represents a \$100 increase over the 2017-2018 school year.

Services include camera set-up for two monthly meetings, plus occasional special meetings, intercom and phase system for Board Meetings, time and test system, recommendations for upgrades to equipment, cell phone accessibility for any system problems, and equipment repair (at an extra cost).

vi. **Approval: Agreement Between First Presbyterian Church and the Ridgewood Board of Education for Use of Their Parking Lot**

Approval of an agreement between First Presbyterian Church and the Ridgewood Board of Education to permit enrolled Ridgewood High School (RHS) students to park a maximum of seventy-one (71) automobiles in the parking lot, Monday through Friday, during which RHS is in session from September 1, 2018 to June 30, 2019, from 7:00 a.m. to 5:00 p.m., at a cost of \$38,000.

This represents a \$1,000 increase from the 2017-18 school year and is the first increase in five years. The fee is paid for by the students.

The Board had received background information.

vii. **Approval: Appointment of OMNI Financial Group, Inc. as a Third Party Administrator of the District's 403b Retirement Plans**

Approval of the appointment of OMNI Financial Group, Inc. as a Third Party Administrator of the District's 403b Retirement Plans, effective July 1, 2018, at no cost to the district.

The Board had received background information.

viii. **Approval: Lease Purchase for the 2018-2019 School Year**

Bidder	Interest Rate
<i>TD Equipment Finance - Option A</i>	<i>2.897%</i>
TD Equipment Finance - Option B	2.945%
City National Bank	2.970%
Bank Funding LLC*	3.080%

Signature Public Funding*	3.120%
Key Government Finance	3.136%
US Bancorp Government Leasing	3.189%
Sterling National Bank	3.260%

RESOLUTION OF THE BOARD OF EDUCATION OF THE VILLAGE OF RIDGEWOOD IN THE COUNTY OF BERGEN, NEW JERSEY PROVIDING FOR THE ACQUISITION OF COMPUTER TECHNOLOGY EQUIPMENT AND SECURITY SYSTEMS AND PHONES THROUGH A LEASE PURCHASE TRANSACTION, AWARDING THE LEASE PURCHASE FINANCING AND AUTHORIZING EXECUTION OF A LEASE PURCHASE AGREEMENT AND OTHER RELATED AGREEMENTS AND ACTIONS NECESSARY TO ACCOMPLISH THE TRANSACTION

WHEREAS, The Board of Education of the Village of Ridgewood in the County of Bergen, New Jersey (the "Board") has determined to finance the acquisition of computer technology equipment and security systems and phones, including the financing costs and any additional incidental costs (the "Equipment") through a lease purchase transaction; and

WHEREAS, the Board has selected Phoenix Advisors, LLC to serve as municipal advisor (the "Municipal Advisor") and McManimon, Scotland & Baumann, LLC to serve as special counsel (the "Special Counsel") for the transaction contemplated herein; and

WHEREAS, the Board has followed the procedures required by N.J.S.A. 18A:20-4.2(f) and N.J.S.A. 18A:18A-1 *et seq.* and the regulations promulgated thereunder; and

WHEREAS, the Board hereby authorizes and ratifies the solicitation of bids for the financing of the Equipment pursuant to a lease purchase agreement for a principal amount not to exceed \$900,000 and hereby ratifies the publication of the notice of request for the receipt of bids; and

WHEREAS, of the bids submitted, TD Equipment Finance, Inc. submitted the lowest response, and the Board wants to award the lease purchase financing to such company or its assigns in accordance with the recommendation of the Municipal Advisor, its response and the request for bids; and

WHEREAS, the Board now intends to enter into an equipment lease purchase agreement with TD Equipment Finance, Inc. (the "Lease") on a date as agreed to by the Business Administrator/Board Secretary;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF VILLAGE OF RIDGEWOOD IN THE COUNTY OF BERGEN, NEW JERSEY AS FOLLOWS:

Section 1. The Board hereby approves the bid submitted by TD Equipment Finance, Inc. (referred to hereinafter as the "Purchaser" or sometimes the "Lessor") and to enter into the Lease at an annual interest rate of 2.897% for a term of not to exceed five years in the principal amount of not to exceed \$900,000, representing the principal portion of the rent payments under the Lease. This award is being made in accordance with the request for bids and the bid submitted by the Purchaser to the Business Administrator/Board Secretary and on file with his office. The Purchaser's interest rate will be held fixed for a period of 30 days from the date of the bid. If the closing does not occur within 30 days of the date of the bid, the interest rate will be calculated in accordance with the index rate set forth in the request for bids.

Section 2. The Board hereby authorizes the execution and the delivery of and the performance by the Board of its obligations under the Lease and other related financing agreements and documents, which shall be in the form approved by Special Counsel. The Board hereby authorizes and directs the Board President or the Business Administrator/Board Secretary to execute such documents on behalf of the Board, and the signature of such official shall be conclusive proof of such approval.

Section 3. The payments of rent or other monies due under the Lease shall be made only from the General Fund of the Board. Neither the Board nor any agency, department or political subdivision thereof shall be obligated to pay any sum to the Lessor under the Lease from any taxing source for the payment of any sums due under the Lease. The obligations of the Board under the Lease shall not constitute indebtedness of the Board or of the constituent municipalities or of any department, agency or political subdivision thereof. The Lease sets forth the term of the lease purchase acquisition by the Board for the acquisition of the Equipment, the rental payments to be paid by the Board in respect thereof and the dates on which rents shall be due and payable.

Section 4. The proceeds of the sale of the Lease shall be applied to (i) pay costs to acquire and to install the Equipment, and (ii) pay the costs of entering into the Lease.

Section 5. The Business Administrator/Board Secretary is authorized to direct the investment of funds under an escrow deposit agreement (the "Escrow Agreement") between the Board and TD Bank, N.A., the escrow agent, consistent with the provisions of New Jersey law and the Escrow Agreement and is authorized to enter into such agreement, to execute such documents on behalf of the Board as may be necessary therefor and to pay any associated costs with the Escrow Agreement.

Section 6. The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code") in order to preserve the exemption from taxation of the interest portion of the rental payments under the Lease, including, if applicable, the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Lease. The Board hereby declares its intent to issue the lease in the expected maximum principal amount of the Lease set forth herein and to use the proceeds of the Lease to pay or reimburse expenditures for the costs of the purpose for which the Lease is authorized herein. This resolution is a declaration of intent within the meaning and for the purposes of Treasury Regulations Section 1.150-2 or any successor provisions of federal income tax law. The Board delegates to the Business Administrator/Board Secretary the ability to designate the Lease as a "qualified tax-exempt obligation" for the purposes of Section 265(b)(3)(B)(ii) of the Code, if applicable.

Section 7. The Business Administrator/Board Secretary and/or the Board President and other appropriate representatives of the Board are authorized to take any and all actions necessary to implement the transaction and the agreements authorized herein, and any such actions taken prior to adoption of this resolution is hereby ratified and approved.

Section 8. This resolution shall take effect immediately.

Ms. Brogan moved approval of Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, D – Human Resources, with the amendment to agenda item #i (Attachment C - DeSimone & Yankus), and E – Finance.

Ms. Smith Wilson seconded the motion.

Prior to the roll-call vote, Mr. Loncto read the retirement into record and thanked the staff member for their years of service. He also read the donations into record and thanked the responsible parties.

Mr. Morgan commented on the lease purchase for technology which allows the district \$900,000 buying power and thought the figure in the budget presentation figure was higher.

Dr. Aguilar confirmed it was and explained the rates came in a little higher. There was only one bid under 1%.

Mr. Morgan said the way it works is the rates back into what we can afford to buy and questioned if the amount approved is sufficient for the needs identified.

Dr. Aguilar confirmed it was.

The motion to approve Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction, D – Human Resources, with the amendment to agenda item #i (Attachment C - DeSimone & Yankus), and E – Finance carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

ABSTAIN: Ms. Brogan, on Consent Item E – Finance, agenda item #i – Community Center/TAUB donation)

VIII. BOARD MEMBER ANNOUNCEMENTS

There were none.

IX. BOARD COMMITTEE REPORTS

A Special Education committee report was in the packet. Mr. Morgan understands parent concerns about what is going on and the review done last year. Ms. Smith Wilson and he have been meeting with the committee and Drs. Fishbein and Buxenbaum to review materials and they are very impressed. The review was evidence of a strong department that actually went out and sought ways to improve education. It is somewhat disheartening that some people are taking it as criticism. It was done because the department wanted to improved. Some of the things in the review that the committee has worked on is instructional aides. There has been a lot of conversation on how they are identified, what the expectation is, and how they looked at procedures review, which is pretty much finished now. It is an impressive document which will give guidance to all the schools and everyone in the system.

The committee has also looked at the overall documentation, which is in the final drafting stages. The committee has seen numerous checklists. One of the concerns that the Committee has is that as a district, we are not applying all we should to each case and they have taken a commitment to work on program consistency. Mr. Morgan emphasized this is all work done by our staff who understood this was a learning experience for them to see how we can improve

our system, and they have done wonders. Mr. Morgan expressed the Board's appreciation for all the work they have done. They should be proud of what they have done so far and what they are doing for the future of our students.

At the June 25th Board meeting, which starts at 5:00 p.m., Dr. Buxenbaum will provide an update as to where we are. Mr. Morgan hopes parents will appreciate the amount of hard work done by this team. The update will address many concerns of parents. The more they hear of this material the more satisfied they will be. Mr. Morgan gave a shout out to the special education department and the work they have done, which is really monumental.

Ms. Smith Wilson stated one of the things Dr. Buxenbaum talked about is program consistency, which is a long-term project, that she sees being done over the course of 18-24 months due to the nature and volume of the work. Also, she appreciates the fact that the special education department is doing all of this work at the same time they are taking care of all of our kids, which is very important. Ms. Smith Wilson commended, recognized, and thanked them for their hard work.

Mr. Loncto commented this was so good to hear.

Ms. Brogan asked if we would be seeing all of those draft reports and procedures since this was a Board goal. Dr. Fishbein confirmed they would.

Ms. Brogan reminded everyone of the Teacher Recognition Ceremony here at the Education Center tomorrow evening. This is an important opportunity for the Board to appreciate and thank all of our teachers for the hard work they do in our schools every day. The success of our students in the classroom goes hand in hand with what our teachers do.

X. COMMENTS FROM THE PUBLIC

At 9:37 p.m., Mr. Loncto asked if there were any comments from the public. There were none.

XI. DISCUSSION ITEMS

There were none.

XII. ACCEPTANCE OF MINUTES

➤ April 23, 2018 Executive Session & Regular Public Meeting

Ms. Brogan moved Acceptance of Minutes. Ms. Smith Wilson seconded the motion, which was unanimously approved.

XIII. OTHER BUSINESS

There was none.

Mr. Loncto expressed his appreciation for the budget comments from his fellow Board members and that they all agree to disagree with the utmost respect.

XIV. ADJOURNMENT

At 9:38 p.m., on a motion made by Mr. Loncto, seconded by Mr. Morgan, and unanimously approved, the meeting adjourned.

Respectfully submitted,

Jennifer Ulman
Assistant Board Secretary

Alfredo Aguilar
Board Secretary

2017 – 2018 CONFERENCES FOR APPROVAL

Staff Member	Name of Conference Location & Dates	Rationale	Estimated Cost for Approval	# of Sub Days required
Tashian, David BFMS	Newark Administrative Law Court Newark, NJ March 23, 2018	Professional Development	\$ 60	0
Spector, Stefanie Education Center	Newark Administrative Law Court Newark, NJ April 18, 2018	Professional Development	\$ 25	0
Moss-Keller, Corrina RHS	NJ Digital Citizenship Symposium Somerset, NJ May 8, 2018	Professional Development	\$ 229	1
Dahn, Amy Hawes/Somerville	Solution for Success: Supporting Children with Down Syndrome & Other Disabilities - Mahwah, NJ May 11, 2018	Professional Development	\$ 40	0
Murphy, Laura Somerville/Hawes	Solution for Success: Supporting Children with Down Syndrome & Other Disabilities - Mahwah, NJ May 11, 2018	Professional Development	\$ 40	0
Nese, Janel Education Center	Solution for Success: Supporting Children with Down Syndrome & Other Disabilities - Mahwah, NJ May 11, 2018	Professional Development	\$ 40	0
Fischetti, Elizabeth Somerville	IMSE Intermediate Orton-Gillingham Training – Secaucus, NJ May 14-18, 2018	Professional Development	\$1,268	5
Roche, Amanda RHS	Immigration in America: A History of Inclusion-Exclusion New York, NY May 21, 2018	Professional Development	\$ 250	0
Aguilar, Alfredo Education Center	NJASBO 2018 Annual Conference Atlantic City, NJ June 5-8, 2018	Professional Development	\$ 856	0

The total cost for these conferences is \$2,799. Upon Board approval of all of these conferences, the total expenditure for travel and conferences for 2017-18 will be \$176,566 leaving a balance of \$14,872 remaining in the \$191,438 approved by the Board for travel and conferences.

The total cost of substitutes for these conferences is \$552. Upon Board approval of these conferences, the total expenditure for substitutes for travel and conferences for 2017-18 will be \$17,296.

FIELD TRIPS FOR APPROVAL

May 7, 2018

ONE DAY TRIPS

ATTACHMENT B

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$93 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
05/03/18	GWMS	Garden State Plaza Paramus, NJ	4 grades 6-8 RISe students	6	0	\$0	\$0	no	no
05/07/18	Ridge	Kings Midland Park, NJ	5 grades K-2 RISe students	5	0	\$0	\$0	no	no
05/12/18	RHS	Pennsauken High School <i>Certamen Latin Competition</i> Pennsauken, NJ	15 grades 9-12 World Language students	2	0	\$0	\$1,000 (bus)	yes	yes
05/16/18	RHS	Herff Jones Design Clinic for 2019 Arrow Yearbook Paramus, NJ	4 grades 11 Art students	1	0	\$0	\$0	no	yes
05/16/18	Willard	Meadowlands Environmental Ctr Lyndhurst, NJ	85 grade 4 students	17	0	\$0	\$0	yes	yes
05/21/18 (rain date: 5/25/2018)	BFMS	Palisades Interstate Park Alpine, NJ	125 grade 8 science students	13	0	\$0	\$0	yes	yes
05/21/18	RHS	Its Greek to Me Ridgewood, NJ	13 grade 12 World Language students	1	0	\$0	\$0	no	yes
05/22/18	Ridge	Van Saun Park Zoo Paramus, NJ	76 grade K students	8	0	\$0	\$0	yes	yes
05/22/18	Somerville	Palace Theater New York, NY	50 members of Broadway Bound Club	15	0	\$0	\$0	no	yes
05/25/18	RHS	Circle in the Square Theater New York, NY	50 grades 9-12 music students	18	0	\$0	\$0	yes	yes

FIELD TRIPS FOR APPROVAL

May 7, 2018

ONE DAY TRIPS

ATTACHMENT B

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$93 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
05/25/18	Willard	Storm King New York, NY	96 grade 5 Art students	29	1	\$93	\$93 (bus)	yes	yes
05/30/18	Orchard	Thielke Arboretum Glen Rock, NJ	100 grades K-5 science students	20	0	\$0	\$0	yes	yes
05/31/18	RHS	Eastern Video Expo Symposium Morristown, NJ	4 grades 9-12 students	1	0	\$0	\$0	yes	yes
06/05/18	Willard	GWMS Ridgewood, NJ	85 grade 4 music students	9	0	\$0	\$0	yes	yes
06/06/18	Ridge	Thielke Arboretum Glen Rock, NJ	78 grade K students	2	0	\$0	\$0	yes	yes
06/06/18	RHS	Storm King New York, NY	47 grade 12 students	5	0	\$0	\$525 (bus)	yes	yes
06/07/18	Willard	Sandy Hook Fort Hancock, NJ	85 grade 4 students	17	0	\$0	\$0	no	yes
2018-2019 SCHOOL YEAR									
9/26/18 & 09/27/18	GWMS	Fairview Lake Camp Newton, NJ	240 grade 6 students	22	0	0	0	yes	yes

Last Name	First Name	Job Code	Assignment	Location	18-19	CSI Step 17-18	New CSI Step 18-19	Step 17-18	New Step 18-19	Current Level 18-19	B Salary 17-18	Doct 17-18	Growth 17-18	Long 17-18	Ratio 17-18	Total Salary 17-18	B Salary 18-19	Doct 18-19	Growth 18-19	Long 18-19	Ratio 18-19	Total Salary 18-19
ROSS*	STEPHANIE	ITDC	ITDC TEACHER	ITD-C - GLEN	1.00					10M	32,718					32,718	32,718					32,718
SOUTHEY*	DAWN	ITDC	ITDC TEACHER	ITD-C - GLEN	1.00					10M	30,000					30,000	30,000					30,000
STEVENS*	BARBARA	ITDC	ITDC TEACHER	ITD-C - GLEN	1.00					10M	31,655					31,655	31,655					31,655
						LEAVE OF ABSENCE 18-19																
KIRTANE	MEDHA	TEACH	SOC STUDIES	RHS	1.00	11	11	13	13	MA+45	90,180		300			90,480	90,180		300			90,480
RICHARDSON	MONIKA	TEACH	COMP SCI/MATH	RHS	1.00	16	16	18	18	MA+45	110,582		300		6,635	117,517	110,582		300			110,882
* Salaries will be adjusted at the budgetary reconciliation in June																						
*REA salary guide subject to change upon settlement of contracts																						

RIDGEWOOD PUBLIC SCHOOLS
Ridgewood, New Jersey

Renewals – 2018-2019 - Nontenured Staff Members

Location	Staff Member	Assignment	Year - Tenure
District	Stephanie (Black) Dodd	Physical Education (Glen/Ridge/Willard)	09.02.18
	Nancy Brophy	Behaviorist (K-12)/TOH	09.01.19
	Joyce Cerbasi	Staff Developer	09.02.18
	Christie Mortara	Multi-Sensory Reading Instructor/Staff Developer	09.02.21
	Stefanie Spector	Multi-Sensory Teacher	09.06.21
	Jessica Vasquez	.7 FTE Physical Therapist	09.02.21
Hawes	Kathleen Acosta	Learning Disabilities Teacher Consultant	09.02.21
	Katherine (Albino) Brady	Speech Language Pathologist	10.23.19
	Amy Dahn	School Psychologist	09.02.21
	Linda Goldberg	School Nurse	10.20.19
	Brandi Gorman	Special Education	09.02.21
	Karen Morris (Hawes/Willard)	OT (Hawes/Willard)	01.05.20
	Staci (Ryan) Silverstein	Grade 2	09.02.21
Orchard	Sawyer Austin	Grade 4	09.02.21
	Katherine (Albino) Brady	Speech Language Pathologist	10.23.19
	Clare Clark	Special Education	09.02.20
	Christina Chicas	Art	09.02.18
	Molly Higgins	Grade 3	09.02.18
	Stephanie (Tibaldo) McAloon	School Social Worker	09.01.19
	Hailey Striano	Grade 2	09.02.20
Ridge	Ashley Barba	Grade 3	09.02.21
	Stephanie (Black) Dodd	Physical Education (Glen/Ridge/Willard)	09.02.18
	Nancy Brophy	Behaviorist (K-12)/TOH	09.01.19
	Michele Kiely	Education Specialist	09.02.18
	Mary LeBlancq	Grade 5	09.02.21
	Elyse Mager	RISe Teacher	09.01.19
	Laurie Main	Learning Disabilities Teacher/Consultant	09.02.18
	Stephanie (Tibaldo) McAloon	School Social Worker	09.01.19
Somerville	Laura Calandra	Grade 1	09.02.21
	Amy Dahn	School Psychologist	09.02.21
	Gary Heckard	Music	09.02.20
	Elizabeth Mariotti	Grade 2	02.13.22
Travell	Jason Boshart	Grade 3	09.02.21
	Lisa Ciliberto	School Nurse	02.08.22
	Lauren (Freiman) Nevins	Grade 3	09.01.19
	Christopher O'Herlihy	Grade 5	09.02.18
	Claire (Rutherford) Clarke	Kindergarten	09.02.18
	Kristen (Wehrle) Scanlon	Grade 3	09.02.21
Willard	Stephanie (Black) Dodd	Physical Education (Glen/Ridge/Willard)	09.02.18
	Juliet Carafello	Grade 2	09.02.20
	Rebecca Dodd	Grade 5	09.02.18
	Karen Morris (Hawes/Willard)	OT (Hawes/Willard)	01.05.20
	Maria Neyland	Kindergarten	09.02.21
	Colleen Rockey	Grade 3	09.02.20
	Lindsay Tamuzza	Grade 5	09.02.21
BFMS	Sevana Bohchalian	Social Worker	09.02.21
	Erica Centrelli	Science	09.01.19
	Ana DelOrbe	Spanish	01.02.19
	Ashley Foster	Music	09.02.21
	Alyssa Giardina	Grade 6 Science	09.02.21

Location	Staff Member	Assignment	Year - Tenure
	Linda Kim	Social Studies	11.25.18
	Danielle Klion	Special Education	09.02.20
	Meredith McCann	Grade 7 Mathematics	09.01.19
	Jaime Marzocchi	Physical Education/Health	09.02.20
	Lori Morris	Social Studies	11.29.20
	Kyle Schulke	Grade 6 Social Studies	09.01.19
	Jennifer Weinberger	Grade 6 English	09.02.20
GWMS	Sevana Bohchalian	Social Worker	09.02.21
	Brianna Champy	Special Education	09.02.21
	Alyssa Forte	Special Education RISE	09.02.21
	Natalie Garvin	Special Education (Collaborative)	09.02.18
	Kaitlyn Krysiak	Grade 6 Special Education	09.01.19
	Daniel Luts	English	09.02.20
	Erin (Sterbinsky) Massoud	English	09.02.18
	Erika Tucker	Physical Education/Health	09.02.20
	Elizabeth (Unanue) Costabile	Grade 6 Mathematics	09.02.20
RHS	Lisette Alvarez	School Psychologist	01.10.21
	Julia Borawski (Andrews)	Biology	09.02.18
	Giselle Batista	School Psychologist	09.01.19
	Natalie Bray	Family & Consumer Science	09.06.21
	Erik Carollo	English	09.02.21
	Linda Chamesian	Social Studies	09.02.20
	Mallory Coyman	Chemistry	09.02.20
	Angelica Cuellar	Spanish	09.02.18
	Christal (Delgado) Ojea	Spanish	09.02.20
	Cynthia DeTora	English	12.02.19
	Luke Dolby	English	10.02.20
	Suzanne Donovan	Nurse Aide	N/A
	Jillian Eidschun	Guidance Counselor	09.02.21
	Deniz Ekin	.4 FTE French	09.02.21
	Laura (Schechter) Friedman	Learning Disabilities Teacher-Consultant	09.01.19
	Patricia Galasso	Spanish	09.02.21
	Steven Gross	Science	10.18.21
	Peter Kay	Physical Education	09.02.20
	Athena Kornemann	Art	09.02.18
	Freddie LaFemina	Social Studies	09.01.19
	Christine Lee	Chinese	09.02.18
	Joseph Lucci	Latin	09.02.20
	Scott Marzloff	Physics	10.02.19
	Corrina Moss-Keller	Media Specialist	09.02.21
	Caitlin Musso	Social Studies	09.02.18
	Zoheab Quraishi	Science	09.02.21
	Joseph Rathgeber	English	09.02.21
	Ashley Rillo	English Special Education	09.01.19
	Robert Rinaldi	Physical Education	10.05.20
	Amanda Roche	Special Education (Social Studies)	09.02.18
	Jennifer Ross	Physical Education	09.02.20
	Rebecca Turano	Guidance Counselor	12.19.21
	Michael Saulpaugh	Social Studies	09.02.21
	Tulsi Shah	Biology	09.01.19
	Jessica Smith	Mathematics	09.02.18
	Rachel Streitman	Special Education (Mathematics)	09.02.20
	Gilda Vasi	Learning Disabilities Teacher-Consultant	09.02.20
	Rebecca Wegner	Mathematics	09.02.21
	Layla Wuthrick	Special Education (Social Studies)	09.01.19
	Gregory Zaino	Special Education (Social Studies)	09.01.19

Administrators

Location	Administrator	Assignment	Year - Tenure
District	Stacie Poelstra	Asst. Supt. (C,I&A)	09.16.20
	Joann Khoury-Frias	Asst. Bus. Admin. – Finance (2.16.15)	02.17.19
	Susan Nold	Suprv. Of English Language Arts/Media Literacy	07.06.18
Orchard	Mary Ferreri	Principal	07.16.18
GWMS	Michael Piacenza	Assistant Principal (7.1.14)	07.02.18
RHS	Daniel Kilday	Supervisor of Wellness/Health and PE	08.08.21
	Tara Taylor	Suprv. of Science & Family & Consumer Sciences	08.26.18

Unaffiliated

Location	Staff Member	Assignment	Year - Tenure
Ed Center	Christine Amundsen	Energy Specialist	None
	Kenneth Bovasso	Purchasing Coordinator	None
	Andrea Hayes	Supervisor of Payroll	None
	Serhiy Morhun	Manager of Information Technology	None
	Ojetta Townes	Manager of Human Resources	None
	Jennifer Ulman	Assistant Board Secretary	None

Secretaries

Location	Secretary	Assignment	Year - Tenure
Glen	Nadine Macolino	.36 FTE Secretary	09.28.19
Hawes	Maria Monnerat	Secy. to Principal	12.17.18
Ridge	Julianne Brunner	General Secretary	09.17.18
Somerville	Janet Crocamo	Guidance/CST Secretary	11.22.20
GWMS			
RHS	Celinett Ortega	Secy. to Principal	01.18.19
	Janet Crocamo	Guidance/CST Secretary	11.22.20
	Maryann Schmitz	Secy. to Guidance	09.02.18
	Anna Silverio	Secy to Guidance	07.23. 19
	Skye Cator	Secy to Supr. Fine/Appl Arts	01.03. 20
Ed Center	Julia Guciardo	Administrative Assistant/IT Coordinator	07.19.19
	Jennifer Kazmierczak	Admin. Asst./Business Office	07.25.20
	Lucy Papamichael	Admin. Asst. to Supt	08.16.19
	Jennifer Weinkauff	Admin. Asst./Conf. Secy OHR	11.24.18

- *Cynthia DeTora – was RIF for 2014-2015 school year as a tenure teacher. She was rehired for the the 2016-2017 school year. She is in her third year.
- *Hailey Striano – was RIF for the 2015-2016 school year as a tenure teacher. She was rehired for the 2017-2018 school year. She is in her third year.

DISPOSAL OF EQUIPMENT

DISPOSAL OF EQUIPMENT			RPS INVENTORY	
Manufacturer	Product Line	ModelNo	ID DISPLAY	Serial Number
HP	Printer	Laser Jet 4350 dtn	1001288	CNRXL72470
Avermedia	Document Camera	Avervision 300AF	1002142	49563 7090
Dell	Desktop	Optiplex 380	2000450	h2vkm1
HP	Printer	Laserjet 1022n	2000519	cnbk101680
Smart Techn Corp	Document Camera	SDC-330	2000554	e01b050316
Apple	Desktop	iMac	2002044	d25j41nydhjr
Mitsubishi	Projector	XD365U-EST	2003349	0003160
Avermedia	Document Camera	AVerVision300AF+	2003369	5305001600187
HP	Printer	1300	BF-1131	
Epson	Projector	460		MSAF1Y0297L
Dell	Desktop	Optiplex 380	1003993	
HP	Printer	Color Laser 2600n	2000037	CNGC66P1YY
Smart Tech Corp	Projector	UF65		B012DF13J0234

MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF EDUCATION
Ridgewood Public Schools
Bergen County, New Jersey
MAY 21, 2018

Minutes of the Regular Public Meeting of the Board of Education held on May 21, 2018, at 7:30 p.m., at the Education Center.

The meeting was called to order by Mr. B. Vincent Loncto, President.

I. CALL TO ORDER AND ROLL CALL

Present: Mr. B. Vincent Loncto, President; Mr. James Morgan, Vice President; Ms. Sheila Brogan; Ms. Christina Krauss; Ms. Jennie Smith Wilson

Also Present: Dr. Daniel Fishbein, Superintendent; Ms. Stacie Poelstra, Assistant Superintendent for Curriculum, Instruction & Assessment; Ms. Ojetta Townes, Manager of Human Resources; Dr. Alfredo Aguilar, Business Administrator/Board Secretary; Ms. Jen Ulman, Assistant Board Secretary

Absent: Ms. Catherine Taura, RHS Student Representative

Visitors: There were approximately ten visitors.

II. PLEDGE OF ALLEGIANCE

Mr. Loncto led those present in the Pledge of Allegiance.

III. OPENING STATEMENT BY PRESIDING OFFICER

Mr. Loncto announced that pursuant to the requirements of the Open Public Meetings Act, advance notice of this meeting had been given to The Ridgewood News, The Record, and the Clerk of the Village of Ridgewood. In addition, notices were posted in the office of the Board Secretary and in all school buildings.

Mr. Loncto asked everyone to observe a moment of silence in recognition of the Paramus school bus accident and the school shooting in Texas.

IV. PRESENTATIONS**A. PRINCETON UNIVERSITY DISTINGUISHED SECONDARY SCHOOL TEACHING AWARD HONOREE – SEAN TURKINGTON**

Dr. Fishbein honored RHS Math teacher Sean Turkington, recipient of the 2018 Princeton University Distinguished Secondary Teaching Award. The award was established in 1959 and each year, four honorees are chosen from 75 applicants. The award winners represent the finest secondary teachers in the state and are honored at Princeton University's commencement. Through the generosity of an anonymous alumnus, each prize winner will receive \$5,000 and the winner's schools will receive \$3,000 for the purchase of library books. Helen Aslinaides won the award in 2002 and Medha Kirtane won in 2013.

Mr. Loncto mentioned this is the second time in a week Mr. Turkington was honored, as he was chosen as teacher of year at RHS. Mr. Loncto congratulated Mr. Turkington.

B. RHS EDUCATIONAL TECH UPDATE

RHS English teacher Colleen Contreras and students Julian Cohn and Preet Narula spoke about Canva, a new graphic design tool for creating presentations.

RHS Latin teacher and Technology Coach Stefanie Gigante and students Claire Sullivan and Amen Khan spoke about the convenience and benefits of the Google Classroom for the learning environment, apps which help with going paperless, organization of materials, online textbook access and better presentations.

[Click here](#) to view the presentation.

C. ENGLISH/LANUAGE ARTS – GRADES 6-12 UPDATE

RHS Supervisor of English/Language Arts Susan Nold and Principal Tom Gorman reviewed the first year findings and recommendations of a five-year cycle study of English/Language Arts, Grades 6-12. [Click here](#) to view the presentation.

A discussion took place regarding the survey results, whether or not students feel grammatically prepared, Rubicon, how to integrate Social Emotional Learning and mindfulness, and summer reading.

V. COMMENTS FROM THE PUBLIC

At 8:40 p.m., Mr. Loncto asked if there were any comments from the public. The following people addressed the Board:

Steve Kim, 291 Highland Avenue, talked about the frustrating budget process and feels that next year, the public should be given more time to analyze it. Mr. Kim expressed his concern regarding the possible \$60 million bond referendum, how it will crowd out potential funding for other programs, and his concern about the architect's contingency fee. Mr. Kim is also worried about the special education audit report he reviewed. He feels the district should have more consistent educational programs throughout the district, especially with regard to special education.

Mr. Loncto advised Mr. Kim there would be a presentation regarding the special education audit update at the June 25th Board meeting.

Ed Feldsott, 67 Heights Road, asked how students were chosen for the English/Language Arts survey (it was posted on Skyward). He said his daughter recently graduated and knew nothing about it. Mr. Feldsott

thinks when a survey is done, it needs good representation of the student body. He mentioned he had to pull his son out of public school because the public schools failed him and put him in private school, where he excelled.

Mr. Feldsott, questioned why residents can no longer vote on the budget when it represents 65% of their property tax.

Mr. Loncto explained there used to be a public vote but when the 2% cap was implemented, the state decided that was enough and left it to individual districts to make that decision regarding the vote. Most districts moved their elections to November; however, Ridgewood waited 2-3 years to monitor how that was going and after that, there seemed to be no problem across the state with the vast majority of districts that implemented it. The idea was a 2% cap created sense of discipline. The Board voted 4-1 to move the election.

Mr. Feldsott, reiterated it should be the residents' decision on whether or not they vote for or against the budget. He does not think the Board should have that right, especially this year, when we went above the cap. Mr. Felsom commented as a business owner, he looks to reduce expenses and cut his budget every year.

Amanda Delorme, 419 Alpine Terrace, commented on the special education audit update scheduled for June 25th. She said the audit was done last August, several updates were given throughout the year, and the hope was that what the program was going to provide for this year and these updates was going to impact the 2018-19 school year. Meetings are happening now to get ready for next year. Ms. Delorme asked if the update or whatever program is being put together, will have any impact on the 2018-19 school year.

Dr. Fishbein responded the work done this year and how it is being implemented into the schools will be reported on June 25th.

Ms. Delorme asked if there will be an action plan of how it can impact next year or will there be a communication plan discussed on June 25th. Ms. Delorme respectfully requested if parents could know some of the changes that are happening now could be highlighted and outlined because she feels parents are not seeing a whole lot of progress. She is asking for a clear line of sight of where and how the program development is going to impact the 2018-2019 school year.

Ms. Brogan reminded Ms. Delorme the June 25th meeting starts at 5:00 p.m.

At 8:51 p.m., no one else wished to address the Board.

VI. CONSENT ITEMS

Dr. Fishbein presented Consent Items A – Attendance at Conferences, B – Administration (including the addendum – agenda items #xiv. and #xv.), C – Curriculum & Instruction, D – Human Resources (including the addendum – agenda item #i – Wohnner), and E – Finance, for approval.

A. ATTENDANCE AT CONFERNECES

As listed on **Attachment A**, pages 992-993.

B. ADMINISTRATION

i. Receipt of Suspension and Harassment, Intimidation, and Bullying (HIB) Reports

The Board has received confidential information regarding suspensions and investigations of HIB that have occurred since the last Board meeting.

- ii. **Approval: Continuation of Position of Student Representative to the Board**
Approval of continuation of the position of student representative to the Board under the terms and conditions contained in Policy 0143.2, Pupil Representative to the Board of Education, as shown on **Attachment B**, pages 994-995. The original proposal was approved on May 16, 1977. It is recommended that the student may leave at 10:00 p.m.
- iii. **Adoption: Current Board Policy Manual**
Adoption of the current Board Policy Manual.
- iv. **Adoption: NJSBA Code of Ethics**
Adoption of the NJSBA Code of Ethics as listed on **Attachment C**, page 996.
- v. **Approval: Designation of Official Newspapers**
Approval of *The Record* and *The Ridgewood News* as official newspapers for all legal advertisement and notices for the 2018-2019 school year.
- vi. **Approval: Appointment of Architect**
WHEREAS, the Ridgewood Board of Education requires the professional services of an Architect, and

WHEREAS, the nature of the services to be performed meet the definition of “professional services” set forth in the Public School Contract Law, and

WHEREAS, funds are available to obtain such professional services, and

WHEREAS, the Public School Contract Law N.J.S.A. 18A:18A-5 authorizes the awarding of contracts for professional services by resolution of the Board of Education without publicly advertised competitive bids;

ACCORDINGLY, the Ridgewood Board of Education at the public meeting held on May 21, 2018 authorizes the award of the following professional services appointment and contract:

That the firm of LAN Associates, Midland Park, New Jersey, be appointed Board of Education Architect for the period July 1, 2018 through June 30, 2019, at fees negotiated for each individual project, and as per the rates listed on **Attachment D**, page 997.

This professional services contract is made and awarded without competitive bidding as the services will be rendered by persons experienced in the practice of a process requiring specialized knowledge and resources.

- vii. **Appointment of Auditor**
WHEREAS, the Ridgewood Board of Education requires the professional services of an Auditor, and
- WHEREAS, the nature of the services to be performed meet the definition of “professional services” set forth in the Public School Contract Law, and
- WHEREAS, funds are available to obtain such professional services, and
- WHEREAS, the Public School Contract Law N.J.S.A. 18A:18A-5 authorizes the awarding of contracts for professional services by resolution of the Board of Education without publicly advertised competitive bids;

NOW, THEREFORE, BE IT RESOLVED by the Ridgewood Board of Education as follows:

ACCORDINGLY, the Ridgewood Board of Education, at the public meeting held on May 21, 2018, authorizes the award of the following professional services appointment and contract:

That the Board Secretary is hereby authorized and directed to execute an agreement with the firm of Lerch, Vinci & Higgins, Fair Lawn, New Jersey, to serve as Board of Education Auditor and provide accounting services to the Board for the period July 1, 2018 through June 30, 2019 and to conduct the 2017-2018 audit of the Ridgewood Board of Education for a fee not to exceed \$53,000.

Hourly rates if needed are as follows:
Partners: \$150 - \$175 per hour
Managers: \$125 - \$140 per hour
Senior Accountants/Supervisors: \$90 - \$115 per hour
Staff Accountants: \$75 - \$85 per hour
Other Personnel: \$45 per hour

This professional services contract is made and awarded without competitive bidding as the services will be rendered by persons experienced in the practice of a process requiring specialized knowledge and resources.

viii. Appointment of General Board Counsel

WHEREAS, the Ridgewood Board of Education requires the professional services of Board Counsel, and

WHEREAS, the nature of the services to be performed meet the definition of “professional services” set forth in the Public School Contract Law, and

WHEREAS, funds are available to obtain such professional services, and

ACCORDINGLY, the Ridgewood Board of Education, at the public meeting held on May 21, 2018, authorizes the award of the following professional services appointment and contract:

That Anthony Sciarrillo, Esq., of Sciarrillo, Cornell, Merlino, McKeever & Osborne, Westfield, NJ, be appointed Board Counsel for the period July 1, 2018 through June 30, 2019, at the rate of \$170 per hour. There is no increase in the hourly rate from the 2017-2018 school year.

This professional services contract is made and awarded without competitive bidding as the services will be rendered by the persons experienced in the practice of a process requiring specialized knowledge and resources.

ix. Appointment of Bond Counsel

WHEREAS, the Ridgewood Board of Education requires the professional services of Bond Counsel, and

WHEREAS, the nature of the services to be performed meet the definition of “professional services” set forth in the Public School Contract Law, and

WHEREAS, funds are available to obtain such professional services, and

ACCORDINGLY, the Ridgewood Board of Education, at the public meeting held on May 21, 2018, authorizes the award of the following professional services appointment and contract:

That McManimon, Scotland, & Baumann, LLC, Roseland, New Jersey, be appointed Bond Counsel for the period July 1, 2018 through June 30, 2019, at the rate of \$215 per hour for attorney time and \$135 per hour for legal assistant time. There is no increase in the hourly rate from the 2017-2018 school year.

This professional services contract is made and awarded without competitive bidding as the services will be rendered by the persons experienced in the practice of a process requiring specialized knowledge and resources.

x. **Appointment of Special Education Counsel**

WHEREAS, the Ridgewood Board of Education requires the professional services of Special Education Counsel, and

WHEREAS, the nature of the services to be performed meet the definition of “professional services” set forth in the Public School Contract Law, and

WHEREAS, funds are available to obtain such professional services, and
ACCORDINGLY, the Ridgewood Board of Education, at the public meeting held on May 21, 2018, authorizes the award of the following professional services appointment and contract:

That David B. Rubin, Esq., P.C., 44 Bridge Street, Metuchen, New Jersey be appointed Special Education Counsel for the period July 1, 2018 through June 30, 2019, at the rate of \$180 per hour. There is no increase in the hourly rate from the 2017-2018 school year.

These professional services contracts are made and awarded without competitive bidding as the services will be rendered by the persons experienced in the practice of a process requiring specialized knowledge and resources.

xi. **Appointment of Conflict Special Education Counsel**

WHEREAS, the Ridgewood Board of Education requires the professional services of a Conflict Counsel for Special Education, and

WHEREAS, the nature of the services to be performed meet the definition of “professional services” set forth in the Public School Contract Law, and

WHEREAS, funds are available to obtain such professional services, and

ACCORDINGLY, the Ridgewood Board of Education, at the public meeting held on May 21, 2018, authorizes the award of the following professional services appointment and contract:

That Isabel Machado, Esq., of the Machado Law Group, 1 Cleveland Place, Springfield, New Jersey, be appointed Conflict Counsel for Special Education for the period July 1, 2018 through June 30, 2019, at the rate of \$180 per hour. There is no increase in the hourly rate from the 2017-2018 school year.

These professional services contracts are made and awarded without competitive bidding as the services will be rendered by the persons experienced in the practice of a process requiring specialized knowledge and resources.

xii. Appointment of Financial Advisor

WHEREAS, the Ridgewood Board of Education requires the professional services of a Financial Advisor to advise the Board in connection with the issuance of Bonds and Notes and other matters relating to Fiscal Management, and

WHEREAS, the nature of the services to be performed meet the definition of "professional services" set forth in the Public School Contract Law, and

WHEREAS, funds are available to obtain such professional services, and

ACCORDINGLY, the Ridgewood Board of Education, at the public meeting held on May 21, 2018, authorizes the award of the following professional services appointment and contract:

That Phoenix Advisors LLC, 4 West Park Street, Bordentown, New Jersey, be appointed Financial Advisor for the period July 1, 2018 through June 30, 2019 at the following compensation:

For Debt Issuance Advisory Services:

Bond Issuance

\$0.75 per \$1,000 of Bonds Issued, Minimum of \$12,500

No Additional Charge for Out of Pocket Expenses

Fees are contingent upon a closing of the Bonds

For Lease Financing Services:

\$2,000 per Lease Financing up to \$1,000,000 Financed

\$3,500 per Lease Financing over \$1,000,000 Financed

There is no increase in fee from the 2017-2018 school year.

These professional services contracts are made and awarded without competitive bidding as the services will be rendered by the persons experienced in the practice of a process requiring specialized knowledge and resources.

xiii. Appointment of Continuing Disclosure Agent and Independent Registered Municipal Advisor of Record for the 2018-2019 School Year

Approval of the appointment of Phoenix Advisors, LLC as the Continuing Disclosure Agent and Independent Registered Municipal Advisor of Record for the 2018-2019 School Year, at a base fee of \$850 and a \$200 initial setup fee for each new bond issue set up during the year.

There is no increase in the base fee from the 2017-2018 school year.

xiv. Appointment of Board Secretary

Approval of the appointment of Alfredo Aguilar as Secretary to the Ridgewood Board of Education for the period July 1, 2018 through July 31, 2018.

xv. Approval: Appointment of Qualified Purchasing Agent

Approval of the appointment of Alfredo Aguilar as the Qualified Purchasing Agent for the Ridgewood Public Schools, effective July 1, 2018 through July 31, 2018 in accordance with N.J.A.C. 5:35-5 et. seq.

xvi. Appointment of Public Agency Compliance Officer

Approval of the appointment of the Board Secretary as the Public Agency Compliance Officer for the period July 1, 2018 through June 30, 2019.

xvii. Appointment of Treasurer of School Monies

Appointment of Angelo DeSimone as Treasurer of School Monies at a rate of \$5,000 for the 2018-2019 school year. There is no increase from the 2017-2018 school year.

xviii. Approval: Open Public Meetings Act

Approval of the Open Public Meetings Act as follows:

Section 1. Except as provided in Section 7b of the Act, all meetings of the Board shall be open to the public at all times.

Section 2. At every Regular Public Meeting, the public may actively participate during the time or times designated for that purpose in Order of Business and the Board might take formal action.

Section 3. At every meeting, the public may participate or be heard subject to the rules outlined in Policy #0162 of the Board, as shown on **Attachment E**, pages 998-999.

Section 4. All public meetings, as set forth in the Annual Meeting Schedule below, shall be held in the designated location as indicated below. All meetings will be held on Mondays at 7:30 p.m., unless noted.

Official action may be taken at any public meeting to hold an executive session to handle matters which by law may be discussed in closed session. Such matters include negotiations, personnel, security, real estate, litigation, and investments.

The Board may take action in public session at any meeting scheduled as a public meeting for executive session.

Public comments are permitted at the beginning of the meeting and just prior to adjournment. At the discretion of the presiding officer, public comments may be permitted at other times.

All Regular Public Meetings are televised on Channel 77.

Executive Sessions will be held before the scheduled Regular Public Meetings at 6:00 p.m., 6:30 p.m., or 7:00 p.m. if necessary.

**Executive Sessions for the June 25, 2018, July 16, 2018, August 27, 2018 and June 24, 2019 Regular Public Meetings will be held at 4:00 p.m. or 4:30 p.m. if necessary.*

June 4, 2018	Regular Public Meeting	Education Center
June 25, 2018	Regular Public Meeting	Education Center
*5:00 p.m. start time		
July 16, 2018	Regular Public Meeting	Education Center
*5:00 p.m. start time		
August 27, 2018	Regular Public Meeting	Education Center
*5:00 p.m. start time		

REGULAR PUBLIC MEETING

MAY 21, 2018

September 17, 2018	Regular Public Meeting	Education Center
October 8, 2018	Regular Public Meeting	Education Center
November 5, 2018	Regular Public Meeting	Education Center
November 6, 2018	<i>Annual School Election</i>	Education Center
November 19, 2018	Regular Public Meeting	Education Center
December 3, 2018	Regular Public Meeting	Education Center
December 17, 2018	Regular Public Meeting	Education Center
January 7, 2019	Reorganization & Regular Public Meeting	Education Center
January 28, 2019	Regular Public Meeting	Education Center
February 11, 2019	Regular Public Meeting	Education Center
February 25, 2019	Regular Public Meeting	Education Center
March 11, 2019	Regular Public Meeting	Education Center
March 25, 2019	Regular Public Meeting	Education Center
April 1, 2019	Regular Public Meeting	Education Center
April 29, 2019	Regular Public Meeting	Education Center
May 6, 2019	Regular Public Meeting	Education Center
May 20, 2019	Regular Public Meeting	Education Center
June 3, 2019	Regular Public Meeting	Education Center
June 24, 2019	Regular Public Meeting	Education Center
	*5:00 p.m. start time	

The Board will hold Public Meetings for Executive Session at the Education Center for the purpose of holding hearings relating to Harassment, Intimidation, and Bullying and discussing other confidential business on Wednesdays at 6:00 p.m., 6:30 p.m., or 7:00 p.m. These meetings will be cancelled if there are no pending hearings or other confidential business. No action will be taken at these meetings.

May 23, 2018	Pub. Mtg. for Executive Session	Education Center
May 30, 2018	Pub. Mtg. for Executive Session	Education Center
June 6, 2018	Pub. Mtg. for Executive Session	Education Center
June 13, 2018	Pub. Mtg. for Executive Session	Education Center
June 27, 2018	Pub. Mtg. for Executive Session	Education Center
July 11, 2018	Pub. Mtg. for Executive Session	Education Center
July 18, 2018	Pub. Mtg. for Executive Session	Education Center
July 25, 2018	Pub. Mtg. for Executive Session	Education Center
August 1, 2018	Pub. Mtg. for Executive Session	Education Center
August 8, 2018	Pub. Mtg. for Executive Session	Education Center
August 15, 2018	Pub. Mtg. for Executive Session	Education Center
August 22, 2018	Pub. Mtg. for Executive Session	Education Center
August 29, 2018	Pub. Mtg. for Executive Session	Education Center
September 5, 2018	Pub. Mtg. for Executive Session	Education Center
September 12, 2018	Pub. Mtg. for Executive Session	Education Center
September 26, 2018	Pub. Mtg. for Executive Session	Education Center
October 3, 2018	Pub. Mtg. for Executive Session	Education Center
October 10, 2018	Pub. Mtg. for Executive Session	Education Center
October 17, 2018	Pub. Mtg. for Executive Session	Education Center

October 30, 2018	Pub. Mtg. for Executive Session	Education Center
November 1, 2018	Pub. Mtg. for Executive Session	Education Center
November 7, 2018	Pub. Mtg. for Executive Session	Education Center
November 14, 2018	Pub. Mtg. for Executive Session	Education Center
November 28, 2018	Pub. Mtg. for Executive Session	Education Center
December 5, 2018	Pub. Mtg. for Executive Session	Education Center
December 19, 2018	Pub. Mtg. for Executive Session	Education Center
December 20, 2018	Pub. Mtg. for Executive Session	Education Center
January 2, 2019	Pub. Mtg. for Executive Session	Education Center
January 9, 2019	Pub. Mtg. for Executive Session	Education Center
January 16, 2019	Pub. Mtg. for Executive Session	Education Center
January 23, 2019	Pub. Mtg. for Executive Session	Education Center
January 30, 2019	Pub. Mtg. for Executive Session	Education Center
February 7, 2019	Pub. Mtg. for Executive Session	Education Center
February 6, 2019	Pub. Mtg. for Executive Session	Education Center
February 13, 2019	Pub. Mtg. for Executive Session	Education Center
February 20, 2019	Pub. Mtg. for Executive Session	Education Center
February 27, 2019	Pub. Mtg. for Executive Session	Education Center
March 6, 2019	Pub. Mtg. for Executive Session	Education Center
March 13, 2019	Pub. Mtg. for Executive Session	Education Center
March 20, 2019	Pub. Mtg. for Executive Session	Education Center
March 27, 2019	Pub. Mtg. for Executive Session	Education Center
April 3, 2019	Pub. Mtg. for Executive Session	Education Center
April 10, 2019	Pub. Mtg. for Executive Session	Education Center
April 24, 2019	Pub. Mtg. for Executive Session	Education Center
May 1, 2019	Pub. Mtg. for Executive Session	Education Center
May 8, 2019	Pub. Mtg. for Executive Session	Education Center
May 15, 2019	Pub. Mtg. for Executive Session	Education Center
May 22, 2019	Pub. Mtg. for Executive Session	Education Center
May 29, 2019	Pub. Mtg. for Executive Session	Education Center
June 5, 2019	Pub. Mtg. for Executive Session	Education Center
June 12, 2019	Pub. Mtg. for Executive Session	Education Center
June 19, 2019	Pub. Mtg. for Executive Session	Education Center

Section 5. Within 7 days following the adoption of this resolution and any revising or modifying resolution,

- a) A copy shall be filed with the Ridgewood Public Library.
- b) A copy shall be mailed to *The Record* and *The Ridgewood News*.
- c) A copy shall be filed with the Village Clerk of the Village of Ridgewood.

Section 6. Upon receipt of the Board of a written request setting forth the name and address of the person making the request, the Board shall send to such person by regular mail or e-mail a copy of the Regular Meeting Schedule as referred to in Section 4 all revisions thereof, and all other advance notices of regular, special, and rescheduled meeting dates.

xix. Approval: District Organization Chart

Approval of the District Organization Chart as listed on **Attachment F**, page 1000.

xx. Appointment: Affirmative Action Officer

Appointment of the Superintendent of Schools as the Affirmative Action Officer for the Ridgewood Public Schools for the 2018-2019 school year.

- xxi. **Appointment: Equal Education Officers**
Appointment of the Equal Education Officers for the Ridgewood Public Schools for the 2018-2019 school year, as follows:
- Shauna Stovell, elementary schools
 - Gregory Wu, middle schools
 - Meredith Yannone, high school
- xxii. **Appointment: Title II ADA/Section 504 Coordinator**
Appointment of the Director of Special Programs as the Title II ADA/Section 504 Coordinator for the Ridgewood Public Schools for the 2018-2019 school year.
- xxiii. **Appointment: Homeless Children Liaison**
Appointment of the Director of Special Programs as the Homeless Children Liaison for the Ridgewood Public Schools for the 2018-2019 school year.
- xxiv. **Appointments: Coordinators for the 2018-2019 School Year**
- Title IX: Manager of Human Resources
 - Title IX – Student Athletic Issues: Athletic Director
 - Title IX – Student Curricular Issues: Director of Special Programs
 - Employee Disabilities Issues (Americans with Disabilities Act): Manager of Human Resources
- xxv. **Appointment: Asbestos Hazard Emergency Response Act (AHERA) Coordinator**
Appointment of the Manager of Maintenance & Custodial Services as the Asbestos Hazard Emergency Response Act (AHERA) Coordinator for the 2018-2019 school year.
- xxvi. **Appointment: Chemical Hygiene Officer**
Appointment of the Supervisor of Science as the Chemical Hygiene Officer for the 2018-2019 school year.
- xxvii. **Appointment: Custodian of Records**
Appointment of the Business Administrator/Board Secretary and the Manager of Human Resources as Custodians of Records for the Ridgewood Public Schools for the 2018-2019 school year.
- xxviii. **Appointment: Data Coordinator**
Appointment of the Data Base Systems Administrator as the Data Coordinator for the 2018-2019 School Year.
- xxix. **Appointment: Indoor Air Quality Designee**
Appointment of the Manager of Maintenance & Custodial Services as the Indoor Air Quality Designee for the 2018-2019 school year.
- xxx. **Appointment: Integrated Pest Management Coordinator**
Appointment of the Manager of Maintenance & Custodial Services as the Integrated Pest Management Coordinator for the 2018-2019 school year.
- xxxi. **Appointment: Right to Know Officer**
Appointment of the Manager of Maintenance & Custodial Services as the Right to Know Officer for the 2018-2019 school year.

xxxii. Appointment: School Safety Specialist

Appointment of the Superintendent of Schools as the School Safety Specialist for the 2018-2019 school year.

xxxiii. Appointment: Substance Awareness Coordinator

Appointment of the Supervisor of Wellness as the Substance Awareness Coordinator for the 2018-2019 school year.

xxxiv. Appointment: Toxic Hazard Preparedness Officer

Appointment of the Manager of Maintenance & Custodial Services as the Toxic Hazard Preparedness Officer for the 2018-2019 school year.

xxxv. Approval: Authorization for the Superintendent to Hire Employees During the Summer Months

Approval of authorization for the Superintendent to hire employees during the summer months with the approval of two Board members.

C. CURRICULUM & INSTRUCTION**i. Approval: Field Trips**

Approval of field trips as listed on **Attachment G**, page 1001.

ii. Approval: Existing Curriculum for the 2018-2019 School Year

Approval of the following resolution:

Resolved, that the Board of Education does hereby approve continuation of existing curriculum for RHS, the Middle Schools Program of Studies, and existing Elementary Curriculum, as per the courses of study listed on **Attachment H**, pages 1002-1016 for the 2018-2019 school year, in accordance with N.J.S.A. 18A:33-1 and the T&E requirements; and be it further

Resolved, that the curriculum may be modified on the recommendation of the Superintendent of Schools and the approval of the Board of Education.

iii. Approval: Textbooks for the 2018-2019 School Year

Approval of the following resolution:

Resolved, that the Board of Education does hereby approve the continuation of the existing textbooks and new textbooks as listed on **Attachment I**, pages 1017-1040 for the 2018-2019 school year, in accordance with N.J.S.A. 18A:33-1 and the T&E requirements; and be it further

Resolved, that the textbook list may be modified on the recommendation of the Superintendent of Schools and the approval of the Board of Education.

iv. Approval: Comprehensive Guidance & Academic Counseling Program

Approval of the Comprehensive Guidance & Academic Counseling Program.

v. **Approval: My Learning Plan Evaluation Tool**

Approval of the following resolution:

Resolved, that the Board of Education does hereby approve continuation of the My Learning Plan appraisal management system (OASYS) for teachers, educational specialists, supervisors, and school level administrators for the 2018-2019 school year.

vi. **Approval: Consulting Agreement with Michele Borba INC**

Approval of a consulting agreement with Michele Borba INC as part of the Community Outreach Program, Wellbeing Speaker Series, "Raising Unselfies: Why Emphatic Kids Succeed in Our All About Me, Plugged-In, Trophy-Driven World," on October 2, 2018, in the amount of \$5,750.

The Board had received background information.

vii. **Approval: RHS Senior Prom Contract with Cornucopia Cruise Line**

Approval of the RHS Senior Prom Contract with Cornucopia Cruise Line, Perth Amboy, NJ, for the RHS Senior Prom on June 1, 2018, in the amount of \$38,232.

The Board had received background information.

D. HUMAN RESOURCESi. **Appointments**

(Appointments subject to receipt of appropriate documentation and the New Jersey Department of Education (NJDOE) certificate, if required.)

Teachers

Revision: DeMEULDER, Allison - Leave of Absence Replacement Business Education Teacher (non-tenure track), Ridgewood High School, **from** effective January 24, 2018, or as soon after as possible, through June 1, 2018, approved by the Board at its meeting on January 8, 2018, **to** effective January 24, 2018, or as soon after as possible, through May 31, 2018. Ms. DeMeulder possesses a NJDOE Certificate of Eligibility as a Teacher of Comprehensive Business. Ms. DeMeulder will be registered into the NJDOE Provisional Program. \$58,358
Cl. BA, St. 1
pro-rated

GORDON, Michelle - Leave of Absence Replacement Student Assistance Coordinator (non-tenure track), Ridgewood High School, effective September 1, 2018 through December 23, 2018. Ms. Gordon possesses an NJDOE Provisional Certificate as a Student Assistance Coordinator. Ms. Gordon will be registered into the NJDOE Provisional Program. \$58,358
Cl. BA, St. 1

WOHNER, John - STEAM/Technology & Innovation Teacher (tenure track), Ridgewood High School, effective September 1, 2018 through June 21, 2019. Mr. Wohner possesses an NJDOE Provisional Certificate as a Teacher of Engineering Technology. \$58,858
Cl. BA, St. 2

ZIELINSKI, Lauren - Social Studies Teacher (tenure track), Benjamin Franklin Middle School, effective September 1, 2018 through June 21, 2019. Ms. Zielinski possesses an NJDOE Standard Certificate as a Social Studies Teacher and a Standard Certificate as an English as a Second Language Teacher. \$67,456
Cl. MA,
St. 4-5

Administrative Assistant

MOYER, Pamela - Administrative Assistant (Technical Assistant) \$46,799
Special Programs Office, Education Center, effective May 23, 2018, or Cl. II-12M, St.
as soon after as possible, through June 30, 2018. 3
(pro-rated)

Field Placements

BARKLEY, Jasmine – William Paterson University, Clinical Practice with Lauren Truncale, Math Teacher at Ridgewood High School, from September 5, 2018 through May 2, 2019

COHEN, Zachary – Ithaca College, to shadow Janelle King, Music Teacher at George Washington Middle School, from January 14, 2019 through March 15, 2019

DODD, Stephanie – Current Physical Education Teacher at Ridge School, Rowan University, Clinical Experience in Special Education with Laurie Main, Learning Disabilities Teacher Consultant at Ridge School, from September 4, 2018 through October 29, 2018

DUBE, Christina – William Paterson University, Clinical Practice with Thomas Harney, Third Grade Teacher at Hawes School, from September 6, 2018 through December 13, 2018

KROMKA, Sarah – Montclair State University, to shadow Wendy Padykula, Speech Language Therapist at Benjamin Franklin Middle School and George Washington Middle School, from September 4, 2018 through December 21, 2018

Classroom Aide

Infant/Toddler Development Center

COLLINS, Cassidy - College Aide II, effective May 22, 2018, or as soon after as possible, through June 30, 2018, 8 hours per day, 5 days per week, at an hourly rate of \$9.52

ii. **Change of Assignments for the 2018-2019 School Year**

It is recommended that the Board approve changes of assignment for the 2018-2019 school year, as listed on **Attachment J**, pages 1041-1042.

iii. **Change of Assignment**

LARSON, Walker - Inclusion/Resource Room Special Education Classroom Aide, Ridgewood High School, effective May 14, 2018 through June 20, 2018, **from** 4.0 hours per day, 5 days per week, **to** 5.75 hours per day, 5 days per week Hourly rate remains the same

LESKIW, Lisa - **from** Long-term Substitute, Special Education Teacher, Ridgewood High School, **to** Inclusion/Resource Room Special Education Classroom Aide, effective May 16, 2018 through June 20, 2018, 5.75 hours per day, 5 days per week **From:** \$125 per day
To: \$16.49 per hour

- iv. **Resignations**
Administrator
AGUILAR, Alfredo - Business Administrator/Board Secretary, Education Center, effective July 31, 2018.
- Teacher**
EKIN, Deniz - 0.40 FTE French Teacher, Ridgewood High School, effective July 1, 2018.
- Classroom Aide**
LIEBKIND, Olga - Inclusion/Resource Room Special Education Classroom Aide, Benjamin Franklin Middle School, effective May 13, 2018.
- Infant/Toddler Development Center**
SIGEL, Kristen - Teacher Assistant Entry Level, Step 1, effective May 11, 2018.
- v. **Non-Renewal**
It is recommended that the Board non-renew employee #7152, effective June 30, 2018.
- vi. **Leave of Absences**
BIELICKY, Kathryn – Third Grade Teacher, Somerville School, effective September 4, 2018 through January 18, 2019, with a reinstatement date of January 22, 2019, using sick days in accordance with the REA/Board Agreement and utilizing the FMLA and/or NJFLA leave entitlement.
- FRIEDMAN, Laura – Learning Disabilities Teacher-Consultant, Ridgewood High School, effective September 17, 2018 through June 21, 2019, with a reinstatement date of September 1, 2019, using sick days in accordance with the REA/Board Agreement and utilizing the FMLA and/or NJFLA leave entitlement.
- TUCKER, Erika – Physical Education Teacher, George Washington Middle School, effective September 4, 2018 through October 26, 2018, with a reinstatement date of October 29, 2018, utilizing the FMLA and/or NJFLA leave entitlement.
- vii. **Supplemental Pay Beyond Contract**
Ridge School
Additional: Clubs and Activities for the 2017-2018 School Year, approved by the Board at its meeting on September 25, 2017
After-School Kids' Play Club - Social Skills
Advisors
 - **Stephanie Dodd**, for a stipend of \$933.50
 - **Deirdre Tobin**, for a stipend of \$563
- Benjamin Franklin Middle School**
Revision: Chaperones, Spring Concerts, each not to exceed 2.5 hours, each to receive an hourly rate of \$40.17, approved by the Board at its meeting on May 7, 2018
From: 7th & 8th Grade Orchestra and Band, May 17, 2018 (\$702.98)
Seven Chaperones: Daniel Cermack, Lucille Cigolini, Ann Daly, Meredith McCann, Zsuzsanna Nagy, Kyle Schulke, and Julie Seibold
- To: 7th & 8th Grade Orchestra and Band, May 17, 2018 (\$803.40)**
Eight Chaperones: Daniel Cermack, Susan Christopher, Lucille Cigolini, Ann Daly, Meredith McCann, Zsuzsanna Nagy, Kyle Schulke, and Julie Seibold

George Washington Middle School

- **Dinora Fontanez**, Special Education Classroom Aide, George Washington Middle School, to provide support for a special education student participating on the track team, 14 practices and 2 meets, not to exceed 16 hours, at an hourly rate \$20.00 (\$320)
- **Alyssa Forte**, George Washington Middle School, to provide support for a special education student participating on the track team, 14 practices and 2 meets, not to exceed 16 hours, at an hourly rate \$39.57 (\$633.12)
- **Laura Tolve**, George Washington Middle School, to provide support for a special education student participating on the track team, 14 practices and 2 meets, not to exceed 16 hours, at an hourly rate \$50.97 (\$815.52)

Revision: Overnight Field Trip to Washington, D.C. - June 6-8, 2018, approved by the Board at its meeting on December 4, 2017

From: 15 Chaperones TBD and one nurse TBD, each for two nights, each at \$200 per night (\$6,400)

To: 13 Chaperones and 2 TBD, each for two nights, each to receive \$200 per night (\$6,000): **Brittany Daidone, Alyssa DiStefano, Natalie Garvin, Daniel Gillis, Alexandra Golabek, Katherine Kashmanian, Katherine Keppel, Ben Neville, Kirsten Ommundsen, Michael Piacenza, Basil Pizzuto, James Ponchak, Michael Ryter, and One Nurse, Jeanne Gao**, 2 nights at \$200 (\$400) per night and 3 days at \$130 per day (\$390)

Ridgewood High School**Secretarial and Technology Support for 2018 Senior Awards Assembly – June 5, 2018, each not to exceed seven hours each at the contracted hourly rate (\$1,561.63)**

- **Adam Brunner** - \$ 38.69 (\$270.83)
- **Patricia Maggi** - \$35.30 (\$247.10)
- **Celinett Ortega** - \$29.23 (\$204.61)
- **MaryAnn Schmitz** - \$36.59 (\$256.13)
- **Anna Silverio** - \$27.49 (\$192.43)
- **Lesley Whyard** - \$28.30 (\$198.10)
- **Nancy Wrocklage** - \$36.59 (\$256.13)

Secretarial and Technology Support for 2018 Graduation, June 20, 2018, each not to exceed six hours, each at the contracted hourly rate (\$1,982.04)

- **Adam Brunner** - \$38.69 (\$232.14)
- **Larry Holand** - \$44.79 (\$268.74)
- **Patricia Maggi** - \$35.30 (\$211.80)
- **James Michels** - \$27.43 (\$164.58)
- **Celinett Ortega** - \$29.23 (\$175.38)
- **Ramon Quinones** - \$25.93 (\$155.58)
- **MaryAnn Schmitz** - \$36.59 (\$219.54)
- **Anna Silverio** - \$27.49 (\$164.94)
- **Lesley Whyard** - \$28.30 (\$169.80)
- **Nancy Wrocklage** - \$36.59 (\$219.54)

Music Support – Graduation – June 20, 2018 (\$669.88)

- **Steven Bourque**, not to exceed 4 hours, at an hourly rate of \$46.24 (\$184.96)
- **Jeffrey Haas**, not to exceed 4 hours, at an hourly rate of \$74.99 (\$299.96)
- **John Luckenbill**, not to exceed 4 hours, at an hourly rate of \$46.24 (\$184.96)

Lunch Time Supervision - April 23, 2018 through June 20, 2018

- Walker Larson, not to exceed 1 hour, at an hourly rate of \$25.90

Senior Prom Cornucopia Cruise Line – June 1, 2018

14 Chaperones, each not to exceed 6 hours, each at an hourly rate of \$40.17 (\$3,374.28): Adam Brunner, Steven Bourque, Matthew Cheplic, Jillian Eidschun, Laura Fleming, Peter Kay, Athena Kornemann, Jennifer Landa, Sean Lynaugh, Elizabeth O’Brien, Nancy Reilly, Margaret Schaefer, Meredith Yannone, and Michael Yannone

Emergency Art Coverage - May 14, 2018 through June 21, 2018

- Athena Kornemann, additional .4 FTE, not to exceed 30 days, at a daily rate of \$345.28 (\$4,143)

Revision: Overnight Field Trip to Granada, Spain, from April 6-16, 2017, approved by the Board November 7, 2016, to April 6-14, 2018

From: Three Chaperones: Angelica Cuellar, Mark Ferreri, and Daisy Sam, each for 10 nights, each to receive \$200 per night (\$6,000)

To: To Chaperones: Angelica Cuellar and Mark Ferreri, each for 8 nights, each to receive \$200 (\$3,200)

Special Programs

Additional Special Programs Secretarial Support - May 7, 2018 through May 31, 2018

- Nadine Macolino, Secretary, Glen School, to provide additional support in Special Programs, not to exceed 40 hours, at an hourly rate of \$25.29 (\$1,011.60)

ABA Training Completed and Certified – hourly rates from \$19.00 to \$20.00, effective May 21, 2018

- Brigit Baines
- Rosemary Fossari
- Grace Sand

viii. **Approval: Reaffirmation of Existing Job Descriptions for the 2018-2019 School Year**
Approval to reaffirm all existing job descriptions for the 2018-2019 school year.

ix. **Substitutes for the 2017-2018 School Year**
Teachers: Rebecca Bielen, Genevieve Day and Olga Liebkind, and Rudy Tresvalles

E. FINANCE

i. **Acceptance of Restricted Donations**

Resolved, the Board of Education accepts the following restricted gifts for the **2017-2018** and the **2018-2019** school year, to be used as indicated:

2017-2018			
Donor	Amount	Use	Account Number
Community Center of Ridgewood Foundation/Taub	\$ 3,767.75	To be used to pay the salaries of two Maker Space Coordinators for the time period April 2 – June 18, 2018.	20-040-100-101-00-60-060-004 (\$3,500 Stipend) 20-040-200-220-00-60-060-004 (\$267.75 FICA)
Orchard HSA	\$ 21.30	To be used to purchase student school supplies. This is a reallocation of funds	20-025-100-610-00-03-003-003

		from a donation accepted on September 22, 2014.	
RHS Student Activity Account/French Exchange	\$ 4,306.00	To pay chaperone expenses for the RHS trip to France April 6-15, 2018.	20-030-100-101-00-10-010-010 (\$4,000 Stipend) 20-030-200-220-00-10-010-010 (\$306 FICA)
RHS Student Activity Account/Spanish	\$ 3,444.80	To pay chaperone expenses for the RHS trip to Spain April 6-14, 2018.	20-030-100-101-00-10-010-011 (\$3,200 Stipend) 20-030-200-220-00-10-010-011 (\$244.80 FICA)
Ridge HSA	\$ 1,200.00	To be used for the book gifting program.	20-025-100-610-00-04-004-003
Willard Student Activity Fund	\$ 994.59	To pay stipends for MakerSpace Club advisors.	20-030-100-101-00-07-007-005 (\$923.91 Stipend) 20-030-200-220-00-07-007-005 (\$70.68 FICA)
Willard Student Activity Fund	\$ 904.91	To pay stipends for Chess Club Advisors.	20-030-100-101-00-07-007-006 (\$840.60 Stipend) 20-030-200-220-00-07-007-006 (\$64.31 FICA)
Willard Student Activity Fund	\$ 4,756.73	To pay stipends for WPN Club advisors.	20-030-100-101-00-07-007-004 (\$4,418.70 Stipend) 20-030-200-220-00-07-007-004 (\$338.03 FICA)
Willard Student Activity Fund	\$ 1,643.23	To pay stipends for the Xceler8 Club advisors.	20-030-100-101-00-07-007-003 (\$1,526.46 Stipend) 20-030-200-220-00-07-007-003 (\$116.77 FICA)
2018-2019			
The Foundation	\$23,100.00	To be used for a grant for RHS STEAM – Science & Engineering supplies for grades 9-12.	20-001-100-610-00-22-022-006
The Foundation	\$30,000.00	To be used for a grant for Elementary MakerSpace to expand the STEAM Initiative in district and implement a STEAM program in grades 3-5.	20-001-100-610-00-22-022-007 (\$24,000) 20-001-200-320-00-22-022-007 (\$6,000)
The Foundation	\$ 5,000.00	To be used for a grant to help fund the 2018-19 Community Outreach Program – Wellbeing Speaker Series.	20-001-200-320-00-22-022-008

Acceptance of a gift in kind from Leah Dodd of a collection of books for the GWMS Media Center, valued at \$547.50.

ii. **Approval: Requisition of Taxes**

Be it Resolved, that the amount of the district taxes needed to meet all obligations of the Ridgewood Board of Education for the 2018-2019 school year is \$97,996,144.00 and the Village of Ridgewood is hereby requested to place in the hands of the Treasurer of School Monies that amount in accordance with Title 54-4-75, as listed below:

Date Due	Amount Due	% Due
7/6/18	\$ 3,919,845.85	4.00%
7/20/18	3,821,849.84	4.00%
8/3/18	9,740,816.68	10%
9/7/18	9,740,816.68	10%
10/5/18	3,684,655.21	4%
10/19/18	3,684,655.21	4%
11/2/18	3,684,655.21	4%
11/16/18	3,684,655.21	4%
12/3/18	7,036,122.67	7%
1/4/19	5,242,793.62	5%
1/18/19	4,870,408.34	5%
2/1/19	7,486,905.19	8%
3/1/19	9,740,816.68	10%
4/5/19	1,959,922.38	2%
4/19/19	1,567,938.34	2%
5/3/19	6,369,749.37	7%
5/17/19	3,919,845.85	4%
6/3/19	<u>7,839,691.70</u>	8%
		100%
General Fund Taxes	\$ 94,831,243.00	
Debt Service Taxes	3,164,901.00	
	\$ 97,996,144.00	

- iii. **Approval: Student Activity Fee**
Approval of the student activity fee of \$100 at the middle schools and \$150 at the high school for those students who participate in any co-curricular activity for the 2018-2019 school year.
- iv. **Approval: Rental Fees for Use of Facilities**
Approval of rental fees for the use of facilities for the 2018-2019 school year, as listed on **Attachment K**, page 1043.
- v. **Approval: Lease of Unused Classrooms for the 2018-2019 School Year**
Approval of the lease of unused classrooms for the 2018-2019 school year as listed on **Attachment L**, page 1044.
- vi. **Approval: Tuition Rates – Out-of-District Students and Staff Members’ Children**
Approval of tuition rates for the 2018-2019 school year for out-of-district students and staff members’ children, as listed below:

Grades	Out-of-District Students	Staff Members’ Children
Grade K	\$ 13,569	\$ 513
Grades 1 -5	\$ 14,386	\$ 513
Grades 6-8	\$ 14,814	\$ 570
Grades 9-12	\$ 14,860	\$ 632
PreK(RED)	\$ TBD	N/A
LLD	\$ TBD	N/A
Multiple Disabled	\$ TBD	N/A

Resource Room	TBD p/h plus applicable aide costs	N/A
REACH Transitional K/4s	Ridgewood Resident	\$ 500/monthly
REACH Transitional K/4s	Non-Resident	\$ 700/monthly
REACH Transitional K/4s	RPS Staff Non-Resident	\$ 500/monthly
REACH Transitional K/4s For RPS Staff & Ridgewood Residents	Before-Care 7:00 am – 9:00 am	\$ 130/monthly
REACH Transitional K/4s For RPS Staff & Ridgewood Residents	After- Care 2:00 pm – 6:00 pm	\$ 270/monthly
REACH Transitional K/4s Non Ridgewood Resident & Non RPS Staff	Before-Care 7:00 am – 9:00 am	\$ 200/monthly
REACH Transitional K/4s Non Ridgewood Resident & Non RPS Staff	After-Care 2:00 pm – 6:00 pm	\$ 400/monthly

vii. **Approval: Substitute Rates of Pay**

Approval of substitute rates of pay for the 2018-2019 school year as listed below:

Teachers (1 st five days of one consecutive assignment)	\$ 93.00 per diem
Daily/Permanent (6 th day of consecutive assignment in system)	\$125.00 per diem
Long-term	Determined by administration after evaluation of educational background and experience
Nurse	\$130.00 per diem
Secretaries	\$ 12.50 per hour
Former RAES members	\$ 13.25 per hour
Long-term	\$ 17.00 per hour

viii. **Approval of Depositories of School Funds Including State of New Jersey Cash Management**

Approval of the following banking institutions as depositories of school funds: Columbia Bank, Morgan Stanley, and authorizes the Board Secretary to invest idle funds of the Board of Education in said depository and to transfer funds in and out of the accounts listed below.

The following are the authorized accounts and the required signatures:

Depository	Required # of Signatures
<i>Columbia Bank</i> General Funds	Three: Board President and Business Administrator or Assistant Business Administrator and Treasurer of School Monies
<i>Columbia Bank</i> Salary Funds	One: Treasurer of School Monies
<i>Columbia Bank</i> Salary Deduction Funds	One: Treasurer of School Monies
<i>Columbia Bank</i>	Three: Board President and Business Administrator or Assistant Business

RHS Memorial Fund and other scholarship funds	Administrator and Treasurer of School Monies
<i>Columbia Bank</i> Ridgewood Public Schools Cafeteria Funds	Three: Board President and Treasurer of School Monies and Business Administrator or Assistant Business Administrator
<i>Columbia Bank</i> Petty Cash Funds	One: Business Administrator or Assistant Business Administrator or Treasurer of School Monies
<i>Columbia Bank</i> Employees' Share of State Unemployment Insurance Contributions	Three: Board President and Business Administrator or Assistant Business Administrator and Treasurer of School Monies
<i>Columbia Bank</i> RHS Athletic Department for Athletic Events	Two: Athletic Director and/or Business Administrator and Supervisor of Wellness
<i>Columbia Bank</i> RHS Athletic Department Hall of Fame Funds	Two of three: Business Administrator and/or Assistant Principal and/or Athletic Director
<i>Columbia Bank</i> Referendum Funds	Three: Business Administrator and the Assistant Business Administrator and the Treasurer of School Monies
<i>Columbia Bank</i> Employees' Flexible Spending Plan	Three: Board President and Business Administrator or Assistant Business Administrator and Treasurer of School Monies
<i>Columbia Bank</i> Ridgewood High School Association Funds	Two: Principal and/or Assistant Principal for Guidance and/or Assistant to the Principal
<i>Columbia Bank</i> BFMS Association Funds	Two: Principal and Secretary
<i>Columbia Bank</i> GWMS Association Funds	Two: Principal and Secretary
<i>Columbia Bank</i> Hawes School Association Funds	Two: Principal and Secretary
<i>Columbia Bank</i> Orchard School Association Funds	Two: Principal and Secretary
<i>Columbia Bank</i> Ridge School Association Funds	Two: Principal and Secretary
<i>Columbia Bank</i> Somerville School Association Funds	Two: Principal and Secretary
<i>Columbia Bank</i> Travell School Association Funds	Two: Principal and Secretary
<i>Columbia bank</i> Willard School Association Funds	Two: Principal and Secretary

That Morgan Stanley be named administrator for the trust funds for the William E. Remington Memorial Scholarship Fund and the Kurth Scholarship Fund. Duties of the bank include safekeeping of all securities, income collection, disposition of income as directed, maintaining all records, and investment counseling. The bank's fee for the service is 1% of market value annually, based on the first day of each calendar quarter charged at .25%.

BNY Mellon will act as Trustee for the Kraft Scholarship Fund.

ix. Authorization of Petty Cash Columbia Bank Checking Accounts

Authorization of the following maximum amounts for petty cash Columbia Bank checking accounts with the following account signatories:

School/Department	Amount	Required # of Signatures
Benjamin Franklin Middle School	\$1,000.00	Two: Principal and School Secretary
Hawes School	\$ 500.00	Two: Principal and School Secretary
Orchard School	\$ 500.00	Two: Principal and School Secretary
Infant Toddler Program	\$ 500.00	Two: Business Administrator and Director of Special Programs
Ridge School	\$ 500.00	Two: Principal and School Secretary
Ridgewood High School	\$1,000.00	Two: Business Administrator and/or Principal and/or Assistant Principal
Somerville School	\$ 500.00	Two: Principal and School Secretary
Travell School	\$ 500.00	Two: Principal and School Secretary
Willard School	\$ 500.00	Two: Principal and School Secretary
Central Business Office	\$ 500.00	One: Business Administrator or Assistant Business Administrator or Treasurer of School Monies

x. Authorization to Establish School Petty Cash Funds

Authorization to establish the following petty cash funds:

School/Department	Amount
Ridge School	\$ 100.00
Willard School	\$ 100.00

BE IT FURTHER RESOLVED, that the individual responsible, or his/her designee, shall report to the Board on the amounts disbursed and request reimbursement on a monthly basis, and

BE IT FURTHER RESOLVED, that all unused petty cash funds will be returned to the custodian general account at the end of the school year, no later than June 30th.

xi. Authorization to Use State and County Contracts and Cooperative Purchasing Agreements

Authorization for the Business Administrator to use New Jersey and Bergen County Purchasing Contracts and Cooperative Purchasing Agreements whenever it is determined that this method of purchasing is in the best interest of the school district, as listed on **Attachment M**, pages 1045-1074.

- xii. **Authorization for the Superintendent of Schools to Make Budgetary Line-Item Transfers**
Authorization for the Superintendent to make budgetary line-item transfers in order to avoid over-spending said line items subject to Board approval at its next meeting.
- xiii. **Authorization for the Business Administrator/Board Secretary to Make Payments to Contractors**
Authorization for the Business Administrator/Board Secretary to make payments to contractors between June 26, 2018 through August 26, 2018 after review by the Business Administrator and with approval of the Superintendent and member of the Finance Committee.
- xiv. **Authorization for the Business Administrator/Board Secretary to Award Bids During the Summer**
Authorization for the Business Administrator/Board Secretary to award bids during the months of July and August to the lowest responsive bidder as needed as long as the total award falls within ten percent of budget allocations. All awards will be placed on the next agenda for ratification.
- xv. **Authorization to Invest Idle School Funds**
Authorization for the Business Administrator and/or the Assistant Business Administrator to invest idle school funds in instruments authorized by statute.
- xvi. **Authorization to Secure Bids, Contracts, and Quotations**
Authorization of the Business Administrator as the district's purchasing agent, to secure all bids, contracts, and quotations in compliance with Chapter 440, Law of 1999, and New Jersey Statute 18A:18A.
- xvii. **Approval: Bid and Quote Threshold for the 2018-2019 School Year**
Approval of the bid threshold of \$40,000 and quote threshold of \$6,000 in awarding contracts in accordance with N.J.S.A. 18A:18A-3a and N.J.A.C. 5-34.5 for the 2018-2019 school year.
- xviii. **Approval of Environmental, Remediation, and Management, Inc. for Asbestos Work**
Approval of Environmental, Remediation & Management, Inc. Trenton, New Jersey (ER&M, Inc.), as the district's designated firm for asbestos work, for the 2018-2019 school year.
- xix. **Approval of RAMM Environmental Services as Right-to-Know and Environmental Consultants**
Approval of RAMM Environmental Services, Fair Lawn, New Jersey, as the district's right-to-know and environmental consultant, for the 2018-2019 school year.
- xx. **Approval: Tax Shelter Annuity Brokers for the 2018-19 School Year**
Approval of Tax Shelter Annuity Brokers for the 2018-19 school year as listed below:
- Ameritas (Union Central)
 - Equitable
 - Franklin Templeton
 - Lincoln Investment
 - Omni Financial Group
 - Prudential
 - Security Benefit
 - VALIC/AIG

- xxi. **Approval: Renewal of Contract with Educational Data Services for Bidding and Purchase Services**
Approval of the renewal of cooperative bidding services for the district with Educational Data Services, Inc., Saddle Brook, New Jersey, for the 2018-2019 school year, for a fee of \$19,220.
- This represents a \$280 increase from the 2017-2018 school year and is the first increase in the past eight years.
- xxii. **Approval: Renewal of Contract for Facility Energy Management System**
Whereas the Ridgewood Board of Education engaged Energy for America, Roseland, New Jersey, to provide Facilities Management Service; and
- Whereas, Energy for America remotely monitors all buildings' HVAC systems; and
- Whereas, the Ridgewood Board of Education desires to continue such services; now, therefore,
- Be it Resolved, that the Ridgewood Board of Education authorize the Business Administrator/Board Secretary to sign an agreement for the continuation of services for the 2018-2019 school year for a total of \$98,772.
- This represents an increase of 2% from the 2017-2018 school year.
- The Board had received background information.
- xxiii. **Approval: Renewal of Contract with Edvocate Associates for Monitoring Services Related to the Custodial, Maintenance, Grounds, Management, Landscaping, Snowplowing and Snow Removal Services Contract**
Approval of renewal of a contract with Edvocate Associates to provide monitoring services related to the custodial, maintenance, grounds, management, landscaping, snowplowing and snow removal services contract, at the annual fee of \$21,096.
- This represents an increase of \$408 from the 2017-2018 school year.
- xxiv. **Approval: Renewal of Addendum to Service Agreement with Aramark Management Services Limited Partnership LLC for Custodial, Maintenance, Grounds and Management Services, Inc.**
Approval of the renewal of an addendum to the service agreement with Aramark Management Services Limited Partnership LLC to provide custodial, maintenance, grounds and management services for the period July 1, 2018 through June 30, 2019 at the rate of \$4,622,618.89. This represents a 2% increase from the 2017-2018 school year.
- xxv. **Approval: Renewal of Contract for Landscaping, Tree Removal, Snow Removal and Storm Clean Up Services**
Approval to award the bid for Landscaping, Tree Removal, Snow Removal and Storm Clean Up Services to Jacobsen Landscape Design and Construction, Midland Park, NJ, in the amount of \$113,220 for the period July 1, 2018 through June 30, 2019. This represents a 2% increase from the 2017-2018 school year.
- xxvi. **Approval: Additional Insured for General Liability**
Approval of all Ridgewood Board of Education Home and School Associations to be considered as Additional Insured under the district's General Liability Policy from July 1,

2018 through June 30, 2019 for activities they perform on behalf of and authorized by the school district.

xxvii. Approval: Report of Awarded Contracts

Pursuant to PL 2015, Chapter 47, the Village of Ridgewood Board of Education intends to renew, award, or permit to expire the contracts included in this [link](#) previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in New Jersey Title 18A:18, et. seq., N.J.A.C. Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. seq.

xxviii. Approval: New Jersey School Boards Association Membership

Approval of membership in the New Jersey School Boards Association for the 2018-2019 school year, at a rate to be determined.

xxix. Approval: Garden State Coalition of Schools Membership

Approval of membership in the Garden State Coalition of Schools for the 2018-2019 school year.

xxx. Approval: Award of Contracts to Cooperative Purchasing Vendors in Excess of \$40,000

Approval of the award of contracts to Cooperative Purchasing Vendors in excess of \$40,000 for goods and services.

The Board had received background information.

xxxi. Approval: Lease Agreement with the YWCA for Before and After School Program

Approval of a lease agreement with the YWCA for Before and After School Programs for the period September 1, 2018 through June 30, 2019.

The Board had received background information.

xxxii. Approval: Proposal from LAN Associates for Architect/Engineering Services for Fire Alarm System Replacement at Hawes Elementary School

Approval of a proposal from LAN Associates for architect/engineering services for Fire Alarm System Replacement at Hawes Elementary School in the total amount of \$19,200.

The Board had received background information.

xxxiii. Approval: Proposal from LAN Associates for Architect/Engineering Services for the Electrical Services Upgrades at RHS

Approval of a proposal from LAN Associates for architect/engineering services for the Electrical Service Upgrades at RHS in the total amount of \$32,200.

The Board had received background information.

xxxiv. Approval: Proposal from LAN Associates for Architect/Engineering Services for New Heating & Domestic Water Piping at RHS

Approval of a proposal from LAN Associates for architect/engineering services for New Heating & Domestic Water Piping at RHS in the total amount of \$28,400.

The Board had received background information.

xxxv. Approval: Bid Award for Refuse and Comingled Recycling Removal Services

Approval to award the bid for Refuse and Comingled Recycling Removal Services to Miele Sanitation Company, Closter, NJ, the lowest responsible bidder, as per the results listed below. Bids were sent to four companies and this was the only bid received.

This bid has been reviewed by the Board attorney.

Company	Year 1 (7/1/18- 6/30/19)	Year 2 Option (7/1/19- 6/30/20)	Year 3 Option (7/1/20 – 6/30/21)	Total	Special Pickups/Cost per pickup
Miele Sanitation Co.	\$50,000.00	50,000.00	\$50,000.00	\$150,000.00	2 yard dumpster: n/a 4 yard dumpster: n/a 6 yard dumpster: n/a 10 yard roll off container: \$350 20 yard roll off container: \$500 30 yard roll off container: \$600 40 yard roll off container: n/a
					Comingled Recycling Cost per Pickup (\$3.00/yard) 55 gallon brute container: n/a 2 yard dumpster: \$9.00 4 yard dumpster: \$12.00

xxxvi. Approval: 2018-2019 Infant/Toddler Development Center (I/TDC) Tuition Rates

Approval of the 2018-2019 I/TDC tuition rates as listed on **Attachment N**, pages 1075.

xxxvii. Approval: Budget Appropriation Transfers

Resolved, the Board of Education approve transfers for **April 2018** as shown in the Journal Entry listing pursuant to Policy 6422.

xxxviii. Approval: Secretary’s Line Item Certification

Whereas, the Board of Education has received the Report of the Secretary for the month of **April 2018**;

Whereas, in compliance with N.J.A.C. 6:20-2A.10(d), the secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it,

Resolved, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and

Be it Further Resolved, in compliance with N.J.A.C. 6:20-A.10(e), the Board of Education certifies that, after review of the secretary’s monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.

6:20-2A.10(a) (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

xxxix. Approval: Acceptance of Board Secretary and Treasurer Report

Whereas, the Board of Education has received the report of the Secretary and Treasurer for the month of **April 2018**; now, therefore,

Be it Resolved, the Board of Education accepts the above referenced reports and orders that it be attached to and made part of the official record of this meeting.

Ms. Brogan moved approval of Consent Items A – Attendance at Conferences, B – Administration (including the addendum – agenda items #xiv. and #xv.), C – Curriculum & Instruction, D – Human Resources (including the addendum – agenda item #i – Wohner), and E – Finance.

Mr. Morgan seconded the motion.

Prior to the roll-call vote, Mr. Loncto read the donations into record and thanked the responsible parties and made a special thanks to The Foundation for their generous contributions.

Mr. Morgan pointed out this is the third year of a multi-year program the Foundation has been helping with. The Foundation has been financing our STEAM initiative and engineering projects. Ms. Poelstra came to speak to the Foundation a month ago and provided an excellent presentation on where Ridgewood's needs are and where future needs are. There is one more year of the program and Mr. Morgan noted these are sizable grants. Years ago, the Foundation supported our 1:1 ChromeBook Initiative. The Foundation is a community-wide not-for-profit organization that works closely with the administration and raises sizeable amounts of money for our schools. Mr. Morgan urged residents to look into supporting our schools.

Ms. Smith Wilson pointed out the beauty of this really comes from the presentations Ms. Poelstra makes to the Foundation to educate the members about what is going on in the schools, and what their needs are. It is really looking into the future and that is what is so exciting about the collaboration and partnership between the two.

Ms. Poelstra stated The Foundation's generosity has really allowed us to think about things over the long term. The STEAM Initiative started out in grades 9-12, moved down to the middle schools, and now the elementary schools. The district is really able to now put some state of the art technology, equipment, and new opportunities for our students in place due to their generosity.

Ms. Smith Wilson mentioned the Foundation is made up of Ridgewood residents, parents/non-parents, and volunteers who come together and meet in this building once a month to learn about what is going on in the schools and see what the needs are. The district is lucky to have them.

Mr. Morgan commented on the earlier presentation where students showed the integration of using ChromeBooks in the classroom. Technology does not get in the way of teaching but supports it. Mr. Morgan mentioned the contrast with Glen Rock, who has just now started putting in uniform ChromeBooks. The town does not have the activity we have or the wireless systems, which are state of the art. This is a great example of the partnership of the schools, administration, and The Foundation coming together to support our schools.

Ms. Smith Wilson talked about when Ms. Gigante came to the Board year ago about the Swivel device, which was new technology that would allow her to record her lessons for students who were not in class. It was a breakthrough, but now you see the advancement of how it is integrated and how students are using it fluidly. She finds it very impressive.

Mr. Morgan pointed out it takes advantage of our greatest asset – our teachers.

The motion to approve Consent Items A – Attendance at Conferences, B – Administration (including the addendum – agenda items #xiv. and #xv.), C – Curriculum & Instruction, D – Human Resources (including the addendum – agenda item #i – Wohner), and E – Finance, carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

ABSTAIN: Ms. Brogan on Finance agenda item #i.– donation from the Community Center of Ridgewood Foundation/Taub.

VII. APPROVAL OF BILLS

DATES	DESCRIPTION	CHECK NUMBER	AMOUNTS	REVIEWED BY
April 19	Columbia Bank On-Line	088479	1,149.35	S. Brogan
April 27	Columbia Bank On-Line	088480	959.49	S. Brogan
May 1	Columbia Bank On-Line	088481-088621	1,276,022.20	S. Brogan
May 4	Columbia Bank On-Line	088623	10,719.00	V. Loncto
May 9	Columbia Bank On-Line	088624	839.87	V. Loncto
May 15	Columbia Bank On-Line	088625-088747	1,019,905.12	V. Loncto
April 30	Payroll Transfer	P19724	3,266,143.46	S. Brogan
May 15	Payroll Transfer	P19899	3,206,788.62	V. Loncto
April 30	Electronic Transfer	F19725	12,767.14	S. Brogan
May 1	Electronic Transfer	H19874	1,172,360.27	V. Loncto
May 2	Electronic Transfer	L19875	1,925.87	V. Loncto
May 9	Electronic Transfer	R19881	8,752.25	V. Loncto
May 11	Electronic Transfer	L19882	36,060.03	V. Loncto
April 25	Food Service	620079-620080	43,734.69	S. Brogan
May 3	Food Service	620081	64,249.80	V. Loncto
May 11	Food Service	620082-620083	37,595.77	V. Loncto
April 27	Columbia Bank Void Check	088293	(1,280.00)	S. Brogan
May 2	Columbia Bank Void Check	088511	(7,404.50)	V. Loncto
May 4	Columbia Bank Void Check	087943	(10,719.00)	V. Loncto
TOTAL			10,140,569.43	

Ms. Brogan moved approval of all bills reviewed by her.
Mr. Loncto seconded the motion.

Mr. Loncto moved approval of all bills reviewed by him.
Ms. Brogan seconded the motion.

Approval of Bills carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

VIII. BOARD MEMBER ANNOUNCEMENTS

Ms. Brogan announced there will be a special education speaker here tomorrow night at 7:00 p.m., to talk about transition.

IX. BOARD COMMITTEE REPORTS

Ms. Smith Wilson reported the Calendar Committee met today to look at proposed calendar changes for snow days. A survey will go out to parents.

Mr. Loncto reported a Finance Committee report was distributed.

X. COMMENTS FROM THE PUBLIC

At 9:21 p.m., Mr. Loncto asked if there were any comments from the public. There were none.

XI. DISCUSSION ITEMS

Dr. Fishbein talked about the NJDOE change in graduation requirements and rules regarding PARCC that was in the packet. The change impacts our Sophomores, the Class of 2020. Before this change, current 10th grade students could take and pass ELA 9, ELA 10 or ELA 11 for graduation. The vast majority of our students took and passed ELA 9 last year, and therefore, opted out of ELA 10 this year. The May 2018 change requires students in the Class of 2020 to take and pass ELA 10; passing ELA 9 no longer satisfies the graduation requirement. The state has been contacted and many districts have expressed concern. This impacts roughly 280 of our sophomores. We are waiting on a clarification document from the state, however, at this point, it looks like we will need to administer the ELA 10 to these students during the fall block administration of PARCC next year.

All the paperwork, information on the state website and shared at County roundtables, gave the impression there was flexibility for the Class of 2020 regarding PARCC testing for ELA and Algebra 1. One of our staff members happened to be on the NJDOE website and noticed the change.

A lengthy discussion ensued about the change, the poor implementation of PARCC, the damage being done to students which could impact their graduation, the possibility of getting a waiver (it is not waivable), the confusion and frustration of not being notified of this change, and possibly protesting as a Board through a letter or resolution perhaps drafted by NJSBA.

XII. ACCEPTANCE OF MINUTES

- May 7, 2018 Executive Session & Regular Public Meeting
- May 14, 2018 Executive Session

Ms. Brogan moved Acceptance of Minutes. Ms. Smith Wilson seconded the motion, which was unanimously approved.

XIII. OTHER BUSINESS

There was none.

XIV. INFORMATION**Authorized Pupil Records**

New Jersey Administrative Code 6A:32-7.3 requires the Board of Education to report annually at a public meeting a description of the types of pupil records it has authorized certified school personnel to collect and maintain.

1. Mandated pupil records shall include the following:
 - a. The pupil's name, address, telephone number, date of birth, name of parent(s), gender, citizenship, standardized assessment and test answer sheets (protocol), grades, attendance, classes attended, grade level completed, and year completed;
 - b. Record of daily attendance;
 - c. Descriptions of pupil progress according to the system of pupil evaluation used in the school district;
 - d. History and status of physical health compiled in accordance with State regulations, including results of any physical examinations given by qualified school district employees;
 - e. Records pursuant to rules and regulations regarding the education of pupils with disabilities; and
 - f. All other records required by the State Board of Education.
2. Permitted pupil records are authorized by the Board to promote the pupil's educational welfare and include the following as authorized by this Board upon adoption of Policy and Regulation 8330. These records include, but may not be limited to:
 - a. Personally authenticated observations, assessments, ratings, and anecdotal reports recorded by teaching staff members in the performance of their professional responsibilities and intended for review by another person, provided the record is dated and signed by the originator. Information recorded solely as a memory aid for the originator becomes a pupil's record when it is reviewed by any other person, including a substitute;
 - b. Information, scores, and results obtained from standardized tests or by approved tests conducted by professional personnel;
 - c. Educationally relevant information provided by the parent or adult pupil regarding the pupil's achievements or school activities;
 - d. Any correspondence with the pupil and/or the pupil's parents;
 - e. Driver education certificate;
 - f. Emergency notification form;
 - g. New pupil registration form;
. Withdrawal or transfer form;
 - i. Change of schedule form;
 - j. Records of disciplinary infractions, penalties, and disciplinary hearings;
 - k. Records of the pupil's co-curricular and athletic activities and achievements;
 - l. Class rank;
 - m. Awards and honors;

- n. Notations of additional records maintained in a separate file;
- o. The statement from a pupil's parent or adult pupil regarding a contested portion of the record; and
- p. Entries indicating review of the file by an authorized person.

XV. ADJOURNMENT

At 9:23 p.m., on a motion made by Mr. Loncto, seconded by Ms. Smith Wilson and unanimously approved, the meeting adjourned.

Respectfully submitted,

Jennifer Ulman
Assistant Board Secretary

Alfredo Aguilar
Board Secretary

2017 – 2018 CONFERENCES FOR APPROVAL

Staff Member	Name of Conference Location & Dates	Rationale	Estimated Cost for Approval	# of Sub Days required
Mahoney, Marissa BFMS	Newark Administrative Law Court Newark, NJ – February 18 & 25, 2018	Professional Development	\$ 37	0
Kameno, Susan Hawes	Solutions for Success Mahwah, NJ May 11, 2018	Professional Development	\$ 40	1
Osenbruck, Jen Hawes	Solutions for Success Mahwah, NJ May 11, 2018	Professional Development	\$ 40	1
O'Neill, Jeannie Education Center	NJECC Blended Learning Institute 2018 – Montclair, NJ May 29, 2018	Professional Development	\$ 110	0
Brogan, Sheila Education Center	GSCS Annual Meeting Monroe Township, NJ May 30, 2018	Professional Development	\$ 65	0
Fishbein, Daniel Education Center	GSCS Annual Meeting Monroe Township, NJ May 30, 2018	Professional Development	\$ 65	0
Loncto, B. Vincent Education Center	GSCS Annual Meeting Monroe Township, NJ May 30, 2018	Professional Development	\$ 65	0
Smith Wilson, Jennie Education Center	GSCS Annual Meeting Monroe Township, NJ May 30, 2018	Professional Development	\$ 65	0

The total cost for these conferences is \$487. Upon Board approval of all of these conferences, the total expenditure for travel and conferences for 2017-18 will be \$177,053 leaving a balance of \$14,385 remaining in the \$191,438 approved by the Board for travel and conferences.

The total cost of substitutes for these conferences is \$184. Upon Board approval of these conferences, the total expenditure for substitutes for travel and conferences for 2017-18 will be \$17,480.

2018 – 2019 CONFERENCES FOR APPROVAL

Staff Member	Name of Conference Location & Dates	Rationale	Estimated Cost for Approval	# of Sub Days required
Cerbasi, Joyce Education Center	Summer Institute on the Teaching of Writing – Paramus, NJ July 23-26, 2018	Professional Development	\$ 500	0
Brown, Ann GWMS	Google Summit - Parsippany, NJ July 25-26, 2018	Professional Development	\$ 269	0
Centrelli, Erica BFMS	Google Summit - Parsippany, NJ July 25-26, 2018	Professional Development	\$ 269	0
Comissiong, Olga RHS	Google Summit - Parsippany, NJ July 25-26, 2018	Professional Development	\$ 269	0
Coppola (Eng), Michelle Ridge	Google Summit - Parsippany, NJ July 25-26, 2018	Professional Development	\$ 269	0
Forfa, Jason BFMS	Google Summit - Parsippany, NJ July 25-26, 2018	Professional Development	\$ 269	0
Handy, Mary Lou GWMS	Google Summit - Parsippany, NJ July 25-26, 2018	Professional Development	\$ 269	0
Holand, Larry RHS	Google Summit - Parsippany, NJ July 25-26, 2018	Professional Development	\$ 269	0

MAY 21, 2018**ATTACHMENT A**

Howells, Lynn Education Center	Google Summit - Parsippany, NJ July 25-26, 2018	Professional Development	\$ 269	0
Moore, Laura RHS	Google Summit - Parsippany, NJ July 25-26, 2018	Professional Development	\$ 269	0
Morris, Lori BFMS	Google Summit - Parsippany, NJ July 25-26, 2018	Professional Development	\$ 269	0
O'Neill, Jeannie Education Center	Google Summit - Parsippany, NJ July 25-26, 2018	Professional Development	\$ 269	0
Ortega, Celinett RHS	Google Summit - Parsippany, NJ July 25-26, 2018	Professional Development	\$ 269	0
Piacenza, Michael GWMS	Google Summit - Parsippany, NJ July 25-26, 2018	Professional Development	\$ 269	0
Reilly, Nancy RHS	Google Summit - Parsippany, NJ July 25-26, 2018	Professional Development	\$ 269	0
Ryter, Michael GWMS	Google Summit - Parsippany, NJ July 25-26, 2018	Professional Development	\$ 269	0
Schmitz, MaryAnn RHS	Google Summit - Parsippany, NJ July 25-26, 2018	Professional Development	\$ 269	0
Trubac, Thomas Hawes	Google Summit - Parsippany, NJ July 25-26, 2018	Professional Development	\$ 269	0
Van Horne, Mollie BFMS	Google Summit - Parsippany, NJ July 25-26, 2018	Professional Development	\$ 269	0
Yohana, Julie Education Center	Google Summit - Parsippany, NJ July 25-26, 2018	Professional Development	\$ 269	0
Zeqiri, Elnor GWMS	Google Summit - Parsippany, NJ July 25-26, 2018	Professional Development	\$ 269	0
Brogan, Sheila Education Center	NJSBA 2018 Annual Workshop Atlantic City, NJ October 22-25, 2018	Professional Development	\$ 926	0
Fishbein, Daniel Education Center	NJSBA 2018 Annual Workshop Atlantic City, NJ October 22-25, 2018	Professional Development	\$ 775	0
Krauss, Christina Education Center	NJSBA 2018 Annual Workshop Atlantic City, NJ October 22-25, 2018	Professional Development	\$ 926	0
Loncto, B. Vincent Education Center	NJSBA 2018 Annual Workshop Atlantic City, NJ October 22-25, 2018	Professional Development	\$ 926	0
Morgan, James Education Center	NJSBA 2018 Annual Workshop Atlantic City, NJ October 22-25, 2018	Professional Development	\$ 926	0
TBD/Business Administrator	NJSBA 2018 Annual Workshop Atlantic City, NJ October 22-25, 2018	Professional Development	\$ 872	0
Wilson, Jennie Smith Education Center	NJSBA 2018 Annual Workshop Atlantic City, NJ October 22-25, 2018	Professional Development	\$ 926	0

The total cost for these conferences is \$12,157. Upon Board approval of all of these conferences, the total expenditure for travel and conferences for 2018-19 will be \$11,888 leaving a balance of \$179,550.00 remaining in the \$191,438 approved by the Board for travel and conferences.

The total cost of substitutes for these conferences is \$0. Upon Board approval of these conferences, the total expenditure for substitutes for travel and conferences for 2018-19 will be \$0.

BYLAW**RIDGEWOOD
BOARD OF EDUCATION**

BYLAWS

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Pupil Representatives to the Board of Education

0143.2 PUPIL REPRESENTATIVES TO THE BOARD OF EDUCATION

The Board recognizes that pupils are the primary reason for the existence of the school district. It considers the experience gained by pupils in the district to be a valued source for improving the operation of the school district. The Board is also desirous of furthering the experience of pupils in the governance process and providing opportunities for pupils to contribute to the future direction of the school district. To this end, the Board authorizes the appointment of one pupil representative to the Board.

Term

Pupil representatives to the Board shall serve a term of one year.

Each pupil representative shall be appointed by the High School Principal.

Appointment shall occur at least four weeks prior to the organizational meeting of the Board.

Pupil representatives shall attend all public meetings of the Board and shall be entitled to speak at the discretion of the Board President on all matters before the Board except as may be prohibited by New Jersey Statute or Code. Pupil representatives shall not be entitled to vote. All confidential information obtained by virtue of membership shall be held as such by pupil representatives. Pupil representatives shall be held to the same code of ethics as elected and appointed members of the Board.

Duties and Responsibilities**Pupil representatives:**

1. Attend all public Board meetings.
2. Shall be excluded from executive sessions of the Board.
3. Represent the views of the student body.
4. Suggest through appropriate channels Board agenda items.
5. Participate in Board discussions and deliberations at the discretion of the Board President.



BYLAW

RIDGEWOOD BOARD OF EDUCATION

BYLAWS

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Pupil Representatives to the Board of Education

6. Serve on Board committees and attend committee meetings at the discretion of the Committee Chairperson.
7. Shall be excluded from sensitive and confidential discussions and communications (e.g. matters involving personnel, grievances, negotiations, litigation, real property purchase and other sensitive matters).
8. Receive all Board public agendas.
9. May attend the Board orientation sponsored by the New Jersey School Boards Association.
10. Perform such duties as determined by the Board President in consultation with the Superintendent.

Pupil representatives are expected to adhere to all bylaws, policies and regulations of the Board in their role. The Board in no way relinquishes any of its authority, powers, prerogatives or responsibilities but rather adds to its membership a non-voting pupil representative(s) for the mutual benefit of the Board, student body, and the school district.

Adopted: 7 December 2009



NJSBA CODE OF ETHICS

1. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my board action to policymaking, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and make no personal promises nor take any private action which may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or the gain of my friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations to the community for its schools.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.



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HOURLY RATE SCHEDULE FOR 2018

<u>Job Description</u>	<u>(\$)/Hour</u>
Principal	265
Director	165
Project Manager	160
Job Captain	160
Senior Designer	160
Project Architect	160
Senior Engineer	160
Construction Administrator	135
Intern Architect	105
Interior Designer	105
Environmental Scientist	105
Designer	105
Senior Draftsperson	90
Survey Technician	85
Office Manager	79
Draftsperson	70
Environmental Technician	65
Administrative Assistant	60

Notes:

- Hourly rates include direct labor, computer costs, overhead, general and administrative costs, local travel, and profit. Out-of-pocket expenses such as reproduction costs, laboratory analysis, sampling and testing, etc. will be billed at actual cost, plus an 18% markup.
- Costs for professional sub-contractors are subject to an 8% markup.
- Travel out of the metropolitan area (CT, NY, NJ) including plane, hotel, and lodging is subject to a 12% markup. Local travel and routine document reproduction are included in the above hourly rates.
- For forensic services or professional testimony, a separate proposal and hourly rate(s) will apply.
- Payment is due within thirty (30) days. Invoices aged in excess of thirty (30) days are subject to a 1-½% markup per month. Invoices over ninety (90) days old are subject to attorney review for collection. The client will be responsible for all legal fees necessary to collect the account.
- Hourly rates are subject to change annually.

Proposal # _____

Accepted by:

Date:

BYLAW

RIDGEWOOD BOARD OF EDUCATION

BYLAWS
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Notice of Board Meetings

0162 NOTICE OF BOARD MEETINGS

The Board of Education will give notice of all meetings in accordance with law.

Public Notice

The Board Secretary shall notify, in writing and no later than forty-eight hours in advance of the meeting, each Board member and each person who has duly requested such notification of the time, date, location, and, to the extent it is known, the agenda of any regular, special, or rescheduled meeting. Forty-eight hour notice shall also be posted in a public place reserved for such announcements, delivered to two newspapers designated by the Board, and filed with the clerk of the municipality, except that forty-eight hour notice is not required where the time, date, and location of the meeting has been published in the annual list of meetings approved by the Board in accordance with law.

Upon the affirmative vote of three-quarters of the members present, the Board may meet in the absence of adequate notice, provided that discussion and action is limited to specific and unforeseen or unforeseeable matters of such urgency and importance that delay for the provision of notice would be likely to result in substantial harm to the public interest and that notice is given as soon as possible after the call of the meeting in accordance with the provisions of law and this bylaw.

Personal Notice of Meeting

The Board shall provide personal notice in writing to an adult pupil, the parent(s) or legal guardian(s) of a minor pupil, an employee or officer of this district, or a prospective employee whose privacy may be invaded or whose employment may be affected by the Board's deliberations in private session. Such personal notice will include the date and time of the private meeting, the subject or subjects scheduled for discussion at the private meeting, and the right of the individual given notice to request that the discussions be conducted at a public meeting. Personal notice will be given no less than two days in advance of the private meeting.

A written request for public discussion must be signed by the person making the request and must be submitted to the Board Secretary prior to the commencement of the meeting. Any such properly submitted request will be granted. In the event that one or more, but fewer than all, of a group of persons whose employment will be discussed request a public meeting, the discussion regarding the person or persons who have submitted the request will be severed from the rest and will be conducted publicly.



BYLAW

**RIDGEWOOD
BOARD OF EDUCATION**

BYLAWS

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Notice of Board Meetings

A discussion held in public by reason of the written request of an individual will be conducted at a regularly scheduled meeting for which annual notice has been given or at a meeting for which adequate public notice has been given in accordance with law.

Nothing in this bylaw will permit an employee to request or the Board to grant the public discussion of tenure charges or permit the public disclosure of information regarding a disabled pupil.

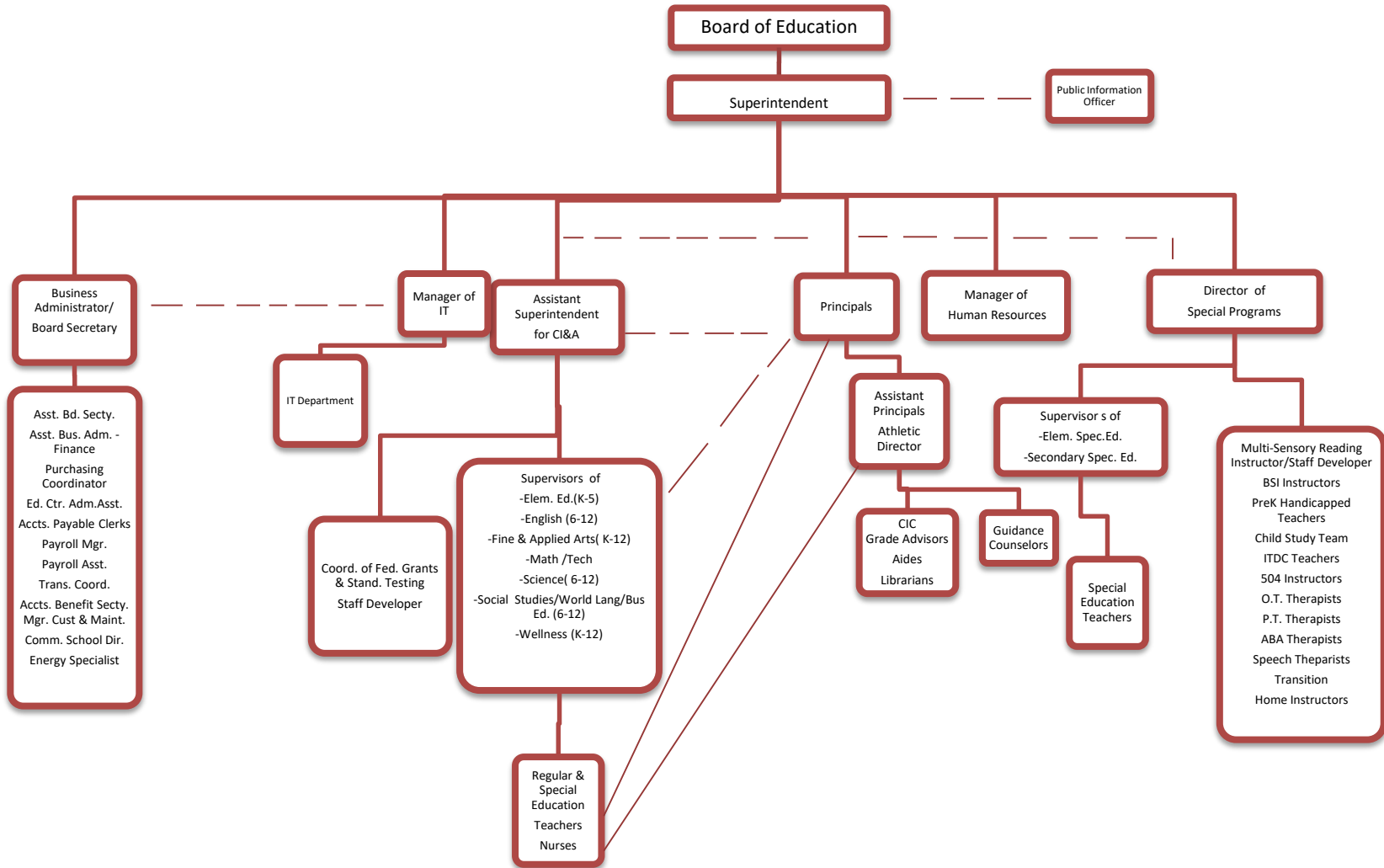
N.J.S.A. 10:4-6 et seq.; 10:4-8d; 10:4-9b

N.J.S.A. 18A:6-11; 18A:10-6

N.J.A.C. 6A:32-3.1

Adopted: 7 December 2009





FIELD TRIPS FOR APPROVAL

May 21, 2018

ONE DAY TRIPS

ATTACHMENT G

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$93 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
05/22/18	GWMS	RHS Ridgewood, NJ	36 grade 8 special ed students	4	0	\$0	\$0	yes	yes
05/30/18	RHS	James Rose Center Ridgewood, NJ	21 grade 11 social studies students	1	0	\$0	\$0	yes	yes
06/01/18	Hawes	BFMS Ridgewood, NJ	78 Music students	10	1 for 1/2 day p.m.	\$47	\$47	yes	yes
06/01/18	Somerville	BFMS Ridgewood, NJ	69 grade 4 music students	7	1 for 1/2 day a.m.	\$47	\$47	yes	yes
06/04/18	Travell	BFMS Ridgewood, NJ	11 grade 5 special ed students	2	0	\$0	\$0	yes	yes
06/07/18	Ridge	Tenaflly Nature Center Tenaflly, NJ	75 grade 4 students	12	0	\$0	\$0	no	yes
06/07/18	RHS	Valley Hospital/Luckow Pavilion Ridgewood/Paramus, NJ	25 grades 9-12 transition students	2	0	\$0	\$0	yes	yes
06/11/18	Somerville	BOE, Village Hall & Library Ridgewood, NJ	86 grade 3 students	16	0	\$0	\$0	yes	yes

**RIDGEWOOD PUBLIC SCHOOLS
Elementary Program of Study
2018-2019**

Language Arts

Mathematics

Science

Social Studies

Spanish

Library

Music

Art

Physical Education

Health

Open Circle

English as a Second Language

RIDGEWOOD PUBLIC SCHOOLS
2018-19 Middle Schools Program of Studies

SUBJECT	COURSE	GRADE	DURATION
Art			
Required	Art	6 and 7	quarter
Elective	2D Art	8	quarter
Elective	3D Art	8	quarter
Elective	Apprentice to Master	8	quarter
Elective	Digital Imaging	8	quarter
English/Language Arts			
Required	English	6, 7 and 8	year
Required	Literary Analysis	6	quarter
Required	Word Study	6	quarter
Elective	A Study of Poetry	8	quarter
Elective	Creative Writing	7 or 8	quarter
Elective	Mythology	7	quarter
Elective	Public Speaking	7 or 8	quarter
Elective	Shakespeare	8	quarter
Mathematics			
Required	Mathematics	6	year
Required	Pre-Algebra or Algebra (entrance requirement for Algebra)	7	year
Required	Algebra I A or, Algebra or Geometry (entrance requirement for Geometry)	8	year
Elective	Math Activities	7	quarter
Music			
Required	Band, Orchestra, or Chorus	6 and 7	year
Elective	Band	8	year
Elective	Chorus	8	year
Elective	Orchestra	8	year
Science			
Required	Science	6, 7 and 8	year
Required	Environmental Science	6	quarter
Social Studies			
Required	Social Studies	6, 7 and 8	year

RIDGEWOOD PUBLIC SCHOOLS
2018-19 Middle Schools Program of Studies

SUBJECT	COURSE	GRADE	DURATION
Technology Literacy			
Elective	Digital Citizenship	6	quarter
Elective	Multimedia	8	quarter
Elective	Technology Literacy	7	quarter
Wellness			
Required	Health	6, 7, and 8	quarter
Required	Physical Education or Adaptive Physical Education	6, 7 and 8	year
World Languages			
Required	Survey of French	6	quarter
Required	Survey of Latin	6	quarter
Required	Survey of Spanish	6	quarter
Required	French, Latin, Spanish or Conversational Spanish	7 and 8	year
Interdisciplinary			
Required	Primary Source Research and Analysis (required in Grade 8 eff. 2017-18)	8	quarter
Elective	Academic Skills (required if assigned)	6, 7 and/or 8	flexible
Elective	Dramatic Expressions	7	quarter
Elective	Broadcast News/BFBN/GWBN	8	semester
Elective	Peer Leadership	8	quarter
Elective	Creating By Design	7 or 8	quarter
Elective	Systems Design	8	quarter
Learning Center			
Elective	Learning Center (required if assigned)	6, 7 and/or 8	flexible
Special Programs			
Elective	ESL (required if assigned)	6, 7 and/or 8	year
Elective	Resource Center Replacement (required if assigned)	6, 7 and/or 8	year
Elective	Social Psychology (required if assigned)	6, 7 and/or 8	flexible

BUSINESS AND MARKETING

COURSE CODE	COURSE TITLE	COURSE WEIGHT	ELECTIVE	TERM DURATION	CREDIT	OPEN TO GRADES	PREREQUISITE
BUSINESS & MARKETING DEPARTMENT							
6704BU	Accounting I	Honors	Elective	Full year	5.0	10-12	Successful completion of Geometry or Geometry H
6714BU	Accounting II	Honors	Elective	Full year	5.0	11-12	Accounting I Honors; Teacher Recommendation
6724BU	Managerial Accounting	Honors	Elective	Full year	5.0	12	Accounting I Honors, Accounting II Honors
6739BU	Advanced Marketing & Merchandising I	Honors	Elective	Full year	5.0	11-12	Marketing: History, Economics, Promotion; or History and Economics of Sports, Entertainment & Recreation Marketing; or Merchandising
6769BU	Advanced Marketing & Merchandising II	Honors	Elective	Full year	5.0	12	Advanced Marketing & Merchandising I
6702BU	Finance	College Prep	Elective	Semester	2.5	9-12	None
6719BU	Introduction to Marketing	College Prep	Elective	Semester	2.5	9-12	None
6800BU	Introduction to Business	College Prep	Elective	Semester	2.5	9-10	None
6729BU	Merchandising	College Prep	Elective	Semester	2.5	9-12	None
6789BU	Entrepreneurship	College Prep	Elective	Semester	2.5	9-12	None
6779BU	Business Management	College Prep	Elective	Semester	2.5	10-12	Entrepreneurship

ENGLISH

COURSE CODE	COURSE TITLE	COURSE WEIGHT	ELECTIVE	TERM DURATION	CREDIT	OPEN TO GRADES	PREREQUISITE
DEPARTMENT OF ENGLISH							
1104EN	English 9	College Prep		Full Year	5.0	9	None
1114EN	English 9 Literary World Views	College Prep		Full Year	5.0	9	Enrollment in History of the Modern World
1124EN	English 9 World Cultures and History	College Prep		Full Year	5.0	9	Student Signature on course expectations. 8th grade English/SS teacher rec
1204EN	English 10	College Prep		Full Year	5.0	10	English 9
1202EN	English 10	Honors		Full Year	5.0	10	English 9; teacher recommendation
1214EN	English 10 The American Experience I	College Prep		Full Year	5.0	10	English 9, teacher rec, student signature on course expectations
1242EN	English 10 American Studies I	Honors		Full Year	5.0	10	English 9, App Process, completion of summer work
1222EN	English 10 American History & Literature w/Integrated Study in Arts I	Honors		Full Year	5.0	10	English 9, Application Process, completion of summer work
1192EN	English 10 RAHP	Honors		Full Year	5.0	10	English 9, App Process, completion of Summer Work
1224EN	English 11 The American Experience II	College Prep		Full Year	5.0	11	Teacher recommendation
1304EN	English 11	College Prep		Full Year	5.0	11	English 9, 10
1302EN	English 11	Honors		Full Year	5.0	11	English 9, 10; teacher recommendation
1301EN	English Language and Composition AP	AP		Full Year	5.0	11-12	English 10 or 11 Hon & teacher rec, completion of summer work
1342EN	English 11 American Studies II	Honors		Full Year	5.0	11	English 10 American Studies
1312EN	English 11 American History & Literature w/Integrated Study in Arts II	Honors		Full Year	5.0	11	English 10 AHLISA, completion of summer work
1322EN	English 11 RAHP	Honors		Full Year	5.0	11	English 10 RAHP
1404EN	English 12	College Prep		Full Year	5.0	12	English 9 – 11
1402EN	English 12	Honors		Full Year	5.0	12	English 9 – 11 & teacher rec
1400EN	English 12 Literature and Comp AP	AP		Full Year	5.0	12	English 9 - 11 & teacher rec, completion of summer work
1252EN	Senior Seminar	Honors/AP		Full Year	5.0	12	English 9 – 11; teacher rec
1724EN	The Beat Generation	College Prep	Elective	Semester	2.5	12	None
1722EN	The Beat Generation	Honors	Elective	Semester	2.5	12	Teacher recommendation
1532EN	Creative Writing	Honors	Elective	Semester	2.5	11-12	Teacher recommendation
1562EN	Crime & Mystery Fiction	Honors	Elective	Semester	2.5	11-12	Teacher recommendation
1542EN	Dramatic Literature	Honors	Elective	Full Year	5.0	11-12	Teacher recommendation
1102EN	English Enrichment	College Prep	Elective	Semester	2.5	9	Teacher recommendation
0509EN	English Prep	College Prep		Semester	2.5	9-12	None
1774EN	Humor in Literature	College Prep	Elective	Semester	2.5	12	None
1772EN	Humor in Literature	Honors	Elective	Semester	2.5	12	Teacher recommendation
1552EN	Literature & Film	Honors	Elective	Full Year	5.0	11-12	Teacher recommendation
1554EN	Literature & Film	College Prep	Elective	Full Year	5.0	11-12	None
1701EN	Literature, Identity and Media	College Prep	Elective	Full Year	5.0	11-12	None
1702EN	Literature, Identity and Media	Honors	Elective	Full Year	5.0	11-12	Teacher recommendation
1622EN	Myth, Legend & the Bible	Honors	Elective	Full Year	5.0	11-12	Teacher recommendation
1762EN	Non-Fiction Creative Writing I	College Prep	Elective	Semester	2.5	11-12	None
1765EN	Non-Fiction Creative Writing II	College Prep	Elective	Semester	2.5	11-12	Non-Fiction Creative Writing I
1764EN	Non-Fiction Creative Writing I	Honors	Elective	Semester	2.5	11-12	Teacher recommendation
1763EN	Non-Fiction Creative Writing II	Honors	Elective	Semester	2.5	11-12	Non-Fiction Creative Writing I & teacher recommendation
1582EN	Philosophy & Literature	Honors	Elective	Full Year	5.0	11-12	Teacher recommendation
1612EN	Shakespeare I	Honors	Elective	Semester	2.5	11-12	Teacher recommendation
1712EN	Shakespeare II	Honors	Elective	Semester	2.5	11-12	Teacher recommendation
1522EN	Young Adult Literature	College Prep	Elective	Semester	2.5	11-12	None
ENGLISH AS A SECOND LANGUAGE							
0104FL	ESL English as a Second Language	College Prep		Full year	5.0	9-12	None

FAMILY AND CONSUMER SCIENCE

COURSE CODE	COURSE TITLE	COURSE WEIGHT	ELECTIVE	TERM DURATION	CREDIT	OPEN TO GRADES	PREREQUISITE
DEPARTMENT OF FAMILY AND CONSUMER SCIENCE							
7979HL	Child Development I	College Prep	Elective	Semester	2.5	9-12	None
7859HL	Consumerism	College Prep	Elective	Semester	2.5	9-12	None
7829HL	Introduction to Foods & Nutrition	College Prep	Elective	Semester	2.5	9-12	None
7959HL	Interior Design	College Prep	Elective	Semester	2.5	9-12	None
7839HL	Foods of the World	College Prep	Elective	Semester	2.5	9-12	Intro to Foods & Nutrition

MATHEMATICS/COMPUTER SCIENCE

COURSE CODE	COURSE TITLE	COURSE WEIGHT	ELECTIVE	TERM DURATION	CREDIT	OPEN TO GRADES	PREREQUISITE
DEPARTMENT OF MATHEMATICS/COMPUTERS							
MATHEMATICS							
3134MT	Algebra I CP	College Prep		Full Year	5.0	9	Pre-Algebra
3124GN	Algebra I	College Prep		Full Year	5.0	9	Teacher Rec
3100MT	Math Enrichment	College Prep		Semester	2.5	9	Teacher Rec
3334MT	Algebra II CP	College Prep		Full Year	5.0	9-12	Algebra I & Geometry
3334GN	Algebra II	College Prep		Full Year	5.0	11-12	Algebra I & Geometry or General Geometry, Teacher Rec
3333MT	Algebra II E	College Prep		Full Year	5.0	9-10	Teacher Rec
3302MT	Algebra II Honors	Honors		Full Year	5.0	9-10	Algebra I & Geometry Honors, Teacher Rec
3132MT	Math Reasoning	Honors		Full Year	5.0	9	Geometry
3534MT	Precalculus E	College Prep		Full Year	5.0	11	Algebra IIE, Teacher Rec
3536MT	Precalculus I	College Prep		Full Year	5.0	11	Algebra II CP, Teacher Rec
3538MT	Precalculus II with Statistics	College Prep		Full Year	5.0	12	Precalculus I, Teacher Rec
3622MT	Calculus Honors	Honors	Elective	Full Year	5.0	11-12	Trigonometry/Pre-Calculus
3620MT	Calculus AB AP	AP	Elective	Full Year	5.0	11-12	Math Analysis, Teacher Rec
3630MT	Calculus C/D	AP	Elective	Full Year	5.0	12	Calculus AB, Teacher Rec
3234MT	Geometry CP	College Prep		Full Year	5.0	9-10	Algebra I, Teacher Rec
3234GN	Geometry	College Prep		Full Year	5.0	10-11	Algebra I, Teacher Rec
3202MT	Geometry Honors	Honors		Full Year	5.0	9-12	Algebra I, Teacher Rec
3422MT	Math Analysis	Honors		Full Year	5.0	10-11	Algebra II Honors, Geometry Honors, Teacher Rec
3634MT	Probability & Statistics – Project Based	College Prep	Elective	Full Year	5.0	12	Advanced Algebra or Trigonometry/Pre-Calculus, Teacher Rec
3530MT	Statistics AP	AP	Elective	Full Year	5.0	11-12	Algebra II Honors or higher and Teacher Recommendation; Concurrently enrolled in English Honors
3474MT	Advanced Mathematics Applications	College Prep	Elective	Full Year	5.0	12	Algebra I, II & Geometry, Teacher Rec
9309SL	Consumer Math	Survey		Full Year	5.0	11	Teacher Rec
9312SL	Personal Finance	Survey		Full Year	5.0	12	Teacher Rec
COMPUTER SCIENCE							
3801MT	Advanced Topics in Computer Science	Honors	Elective	Full Year	5.0	11-12	Computer Science AP or Principles of Computer Science AP; Teacher Rec
3800MT	Computer Science AP	AP	Elective	Full Year	5.0	10-12	Programming in Java or Principles of Computer Science AP; teacher rec
3810MT	Principles of Computer Science AP	AP	Elective	Full Year	5.0	10-12	Geometry CP
3862MT	Mobile App Development	College Prep	Elective	Semester	2.5	9-12	Algebra I & Web Design
3870MT	Computer Programming Honors	Honors	Elective	Full Year	5.0	9-10	Geometry
3872MT	Programming in Java	Honors	Elective	Semester	2.5	9-12	Programming in Python, Teacher Rec
3860MT	Computer Applications	College Prep	Elective	Full Year	5.0	9-10	Algebra

SCIENCE

COURSE CODE	COURSE TITLE	COURSE WEIGHT	ELECTIVE	TERM DURATION	CREDIT	OPEN TO GRADES	PREREQUISITE
SCIENCE DEPARTMENT							
4204SC	Biology CP	College Prep		Full Year	6.0	9	Teachers recommends concurrent enrollment: regular or higher Geometry CP; teacher rec
4204GN	Biology	College Prep		Full Year	6.0	10	Teacher rec
4254SC	Biology Advanced	College Prep		Full Year	6.0	9	Teacher recommends concurrent enrollment in Geometry Honors or higher; teacher rec
4232SC	Anatomy and Physiology	Honors	Elective	Full Year	6.0	12	Teacher recommends Biology, Chemistry, Physics; teacher rec
4220SC	Biology AP	AP		Full Year	6.0	12	Teacher recommends Biology Honors, Chemistry Honors, Physics Honors, completion of the summer assignment; teacher rec
4714SC	Environmental Science	College Prep		Full Year	6.0	9	Teacher rec
4710SC	Environmental Science AP	AP		Full Year	6.0	12	Teacher recommends concurrent enrollment in Physics Honors or higher, completion of summer assignment; teacher rec
4404GN	Chemistry	College Prep		Full Year	6.0	10-11	Teacher recommends Biology, Geometry
4404SC	Chemistry CP	College Prep		Full Year	6.0	10	Teacher recommends Biology, concurrent enrollment in Algebra II or higher
4402SC	Chemistry Honors	Honors		Full Year	6.0	10	Teacher recommends Biology, concurrent enrollment Algebra II E or higher; teacher rec
4420SC	Chemistry AP	AP	Elective	Full Year	6.0	12	Teacher recommends Biology, Chemistry Honors, Physics Honors or higher, completion of summer assignment; teacher rec.
4712SC	Advanced Topics in Environmental Science	College Prep	Elective	Full Year	6.0	12	Teacher recommends Biology, Chemistry; teacher rec
4722SC	Forensic Science CP	College Prep	Elective	Full Year	6.0	12	Teacher recommends one of the following three-year sequences: Environmental Science, Biology, Chemistry, or Biophysical Science, Biology, Chemistry, or Biology, Chemistry, Physics; teacher rec
4724SC	Forensic Science Honors	Honors	Elective	Full Year	6.0	12	Teacher recommends Biology, Chemistry CP or higher, Physics CP or higher; teacher rec
4242SC	Genetics & Biotechnology Honors	Honors	Elective	Full Long	6.0	12	Teacher recommends Environmental Science, Biology, Chemistry; teacher rec
4314GN	Physics	College Prep		Full Year	6.0	11-12	Teacher recommends Biology, Chemistry, Algebra II
4314SC	Physics CP	College Prep		Full Year	6.0	11	Teacher recommends Biology, Chemistry CP, Algebra II CP or higher
4312SC	Physics Honors	Honors		Full Year	6.0	11	Teacher recommends Biology, Chemistry Honors, recommended concurrent enrollment in Pre-Calculus Honors; teacher rec
4330SC	Physics I AP	AP		Full Year	6.0	11	Teacher recommends Biology, Chemistry Honors, and enrolled in Math Analysis or higher; teacher rec; placement test
4340SC	Physics II AP	AP		Full Year	6.0	12	Teacher recommends AP Physics I or Physics Honors; teacher rec
4332SC	Physics C: E&M/Mechanics AP	AP		Full Year	5.0	12	Physics I AP; Pre/Co-calculus
4344SC	Physics, Engineering, & Art	Honors	Elective	Full Year	6.0	12	Teacher recommends Biology, Chemistry, Physics CP, concurrent enrollment in Pre-Calculus Honors; teacher rec
4304SC	Ridgewood Career Pathways in Medicine Program (CPM Program)	College Prep		Full Year	6.0	10-11	Application process; current enrollment in Biology CP or Biology 10 or Env Science; concurrently enrolled in

Course Code	Course Title	Course Weight	Elective	Term Duration	Credit	Open to Grades	Prerequisite
SCIENCE DEPARTMENT							
Ridgewood Academy for Health Professions (RAHP)						10-12	
4392SC	Chemistry RAHP	Honors		Full Year	6.0	10	Teacher recommends Biology, concurrent enrollment in Algebra II E or higher; teacher rec; acceptance into the RAHP program
4302SC	Physics RAHP	Honors		Full Year	6.0	11	Teacher recommends Biology, Chemistry Honors, concurrent enrollment in Pre-Calculus Honors; teacher rec; acceptance in the RAHP program
4492SC	RAHP Seminar	Honors		Full Year	3.0	12	Chemistry RAHP, Physics RAHP
4301SC	RAHP Internship	Honors		Full Year	3.0	11	Concurrent enrollment Physics RAHP

COURSE CODE	COURSE TITLE	COURSE WEIGHT	ELECTIVE	TERM DURATION	CREDIT	OPEN TO GRADES	PREREQUISITE
SOCIAL STUDIES DEPARTMENT							
2104SS	World History	College Prep		Full Year	5.0	9	None
2004SS	World Cultures and History	College Prep		Full Year	5.0	9	Student signature on course expectations/8 th Gr. Teacher Rec
2114SS	History of the Modern World	College Prep		Full Year	5.0	9	Enrollment in English 9 Literary World Views
2304SS	United States History I	College Prep		Full Year	5.0	10	World history
2314SS	United States History I - The American Experience I	College Prep		Full Year	5.0	10	World History, Teacher Recommendation
2302SS	United States History I	Honors		Full Year	5.0	10	World History; Teacher Recommendation
2342SS	United States History I American Studies I	Honors		Full Year	5.0	10	Application Process; Summer Work
2312SS	United States History I American History & Literature w/Integrated Study in the Arts I	Honors		Full Year	5.0	10	Application Process; Summer Work
2310SS	United States History I	AP		Full Year	5.0	10	World History; Teacher Recommendation
2404SS	United States History II	College Prep		Full Year	5.0	11	United States History I
2324SS	United States History II - The American Experience II	College Prep		Full Year	5.0	11	United States History I; Teacher Recommendation
2402SS	United States History II	Honors		Full Year	5.0	11	United States History I; Teacher Recommendation
2452SS	United States History II American Studies II	Honors		Full Year	5.0	11	United States History I American Studies
2412SS	United States History II American History & Literature w/Integrated Study in the Arts II	Honors		Full Year	5.0	11	United States History I AHLISA
2400SS	United States History II	AP		Full Year	5.0	11	U.S. History I H/AP; Teacher Recommendation
2900SS	American Gov't & Politics AP	AP	Elective	Full Year	5.0	11-12	Teacher Recommendation
2954SS	The Power of One: Reflections on the Holocaust & the 21 st Century	College Prep	Elective	Semester	2.5	11-12	None
2962SS	The Power of One: Reflections on the Holocaust & the 21 st Century	Honors	Elective	Semester	2.5	11-12	Teacher Recommendation
2932SS	Classical Foundations of America	Honors	Elective	Semester	2.5	11-12	Teacher Recommendation
2702SS	Contemporary Issues in Social Science	Honors	Elective	Full Year	5.0	11-12	Teacher Recommendation
2210SS	European History AP	AP	Elective	Full Year	5.0	11-12	Teacher Recommendation
2754SS	Film as History: The 20 th Century	College Prep	Elective	Semester	2.5	12	None
2712SS	Global Economics	Honors	Elective	Semester	2.5	11-12	Teacher Recommendation
2744SS	History of American Society & Culture	College Prep	Elective	Full Year	5.0	11-12	None
2514SS	Human Geography	College Prep	Elective	Full Year	5.0	11-12	None
2512SS	Human Geography	Honors	Elective	Full Year	5.0	11-12	Teacher Recommendation
2516SS	Human Geography AP	AP	Elective	Full Year	5.0	11-12	Teacher Rec
2882SS	Law – Criminal	Honors	Elective	Semester	2.5	11-12	Teacher Recommendation
2892SS	Law – Constitutional	Honors	Elective	Semester	2.5	11-12	Teacher Recommendation
2830SS	Micro/Macro-Economics AP	AP	Elective	Full Year	5.0	11-12	Teacher Recommendation
2202SS	Modern European History	Honors	Elective	Full Year	5.0	11-12	Teacher Recommendation
2852SS	Western/Non-Western Philosophy	Honors	Elective	Full Year	5.0	11-12	Teacher Recommendation
2624SS	Psychology	College Prep	Elective	Full Year	5.0	11-12	None
2622SS	Psychology	Honors	Elective	Full Year	5.0	11-12	Teacher Recommendation
2600SS	Psychology AP	AP	Elective	Full Year	5.0	11-12	Teacher Recommendation
2942SS	Revenge, Justice & Social Mores in Greek Tragedy	Honors	Elective	Semester	2.5	11-12	Teacher Recommendation
2732SS	Ridgewood in History	Honors	Elective	Semester	2.5	12	Teacher Recommendation
2502SS	Sociology	Honors	Elective	Full Year	5.0	11-12	Teacher Recommendation
2252SS	Senior Seminar	Honors/AP	Elective	Full year	5.0	12	Teacher Recommendation
2822SS	The Stock Market & the Economy	Honors	Elective	Semester	2.5	11-12	Teacher Recommendation
2953SS	The Trojan War	Honors	Elective	Semester	2.5	11-12	Teacher Recommendation
9212SL	Civics	Survey		Full Year	5.0	12	Teacher Rec

FINE AND APPLIED ARTS

COURSE CODE	COURSE TITLE	COURSE WEIGHT	ELECTIVE	TERM DURATION	CREDIT	OPEN TO GRADES	PREREQUISITE
DEPARTMENT OF ART AND DESIGN							
VISUAL ARTS							
7469FA	Advertising Art	College Prep	Elective	Semester	2.5	9-12	None
7479FA	Advanced Advertising Art	College Prep	Elective	Semester	2.5	9-12	Advertising Art
6419PA	Architectural Design I	College Prep	Elective	Full Year	5.0	9-12	None
6429PA	Architectural Design II	College Prep	Elective	Full Year	5.0	10-12	Architectural Design I
7310FA	Art History AP	AP	Elective	Full Year	5.0	11-12	Completion of summer project and Teacher Recommendation
7539FA	Ceramics I	College Prep	Elective	Semester	2.5	9-12	None
7549FA	Ceramics II	College Prep	Elective	Semester	2.5	9-12	Ceramics I
6509PA	Digital Media	College Prep	Elective	Semester	2.5	9-12	None
6439PA	Digital Photography I	College Prep	Elective	Semester	2.5	9-12	None
6449PA	Digital Photography II	College Prep	Elective	Semester	2.5	9-12	Digital Photography I
6579PA	Advanced Digital Photography	College Prep	Elective	Semester	2.5	10-12	Digital Photography I & II
7429FA	Fundamental Drawing	College Prep	Elective	Semester	2.5	9-12	None
7409FA	Introduction to Studio Art	College Prep	Elective	Semester	2.5	9-12	None
7419FA	Intermediate Studio Art	College Prep	Elective	Full Year	5.0	9-12	Previous Art Class
7519FA	Jewelry and Metal Design I	College Prep	Elective	Semester	2.5	9-12	None
7529FA	Jewelry and Metal Design II	College Prep	Elective	Semester	2.5	9-12	Jewelry and Metal Design I
7449FA	Painting I: Acrylic	College Prep	Elective	Semester	2.5	9-12	None
7459FA	Painting I: Watercolor	College Prep	Elective	Semester	2.5	9-12	None
7509FA	Painting II	College Prep	Elective	Semester	2.5	9-12	Painting I: Acrylic or Watercolor
7569FA	3D Design	College Prep	Elective	Semester	2.5	9-12	None
7410FA	Studio Art I AP	AP	Elective	Full Year	5.0	10-12	Previous Art Class and Teacher Recommendation
7430FA	Studio Art II AP	AP	Elective	Full Year	5.0	11-12	Studio Art I AP and Teacher Recommendation
7619FA	Advanced Portfolio Development	College Prep	Elective	Semester	2.5	10-12	Adv. Artistic Standing, Teac Rec
7629FA	Advanced Portfolio Development	College Prep	Elective	Full Year	5.0	10-12	Adv. Artistic Standing, Teac Rec
7719FA	TV Production	College Prep	Elective	Semester	2.5	9-12	None
7729FA	Video Production	College Prep	Elective	Semester	2.5	9-12	TV Production or approval
7739FA	Advanced Video Production	College Prep	Elective	Semester	2.5	10-12	TV/Video Production or approval
TECHNOLOGY EDUCATION / APPLIED ARTS							
6109PA	Graphic Arts I	College Prep	Elective	Semester	2.5	9-12	None
6169PA	Graphic Arts II	College Prep	Elective	Semester	2.5	9-12	Graphic Arts I
6139PA	Graphic Arts III	College Prep	Elective	Full Year	5.0	10-12	Graphic Arts I & II
6149PA	Graphic Arts IV	College Prep	Elective	Full Year	5.0	11-12	Graphic Arts I, II, & III
6249PA	Media Technology	College Prep	Elective	Semester	2.5	9-12	None
6315PA	Innovating Through Design Thinking	College Prep	Elective	Semester	2.5	9-12	None
6525PA	Design Thinking Studio: Experiences in Design & Rapid Prototyping	College Prep	Elective	Semester	2.5	9-12	None
6535PA	Building and Design I	College Prep	Elective	Semester	2.5	9-12	None
6545PA	Building and Design II	College Prep	Elective	Semester	2.5	9-12	Building and Design I
6550PA	Building and Design III	College Prep	Elective	Full Year	5.0	10-12	Building and Design I & II
6555PA	Interactive Design	College Prep	Elective	Semester	2.5	9-12	None
6558PA	Interactive Design II	College Prep	Elective	Semester	2.5	9-12	Interactive Design
6565PA	Robotics	College Prep	Elective	Semester	2.5	9-12	Interactive Design
6568PA	Robotics II	College Prep	Elective	Semester	2.5	9-12	Robotics
6575PA	Real World Engineering	College Prep	Elective	Full Year	5.0	9-12	None
6489PA	Yearbook Production I	College Prep	Elective	Semester	2.5	10-12	None
6499PA	Yearbook Production II	College Prep	Elective	Semester	2.5	10-12	Yearbook Production I
6498PA	Yearbook Production II	Honors	Elective	Semester	2.5	10-12	Yearbook Production I & Teacher Recommendation
6492PA	Yearbook Management	Honors	Elective	Full Year	5.0	11-12	Application Process
6494PA	Yearbook Management II	Honors	Elective	Full Year	5.0	12	Yearbook Management

6329PA	Journalism Production I	College Prep	Elective	Full Year	5.0	10-12	None
6339PA	Journalism Production II	College Prep	Elective	Full Year	5.0	10-12	Journalism Production I
INTERDISCIPLINARY COURSES							
7319FA	American History and Literature with Integrated Study in the Arts	College Prep		Full Year	1.0	10-11	Application process
DEPARTMENT OF MUSIC							
7099MU	Introduction to 21 st Century Music Production	College Prep	Elective	Semester	2.5	9-12	None
7090MU	Advanced 21 st Century Music Production	College Prep	Elective	Semester	2.5	9-12	Introduction to 21 st Century Music Production
7089MU	Music Rewind	College Prep	Elective	Semester	2.5	9-12	None
7140MU	Music Theory AP	AP	Elective	Full year	5.0	12	Teacher Recommendation
7009MU	Symphonic Band	College Prep	Elective	Full year	5.0	9-12	None
7019MU	Concert Band	College Prep	Elective	Full year	5.0	9-12	Teacher Recommendation
7029MU	Wind Ensemble	College Prep	Elective	Full year	5.0	9-12	Auditions/Teacher Recommendation
7219MU	Chorale	College Prep	Elective	Full year	5.0	9-12	None
7239MU	Concert Choir	College Prep	Elective	Full year	5.0	9-12	Auditions/Teacher Recommendation
7269MU	Treble Choir	College Prep	Elective	Full year	5.0	9-12	Auditions/Teacher Recommendation
7249MU	Chamber Choir	College Prep	Elective	Full year	5.0	9-12	Auditions/Teacher Recommendation
7049MU	Symphonic Orchestra	College Prep	Elective	Full year	5.0	9-12	None
7039MU	Concert Orchestra	College Prep	Elective	Full year	5.0	9-12	Auditions/Teacher Recommendation
7059MU	Chamber Orchestra	College Prep	Elective	Full year	5.0	9-12	Auditions/Teacher Recommendation
INDEPENDENT STUDY							
7259MU	Music Mentors Honors	College Prep	Elective	Full year	1.25	10-12	Teacher Recommendation
DEPARTMENT OF DANCE & THEATRE							
7149DT	Dance I	College Prep	Elective	Semester	2.5	9-12	None
7129DT	Dance II	College Prep	Elective	Semester	2.5	9-12	Gr. 9 w/Prior Approval; Gr. 10-12 & Dance I
7139DT	Advanced Dance	College Prep	Elective	Semester	2.5	9-12	Dance II
7189DT	Acting I	College Prep	Elective	Semester	2.5	9-12	None
7199DT	Advanced Acting	College Prep	Elective	Semester	2.5	9-12	Acting I

WELLNESS

COURSE CODE	COURSE TITLE	COURSE WEIGHT	ELECTIVE	TERM DURATION	CREDIT	OPEN TO GRADES	PREREQUISITE
DEPARTMENT OF WELLNESS							
Health/Physical Education							
	Wellness 9	College Prep		Full Year		9	
	<ul style="list-style-type: none"> • Health 9A • Freshmen Fitness • Health 9B • Project Adventure I 			1 Qtr	1.25		
				1 Qtr	1.25		
				1 Qtr	1.25		
				1 Qtr	1.25		
	Wellness 10	College Prep		Full Year		10	
	<ul style="list-style-type: none"> • Driver's Education • Strength and Conditioning I • Health 10 • Project Adventure II 			1 Qtr	1.25		
				1 Qtr	1.25		
				1 Qtr	1.25		
				1 Qtr	1.25		
	Wellness 11	College Prep		Full Year		11	
	<ul style="list-style-type: none"> • Health 11 • Junior Physical Ed Activities • Yoga & Stress Management • Strength & Conditioning II 			1 Qtr	1.25		
				1 Qtr	1.25		
				1 Qtr	1.25		
				1 Qtr	1.25		
	Wellness 12	College Prep		¾ Year		12	
	<ul style="list-style-type: none"> • First Aid & Safety • Senior Physical Ed Activities • Senior Wellness 			1 Qtr	1.25		
				1 Qtr	1.25		
				1 Qtr	1.25		

WORLD LANGUAGE

COURSE CODE	COURSE TITLE	COURSE WEIGHT	ELECTIVE	TERM DURATION	CREDIT	OPEN TO GRADES	PREREQUISITE
DEPARTMENT OF WORLD LANGUAGES							
MODERN							
5154FL	Chinese I	College Prep		Full Year	5.0	9-12	None
5254FL	Chinese II	College Prep		Full Year	5.0	10-12	Chinese I
5352FL	Chinese III	Honors		Full Year	5.0	10-12	Chinese II
5452FL	Chinese IV	Honors		Full Year	5.0	11-12	Chinese III Honors
5124FL	French I	College Prep		Full Year	5.0	9-12	None
5224FL	French II	College Prep		Full Year	5.0	9-12	French I
5322FL	French III	Honors		Full Year	5.0	10-12	French II
5422FL	French IV	Honors		Full Year	5.0	11-12	French III Honors
5522FL	French V	Honors		Full Year	5.0	11-12	French IV Honors
5520FL	French V	AP		Full Year	5.0	11-12	French IV Honors
5144FL	German I	College Prep		Full Year	5.0	9-12	None
5244FL	German II	College Prep		Full Year	5.0	9-12	German I
5342FL	German III	Honors		Full Year	5.0	10-12	German II
5442FL	German IV	Honors		Full Year	5.0	11-12	German III Honors
5134FL	Spanish I	College Prep		Full Year	5.0	9-12	None
5234FL	Spanish II	College Prep		Full Year	5.0	9-12	Spanish I
5334FL	Spanish II Advanced	College Prep		Full Year	5.0	9-12	Gr. 8/Spanish I Teacher Rec
5331FL	Spanish III	College Prep		Full Year	5.0	10-12	Spanish II
5332FL	Spanish III	Honors		Full Year	5.0	10-12	Spanish II Teacher Rec
5434FL	Spanish IV	College Prep		Full Year	5.0	11-12	Spanish III CP or Spanish III Honors Teacher Rec
5432FL	Spanish IV	Honors		Full Year	5.0	11-12	Spanish III Honors Teacher Rec
5532FL	Spanish V	Honors		Full Year	5.0	11-12	Spanish IV Honors
5530FL	Spanish V	AP		Full Year	5.0	11-12	Spanish IV Honors
5911FL	Spanish Cultures and Conversation I	College Prep		Full Year	5.0	10-11	None
5912FL	Spanish Cultures and Conversation II	College Prep		Full Year	5.0	11-12	Spanish Cultures and Conversation I
CLASSICAL							
5114FL	Latin I	College Prep		Full Year	5.0	9-12	None
5214FL	Latin II	College Prep		Full Year	5.0	9-12	Latin I
5312FL	Latin III	Honors		Full Year	5.0	10-12	Latin II
5412FL	Latin IV	Honors		Full Year	5.0	11-12	Latin III Honors
5510FL	Latin V	AP		Full Year	5.0	11-12	Latin IV Honors
5362FL	Classical Cinema	Honors		Full Year	5.0	11-12	Successful Completion (C+) of Latin III Honors

SPECIAL PROGRAMS					
COURSE CODE	COURSE TITLE	COURSE WEIGHT	TERM DURATION	CREDIT	OPEN TO GRADES
SPECIAL EDUCATION					
RESOURCE CENTER*					
9039SP	Academic Enrichment	College Prep	Semester	2.5	9
9326SP	Algebra I	Survey	Full Year	5.0	9-12
9336SP	Geometry	Survey	Full Year	5.0	10-12
9346SP	Algebra II	Survey	Full Year	5.0	11-12
9348SP	Advanced Mathematics Applications	Survey	Full Year	5.0	12
9428SP	Biology	Survey	Full Year	5.0	10-12
9438SP	Chemistry	Survey	Full Year	5.0	10-12
9458SP	Physics	Survey	Full Year	5.0	10-12
9116SP	English 9	Survey	Full Year	5.0	9
9414SP	Environmental Science	Survey	Full Year	5.0	9-10
9126SP	English 10	Survey	Full Year	5.0	10
9136SP	English 11	Survey	Full Year	5.0	11
9146SP	English 12	Survey	Full Year	5.0	12
9808SP	Adaptive Physical Education	Survey	Full Year	5.0	9-12
9236SP	United States History I	Survey	Full Year	5.0	10-12
9246SP	United States History II	Survey	Full Year	5.0	11-12
9216SP	World History	Survey	Full Year	5.0	9-12
SUPPLEMENTAL					
	Grades 9-12		Fall Semester		9-12
	Grades 9-12		Spring Semester		9-12

*Courses are structured as customary programs with modifications in accordance with students' Individual Educational Plans.

	<u>Course Name</u>	<u>Textbook/Material</u>	<u>Author (s)</u>	<u>Publisher</u>	<u>Copyright</u>	<u>Approved</u>
Y	Accounting I H	<i>Accounting: Real-World Application and Connections</i>	Guerrieri, Haber, Hoyt, Turner	Glencoe/McGraw Hill	2012	4/23/12
		<i>Accounting: Real-World Application and Connections (workbook)</i>	Guerrieri, Haber, Hoyt, Turner	Glencoe/McGraw Hill	2012	4/23/12
Y	Accounting II H	<i>Accounting: Real-World Application and Connections</i>	Guerrieri, Haber, Hoyt, Turner	Glencoe/McGraw Hill	2012	4/23/12
		<i>Accounting: Real-World Application and Connections (workbook)</i>	Guerrieri, Haber, Hoyt, Turner	Glencoe/McGraw Hill	2012	4/23/12
Y	Advanced Marketing & Merchandising I Honors	<i>Buy-ology</i>	Lindstrom, Martin	Broadway Books	2010	5/5/14
		<i>A Case Study Approach Business Ethics</i>	Henn, Stephen	Wiley	2009	5/5/14
		<i>Marketing Essentials (4th Edition)</i>	Farese, Kimbrell, Woloszyk	Glencoe/McGraw Hill	2006	8/25/08
		<i>Marketing Essentials Student Activity Workbook (4th Edition)</i>	Farese, Kimbrell, Woloszyk	Glencoe/McGraw Hill	2006	8/25/08
Y	Advanced Marketing & Merchandising II Honors	<i>A Case Study Approach Business Ethics</i>	Henn, Stephen	Wiley	2009	5/5/14
		<i>Marketing Essentials (4th Edition)</i>	Farese, Kimbrell, Woloszyk	Glencoe/McGraw Hill	2006	8/25/08
		<i>Marketing Essentials Student Activity Workbook (4th Edition)</i>	Farese, Kimbrell, Woloszyk	Glencoe/McGraw Hill	2006	8/25/08
S	Entrepreneurship	<i>Entrepreneurship: Building a Business</i>	Allen, Miller	Glencoe/McGraw Hill	2011	5/3/10
S	Finance	<i>Business and Personal Finance (Supp.) NEFE H.S Financial Planning Program</i>	Kapoor, Diabay, Hughes	Glencoe/McGraw Hill National Endowment for Financial Education	2005 2006	5/18/09 5/18/09
S	History and Economics of Sports Entertainment and Recreation Marketing	<i>Fantasy Sports in the Classroom (Media)</i> <i>Marketing Essentials (3rd Edition)</i> <i>Sports and Entertainment Marketing</i>	Farese, Kimbrell, Woloszyk Farese, Kimbrell, Woloszyk	Glencoe/McGraw Hill Glencoe	2005 2002 2005	8/25/08 8/25/08 8/25/08
S	Introduction to Marketing	<i>Marketing Essentials (4th Edition)</i>	Farese, Kimbrell, Woloszyk	Glencoe/McGraw Hill	2006	5/21/18
S	Introduction to Business	<i>Glencoe Introduction to Business</i>	McGraw Hill Education	McGraw Hill	2016	5/21/18
S	Merchandising	<i>Marketing Essentials (Student Activity Workbook, 3rd Edition)</i>	Farese, Kimbrell, Woloszyk	Glencoe/McGraw Hill	2002	8/25/08

	Course Name	Textbook/Material	Author (s)	Publisher	Copyright	Approved
Y	6-8 Language Arts/English	<i>Grammar for Writing</i>		Sadlier	2014	5/21/18
	Language Arts 6	<i>Fever 1793</i>	Laure Halse Anderson	Simon & Schuster	2002	5/21/18
		<i>The Wednesday Wars</i>	Gary Schmidt	HMH Books for Young Readers	2009	5/21/18
Y	Language Arts 7	<i>The Giver</i>	Lois Lowry	HMH Books for Young Readers	2002	5/21/18
Y	Language Arts 8	<i>The Outsiders</i>	S.E. Hinton	Speak, Platinum Edition	2006	5/21/18
		<i>A Midsummer Night's Dream</i>	Shakespeare	Simon & Schuster	2004	2/6/17
		<i>I am Malala: The Girl Who Stood Up for Education</i>	Malala Yousafzai & Christina Lamb	Back Bay Books	2015	2/6/17
		<i>Maus I: A Survivor's Tale: My Father Bleeds</i>	Art Spiegelman	Pantheon	1986	2/6/17
		<i>Animal Farm</i>	George Orwell	Signet	1996	2/6/17
Q	Literary Analysis 7 or 8	<i>A Wizard of Earthsea (Supp.)</i>	Le Guin	Bantam	1984	5/9/11
		<i>Black Ships Before Troy: The Story of the Iliad (Supp.)</i>	Sutcliff	Laurel Leaf Books	1993	5/9/11
		<i>Great Expectations (Supp.)</i>	Dickens	Puffin Books	1995	5/9/11
		<i>O. Henry (Supp.)</i>	Hollander, ed.	Sterling	2005	5/9/11
		<i>The Canterbury Tales (Supp.)</i>	Chaucer	Penguin Classics	2003	5/9/11
		<i>The Old Man and The Sea (Supp.)</i>	Hemingway	Scribners	1952	5/9/11
		<i>The Outsiders (Supp.)</i>	Hinton	Penguin Books	1995	5/9/11
		<i>The Pearl (Supp.)</i>	Steinbeck	Penguin Books	1992	5/9/11
		<i>The Sword and the Circle (Supp.)</i>	Sutcliff	Puffin	1994	5/9/11
	<i>The Wind in the Willows (Supp.)</i>	Grahame	Puffin Classics	2008	5/9/11	
Q	Primary Source Research and Analysis 8	<i>Doing History: A Strategic Guide to Document-Based Questions (Middle School Level E-F) (Supp.)</i>	Tidd, Tidd	Great Source Education Group	2002	5/9/11
		<i>Doing History: A Strategic Guide to Document-Based Questions (Global Studies Edition)(Supp.)</i>	Jensen	Great Source Education Group	2002	5/9/11
		<i>Primary Edition (Supp.)</i>	Tait	Weigl	2008	5/9/11

	Course Name	Textbook/Material	Author (s)	Publisher	Copyright	Approved
Q	A Study of Poetry 8	<i>American's Favorite Poems (Supp.)</i>	Pinsky, Dietz, ed.	W.W. Norton	1999	5/9/11
		<i>Poetry in Motion: 100 Poems for the Subways and Buses (Supp.)</i>	Peacock, Paschen, Neches, ed.	W.W. Norton	1996	5/9/11
		<i>The Invisible Ladder: An Anthology of Contemporary Poems for Young Readers (Supp.)</i>	Rosenberg, ed.	Holt	1996	5/9/11
		<i>The Random House Book of Poetry for Children (Supp.)</i>	Prelutsky, ed.	Random House	1983	5/9/11
Q	Creative Writing 7, or 8	<i>13: Thirteen Stories that Capture the Agony and Ecstasy of Being Thirteen (Supp.)</i>	Howe, ed.	Athenenum	2006	5/9/11
		<i>Guys Write for Guys Read (Supp.)</i>	Scieszka, ed.	Viking	2005	5/9/11
		<i>Little Worlds: A Collection of Short Stories for the Middle School (Supp.)</i>	Guthrie, Page, ed.	Wayside	1985	5/9/11
		<i>Shelf Life: Stories by the Book (Supp.)</i>	Paulsen, ed.	Simon & Schuster	2003	5/9/11
		<i>The Invisible Ladder: An Anthology of Contemporary Poems for Young Readers (Supp.)</i>	Rosenberg, ed.	Holt	1996	5/9/11
		<i>When I was Your Age: Vol. 1 (Supp.)</i>	E Ehrlich, ed.	Candlewick Press	2001	5/9/11
		<i>Mastering the Mechanics</i>	L. Hoyt, L. Brent	Scholastic	2011	5/2/16
Q	Shakespeare 8	<i>As You Like It (Supp.)</i>	Shakespeare	Washington Square Press	1997	5/9/11
		<i>Henry IV: Part II (Supp.)</i>	Shakespeare	Penguin	1970	5/9/11
		<i>Poetry for Young People: William Shakespeare (Supp.)</i>	Kastan, Kastan, ed.	Sterling	2000	5/9/11
Q	Word Study 6	<i>Scholastic Dictionary of Idioms (Supp.)</i>	Terban, ed.	Scholastic	1996	5/18/09
Y	English 9	<i>A Walk in My World: International Short Stories about Youth (Supp.)</i>	Mazar	Persea	1998	5/18/09
		<i>Animal Farm (Supp.)</i>	Orwell	Signet	1996	8/25/08
		<i>Antigone</i>	Sophocles	Harcourt Brace	1977	8/25/08
		<i>Ellen Foster (Supp.)</i>	Gibbons	Random House, Vintage	1998, 1990	5/18/92
		<i>Gilgamesh: A Verse Narrative (Supp.)</i>	Mason	Mariner	2003	8/25/08
		<i>Jack (Supp.)</i>	Homes	Vintage Books	1989	7/26/99
		<i>Multicultural Perspective (Supp.)</i>	Foote, et al.	McDougal, Littell	1993	5/18/09
		<i>Of Mice and Men (Media Supp.)</i>	Steinbeck	Penguin	1993	8/25/08
		<i>Of Mice and Men (Supp.)</i>				
		<i>"Prayer for the Days of Awe" (Supp.)</i>	Wiesel	NY Times	10/2/1997	8/25/08
		<i>Romeo and Juliet (Media Supp.)</i>	Shakespeare	Dover	1993	8/25/08
		<i>The Dark Child (Supp.)</i>	Camara Laye	Farrar, Straw & Giroux	2000	8/25/08

	<u>Course Name</u>	<u>Textbook/Material</u>	<u>Author (s)</u>	<u>Publisher</u>	<u>Copyright</u>	<u>Approved</u>
	English 9 Continued	<i>The Midwife's Apprentice (Supp.)</i>	Cushman	Harper Collins	1995	8/24/98
		<i>Things Fall Apart</i>	Achebe	Fawcett	1959	8/25/08
		<i>Waterworld (Media Supp.)</i>				
		<i>"What Makes Us Moral" (Supp.)</i>	Kluger	Time Magazine	11/21/2007	8/25/08
		<i>The Art of Voice: Language and Composition</i>	Muller, Gilbert, Whiting, Melissa	McGraw Hill	2014	5/5/14
		<i>House on Mango Street</i>	Cisneros, Sandra	Vintage	1984	5/5/14
		<i>Grammar for Writing</i>	Beverly Ann Chin	Sadlier	2014	5/2/16
		<i>Currents in Literature: Genre Volume</i>	Dennis, et al.	Amsco	2007	5/18/09
		<i>Focus on Writing</i>	Kirsznner, Mandell	Random House	2009	5/3/10
		<i>Night</i>	Wiesel	Hill & Wang	1986	8/25/08
		<i>The Boy Who Harnessed the Wind</i>	Wm. Kambwamba Bryan Mealer	Wm. Morrow	2010	5/21/18
		<i>Shakespeare's Restless World: A Portrait on an Era in Twenty Objects</i>	Neil MacGregor	Viking	2008	5/21/18
		<i>The Language of Literature Interactive Reader (Supp)</i>	Bermudez/Applebee	McDougal Little	2006	8/24/09
Y	English 9 Literary World Views	<i>Antigone</i>	Sophocles	Harcourt Brace	1977	8/25/08
		<i>Canterbury Tales (Supp.)</i>	Chaucer	Dove	1994	8/25/08
		<i>Gilgamesh: A Verse Narrative</i>	Mason	Mariner	2003	8/25/08
		<i>Night</i>	Wiesel	Hill & Wang	1986	8/25/08
		<i>Romeo and Juliet (Supp.)</i>	Shakespeare	Folger	1993	8/25/08
		<i>The Bible</i>	Richardson, ed.	Harper	1984	8/25/08
		<i>The Odyssey</i>	Homer (Fagles, trans.)	Penguin	1996	8/25/08
		<i>The Road (Supp.)</i>	McCarthy	Vintage	2006	5/18/09
		<i>House on Mango Street</i>	Cisneros, Sandra	Vintage	1984	5/5/14
		<i>One Man's Meat</i>	White, E.B.	Tilbury	1994	5/5/14
		<i>The Art of Voice: Language and Composition</i>	Muller, Gilbert, Whiting, Melissa	McGraw Hill	2014	5/5/14
Y	English 9 World History and Cultures	<i>Balzac and the Little Chinese Seamstress</i>	Dai Sijie	Anchor	2002	5/2/16
		<i>Behind the Beautiful Flowers</i>	David Hare	Farrar, Straus & Giroux	2015	5/2/16
		<i>Chinese Cinderella: The True Story of an Unwanted Chinese Girl</i>	Adeline Yen Mah	Ember	2010	5/2/16
		<i>City of Thieves</i>	David Benioff	Penguin	2009	5/2/16
		<i>Gulliver's Travels</i>	Jonathan Swift	Penguin	2003	5/2/16
		<i>Persepolis: The Story of a Childhood</i>	Marjane Satrapi	Pantheon	2004	5/2/16
		<i>Snowflower and the Secret Fan</i>	Lisa See	Random House	2009	5/2/16
		<i>The Good Earth</i>	Pearl S. Buck	Washington Square Press	2004	5/2/16
		<i>The Lovers: Afghanistan's Romeo and Juliet</i>	Rod Nordland	Ecco	2016	5/2/16
		<i>Things Fall Apart</i>	Chinua Achebe	Anchor	1994	5/2/16
		<i>Julius Caesar</i>	Shakespeare	Folger	1992	8/25/08
		<i>Lord of the Flies</i>	Golding	Signet	1966	8/25/08
		<i>Points of Departure</i> (short stories)		Mentor	1999	8/25/08
		<i>Taming of the Shrew (Supp.)</i>	Shakespeare	Folger	1992	8/25/08
	<i>To Kill a Mockingbird</i>	Lee	Warner Books	1960	8/25/08	

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Y	English 10	1984	Orwell	Signet	1950	8/25/08
		<i>A Midsummer Night's Dream, (Supp.)</i>	Shakespeare	Folger	1993	8/25/08
		<i>A Separate Peace</i>	Knowles	Scribner	1987	8/25/08
		<i>I Know Why the Caged Bird Sings</i>	Angelou	Bantam	1969	8/25/08
		<i>Julius Caesar</i>	Shakespeare	Folger	1992	8/25/08
		<i>Lord of the Flies</i>	Golding	Signet	1966	8/25/08
		<i>Points of Departure</i>	(short stories)	Mentor	1999	8/25/08
		<i>Taming of the Shrew (Supp.)</i>	Shakespeare	Folger	1992	8/25/08
		<i>To Kill a Mockingbird</i>	Lee	Warner Books	1960	8/25/08
		<i>The Art of Voice: Language and Composition</i>	Muller, Gilbert, Whiting, Melissa	McGraw Hill	2014	5/5/14
		<i>Kitchen House</i>	Grisson, Kathleen	Touchstone	2010	5/5/14
		<i>Grammar for Writing</i>	Beverly Ann Chin	Sadlier	2014	5/2/16
		<i>Shakespeare's Restless World: A Portrait on an Era in Twenty Objects</i>	Neil MacGregor	Viking	2008	5/21/18
		<i>Face the Issues (Supp)</i>	Numrich	Person	2007	5/3/10
Y	English 10 Honors	1984	Orwell	Signet	1950	8/25/08
		<i>A Midsummer Night's Dream (Supp.)</i>	Shakespeare	Folger	1993	8/25/08
		<i>A Separate Peace</i>	Knowles	Scribner	1987	8/25/08
		<i>Ethan Frome (Supp.)</i>	Wharton	Scribner	1939	8/25/08
		<i>Fences</i>	Wilson	Wilson	1990	8/25/08
		<i>Frankenstein</i>	Shelley	Bantam	1991	
		<i>I Know Why the Caged Bird Sings</i>	Angelou	Bantam	1969	8/25/08
		<i>Julius Caesar</i>	Shakespeare	Folger	1992	8/25/08
		<i>Lord of the Flies</i>	Golding	Signet	1966	8/25/08
		<i>Ordinary People (Supp.)</i>	Guest	Penguin	1976	
		<i>Points of Departure</i>	(selected short stories)	Mentor	1999	8/25/08
		<i>Taming of the Shrew (Supp.)</i>	Shakespeare	Folger	1992	8/25/08
		<i>To Kill a Mockingbird</i>	Lee	Warner Books	1960	8/25/08
		<i>The Art of Voice: Language and Composition</i>	Muller, Gilbert, Whiting, Melissa	McGraw Hill	2014	5/5/14
		<i>Kitchen House</i>	Grisson, Kathleen	Touchstone	2010	5/5/14
		<i>Grammar for Writing</i>	Beverly Ann Chin	Sadlier	2014	5/2/16
Y	English 10 American Studies	<i>A Narrative of the Life of Mary Jemison</i>	Seavers	Syracuse Univ. Press	1990	8/25/08
		<i>Adventures of Huckleberry Finn</i>	Twain	Bantam	1981	8/25/08
		<i>Benito Cereno</i>	Melville	Dover	1995	8/25/08
		<i>Billy Budd</i>	Melville	Signet	1998	8/25/08
		<i>Civil Disobedience</i>	Walden	Signet	1960	8/25/08
		<i>Civil Was Poetry and Prose</i>	Whitman	Dover	1995	8/25/08
		<i>Fahrenheit 451</i>	Bradbury	Ballantine	1992	8/25/08
		<i>Our Town</i>	Wilder	Perennial	1998	8/25/08
		<i>The Crucible</i>	Millier	Penguin	1982	8/25/08
		<i>The Lottery</i>	Jackson	Fawcett	1977	8/25/08
		<i>The Norton Anthology of American Literature</i>	Ed. Nina Baym et al.	W.W. Norton & Co	1995	8/25/08
		<i>The Scarlet Letter</i>	Hawthorne	Bantam	2003	8/25/08
		<i>The Tempest</i>	Shakespeare	Folger	1961	8/25/08
		<i>Walden</i>	Thoreau	Dover	1995	8/25/08

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	English 10 American Studies Continued	<i>The Art of Voice: Language and Composition</i>	Muller, Gilbert, Whiting, Melissa	McGraw Hill	2014	5/5/14
		<i>Grammar for Writing</i>	Beverly Ann Chin	Sadlier	2014	5/2/16
	English 10 AHLISA	<i>Daisy Miller</i>	James	Dover	1995	8/25/08
		<i>Julius Caesar</i>	Shakespeare	Folger	1992	8/25/08
		<i>Narrative of the Life of Frederick Douglass</i>	Douglass	Signet	1968	8/25/08
		<i>Points of Departure (selected short stories)</i>	Various Authors	Dell	1967	8/25/08
		<i>The Age of Innocence</i>	Wharton	Collier	1968	8/25/08
		<i>The Crucible</i>	Miller	Penguin	1982	8/25/08
		<i>The Scarlett Letter</i>	Hawthorne	Bantam	1965	8/25/08
		<i>The Art of Voice: Language and Composition</i>	Muller, Gilbert, Whiting, Melissa	McGraw Hill	2014	5/5/14
	English 10 RAHP	<i>Grammar for Writing</i>	Beverly Ann Chin	Sadlier	2014	5/2/16
		<i>The Immortal Life of Henrietta Lacks</i>	Skoot, Rebecca	Crown	2011	5/5/14
		<i>Cutting for Stone and Better</i>	Verghese, Abraham	Knoph Doubleday	2009	5/5/14
		<i>A Separate Peace</i>	Knowles	Scribner	1987	8/25/08
		<i>Flowers for Algernon</i>	Keyes	Harcourt	1984	8/25/08
		<i>Frankenstein</i>	Shelley	Bantam	1991	8/25/08
		<i>Lord of the Flies</i>	Golding	Signet	1966	8/25/08
		<i>Ordinary People</i>	Guest	Penguin	1976	8/25/08
		<i>Point of Departure (selected short stories)</i>	Various Authors	Dell	1967	8/25/08
		<i>To Kill A Mocking Bird</i>	Lee	Warner Books	1960	8/25/08
		<i>The Art of Voice: Language and Composition</i>	Muller, Gilbert, Whiting, Melissa	McGraw Hill	2014	5/5/14
		<i>Cutting for Stone and Better</i>	Verghese, Abraham	Knoph Doubleday	2009	5/5/14
		<i>Better: A Surgeons Notes on Performance</i>	Gawande, Atul	Picador	2007	5/5/14
		<i>Grammar for Writing</i>	Beverly Ann Chin	Sadlier	2014	5/2/16
Y	English 11	<i>Macbeth</i>	Shakespeare	Folger	1992	8/25/08
		<i>Paul's Case (Supp.)</i>	Cather	Dover	1996	8/25/08
		<i>Poems: American Themes</i>	Bassell, ed.	Amsco	1995	8/25/08
		<i>Points of View</i>	Various Authors	Mentor	1995	8/25/08
		<i>The Bedford Reader</i>	Kennedy	Bedford Books	1997	8/25/08
		<i>The Catcher in the Rye</i>	Salinger	Little, Brown, & Co.	1951	8/25/08
		<i>The Color Purple</i>	Walker	Harcourt	2003	8/25/08
		<i>The Great Gatsby</i>	Fitzgerald	Scibner	1953	8/25/08
		<i>The Mentor Book of Major American Poets</i>	Williams, Oscar & Edwin Honig, eds	Mentor	1962	8/25/08
		<i>Their Eyes Were Watching God</i>	Hurston	Harper & Row	1990	7/27/92
		<i>The Art of Voice: Language and Composition</i>	Muller, Gilbert, Whiting, Melissa	McGraw Hill	2014	5/5/14
		<i>Thousand Splendid Suns</i>	Hosseini, Khalad	Riverhead Books	2007	5/5/14
		<i>Kite Runner</i>	Hosseini, Khalad	Riverhead Books	2003	5/5/14
		<i>Breath, Eyes, Memory</i>	Danticat, Edwidge	Vintage	1994	5/5/14
		<i>A Fine Balance</i>	Mistry, Rohinton	Vintage	1995	5/5/14
		<i>Namesake</i>	Lahiri, Jhumpa	Mariner	2003	5/5/14

	Course Name	Textbook/Material	Author (s)	Publisher	Copyright	Approved
	English 11 Continued	<i>Shakespeare's Restless World: A Portrait on an Era in Twenty Objects</i>	Neil MacGregor	Viking	2008	5/21/18
		<i>Sing, Unburied, Sing a Novel</i>	Jesmyn Ward	Scribner	2017	5/21/18
		<i>The Killers of the Flower Moon: The Osage Murders and the Birth of the FBI</i>	David Grann	Doubleday	2017	5/21/18
Y	English 11 Honors	<i>A Farewell to Arms (Supp.)</i>	Hemingway	MacMillan	1957	8/25/08
		<i>Adventures of Huckleberry Finn (Supp.)</i>	Twain	Bantam	1981	8/25/08
		<i>Babylon Revisited (Supp.)</i>	Fitzgerald	MacMillan	1960	8/25/08
		<i>Billy Budd (Supp.)</i>	Melville	McGraw Hill	1951	8/25/08
		<i>Black Boy (Supp.)</i>	Wright	Perennial	1991	8/25/08
		<i>Classic Slave Narratives (Supp.)</i>	Gates	Mentor	1987	8/25/08
		<i>Different Seasons, Rita Hayworth and the Shawshank Redemption</i>	King	Signet	1982	8/25/08
		<i>Four American Novels (Supp.)</i>	Various	Harcourt Brace	1959	8/25/08
		<i>Goodbye Columbus (Supp.)</i>	Roth	Houghton Mifflin	1989	8/25/08
		<i>Great American Short Stories (Supp.)</i>	Stegner, Wallace, Mary	Dell	1985	8/25/08
		<i>Macbeth</i>	Shakespeare	Folger	1992	8/25/08
		<i>Maggie (Supp.)</i>	Crane	Alrmont	1968	8/25/08
		<i>Narrative in the Life of Frederick Douglass (Supp.)</i>	Douglass	Anchor	1973	8/25/08
		<i>Plays of the 1950's (Supp.)</i>	Strasberg	Dell	1962	8/25/08
		<i>Poems: American Themes (Supp.)</i>	Bassell	Amsco	1995	8/25/08
		<i>Points of View</i>	Moffett	Mentor	1995	8/25/08
		<i>Ragged Dick (Supp.)</i>	Alger	MacMillan	1962	8/25/08
		<i>Six Modern American Plays (Supp.)</i>	Halline	Random House	1967	8/25/08
		<i>The American Dream (Supp.)</i>	Albee	Signet	1991	8/25/08
		<i>The Bedford Reader</i>	Kennedy	Bedford Books	1997	8/25/08
		<i>The Bridge of San Luis Rey (Supp.)</i>	Wilder	Harcourt Brace	1959	8/25/08
		<i>The Catcher in the Rye</i>	Salinger	Little, Brown & Co.	1951	8/25/08
		<i>The Glass Menagerie (Supp.)</i>	William	Penguin	1970	8/25/08
		<i>The Great Gatsby</i>	Fitzgerald	Scribner	1953	8/25/08
		<i>The Mentor Book of American Poets (Supp.)</i>	William, Honig	Mentor	1962	8/25/08
		<i>The Red Badge of Courage (Supp.)</i>	Melville	Signet	1980	8/25/08
		<i>The Snows of Kilimanjaro (Supp.)</i>	Hemingway	Simon & Schuster	1964	8/25/08
		<i>The Things They Carried (Supp.)</i>	Obrien	Houghton Mifflin	1990	8/25/08
		<i>The Zoo Story (Supp.)</i>	Albee	Signet	1991	8/25/08
		<i>The Art of Voice: Language and Composition</i>	Muller, Gilbert, Whiting, Melissa	McGraw Hill	2014	5/5/14
	<i>Their Eyes Were Watching God</i>	Hurston	Harper & Row	1990	8/25/08	
	<i>Washington Square (Supp.)</i>	James	Signet	1980	8/25/08	

	Course Name	Textbook/Material	Author (s)	Publisher	Copyright	Approved
	English 11 Honors Continued	<i>Winesburg, Ohio (Supp.)</i>	Anderson	Penguin	1960	8/25/08
		<i>Kite Runner</i>	Hosseini, Khalad	Riverhead Books	2003	5/5/14
		<i>Thousand Splendid Suns</i>	Hosseini, Khalad	Riverhead Books	2007	5/5/14
		<i>Breath, Eyes, Memory</i>	Danticat, Edwidge	Vintage	1994	5/5/14
		<i>A Fine Balance</i>	Mistry, Rohinton	Vintage	1995	5/5/14
		<i>Namesake</i>	Lahiri, Jhumpa	Mariner	2003	5/5/14
			<i>The Killers of the Flower Moon: The Osage Murders and the Birth of the FBI</i>	David Grann	Doubleday	2017
		<i>Sing, Unburied, Sing a Novel</i>	Jesmyn Ward	Scribner	2017	5/21/18
	English 11 / 12 AP Language and Composition	<i>Invisible Man</i>	Ralph Ellison	Vintage	1995	5/4/15
		<i>On Writing: A Memoir of the Craft</i>	Stephen King	Pocket Books	2000	5/4/15
		<i>They Say, I Say: The Moves That Matter in Academic Writing</i>	Gerard Graff & Cathy Birkenstein	W.W. Norton & Co.	2006	5/4/15
		<i>Norton Anthology of American Literature</i>	Edited by Baym & Levin	W.W. Norton & Co.	2012	5/4/15
			<i>Atonement</i>	Ian McEwan	Anchor Books	2001
Y	English 11 American Studies	<i>A Farewell to Arms</i>	Hemingway	MacMillan	1957	8/25/08
		<i>A Lesson Before Dying</i>	Gaines	Vintage	1993	8/25/08
		<i>Babylon Revisited</i>	Fitzgerald	MacMillan	1960	8/25/08
		<i>Beloved</i>	Morrison	Blume	1988	8/25/08
		<i>Ethan Frome</i>	Wharton	Scribner	1970	8/25/08
		<i>Invisible Man</i>	Ellison	Random House	1980	8/25/08
		<i>Long Day's Journey Into Night</i>	O'Neill	Yale University Press	1984	8/25/08
		<i>Maggie: A Girl of the Streets</i>	Crane	Bantam	1986	8/25/08
		<i>Native Son</i>	Wright	Perennial	1966	8/25/08
		<i>The Age of Innocence</i>	Wharton	Signet	1962	8/25/08
		<i>The Great Gatsby</i>	Fitzgerald	Scribner	1962	8/25/08
		<i>The Heart is a Lonely Hunter</i>	McCuller	Bantam	1968	8/25/08
		<i>The Norton Anthology of American Literature</i>	Hack	W.W. Norton & Co.	1995	8/25/08
		<i>The Things They Carried</i>	O'Brien	Houghton Mifflin	1990	8/25/08
		<i>The Yellow Wallpaper</i>	Gilman	Dover	1997	8/25/08
	<i>The Art of Voice: Language and Composition</i>	Muller, Gilbert, Whiting, Melissa	McGraw Hill	2014	5/5/14	
Y	English 11 AHLISA	<i>Fences</i>	Wilson	Wilson	1990	8/25/08
		<i>Macbeth</i>	Shakespeare	Folger	1992	8/25/08
		<i>Points of View (selected shot stories)</i>	Various Authors	Mentor	1956	8/25/08
		<i>The Catcher in the Rye</i>	Salinger	Little, Brown & Co.	1951	8/25/08
		<i>The Great Gatsby</i>	Fitzgerald	Scribner	1962	8/25/08
		<i>The Things They Carried</i>	O'Brien	Houghton Mifflin	1990	8/25/08
		<i>The Yellow Wallpaper</i>	Gilman	Dover	1997	8/25/08
		<i>To Kill a Mockingbird</i>	Lee	Warner Books	1960	8/25/08
		<i>Namesake</i>	Lahiri, Jhumpa	Mariner	2003	5/5/14
	<i>The Art of Voice: Language and Composition</i>	Muller, Gilbert, Whiting, Melissa	McGraw Hill	2014	5/5/14	
Y	English 11 RAHP	<i>"The Interpreter of Maladies"</i>	Lahiri	Houghton Mifflin	2003	8/25/08
		<i>Different Seasons – "Rita Hayworth & the Shawshank Redemption"</i>	King	Signet	1982	8/25/08

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	English 11 RAHP Continued	<i>Macbeth</i>	Shakespeare	Folger	1992	8/25/08
		<i>My Sister's Keeper</i>	Picoult	Atria	1997	2/4/08
		<i>One Flew Over the Cuckoo's Nest</i>	Kesey	Signet	1962	8/25/08
		<i>Points of View (selected short stories)</i>	Various Authors	Mentor	1956	8/25/08
		<i>The Catcher in the Rye</i>	Salinger	Little, Brown & Co.	1951	8/25/08
		<i>The Things They Carried</i>	O'Brien	Houghton Mifflin	1990	8/25/08
		<i>The Yellow Wallpaper</i>	Gilman	Dover	1997	8/25/08
		<i>The Art of Voice: Language and Composition</i>	Muller, Gilbert, Whiting, Melissa	McGraw Hill	2014	5/5/14
		<i>The Soul of a Doctor</i>	Poris, Jain, Harper	Alonquin	2006	5/21/18
		<i>The Lost City of the Monkey God: A True Story</i>	Douglas Preston	Grand Central	2017	5/21/18
	<i>Sing, Unburied, Sing a Novel</i>	Jesmyn Ward	Scribner	2017	5/21/18	
Y	English 12	<i>Empire Falls (Supp.)</i>	Russo	Vintage	2001	5/9/11
		<i>Hamlet</i>	Shakespeare	Folger	1992	8/25/08
		<i>Ordinary People</i>	Guest	Penguin	1976	8/25/08
		<i>Points of View (selected shot stories)</i>	Various Authors	Mentor	1956	8/25/08
		<i>Sound and Sense</i>	Perine, ed.	Perrine	1978	8/25/08
		<i>The Bedford Reader</i>	Kennedy	Bedford Books	1977	8/25/08
		<i>Talk Talk (Supp.)</i>	Boyle	Viking	2006	5/9/11
		<i>The Death of a Salesman</i>	Miller	Penguin	1977	8/25/08
		<i>The Help (Supp.)</i>	Stockett	Putnam	2009	5/9/11
		<i>The Natural (Supp.)</i>	Malamud	Avon	1952	8/25/08
		<i>The Art of Voice: Language and Composition</i>	Muller, Gilbert, Whiting, Melissa	McGraw Hill	2014	5/5/14
		<i>Twelve Years a Slave</i>	Northup, Solomon	Createspace	2013	5/5/14
		<i>Kitchen God's Wife</i>	Tan, Amy	Penguin	1991	5/5/14
		<i>Bailey's Café</i>	Naylor, Gloria	Vintage	1992	5/5/14
		<i>Lean In: Women, Work and the Will to Learn</i>	Sandberg, Sheryl	Knopf	2013	5/5/14
		<i>The Art of Voice: Language and Composition</i>	Muller, Gilbert, Whiting, Melissa	McGraw Hill	2014	5/5/14
		<i>Bird by Bird: Some Instruction on Writing & Life</i>	Anne Lamott	Anchor Books	1995	5/21/18
	<i>Shakespeare's Restless World: A Portrait on an Era in Twenty Objects</i>	Neil MacGregor	Viking	2008	5/21/18	
	<i>Drown</i>	Junot Diaz	Riverhead	1996	5/21/18	
Y	English 12 Honors	<i>A Doll's House</i>	Ibsen	Bantam	1965	8/25/08
		<i>Hamlet</i>	Shakespeare	Folger	1992	8/25/08
		<i>In the Lake of the Woods</i>	O'Brien	Penguin	1994	8/25/08
		<i>Oedipus the King</i>	Sophocles	Harcourt	1977	8/25/08
		<i>Sound and Sense</i>	Poetry Anthology	Perrine	1978	8/25/08
		<i>The Bedford Reader</i>	Kennedy	Bedford Books	1977	8/25/08
		<i>The Death of a Salesman</i>	Miller	Penguin	1977	8/25/08
		<i>The Stranger</i>	Camus	Vintage	1988	
		<i>The Art of Voice: Language and Composition</i>	Muller, Gilbert, Whiting, Melissa	McGraw Hill	2014	5/5/14
		<i>Twelve Years a Slave</i>	Northup, Solomon	Createspace	2013	5/5/14
		<i>Kitchen God's Wife</i>	Tan, Amy	Penguin	1991	5/5/14
		<i>Bailey's Café</i>	Naylor, Gloria	Vintage	1992	5/5/14
		<i>Lean In: Women, Work and the Will to Learn</i>	Sandberg, Sheryl	Knopf	2013	5/5/14

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	Course Name	Textbook/Material	Author (s)	Publisher	Copyright	Approved
	English 12 Honors Continued	<i>Emerging: Contemporary Readings for Writers</i>	Barrios, Barclay	Bedford St. Martin	2015	5/2/16
		<i>Drown</i>	Junot Diaz	Riverhead	1996	5/21/18
Y	English 12 Literature and Composition AP	<i>A Doll's House</i>	Ibsen	Bantam	1965	8/25/08
		<i>Beloved</i>	Morrison	Blume	1998	8/25/08
		<i>The Death of a Salesman</i>	Miller	Penguin	1977	8/25/08
		<i>Hamlet</i>	Shakespeare	Folger	1992	8/25/08
		<i>Heart of Darkness</i>	Conrad	Dover	1990	8/25/08
		<i>Medea</i>	Euripides	Dover	1993	8/25/08
		<i>Oedipus</i>	Sophocles	Harcourt Brace	1997	8/25/08
		<i>Pride and Prejudice</i>	Austen	Signet	1980	8/25/08
		<i>The Sun Also Rises</i>	Hemingway	Simon & Schuster	1954	8/25/08
		<i>Waiting for Godot</i>	Becket	Grove Weidenfeld	1954	8/25/08
		<i>Woman Warrior</i>	Kingston	Random House	1989	2/27/95
		<i>The Art of Voice: Language and Composition</i>	Muller, Gilbert, Whiting, Melissa	McGraw Hill	2014	5/5/14
		<i>Rosencrantz and Guildenstern are Dead</i>	Stoppard	Grove Press	1967	8/25/08
		<i>The Awakening</i>	Chopin	Dover	1993	8/25/08
		<i>The Bedford Reader Kennedy</i>	Bedford Books	1997		8/25/08
S	Beat Generation Poetry	<i>The Portable Beat Reader</i>	Charters, Ann	Penguin	1992	5/5/14
S	Comedy & Literature	<i>Big Trouble</i>	Barry, Dave	Brilliance Audio	2010	5/5/14
		<i>Hitchhikers Guide to the Galaxy</i>	Adams, Douglas	Random House	2002	5/5/14
S	Creative Writing	<i>Poetry: An Introduction, 5th ed.</i>	Meyer	Bedford St. Martins	2007	8/25/08
		<i>Writing Down the Bones</i>	Goldberg	Schambhela	2005	8/25/08
S	Crime and Mystery	<i>A Pocket Full of Rye</i>	Christie	Signet	2000	8/25/08
		<i>A Study in Scarlet</i>	Doyle	Berkley Vintage	1994	8/25/08
		<i>Death on the Nile</i>	Christie	Collins	1978	8/25/08
		<i>Evil Under the Sun (Media)</i>	Christie			8/25/08
		<i>Five Minute Mysteries</i>	Weber	Running Press	1991	8/25/08
		<i>Mousetrap and Other Plays (Supp.)</i>	Christie	Signet	1978	8/25/08
		<i>Murders in the Rue Morgue</i>	Poe	Internet	1977	8/25/08
		<i>The Big Sleep</i>	Chandler	Vintage Crime	1958	8/25/08
		<i>The Glass Key (Supp.)</i>	Hammett	Vintage Crime	1958	8/25/08
		<i>The Hound of Baskerville (Media)</i>	Doyle			8/25/08
		<i>The Locked Room (Supp.)</i>	Sjowall & Wahloo	Vintage Crime	1973	8/25/08
		<i>The Maltese Falcon</i>	Hammett	Vintage Crime	1957	8/25/08
		<i>The Sign of Four</i>	Doyle	Berkley Vintage	1994	8/25/08
		<i>Midnight in the Garden of Good and Evil</i>	John Berendt	Vintage	1999	5/21/18
		<i>Little Fires Everywhere</i>	Celeste Ng	Penguin Press	2017	5/21/18
Y	Literature and Film	<i>A Streetcar Named Desire</i>	Williams		1988	8/25/08
		<i>The Diving Bell and the Butterfly (Supp.)</i>	Dauby	Vintage	1998	5/9/11
		<i>The Strange Case of Dr. Jekyll and Mr. Hyde and other Stories</i>	Stevenson	Barnes & Noble	2004	5/9/11
		<i>The Stranger</i>	Camus	Vintage	1988	8/25/08
		<i>The Art of Voice: Language and Composition</i>	Muller, Gilbert, Whiting, Melissa	McGraw Hill	2014	5/5/14
		<i>Frankenstein</i>	Shelley	Bantam	1991	8/25/08
		<i>The Diving Bell and the Butterfly (Supp.)</i>	Dauby	Vintage	1998	5/9/11

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Y	Literature and Film H	<i>Death of a Salesman</i>	Millier	Penguin	1977	8/25/08
		<i>Frankenstein</i>	Shelley	Bantam	1991	8/25/08
		<i>One Flew Over the Cuckoo's Nest</i>	Kesey	Signet	1962	8/25/08
		<i>The Diving Bell and the Butterfly (Supp.)</i>	Dauby	Vintage	1998	5/9/11
		<i>The Metamorphosis and Other Stories</i>	Kafka	Dover	1996	5/9/11
Y	Literature, Identify & Media	<i>Brave New World (Supp.)</i>	Huxley	Harper Perennial Classics	1998	5/9/11
		<i>Fahrenheit 451 (Supp.)</i>	Bradbury	Del Ray Books	1953	5/9/11
		<i>Frankenstein (Supp.)</i>	Shelley	Bantam Classic	2003	5/9/11
		<i>Looking Backward (Supp.)</i>	Bellamy	Penguin Classics	1986	5/9/11
		<i>One Flew Over the Cuckoo's Nest (Supp.)</i>	Kesey	Signet	1962	5/9/11
Y	Literature, Identify & Media Honors	<i>The Handmaid's Tale (Supp.)</i>	Atwood	Ballantine Books	1986	5/9/11
		<i>Brave New World (Supp.)</i>	Huxley	Harper Perennial Classics	1998	5/9/11
		<i>Fahrenheit 451 (Supp.)</i>	Bradbury	Del Ray Books	1953	5/9/11
		<i>Frankenstein (Supp.)</i>	Shelley	Bantam Classic	2003	5/9/11
		<i>Looking Backward (Supp.)</i>	Bellamy	Penguin Classics	1986	5/9/11
		<i>News is a Verb</i>	Hamill	Ballantine Books	1998	5/9/11
		<i>One Flew Over the Cuckoo's Nest</i>	Kesey	Signet	1962	5/9/11
	Literature and Psychology	<i>The Handmaid's Tale (Supp.)</i>	Atwood	Ballantine Books	1986	5/9/11
		<i>The Art of Voice: Language and Composition</i>	Muller, Gilbert, Whiting, Melissa	McGraw Hill	2014	5/5/14
		<i>A Primer of Freudian Psychology</i>	Hall	World Publishing	1954	7/26/99
		<i>A Primer of Jungian Psychology</i>	Hall, Nordby	Penguin	1973	7/26/99
		<i>Equus</i>	Shaffer	Penguin	1973	8/25/08
		<i>Hamlet</i>	Shakespeare	Folger	1993	8/25/08
		<i>In the Lake of the Woods</i>	O'Brien	Penguin	1994	1/25/96
		<i>King Lear</i>	Shakespeare	Folger	1993	8/25/08
		<i>Oedipus</i>	Spphocles	Harcourt	1977	8/25/08
		<i>Paul's Case</i>	Cather	Dover	1996	8/25/08
		<i>Song of Solomon (Supp.)</i>	Morrison	Vintage	2004	8/25/08
		<i>Story and Structure</i>	Perrine	Harcourt Press	2002	8/25/08
		<i>The Bell Jar</i>	Plath	Perennial	1996	8/25/08
<i>We Have Always Lived in the Castle (Supp.)</i>	Jackson	Penguin	1962	8/25/08		
	Myth, Legend, and the Bible	<i>Yellow Raft in Blue Water</i>	Dorris	Warner	1987	8/25/08
		<i>Beowulf</i>	Healey	Norton	2000	8/25/08
		<i>Best Loved Folktales of the World</i>	Cole, ed.	Anchor Press	1982	8/25/08
		<i>Gilgamesh</i>	Mason	Houghton Mifflin	2003	8/25/08
		<i>Siddharta</i>	Hesse	Bantam	1971	8/25/08
		<i>Sir Gawain and the Green Knight</i>	Stone	Penguin	1974	8/25/08
		<i>The Bible</i>	Richardson, ed.	Harper	1984	8/25/08
		<i>Three Short Novels</i>	Faulkner	Vintage	1966	8/25/08
		<i>The Art of Voice: Language and Composition</i>	Muller, Gilbert, Whiting, Melissa	McGraw Hill	2014	5/5/14
		<i>Me Talk Pretty One Day</i>	Sedaris	Little, Brown & Co.	2000	4/23/12

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	Non-Fiction Creative Writing	<i>I am Scout</i>	Shields	Henry Holt & Co.	2008	4/23/12
		<i>Me Talk Pretty One Day</i>	Sedaris	Little, Brown & Co.	2000	4/23/12
		<i>The Fourth Genre: Contemporary Writer of/on Creative Nonfiction, Fifth Edition</i>	Root, Jr., Steinberg	Longman	2010	4/23/12
		<i>Travels with Charley (Supp.)</i>	Steinbeck	Bantam Books	1961	4/23/12
		<i>I am Scout</i>	Shields	Henry Holt & Co.	2008	4/23/12
Y	Philosophy and Literature H	<i>Arcadia</i>	Stoppard	Faber	1993	8/25/08
		<i>Major British Poets</i>	Williams, ed	Mentor	1963	8/25/08
		<i>Patterns of Religion</i>	Schmidt	Wadsworth	1999	4/29/02
		<i>Song of Innocence and Songs of Experience</i>	Blake	Dover	1992	8/25/08
		<i>The Flies</i>	Sartre	Vintage	1976	8/25/08
		<i>The Fountainhead</i>	Rand	Signet	1993	8/25/08
		<i>The Illiad of Homer</i>	Homer	Univ. of Chicago	1951	8/25/08
		<i>The Mentor Book of Major American Poets</i>	Williams, ed.	Mentor	1962	8/25/08
		<i>The Oresteia</i>	Aeschylus	Dover	1996	8/25/08
		<i>The Republic</i>	Plato	Dover	2000	8/25/08
		<i>The Tempest</i>	Shakespeare	Folger	1993	8/25/08
		<i>Walden</i>	Thoreau	Dover	1995	8/25/08
		<i>Zen and the Art of Motorcycle Maintenance</i>	Robert Pirsig	Harpertorch	2006	5/21/18
		<i>The Moviegoer</i>	Walter Percy	Ivy Books	1989	5/21/18
Y	Shakespeare I/II Honors	<i>King Lear</i>	Shakespeare	Folger	1993	8/25/08
		<i>Much Ado About Nothing</i>	Shakespeare	Folger	1995	8/25/08
		<i>Othello</i>	Shakespeare	Folger	1993	8/25/08
		<i>The Merchant of Venice</i>	Shakespeare	Folger	1992	8/25/08
		<i>The Tempest</i>	Shakespeare	Folger	1994	8/25/08
		<i>Twelfth Night</i>	Shakespeare	Folger	1993	8/25/08
	ELA 10 Extended School Closing	<i>Catch-22</i>	Heller	Simon & Schuster	1994	6/29/09
	ELA 11 Extended School Closing	<i>Nine Stories</i>	Salinger	Little Brown	1991	6/29/09
	ELA 12 Extended School Closing	<i>Angela's Ashes</i>	McCourt	Scribner	1996	6/29/09

ESL

	<u>Course Name</u>	<u>Textbook/Material</u>	<u>Author (s)</u>	<u>Publisher</u>	<u>Copyright</u>	<u>Approved</u>
Y	ESL Grades K-5	<i>Rosetta Stone (English) Software (Supp.)</i>		Rosetta Stone Ltd.		5/18/09
Y	ESL Grades 6-8	<i>Fundamental of English Grammar (Supp.)</i>	Azar, Azar	Prentice Hall Regents	1992	5/18/09
		<i>Rosetta Stone (English) Software</i>		Rosetta Stone Ltd.		5/18/09
Y	ESL Grade 9-12	<i>Basics of English Grammar (Supp.)</i>	Azar, Hagan	Pearson Longman	2006	5/18/09
		<i>Focus on Grammar</i>	Fuchs, Bonner	Longman	2000	8/25/08
		<i>Grapes of Wrath</i>	Steinbeck	Pearson	1995	8/25/08
		<i>Keystone Level E (Supp.)</i>	Carnot, DeMado, Hollie	Pearson Longman	2000	5/18/09
		<i>Les Miserables</i>	Hugo	Penguin Readers	2002	8/25/08
		<i>Macbeth</i>	Shakespeare	Saddleback Classics	2003	8/25/08
		<i>Rosetta Stone (English) Software (Supp.)</i>		Rosetta Stone Ltd/		
		<i>Shining Star</i>	Chamo Hartmann, Huizenga	Longman	2003	8/25/08
	<i>The Diary of Anne Frank</i>	Frank	Pearson Learning Group	1995	8/25/08	

FAMILY & CONSUMER SCIENCES

	<u>Course Name</u>	<u>Textbook/Material</u>	<u>Author (s)</u>	<u>Publisher</u>	<u>Copyright</u>	<u>Approved</u>
S	Child Development	<i>The Developing Child – A Guide to Childhood and Parenting</i>		Glencoe	1989	8/25/08
S	Consumerism	<i>Culinary Essentials</i>	Guggenmos, McVety	Glencoe/McGraw Hill	2010	4/23/12
		<i>Culinary Essentials Workbook</i>	Guggenmos, McVety	Glencoe/McGraw Hill	2010	4/23/12
		<i>Consumer Education & Economics</i>	Lowe, Malouf and Jacobson	Glencoe/McGraw Hill	2008	1/13/14
S	Foods of the World	<i>The World of Food</i>	Medved	Prentice Hall	1990	8/25/08

MATHEMATICS/COMPUTER SCIENCE

	Course Name	Textbook/Material	Author (s)	Publisher	Copyright	Approved
Y	K-3 Mathematics	<i>EnVision Mathematics 2.0</i>		Pearson/Scott Foresman/Addison Wesley	2016	5/4/15
Y	Grade 4 Mathematics	<i>EnVision Mathematics 2.0</i>		Pearson/Scott Foresman/Addison Wesley	2016	5/4/15
Y	Grade 5 Mathematics	<i>EnVision Mathematics 2.0</i>		Pearson/Scott Foresman/Addison Wesley	2016	5/4/15
Y	Grade 6 Mathematics	<i>Connected Mathematic 3</i>	Lappan, Phillips Fey, Friel,	Pearson/Scott Foresman/Addison Wesley	2014	5/4/15
Y	Grade 7 Pre-Algebra	<i>Connected Mathematics3</i>	Lappan, Phillips Fey, Friel,	Pearson/Prentice Hall	2014	5/4/15
Y	Grade 7 Algebra	<i>Algebra I</i>	Larsen & Boswell	Big Ideas	2015	5/4/15
Y	Grade 8 Geometry	<i>Discovering Geometry: An Investigative Approach</i>	Serra	Key Curriculum Press	2008	5/18/09
		<i>Geometry</i>	Larson & Boswell	Big Ideas	2015	5/4/15
Y	Grade 8 Algebra	<i>Connected Mathematics 3</i>	Lappan, Fey, Fitzgerald, Friel, Phillips	Pearson/Prentice Hall	2015	5/4/15
		<i>Algebra I</i>	Larsen & Boswell	Big Ideas	2015	5/4/15
Y	Advanced Algebra	<i>Advanced Mathematics: Pre- Calculus with Discrete Mathematics and Data Analysis</i>	Brown	Houghton Mifflin	1992, 1994	5/24/93
		<i>Trigonometry 5th Edition</i>	McKeague, Turner	Thomson	2004	3/19/04
Y	General Algebra	<i>Algebra I: Common Core</i>	Charles, Hall, Kennedy, Bellman, Bragg, Handlin, Murphy, Wiggins	Pearson	2012	4/22/13
Y	Math Reasoning H 9	<i>The Art of Problem Solving</i>	Richard Rusczyk	AoPS Incorporated	2015	5/2/16
Y	Geometry	<i>Geometry</i>	Larson & Boswell	Big Ideas	2015	5/4/15
Y	Geometry H	<i>Geometry</i>	Larson & Boswell	Big Ideas	2015	5/4/15
Y	General Geometry	<i>Geometry: Concepts and Skills</i>	Larson, Boswell, Stiff	McDougal Littell	2003	8/18/03
Y	General Algebra II	<i>Algebra II, Common Core</i>	Charles, Hall, Kennedy, Bellman, Bragg, Handlin, Murphy, Wiggins	Pearson	2012	4/22/13
Y	Algebra II Honors	<i>Algebra and Trigonometry 5th Edition</i>	Larson, Hostetler	Houghton Mifflin	2001	7/22/02
Y	General Algebra II	<i>Algebra II: An Integrated Approach</i>	Larson, Kanold, Stiff	D.C. Heath/McDougal Little	1998, 2007	5/22/06
Y	Math Analysis Honors	<i>Pre-Calculus with Limits: A Graphing Approach (3rd Edition)</i>	Larson, Hostetler, Edwards	Houghton Mifflin	2001	6/16/03
Y	Precalculus E	<i>Open Stax</i>	Jay Abramson	Open Stax	2017	5/21/18
Y	Precalculus I	<i>Open Stax</i>	Jay Abramson	Open Stax	2017	5/21/18
Y	Precalculus II with Statistics	<i>Open Stax</i>	Jay Abramson	Open Stax	2017	5/21/18
Y	Probability and Statistics – Project Based	<i>Elementary Statistics: A Step by Step Approach</i>	Bluman	Glencoe/McGraw Hill	2012	4/23/12
Y	Calculus CD	<i>Calculus: Early Transcendentals</i>	Rogawski	Freeman	2008	5/3/10
Y	Calculus H	Calculus Honors	<i>Calculus Concepts & Applications</i>	Foerster	Key Curriculum	2005
Y	AP Statistics	<i>The Practice of Statistics (5th Edition)</i>	Starnes, Tabor, Yates, and Morroe	W.H. Freeman	2014	5/5/14

MATHEMATICS/COMPUTER SCIENCE

	Course Name	Textbook/Material	Author (s)	Publisher	Copyright	Approved
Y	Calculus AB (AP)	<i>Calculus of a Single Variable: Early Transcendental Functions</i>	Larson, Hostetler, Edwards	Houghton Mifflin/Harcourt	2011	5/3/10
Y	Consumer Math Personal Finance	<i>Mathematics for Business & Personal Finance</i>	Lange, Rousos	Glencoe / McGraw Hill	2011	4/23/12
S	<i>Introduction to Programming in Visual Basic H</i>	<i>Visual Basic Net: Complete Concepts and Techniques</i>	<i>Shelley, Cashman, Quasney</i>	<i>Thompson</i>	2003	4/7/08
Y	Computer Programming H	<i>A guide to Programming in Java</i>	<i>Brown</i>	<i>Lawrencville</i>	2005	6/19/06
		<i>Python Programming in Context</i>	<i>Miller & Ranum</i>	<i>Jones & Bartlett Learning</i>	2014	5/4/15
		<i>Simply Java Programming: AN Application-Driven Tutorial Approach</i>	<i>Deitel, Deitel & Associates</i>	<i>Prentice Hall</i>	2004	7/16/12
Y	Computer Science AP	<i>Java Concepts for AP Computer Science (5th Edition)</i>	Hortsmann	John Wiley & Sons	2008	6/2/08
Y	Computer Applications	<i>Web Development & Design Foundations with HTML, 6th Edition</i>	Felke- Morris	Pearson	2013	4/23/12

SCIENCE

	Course Name	Textbook/Material	Author (s)	Publisher	Copyright	Approved
Y	K – Physical Science	<i>Measurement, Motion & Forces</i>	William Banko, M.D Dario Capasso, Ph.D	Knowing Science LLC	2017	5/22/17
	Life	<i>Living Things, Sensational Senses</i>				
	Earth	<i>Weather, Sunlight & Energy</i>				
Y	Grade 1 Physical Science	<i>Measurement, Light & Sound</i>	William Banko, M.D Dario Capasso, Ph.D	Knowing Science LLC	2017	5/22/17
	Life	<i>Inspired by Nature, Parents & Heredity</i>				
	Earth	<i>Earth's Patterns</i>				
Y	Grade 2 Physical Science	<i>Matter & Measurement</i>	William Banko, M.D Dario Capasso, Ph.D	Knowing Science LLC	2017	5/22/17
	Life	<i>Ecosystems, Habitats & Interactions</i>				
	Earth	<i>Earth's Land & Water</i>				
Y	Grade 3 Physical Science	<i>Forces & Interactions</i>	William Banko, M.D Dario Capasso, Ph.D	Knowing Science LLC	2017	5/22/17
	Life	<i>Life Cycle & Traits</i>				
	Earth	<i>Weather & Climate</i>				
Y	Grade 4 Physical Science	<i>Energy, Waves & Properties</i>	William Banko, M.D Dario Capasso, Ph.D	Knowing Science LLC	2017	5/22/17
	Life	<i>Structure & Function</i>				
	Earth	<i>Earth System Processes</i>				
Y	Grade 5 Physical Science	<i>Structure, Properties & Interactions of Matter</i>	William Banko, M.D Dario Capasso, Ph.D	Knowing Science LLC	2017	5/22/17
	Life	<i>Matter & Energy in Organisms & Ecosystems</i>				
	Earth	<i>Earth Surface Processes</i>				

SCIENCE

	Course Name	Textbook/Material	Author (s)	Publisher	Copyright	Approved
Y	Grade 6 Science	<i>Exploring Plate Tectonics</i>	Smithsonian/National Science Resources Center	Carolina Curriculum	2013	4/23/12
		<i>Exploring Properties of Matter</i>	Smithsonian/National Science Resources Center	Carolina Curriculum	2012	4/23/13
		<i>Exploring Respiration and Circulation</i>	Smithsonian/National Science Resources Center	Carolina Curriculum	2012	4/23/12
		<i>Investigating Digestion and Motion</i>	Smithsonian/National Science Resources Center	Carolina Curriculum	2012	4/23/12
		<i>Understanding Weather and Climate</i>	Smithsonian/National Science Resources Center	Carolina Curriculum	2013	4/23/13
Y	Grade 7 Science	<i>Experimenting with Forces and Motion</i>	Smithsonian/National Science Resources Center	Carolina Curriculum	2012	4/23/13
		<i>Experimenting with Mixtures, Compounds, and Elements</i>	Smithsonian/National Science Resources Center	Carolina Curriculum	2012	4/23/13
		<i>Investigating Biodiversity and Interdependence</i>	Smithsonian/National Science Resources Center	Carolina Curriculum	2013	4/23/13
		<i>Studying the Development and Reproduction of Organisms</i>	Smithsonian/National Science Resources Center	Carolina Curriculum	2012	4/23/12
Y	Grade 8 Science	<i>Exploring Planetary Systems</i>	Smithsonian/National Science Resources Center	Carolina Curriculum	2013	4/23/12
		<i>Exploring the Nature of Light</i>	Smithsonian/National Science Resources Center	Carolina Curriculum	2012	4/23/12
		<i>Researching the Sun-Earth-Moon System</i>	Smithsonian/National Science Resources Center	Carolina Curriculum	2013	4/23/12
		<i>Electricity, Waves & Information Transfer</i>	Smithsonian/National Science Resources Center	Carolina Curriculum	2015	5/2/16
Y	Anatomy and Physiology	<i>Essential of Anatomy & Physiology (3rd Edition)</i>	Sager, et al.	Holt	2001	8/20/01
Y	Anatomy and Physiology H	<i>Essentials of Anatomy & Physiology H</i>	Elaine Maireb, Suzanne Keller	Pearson	2018	5/21/18
Y	Biophysical Science	<i>Physical Science with Earth and Space Science Biology</i>	Dobson, Holmanm Roberts	Holt, Rinehart, Winston	2008	5/18/09
Y	Biology	<i>Biology</i>	Miller, Levine	Pearson	2010	4/22/13
Y	Biology Advanced 9	<i>Campbell: Biology Concepts & Connections</i>	Reece, Taylor, Simon, Dickey, Hogan	Pearson	2015	5/2/16
Y	Biology AP	<i>Principles of Life</i>	Heller, Hillis, Price, Sadava	W.H. Freeman & Co.	2012	4/23/12
Y	Chemistry General	<i>S.P.I.C.E. Chemistry</i>	Stone, Kelly, Rider, Orr	Kendall/Hunt	2000	4/7/08
Y	Chemistry	<i>Chemistry</i>	Myers, Oldham, Tocci	Holt	2006	5/3/10
Y	Chemistry Honors	<i>Pearson Chemistry</i>	Wilbraham, Staley, Matta, Waterman	Pearson	2017	5/21/18
Y	Chemistry RAHP	<i>Chemistry</i>	Wilbraham, Staley, Matta, Waterman	Prentice Hall/Addison-Wesley	2002	3/24/03
Y	Chemistry AP	<i>Chemistry, The Central Science</i>	Brown, Lemay, Bursten, Murphy, Woodward	Pearson	2012	4/22/13

SCIENCE

	Course Name	Textbook/Material	Author (s)	Publisher	Copyright	Approved
Y	Environmental Science	<i>Environmental Science</i>	Jay Withgott	Pearson	2011	5/2/16
		<i>Physical Science with Earth and Space Science Biology</i>	Dobson, Holman Roberts	Holt, Rinehart, Winston	2002	5/18/09
Y	Environmental Science AP	<i>Environmental Science for AP; 2nd Edition</i>	Friedland & Relyea	Bedford, Freeman & Worth	2015	5/2/16
		<i>Physical Science with Earth and Space Science Biology</i>	Dobson, Holman Roberts	Holt, Rinehart, Winston	2002	5/18/09
Y	Genetics	<i>Human Genetics: Concepts and Application (11th Edition)</i>	Lewis	McGraw-Hill	2015	5/2/16
Y	Physics General	<i>Physics</i>	Hewitt	Prentice Hall	2002	5/17/04
	Physics	<i>Advanced Physics For You</i>	Johnson, et al.	Nelson Thornes	2006	5/3/10
Y	Physics Honors	<i>Physics: Principles and Problems</i>	Zitzewitz, et al.	Glencoe McGraw Hill	2009	5/3/10
Y	Physics RAHP	<i>Physics: Principles and Problems</i>	Zitzewitz, et al.	Glencoe McGraw Hill	2009	5/3/10
Y	Integrated Physics & Art	<i>OCR Physics for A2</i>	Mee, et al.	Hodder	2009	5/3/10
Y	Planetary and Earth Science	<i>Astronomy Today</i>	Chaisson	Prentice Hall	2002	5/17/04
Y	Forensic Science 12	<i>Science – Fundamentals and Investigations</i>	Anthony J. Bertino	South Western Cengage	2012	5/4/15
Y	AP Physics 1 & 2	<i>Physics (9th Edition)</i>	Cutnell & Johnson	John Wiley & Son	2012	5/5/14
Y	AP Physics C: E&M Mechanics	<i>Fundamentals of Physics</i>	Halliday & Resnick, Jearl Walker	Wiley	2014	5/21/18
Y	Career Pathways in Medicine	<i>Introduction to Health Care</i>	Mitchell & Haroun	Cengage	2017	5/22/17
		<i>Medical Terminology for Health Professions</i>	Ehrlich, Schroeder, Ehrlich	Cengage	2017	5/22/17

SOCIAL STUDIES

	Course Name	Textbook/Material	Author (s)	Publisher	Copyright	Approved
Y	Grade 1 Social Studies	<i>My School and Family: Social Studies Alive!</i>	Teachers' Curriculum Institute	Teachers' Curriculum Institute	2010	4/22/13
Y	Grade 2 Social Studies	<i>My Community: Social Studies Alive!</i>	Teachers' Curriculum Institute	Teachers' Curriculum Institute	2010	4/22/13
Y	Grade 3 Social Studies	<i>Our Community and Beyond: Social Studies Alive!</i>	Teachers' Curriculum Institute	Teachers' Curriculum Institute	2010	4/22/13
Y	Grade 4 Social Studies	<i>Regions of Our Country: Social Studies Alive!</i>	Teachers' Curriculum Institute	Teachers' Curriculum Institute	2010	4/22/13
Y	Grade 5 Social Studies	<i>America's Past: Social Studies Alive!</i>	Teachers' Curriculum Institute	Teachers' Curriculum Institute	2010	4/22/13
Y	Grade 6 Social Studies	<i>A History of US: Liberty For All? 1820-1860 (Supp.)</i>	Hakim	Oxford University Press	2005	5/22/06
		<i>A History of US: The New Nation 1789-1850 (Supp.)</i>	Hakim	Oxford University Press	2005	5/22/06
		<i>Abraham Lincoln: Great American President (Supp.)</i>	Haugen	Compass Point Books	2006	5/22/06
		<i>Elizabeth Caddy Stanton: Social Reformer (Supp.)</i>	Burgan	Compass Point Books	2006	5/22/06
		<i>Frederick Douglass: Slave, Writer, Abolitionist (Supp.)</i>	Haugen	Compass Point Books	2006	5/22/06
		<i>History Alive! The United States Through Industrialism</i>	Bower, Lobdell	Teachers Curriculum Institute	2005	5/22/06
		<i>Robert E. Lee: Commander of the Confederate Army (Supp.)</i>	Gillis	Compass Point Books	2006	5/22/06
Y	Grade 7 Social Studies	<i>Geography Alive! Regions and People</i>	Bower, Lobdell	Teachers Curriculum Institute	2006	5/22/06
		<i>Globalize It! The Stories of the IMF, the World Bank, the WTO, and Those Who Protest (Supp.)</i>	January	Twenty First Century Books	2003	5/22/06
		<i>The Choices Program: Current Issues Series</i>	Varied	Brown University	2017	5/21/18
Y	Grade 8	<i>World History, Volume 1</i>	Ellis, Gaynor, Esler	Pearson Prentice Hall	2008	6/18/07
Y	American Government and Politics AP	<i>American Government-Reading and Cases (15th Edition)</i>	Woll	Pearson-Longman	2004	8/25/08
		<i>Government by the People</i>	Burn, et al.	Prentice Hall	2004	8/25/08

SOCIAL STUDIES

	Course Name	Textbook/Material	Author (s)	Publisher	Copyright	Approved
S	Introduction to the Fundamentals of American Government	<i>American Government-Reading and Cases (15th Edition)</i>	Woll	Pearson-Longman	2004	8/25/08
S	The American Political Experience	<i>American Government – Readings and Cases (15th Edition)</i>	Woll	Pearson-Longman	2004	8/25/08
		<i>Government by the People</i>	Burn, et al.	Prentice Hall	2004	8/25/08
S	Contemporary Issues in Social Science	<i>American Public Policy: An Introduction</i>	Cochan, Mayer, Carr	Thompson/Wadsworth	2006	4/7/08
Y	European History AP	<i>Western Civilization (3rd Edition)</i>	Spielvogel	West Publishing 1997	1997	8/25/08
S	Global Economics	<i>Economics for Everybody</i>	Antell/Harris	Amsco	2007	8/25/08
Y	Human Geography Human Geography H	<i>An Introduction to Human Geography: The Cultural Landscape</i>	James M. Rubenstein	Pearson, Prentice Hall	2014	5/4/2015
Y	Microeconomics/ Macroeconomics AP	Principles of Economics	Mankiw	South Western Cengage	2009	5/3/10
Y	History of the Modern World	<i>World History: The Modern Era</i>	Ellis, Gaynor, Esler	Pearson	2007	6/18/07
Y	Modern European History	<i>Civilization in the West 6th Edition</i>	Kishlansky, Geary, O'Brien	Pearson	2006	8/25/08
Y	Western/Non-Western Philosophy	<i>Ultimate Questions: Thinking About Philosophy</i>	Rauhut	Penguin	2007	5/5/08
Y	Psychology I/II	<i>Thinking About Psychology: A Science of Mind and Behavior</i>	Blair-Broekner, Ernst	Worth	2008	5/3/10
Y	Psychology AP	<i>Myers' Psychology for AP 2nd Edition</i>	David Myers	Bedford/St. Martins	2014	2/6/17
Y	Sr. Seminar	<i>The Origins of the Modern World 2nd Edition</i>	Marks	Roman & Littlefield	2007	5/5/08
Y	Sociology	<i>The Real World: AN Introduction to Sociology</i>	Ferris, Stein	Norton	2008	5/3/10
Y	Classical Foundations of America	<i>Greeks & Romans Bearing Gifts</i>	Carl J. Richard	Rowman and Littlefield	2008	4/22/13
		<i>Ancient Rome and Modern America</i>	Margaret Malamud	Wiley-Blackwell	2009	4/22/13
Y	The Trojan War	<i>The Illiad</i>	Homer; Translated by Robert Fables	Penguin	1990	4/22/13
Y	US History I US History I H US History I AP	<i>A People and a Nation</i>	Norton, 6 th Ed	Houghton Mifflin	2001	8/25/08
	US History I American Studies	<i>America: Pathways to the Present</i>	Cayton, Perry, Reed, Winkler	Pearson Prentice Hall	2007	5/22/06
	US History I AHLISA	<i>The American Pageant (Supp.)</i>	Bailey, 13 th Ed	Houghton Mifflin	2006	8/25/08

SOCIAL STUDIES

	Course Name	Textbook/Material	Author (s)	Publisher	Copyright	Approved
Y	US History II	<i>A People and a Nation</i>	Norton, 6 th Ed	Houghton Mifflin	2001	8/25/08
	US History II H	<i>America: Pathways to the Present</i>	Cayton, Perry, Reed, Winkler	Pearson Prentice Hall	2007	5/22/06
	US History II AP					
	US History II American Studies	<i>The American Pageant (Supp.)</i>	Bailey, 13 th Ed	Houghton Mifflin	2006	8/25/08
	US History II AHLISA					
S	Criminal Law	<i>Street Law, A Course in Practical Law (5th Edition)</i>	Arbetman, O'Brien, McMahon	West Publishing 1994	1994	8/25/08
S	Constitutional Law	<i>Street Law, A Course in Practical Law (5th Edition)</i>	Arbetman, O'Brien, McMahon	West Publishing 1994	1994	8/25/08
Y	World History	<i>World History: The Modern Era</i>	Ellism Gaynor, Esler	Pearson Prentice Hall	2007	6/18/07
Y	Civics	<i>Building Citizenship: Civics & Economics</i>	Remy, Patrick, Safnell, Clayton	Glencoe/McGraw Hill	2009	4/23/12
	World History Grade.9 Extended School Closing	Longitude	Sobel	Penguin	1996	6/29/09
	US History I Grade 10 Extended School Closing	The Killer Angels	Shaara	Ballentine	2003	6/29/09
	US History Grade 11 Extended School Closing	To America	Ambrose	Simon and Schuster	2002	6/29/09

FINE AND APPLIED ART

	Course Name	Textbook/Material	Author (s)	Publisher	Copyright	Approved
Y	Art History AP	<i>Art History</i>	Stokstad, Cothren	Pearson	2014	4/22/13
Y	Studio Art 1 AP Studio Art II AP	<i>Launching the Imagination</i>	Stewart	McGraw Hill	2006	7/7/07
Y	Innovating Through Design Thinking	<i>Creative Confidence</i>	Tom Kelley & David Kelly	Crown	2013	5/4/15
		<i>That Used To Be Us</i>	Thomas L. Friedman & Michael Mandelbaum	Picador	2012	5/4/15
		<i>A Whole New Mind: Why Right Brainers Will Rule the Future</i>	David H. Pink	Riverhead Books	2006	5/4/15
		<i>101 Design Methods: A Structured Approach for Driving Innovation in Your Organization</i>	Vijay Kumar	Wiley	2012	5/4/15
Y	General Music Grades K – 5	<i>Share the Music</i>	Bond et al	McGraw Hill	2000	2/26/01
Y	Instrumental Music Grade 5	<i>Standard of Excellence, Vol. 1</i>	Pearson	Neil Kjos	1999	8/25/08
		<i>Essential Elements for Strings, Book 1</i>	Allen, Gillespie, Hayes	Hal Leonard	1994	4/22/13

	Course Name	Textbook/Material	Author (s)	Publisher	Copyright	Approved
Y	Band Grade 6	<i>Ed Sueta Books 1, 2</i>	Sueta	Macie	1982	8/25/08
		<i>Essential Elements Books 1, 2</i>	Lautzenheiser, et al	Hal Leonard	2001	8/25/08
		<i>Rubank Elementary Method</i>	Rubank	Hal Leonard	1960	8/25/08
		<i>Rubank Intermediate Method</i>	Rubank	Hal Leonard	1960	8/25/08
		<i>Standard of Excellence, Books 1, 2</i>	Pearson	Neil A. Kjos	1999	8/25/08
		<i>Standard of Excellence Book 1, Music Theory & History Workbook</i>	Elledge, Yarbrough & Pearson	Neil A. Kjos	1993	4/22/13
Y	Orchestra Grade 6	<i>All for Strings Books 1, 2</i>	Anderson, Frost	Neil A. Kjos	1986	8/25/08
		<i>Essential Elements 2000 for Strings 2</i>	Allen, Gillespie, Tellejohn, Hayes	Hal Leonard Corporation	2004	4/22/13
		<i>Wolfart Etudes, Op. 45</i>	Wohlfarth	G. Schirmer	1905	8/25/08
Y	Chorus Grade 6	<i>Sing at First Sight: Foundation in Choral Sight Singing, Level 1</i>	Beck, Surmani, Lewis	Alfred Publishing Co. Inc	2004	4/22/13
Y	Band Grade 7	<i>Standard of Excellence, Books 1, 2</i>	Pearson	Neil A. Kjos	1999	4/22/13
		<i>Standard of Excellence Book 1, Music Theory & History Workbook</i>	Elledge, Yarbrough & Pearson	Neil A. Kjos	1993	4/22/13
Y	Orchestra Grade 7	<i>All for Strings Books 1, 2</i>	Anderson, Frost	Neil A. Kjos	1986	8/25/08
		<i>Essential Elements 2000 for Strings 2</i>	Allen, Gillespie, Tellejohn, Hayes	Hal Leonard Corporation	2004	4/22/13
		<i>Wolfart Etudes, Op. 45</i>	Wohlfarth	G. Schirmer	1905	8/25/08
Y	Chorus Grade 7	<i>Sing at First Sight: Foundation in Choral Sight Singing, Level 1</i>	Beck, Surmani, Lewis	Alfred Publishing Co. Inc	2004	4/22/13
Y	Band Grade 8	<i>Essential Technique Book 3</i>	Lautzenheiser, et al	Hal Leonard		8/25/08
		<i>Standard of Excellence Vol. II</i>	Pearson	Neil A. Kjos	1999	8/25/08
		<i>Standard of Excellence Book Two: Music Theory & History</i>	Elledge, Yarborough, Pearson	Neil A. Kjos	1999	8/25/08
Y	Orchestra Grade 8	<i>All for Strings Books 1 & 2</i>	Anderson, Frost	Neil A. Kjos	1986	8/25/08
		<i>Wolfart Etudes, Op. 45</i>	Wohlfarth	G. Schirmer	1905	8/25/08
		<i>Essentials for Strings, A Systematic Approach to Technical Development</i>	Gerald Anderson	Neil A. Kjos	1985	4/22/13
		<i>Technicises for Strings, Putting the Pieces Together</i>	Jim Probasco	Heritage Music Corp.	2002	4/22/13
Y	Chorus 8	<i>Sing at First Sight: Foundations in Choral Sight-Singing Level 1, 2</i>	Beck, Surmani, Lewis	Alfred Publishing Co. Inc	2004	4/22/13
		<i>Essential Elements for Choir, Book One: Essential Musicianship</i>	Crocker, Leavitt	Hal Leonard Corp	1985	4/22/13
Y	Music Theory & Literature I	<i>Student Workbook for Tonal Music with an Introduction to Twentieth Century Music (5th Edition)</i>	Kostka, Payne	McGraw Hill	2004	7/22/05
	Music Theory AP	<i>Tonal Music with an Introduction to Twentieth Century Music (5th Edition)</i>	Kostka, Payne	McGraw Hill	2004	7/22/05
		<i>Auralia (v.2.1.1) (software)</i>		Rising Software		8/25/08
		<i>Sibellius (v.3) (software)</i>		Sibelius Software		8/25/08
Y	Symphonic Band	<i>I Recommend</i>	James D. Ployhar	Byron-Douglas Publication	1972	5/2/16

WORLD LANGUAGE

	Course Name	Textbook/Material	Author (s)	Publisher	Copyright	Approved
Y	K-5 Spanish	<i>Middlebury Interactive Languages</i>		Middlebury Interactive Languages		5/2/16
Q	Survey of Spanish Grade 6	<i>Invitation to Languages</i> <i>Workbook and Audio Activities Booklet for Invitation to Languages</i> <i>Multi Media and Technology for Invitation to Languages</i>	Shelter, ed.	Glencoe McGraw Hill	2007	5/3/10
Y	Spanish Grade 7	<i>iBuen Viaje 1</i> <i>Descubre 1A</i>	Schmitt, Woodford Jose A. Blanco	Glencoe McGraw Hill Vista	2008 2017	6/23/08 2/6/17
Y	Spanish Grade 8	<i>iBuen Viaje 1</i> <i>Descubre 1B</i>	Schmitt, Woodford Jose A. Blanco	Glencoe McGraw Hill Vista	2008 2017	6/23/08 2/6/17
Y	Spanish I	<i>Descubre 1</i>	Jose A. Blanco	Vista	2016	5/21/18
Y	Spanish II	<i>Descubre 1 / 2</i>	Jose A. Blanco	Vista	2016	5/21/18
	Spanish IIA	<i>Descubre 1 / 2</i>	Jose A. Blanco	Vista	2016	5/21/18
Y	Spanish III	<i>Descubre 2</i>	Jose A. Blanco	Vista	2016	5/21/18
Y	Spanish III H	<i>Descubre 2</i>	Jose A. Blanco	Vista	2016	5/21/18
Y	Spanish IV	<i>Descubre 2</i>	Jose A. Blanco	Vista	2016	5/21/18
Y	Spanish V H	<i>Revista 5e</i>	Jose A. Blanco	Vista	2016	5/2/16
Y	Spanish V AP	<i>AP Spanish Preparing for the Language Examination</i> <i>Galeria de arte y vida</i> <i>Rosaura a las diez</i> <i>Trangulo A Proposito</i> <i>iBuen Viaje! 1</i>	Diaz, Leicher-Prieto, Nissenberg Adey, Albini Denevi Gatski, McMullan Schmitt, Woodford	Pearson Prentice Hall Glencoe Prentice Hall Wayside Publishing Glencoe McGraw Hill	2007 1997 1964 2006 2008	8/25/08 8/25/08 8/25/08 8/25/08 4/22/13
Y	Spanish I/IIB	<i>Spanish is Fun, Book 1</i> <i>iBuen Viaje! 1</i> <i>iBuen Viaje! 2</i>	Wald Schmitt, Woodford Schmitt, Woodford	Amsco Glencoe Glencoe	2000 2008 2008	6/23/08 4/22/13 4/22/13
Y	Chinese I	<i>Step Up With Chinese I</i>	Chen, Zhang, Wang Xu, Huang, Lee	Cengage Learning	2012	5/2/16
Y	Chinese II	<i>Step Up With Chinese II</i>	Chen, Zhang, Wang Xu, Huang, Lee	Cengage Learning	2012	5/2/16
Y	Chinese III H	<i>Chinese Primer</i> <i>Step Up With Chinese</i>	Chen, Link, Tai, Tang Chen, Zhang, Wang Xu, Huang, Lee	Princeton University Press Cengage Learning	2007 2016	8/25/08 5/21/18
Y	Chinese IV H	<i>Step Up With Chinese</i>	Chen, Zhang, Wang Xu, Huang, Lee	Cengage Learning	2016	5/21/18
Y	Survey of French Grade 6	<i>Invitation to Languages</i> <i>Workbook and Audio Activities Booklet for Invitation to Languages</i> <i>Multi Media and Technology for Invitation to Languages</i>	Shelter, ed Shelter, ed Shelter, ed	2007 2007 2007	5/3/10 5/3/10 5/3/10	2007 2007 2007

WORLD LANGUAGE

	<u>Course Name</u>	<u>Textbook/Material</u>	<u>Author (s)</u>	<u>Publisher</u>	<u>Copyright</u>	<u>Approved</u>
Y	French Grade 7	Bon Voyage I	Schmitt, Lutz	Glencoe McGraw Hill	2002	6/24/02
Y	French Grade 8	Bon Voyage I	Schmitt, Lutz	Glencoe McGraw Hill	2002	6/24/02
Y	French I	Bon Voyage I	Schmitt, Lutz	Glencoe McGraw Hill	2002	6/24/02
Y	French II	Bon Voyage 2	Schmitt, Lutz	Glencoe McGraw Hill	2002	6/24/02
Y	French III	Bon Voyage 2	Schmitt, Lutz	Glencoe McGraw Hill	2002	6/24/02
Y	French IV	<i>Bon Voyage 2</i>	Schmitt, Lutz	Glencoe McGraw Hill	2002	6/24/02
		<i>Le Petit Prince</i>	Antoine de Saint-Exupery	Harcourt	1971	6/24/02
Y	French V	<i>Dans le vent</i>	Maley	Homson/Heinle	1999	8/25/08
Y	French V AP	<i>Themes 1e AP French Language and Culture</i>	Delfosse, Kurbegov, Draggett	Vista Higher Learning	2016	5/21/18
		<i>AP French: Preparing for the Language Examination (2nd Edition)</i>	Ladd, Girard	Prentice Hall	1998	8/25/08
		<i>Drole de mission</i>	Szeps-Fralin	EMC	1984	8/25/08
		<i>L'Etanger</i>	Camus	Prentice Hall	1955	8/25/08
		<i>Panache Litteraire (3rd Edition)</i>	Baker, Cauvin	Heinle & Heinle	1995	8/25/08
Y	German I	<i>Komm Mit I</i>	Winkler	Holt Rinhart, Winston	1996	1/27/97
Y	German II	<i>Komm Mit I</i>	Winkler	Holt Rinhart, Winston	1996	1/27/97
Y	German III	<i>Komm Mit II /III</i>	Winkler	Holt Rinhart, Winston	1996	1/27/97
Y	German IV H	<i>Komm Mit III</i>	Winkler	Holt Rinhart, Winston	1996	1/27/97
Y	Survey of Latin Grade 6	<i>Invitation to Languages</i>	Shelter, ed	2007	5/3/10	2007
		<i>Workbook and Audio Activities Booklet for Invitation to Languages</i>	Shelter, ed	2007	5/3/10	2007
		<i>Multi Media and Technology for Invitation to Languages</i>	Shelter, ed	2007	5/3/10	2007
Y	Latin Grade 7	<i>Cambridge Latin Unit 1</i>	Cambridge University Classics	Cambridge University Press	2015	5/2/16
Y	Latin 8	<i>Cambridge Latin Unit 2</i>	Cambridge University Classics	Cambridge University Press	2015	5/2/16
Y	Latin I	<i>Cambridge Latin Unit 1</i> <i>Cambridge Latin Unit 2</i>	Cambridge University Classics	Cambridge University Press	2015	5/2/16
Y	Latin II	<i>Cambridge Latin Unit 3</i>	Cambridge University Classics	Cambridge University Press	2015	5/2/16
Y	Latin III H	<i>Cambridge Latin Unit 4</i>	Cambridge University Classics	Cambridge University Press	2015	5/21/18
Y	Latin IV	Horace: Selected Odes and Satire	Ancona	Bolchazy-Carducci	2004	8/25/08
		Horace Workbook	Murphy, Ancona	Bolchazy-Carducci	2005	8/25/08
		Our Latin Heritage Book IV	Hines, Howard	Harcourt Brace	1969	8/25/08
Y	Latin V AP	A Song of War: Readings in Vergil's Aeneid	LaFleur, McKay	Pearson Prentice Hall	2004	6/29/09

WELLNESS

	<u>Course Name</u>	<u>Textbook/Material</u>	<u>Author (s)</u>	<u>Publisher</u>	<u>Copyright</u>	<u>Approved</u>
	10 th Grade	Drivers Education Manual		NJ Motor Vehicle Commission	2017	5/21/18
	11 th & 12 th Grades	First Aid & Safety Heart Saver First Aid/CPR/AED Student Workbook	American Heart Association	First American Heart	2016	5/21/18

Changes of Assignments for the 2018-2019 Salary List				
Staff Member	Location	Assignment From	Assignment To	Salary Adjustment
Erica Centrelli	Benjamin Franklin Middle School	1.00 FTE Ridge Sixth Grade Science Teacher	1.00 FTE Franklin Sixth Grade Science Teacher	No change in salary
Gabrielle Ferrari-King	Somerville School	1.00 FTE Third Grade Teacher	1.00 FTE Fourth Grade Teacher	No change in salary
Elania Ferenczi	Ridgewood High School	1.00 FTE Special Education-Coll (Mathematics) Teacher	0.80 FTE Special Education-Coll (Mathematics) Teacher	From: \$73,195 (\$72,895 + \$300 CP) To: \$58,556 (\$58,316 + \$240 CP) Cl. MA, St. 9
Natalie Garvin	George Washington Middle School	1.00 FTE Special Education Teacher	1.00 FTE Title 1 Teacher	No change in salary
Alyssa Giardina	Benjamin Franklin Middle School	1.00 FTE Franklin Sixth Grade Science Teacher	1.00 FTE Ridge Eighth Grade Science Teacher	No change in salary
Lisbeth Jerejian	George Washington Middle School	1.00 FTE Title 1 Teacher	1.00 FTE Special Education Teacher	No change in salary
Kristen Krasinski	Benjamin Franklin Middle School	1.00 FTE Franklin Seventh Grade Social Studies Teacher	1.00 FTE Ridge Seventh Grade Social Studies Teacher	No change in salary
Christine Lee	Ridgewood High School	1.20 FTE Chinese Teacher	1.00 FTE Chinese Teacher	From: \$82,866 To: \$69,055 Cl. MA, St. 6-7
Meredith McCann	Benjamin Franklin Middle School	1.00 FTE Franklin Seventh Grade Mathematics Teacher	1.00 FTE Ridge Eighth Grade Mathematics Teacher	No change in salary
Michael Mitchell	Benjamin Franklin Middle School	1.00 FTE Ridge Seventh Grade Social Studies Teacher	1.00 FTE Franklin Seventh Grade Social Studies Teacher	No change in salary
Lori Morris	Benjamin Franklin Middle School	1.00 FTE Ridge Eighth Grade Social Studies Teacher	1.00 FTE Ridge Sixth Grade Social Studies Teacher	No change in salary
Helene Palumbo				
Benjamin Ran	Benjamin Franklin Middle School	1.00 FTE Ridge Eighth Grade Science Teacher	1.00 FTE Ridge Seventh Grade Science Teacher	No Change in Salary
Maureen Ryter	Benjamin Franklin Middle School	1.00 FTE Ridge Seventh Grade Science Teacher	1.00 Ridge Sixth Grade Science Teacher	No Change in Salary
Lisa Sargenti	Hawes School	1.00 FTE Kindergarten Teacher	1.00 FTE First Grade Teacher	No Change in Salary
Kyle Schulke	Benjamin Franklin Middle School	1.00 FTE Franklin Sixth Grade Social Studies Teacher	1.00 FTE Ridge Eighth Grade Social Studies Teacher	No Change in Salary
Hailey Striano	Orchard School	1.00 FTE Second Grade Teacher	1.00 FTE First Grade Teacher	No Change in Salary
Mary Van Horne	Benjamin Franklin Middle School	1.00 FTE Franklin Eighth Grade Mathematics Teacher	1.00 FTE Franklin Seventh Grade Mathematics Teacher	No change in salary

MAY 21, 2018

ATTACHMENT J

Staff Member	Location	Assignment From	Assignment To	Salary Adjustment
Karen Walters	Ridgewood High School	1.25 FTE Science Teacher	1.00 FTE Science Teacher	From: \$113,900 (\$113,600 + \$300 CP) To: \$91,180 (\$90,880 + \$300 CP) Cl. DR, St. 12
TBD	Ridgewood High School	0.80 FTE English Teacher	1.00 FTE English Teacher	

RENTAL FEES FOR USE OF FACILITIES

All fees are not inclusive of applicable temperature control and monitoring fees.

- **Auditorium at Benjamin Franklin Middle School**

~~\$575~~ ~~\$555~~ for use of the auditorium. In the event air conditioning is installed, a separate charge will be instituted.

Additional fee for use of classrooms – ~~\$55~~ ~~\$50~~ per room per hour.

Auditorium rental fee is for a four-hour period; additional charges prorated.

Use of concert grand piano: ~~\$235~~ ~~\$230.00~~ including tuning.

- **Other Auditoriums**

George Washington Middle School	\$ 295.00 \$285.00
Elementary Auditoriums	\$ 210.00 \$200.00

Auditorium rental fee is for a four-hour period; additional charges prorated.

- **Cafeterias**

George Washington Middle School, Benjamin Franklin Middle School, and Ridgewood High School

Fee: ~~\$150.00~~ ~~\$145.00~~ with auditorium rental
~~\$295.00~~ ~~\$285.00~~ without auditorium rental

Cafeteria rental fee is for a four-hour period; additional charges prorated.

All foods served from school kitchens must be prepared by the authorized food provider for the district. Arrangements may be made through the Business Office.

- **Gymnasiums**

The rental of school gymnasiums for groups under proper supervision is on the basis of use during regular custodial working hours with no additional overtime costs and assumes a three-hour maximum use.

High School Gym #1	\$380.00 \$368.00
High School Gym #2	\$210.00 \$200.00
High School Gym #3	
Benjamin Franklin Middle School	\$210.00 \$200.00
George Washington Middle School (New)	\$380.00 \$370.00
George Washington Middle school (Old)	\$210.00 \$200.00
Elementary Schools	\$150.00 \$142.00

- **Other Facilities**

Board Room – Education Center	\$175.00 \$170.00
Classroom	\$55.00/hour \$50.00/hour

***Any custodial charges will be marked up by 10%.**

SCHEDULE A

Leases for 2018-2019						
Name	School/SQFT	17-18 Rate per Sq. Foot	17-18 Monthly Rent	18-19 Rate per Sq. Foot	18-19 Monthly Rent	18-19 Annual Rent
Ridgewood Nursery & KDG 12 months	Glen 3,120	\$ 3.32	\$ 10,342.80	\$ 3.44	\$ 10,733.37	\$ 128,800.49
YMCA Camp Pamacka July & August	Travell		\$ 10,920.12		\$ 11,138.52	\$ 22,277.04
Infant Toddler	Glen School 4,538	\$23.39	\$ 8,844.79	\$24.24 (yearly)	\$9,165.52	\$ 109,986.23
Ridgewood Community School	various	n/a	\$ 8,875.00	n/a	\$ 9,196.28	\$ 110,355.30
	Totals				\$ 40,233.69	\$ 371,419.06

T-Number	Title
G0520_13-r-22728	DORM & RESIDENTIAL FURNITURE
G1005_13-r-22977	CONSULTING SVCS. NJEMS FOR DEP
G1006_13-r-23063	NJEMS-RSP DEV. SVCS. FOR DEP
G1219_13-r-23083	CLASSROOM & LIBRARY FURNITURE
G2001_11-r-22173	AUTOMATIC LICENSE PLATE READER
G2002_12-r-22311	MEALS READY TO EAT (MRE)
G2004_12-r-22677	FURNITURE: OFFICE, LOUNGE
G2005_12-r-22690	CARPET/FLOORING SUPPLY&INSTALL
G2007_13-r-22997	CRIME SCENE MAPPING EQUIPMENT
G2012_13-r-23199	REMOTE UNDERWATER VEHICLES
G2015_14-r-23242	BRIDGE MAINTENANCE DOT
G2018_14-r-23573	RX DROP BOX - DCA
G2019_15-r-23741	BUCKET TRUCK W/65' WH PLATFORM
G2020_15-r-23616	TELESCOPIC BOOM LIFT, 60 FT
G2027_16-r-24356	NJ MVC MOBILE AGENCY UNIT
G2075_16-r-24223	COPIERS, MAINT., AND SUPPLIES
G3000_14-r-23502	PUBLICATION MEDIA
G4004_15-r-23669	WHEEL DUMPER
G8015_11-r-22191	HIGH DENSITY MOBILE FILE SYS
G8023_12-r-22322	VEHICLE LIFTS AND EQUIPMENT
G8024_15-r-23731	COMPACT EXCAVATOR 51-1/2 BLADE
G8033_13-r-22902	STATEWIDE EQUIP.& SPACE RENTAL
G8035_13-r-22923	FIRE FIGHTING VEHICLES
G8039_13-r-23081	INSPECTION OF FIRE SUPRESSION
G8045_13-r-23141	SPECIALIZED TRAINING SERVICES
G8049_14-r-23201	ELECTRONIC MONITORING SERVICES
G8051_14-r-23290	SATELLITE PHONES, EQUIPMENT
G8054_14-r-23375	GENERATORS FOR PURCHASE
G8055_14-r-23376	GENERATOR RENTALS
G8056_14-r-23386	RADIOLOGICAL DETECTION EQUIP.
G8057_14-r-23548	BEACH CLEANER

G8058_14-r-23611	FIREARMS TRAINING SIMULATOR
G8060_16-r-24011	BALLISTIC MICROSCOPE
G9002_12-r-22646	10 PRINT LIVE SCAN SYSTEM
G9003_13-r-22940	SIEBEL ADMINISTRATION NJ DPB
G9005_14-r-23349	ELECTRONIC SURVEY EQUIPMENT
M0002_12-r-22299	INDUSTRIAL/MRO SUPPLIES & EQUIP
M0003_16-r-24052	SOFTWARE LICENSE & RELATED SER
M0053_13-r-22832	NEW JERSEY COST PER COPY
M0064_12-r-22550	NATIONWIDE VEHICLE RENTAL SRVC
M0119_16-r-24004	MEDICAL SUPPLIES
M0483_16-r-24098	NASPO VALUEPOINT COMPUTER
M1659_15-r-23950	PHARMACEUTICALS AND VACCINES
M2002_14-x-23312	CHILD SAFETY SEATS WSCA-NASPO COOPERATIVE CONTRACT
M2022_15-r-23674	FUEL CREDIT SERVICES STATEWIDE
M7000_15-r-23681	DATA COMMUNICATIONS EQUIPMENT
M7008_13-r-23161	INMATE KIOSKS
M7011_15-r-23792	PARCC OPERATIONAL ASSESSMENTS
M8000_13-r-22770	TIRES, TUBES AND SERVICES
S2878_14-x-23472	SECURITY SCREENING, MONITORS & CAMERAS, INSTALLED, FOR CLASS 3 EXT. CARGO VAN
TSU01_97-x-24030	STATE USE PRODUCTS-VARIOUS REFER CALLS CUSTOMER SVS. 633-8100
T0001_15-x-23637	FOODS: BREADS, FRESH BAKED, DELIVERY BY COUNTIES
T0002_14-x-22935	BOTTLED WATER/COOLER RENTAL
T0025_13-x-22856	CLOTHING AND COATS - WOMEN, GIRLS, MEN, AND BOYS (VARIOUS AGENCIES)
T0051_14-x-23207	SHOES & CANVAS FOOTWEAR (MEN, WOMEN, BOYS & GIRLS)
T0052_15-x-23609	OFFICE SUPPLIES & RECYCLED COPY PAPER STATEWIDE
T0076_15-x-23563	FLARES, TRAFFIC
T0077_12-x-22269	FUEL OIL #2 - HEATING
T0081_13-x-22769	GASES: MEDICAL, SPECIALTY AND INDUSTRIAL STATEWIDE
T0083_12-x-22122	GASOLINE, AUTOMOTIVE
T0084_16-x-24000	AUTOMOTIVE GLASS AND WINDSHIELD REPAIR
T0085_15-x-23425	SNOW PLOW PARTS, AND GRADER AND LOADER BLADES

T0097_12-x-21974	AUTOMOTIVE LUBRICANTS: ENGINE/GEAR OILS,GREASES, ATF, TRACTOR FLUID & HYD. OILS
T0099_14-x-23264	VEHICLES, AUTOMOBILES, SEDANS/CROSSOVER
T0106_13-x-22630	POLICE AND HOMELAND SECURITY EQUIPMENT & SUPPLIES (SUPPLEMENTAL PROPOSAL)
T0108_12-x-21311	GAS, PROPANE
T0109_13-x-22183	RADIO COMMUNICATION EQUIPMENT AND ACCESSORIES
T0118_16-x-24078	SPORTING GOODS - STATEWIDE
T0121_15-x-23415	BREAKAWAY U-POST SIGN SUPPORT
T0126_15-x-23841	OEM & NON-OEM MAINTENANCE & REPAIR SERVICES FOR LIGHT/MEDIUM DUTY VEHICLES
T0136_14-x-23366	SIGN BLANKS - ALUMINUM
T0142_14-x-23008	ROAD & HIGHWAY BUILDING MATERIALS: CRUSHED STONE, SAND & GRAVEL
T0148_14-x-22999	CATCH BASIN CASTINGS, INLETS & MANHOLES
T0154_17-x-24262	WATER TREATMENT & MAINTENANCE SERVICES (HEATING & COOLING) - STATEWIDE
T0155_14-x-23009	HOT MIX ASPHALT (HMA), PICK-UP ONLY FOR NJDOT & PICK UP/DELIVERY FOR OTHER AGENC
T0167_14-x-22662	ELECTRICAL EQUIPMENT AND SUPPLIES NORTH, CENTRAL AND SOUTH REGIONS
T0170_16-x-23853	FERTILIZER: FARM, LAWN AND GARDEN USE
T0172_15-x-23524	MAINTENANCE OF AIRCRAFT PARTS AND SERVICE
T0183_14-x-23072	TRAFFIC CONTROL DEVICES: REPLACEMENT PARTS FOR MOBILE & STATIONARY ATTENUATOR
T0200_09-x-20783	MAILROOM EQUIPMENT AND MAINTENANCE VARIOUS STATE AGENCIES
T0208_14-x-23149	FABRICATED & PREFABRICATED STRUCTURES: PORTABLE SANITATION UNITS
T0213_16-x-24035	ROCK SALT AND TREATED SALT FOR ROADWAYS STATEWIDE
T0220_13-x-22663	METALS: STEEL AND ALUMINUM, VARIOUS
T0364_17-x-24267	CONFERENCE, BANQUET, AND HOTEL FACILITY RENTAL STATEWIDE
T0372_13-x-22976	COURIER DELIVERY SERVICE - JUDICIARY & DEPARMENT OF LABOR & WORKFORCE DEVE.
T0390_14-x-23100	CAR WASH SERVICES - (SUPPLEMENTAL TO 13-X-22927)
T0465_12-x-22219	TREE TRIMMING, PRUNING & REMOVAL SERVICES
T0537_16-x-24043	HEATING, VENTILATION AND AIR CONDITIONING REPAIR PARTS

T0551_15-x-23534	CONCRETE PATCH MATERIAL, QUICK SETTING
T0576_12-x-20796	FIRE EXTINGUISHER MAINTENANCE STATE WIDE
T0640_15-x-23065	FENCE: CHAIN LINK, ROCK FALL, WOODEN, VINYL AND ORNAMENTAL (INSTALL & REPLACE)
T0644_13-x-22843	VENDING MACHINE PRODUCT SALES AND RELATED SERVICES - CBVI
T0731_15-x-23507	ROADSIDE MAINTENANCE HERBICIDES AND CHEMICALS - STATEWIDE
T0777_13-x-22591	SNOW PLOWING & HAULING SERVICES STATEWIDE FOR THE N.J.D.O.T.
T0790_12-x-22281	FIREFIGHTER PROTECTIVE CLOTHING AND EQUIPMENT
T0845_14-x-21988	REGULATED MEDICAL WASTE PICK UP AND DISPOSAL - STATEWIDE
T0849_17-x-22978	ABOVEGROUND FUEL TANKS: INSTALLATION, REMOVAL, REPAIR AND RELATED EQUIPMENT
T0877_16-x-23884	MOVING SERVICES FOR DPMC AND COOPERATIVE PURCHASING PARTICIPANTS
T0893_12-x-22071	GENETIC PARENTAGE TESTING SERVICE (DNA):DHS, DFD
T0896_13-x-22782	ASPHALTIC OIL AND AGGREGATE SURFACE TREATMENT - STATEWIDE
T0900_11-x-21295	ARMED AND UNARMED SECURITY GUARDS SERVICES FOR NJ STATEWIDE LOCATIONS
T0963_12-x-21532	ANTIFREEZE AND WINDSHIELD WASHER FLUID
T0969_14-x-23348	MARINE CRAFT: BOAT, MOTOR, TRAILER (PARTS/REPAIRS/ACCESSORIES & PURCHASES)
T0983_13-x-23020	ENVIRONMENTAL TESTING INSTRUMENTS
T1128_12-x-22001	RECORD STORAGE AND RETRIEVAL (DARM)
T1291_14-x-23091	UNDERGARMENTS AND SLEEPWEAR, VARIOUS MENS'S AND WOMEN'S
T1297_13-x-22465	VOICE COMMUNICATIONS NETWORK SERVICES
T1307_15-x-23217	HOT POUR CRACK FILLER, DETACKIFIER AND APPLICATION TOOLS
T1316_11-x-21415	TELECOMMUNICATIONS EQUIPMENT & SERVICES
T1343_13-x-22603	OVERHEAD/ROLLING DOORS & OPERATORS, REPAIR/REPLACE, DOT & OTHER AGENCIES
T1352_13-x-22901	DIVISION OF RISK MANAGEMENT, BROKERAGE AND ADVISORY SERVICES
T1353_16-x-24070	FOODS: FRESH FRUITS & VEGETABLES NORTH, CENTRAL, SOUTH & SOUTH WOODS PROCESSING
T1372_15-x-23228	HVAC, REFRIGERATION AND BOILER SERVICES-STATEWIDE

T1413_16-x-24028	DRUG SCREEN SERVICES, STATEWIDE SAMHSA CONTROLLED SUBSTANCE GUIDELINES
T1415_13-x-22592	SPREADING SERVICES FOR DEICING CHEMICALS AND ABRASIVES
T1466_11-x-21484	VIDEO TELECONFERENCING EQUIPMENT & SERVICES
T1480_11-x-39256	JANITORIAL SERVICES STATEWIDE
T1495_10-x-20768	SNOW PLOWS, D.O.T AND AUTHORITIES
T1529_15-x-23605	TRAFFIC SIGNALS, POLES, CONTROLS, ELECTRICAL EQUIPMENT, AND LED DEVICES
T1609_13-x-22284	ASPHALTIC CONCRETE, STD HP COLD PATCH & VOC-COMPLIANT HP COLD PATCH
T1616_16-x-23923	DATA ACCESS SERVICES: WEB-BASED INVESTIGATIVE AND LOCATOR DATA
T1621_14-x-22846	NUTRITIONAL FORMULAS-THERAPEUTIC: ENTERAL ORAL & FEEDING-PUMP ADMINISTRATION SETS
T1654_13-x-22888	PURCHASING CARD FOR THE STATE OF NJ AND ICC AGENCIES
T1776_14-x-23147	DATA COMMUNICATIONS NETWORK SERVICES
T1778_14-x-22717	CABLING PRODUCTS AND SERVICES; DATA CENTER MANAGEMENT SOLUTIONS
T1786_12-x-22313	EQUIPMENT ACQUISITION & INSTALLATION FOR MARKED AND UNMARKED POLICE VEHICLES
T1817_07-x-30045	COMMODITIES COUNCIL DEPT. OF HUMAN SERVICES
T1818_99-x-30078	SERVICES COUNCIL DEPT. OF HUMAN SERVICES
T1841_12-x-22363	GEOGRAPHIC INFORMATION SYSTEMS SERVICES TERM CONTRACT
T1845_13-x-22463	ULTRA LOW SULFUR DIESEL AND BIODIESEL FUEL
T1860_14-x-23224	BUNDLED FIREWOOD
T1888_13-x-22739	T1888, BOXES, CORRUGATED DOC & DSS (DSS BOXES FORMERLY ON T0047)
T1934_14-x-22648	INMATE/RESIDENT TELEPHONE CONTROL SERVICE
T1956_15-x-23485	LED SIGNAL INDICATIONS AND WARNING DEVICES
T2000_14-x-23068	ENERGY CONSULTING SERVICES
T2006_15-x-23627	VEHICLES, PASSENGER VANS, 8/12/15- PASSENGER
T2007_15-x-23633	SPORT UTILITY VEHICLES, FULL-SIZE, 1/2 TON, 2WD AND 4WD
T2046_14-x-22930	RENTAL, DAILY/WEEKLY/MONTHLY/YEARLY, TRUCK/TRACTOR/TRAILER W/ OR W/O DRIVER
T2075_13-x-34559	GSA/FSS REPROGRAPHICS SCHEDULE USE

T2080_13-x-22712	TRUCKS, 26,000 LB. GVWR MAX. CABOVER/ C&C, WITH VARIOUS 18' BODIES & LIFTGATES
T2085_17-x-23842	AUTOMOTIVE PARTS FOR HEAVY DUTY VEHICLES(CLASS 5 OR HIGHER, OVER 15,000 LB GVWR)
T2100_15-x-23639	VEHICLES, TRUCKS, CLASS 2, PICKUP/ UTILITY, WITH SNOW PLOW OPTION
T2101_15-x-23640	VEHICLES, TRUCKS, CLASS 3, PICKUP/ UTILITY/DUMP, WITH SNOW PLOW OPTION
T2102_15-x-23641	VEHICLES, TRUCKS, CLASS 4, UTILITY/DUMP,WITH SNOW PLOW OPTION
T2103_15-x-23634	VEHICLES, CARGO VANS, CLASS 1/2/3, REGULAR/EXTENDED
T2108_15-x-23440	MAINT. & REPAIR FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR)
T2112_15-x-22894	NEXT, SECOND AND THIRD DAY DELIVERY SERVICES FOR ITEMS OVER 71 POUNDS
T216A_12-x-22315	WIRELESS DEVICES AND SERVICES
T2171_12-x-22504	VEHICLE TOWING AND ROADSIDE SERVICES
T2187_16-x-24053	PARTS AND REPAIRS FOR LAWN AND GROUNDS EQUIPMENT
T2188_14-x-23107	PARTS & REPAIRS FOR ROAD MAINTENANCE EQUIPMENT
T2189_16-x-23926	PARTS AND REPAIRS FOR SPRAYING, DUSTING AND FOGGING EQUIPMENT
T2250_14-x-23267	SAFETY VESTS
T2276_16-x-24217	INFLUENZA VACCINE-STATEWIDE
T2289_13-x-22633	STAKE TRUCK, 15,000 LB GVWR, 12 FT. BODYWITH SIGN STORAGE COMPARTMENTS & ACCESS.
T2311_12-x-22421	ONLINE LEGAL RESEARCH SERVICES
T2419_15-x-23711	ELECTRIC EQUIPMENT AND SUPPLIES (LIGHT POLES, LUMINAIRES WITH ASSOCIATED LAMPS)
T2454_13-x-38665	DRUG & ALCOHOL TEST KITS
T2478_13-x-23040	BUILDING MGMT- LIFE SAFETY EQUIPMENT: T2478 AED
T2499_14-x-23353	FOODS: VARIOUS FOOD ITEMS, STATEWIDE
T2522_15-x-23460	PHOTOGRAPHIC EQUIPMENT FOR NJ STATE POLICE AND OTHER USING AGENCIES
T2546_13-x-22046	VAPOR RECOVERY SYSTEMS ON GASOLINE TANKS: TESTING & REPAIRS-(STATEWIDE)
T2581_13-x-22727	AUCTIONEERING SERVICES: INTERNET AUCTIONS TO SELL SURPLUS PROPERTY

T2605_15-x-23344	ENERGY TRACKING AND BILL MANAGEMENT SYSTEM
T2622_13-x-22542	ENCLOSED TRAILERS, SINGLE AXLE/DOUBLE AXLE, UP TO 7,000 LB. GVWR
T2630_14-x-23186	INFLUENZA TYPE A&B RAPID ASSAY TEST KITS FOR POINT OF CARE
T2634_15-x-23520	SCRAP METAL DISPOSAL - STATEWIDE
T2637_15-x-23487	INSURANCE AND REAL ESTATE LICENSE EXAMINATIONS AND SELECTED SERVICES DOBI
T2665_16-x-23994	SOLID WASTE COLLECTION - STATEWIDE
T2686_11-x-21043	TECHNICAL ASSISTANCE / FEMA SERVICES / DEBRIS MONITORING
T2732_16-x-24001	MAINTENANCE/REPAIR AND REPLACEMENT PORTABLE COMMERCIAL MOBILE GENERATORS
T2736_15-x-23710	5000 GALLON UPRIGHT POLYETHYLENE STORAGE TANKS
T2760_11-x-21682	OEM AUTOMOTIVE PARTS AND ACCESSORIES FOR LIGHT DUTY VEHICLES (T-2760)
T2761_14-x-22600	NON-OEM AUTOMOTIVE PARTS & ACCESSORIES LIGHT DUTY VEHICLES
T2767_17-x-24300	CERTIFIED COURT REPORTERS/CERTIFIED REAL TIME COURT REPORTERS - STATEWIDE
T2776_15-x-23642	POLICE VEHICLES: SEDANS, SPORT UTILITY VEHICLES AND TRUCKS
T2784_11-x-21997	SKID STEER LOADER, WITH QUICK-DETACH. BUCKET, VARIOUS ATTACHMENTS & TRAILER
T2787_11-x-21999	DUMP TRUCK, 39,000 LB. GVWR C&C, 5/7 CU. YD. 10' ALUMINUM BODY & ACCESS.
T2793_15-x-23728	IT RESEARCH ADVISORY SERVICES
T2809_12-x-22251	DUMP TRUCK, 68,000 LB. GVWR CAB/CHASSIS W/12 CU.YD. CONVEYOR BODY & ACCESSORIES
T2817_12-x-22206	RENTAL OF A TRUCK MOUNTED SPRAY INJECTION PATCHING SYSTEM FOR NJ DOT
T2839_14-x-22245	SWITCHGEAR MAINTENANCE
T2848_12-x-22489	PREVENTIVE MAINTENANCE AND TESTING OF EMERGENCY STANDBY GENERATORS
T2856_14-x-22743	TRACTOR, 52,000 LB. GVWR, 80,000 LB. GCWR
T2858_14-x-23330	REFRIGERATED SEMITRAILERS, 42 FT. AND 48 FT.
T2864_14-x-22907	TRAILER MOUNTED TRASH PUMP WITH 6" DIAMETER SUCTION AND DISCHARGE
T2867_13-x-22575	WAREHOUSING AND EMERGENCY OPS SERVICES AND LOGISTICS

T2877_13-x-22634	UTILITY TRUCK, 29,000 LB. GVWR C&C W/11'BODY, 41' W.H. HYD. PLATFORM LIFT & ACC.
T2878_14-x-23099	SECURITY SCREENING, MONITORS & CAMERAS, INSTALLED, FOR 15-PASSENGER VANS (REBID)
T2881_14-x-23019	WATER DAMAGE RESTORATION SERVICES
T2888_13-x-22745	ATTENUATORS, TRAILER MOUNTED, OPTIONAL ARROWBOARD (NJDOT) & STD MODEL TMA DISC
T2908_13-x-22911	ATTENUATORS, TRUCK MTD, 100 KM, WITH INSTALLATION, & STD MODEL TMA DISCOUNT
T2926_14-x-23223	BUS, 36,000 LB. GVWR, REAR ENGINE, 47-PASS. FOR INMATE TRANSPORTATION-REBID
T2928_14-x-23060	PORTABLE VIDEO SURVEILLANCE TRAILER & MESSAGE BOARDS, TRAILER MOUNTED
T2931_14-x-23383	CUSTOM FARM SERVICES FOR FIELD OPERATIONS - DEP
T2934_13-x-22934	INSTRUCTIONAL IMPROVEMENT SYSTEM (IIS) FOR DOE
T2939_14-x-23110	AUDITING AND OTHER RELATED SERVICES FOR DISASTER RECOVERY (HURRICANE SANDY)
T2946_14-x-23305	ELEVATOR MAINTENANCE,REPAIR,TESTING AND INSPECTION SERVICES
T2957_14-x-23294	GREEN ACRES PROGRAM - APPRAISAL SERVICE
T2959_16-x-24005	UTILITY TRUCK, 10,600 LB. GVWR, EXT. CABSRW, GAS POWERED, 4WD, 9' BODY & ACC.
T2961_15-x-23708	CUSTOMIZED INSPECTION TRUCK, 19,500 LB. GVWR, CABOVER, CREW CAB WITH 14' BODY
T2962_14-x-23295	TRAILER & SKID MOUNTED BRINE APPLICATIONUNITS FOR THE NJ DEPT. OF TRANSPORTATION
T2967_14-x-23328	GREEN ACRES PROGRAM - TITLE SEARCHES
T2974_15-x-23607	UTILITY TRUCK, 16,500 LB. GVWR C&C WITH 11 FT. BODY & ACCESSORIES
T2981_15-x-23426	LOCKING HARDWARE (PARTS ONLY)
T2989_15-x-23512	COMMUNICATIONS WIRING SERVICES
T2993_15-x-23545	ORAL FLUIDS AND URINE DRUG SCREENING JUDICIARY & DOH & STATEWIDE
T3006_16-x-24057	COMPACT TRACK LOADER, DIESEL ENGINE, WITH OPTIONAL ATTACHMENTS
T3008_15-x-23742	LAND DEBRIS REMOVAL FOR DISASTERS
T3014_15-x-23761	WATERWAY DEBRIS ASSESSMENT AND REMOVAL FOR DISASTERS

T3017_15-x-23699	PILOT AND TECHNICIAN TRAINING FOR ROTARY AND FIXED WING AIRCRAFT
T3026_15-x-23834	WILDLANDS FIRE FIGHTING AIRCRAFT SERVICES
T3027_16-x-23874	PLUMBING & HEATING SUPPLIES/ EQUIPMENT -STATEWIDE
T3028_16-x-23893	OCEAN RESEARCH VESSEL
T3043_16-x-24044	AIRCRAFT MAINTENANCE PARTS AND SERVICE

T-Number/ Bid Number	Title	Status
<u>G8042</u> <u>13-r-23113</u>	(RIMS) SYSTEM	
<u>T0849</u> <u>17-x-22978</u>	ABOVEGROUND FUEL TANKS: INSTALLATION, REMOVAL, REPAIR AND RELATED EQUIPMENT	
<u>T1580</u> <u>12-x-22069</u>	ACTUARIAL & HEALTH CARE DELIVERY RELATED SERVICES, DHS, DHSS	
<u>T2672</u> <u>10-x-20779</u>	ACTUARIAL SERVICES: CONTRACTED ACTUARIAL CONSULTING FIRMS	EXPIRED
<u>T1426</u> <u>12-x-21271</u>	ADMINISTRATION OF DEFICIENT AND DELINQUENT TAX ACCOUNTS	
<u>T2143</u> <u>14-x-23045</u>	ADMINISTRATIVE SERVICE FOR COMMUTER TRANSPORTATION BENEFITS	
<u>T2010</u> <u>14-x-23082</u>	ADMINISTRATIVE SERVICES FOR SECTION 125, FLEXIBLE SPENDING ACCOUNTS	
<u>T2347</u> <u>13-x-22492</u>	ADVERTISING & PUBLIC RELATIONS: TRAVEL & TOURISM, STATE	
<u>T2571</u> <u>14-x-23073</u>	ADVERTISING AND PUBLIC RELATIONS SERVICES, OHSP & OAG/LPS	
<u>T2948</u> <u>14-x-23215</u>	ADVERTISING AND PUBLIC RELATIONS SERVICES: DOH	
<u>T2804</u> <u>13-x-22876</u>	ADVERTISING AND PUBLIC RELATIONS MOTOR VEHICLE COMMISSION	
<u>T0343</u> <u>13-x-22863</u>	ADVERTISING MEDIA PLACEMENT SERVICES FOR RECRUITMENT	
<u>T2308</u> <u>13-x-22647</u>	ADVERTISING SERVICES: DEPARTMENT OF AGRICULTURE	EXPIRED
<u>T1699</u> <u>14-x-23162</u>	ADVERTISING, PUBLIC RELATIONS AND COMMUNITY OUTREACH: DHS, DFD	
<u>T2141</u> <u>16-x-23729</u>	AGGREGATED PURCHASE OF ELECTRIC SUPPLY (COMMODITY) STATEWIDE	
<u>T1620</u> <u>16-x-24027</u>	AGGREGATED PURCHASE OF NATURAL GAS SUPPLY (COMMODITY) - STATEWIDE	
<u>T2920</u> <u>13-x-23080</u>	AGRI INDUSTRIES SAUSAGE CASINGS AND SPICES	
<u>T2920</u> <u>14-x-23288</u>	AGRI INDUSTRIES SAUSAGE CASINGS AND SPICES	
<u>T3043</u> <u>16-x-24044</u>	AIRCRAFT MAINTENANCE PARTS AND SERVICE	
<u>T2572</u> <u>10-x-21024</u>	AIRPORT OPERATOR FOR SOUTH JERSEY REGIONAL AIRPORT (REBID)	
<u>T1993</u> <u>05-x-34620</u>	AIRPORT OPERATOR SVS GREENWOOD LAKE AIR-PORT DOT	

<u>T1400</u> <u>12-x-22064</u>	ALTERNATE BENEFIT PROGRAM SERVICE PROVIDERS	
<u>T2740</u> <u>13-x-22383</u>	ALTERNATIVE TO DISCIPLINE, RESOLUTION MONITORING PROGRAM FOR STATE BOARDS	
<u>T0963</u> <u>12-x-21532</u>	ANTIFREEZE AND WINDSHIELD WASHER FLUID	
<u>T0900</u> <u>11-x-21295</u>	ARMED AND UNARMED SECURITY GUARDS SERVICES FOR NJ STATEWIDE LOCATIONS	
<u>T1609</u> <u>13-x-22284</u>	ASPHALTIC CONCRETE, STD HP COLD PATCH & VOC-COMPLIANT HP COLD PATCH	
<u>T0896</u> <u>13-x-22782</u>	ASPHALTIC OIL AND AGGREGATE SURFACE TREATMENT - STATEWIDE	
<u>T2888</u> <u>13-x-22745</u>	ATTENUATORS, TRAILER MOUNTED, OPTIONAL ARROWBOARD (NJDOT) & STD MODEL TMA DISC	
<u>T2908</u> <u>13-x-22911</u>	ATTENUATORS, TRUCK MTD, 100 KM, WITH INSTALLATION, & STD MODEL TMA DISCOUNT	
<u>T2581</u> <u>13-x-22727</u>	AUCTIONEERING SERVICES: INTERNET AUCTIONS TO SELL SURPLUS PROPERTY	
<u>T2939</u> <u>14-x-23110</u>	AUDITING AND OTHER RELATED SERVICES FOR DISASTER RECOVERY (HURRICANE SANDY)	
<u>T0894</u> <u>15-x-23739</u>	AUDITING SERVICES, ACUTE CARE HOSPITAL COMMON AUDIT PROGRAM	
<u>T1225</u> <u>13-x-22693</u>	AUDITS PENSIONS, CASH MGMT., AGENCY & HEALTH BENEFIT FUNDS	
<u>T2314</u> <u>06-x-37829</u>	AUTOMATED CHILD SUPPORT ENFORCEMENT SYSTEM (ACSES)	EXPIRED
<u>G2001</u> <u>11-r-22173</u>	AUTOMATIC LICENSE PLATE READER	
<u>T0084</u> <u>16-x-24000</u>	AUTOMOTIVE GLASS AND WINDSHIELD REPAIR	
<u>T0097</u> <u>12-x-21974</u>	AUTOMOTIVE LUBRICANTS: ENGINE/GEAR OILS, GREASES, ATF, TRACTOR FLUID & HYD. OILS	
<u>T2085</u> <u>17-x-23842</u>	AUTOMOTIVE PARTS FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR)	
<u>T1187</u> <u>15-x-23405</u>	BAGS: PLASTIC FOR BAKERY GOODS (BREAD, ETC.) FOR BAYSIDE PRISON BAKERY	
<u>T1648</u> <u>15-x-23542</u>	BAKERY COMMODITIES: BREAD BASES, DRY MIXES, SHORTENINGS & YEAST (BAYSIDE)	
<u>G8060</u> <u>16-r-24011</u>	BALLISTIC MICROSCOPE	
<u>T1766</u> <u>16-x-23985</u>	BARBER AND BEAUTICIAN SERVICES	
<u>G8057</u> <u>14-r-23548</u>	BEACH CLEANER	

<u>G8021</u> <u>12-r-22271</u>	BOMB SUIT COMMUNICATIONS	
<u>T0002</u> <u>14-x-22935</u>	BOTTLED WATER/COOLER RENTAL	
<u>T0121</u> <u>15-x-23415</u>	BREAKAWAY U-POST SIGN SUPPORT	
<u>M7006</u> <u>11-r-22043</u>	BREAST PUMPS & ACCESSORIES	
<u>G2015</u> <u>14-r-23242</u>	BRIDGE MAINTENANCE DOT	
<u>G2019</u> <u>15-r-23741</u>	BUCKET TRUCK W/65' WH PLATFORM	
<u>T2478</u> <u>13-x-23040</u>	BUILDING MGMT- LIFE SAFETY EQUIPMENT: T2478 AED	
<u>T2926</u> <u>14-x-23223</u>	BUS, 36,000 LB. GVWR, REAR ENGINE, 47-PASS. FOR INMATE TRANSPORTATION-REBID	
<u>T2950</u> <u>15-x-23624</u>	BUSINESS LEAD DEVELOPMENT AND QUALIFICATION CONSULTING SERVICES	
<u>T1778</u> <u>14-x-22717</u>	CABLING PRODUCTS AND SERVICES; DATA CENTER MANAGEMENT SOLUTIONS	
<u>T1415</u> <u>13-x-22748</u>	CALIBRATED SPREADING SERVICE - NJ DOT RE-BID FOR ALL OPEN SPREADING SECTIONS	
<u>T1415</u> <u>13-x-22838</u>	CALIBRATED SPREADING SERVICES NJ DOT REBID #2 FOR ALL OPEN SPREADING SECTIONS	
<u>T0390</u> <u>13-x-22927</u>	CAR WASH SERVICES	
<u>T0390</u> <u>14-x-23100</u>	CAR WASH SERVICES - (SUPPLEMENTAL TO 13-X-22927)	
<u>T1999</u> <u>15-x-23380</u>	CARDIAC SURGERY MEDICAL RECORDS REVIEW, DOH	
<u>G2005</u> <u>12-r-22690</u>	CARPET/FLOORING SUPPLY&INSTALL	
<u>T0148</u> <u>14-x-22999</u>	CATCH BASIN CASTINGS, INLETS & MANHOLES	
<u>T2854</u> <u>13-x-22494</u>	CENTRAL ISSUANCE OF LICENSE PLATES	
<u>T2750</u> <u>15-x-23537</u>	CERT KITS - NEW JERSEY STATE POLICE (NJSP)	
<u>T2767</u> <u>17-x-24300</u>	CERTIFIED COURT REPORTERS/CERTIFIED REAL TIME COURT REPORTERS - STATEWIDE	
<u>G2006</u> <u>13-r-23001</u>	CHILD & ADULT CARE FOOD PROG.	
<u>T0270</u> <u>12-x-22083</u>	CHILD CARE CENTER MANAGEMENT AND OPERATION SERVICES - JUSTICE CENTER	

<u>M2002</u> <u>14-x-23312</u>	CHILD SAFETY SEATS WSCA-NASPO COOPERATIVE CONTRACT	
<u>T1054</u> <u>13-x-22527</u>	CIGARETTE TAX DECALS/STAMPS DIVISION OF REVENUE	
<u>G1219</u> <u>13-r-23083</u>	CLASSROOM & LIBRARY FURNITURE	
<u>T0025</u> <u>13-x-22856</u>	CLOTHING AND COATS - WOMEN, GIRLS, MEN, AND BOYS (VARIOUS AGENCIES)	
<u>T1506</u> <u>15-x-23587</u>	CLOTHING CHALLENGE PROGRAM - DMAVA	
<u>T2515</u> <u>15-x-23459</u>	CLOTHING NOTIONS DEPARTMENT OF CORRECTIONS	
<u>T1817</u> <u>07-x-30045</u>	COMMODITIES COUNCIL DEPT. OF HUMAN SERVICES	
<u>T2989</u> <u>15-x-23512</u>	COMMUNICATIONS WIRING SERVICES	
<u>G8024</u> <u>15-r-23731</u>	COMPACT EXCAVATOR 51-1/2 BLADE	
<u>T3006</u> <u>16-x-24057</u>	COMPACT TRACK LOADER, DIESEL ENGINE, WITH OPTIONAL ATTACHMENTS	
<u>T2707</u> <u>16-x-24215</u>	COMPUTER EQUIPMENT REPAIR SERVICES	
<u>T2850</u> <u>17-x-23725</u>	CONCRETE GRAVE LINERS & GRANITE BASES - BG WILLIAM DOYLE MEMORIAL CEMETERY	
<u>T0551</u> <u>15-x-23534</u>	CONCRETE PATCH MATERIAL, QUICK SETTING	
<u>T0364</u> <u>17-x-24267</u>	CONFERENCE, BANQUET, AND HOTEL FACILITY RENTAL STATEWIDE	
<u>T0515</u> <u>13-x-22563</u>	CONSULTANT PHARMACIST SERVICES	
<u>T1070</u> <u>11-x-21407</u>	CONSULTING SERVICES: HEALTH BENEFITS	
<u>T2505</u> <u>13-x-22885</u>	CONSULTING SERVICES: TRANSPORTATION RESEARCH CONSULTING, DOT	
<u>G1005</u> <u>13-r-22977</u>	CONSULTING SVCS. NJEMS FOR DEP	
<u>G2075</u> <u>16-r-24223</u>	COPIERS, MAINT., AND SUPPLIES	
<u>T2631</u> <u>15-x-23596</u>	COSMETOLOGY AND HAIRSTYLING LICENSE EXAMINATIONS, L&PS	
<u>T0372</u> <u>13-x-22976</u>	COURIER DELIVERY SERVICE - JUDICIARY & DEPARTMENT OF LABOR & WORKFORCE DEVE.	
<u>T2551</u> <u>08-x-39598</u>	CREDIT CARD PROCESSING SERVICES, STATEWIDE	

<u>G2007</u> <u>13-r-22997</u>	CRIME SCENE MAPPING EQUIPMENT	
<u>G2025</u> <u>16-r-24119</u>	CUSHION TIRE FORKLIFTS	
<u>T2931</u> <u>14-x-23383</u>	CUSTOM FARM SERVICES FOR FIELD OPERATIONS - DEP	
<u>T2961</u> <u>15-x-23708</u>	CUSTOMIZED INSPECTION TRUCK, 19,500 LB. GVWR, CABOVER, CREW CAB WITH 14' BODY	
<u>T1616</u> <u>16-x-23923</u>	DATA ACCESS SERVICES: WEB-BASED INVESTIGATIVE AND LOCATOR DATA	
<u>M7000</u> <u>15-r-23681</u>	DATA COMMUNICATIONS EQUIPMENT	
<u>T1776</u> <u>14-x-23147</u>	DATA COMMUNICATIONS NETWORK SERVICES	
<u>T2775</u> <u>12-x-21802</u>	DATA ENTRY/VERIFICATION SERVICES DIVISION OF REVENUE	
<u>T2420</u> <u>16-x-23969</u>	DATA INTERMEDIARY SERVICES - DOH	
<u>T2327</u> <u>14-x-22213</u>	DEFERRED COMPENSATION PLAN SERVICES	
<u>T2794</u> <u>14-x-23076</u>	DENTAL PROGRAM DIVISION OF PENSIONS & BENEFITS	
<u>T2860</u> <u>13-x-22564</u>	DEP ENVIRONMENTAL SURVEILLANCE AND MONITORING PROGRAM TERM CONTRACT	
<u>T2838</u> <u>13-x-22359</u>	DISADVANTAGE BUSINESS ENTERPRISE CERTIFICATION: NJDOT	
<u>T2976</u> <u>16-x-24045</u>	DISADVANTAGED BUSINESS ENTERPRISE SUPPORTIVE SERVICES CONSULTANT: DOT	
<u>G9000</u> <u>12-r-22436</u>	DISASTER RECOVERY JUDICIARY	
<u>T1352</u> <u>13-x-22901</u>	DIVISION OF RISK MANAGEMENT, BROKERAGE AND ADVISORY SERVICES	
<u>G0520</u> <u>13-r-22728</u>	DORM & RESIDENTIAL FURNITURE	
<u>T2454</u> <u>13-x-38665</u>	DRUG & ALCOHOL TEST KITS	
<u>T1413</u> <u>16-x-24028</u>	DRUG SCREEN SERVICES, STATEWIDE SAMHSA CONTROLLED SUBSTANCE GUIDELINES	
<u>T2787</u> <u>11-x-21999</u>	DUMP TRUCK, 39,000 LB. GVWR C&C, 5/7 CU. YD. 10' ALUMINUM BODY & ACCESS.	
<u>T2809</u> <u>12-x-22251</u>	DUMP TRUCK, 68,000 LB. GVWR CAB/CHASSIS W/12 CU.YD. CONVEYOR BODY & ACCESSORIES	
<u>T2633</u> <u>15-x-23784</u>	EDUCATION SERVICES: PROJECT MANAGEMENT TRAINING, NJDOT	

<u>T2419</u> <u>15-x-23711</u>	ELECTRIC EQUIPMENT AND SUPPLIES (LIGHT POLES, LUMINAIRES WITH ASSOCIATED LAMPS)	
<u>T0167</u> <u>14-x-22662</u>	ELECTRICAL EQUIPMENT AND SUPPLIES NORTH, CENTRAL AND SOUTH REGIONS	
<u>T1087</u> <u>12-x-22252</u>	ELECTRONIC BENEFITS TRANSFER FOR DHS	
<u>G8049</u> <u>14-r-23201</u>	ELECTRONIC MONITORING SERVICES	
<u>T2946</u> <u>14-x-23305</u>	ELEVATOR MAINTENANCE,REPAIR,TESTING AND INSPECTION SERVICES	
<u>T2679</u> <u>10-x-20899</u>	EMPLOYEE BENEFITS: PHARMACY BENEFIT MANAGEMENT	
<u>T2622</u> <u>13-x-22542</u>	ENCLOSED TRAILERS, SINGLE AXLE/DOUBLE AXLE, UP TO 7,000 LB. GVWR	
<u>T2000</u> <u>14-x-23068</u>	ENERGY CONSULTING SERVICES	
<u>T2605</u> <u>15-x-23344</u>	ENERGY TRACKING AND BILL MANAGEMENT SYSTEM	
<u>T3007</u> <u>15-x-23604</u>	ENHANCED DECISION & INFORMATION SYSTEM OF NEW JERSEY (EDISON)	
<u>T2466</u> <u>09-x-20644</u>	ENHANCED DIGITAL DRIVERS LICENSE (EDDL) AND CENTRAL ISSUANCE	
<u>T2213</u> <u>15-x-23846</u>	ENTRY-LEVEL LAW ENFORCEMENT EXAMINATION NEW JERSEY CIVIL SERVICE COMMISSION-CSC	
<u>G1010</u> <u>14-r-23232</u>	ENVIRONMENTAL & HISTORIC PM	
<u>T0983</u> <u>13-x-23020</u>	ENVIRONMENTAL TESTING INSTRUMENTS	
<u>T2879</u> <u>13-x-22620</u>	EPROCUREMENT SYSTEM TRANSFORMATION	
<u>T1786</u> <u>12-x-22313</u>	EQUIPMENT ACQUISITION & INSTALLATION FOR MARKED AND UNMARKED POLICE VEHICLES	
<u>T3030</u> <u>16-x-23971</u>	EQUIPMENT MASTER LEASE PURCHASE FINANCING	
<u>T2805</u> <u>14-x-22132</u>	EXAMINATION SERVICES FOR STATE BOARDS	
<u>T0208</u> <u>14-x-23149</u>	FABRICATED & PREFABRICATED STRUCTURES: PORTABLE SANITATION UNITS	
<u>T2580</u> <u>13-x-22720</u>	FACILITIES MANAGEMENT SERVICES ASBURY PARK AND FREEHOLD	
<u>T1276</u> <u>14-x-22557</u>	FACILITIES MGT. SERVICES-TRENTON OFFICE COMPLEX,BANK ST.GARAGE,W.TRENTON COMPLEX	
<u>T2969</u> <u>15-x-23326</u>	FACILITY MANAGEMENT & OPERATION OF PHEAL	

<u>T0462</u> <u>15-x-23011</u>	FACILITY MANAGEMENT SERVICES JOSEPH KOHN TRAINING CENTER	
<u>T1486</u> <u>16-x-24039</u>	FEED: FISH FOOD, TROUT GROWER PEQUEST STATE FISH HATCHERY	
<u>T0640</u> <u>15-x-23065</u>	FENCE: CHAIN LINK, ROCK FALL, WOODEN, VINYL AND ORNAMENTAL (INSTALL & REPLACE)	
<u>T0170</u> <u>16-x-23853</u>	FERTILIZER: FARM, LAWN AND GARDEN USE	
<u>T0265</u> <u>13-x-22496</u>	FINANCIAL AUDIT-AUDITOR ATTENDANCE AT LOTTERY DRAWINGS,NJ DIV OF LOTTERY	
<u>T1524</u> <u>16-x-24094</u>	FINANCIAL SERVICES: LIFE ANNUITIES, NEW JERSEY STATE LOTTERY	
<u>T0331</u> <u>14-x-23190</u>	FINANCIAL SERVICES: LINE OF CREDIT, EQUIPMENT LEASE PURCHASE FINANCING	
<u>T2905</u> <u>13-x-22879</u>	FINGERPRINT SERVICES: LIVESCAN NON-CRIMINAL VARIOUS STATE AGENCIES	
<u>T0576</u> <u>12-x-20796</u>	FIRE EXTINGUISHER MAINTENANCE STATE WIDE	
<u>G8035</u> <u>13-r-22923</u>	FIRE FIGHTING VEHICLES	
<u>G8058</u> <u>14-r-23611</u>	FIREARMS TRAINING SIMULATOR	
<u>T0790</u> <u>12-x-22281</u>	FIREFIGHTER PROTECTIVE CLOTHING AND EQUIPMENT	
<u>T2590</u> <u>09-x-20034</u>	FISCAL AGENT FOR DIVISION OF ADDICTION SERVICES (DAS)	
<u>T2409</u> <u>01-x-31467</u>	FISCAL AGENT SERVICES REPROCUREMENT-NJ MEDICAID MANAGEMENT INFORMATION SYSTEM	
<u>T2949</u> <u>16-x-23964</u>	FISCAL INTERMEDIARY AND FINANCIAL CASH AND COUNSELING SERVICES: DHS	
<u>T2653</u> <u>15-x-23678</u>	FISCAL MANAGEMENT AND ACCOUNTING SERVICES: HOUSING ASSISTANCE PROGRAMS	
<u>T0076</u> <u>15-x-23563</u>	FLARES, TRAFFIC	
<u>T1648</u> <u>15-x-23664</u>	FLOUR (WHITE AND WHOLE WHEAT) BAYSIDE PRISON BAKERY	
<u>T1243</u> <u>12-x-22216</u>	FOOD SERVICE FOR THE NJ NATIONAL GUARD TRAINING CENTER, SEA GIRT	
<u>T0303</u> <u>13-x-22528</u>	FOOD STORAGE FACILITIES FOR THE DEPT. OF AGRICULTURE	
<u>T0741</u> <u>14-x-23051</u>	FOODS: ENTREES, FROZEN- KOSHER OVO-LACTO VEGETARIAN	
<u>T0001</u> <u>15-x-23637</u>	FOODS: BREADS, FRESH BAKED, DELIVERY BY COUNTIES	

<u>T0001</u> <u>14-x-23345</u>	FOODS: BREADS, FRESH BAKED, FROZEN PREBAKED DELIVERY BY COUNTIES	
<u>T1439</u> <u>16-x-23972</u>	FOODS: COFFEE, LIQUID, CONCENTRATE - INCLUDES DISPENSING SYSTEMS	
<u>T0641</u> <u>16-x-24129</u>	FOODS: DICED CHICKEN, CHICKEN WINGS, & TURKEY BREAST- AGRINDUSTRIES PROCESSING	
<u>T1353</u> <u>16-x-24070</u>	FOODS: FRESH FRUITS & VEGETABLES NORTH, CENTRAL, SOUTH & SOUTH WOODS PROCESSING	
<u>T0641</u> <u>12-x-21945</u>	FOODS: MEATS AND POULTRY, AGRI INDUSTRIES PROCESSING	
<u>T1163</u> <u>16-x-24134</u>	FOODS: PERISHABLE, POULTRY, VARIOUS - DSS	
<u>T2499</u> <u>14-x-23353</u>	FOODS: VARIOUS FOOD ITEMS, STATEWIDE	
<u>T2774</u> <u>15-x-23323</u>	FRONT END MAIL RECEIPT & PRE-PROCESSING SERVICES FOR N.J. DIVISION OF REVENUE	
<u>M2022</u> <u>15-r-23674</u>	FUEL CREDIT SERVICES STATEWIDE	
<u>T2685</u> <u>13-x-20922</u>	FUEL MANAGEMENT SYSTEM	
<u>T0077</u> <u>12-x-22269</u>	FUEL OIL #2 - HEATING	
<u>T0415</u> <u>14-x-22912</u>	FURNITURE - UNASSEMBLED, UNFINISHED INCLUDING COMPONENTS - DEPTCOR	
<u>G2004</u> <u>12-r-22677</u>	FURNITURE: OFFICE, LOUNGE	
<u>T0081</u> <u>13-x-22769</u>	GASES: MEDICAL, SPECIALTY AND INDUSTRIALSTATEWIDE	
<u>T0083</u> <u>12-x-22122</u>	GASOLINE, AUTOMOTIVE	
<u>T2851</u> <u>13-x-22534</u>	GENERAL INVESTMENT CONSULTING SERVICES	
<u>G8055</u> <u>14-r-23376</u>	GENERATOR RENTALS	
<u>G8054</u> <u>14-r-23375</u>	GENERATORS FOR PURCHASE	
<u>T0893</u> <u>12-x-22071</u>	GENETIC PARENTAGE TESTING SERVICE (DNA):DHS, DFD	
<u>T1841</u> <u>12-x-22363</u>	GEOGRAPHIC INFORMATION SYSTEMS SERVICES TERM CONTRACT	
<u>T1747</u> <u>15-x-22664</u>	GOOD NEIGHBOR PLANTING PROGRAM FOR THE NJ DEPARTMENT OF TRANSPORTATION (NJDOT)	
<u>T2957</u> <u>14-x-23294</u>	GREEN ACRES PROGRAM - APPRAISAL SERVICE	

<u>T2967</u> <u>14-x-23328</u>	GREEN ACRES PROGRAM - TITLE SEARCHES	
<u>T1374</u> <u>14-x-21655</u>	GROUNDS MAINTENANCE SERVICES - CAPITOL AND WEST TRENTON COMPLEXES	
<u>T2075</u> <u>13-x-34559</u>	GSA/FSS REPROGRAPHICS SCHEDULE USE	
<u>T0618</u> <u>16-x-23763</u>	HALF-PINT BEVERAGE CARTONS - AGRI-INDUSTRIES	
<u>T1392</u> <u>05-x-34750</u>	HEALTH BENEFITS COORDINATOR MEDICAID MANAGED CARE PROGRAMS	
<u>T2792</u> <u>14-x-22016</u>	HEALTH CARE PROFILE SYSTEM	
<u>T0537</u> <u>16-x-24043</u>	HEATING, VENTILATION AND AIR CONDITIONING REPAIR PARTS	
<u>G8015</u> <u>11-r-22191</u>	HIGH DENSITY MOBILE FILE SYS	
<u>T2983</u> <u>15-x-23468</u>	HOMELAND SECURITY FUSION CENTER ANALYST SERVICES	
<u>T2800</u> <u>12-x-22187</u>	HOSPITAL COST REPORT AUDITS, DHS	
<u>G8050</u> <u>14-r-23276</u>	HOSPITAL INCENTIVE PROGRAM	
<u>T2840</u> <u>13-x-22355</u>	HOSTING, MAINTENANCE, SUPPORT FOR THE NJSTATEWIDE VOTER REGISTRATION SYSTEM.	
<u>T0155</u> <u>14-x-23009</u>	HOT MIX ASPHALT (HMA), PICK-UP ONLY FOR NJDOT & PICK UP/DELIVERY FOR OTHER AGENC	
<u>T1307</u> <u>15-x-23217</u>	HOT POUR CRACK FILLER, DETACKIFIER AND APPLICATION TOOLS	
<u>G2010</u> <u>13-r-23154</u>	HOUSING PROGRAM ADVISOR (DCA)	
<u>T1157</u> <u>13-x-22835</u>	HVAC COMPUTERIZED SYSTEM MAINTENANCE MAIN OFFICE COMPLEX - DOT	
<u>T1372</u> <u>15-x-23228</u>	HVAC, REFRIGERATION AND BOILER SERVICES-STATEWIDE	
<u>T1683</u> <u>14-x-22660</u>	INDEPENDENT HEALTH CARE APPEALS PROGRAM INDEPENDENT UTILIZATION REVIEW ORGANIZAT	
<u>T2305</u> <u>11-x-21447</u>	INDEPENDENT MEDICAL EXAMINATIONS AND SUPPORT-PENSIONS AND BENEFITS	
<u>M0002</u> <u>12-r-22299</u>	INDUSTRIAL/MRO SUPPLIES &EQUIP	
<u>T2276</u> <u>16-x-24217</u>	INFLUENZA VACCINE-STATEWIDE	
<u>M7008</u> <u>13-r-23161</u>	INMATE KIOSKS	

<u>T1934</u> <u>14-x-22648</u>	INMATE/RESIDENT TELEPHONE CONTROL SERVICE	
<u>G8039</u> <u>13-r-23081</u>	INSPECTION OF FIRE SUPPRESSION	
<u>T1375</u> <u>15-x-23025</u>	INSPECTION STICKERS, INSERTS AND REGISTRATION EMBLEMS-NJMVC	
<u>T2934</u> <u>13-x-22934</u>	INSTRUCTIONAL IMPROVEMENT SYSTEM (IIS) FOR DOE	
<u>T2637</u> <u>15-x-23487</u>	INSURANCE AND REAL ESTATE LICENSE EXAMINATIONS AND SELECTED SERVICES DOBI	
<u>G8059</u> <u>15-r-23793</u>	INTEGRITY MONITOR SUPERTORM	
<u>T2912</u> <u>13-x-22924</u>	INTEGRITY MONITORING SERVICES	
<u>T2238</u> <u>13-x-22065</u>	INTERNATIONAL REGISTRATION PLAN (IRP) OPERATIONS, MAINTENANCE AND ENHANCEMENTS	
<u>T2555</u> <u>16-x-23482</u>	INTERNET-BASED PATIENT SAFETY ADVERSE EVENT REPORTING SYSTEM - DHSS	
<u>T2793</u> <u>15-x-23728</u>	IT RESEARCH ADVISORY SERVICES	
<u>G1012</u> <u>15-r-23904</u>	IVV QA FOR RMMIS	
<u>T1480</u> <u>11-x-39256</u>	JANITORIAL SERVICES STATEWIDE	
<u>T2911</u> <u>14-x-22915</u>	KINDERGARTEN ENTRY ASSESSMENT SYSTEM, DOE	
<u>T2936</u> <u>14-x-23471</u>	LABORATORY ANALYTICAL SERVICES, NJ LABOR AND WORKFORCE DEVELOPMENT	
<u>T2543</u> <u>13-x-22516</u>	LABORATORY COURIER SERVICES DEPT. OF HEALTH & SENIOR SERVICES	EXPIRED
<u>T2504</u> <u>14-x-22984</u>	LABORATORY SERVICES NEW JERSEY DEPT. OF TRANSPORTATION NJDOT	
<u>T2813</u> <u>12-x-22361</u>	LABORATORY TESTING SERVICE EQUINE DRUG TESTING	
<u>T3008</u> <u>15-x-23742</u>	LAND DEBRIS REMOVAL FOR DISASTERS	
<u>G2016</u> <u>14-r-23291</u>	LANDLORD RENTAL REPAIR PROGRAM	
<u>T1136</u> <u>13-x-21466</u>	LAWN MAINTENANCE SERVICES TRENTON CAPITOL COMPLEX AND GLEN GARDEN	
<u>T2535</u> <u>11-x-21476</u>	LEASE, CLOSED END, 5-YEAR, CLASS 7/8, TRUCK/TRACTOR, SINGLE/TANDEM W/MAINT.	
<u>T1956</u> <u>15-x-23485</u>	LED SIGNAL INDICATIONS AND WARNING DEVICES	

<u>G0675</u> <u>18-r-24554</u>	LOCK.HARDWR&LOCKSM SVS(CAP SVS	
<u>T2981</u> <u>15-x-23426</u>	LOCKING HARDWARE (PARTS ONLY)	
<u>T2884</u> <u>13-x-22694</u>	LOTTERY GROWTH MANAGEMENT SERVICES	
<u>T0200</u> <u>16-x-24117</u>	MAILROOM EQUIPMENT AND MAINTENANCE VARIOUS STATE AGENCIES	
<u>T0200</u> <u>09-x-20783</u>	MAILROOM EQUIPMENT AND MAINTENANCE VARIOUS STATE AGENCIES	
<u>T2108</u> <u>15-x-23440</u>	MAINT. & REPAIR FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR)	
<u>T2342</u> <u>16-x-23885</u>	MAINTENANCE AND REPAIR SERVICES - DMAVA WAR MEMORIALS	
<u>T0172</u> <u>15-x-23524</u>	MAINTENANCE OF AIRCRAFT PARTS AND SERVICE	
<u>T2732</u> <u>16-x-24001</u>	MAINTENANCE/REPAIR AND REPLACEMENT PORTABLE COMMERCIAL MOBILE GENERATORS	
<u>T0969</u> <u>14-x-23348</u>	MARINE CRAFT: BOAT, MOTOR, TRAILER (PARTS/REPAIRS/ACCESSORIES & PURCHASES)	
<u>G2002</u> <u>12-r-22311</u>	MEALS READY TO EAT (MRE)	
<u>T2409</u> <u>14-x-22996</u>	MEDICAID MANAGEMENT INFORMATION SYSTEM MMIS	
<u>T2691</u> <u>10-x-20964</u>	MEDICAID UTILIZATION REVIEWS, DMAHS	
<u>T2802</u> <u>16-x-24243</u>	MEDICAL CONSULTANT: BOARD OF MEDICAL EXAMINERS	
<u>T2609</u> <u>13-x-22624</u>	MEDICAL EXAMINATIONS, TESTING & SERVICES	
<u>M0119</u> <u>16-r-24004</u>	MEDICAL SUPPLIES	
<u>T1512</u> <u>12-x-21327</u>	MEDICAL TRANSCRIPTION SERVICES FOR VARIOUS PSYCHIATRIC HOSPITALS	
<u>T2910</u> <u>13-x-23109</u>	MEDICAL TRANSPORTATION SERVICE DMAVA & CBVI	
<u>T0220</u> <u>13-x-22663</u>	METALS: STEEL AND ALUMINUM, VARIOUS	
<u>T3032</u> <u>14-x-23067</u>	MMIS IMPLEMENTATION TEAM	
<u>T2481</u> <u>01-x-31310</u>	MMIS SHARED DATA WAREHOUSE FOR THE DEPARTMENT OF HUMAN SERVICES, DMAHS	
<u>T0877</u> <u>16-x-23884</u>	MOVING SERVICES FOR DPMC AND COOPERATIVE PURCHASING PARTICIPANTS	

<u>M0483</u> <u>16-r-24098</u>	NASPO VALUEPOINT COMPUTER	
<u>T0946</u> <u>13-x-21437</u>	NEW JERSEY BRFS	EXPIRED
<u>M0053</u> <u>13-r-22832</u>	NEW JERSEY COST PER COPY	
<u>T2872</u> <u>14-x-22599</u>	NEW JERSEY DEPARTMENT OF TREASURY ENERGY PROJECTS LINE OF CREDIT	
<u>T2655</u> <u>16-x-23298</u>	NEW JERSEY ONE-CALL DAMAGE PREVENTION SYSTEM	
<u>T2302</u> <u>14-x-23277</u>	NEW JERSEY STATEWIDE LONGITUDINAL DATA SYSTEM - NJ SMART SEMI MAC	
<u>T2112</u> <u>15-x-22894</u>	NEXT, SECOND AND THIRD DAY DELIVERY SERVICES FOR ITEMS OVER 71 POUNDS	
<u>M7007</u> <u>16-r-24100</u>	NJ FINANCIAL DATA MATCH (FIDM)	
<u>T2955</u> <u>14-x-23359</u>	NJ FIRE FIGHTER 1 & 2 TRAINING CERTIFICATION PROGRAM- NFPA 1001, 2013	
<u>G2027</u> <u>16-r-24356</u>	NJ MVC MOBILE AGENCY UNIT	
<u>T2532</u> <u>13-x-22518</u>	NJDEP COMBE FILL SOUTH LANDFILL OPERATIONS & MAINTENANCE TREATMENT PLANT	
<u>T2435</u> <u>17-x-22848</u>	NJDEP EMERGENCY RESPONSE SERVICES TERM CONTRACT - STATEWIDE	
<u>T2548</u> <u>13-x-22773</u>	NJDEP GROUNDS MAINTENANCE TERM CONTRACT	
<u>T2554</u> <u>14-x-23262</u>	NJDEP LABORATORY ANALYSIS OF AIR SAMPLES COLLECTED FROM HAZARDOUS WASTE SITES	
<u>T2658</u> <u>14-x-22866</u>	NJDEP NON-EMERGENCY REMEDIAL ACTION SERVICES TERM CONTRACT (NERAS)	
<u>T2700</u> <u>10-x-21000</u>	NJDEP OPERATIONS & MAINTENANCE OF GW TREATMENT SYSTEMS TERM CONTRACT	
<u>T2533</u> <u>13-x-22519</u>	NJDEP REMEDIAL DESIGN SERVICES TERM CONTRACT	
<u>T2621</u> <u>14-x-22834</u>	NJDEP REMEDIAL INVESTIGATION/DESIGN ACTION SERVICE TERM CONTRACT	
<u>T2549</u> <u>12-x-22440</u>	NJDEP SUBSURFACE REMEDIAL ACTION SERVICES TERM CONTRACT	
<u>T1459</u> <u>17-x-23989</u>	NJDOT LOGOS SIGN PROGRAM - FREEWAY & INTERSTATE HIGHWAY INTERCHANGES	
<u>T3049</u> <u>16-x-24174</u>	NJDOT SPONSORSHIP PROGRAMS	
<u>G1006</u> <u>13-r-23063</u>	NJEMS-RSP DEV. SVCS. FOR DEP	

<u>T0366</u> <u>16-x-24002</u>	NON-FORTIFIED NONFAT DRY MILK, LOW HEAT SPRAYED PROCESS, AGRIINDUSTRIES	
<u>T2761</u> <u>14-x-22600</u>	NON-OEM AUTOMOTIVE PARTS & ACCESSORIES FOR LIGHT DUTY VEHICLES	
<u>T2769</u> <u>12-x-22426</u>	NON-TAX DEBT COLLECTION SERVICES, DIVISION OF REVENUE	
<u>T3028</u> <u>16-x-23893</u>	OCEAN RESEARCH VESSEL	
<u>T0126</u> <u>15-x-23841</u>	OEM & NON-OEM MAINTENANCE & REPAIR SERVICES FOR LIGHT/MEDIUM DUTY VEHICLES	
<u>T2760</u> <u>11-x-21682</u>	OEM AUTOMOTIVE PARTS AND ACCESSORIES FOR LIGHT DUTY VEHICLES (T-2760)	
<u>T3039</u> <u>16-x-23898</u>	OFF-ROAD DIESEL RETROFIT DEVICE AND INSTALLATION	
<u>T0052</u> <u>15-x-23609</u>	OFFICE SUPPLIES & RECYCLED COPY PAPER STATEWIDE	
<u>T3050</u> <u>16-x-24163</u>	OFFSHORE PATROL VESSEL FOR NJDEP DIVISION OF FISH AND WILDLIFE	
<u>T2993</u> <u>15-x-23545</u>	ORAL FLUIDS AND URINE DRUG SCREENING JUDICIARY & DOH & STATEWIDE	
<u>T1343</u> <u>13-x-22603</u>	OVERHEAD/ROLLING DOORS & OPERATORS, REPAIR/REPLACE, DOT & OTHER AGENCIES	
<u>T2699</u> <u>16-x-23947</u>	OYSTER RESTORATION & ENHANCEMENT NJDEP - DIV.OF FISH & WILDLIFE	
<u>M7011</u> <u>15-r-23792</u>	PARCC OPERATIONAL ASSESSMENTS	
<u>T2188</u> <u>14-x-23107</u>	PARTS & REPAIRS FOR ROAD MAINTENANCE EQUIPMENT	
<u>T2187</u> <u>16-x-24053</u>	PARTS AND REPAIRS FOR LAWN AND GROUNDS EQUIPMENT	
<u>T2189</u> <u>16-x-23926</u>	PARTS AND REPAIRS FOR SPRAYING, DUSTING AND FOGGING EQUIPMENT	
<u>T1414</u> <u>12-x-20298</u>	PATERNITY ACKNOWLEDGE PROG. FAMILY DEVLPHOSP. BASED CERT. PROG. & DATA BASE	
<u>T1500</u> <u>16-x-23946</u>	PERS ELECTION PROCESSING	
<u>T0295</u> <u>12-x-22319</u>	PEST CONTROL SERVICES NON RESIDENTIAL FACILITIES - STATEWIDE	EXPIRED
<u>M1659</u> <u>15-r-23950</u>	PHARMACEUTICALS AND VACCINES	
<u>T2742</u> <u>11-x-21445</u>	PHARMACY STATE UPPER LIMIT, DMAHS	
<u>T2935</u> <u>14-x-23167</u>	PHYSICAL EXAMINATIONS & MEDICAL TESTING FOR PROFESSIONAL COMBATIVE SPORTS	

<u>T3017</u> <u>15-x-23699</u>	PILOT AND TECHNICIAN TRAINING FOR ROTARY AND FIXED WING AIRCRAFT	
<u>T3027</u> <u>16-x-23874</u>	PLUMBING & HEATING SUPPLIES/ EQUIPMENT -STATEWIDE	
<u>T0106</u> <u>13-x-22630</u>	POLICE AND HOMELAND SECURITY EQUIPMENT & SUPPLIES (SUPPLEMENTAL PROPOSAL)	
<u>T0106</u> <u>12-x-21817</u>	POLICE AND HOMELAND SECURITY EQUIPMENT AND SUPPLIES - STATEWIDE	
<u>T2776</u> <u>15-x-23642</u>	POLICE VEHICLES: SEDANS, SPORT UTILITY VEHICLES AND TRUCKS	
<u>T2776</u> <u>15-x-23919</u>	POLICE VEHICLES: SPORT UTILITY VEHICLES,1/2-TON, 4WD	
<u>T2928</u> <u>14-x-23060</u>	PORTABLE VIDEO SURVEILLANCE TRAILER & MESSAGE BOARDS, TRAILER MOUNTED	
<u>T2848</u> <u>12-x-22489</u>	PREVENTIVE MAINTENANCE AND TESTING OF EMERGENCY STANDBY GENERATORS	
<u>T0764</u> <u>15-x-23875</u>	PRINTING & MAILING SERVICES: TAXATION & VARIOUS STATE AGENCIES	
<u>T2206</u> <u>17-x-24306</u>	PRINTING: OPERATIONAL SUPPORT- PRINT AND BINDERY SVCS	
<u>T1881</u> <u>14-x-23196</u>	PRINTING: CERTIFIED COPIES OF VITAL RECORDS FORMS (DOH)	
<u>T2972</u> <u>15-x-23352</u>	PRINTING: ENVELOPES (TAXATION PRINTING AND MAILING SOLUTIONS)	
<u>T1963</u> <u>13-x-22583</u>	PRINTING: ENVELOPES; (NJMVC) NEW JERSEY MOTOR VEHICLE COMMISSION	
<u>T2528</u> <u>14-x-23028</u>	PRINTING: HOMESTEAD BENEFIT APPLICATION BOOKLET (TAXATION)	
<u>T2664</u> <u>13-x-22922</u>	PRINTING: NEWBORN SCREENING REQUEST BLOOD TEST FORMS: IEM-1 AND IEM-1A (DOH)	
<u>T1430</u> <u>13-x-22715</u>	PRINTING: NJ 1040ES TAX COUPON & VOUCHERBOOKLETS - DIVISION OF TAXATION	
<u>T2836</u> <u>16-x-22340</u>	PRINTING: PRODUCTION PRINT SERVICES (NJOIT)	
<u>T1081</u> <u>13-x-22346</u>	PRINTING: VARIOUS TAX BOOKLETS - STATE OF NEW JERSEY (DIVISION OF TAXATION)	
<u>T0956</u> <u>16-x-24133</u>	PRINTING: VEHICLE REGISTRATION FORMS BA-300 AND BA-300R (NJMVC)	
<u>T2799</u> <u>12-x-22045</u>	PROCESSING PLATFORM REPLACEMENT FOR DIVISION OF REVENUE	
<u>T3009</u> <u>16-x-23938</u>	PROGRAM ADMINISTRATION AND MANAGEMENT SERVICES, NJ CLEAN ENERGY PROGRAM	
<u>G9004</u> <u>13-r-23144</u>	PROGRAM AND PROCESS MANAGEMENT	EXPIRED

<u>G1011</u> <u>14-r-23522</u>	PROGRAM MANAGER EAF CONTRACTOR	
<u>T2036</u> <u>13-x-22692</u>	PSYCHOLOGICAL TESTING: MENTAL HEALTH EVALUATIONS AND RISK ASSESSMENTS	
<u>T2970</u> <u>15-x-23523</u>	PUBLIC INFORMATION VIDEO SYSTEM WITH CUSTOMER QUEUE SYSTEM- MVC	
<u>G3000</u> <u>14-r-23502</u>	PUBLICATION MEDIA	
<u>T1403</u> <u>12-x-22244</u>	PUBLISHING OF THE NEW JERSEY REGISTER AND CODE - OFFICE OF ADMIN LAW	
<u>T2942</u> <u>14-x-23327</u>	PUMP STATION/COLLECTION SYSTEM & WATER TREATMENT PLANT OPERATOR-ANCORA PSYCH	
<u>T1654</u> <u>13-x-22888</u>	PURCHASING CARD FOR THE STATE OF NJ AND ICC AGENCIES	
<u>T2599</u> <u>11-x-20029</u>	QUALITY ASSURANCE/PROJECT MANAGEMENT SERVICES FOR IT PROJECTS	
<u>T2476</u> <u>15-x-23847</u>	RABIES VACCINE, HOUSEHOLD PETS	
<u>T0109</u> <u>13-x-22183</u>	RADIO COMMUNICATION EQUIPMENT AND ACCESSORIES	
<u>T1411</u> <u>16-x-24033</u>	REBID - RENTAL OF FRONT END LOADERS FOR THE NEW JERSEY DEPT OF TRANSPORTATION	
<u>T1128</u> <u>12-x-22001</u>	RECORD STORAGE AND RETRIEVAL (DARM)	
<u>T2874</u> <u>14-x-23071</u>	RECOVERY AUDIT CONTRACTOR MEDICAID	
<u>T2858</u> <u>14-x-23330</u>	REFRIGERATED SEMITRAILERS, 42 FT. AND 48 FT.	
<u>T2714</u> <u>13-x-22735</u>	REGIONAL INTELLIGENCE ACADEMY (RIA) GAP ANALYSIS & CURRICULUM/COURSE DEVELOPMENT	
<u>T0845</u> <u>14-x-21988</u>	REGULATED MEDICAL WASTE PICK UP AND DISPOSAL - STATEWIDE	
<u>G2024</u> <u>15-r-23933</u>	REGULATORY SVCS PORTAL DEVELOP	
<u>G2012</u> <u>13-r-23199</u>	REMOTE UNDERWATER VEHICLES	
<u>T1829</u> <u>13-x-22411</u>	REMOVAL, HANDLING AND TRANSPORT OF HUMANREMAINS REGIONAL MEDICAL EXAMINER OFFICE	
<u>T2817</u> <u>12-x-22206</u>	RENTAL OF A TRUCK MOUNTED SPRAY INJECTION PATCHING SYSTEM FOR NJ DOT	
<u>T2046</u> <u>14-x-22930</u>	RENTAL, DAILY/WEEKLY/MONTHLY/YEARLY, TRUCK/TRACTOR/TRAILER W/ OR W/O DRIVER	
<u>T2890</u> <u>14-x-22830</u>	RESIDENTIAL RE-ENTRY PROGRAMMING & SERVICES FOR THE STATE PAROLE BOARD	

<u>T2018</u> <u>15-x-23505</u>	RETROREFLECTIVE FLUORESCENT ROLL-UP WARNING SIGNS	
<u>T0142</u> <u>14-x-23008</u>	ROAD & HIGHWAY BUILDING MATERIALS: CRUSHED STONE, SAND & GRAVEL	
<u>T2814</u> <u>17-x-24226</u>	ROAD WEATHER INFORMATION SYSTEMS FOR NJDOT	
<u>T0731</u> <u>15-x-23507</u>	ROADSIDE MAINTENANCE HERBICIDES AND CHEMICALS - STATEWIDE	
<u>T0213</u> <u>16-x-24035</u>	ROCK SALT AND TREATED SALT FOR ROADWAYS STATEWIDE	
<u>G8046</u> <u>13-r-23151</u>	RREM PROGRAM	
<u>G2018</u> <u>14-r-23573</u>	RX DROP BOX - DCA	
<u>T2250</u> <u>14-x-23267</u>	SAFETY VESTS	
<u>T2544</u> <u>13-x-22688</u>	SAME DAY COURIER SERVICE - DHS	
<u>G8044</u> <u>13-r-23137</u>	SANDY GRANT RECOVERY PROGRAM	EXPIRED
<u>G8051</u> <u>14-r-23290</u>	SATELLITE PHONES, EQUIPMENT	
<u>T2634</u> <u>15-x-23520</u>	SCRAP METAL DISPOSAL - STATEWIDE	
<u>T2777</u> <u>11-x-21939</u>	SEA CLAM DREDGE CHARTER SERVICES NJDEP	
<u>T3023</u> <u>15-x-23677</u>	SECOND REFERRAL NON-TAX DEBT COLLECTIONSERVICES - DORES	
<u>T2878</u> <u>14-x-23099</u>	SECURITY SCREENING, MONITORS & CAMERAS, INSTALLED, FOR 15-PASSENGER VANS (REBID)	
<u>S2878</u> <u>14-x-23472</u>	SECURITY SCREENING, MONITORS & CAMERAS, INSTALLED, FOR CLASS 3 EXT. CARGO VAN	
<u>G2424</u> <u>18-r-24504</u>	SECURITY SYS MAINT & INSTALL	
<u>T2560</u> <u>15-x-23638</u>	SELF FUNDED E-GOVERNMENT APPLICATION & SERVICES	
<u>T1818</u> <u>99-x-30078</u>	SERVICES COUNCIL DEPT. OF HUMAN SERVICES	
<u>T0635</u> <u>14-x-23387</u>	SEWAGE SLUDGE COLLECTION SERVICES BAYSIDE STATE PRISON	
<u>T1714</u> <u>15-x-23567</u>	SHOE COMPONENTS, INCLUDING UPPER LEATHERSTATE USE INDUSTRIES	
<u>T0051</u> <u>14-x-23207</u>	SHOES & CANVAS FOOTWEAR (MEN, WOMEN, BOYS & GIRLS)	

<u>T0136</u> <u>14-x-23366</u>	SIGN BLANKS - ALUMINUM	
<u>G8048</u> <u>13-r-23156</u>	SIROMS - SANDY RECOVERY SYSTEM	
<u>T2784</u> <u>11-x-21997</u>	SKID STEER LOADER, WITH QUICK-DETACH. BUCKET, VARIOUS ATTACHMENTS & TRAILER	
<u>T0777</u> <u>13-x-22747</u>	SNOW PLOW AND HAULING SERVICES - NJDOT RE-BID FOR ALL OPEN SNOW SECTIONS	
<u>T0085</u> <u>15-x-23425</u>	SNOW PLOW PARTS, AND GRADER AND LOADER BLADES	
<u>T0777</u> <u>13-x-22591</u>	SNOW PLOWING & HAULING SERVICES STATEWIDE FOR THE N.J.D.O.T.	
<u>T0777</u> <u>13-x-22837</u>	SNOW PLOWING AND HAULING SERVICES NJDOT REBID #2 FOR ALL OPEN SNOW SECTIONS	
<u>T2924</u> <u>13-x-22992</u>	SNOW PLOWING SERVICE STATEWIDE BY AREAS FOR THE NJDOT	
<u>T1495</u> <u>10-x-20768</u>	SNOW PLOWS, D.O.T AND AUTHORITIES	
<u>T2724</u> <u>17-x-24266</u>	SNOW REMOVAL AND SALTING SERVICES - STATEWIDE	
<u>M0003</u> <u>16-r-24052</u>	SOFTWARE LICENSE & RELATED SER	
<u>T2828</u> <u>12-x-22348</u>	SOLAR SYSTEM INSTALLATION NJ DOT	
<u>T2665</u> <u>16-x-23994</u>	SOLID WASTE COLLECTION - STATEWIDE	
<u>G8045</u> <u>13-r-23141</u>	SPECIALIZED TRAINING SERVICES	
<u>T2007</u> <u>15-x-23633</u>	SPORT UTILITY VEHICLES, FULL-SIZE, 1/2 TON, 2WD AND 4WD	
<u>T0118</u> <u>16-x-24078</u>	SPORTING GOODS - STATEWIDE	
<u>T1415</u> <u>13-x-22592</u>	SPREADING SERVICES FOR DEICING CHEMICALSAND ABRASIVES	
<u>T2289</u> <u>13-x-22633</u>	STAKE TRUCK, 15,000 LB GVWR, 12 FT. BODYWITH SIGN STORAGE COMPARTMENTS & ACCESS.	
<u>T1708</u> <u>15-x-23243</u>	STATE DIRECTORY OF NEW HIRES AND NATIONAL MEDICAL SUPPORT NOTICE PORTALS	
<u>T1775</u> <u>12-x-22297</u>	STATE DISBURSEMENT UNIT CHILD SUPPORT PAYMENT/RECEIPT PROCESSING	
<u>T2990</u> <u>16-x-24150</u>	STATE FOREST INVENTORY, NJDEP	
<u>T2846</u> <u>13-x-22491</u>	STATE HEALTH BENEFITS PROGRAM & SCHOOL EMPLOYEES HEALTH BENEFITS PROGRAM PLANS	

<u>TSU01</u> <u>97-x-24030</u>	STATE USE PRODUCTS-VARIOUS REFER CALLS CUSTOMER SVS. 633-8100	
<u>G8033</u> <u>13-r-22902</u>	STATEWIDE EQUIP.& SPACE RENTAL	
<u>T2625</u> <u>13-x-22867</u>	STATEWIDE EVALUATION OF THE 21ST CENTURYCOMMUNITY LEARNING CENTERS PROGRAM	
<u>T2839</u> <u>14-x-22245</u>	SWITCHGEAR MAINTENANCE	
<u>T2686</u> <u>11-x-21043</u>	TECHNICAL ASSISTANCE / FEMA SERVICES / DEBRIS MONITORING	
<u>T1316</u> <u>11-x-21415</u>	TELECOMMUNICATIONS EQUIPMENT & SERVICES	
<u>T2902</u> <u>16-x-23864</u>	TELECOMMUNICATIONS EXPENSE MANAGEMENT SYSTEM (TEMS) HOSTED	
<u>T2380</u> <u>15-x-23662</u>	TELECOMMUNICATIONS RELAY SERVICE	
<u>T1901</u> <u>13-x-22635</u>	TELEPHONE-BASED TOBACCO CESSATION COUNSELING	
<u>G2020</u> <u>15-r-23616</u>	TELESCOPIC BOOM LIFT, 60 FT	
<u>T1046</u> <u>16-x-23795</u>	TEXTILES: FABRICS, TOWELS/WASHCLOTHS, MATTRESS & PILLOW COMPONENTS	
<u>T1076</u> <u>16-x-23872</u>	THE EMERGENCY FOOD ASSISTANCE PROGRAM: FOOD STORAGE AND DELIVERY	
<u>T1836</u> <u>17-x-23249</u>	THIRD PARTY LIABILITY RECOVERY SERVICES DEPT. OF HUMAN SERVICES	
<u>T1247</u> <u>15-x-23455</u>	THREADS AND YARNS STATE USE INDUSTRIES	
<u>T2591</u> <u>16-x-24177</u>	TIRE REMOVAL & DISPOSAL/RECYCLING - NJDOT MAINTENANCE FACILITIES	
<u>M8000</u> <u>13-r-22770</u>	TIRES, TUBES AND SERVICES	
<u>T1787</u> <u>12-x-21272</u>	TOURISM ORIENTED DIRECTIONAL SIGNING NEW JERSEY DEPARTMENT OF TRANSPORTATION	
<u>T2856</u> <u>14-x-22743</u>	TRACTOR, 52,000 LB. GVWR, 80,000 LB. GCWR	
<u>G0725</u> <u>18-r-24531</u>	TRADES EMPLOYMENT SVS (DPMC)	
<u>T0183</u> <u>14-x-23072</u>	TRAFFIC CONTROL DEVICES: REPLACEMENT PARTS FOR MOBILE & STATIONARY ATTENUATOR	
<u>T2831</u> <u>12-x-22262</u>	TRAFFIC MONITORING SYSTEMS MAINTENANCE AND INSTALLATION	
<u>T1529</u> <u>15-x-23605</u>	TRAFFIC SIGNALS, POLES, CONTROLS, ELECTRICAL EQUIPMENT, AND LED DEVICES	

<u>T2962</u> <u>14-x-23295</u>	TRAILER & SKID MOUNTED BRINE APPLICATION UNITS FOR THE NJ DEPT. OF TRANSPORTATION	
<u>T2864</u> <u>14-x-22907</u>	TRAILER MOUNTED TRASH PUMP WITH 6" DIAMETER SUCTION AND DISCHARGE	
<u>T2971</u> <u>14-x-23332</u>	TRAILER MOUNTED, DIESEL POWERED, TAR RUBBERIZED ASPHALT KETTLES	
<u>T2870</u> <u>13-x-22576</u>	TRANSMISSION FACILITY MANAGEMENT FOR NJ PUBLIC BROADCASTING AUTHORITY (NJPBA)	
<u>T2503</u> <u>17-x-23318</u>	TRANSPORTATION BROKER SERVICES-DIVISION OF MEDICAL ASSISTANCE & HEALTH SERVICES	
<u>T0465</u> <u>12-x-22219</u>	TREE TRIMMING, PRUNING & REMOVAL SERVICES	
<u>T1888</u> <u>13-x-22739</u>	T1888, BOXES, CORRUGATED DOC & DSS (DSS BOXES FORMERLY ON T0047)	
<u>T2984</u> <u>16-x-23508</u>	UNCLAIMED PROPERTY RECOVERY SERVICES	
<u>T1291</u> <u>14-x-23091</u>	UNDERGARMENTS AND SLEEPWEAR, VARIOUS MENS'S AND WOMEN'S	
<u>T0448</u> <u>15-x-23592</u>	UNIFORMS - (NEW JERSEY STATE POLICE) - CLASS "A" CRUISER AND BLOUSE - REBID	
<u>T0448</u> <u>14-x-23208</u>	UNIFORMS - CLASS "A", "B" AND SECURITY OFFICER, AND SHOES CLASS "A" - NJSP	
<u>T2402</u> <u>15-x-23495</u>	UNIFORMS REGULATORY CLOTHING MOTOR VEHICLE COMMISSION	
<u>T0472</u> <u>14-x-23246</u>	UNIT DOSE PHARMACEUTICAL SERVICES (T0472)	
<u>G2028</u> <u>18-r-24532</u>	USE T1186 IN NJSTART	
<u>T1973</u> <u>14-x-23322</u>	USEPA CONTRACT LABORATORY PROGRAM ANALYSIS NJDEP	
<u>T2959</u> <u>16-x-24005</u>	UTILITY TRUCK, 10,600 LB. GVWR, EXT. CABSRW, GAS POWERED, 4WD, 9' BODY & ACC.	
<u>T2974</u> <u>15-x-23607</u>	UTILITY TRUCK, 16,500 LB. GVWR C&C WITH 11 FT. BODY & ACCESSORIES	
<u>T2877</u> <u>13-x-22634</u>	UTILITY TRUCK, 29,000 LB. GVWR C&C W/11' BODY, 41' W.H. HYD. PLATFORM LIFT & ACC.	
<u>T0704</u> <u>12-x-21941</u>	VEHICLE COLLISION REPAIRS FOR NEW JERSEY DEPT. OF TREASURY AND STATE POLICE ONLY	
<u>G8023</u> <u>12-r-22322</u>	VEHICLE LIFTS AND RELATED EQUIPMENT	
<u>T2171</u> <u>12-x-22504</u>	VEHICLE TOWING AND ROADSIDE SERVICES	
<u>T0099</u> <u>14-x-23264</u>	VEHICLES, AUTOMOBILES, SEDANS/CROSSOVER	

<u>T2103</u> <u>15-x-23634</u>	VEHICLES, CARGO VANS, CLASS 1/2/3, REGULAR/EXTENDED	
<u>T2006</u> <u>15-x-23627</u>	VEHICLES, PASSENGER VANS, 8/12/15- PASSENGER	
<u>T2100</u> <u>15-x-23639</u>	VEHICLES, TRUCKS, CLASS 2, PICKUP/ UTILITY, WITH SNOW PLOW OPTION	
<u>T2101</u> <u>15-x-23640</u>	VEHICLES, TRUCKS, CLASS 3, PICKUP/ UTILITY/DUMP, WITH SNOW PLOW OPTION	
<u>T2102</u> <u>15-x-23641</u>	VEHICLES, TRUCKS, CLASS 4, UTILITY/DUMP, WITH SNOW PLOW OPTION	
<u>T1196</u> <u>16-x-24131</u>	VENDING MACHINE EQUIPMENT FOR CBVI	
<u>T0644</u> <u>13-x-22843</u>	VENDING MACHINE PRODUCT SALES AND RELATED SERVICES - CBVI	
<u>T1908</u> <u>14-x-21839</u>	VETERANS TRANSITIONAL HOUSING PROGRAM BEHAVIORIAL MANAGEMENT SERVICES	
<u>T1466</u> <u>11-x-21484</u>	VIDEO TELECONFERENCING EQUIPMENT & SERVICES	
<u>G8047</u> <u>13-r-23153</u>	VIDEOCONFERENCE INFRASTRUCTURE	
<u>T1297</u> <u>13-x-22465</u>	VOICE COMMUNICATIONS NETWORK SERVICES	
<u>T2867</u> <u>13-x-22575</u>	WAREHOUSING AND EMERGENCY OPS SERVICES AND LOGISTICS	
<u>T3041</u> <u>16-x-24153</u>	WASTEWATER & WATER TREATMENT PLANT OPERATORS FOR THE NJDOC	
<u>T1915</u> <u>14-x-23078</u>	WASTEWATER & WATER TREATMENT PLANT OPERATOR - MARLBORO PSYCHIATRIC HOSPITAL	
<u>T2709</u> <u>16-x-23925</u>	WASTEWATER TREATMENT PLANT OPERATOR - GREYSTONE PARK PSYCHIATRIC HOSPITAL	
<u>T2881</u> <u>14-x-23019</u>	WATER DAMAGE RESTORATION SERVICES	
<u>T0154</u> <u>17-x-24262</u>	WATER TREATMENT & MAINTENANCE SERVICES (HEATING & COOLING) - STATEWIDE	
<u>T1423</u> <u>15-x-23675</u>	WATER TREATMENT HEATING & AC SYSTEMS - TREASURY (DPMC)	
<u>T3014</u> <u>15-x-23761</u>	WATERWAY DEBRIS ASSESSMENT AND REMOVAL FOR DISASTERS	
<u>T1122</u> <u>13-x-22405</u>	WEATHER FORECASTING SERVICES: FOR NJDOT AND NJTA	
<u>T2932</u> <u>14-x-23070</u>	WEB DESIGN SERVICES: TRAVEL & TOURISM	
<u>G4004</u> <u>15-r-23669</u>	WHEEL DUMPER	

<u>T2904</u> <u>13-x-22900</u>	WIC SYSTEM-WEB BASED ELECTRONIC DATA PROCESSING SYSTEM	
<u>T3026</u> <u>15-x-23834</u>	WILDLANDS FIRE FIGHTING AIRCRAFT SERVICES	
<u>T216A</u> <u>12-x-22315</u>	WIRELESS DEVICES AND SERVICES	
<u>T2736</u> <u>15-x-23710</u>	5000 GALLON UPRIGHT POLYETHYLENE STORAGE TANKS	

Infant/Toddler Development Center

A Program of the Ridgewood Board of Education

865 East Glen Avenue

Ridgewood, New Jersey 07450

201-445-0642 FAX 201-493-8790

itdc@ridgewood.k12.nj.us

2018 - 2019 Tuition Schedule 7:00-6:30 7:00-3:30

INFANTS (6 weeks +)

TODDLERS (1 year)	Five days	\$1,741.00	\$1,567.00
	Four days	1,439.00	
	Three days	1,092.00	
	Five mornings	901.00	
	Extra day rate	82.00	

TWOS

Five days	1,628.00	1,466.00
Four days	1,350.00	
Three days	1,015.00	
Five mornings	843.00	
Extra day rate	77.00	

THREES/FOURS

Five days	1,515.00	1,364.00
Four days	1,261.00	
Three days	942.00	
Five mornings	786.00	
Extra day rate	77.00	

Teacher Discount – Full time - \$100.00 per/mo. Part time - \$50.00 per/mo.

***(only applicable on tuition rates for 7:00-6:30)**

(2) Sibling full time discounts on two (or more) children enrolled is \$50.00 per mo./per child.

(1) Sibling part time discount on two (or more) children enrolled is \$50.00 per/month.

Tuition is due on the first of the month with a grace period until the 10th.

A \$15.00 late fee will apply after the 10th.

The Center reserves the right to make changes to tuition rates on an annual basis

Registration Deposits:

A \$50.00 registration fee and tuition deposit is required at the time of registration.

Full time - \$500.00 Part time - \$300.00

THESE FEES ARE NON-REFUNDABLE.

**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF EDUCATION
Ridgewood Public Schools
Bergen County, New Jersey
JUNE 4, 2018**

Minutes of the Regular Public Meeting of the Board of Education held on June 4, 2018, at 7:30 p.m., at the Education Center.

The meeting was called to order by Mr. B. Vincent Loncto, President.

I. CALL TO ORDER AND ROLL CALL

Present: Mr. B. Vincent Loncto, President; Mr. James Morgan, Vice President; Ms. Sheila Brogan; Ms. Christina Krauss; Ms. Jennie Smith Wilson

Also Present: Dr. Daniel Fishbein, Superintendent; Ms. Stacie Poelstra, Assistant Superintendent for Curriculum, Instruction & Assessment; Dr. Alfredo Aguilar, Business Administrator/Board Secretary; Ms. Jen Ulman, Assistant Board Secretary; Ms. Catherine Taura, RHS Student Representative; Tianna Kim, Incoming RHS Student Representative

Absent: Ms. Ojetta Townes, Manager of Human Resources

Visitors: There were approximately ten visitors.

II. PLEDGE OF ALLEGIANCE

Mr. Loncto led those present in the Pledge of Allegiance.

III. OPENING STATEMENT BY PRESIDING OFFICER

Mr. Loncto announced that pursuant to the requirements of the Open Public Meetings Act, advance notice of this meeting had been given to The Ridgewood News, The Record, and the Clerk of the Village of Ridgewood. In addition, notices were posted in the office of the Board Secretary and in all school buildings.

IV. PRESENTATIONS**A. WEST POINT - DWIGHT D. EISENHOWER LEADERSHIP AWARD**

Mr. Stephen Kalish, former Army officer and 1982 graduate of United States Military Academy of West Point, presented the Dwight D. Eisenhower Leadership Award to RHS junior Sean Zuckerman. The award is sponsored by the West Point Society of New Jersey and recognizes exceptional high school juniors who demonstrate outstanding performance in the areas of good leadership, community service, academics, and extra-curricular activities. RHS has been presenting this award since 2006. Mr. Kalish read the previous winners of the award.

Sean is an exceptional student leader, currently taking five honors classes and will take three AP courses next year, has been on the honor roll every semester, is a member of the National and Spanish Honor Societies, was class president for his sophomore and junior years and will be student body president next year. Sean is on the Principal's Advisory Committee, is a trumpet player, lead in the big band, the drum major and a member of Maroon Men. Sean's real passion is theater. He is also a New Players member. Over the summer, he is a camp counselor who also held a leadership position at Buehler Challenger Science Center.

Mr. Kalish read the certificate into record.

The Board and administration congratulated Sean.

B. REACH UPDATE – GLEN SCHOOL

Dr. Buxenbaum provided an update on the district's Reach Program at Glen School, which was started this year and will expand next year. [Click here](#) to view the presentation.

Dr. Buxenbaum explained REACH is the Ridgewood Early Achievement for Children Program and is a mainstream program. The Special Programs Office (SPO) identified a need to expand our continuum of services of least restrictive environment options to include an integrated preschool at the early childhood level. A transitional kindergarten program was identified by the RED staff in conjunction with our consultant, Corinne Catalano from Montclair State University (MSU), as a community need. Ms. Catalano recently did a presentation in conjunction with the LSHSA on the topic 'is your child ready for kindergarten,' which was pretty well attended.

The SPO realized they needed to try to increase our options at the preschool level. Staff members did a lot of research talking to parents and determined that a transitional kindergarten program would be the best way to start for those students who more and more just miss the cut-off, have a summer birthday and may be not quite ready for kindergarten. It was good timing as the district was transitioning to full day kindergarten. The staff felt strongly that a transitional program would be really helpful and successful and they were right.

There was good enrollment with a wait list for the first year. MSU has continued to work with us over the year with our REACH and RED staff in terms of looking at early development, curriculum pieces, and how to prepare students in the preschool programs for transition to our kindergarten. When we worked on the kindergarten curriculum, the

preschool teachers came and did a presentation for how to do centers and work with structured play activities in the kindergarten program, because a big goal of ours in going to full day kindergarten was to not add more academics, but to have a well-rounded program for the whole child. The presentation was very well received by our kindergarten teachers and the partnership has been a great benefit.

This year, the district will continue the transitional kindergarten class and open a four-year old class. There is definitely a demand in the community for a four-year old class. The class was developed, presented to the community, ready for Board approval and on the Friday before approval, there were already several parents giving their information and trying to hold spots to register. There was a wait list and it was determined we had to open a second class.

For the 2018-2019 projections, our transitional kindergarten class has about 12 general education students registered. Our REACH four-year old classes have 16 general education students registered, where we will have 8 in one class and 8 in another. The department is looking to cap the class sizes at 16. Enrollment is doing very well and Dr. Buxenbaum is very excited about it. There are three teachers from our RED program who will become REACH teachers. They are still dually certified with a special education background so the district has not had to add staff in order to develop this program.

Mr. Morgan asked if these programs are tuition based. Dr. Buxenbaum confirmed they are for general education students.

Ms. Brogan asked if all three classrooms are at Glen School, if we have taken classrooms from I/TDC or just RED, if the REACH classes will be capped at 16, and if there is room for children with special needs.

Dr. Buxenbaum responded all three classes are at Glen, no classrooms were taken from I/TDC; teachers with the RED classrooms have just been changed to REACH classrooms, there is room for children with special needs, and classes will be capped at 16 students because guidelines from the state are flexible at the Pre-K level and the cap was determined by the district.

A brief discussion ensued regarding if we see the program expanding for future years, how the program will assist children once they transition to kindergarten, and if the annual graduation in June will include transitional and general education students together or it will be done separately.

Dr. Buxenbaum commented transitional kindergarten students will not be graduating, but will find out from the RED and REACH teachers what they plan to do in terms of the ceremony.

C. SOCIAL STUDIES GRADES 6-12 CURRICULUM REVIEW

Mark Ferreri, Supervisor of Social Studies, Grades 6-12 provided the Social Studies Grades 6-12 curriculum review. This is a five-year process and the district is in year one. The chief areas of focus for year one are integrating themes, interdisciplinary connections (intra- and inter-department) with the ELA, essential questions, authentic assessments, and civics and citizenship focus. [Click here](#) to view the presentation.

A discussion ensued regarding if dates in history are important, the plan to continue to grow kids in Civics as well as help them understand the past, how it informs the present and helps with the future, if more students are gravitating to the inter-disciplinary program, and focusing on getting students more enthusiastic about the subject.

D. STUDENT REPRESENTATIVE REPORT

Dr. Fishbein introduced RHS Student Representative Catherine Taura, who reported on the following:

Athletics

- The girls track team won their second straight sectional title on Saturday, May 26 with their fastest 4x400 relay since 2007, running 3:59.38 for second place, winning another record 12th sectional win, defeating Randolph, 96-85 ½.
- Varsity baseball faced Randolph high school this past Friday and won 12-1.
- Girls' lacrosse faced Clearview High School at Kean University this past Saturday.

Arts

- On Memorial Day, the Wind and Vocal ensembles, the AcaBellas and Maroon Men performed in Van Neste Park at 11 a.m.
- The last Orchestra Concert took place on May 31st in the Campus Center.
- The last Choir Concert is this Wednesday in the Campus Center at 7:30 p.m.
- The Tunes in June Band Concert is this Thursday at the Band shell at 8:00 p.m.
- The One Act plays performances are this Saturday at 2:00 p.m. and 8:00 p.m.

Academics

- Seniors took the Senior Survey last month. Students logged into Naviance and registered themselves to be a part of the RHS Alumni Association and filled out a survey about their future plans. Their freshman year pictures that their guidance counselors kept in their offices were distributed during this time as well.
- Eleventh graders took the NJ-SLA Science test last week, on Thursday and Friday.
- Final Exams review day is June 13. The exams start on the 14 and end on the 19th.

Activities

- The Senior Awards Ceremony is tomorrow in the Campus Center at 7:30 p.m.
- The Prom took place this past Friday.
- Student mentors in the Social Place Club went to Sky Zone in Allendale with their kids who are a part of the Social Place Club. The Social Place Club is an extracurricular club for students who have social challenges.
- The Graduation Ceremony is on June 20th with the PG-18 dinner dance to follow, and then project graduation at BFMS.

Miscellaneous

- The SAT took place last Saturday.
- The ACTs are being held at RHS this Saturday.

E. INTRODUCTION OF NEW STUDENT REPRESENTATIVE

Catherine Taura introduced Tianna Kim, who will be the new student representative to the Board for the 2018-2019 school year. Tianna is a junior in Ridgewood High School. Moving from Fairfax County in Northern Virginia before high school, she has been involved in various activities in Ridgewood. She is currently the captain of the Varsity debate team, President of the Self-Advocacy's leaders, a leading member of team LEADS and also is in the process of founding Ridgewood's own chapter of the Junior States of America organization. In her free time, she enjoys listening to music, shopping, traveling and attending concerts. With her skills acquired from extra-curricular activities and her internship with the Circle of Health International, she hopes to execute her responsibilities well as the new representative to the Board.

F. RESOLUTION OF APPRECIATION FOR OUTGOING STUDENT REPRESENTATIVE

Dr. Fishbein read the following resolution into record and expressed his and the Board's appreciation for Catherine's work over the year.

It is recommended that the Board approve the following resolution of appreciation in honor of Catherine Taura.

WHEREAS, Catherine has served as the student representative to the Board of Education during the 2017-2018 school year; and

WHEREAS, It has been her responsibility to voice the student perspective to the Board at their public meetings; and

WHEREAS, Catherine has been diligent and conscientious in attending the Board of Education meetings; and

WHEREAS, Catherine has conducted herself with poise and courtesy while listening attentively to many lengthy discussions pertaining to the governance of the school district; and

WHEREAS, Catherine has presented thoughtful and informative reports to the Board of Education on issues and events at the high school; and

WHEREAS, Catherine has been an active participant in extracurricular activities including the High School Choir, multiple selective choir ensembles, New Players Company, Girls' Tennis, and Project Interact; and

WHEREAS, Catherine is very organized, confident, accepting of others and their opinions, and has no inhibitions when speaking to the public; and

WHEREAS, Catherine was selected her freshman year for our rigorous World Studies program, which involves a higher level of thinking, reading, and writing in her English and World History combination classes, as she thirsts for knowledge for its own sake and delves into topics on much deeper levels than typical high school students; and

WHEREAS, The hallmark of Catherine's personality is her leadership ability; she is a natural born leader who consistently finds herself leading classmates in discussions and projects, whether it is in the classroom, on stage or as the Lead Peer Counselor in the Freshman Focus program; and

WHEREAS, Catherine is an integral member of our New Players Theater Company and has a magical presence on stage (even for our 2017 Convocation), she is a triple threat as a dancer, vocalist, and actress as she does it all with passion and enthusiasm; and

WHEREAS, Catherine is mature beyond her years, has amazing insight, is most conscientious, thoughtful, supportive of others and most talented on and off the stage; now, therefore, be it

RESOLVED, that the members of the Ridgewood Board of Education express their gratitude and appreciation to Catherine Taura for her service to the student body and Board of Education and send her their best wishes for success in all future endeavors; and be it further

Resolved, That this resolution be entered into the official minutes of the Board of Education meeting held on the 4th day of June, 2018.

Catherine thanked everyone for allowing her to be a part of this. The experience has opened many doors and opportunities for her to present herself to adults.

The Board thanked Catherine for the wonderful job she did.

V. COMMENTS FROM THE PUBLIC

At 8:34p.m., Mr. Loncto asked if there were any comments from the public. The following person addressed the Board:

Robyn Fisher, 412 North Monroe Street, thanked the Board for everything they do. Ms. Fisher is a parent of four children in the system. Ms. Fisher commented on a group of students in our least restrictive approach category, IEP students who are not quite eligible for RISE, SAIL or the general education program. Ms. Fisher stated these children need a lot of help with social skills, are still learning and time will help them. As we try to include all students in our general education program, she feels we need to give these students the help and support they need. As a parent of an IEP student, Ms. Fisher is concerned that at Willard School, (the largest elementary school with the largest growing population of IEP students) there is no behavioral health aides. There is a school psychologist who is wonderful, but Ms. Fisher feels some students need actual concrete skills and more focused help. Ridge School has the RISE program with a lot of behaviorists and Ms. Fisher thinks Willard needs more. Ms. Fisher asked the Board to consider placing behavioral aides at Willard and mentioned the different in cost for a regular aide and behavioral aide is not much. She really feels giving these students who have self-esteem issues an aide who is trained for behavioral problems can really benefit and make a difference. Ms. Fisher requested as the district looks to expand our program, to put money into training aides to relieve some of the burden that our social workers and psychologists encounter.

Mr. Loncto thanked Ms. Fischer for her comments.

At 8:39 p.m., no one else wished to address the Board.

VI. CONSENT ITEMS

Dr. Fishbein presented Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction (including the change to agenda item #i – **Attachment B**), D – Human Resources, and E – Finance, including the change to agenda item #ii (**Attachment D**) for approval.

A. ATTENDANCE AT CONFERENCES

As listed on **Attachment A**, pages 1092-1093.

B. ADMINISTRATION

i. Receipt of Suspension and Harassment, Intimidation, and Bullying (HIB) Reports

The Board has received confidential information regarding suspensions and investigations of HIB that have occurred since the last Board meeting.

ii. Approval: Proposal from Education Solutions Services (ESS) Northeast, LLC for Substitute Teacher Staffing Services

Approval of an agreement between Education Solutions Services (ESS) Northeast, LLC and the Ridgewood Public Schools to provide substitute teachers, to fill temporarily open positions at the request of the District on an as-needed basis, for the period July 1, 2018 through June 30, 2019.

The Board had received background information.

C. CURRICULUM & INSTRUCTION

i. Approval: Field Trips

Approval of field trips as listed on **Attachment B**, pages 1094-1095.

ii. Approval: Renewal of District Membership in the TMI Professional Learning Consortium for the 2018-19 School Year

Approval of the Renewal of the District Membership in the TMI Professional Learning Consortium for the 2018-19 school year, in the amount of \$4,250.

The Board has received background information.

iii. Approval: Renewal of the Middlebury Interactive Languages Agreement LLC for the 2018-2019 School Year

Approval of an agreement between the Middlebury Interactive Languages LLC and the Ridgewood Public Schools for the 2018-2019 school year, in the amount of \$42,000.

The Board had received background information.

- iv. **Approval: Renewal of the Software Licensing Agreement with Rubicon, International, for Atlas Curriculum Management System**
Approval of the renewal of the software licensing agreement with Rubicon, International, for Atlas Curriculum Management System for the period July 1, 2018 – June 30, 2019, in the amount of \$15,986.

The Board had received background information.

- v. **Approval: Contract with Alpine Learning Group for Services for the 2018-2019 School Year**
Approval of a contract between Alpine Learning Group and the Ridgewood Public Schools, for services for the 2018-2019 school year for two ABA-based in-district classrooms for learners with autism in the total amount of \$65,600. The services include:
- Teacher/Para Training
 - Curriculum Development
 - On-Going Consultation in the Development of Systems to Implement two ABA-based in-district classrooms for learners with autism
 - On-Site Observation of Alpine classes by Ridgewood Staff

The Board had received background information.

- vi. **Approval: Ridgewood High School Membership in the New Jersey State Interscholastic Athlete Association (NJSIAA)**
Pursuant to the provisions of Chapter 172 of the Laws of 1979 (N.J.S.A. 18A:11-3 et. seq.), it is necessary for all member schools to adopt by resolution membership in the NJSIAA. By adopting this resolution, Ridgewood adopts as its own policy and agrees to be governed by the Constitution, Bylaws and Rules and Regulations of the NJSIAA, including all rules governing student athlete eligibility.

D. HUMAN RESOURCES

- i. **Appointments**
(Appointments subject to receipt of appropriate documentation and the New Jersey Department of Education (NJDOE) certificate, if required.)

Teachers

KAPLYSH, Ingri - Spanish Teacher (tenure track), George Washington Middle School, effective September 1, 2018 through June 21, 2019. Ms. Kaplysh possesses a NJDOE Provisional Certificate as a Teacher of Spanish. \$58,858
Cl. BA, St. 2

POSPISCHIL, Leanne – Grades 3-5 Self-Contained Teacher - SAIL Program (tenure track), Hawes School, effective September 1, 2018 through June 21, 2019. Ms. Pospischil possesses a NJDOE Standard Certificate as an Elementary School Teacher in Grades K-6 and a Standard Certificate as a Teacher of Students with Disabilities. \$62,908
Cl. BA+30, St. 3

Field Placement

VOGEL, Jacqueline – William Paterson University, Externship with Eileen Head, Speech Language Pathologist at Travell School, from September 10, 2018 through December 21, 2018.

Classroom Aide

D'ANDREA, Jerry* - Inclusion/Resource Room Special Education Classroom Aide, George Washington Middle School, effective June 5, 2018, or as soon after as possible, through June 20, 2018, 5.75 hours per day, 5 days per week, at an hourly rate of \$16.49.

*Related to staff member

Permanent Substitutes for the 2017-2018 School Year

- **Jonathan Fritog**, 5.75 hours per day, 5 days per week, at an hourly rate of \$21.50
- **Rosemary (McCooe) Gunther**, 5.75 hours per day, 2 days per week, as needed, at an hourly rate of \$21.50

Chief Medical Officer for the 2018-2019 School Year

YANKUS, Wayne - effective July 1, 2018 through June 21, 2019

Stipend

\$26,000

Correction: 2017-2018 Salary List, approved by the Board at its meeting on May 1, 2017

TELL, Jena - Second Grade Teacher, Orchard School, **from** \$80,230, Class MA, Step 12, **to** \$83,080, Class MA, Step 13

Correction: 2018-2019 Salary List, approved by the Board at its meeting on May 7, 2018

TELL, Jena - Second Grade Teacher, Orchard School, **from** \$80,230, Class MA, Step 12, **to** \$83,080, Class MA, Step 13

Technology Innovation Specialists for the 2018-2019 School Year, as listed on Attachment C, page 1096**ii. Change of Assignments**

BROPHY, Nancy - **from** District Behaviorist (K-12), District, **to** Special Education RISE Teacher, George Washington Middle School, effective September 1, 2018 through June 21, 2019

Salary will remain the same

LESKIW, Lisa - **from** Inclusion/Resource Room Special Education Classroom Aide, Ridgewood High School **to** Long-term Substitute, English as a Second Language Teacher, Ridgewood High School, effective June 4, 2018 through June 21, 2018.

From: \$16.49 per hour
To: \$125 per day

ROCHE, Amanda - **from** 1.00 FTE Special Education Teacher, Ridgewood High School, **to** 1.05 FTE Learning Disabilities Teacher-Consultant, Ridgewood High School, effective September 6, 2018 through June 21, 2019.

From: \$71,006
Cl. MA+30
St. 4-5

To: \$78,284
(\$74,556 +
\$3,728 ratio)
Cl. MA+30,
St. 4-5

iii. **Resignations**

Permanent Substitute

BARCLAY, Lindsey - Permanent Substitute, Benjamin Franklin Middle School, effective June 4, 2018

Classroom Aides

OOSTING, Benjamin - Inclusion/Resource Room Special Education Classroom Aide, Somerville School, effective June 20, 2018

PALLADINO, Lianna - One-to-One Special Education Classroom Aide, Somerville School, effective June 20, 2018

THOMAS, Jeanette - Inclusion/Resource Room Special Education Classroom Aide, Somerville School, effective June 20, 2018

iv. **Leave of Absence**

FISCHER, Kacey – First Grade Teacher, Hawes School, effective September 4, 2018 through June 21, 2019, with a reinstatement date of September 1, 2019, using sick days in accordance with the REA/Board Agreement and utilizing the FMLA and/or NJFLA leave entitlement.

v. **Supplemental Pay Beyond Contract**

Ridge School

Revision: Fifth Grade Overnight Encampment - May 24-25, 2018, approved by the Board at its meeting on December 4, 2017

From: Six Chaperones: Meghan McDermott, Mary LeBlancq, Lindsay Mitchell, Rachel Petrone, Jean Schoenlank, and Colleen Manke (nurse), each for one night, each to receive \$200 (\$1,200)

To: Seven Chaperones: Meghan McDermott, Mary LeBlancq, Elyse Mager, Lindsay Mitchell, Rachel Petrone, Jean Schoenlank, and Colleen Manke (nurse), each for one night, each to receive \$200 (\$1,400)

Benjamin Franklin Middle School

Revision: Chaperones, Spring Concerts, each not to exceed 2.5 hours, each to receive an hourly rate of \$40.17, approved by the Board at its meeting on May 7, 2018

Remove: Lucille Cigolini

Replace: Emily Downs

Remove: Ann Daly
Replace: Deborah Conheaney

Revision: Overnight Field Trip to Washington, D.C. – May 22-24, 2018, approved by the Board at its meeting on September 25, 2017

Remove: Michael Rooney
Replace: Gregory Wu

George Washington Middle School

Revision: Overnight Field Trip to Washington, D.C. - June 6-8, 2018, approved by the Board at its meeting on December 4, 2017

From: 13 Chaperones and 2 TBD, each for two nights, each to receive \$200 per night (\$6,000): Brittany Daidone, Alyssa DiStefano, Natalie Garvin, Daniel Gillis, Alexandra Golabek, Katherine Kashmanian, Katherine Keppel, Ben Neville, Kirsten Ommundsen, Michael Piacenza, Basil Pizzuto, James Ponchak, Michael Ryter, and One Nurse, Jeanne Gao, 2 nights at \$200 (\$400) per night and 3 days at \$130 per day (\$390)

To: 15 Chaperones, each for two nights, each to receive \$200 per night (\$6,000): Anthony Amadeo, Brittany Daidone, Alyssa DiStefano, Natalie Garvin, Daniel Gillis, Alexandra Golabek, Katherine Kashmanian, Katherine Keppel, Ben Neville, Kirsten Ommundsen, Anthony Orsini, Michael Piacenza, Basil Pizzuto, James Ponchak, Michael Ryter, and One Nurse, Jeanne Gao, 2 nights at \$200 (\$400) per night and 3 days at \$130 per day (\$390)

Special Programs

- Julie Siebold, Special Education Classroom Aide, Benjamin Franklin Middle School, to provide support for a special education student participating in the Ridgewood High School Track Meeting, not to exceed 1.5 hours, at an hourly rate of \$16.49 (\$24.74)

Additional Hours - Learning Disability Teacher-Consultant

- Megan Galanti, completion of CST evaluation for legal case, not to exceed 10 hours, at an hourly rate of \$53.33 (\$533.30)

Curriculum, Instruction & Assessment

Tech Support for Community Outreach Program, October 2, 2018, "Wellbeing Speaker Series," to be held at George Washington Middle School

- Elnor Zeqiri, Technology Media/Technician, not to exceed four hours, at an hourly rate of \$30.13 (\$120.52)

Information Technology

Student Worker

Griffin Spincken

- June 5, 2018 through June 30, 2018, for 100 hours, at an hourly rate of \$8.60 (\$860)
- July 1, 2018 through December 31, 2018, for 180 hours, at an hourly rate of \$8.60 (\$1,548)

- vi. **Substitutes for the 2017-2018 School Year**
Teachers: Lindsey Barclay, Kelly Benintende, and Margaret Saladino

E. FINANCE

i. **Acceptance of Restricted Donations**

Resolved, the Board of Education accepts the following restricted gifts for the **2017-2018** and the **2018-2019** school year, to be used as indicated:

2017-2018			
Donor	Amount	Use	Account Number
BFMS Student Activity Account/Autism Awareness Group	\$ 262.00	To be used for the BFMS RISE Program.	20-030-100-890-00-08-008-001
Korean Parents Teachers Association	\$1,500.00	To be used for the BFBN Television/Music Studio.	20-043-100-890-00-08-008-002
Orchard HSA	\$ 250.00	To be used for the 2018 Teacher Recognition Program.	20-025-100-890-00-03-003-004
RHS Class of 2021	\$ 778.37	To pay chaperone expenses for the Semi-Formal on April 27, 2018.	20-030-100-101-00-10-010-021 (\$723.06 Stipend) 20-030-200-220-00-10-010-021 (\$55.31 FICA)
RHS Girls Lacrosse Boosters	\$ 270.00	To pay the additional cost to upgrade to a charter school bus for the girls LAX game in Cold Spring Harbor on April 21, 2018.	20-045-270-512-00-10-034-003

Acceptance of a gift in kind from the Learning Services HSA of the cost of a chocolate making class for sixth grade students at GWMS, valued at \$364; and admission expenses for field trips to Pinot's Palette on June 5th and 12th, valued at \$1,500.

ii. **Approval: Revised Rental Fees for Use of Facilities**

Approval of the revised rental fees for the use of facilities for the 2018-2019 school year, approved at the June 4, 2018 Board meeting, as listed on **Attachment D**, page 1097.

iii. **Approval: Submission of Applications for the Fire Alarm Upgrade Project at Hawes Elementary School, Electrical Switchboard Upgrade Project at Ridgewood High School, and the Replacement of Heat and Water Piping Project at Ridgewood High School**

Approval of the submission of the applications for the Fire Alarm Upgrade Project at the Hawes Elementary School, State Project #4390-085-18-1000; Electrical Switchboard Upgrade Project at Ridgewood High School, State Project #4390-050-18-2000; and Replacement of Heat and Water Piping Project at Ridgewood High School, State Project #4390-050-18-1000 by LAN Associates, Engineering, Planning, Architecture, Surveying Inc. to the New Jersey Department of Education.

These projects are not included in the District's Long Range Facilities Plan and the District will amend the Plan. These projects will be submitted as an "Other Capital Project" and the District will not be seeking State aid.

iv. **Approval: Parent Transportation Contracts for the 2018-2019 Extended School Year (ESY)**

Approval of the following parent transportation contracts for the 2018-2019 Extended School Year.

Route #	Contractor	Rate	Annual Cost
9053S	Parent	30.00 PD	Based on # of days actually attended
9056S	Parent	30.00 PD	Based on # of days actually attended
9051S	Parent	30.00 PD	Based on # of days actually attended
9050S	Parent	30.00 PD	Based on # of days actually attended

v. **Approval: Disposal of Equipment**

Approval to dispose of the equipment listed below through www.gov.deals.org. These items are obsolete and/or cannot be repaired.

Somerville

- 6 wood teacher desks
- 153 top flip open student desks
- 1 six-foot table
- 1 round table
- 11 computer tables

vi. **Approval of an Agreement with Pomptonian Food Service to be the Food Service Management Company for the 2018-2019 School Year**

Be it resolved that the District (Local Education Agency) approves an agreement with Pomptonian Food Service (Food Service Management Company) for the 2018-2019 school year, as per their proposal received on April 25, 2018.

The Food Service Management Company shall receive, in addition to the costs of operation, a fee of \$0.2500 per meal equivalent to compensate the Food Service Management Company for administrative and management costs. This fee shall be billed monthly as a cost of operation. The Local Education Agency guarantees the payment of such costs and fee to the Food Service Management Company.

Cash receipts shall be divided by \$4.23 to arrive at an equivalent meal count.

The per meal management fee of \$0.2500 will be multiplied by total meal equivalents.

The Food Service Management Company guarantees the Local Education Agency a minimum profit of two hundred thousand dollars (\$200,000.00) for school year 2018-2019.

The student price list is as follows:

	2017-2018 Prices	2018-2019 Prices
Elementary Schools		
Paid Lunch	\$ 3.85	\$ 3.95
Premium Lunch (Village Fresh)	\$ 5.00	\$ 5.00
Premium Gluten Free Lunch	\$ 4.75/\$5.75	\$ 4.75/\$5.75
Reduced Lunch	\$ 0.50	\$ 0.50
Organic Lunch	\$ 6.00	\$ 6.00
BFMS & GWMS		
Paid Lunch	\$ 3.85	\$ 3.95
Premium Lunch (Village Fresh)	\$ 5.00	\$ 5.00
Premium Gluten-Free Lunch	\$ 4.75/\$5.75	\$ 4.75/\$5.75
Reduced Lunch	\$ 0.50	\$ 0.50
Organic Lunch	\$ 6.00	\$ 6.00

Ms. Brogan moved approval of Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction (including the change to agenda item #i – **Attachment B**), D – Human Resources, and E – Finance (including the change to agenda item #ii – **Attachment D**).

Ms. Smith Wilson seconded the motion.

Prior to the roll-call vote, Mr. Loncto read the donations into record and thanked the responsible parties.

The motion to approve Consent Items A – Attendance at Conferences, B – Administration, C – Curriculum & Instruction (including the change to agenda item #i – **Attachment B**), D – Human Resources, and E – Finance (including the change to agenda item #ii – **Attachment D**), carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

VII. BOARD MEMBER ANNOUNCEMENTS

- Legislative Update
Ms. Brogan reported on the following:

Lawsuit

The New Jersey Coalition for Diverse and Inclusive Schools lead by retired NJ Supreme Court Justice, Gary Stein, brought suit against New Jersey last month asking the court to strike down laws that require students to attend schools where they live and move to desegregate the public schools. “The lawsuit claims that the state’s segregated school system violates students’ rights under the New Jersey Constitution and asks the court to force the legislature and the Department of Education to remedy the issue.”

According to a study from UCLA, New Jersey has 270,000 Black and Latino students who attend public schools that are 90% non-white. The lawsuit states that this segregation is caused by residential segregation and state law requiring students to attend schools based on residency. To remedy the situation, the lawsuit requests that Black and Latino students

be allowed to choose schools outside their home district and/or the state established regional magnet schools. (Source: [Observer.com](#) May 18, 2018 *Group Sues New Jersey to desegregate Schools* by Christian Hetrick.)

School Funding

Governor Murphy's proposed 2019 state budget has not met with approval from the legislature, particularly where school funding is concerned. Senate President Sweeney has proposed legislation to rework the school funding formula to redistribute aid among districts that are deemed over funded and those that are underfunded. Sweeney's legislation would remove the state aid growth limits that restrict districts from getting more than 10% or 20% of the previous year state aid amount starting in the 2018-19 school year.

According to Sweeney's plan, over the course of 7 years the adjustment aid, which was supposed to be temporary when the school funding formula was first approved in 2008, will be gradually withdrawn from districts that have been over funded. The state would allow districts losing aid to raise the property tax by more than 2% to support their public schools. A special provision would be made for Jersey City, which stands to lose the most state aid. Jersey City would be allowed to levy a payroll tax specifically to raise money to support the schools.

The adjustment aid that is withdrawn from these school districts would be divided among districts that have been significantly underfunded.

If the legislature and the Governor fail to find agreement on the state budget by midnight on June 30th, the state will once again shut down as it did last July until agreement on the budget is found. (Source: NJ [Spotlight.com](#) June 1, 2018 *Sweeney's Fix for School Funding Would Cut Some District's Adjustment Aid* by John Reitmeyer)

According to the analysis of the 2019 state budget by the Office of Legislative Affairs, Extraordinary Aid will be funded at \$195 million in the 2019 budget. This is the same amount allocated in the 2018 budget. This only allows for 57% of the aid allowed by state law to reimburse districts for costs associated with high cost special education services.

VIII. BOARD COMMITTEE REPORTS

There were none.

IX. COMMENTS FROM THE PUBLIC

At 8:47 p.m., Mr. Loncto asked if there were any comments from the public. There were none.

X. DISCUSSION ITEMS

- HIB District & School Grade Report for the 2016-2017 School Year
Dr. Fishbein reported the HIB District Grade Report was distributed in the Board packet. The district received the 2015-16 report in January and just received the 2016-17 report. Self-reporting is done yearly by the buildings and training and outcomes of investigations are reviewed and correlated.
- School Resource Officer
Dr. Fishbein announced this discussion item would be tabled.

XI. ACCEPTANCE OF MINUTES

- May 21, 2018 Regular Public Meeting

Ms. Brogan moved Acceptance of Minutes. Ms. Smith Wilson seconded the motion, which was unanimously approved.

XII. OTHER BUSINESS

There was no other business.

XIII. ADJOURNMENT

At 8:49 p.m., on a motion made by Mr. Loncto, seconded by Ms. Smith Wilson and unanimously approved, the meeting adjourned.

Respectfully submitted,

Jennifer Ulman
Assistant Board Secretary

Alfredo Aguilar
Board Secretary

2017 – 2018 CONFERENCES FOR APPROVAL

Staff Member	Name of Conference Location & Dates	Rationale	Estimated Cost for Approval	# of Sub Days required
Ferreri, Mark RHS	NJ Council for Social Studies Annual Conference – New Brunswick, NJ October 23, 2017	Professional Development	\$ 140 (to be paid out of RAA funds)	0
Ferreri, Mark RHS	Fall, Winter & Spring NJ Social Studies Supervisor Conferences October 18, 2017; January 17, 2018; May 16, 2018	Professional Development	\$ 160 (to be paid out of RAA funds)	0
Krauss, Christina Education Center	GSCS Annual Meeting Monroe Township, NJ May 30, 2018	Professional Development	\$ 65	0
Comissiong, Olga RHS	National Alliance on Mental Illness National Conference – New Orleans, LA June 27-30, 2018	Professional Development	\$ 480	0
Coppola, Michele Ridge	Summer TLC South Brunswick, NJ June 26-27, 2018	Professional Development	\$ 45	0

The total cost for these conferences is \$890 (\$248 out of RAA funds). Upon Board approval of all of these conferences, the total expenditure for travel and conferences for 2017-18 will be \$177,943 leaving a balance of \$13,495 remaining in the \$191,438 approved by the Board for travel and conferences.

The total cost of substitutes for these conferences is \$0. Upon Board approval of these conferences, the total expenditure for substitutes for travel and conferences for 2017-18 will be \$17,480.

2018 – 2019 CONFERENCES FOR APPROVAL

Staff Member	Name of Conference Location & Dates	Rationale	Estimated Cost for Approval	# of Sub Days required
Valere, Neil BFMS	Ultimate IT Skills Collection Online	Professional Development	\$2,995	0
Chiaromonte, Maureen RHS	Google Apps for School Administrative Staff & Secretaries Montclair, NJ – July 10, 2018	Professional Development	\$ 165	0
Kowalczyk, Patricia Education Center	Google Apps for School Administrative Staff & Secretaries Montclair, NJ – July 10, 2018	Professional Development	\$ 165	0
Macolino, Nadine Glen	Google Apps for School Administrative Staff & Secretaries Montclair, NJ – July 10, 2018	Professional Development	\$ 165	0
Moyer, Pamela Education Center	Google Apps for School Administrative Staff & Secretaries Montclair, NJ – July 10, 2018	Professional Development	\$ 165	0
Calandra, Laura Somerville	Summer Institute on the Teaching of Reading – Paramus, NJ July 16-19, 2018	Professional Development	\$ 500	0
Mariotti, Elizabeth Somerville	Summer Institute on the Teaching of Reading – Paramus, NJ July 16-19, 2018	Professional Development	\$ 500	0

JUNE 4, 2018

ATTACHMENT A

VanHise, Brian RHS	AP Computer Science Principles Summer Institute – Paramus, NJ July 16-19, 2018	Professional Development	\$1,152	0
O’Neill, Jeannie Education Center	Scholastic Reading Summit Greenwich, CT – July 19, 2018	Professional Development	\$ 196	0
Valere, Neil BFMS	Google Summit - Parsippany, NJ July 25-26, 2018	Professional Development	\$ 269	0

The total cost for these conferences is \$6,272. Upon Board approval of all of these conferences, the total expenditure for travel and conferences for 2018-19 will be \$18,429 leaving a balance of \$173,009 remaining in the \$191,438 approved by the Board for travel and conferences.

The total cost of substitutes for these conferences is \$0. Upon Board approval of these conferences, the total expenditure for substitutes for travel and conferences for 2018-19 will be \$0.

FIELD TRIPS FOR APPROVAL

June 4, 2018

ONE DAY TRIPS

ATTACHMENT B

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$93 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
06/01/18	RHS	GWMS Ridgewood, NJ	25 members of Maroon Mentors	1	0	\$0	\$0	yes	no
06/01/18	RHS	BFM Ridgewood, NJ	20 members of Maroon Mentors	1	0	\$0	\$0	yes	no
06/05/18	Ridge	Walking Tour of Ridgewood Ridgewood, NJ	74 grade 3 social studies students	22	0	\$0	\$0	yes	yes
06/05/18	Somerville	South Street Seaport New York, NY	74 grade 5 students	16	0	\$0	\$0	yes	yes
06/08/18	BFMS	Travell School Ridgewood, NJ	24 grades 7-8 physical education students	2	0	\$0	\$0	no	yes
06/12/18	Hawes	Walking Tour of Ridgewood Ridgewood, NJ	73 grade 3 students	22	0	\$0	\$0	yes	yes
06/12/18 (rain date: 6/13/18)	Somerville	Graydon Pool Ridgewood, NJ	74 grade 5 students	9	0	\$0	\$0	no	yes
06/15/18	BFMS	Camelback Waterpark Tannersville, PA	248 grade 8 students	16	0	\$0	\$0	yes	yes
06/15/18	BFMS	Hawes Ridgewood, NJ	15 grades 7-8 physical education students	2	0	\$0	\$0	yes	yes
06/15/18	GWMS	Puzos Family Restaurant Ridgewood, NJ	3 grade 6 special education students	3	0	\$0	\$0	no	yes
06/15/18	Somerville	Bowtie Cinema Ridgewood, NJ	74 grade 5 students	7	0	\$0	\$0	yes	yes
06/18/18	RHS	Mount Fuji Hillburn, NY	14 members of Student Congress	3	0	\$0	\$0	yes	yes
06/19/18	Somerville	BFMS Ridgewood, NJ	74 grade 5 students	9	0	\$0	\$0	yes	yes

OVERNIGHT FIELD TRIPS FOR APPROVAL

June 4, 2018

Overnight - Co-Curricular Trips

ATTACHMENT B

DATES	SCHOOL	LOCATION	Approx. # and Group of Students	# Unpaid Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$93 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
06/14/18 to 6/17/18	RHS	NC AT&T State University <i>New Balance Natl Track Meet</i> Greensboro, NC	10 members of the boys & girls track teams	3	0	0	\$900 (van)	yes	yes
6/25/18 to 7/8/18	RHS	Costa Rica	10 members of the World Challenge Club	2	0	\$0	\$0	no	yes

**2018-2019 Technology Innovation Specialists
(1.06 ratio)**

Staff Member	Location	To
Ann Brown	George Washington Middle School	\$106,779 (\$100,452 + \$300 CP + \$6,027 ratio) Class MA+45, Step 16
Lauren Carr	Somerville School	\$85,044 (\$80,230 + \$4,814 ratio) Class MA, Step 12
Stacy Casatelli	Ridgewood High School	\$86,298 (\$81,130 + \$300 CP + \$4,868 ratio) Class MA+30, Step 11
Noreen Clarke	Benjamin Franklin Middle School	\$105,069 (\$97,612 + \$1,600 Longevity + \$5,857 ratio) Class BA+30 2E, Step 18
Michele Coppola	Ridge School	\$117,517 (\$110,582 + \$300 CP + \$6,635) Class MA+45, Step 18
Stephanie Gigante	Ridgewood High School	\$95,891 (\$90,180 + \$300 CP + \$5,411 ratio) Class MA+45, Step 13
Mary Louise Handy	George Washington Middle School	\$117,517 (\$110,582 + \$300 CP + \$6,635 ratio) Class MA+45, Step 18
Molly Higgins	Orchard School	\$62,919 (\$59,358 + \$3,561) Class BA, Step 3
Timothy Monahan	Ridgewood High School	\$102,595 (\$96,505 + \$300 CP + \$5,790 ratio) Class MA+45, Step 15
Corrina Moss-Keller	Ridgewood High School	\$75,266 (\$71,006 + \$4,260 ratio) Class MA+30, St. 4-5
Jerome Ong	Willard School	\$79,938 (\$75,130+ \$300 CP +\$4,508 ratio) Class MA, Step 10
Stephen Polanin	Travell School	\$73,498 (\$69,055 + \$300 CP + \$4,143 ratio) Class MA, Step 6-7
Karen Rispoli	Benjamin Franklin Middle School	\$119,117 (\$110,582 + \$300 CP + \$1,600 Longevity + \$6,635 ratio) Class MA+45, Step 18
Thomas Trubac	Hawes School	\$79,638 (\$75,130 + \$4,508 ratio) Class MA, Step 10

RENTAL FEES FOR USE OF FACILITIES

Classroom and Elementary Auditorium fees All fees are not inclusive of applicable temperature control and monitoring fees.

- **Auditorium at Benjamin Franklin Middle School**

\$715 ~~\$575~~ for use of the auditorium. In the event air conditioning is installed, a separate charge will be instituted. **(tech support fee included)**

Additional fee for use of classrooms – \$55 per room per hour.

Auditorium rental fee is for a four-hour period; additional charges prorated.

Use of concert grand piano: \$235 including tuning.

- **Other Auditoriums**

George Washington Middle School	\$ 435.00 \$ 295.00 (tech support fee included)
Elementary Auditoriums	\$ 210.00

Auditorium rental fee is for a four-hour period; additional charges prorated.

- **Cafeterias**

George Washington Middle School, Benjamin Franklin Middle School, and Ridgewood High School

Fee: \$150.00 with auditorium rental
 \$295.00 without auditorium rental

Cafeteria rental fee is for a four-hour period; additional charges prorated.

All foods served from school kitchens must be prepared by the authorized food provider for the district. Arrangements may be made through the Business Office.

- **Gymnasiums**

The rental of school gymnasiums for groups under proper supervision is on the basis of use during regular custodial working hours with no additional overtime costs and assumes a three-hour maximum use.

High School Gym #1	\$380.00
High School Gym #2	\$210.00
High School Gym #3	
Benjamin Franklin Middle School	\$210.00
George Washington Middle School (New)	\$380.00
George Washington Middle school (Old)	\$210.00
Elementary Schools	\$150.00

- **Other Facilities**

Board Room – Education Center	\$175.00
Classroom	\$55.00/hour

***Any custodial charges will be marked up by 10%.**

**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF EDUCATION
Ridgewood Public Schools
Bergen County, New Jersey
JUNE 25, 2018**

Minutes of the Regular Public Meeting of the Board of Education held on June 25, 2018, at 5:04 p.m., at the Education Center.

The meeting was called to order by Mr. B. Vincent Loncto, President.

I. CALL TO ORDER AND ROLL CALL

Present: Mr. B. Vincent Loncto, President; Mr. James Morgan, Vice President; Ms. Sheila Brogan; Ms. Christina Krauss; Ms. Jennie Smith Wilson

Also Present: Dr. Daniel Fishbein, Superintendent; Ms. Stacie Poelstra, Assistant Superintendent for Curriculum, Instruction & Assessment; Dr. Alfredo Aguilar, Business Administrator/Board Secretary; Ms. Ojetta Townes, Manager of Human Resources; Ms. Jen Ulman, Assistant Board Secretary

Absent: None

Visitors: There were approximately twenty-five visitors.

II. PLEDGE OF ALLEGIANCE

Mr. Loncto led those present in the Pledge of Allegiance.

III. OPENING STATEMENT BY PRESIDING OFFICER

Mr. Loncto announced that pursuant to the requirements of the Open Public Meetings Act, advance notice of this meeting had been given to The Ridgewood News, The Record, and the Clerk of the Village of Ridgewood. In addition, notices were posted in the office of the Board Secretary and in all school buildings.

IV. PRESENTATIONS

A. RECOGNITION OF QUALIFICATION FOR 2018 INTERNATIONAL GEOGRAPHY BEE WORLD CHAMPIONSHIP IN BERLIN, GERMANY

• **BFMS Student Leo Manwaring**

Dr. Fishbein congratulated Leo Manwaring for his accomplishment on qualifying for the 2018 International Geography Bee World Championship in Berlin, Germany and asked him to speak about what led him there.

Leo spoke about the competitions he participated and scored very well in, which qualified him for the championship, as well as his experiences living in different countries that sparked his interest in the world.

The Board congratulated Leo on his accomplishment.

B. HEARING ON STUDENT SAFETY DATA SYSTEM (INCLUDING HIB) REPORT

i. **Introduction**

This evening's hearing responds to the Student Safety Data System (including HIB) Report. Participating in the hearing will be Ridgewood High School Assistant Principal Mr. Basil Pizzuto.

ii. **Report: Student Safety Data System (including HIB) Report**

Mr. Pizzuto presented and reviewed the Student Safety Data System (including HIB) Report for the period September 1 – December 31, 2017. This report was previously called the School Violence, Vandalism, and Substance Abuse (including HIB) Report.

- HIB Alleged – 10
- HIB Confirmed - 9
- Violence - 2
- Vandalism - 0
- Substance Abuse - 1

Mr. Pizzuto explained the HIB Alleged is a new category which means these cases were looked into but not found to meet the HIB criteria. The district is currently compiling data for the second half of the year which he will report on in October.

Mr. Morgan inquired about the HIB cases. Mr. Pizzuto responded there were 19 total; 10 were found not to fit into the HIB category but 9 did.

Mr. Morgan asked if the district was only required to report the confirmed cases. Mr. Pizzuto verified that is the case.

Mr. Morgan asked what data would be comparable from prior years to the ones we determined.

Mr. Pizzuto explained when comparing the data we will not see the alleged cases. From his understanding, it would be similar to years past. About 50% of all cases that are investigated are confirmed as HIB. A comparison will be done in October.

A brief discussion ensued on how there has been no change in the standards about what should be investigated; however, the criteria that it falls into has changed, which may change the numbers. In the past when the state defined the criteria, it was narrowly defined because it had to fall into certain categories of why a person was picked on (such as their race, ethnicity, gender, etc.). New criteria has come out where we need to also look at an imbalance of power. With 6,000 students, this is a small number of confirmed cases, although the district would like it to be zero. The administration is always striving to ensure our schools are comfortable for everyone.

iii. **Comments from the Public about the Student Safety Data System (including HIB) Report**

At 5:15 p.m., Mr. Loncto asked if there were any comments from the public on the Student Safety Data System (including HIB) Report. There were none.

iv. **Acceptance of the Student Safety Data System (including HIB) Report**

Acceptance of the Student Safety Data System (including HIB) Report.

Ms. Brogan moved acceptance of the Student Safety Data System (including HIB) Report.

Mr. Morgan seconded the motion, which was approved by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

C. SPECIAL EDUCATION REVIEW

Dr. Buxenbaum joined the meeting to present an update on the Special Education Review.

Mr. Loncto welcomed Dr. Buxenbaum to the meeting and mentioned it was good to see the amount of people here; the Board welcomes the engagement. Mr. Loncto reiterated the district initiated the special education study ourselves in 2016. We got the results in August 2017, had one review on the progress in January, and the second one is tonight. It has been his observation that there were some issues that needed to be addressed but again, he mentioned this is a project we initiated. When the district received the survey,

in spite of the fact that there are deficiencies that have been addressed, the overall comments were not as negative as they would be if we simply focused on the deficiencies.

Mr. Loncto reviewed part of the survey as follows:

- 87% of parents responding felt they were an equal partner on their IEP team
- 89% felt their child was progressing steadily or better with special education services with over 18% approaching grade level performance
- 74% felt their child was receiving their required interventions

Considering the highly charged and emotional nature of special education, the responses indicate an overall feeling of satisfaction among parents. Parents indicated that the greatest strength of the department lies in staff, especially the special education teachers. Other areas mentioned were willingness to adapt for students and the quality of the programs. There were several other comments, in general, that were supportive. Mr. Loncto noted the deficiencies listed were taken very seriously and there has been a lot of work going on to remedy that. The Board is interested in what parents have to say and will be responsive. He expressed his appreciation on behalf of the Board for the hard work and effort Dr. Buxenbaum has been doing leading up to today.

Dr. Buxenbaum provided her background coming from a family of educators that led to her request for this review. It was instilled in her that the master educator is a constant learner. They are never done and always want to aspire to get better and when working with children, this is an important ethos to have. Ridgewood embodies that ethos and it is what drew her here. After she had been here a few years, she wanted to see what other things the department could do to become stronger. Although it could have been done themselves, she felt we needed an objective, outside group to come in. The review has shown the areas we can improve and the support from everyone has been responsive and collaborative throughout process.

Dr. Buxenbaum provided a detailed update of the implementation of suggested improvements identified in the Special Education Review. Areas reviewed were updated procedures guidelines (the Child Study Team Manual revision), instructional aide determination procedures, increased professional development, Community Outreach, greater consistency, increased compliance, transition services and the continued focus of the department. [Click here](#) to view the presentation.

Board members expressed their appreciation for the review and the importance of making sure the district is always improving in all areas. A discussion ensued with regard to monitoring the changes next year to ensure the procedures we are putting in place are actually happening on every level, the new IEP management system being implemented and how it will help with specific deadlines and student measurements and progress monitoring, transitioning, how strong the department is by being willing to seek outside

help, and how wonderful Julie Hamon, President of the Learning Services HSA is, as well as the group of involved parents, which all contribute to the success of the schools.

V. COMMENTS FROM THE PUBLIC

At 6:05 p.m., Mr. Loncto asked if there were any comments from the public. The following people addressed the Board:

Denise Kiernan, 153 Hamilton Road, thanked the principals, CST members, and related service providers for coming to the meeting. She also thanked the Board and her department for their commitment to trying to improve our special programs. Ms. Kiernan is thrilled to hear that we now have an updated policies and procedural manual. However, she is disappointed there were not more specifics in Dr. Buxenbaum's presentation; specifically, about formal progress monitoring across all six elementary schools, across all settings. Ms. Kiernan expressed her concern about the word 'ongoing' - that progress monitoring is ongoing throughout year. Ms. Kiernan thinks many of the parents here would like to hear that progress monitoring is happening three times a year through formal assessments.

Ms. Kiernan mentioned she posted something on Ridgewood Moms and Dads last night asking what is happening on progress monitoring in their school and heard from different parents. One was the parent of a third grader in Resource at Willard who has not received any formal progress monitoring data. She also spoke to a parent of a third grader at Willard who requested progress monitoring and the names of the tests and received the information. Ms. Kiernan heard from a parent of a third grader classified in Resource at Ridge for the past two years who did not request progress monitoring and has not seen it. Ms. Kiernan spoke to a supplemental parent at Travell who has received progress monitoring three times a year from formal assessment (tests such as the DIBLS, the PAL 2, the morphological coding, the Gray Silent Reader, etc.). This is what parents are talking about.

Ms. Kiernan hopes that in this updated policies and procedural manual it will name such tests. She is really hoping she can ask our principals to take more ownership of their special education department. Our students deserve to make meaningful, measurable progress and move out of least restrictive environments if they are making improvements. Ms. Kiernan questioned how do parents know if progress is happening if we are not measuring through formal, standardized assessments three times a year.

Ms. Keirnan thinks we have an amazing staff and commented it is not easy for her to be highlighting this area of improvement. She expressed her disappointment that there is not more transparency on this topic. Ms. Kiernan hopes if you are a parent of a student in self-contained, resource, supplemental, or BSI, that they send a written request to their principal and child study team for formal, ongoing, standardized progress monitoring three times a year. The principals need to put these changes in place next year. Ms. Kiernan pointed out it used to happen under the previous director of special programs and we need to put the previous policy in place.

Christine O'Meara, 129 Lake Avenue, thanked the Board for funding the audit. A number of parents, teachers and staff were very involved and it has really hit home for a lot of people. Ms.

O'Meara thanked the Board for hiring such fantastic teachers and case study workers who are really doing their best for our kids.

Ms. O'Meara expressed her disappointment in the presentation. There were no specifics and she has been waiting since August for specifics. She is waiting to hear the consistency component, what are the basic benchmark time periods, and when will she get her progress monitoring reports. Is it going to be October so she can see what the summer slide was like, January so she can see how her child caught up, and June so she can see how they finished out the school year. Ms. O'Meara wants something in writing. She asked if these guidelines are in the policies and procedures manual and said she has no idea if they are because the manual has been approved as a draft and passed around, but parents do not know what's going on. Ms. O'Meara feels parents are being left in the dark.

Ms. O'Meara asked what are the top five assessment tools we are going to be using and what is the secondary list if parents don't want to be buckled down to one key list of what each student will be tested on. Ms. O'Meara stated she was presented a private assessment at one of her IEP meetings and she only then received a reading test for Fountas and Pinnellas (F&P) and one other test. While she was happy to get those assessments done, she had not seen them before and did not know they were outside of F&P or that anything else was available. She and other parents would like those specifics (assessments) in the policies and procedures manual. Ms. O'Meara needs things in writing.

Ms. O'Meara commented on the agreement with Realtime for IEP management. What she sees there is a way for teachers to stay compliant and does not see how that will help her child and his progress monitoring. Ms. O'Meara would like a better explanation of that agreement. Ms. O'Meara feels there are numerous presentations speaking to how the district needed to respond to the auditors and what they found, and not enough about what the parents and the children need in place. Ms. O'Meara has been waiting since August for this information and asked again in November, December and January and would really just like something specific. If these things are in a handbook, she would love a copy. Ms. O'Meara commented her son is going in to eighth grade and running out of time for help.

Mike Hallowell, 126 Avondale Road, expressed confusion as to why this was first called an audit, then a review. He is an auditor and knows it is not an audit. Mr. Hallowell reviewed the executive summary in the report dated August 4, 2017 (which he had in front of him). On page 4 of the report, it says 'oversight of this plan is critical to the success of the mutually agreed upon plans and actions that must take place to attain compliance with N.J.A.C. 6A:14 (the special education law), and be reflective of sound professional practice in the area of special education and related services.' Mr. Hallowell heard twice in the presentation that the program was always in compliance. He pointed out if we have to attain it, it means that we lost it.

Mr. Hallowell does think progress is being made. He echoed the challenges with getting progress monitoring done. Progress monitoring is put in the student's IEP stating parents will receive it at

the times they think we need to have measurable goals. Mr. Hallowell asked if it was a policies and procedural manual that has been drafted.

Mr. Loncto responded the committee finalized the manual with the Special Programs Office and it will be distributed to staff for training in September 2018.

Mr. Hallowell asked for confirmation there is a document stamped June 2018 that has been distributed to all the principals and child study team. In looking at the agenda, there are people on payroll over the summer and he wants to ensure that the living document is distributed to all who utilize it. Parents would also like to see the document in order to understand the playing field and be a part of the process.

Mr. Hallowell is excited there is a new IEP system coming. There was good feedback that Realtime is a good system. The challenge he would like to see is the plan for transitioning files over from the old system. Mr. Hallowell feels there needs to be a project plan associated with that to responsibly move the information over from one system to another so that it happens in the right time frame for the children.

Dr. Fishbein explained it will be a year-long process based on anniversary dates.

Mr. Hallowell encouraged the process to happen in the background so we don't lose momentum of a new system.

Marisol Romero, 258 Steilan Avenue, thanked the Special Programs Office for putting together the presentation. She is happy to hear about the new IEP system. She backed up Mr. Hallowell's comments in terms of data going from one system to another, which is a concern of hers, as are privacy issues and making sure information is not misplaced.

Ms. Romero is excited about the fact that the special programs office is looking into transition services. This is long overdue. Parents always hope their children will not need it but it is good to know that it is something that will be improving over time. Ms. Romero is also looking forward to the behavioral aide and the fading plan. She wants to make sure the behaviorist, not just the special education teacher, is involved with that to ensure it is effective and there is no stigmatizing. Ms. Romero has two children at two different schools and progress monitoring is something she has asked for and has also been given without asking for it and she is thankful to the staff for that.

When we talk about children having so many issues on different levels, Ms. Romero questioned if the child study team has ever spoken about looking at students who don't know how to write and spell due to poor grammar skills, which hinders their ability to have critical thinking skills. She questioned if we have ever looked to see how we can better improve and really make sure our Language Arts curriculum is more comprehensive. One of the things she finds (due to Common Core and other things) is there is not enough emphasis on grammar anymore. This leads to children who are poor writers and spellers and who have issues with fluency and comprehension, yet we expect them to write 2-3 pages, even at the elementary schools, while they are struggling just to write a paragraph. Ms. Romero mentioned there was a recent presentation for Grades 6-12 ELA and some of the feedback she read was that some students

in the middle and high schools felt they wish they had been given more help with writing grammar, which starts in the elementary schools.

Ms. Poelstra responded our K-5 Language Arts curriculum is under review this upcoming year so we will be looking at all of those issues. One of those issues is looking at articulation of the standards (are reading, writing, listening and some language standards) with committees. The district is up for the five-year review so we will be looking at all of those issues at the K-5 level similar to what was done for grades 6-12 this year.

Ms. Romero expressed her thanks and feels a lot of people would not be pushing so much if they felt their kids were good spellers and readers and it started at the kindergarten level.

Ms. Poelstra explained with the shift in standards, some of the traditional grammar spelling is not as emphasized so we have to figure out how to maintain that balance as we do the study. The district is responsive to the feedback we received for grades 6-12 and will be starting the K-5 review as of July 1.

Amanda Delorme, 419 Alpine Terrace, commented the anticipation for this meeting was overwhelming. Many staff members, parents and people involved are in attendance. Ms. Delorme pointed out this has been a long journey (several years) and everyone knows this will be a long process. With that anticipation come expectations - sometimes they are met, sometimes not, and sometimes they are very disappointing.

Ms. Delorme stated there was a lot of great progress and seven key areas were touched on that are being addressed. But, there is still so much going on and not a lot of clarity or transparency about what is to come next and how will it be communicated. Ms. Delorme has gone on record several times asking for this.

Ms. Delorme is happy the policies and procedures manual is complete. Ms. Delorme agrees it should be a living document that will be time stamped, dated and worked on over the next year. Ms. Delorme said it sounds like there is a lot going on in the next year. There is no doubt our Child Study Team is very hard working. Every professional does professional development but what she sees is a 'train the trainer model'. Ms. Delorme feels there has to be a huge shift in the day to day outcome of what is going on for multiple groups. Having the manual come out in September and getting everybody on board is a huge task that will take time.

Ms. Delorme expressed her surprise about having a new IEP management system to work off. That is a huge thing and if implemented successfully, will be a huge victory. She asked why it was not included in the presentation. There are major milestones coming out but still no transparency.

Ms. Delorme explained parents come to the table because their seat at the table is important. The teams she has been working with appreciates all of the knowledge everyone has and explained if she comes to a meeting knowledgeable, that meeting will be much more productive. She would like to see her progress monitoring even if she has to follow up and ask for it, regardless of if it is ten or three days.

Ms. Delorme thinks there are a lot of committees going on. Her hope is that the manual has the standards and consistency needed and hopes the consistency committee is just incorporated in

the manual. She thought perhaps seeing the manual will help. Ms. Delorme explained having consistency between schools (her child is going to GWMS next year) would be great.

Parents were hoping the manual would impact the 2018 school year. If that is not the case, she asked when will parents start seeing some of those hard results. She asked when they would see some of the OG certified teachers coming in and implement their training in district. What Ms. Delorme did not see is when we evaluate a program, do we have the right people in place, and do we have enough of the right people in place. She knows it is a budgetary issue and asking for extra people is never easy and takes a lot of thought, but with everything changing, Ms. Delorme asked if we would also be adding resources.

At 6:30 p.m., no one else wished to address the Board.

Mr. Loncto commented the Board hears what the parents are saying and will follow up.

Ms. Krauss asked if all questions asked will be addressed per individual or in a document to the public.

Dr. Fishbein replied he will report out at a later Board meeting.

VI. CONSENT ITEMS

Dr. Fishbein presented Consent Items A – Attendance at Conferences, B – Administration, C- Curriculum & Instruction, D – Human Resources (including the revisions to agenda item #vi – Attachment I), and E – Finance.

A. ATTENDANCE AT CONFERENCES

As listed on **Attachment A**, pages 1129-1131.

B. ADMINISTRATION

i. Receipt of Suspension and Harassment, Intimidation, and Bullying (HIB) Reports

The Board has received confidential information regarding suspensions and investigations of HIB that have occurred since the last Board meeting.

ii. Acceptance of the Final Report on the Audit Corrective Action Plan for the 2016-2017 School Year

Acceptance of the Final Report on the Audit Corrective Action Plan for the 2016-2017 school year.

The Board had received background information.

iii. Approval: Statement of Assurance for School Security Drills

Approval of the Statement of Assurance for School Security Drills pursuant to N.J.S.A. 18A:41-1.

The Board had received background information.

- iv. **Approval: District Nursing Services Plan for the 2018-2019 School Year**
Approval of the District Nursing Services Plan for the 2018-2019 school year.

The Board had received background information.

- v. **Approval: 2018-2019 Mentoring Plan**
Approval of the 2018-2019 Mentoring Plan.

The Board had received background information.

- vi. **Approval: 2018-2019 Professional Development Plan**
Approval of the 2018-2019 Professional Development Plan.

The Board had received background information.

- vii. **Approval: Contracts for District Administrators**
Approval of the following contracts, effective July 1, 2018 through June 30, 2019, except where noted. These contracts have been approved by the Executive County Superintendent as required by law.

Alfredo Aguilar, Business Administrator/Board Secretary *
*Effective July 1, 2018 through July 31, 2018.

Dr. Daniel Fishbein, Superintendent of Schools*
*Effective July 1, 2018 through June 30, 2023.

Stacie Poelstra, Assistant Superintendent for Curriculum, Instruction & Assessment

Ojetta Townes, Manager of Human Resources

- viii. **Approval: Authorization to Submit an Application and Accept Funds for the Every Student Succeeds Act (ESEA-ESSA) Grant for Fiscal Year 2019**

Approval to submit an application and accept funds in the amount of \$276,161 allocated to the Ridgewood Public Schools under the ongoing ESSA grant program as follows:

Title I	\$ 153,886
Title II-A	\$ 85,915
Title III	\$ 24,846
Title III-Immigrant	<u>\$ 16,789</u>

Total \$ 281,436

The Board had received background information.

ix. **Approval: Authorization to Submit an Application and Accept Funds for the Individuals with Disabilities in Education Act (IDEA) Grant for Fiscal Year 2019**

Approval to submit an application for and accept funds in the amount of \$1,006,333 (Basic) and \$38,120 (Preschool) allocated to the Ridgewood Public Schools under the ongoing IDEA grant program.

The Board had received background information.

C. CURRICULUM & INSTRUCTION

i. **Approval: Field Trips**

Approval of field trips as listed on **Attachment B**, pages 1132-1133.

ii. **Approval: Professional Development Agreement with Nicholas Elefther**

Approval of a professional development agreement with Nicholas Elefther for training of Interactive Design I/II and Robotics I/II at the cost of \$150 per hour, not to exceed 8 hours, for a total of \$1,200 for the 2018-2019 school year.

The Board had received background information.

iii. **Approval: Agreement with Starlight Homecare Agency, Inc. d/b/a Star Pediatric Home Care Agency for Nursing Services**

Approval of an agreement with Starlight Homecare Agency, Inc. d/b/a Star Pediatric Home Care Agency for Nursing Services for the period July 1, 2018 through June 30, 2019.

The Board had received background information.

iv. **Approval: Additional Out of District Placement Services for the 2017-2018 School Year**

Approval of the additional out-of-district placement services for the 2017-2018 school year as listed below.

School	# of Students	Services
Banyan Upper School Little Falls, NJ	1	Bus aide & 1:1 Classroom Aide (May 21 – June 20, 2018)

v. **Approval: Special Education IEP Management System Services Agreement with Realtime Information Technology, Inc.**

Approval of a Special Education IEP Management System Services Agreement with Realtime Information Technology, Inc., effective July 1, 2018 in the amount of \$18,000.

The Board had received background information.

- vi. **Approval: Agreement with Sheraton Mahwah Hotel for RHS Semi-Formal**
Approval of an agreement with Sheraton Mahwah Hotel for the RHS Semi-Formal to be held on January 11, 2019 in the amount of \$6,600 at no cost to the Board.

The Board had received background information.

- vii. **Approval: Shared Services Agreement with Bergen County Special Services (BCSS)**

Approval of a Shared Services Agreement with Bergen County Special Services at Somerville School, to operate the BCSS/Ridgewood Collaborative Program, for the period September 1, 2018 through June 30, 2019.

The Board had received background information.

- viii. **Approval: Proposals for Summer 2018 Curriculum Writing**

Approval of the proposals for Summer 2018 Curriculum Writing, as listed below.

The Board had received background information.

Curriculum Writer	Course Title	Task	Hours	Amount Not to Exceed
Nicholas Elefther	Interactive Design II	New Course	18	\$ 900.00
John Wohner	Building & Design II	New Course	36	\$1,919.88
Lauren Zielinski	Social Studies 6	Revised Course	9	\$ 497.97

- ix. **Approval: Consulting Agreement with The Educator Collaborative, Inc.**

Approval of a consulting agreement with The Educator Collaborative, Inc. for the 2018-2019 school year, in the amount of \$2,500.00

The Board had received background information.

- x. **Approval: 2018-2019 Ridgewood High School Sports Schedule**

Approval of the 2018-2019 Ridgewood High School sports schedule, as listed on **Attachment C**, pages 1134-1178.

The schedule has been reviewed and endorsed for equal educational opportunity.

D. HUMAN RESOURCES

- i. **Appointments**

(Appointments subject to receipt of appropriate documentation and the New Jersey Department of Education (NJDOE) certificate, if required.)

Administrator

KELLY, Antoinette - School Business Administrator/Board Secretary, effective August 27, 2018, or as soon after as possible, through June 30, 2019, pending verification of employment as outlined by Chapter 5. \$190,000 pro-rated

Ms. Kelly's credentials are as follows:

- Cresskill Board of Education, Business Administrator/Board Secretary - June 2006 to Present
- Paramus Board of Education, Assistant Business Administrator/Board Secretary - March 2000 to June 2006
- Lerch, Vinci and Higgins, CPAS, RMAS, Senior Accountant/Auditor - March 1993 to February 2000
- Various Bergen County School Districts, Treasurer of School Funds - April 2005 to Present

Education:

- The University of Rhode Island, College of Business Administration, Bachelor of Science Degree, Major: Business Administration/Concentration: Accounting - May 1991
- Certified Public Accountant (CPA License - State of NJ)

Possesses the following New Jersey Standard Certificate:

- School Business Administrator

Teachers

CONSOL, Mary - Physical Education/Health Teacher (tenure track), Ridgewood High School, effective September 1, 2018 through June 21, 2019, pending verification of employment as outlined by Chapter 5. Ms. Consol possesses a NJDOE Provisional Certificate as a Teacher of Health and Physical Education. \$65,958
Cl. MA, St. 2

HWANG, Justin - Leave of Absence Replacement Mathematics Teacher (non-tenure track), Ridgewood High School, effective September 1, 2018 through June 21, 2019, pending verification of employment as outlined by Chapter 5. Mr. Hwang anticipates issuance of a Certificate of Eligibility with Advanced Standing as a Teacher of Mathematics. Mr. Hwang will be registered into the NJDOE Provisional Program. \$58,358
Cl. BA, St. 1

MENDE, Allison - Physical Education/Health Teacher (tenure track), Ridgewood High School, effective September 1, 2018 through June 21, 2019, pending verification of employment as outlined by Chapter 5. Ms. Mende possesses a NJDOE Certificate of Eligibility Certificate as a Teacher of Health and Physical Education. Ms. Mende will be registered into the NJDOE Provisional Program. \$58,358
Cl. BA, St. 1

MURTHA, Timothy - Business Education Teacher (tenure track), Ridgewood High School, effective September 1, 2018 through June 21, 2019, pending verification of employment as outlined by Chapter 5. Mr. Murtha possesses a NJDOE Provisional Certificate as a Teacher of Comprehensive Business and Certificate of Eligibility with Advanced Standing as an Elementary School \$61,908
Cl. BA+30,
St. 1

Teacher with Mathematics Specialization: in Grades 5-8. Mr. Murtha will be registered into the NJDOE Provisional Program.

O'HAGAN, Carlin* - English Teacher (tenure track), Ridgewood High School, effective September 1, 2018 through June 21, 2019, pending verification of employment as outlined by Chapter 5. Ms. O'Hagan possesses a NJDOE Provisional Certificate as a Teacher of English. \$58,858
Cl. BA, St. 2

*Related to staff member

THURLOW, Patrick – Leave of Absence Replacement Social Studies Teacher (non-tenure track), Ridgewood High School, effective September 1, 2018 through June 21, 2019. Mr. Thurlow possesses a NJDOE Provisional Certificate as a Teacher of Social Studies. \$58,358
Cl. BA, St. 1

Field Placements

DERISI, Michael – Current Physical Education Teacher, Somerville School, The University of Scranton, Internship with Lorna Oates-Santos, Principal, Somerville School, effective July 2, 2018 through August 26, 2018.

HALVERSON, Samantha - Wake Forest University, Administrative Internship with Daniel Fishbein, Superintendent of Schools, Education Center, effective June 18, 2018 through August 3, 2018.

HORETSKY, Brandon – William Paterson University, Clinical Experience with Craig Mahler, Health and Physical Education Teacher, Benjamin Franklin Middle School, effective September 17, 2018 through December 10, 2018.

LANZA, Rossana – Bergen Community College, to observe Diane Kuiken, Science Teacher, George Washington Middle School, for one day in June, 2018.

RIVERA, Michael - Montclair State University, Clinical Practice with Drew Kreisler, Music Teacher, Orchard School, from September 4, 2018 through March 8, 2019.

WALSH, Carolyn - Montclair State University, Administrative Internship with Daniel Fishbein, Superintendent of Schools, Education Center, effective July 10, 2018 through August 31, 2018.

2018 Summer School Special Needs Staffing

It is recommended that the Board approve the 2018 Summer School Special Needs Staffing, as listed on **Attachment D**, pages 1179-1180

2018 Ridgewood High School Summer School Staffing

It is recommended that the Board approve the 2018 Ridgewood High School Summer School Staffing, as listed on **Attachment E**, pages 1181-1182

2018 Summer Special Programs Personnel (on an as-needed basis), as listed on Attachment F, page 1183

Fall 2018 and Winter 2018 Coaching Assignments, as listed on Attachment G, pages 1184-1185

Fall Coaching Volunteers

Football

- Mark Aramburu
- Ryan Crawford
- Dan Hurley
- Ben Neville
- Joe Ross

Girls Soccer

- Jeannette Caraccacio
- Sara Volkemeher

Boys Soccer

- Dwight Loren
- Andrew McDade
- Jerry Mayo

Gymnastics

- Patricia Piotrowski

2018 Summer Ridgewood Community School Employees, as listed on Attachment H, pages 1186-1187

Volunteer Physician (Football) for the 2018-2019 School Year: Dr. Anthony DeFico

Summer 2018 Painters, effective June 25, 2018 through August 31, 2018, each at seven hours per day

- Raymond Lug, Supervisor, at an hourly rate of \$21.00
- Kathleen Colyer, Painter, at an hourly rate of \$15.50
- Dafina Lacka, Painter, at an hourly rate of \$15.00
- Dalissa Lopez, Painter, at an hourly rate of \$15.00
- Gerald Schoenberger, Painter, at an hourly rate of \$15.50
- Ann Spadaccini, Painter, at an hourly rate of \$15.50
- Ilene Weiss, Painter, at an hourly rate of \$15.50

Temporary Employees

Summer 2018 - June 22, 2018 through September 1, 2018 - Ridgewood High School student employees: Dylan Rademacher, to receive an hourly rate of \$8.60, not to exceed 280 hours (\$2,408). Anthony Rondos, to receive an hourly rate of \$8.85, not to exceed 280 hours (\$2,478). Noah Wood*, to receive an hourly rate of \$9.10, not to exceed 280 hours (\$2,548)

Temporary Employees - Buildings and Grounds - Summer 2018At an hourly rate of \$9.60: **Thomas-Joseph Campanello**At an hourly rate of \$9.35: **James Creed**At an hourly rate of \$9.10: **Jaylin Akridge**Each at an hourly rate of \$8.85: **Maxwell Bartlik, Benjamin Gluckow, Gregory Skoric, Joseph Wesnofske, Harrison Wladis**Each at an hourly rate of \$8.60: **Payton Angus, Jaythen Arango, Jack Barclay, Christopher Barnes, Thomas Benson, Zaire Bobbitt, Michael Breiter, Joseph Businelli, Michael Bussinelli, Kieran Calvetti, Edmund Cheung, Bawoo Cho, Jeffrey Deiss, James DeMallie, Jeremy DeYoung, Nora Donnelly, Makayla Dominquez, Matthew Gluckow, Allison Hong, Justin Ivano, Daniel Kennedy, David Kleiman, Steven Korolov, Alex Lakritz, Yeajin Lee, Justin Lops, Patrick McGinley, Michael Malozemov, Anirudh Narayan, Jack Neilson, Davis Oscher, Drew Parsekian, John Patterson, Steven Pfeiffer*, Jared Powers, James Probert, Vincent Riggio, Danilo Romero, Josephine Seifert, Lily Seifert, Ethan Sterling, Derek Sullivan, Ryan Taylor, Bret Thompson, Garret Thompson, Alexander VonSummer, Spence VonSummer, Caleb Walsh, Yicheng Wang, Jack Yannone*, and Emma Zeik**

*Related to staff member

ii.

Change of Assignments**Revision: GARVIN, Natalie - from Special Education Teacher, George Washington Middle School, approved by the Board at its meeting on May 21, 2018, to District Title I Teacher, Hawes School, Orchard School, and George Washington Middle School, effective September 1, 2018 through June 21, 2019 to be funded 100% by the NCLB Title I Grant.****From: \$66,458
Cl. MA, St. 3****To: \$69,781
(\$66,458 + .05
ratio \$3,323)
Cl. MA, St. 3****Revision: JEREJIAN, Lisbeth - from District Title I Teacher, Hawes School, Orchard School, and George Washington Middle School, approved by the Board at its meeting on May 21, 2018, to Special Education Teacher, George Washington Middle School, effective September 1, 2018 through June 21, 2019.****From:\$102,493
(\$97,612 + .05
ratio \$4,881)
Cl. BA+30 2E,
St. 18****To: \$97,612
Cl. BA+30 2E,
St. 18****Revision: ROCHE, Amanda - from 1.05 FTE, approved by the Board at its meeting on June 4, 2018, to 1.00 FTE Learning Disabilities Teacher-Consultant, Ridgewood High School, effective September 6, 2018 through June 21, 2019.****From: \$78,284
(\$74,556 +
\$3,728 ratio)
Cl. MA+30, St.
4-5****To: \$74,556
(\$71,006 +**

iii. **Resignations for the Purpose of Retirement**

Teacher

CARROLL, Elaine - Latin Teacher, Benjamin Franklin Middle School, effective July 1, 2018, with 39 years of Ridgewood service.

Secretary

BANKOS, Brenda - Media Secretary/General Secretary, Ridge School and Willard School, effective October 1, 2018, with 20 years of Ridgewood service.

iv. **Resignations**

Teachers

AUSTIN, Sawyer - Fourth Grade Teacher, Orchard School, effective July 1, 2018.

BORAWSKI, Julia - Biology Teacher, Ridgewood High School, effective July 1, 2018.

TRETOLA, Alfred - Business Education Teacher, Ridgewood High School, effective July 1, 2018.

v. **Termination**

It is recommended that the Board terminate Employee #7236, effective June 15, 2018.

vi. **Supplemental Pay Beyond Contract**

- **Debra Anderson**, not to exceed 100 hours, at an hourly rate of \$47.42 (\$4,742)

Hawes School

- **Linda Goldberg**, not to exceed 20 hours, at an hourly rate of \$59.69 (\$1,193.80)

2018 Science Supplies Coordinator

- **Jill Rota**, not to exceed 12 hours, at an hourly rate of \$73.92 (\$887.04)

Orchard School

2018 Summer Hours – Nurse

- **Karen Coates**, not to exceed 20 hours, at an hourly rate of \$73.92 (\$1,478.40)

Ridge School

Revision: Fifth Grade Overnight Encampment - May 24-25, 2018, approved by the Board at its meeting on December 4, 2017

Remove: **Lindsay Mitchell**

Replace: **Katherine Fischer**

Remove: **Rachel Petrone**

Replace: **Andrea Petrone**

2018 Summer Hours – Nurse

- Colleen Manke, not to exceed 20 hours, at an hourly rate of \$63.78 (\$1,275.60)

Faculty Meetings

- Katherine Fischer, not to exceed 4 days, at a daily rate of \$125 (\$500)

Departmentalization (\$959.94)

- Meghan McDermott, not to exceed 6 hours, at an hourly rate of \$53.33 (\$319.98)
- Lindsay Mitchell, not to exceed 6 hours, at an hourly rate of \$53.33 (\$319.98)
- Andrea Petrone, not to exceed 6 hours, at an hourly rate of \$53.33 (\$319.98)

Special Education Programming with Principal

- Laurie Main, not to exceed 24 hours, at an hourly rate of \$40.17 (\$964.08)

Summer 2018 Library Hours

- Michele Coppola, not to exceed 6 hours, at an hourly rate of \$76.13 (\$456.78)

Moving Classrooms, each not to exceed 6 hours, each at an hourly rate of \$40.17, each to receive \$241.02 (\$482.04)

- Lynne Delaney
- Nicole Dorn

Somerville School

2018 Summer Hours – Nurse

- Moira Correll, not to exceed 25 hours, at an hourly rate of \$57.16 (\$1,429)

Moving Classrooms, each not to exceed 10 hours, each at an hourly rate of \$40.17, each to receive \$401.70 (\$1,205.10)

- Gabrielle Ferrari-King
- Shiva Khaloyan
- Maria Maresciallo

Travell School

2018 Summer Hours – Nurse

- Lisa Ciliberto, not to exceed 25 hours, at an hourly rate of \$40.24 (\$1,006)

Moving Classrooms, each not to exceed 6 hours, each at an hourly rate of \$40.17, each to receive \$241.02 (\$964.08)

- Jason Boshart
- Joan Kelly
- Alicen Marchioni
- Zsuzsanna Nagy

Willard School

2018 Summer Hours – Nurse

- Bonnie Lowicki, not to exceed 20 hours, at an hourly rate of \$47.89 (\$957.80)

Summer 2018 Secretarial Support

- **Jane Parigi**, not to exceed 15 hours, at an hourly rate of \$28.30 (\$424.50)

Packing/Unpacking Classroom, not to exceed 12 hours, at an hourly rate of \$40.17 (\$482.04)

- **Kristine Mollema**

Benjamin Franklin Middle School**Guidance Department – 2018 Summer Hours (\$21,660.60)**

- **Mariann Gelenius**, not to exceed 40 hours, at an hourly rate of \$72.76 (\$2,910.40)
- **David Tashian**, not to exceed 140 hours, at an hourly rate of \$74.14 (\$10,379.60)
- **Meredith Wearley**, not to exceed 140 hours, at an hourly rate of \$59.79 (\$8,370.60)

Moving Classrooms, each not to exceed 12 hours, each at an hourly rate of \$40.17, each to receive \$482.04 (\$3,374.28)

- **Erica Centrelli**
- **Kristen Krasinski**
- **Roman Litvak**
- **Meredith McCann**
- **Michael Mitchell**
- **Laurie Morris**
- **Kyle Schulke**

2018 Summer Hours – Nurse

- **Kerriann Reilly**, not to exceed 60 hours, at an hourly rate of \$57.69 (\$3,461.40)

Eighth Grade Dance - June 14, 2018

Chaperone: Riley Clark, not to exceed 3 hours, at an hourly rate of \$40.17 (\$120.51)

George Washington Middle School**Guidance Department – 2018 Summer Hours (\$21,323.70)**

- **Michael Mullin**, not to exceed 145 hours, at an hourly rate of \$72.92 (\$10,573.40)
- **David Pfeiffer**, not to exceed 145 hours, at an hourly rate of \$74.14 (\$10,750.30)

Sixth Grade Camp Coordinator 2018-2019 School Year

- **Michael Mullin**, not to exceed 25 hours, at an hourly rate of \$40.17 (\$1,004.25)

2018 Summer Hours – Nurse

- **Julie Stadulis**, not to exceed 55 hours, at an hourly rate of \$48.75 (\$2,681.25)

Co-curricular Activity Advisors and Stipends for the 2017-2018 School Year, (Remuneration in accordance with negotiated Agreement; ratio is applied to the 2017-2018 BA Maximum of \$89,542), approved by the Board at its meeting on September 25, 2017

Correction: Spirit & Service Club Advisor

- **Kristen Shine**, for a stipend of \$627

Ridgewood High School

Summer 2018 – Crisis Intervention

- **Kevin Feeley**, not to exceed 20 hours, at an hourly rate of \$69.04 (\$1,380.80)

2018 Summer Hours – Nurse/Nurse Aide (\$3,752.40)

- **Suzanne Donovan**, not to exceed 40 hours, at an hourly rate of \$31.59 (\$1,263.60)
- **Maureen Morgan**, not to exceed 40 hours, at an hourly rate of \$62.22 (\$2,488.80)

Secretarial Support (\$5,605.01)

- **Sheila Borchers**, not to exceed 21 hours, at an hourly rate of \$35.30 (\$741.30)
- **Skye Cator**, not to exceed 21 hours, at an hourly rate of \$27.27 (\$572.67)
- **Clara Polulak**, not to exceed 21 hours, at an hourly rate of \$35.64 (\$748.44)
- **Judith Tringali**, not to exceed 40 hours, at an hourly rate of \$33.68 (\$1,347.20)
- **Nancy Wrocklage**, not to exceed 60 hours, at an hourly rate of \$36.59 (\$2,195.40)

Guidance Department – 2018 Summer Hours (\$14,735.70)

- **David Bailey**, not to exceed 40 hours, at an hourly rate of \$51.12 (\$2,044.80)
- **Peter Burkard**, not to exceed 60 hours, at an hourly rate of \$75.14 (\$4,508.40)
- **Christopher Fabish**, not to exceed 15 hours, at an hourly rate of \$56.54 (\$848.10)
- **Lauren Klein-Hellman**, not to exceed 40 hours, at an hourly rate of \$51.88 (\$2,075.20)
- **John Maye**, not to exceed 10 hours, at an hourly rate of \$75.08 (\$750.80)
- **Laura Moore**, not to exceed 60 hours, at an hourly rate of \$75.14 (\$4,508.40)

Revision: Spring Orchestra Concert – May 31, 2018, approved by the Board at its meeting on September 25, 2017

Remove: **John Luckenbill**

Replace: **Elise McAloon**

2018 Marching Band Field Show

- **Gary Fink**, writing and setting the percussion, at an hourly rate of \$40.17, not to exceed 40 hours (\$1,606.80)

AP Proctoring

- **Ann Spadaccini**, not to exceed 21 hours, at an hourly rate of \$40.17 (\$843.57)

Project Graduation Chaperones - June 20, 2018 (\$2,048.67)

- **Adam Brunner**, not to exceed 9 hours, at an hourly rate of \$40.17 (\$361.53)
- **Colleen Contreras**, not to exceed 6 hours, at an hourly rate of \$40.17 (\$241.02)
- **Jillian Eidschun**, not to exceed 11 hours, at an hourly rate of \$40.17 (\$441.87)
- **Sean Lynaugh**, not to exceed 6 hours, at an hourly rate of \$40.17 (\$241.02)
- **Elizabeth O'Brien**, not to exceed 6 hours, at an hourly rate of \$40.17 (\$241.02)
- **Margaret Schaefer**, not to exceed 7 hours, at an hourly rate of \$40.17 (\$281.19)
- **Meredith Yannone**, not to exceed 6 hours, at an hourly rate of \$40.17 (\$241.02)

Special Programs**2018 Summer Hours**

- **Karen Price**, not to exceed 10 hours, at an hourly rate of \$80.15 (\$801.50)
- **Olga Liebkind**, Substitute Teacher, Benjamin Franklin Middle School, to provide support for a special education student participating in the Spring Fling and Beach Party, not to exceed 4.50 hours, at \$93.00 per day (\$55.80)
- **Nadine Macolino**, not to exceed 45 hours, at an hourly rate of \$25.29 (\$1,138.05)

Home Instructors for the 2017-2018 School Year (\$1,311)

- **Michelle Jones**, Special Education Teacher, Hawes School, not to exceed 18 hours, at an hourly rate of \$60.32 (\$1,085.76)
- **Marisa Martel**, Physical Therapist Teacher, Hawes School, not to exceed 1 hour, at an hourly rate of \$60.32 (\$60.32)
- **Nancy Merck**, Speech Teacher, Hawes School, not to exceed 45 minutes, at an hourly rate of \$60.32 (\$45.24)
- **Laura Murphy**, Occupational Therapist Teacher, Hawes School, not to exceed 1 hours, at an hourly rate of \$60.32 (\$60.32)
- **Jessica Vasquez**, Physical Therapist Teacher, Hawes School, not to exceed 1 hour, at an hourly rate of \$59.36 (\$59.36)

Summer 2018 Home Instructors - June 25, 2018 through July 27, 2018 (\$3,783.16)

- **Michelle Jones**, Special Education Teacher, Hawes School, not to exceed 50 hours, at an hourly rate of \$60.32 (\$3,016)
- **Marisa Martel**, Physical Therapist Teacher, Hawes School, not to exceed 2 hours, at an hourly rate of \$60.32 (\$120.64)
- **Nancy Merck**, Speech Teacher, Hawes School, not to exceed 3.75 hours, at an hourly rate of \$60.32 (\$226.20)
- **Laura Murphy**, Occupational Therapist Teacher, Hawes School, not to exceed 5 hours, at an hourly rate of \$60.32 (\$301.60)
- **Jessica Vasquez**, Physical Therapist Teacher, Hawes School, not to exceed 2 hours, at an hourly rate of \$59.36 (\$118.72)

Summer 2018 - REACH Program Curriculum Writing, Glen School, each not to exceed 15 hours, each at an hourly rate of \$53.33, each to receive \$799.95 (\$2,399.85)

- Amy Carrera
- Jennifer Gellman
- Kelly Letavish

Summer 2018 - Multi-Sensory Reading Staff Development

- Christie Mortara, not to exceed 10 hours, at an hourly rate of \$53.33 (\$533.30)

Summer 2018 - Curriculum Writing for District, each not to exceed 15 hours, each at an hourly rate of \$53.33, each to receive \$799.95 (\$3,999.75)

- Cassandra Amos
- Melissa Finucane
- Megan Galanti
- Christie Mortara
- Helen Poulis

Additional Hours - District Behaviorist

- Nancy Brophy, District Behaviorist (K-12), not to exceed 30 hours, at an hourly rate of \$56.55 (\$1,696.50)

2018 Summer Hours

ESY Program for Students - July 2, 2018 through August 17, 2018

- Kristina Kain, not to exceed 196 hours, at an hourly rate of \$20 (\$3,920)
- Antoinette Moore, not to exceed 115 hours, at an hourly rate of \$14.15 (\$1,627.25)

Curriculum, Instruction & Assessment

2018 Summer Curriculum Writing

Staff members as listed on **Attachment I**, pages 1188-1192 at the curriculum hourly rate of \$53.33

Information Technology

Student Workers

Miles Gabay

- July 1, 2018 through September 1, 2018, not to exceed 180 hours, at an hourly rate of \$8.60 (\$1,548)
- September 2018 through June 2019, not to exceed 235 hours, at an hourly rate of \$8.60 (\$2,021)

Gregory Spincken

- July 1, 2018 through September 1, 2018, not to exceed 180 hours, at an hourly rate of \$8.60 (\$1,548)
- September 2018 through June 2019, not to exceed 235 hours, at an hourly rate of \$8.60 (\$2,021)

Connor Stevens

- July 1, 2018 through September 1, 2018, not to exceed 180 hours, at an hourly rate of \$8.60 (\$1,548).
- September 2018 through June 2019, not to exceed 235 hours, at an hourly rate of \$8.60 (\$2,021)

Volunteer**Ian Naftzger**

- July 3, 2018 through July 12, 2018, not to exceed 6 hours

Summer Hours

- **Shari Seroka**, not to exceed 190 hours, at an hourly rate of \$59.59 (\$11,322.10)

Security Cameras for the 2018-2019 School Year (\$21,179)

- **Jaeson Enmore**, not to exceed 300 hours, at an hourly rate of \$44.83 (\$13,449)
- **Elnor Zeqiri**, not to exceed 250 hours, at an hourly rate of \$30.92 (\$7,730)

UPS Installation - July 1, 2018 through June 30, 2019 (\$1,303.01)

- **James Michels**, not to exceed 15 hours, at an hourly rate of \$28.14 (\$422.10)
- **Ramon Quinones**, not to exceed 15 hours, at an hourly rate of \$26.61 (\$399.15)
- **Neil Valere**, not to exceed 16 hours, at an hourly rate of \$30.11 (\$481.76)

Cabling - July 1, 2018 through June 30, 2019 (\$547.50)

- **James Michels**, not to exceed 10 hours, at an hourly rate of \$28.14 (\$281.40)
- **Ramon Quinones**, not to exceed 10 hours, at an hourly rate of \$26.61 (\$266.10)

Human Resources Department**Student Worker****Clerical Support for Data Implementation - July 1, 2018 through September 1, 2018**

- **Linez Buxenbaum***, not to exceed 300 hours, at an hourly rate of \$8.60 (\$2,580)

*Related to staff member

- vii. **Substitutes for the 2017-2018 School Year**
Teacher: Katherine Fischer

E. FINANCE

i. Acceptance of Restricted Donations

Resolved, the Board of Education accepts the following restricted gifts for the **2017-2018** and the **2018-2019** school year, to be used as indicated:

2017-2018			
Donor	Amount	Use	Account Number
B. Witching Bath Co.	\$ 279.80	To be used for the RHS Spanish Honor Society to be earmarked for All Hearts & Hands Smart Response Charity for hurricane relief in Puerto Rico and the US Virgin Islands.	20-012-100-890-00-10-010-001
Hawes HSA	\$ 4,200.00	To be used to purchase an eColor 24" Full Color Poster Printing System.	20-025-100-732-00-02-002-004
PB of Ridgewood D/B/A Playa Bowls	\$ 479.29	To be used by the Vegan Club to donate funds to the Tamerlaine Farm Animal Sanctuary.	20-013-100-890-00-10-010-001
RHS Boys Lacrosse Boosters	\$ 845.00	To be used for additional expenses to upgrade to a charter bus for games on May 19 and May 23.	20-046-270-512-00-10-034-002
RHS Girls Lacrosse Boosters	\$ 889.00	To be used for additional expenses to upgrade to a charter bus for games on May 29 and June 9.	20-045-270-512-00-10-034-002
RHS Student Activity Fund - Class of 2018	\$ 2,897.28	To pay chaperone stipends for the Senior Prom on June 1.	20-030-100-101-00-10-010-008 (\$2,691.39 Stipend) 20-030-200-220-00-10-010-008 (\$205.89 FICA)
Ridge Student Activity Account (Parents)	\$ 1,610.98	To be used for stipends for the After School Play Club.	20-030-100-101-00-04-004-004 (\$1,496.50 Stipend) 20-030-200-220-00-04-004-004 (\$114.48 FICA)
Ridgewood Ice Hockey Foundation	\$55,182.09	To cover 2017-18 ice hockey costs over Ridgewood's contribution of \$45,000.	20-025-100-340-00-10-034-148 (\$2,426.00) 20-025-200-441-00-10-034-148 (\$39,192.94) 20-025-200-512-00-10-034-148 (\$12,506.15) 20-025-100-890-00-10-034-148 (\$1,057.00)
Willard School Activity Fund	\$ 2,854.04	To be used for stipends for the Variety Show advisors.	20-030-100-101-00-07-007-007 (\$2,651.22 Stipend) 20-030-200-220-00-07-007-007 (\$202.82 FICA)
2018-2019			
Glen School RED Moms	\$ 4,359.83	To be used for a teacher stipend for music classes for two REACH, two RED, and one RISE class.	20-051-100-101-00-01-024-001 (\$4,050 Stipend) 20-051-200-220-00-01-024-001 (\$309.83 FICA)

Korean Parents Association	\$ 2,000.00	To be used for RHS conference expenses at the NACAC in Salt Lake City, UT.	20-043-200-580-00-10-010-003
Leider Family Giving Fund	\$ 100.00	To be used for RAHP expenses at the discretion of Ms. Kunzle, in honor of Melanie Leider.	20-009-100-890-00-10-010-002
Stop & Shop Retail Business Services	\$ 1,009.69	To be used for expenses related to extra-curricular activities at GWMS.	20-052-100-610-00-09-009-002
Sunflower Portraits	\$ 300.00	To be used for the RED, REACH and RISE programs.	20-049-100-890-00-01-024-001
Travell HSA	\$ 6,743.39	To be used to purchase supplies for the 21 st Century Classroom Initiative.	20-025-100-610-00-06-006-004
Travell HSA	\$ 3,576.61	Repurposing of funds to be used to purchase supplies for the 21 st Century Classroom Initiative.	FROM: 20-025-100-610-00-06-006-000 (\$59.96) 20-025-200-512-00-06-006-000 (\$196.53) 20-025-200-610-00-06-006-000 (\$2,466.29) 20-025-200-732-00-06-006-000 (\$853.83) TO: 20-025-100-610-00-06-006-004

Acceptance of a gift in kind from the Learning Services HSA of supplies for an Extended School Year functional skills, task analysis cooking lesson at GWMS, valued at \$200.

Acceptance of a gift in kind from Pony Power Therapies of two one-hour team building sessions for GWMS staff, valued at \$1,000.

ii. **Approval: Award of Contracts to Cooperative Purchasing Vendors in Excess of \$40,000**

Approval of the award of contracts to Cooperative Purchasing Vendors in excess of \$40,000 for goods and services.

The Board had received background information.

iii. **Approval: Bid Award for Districtwide Asbestos Abatement**

Approval to award the bid for Districtwide Asbestos Abatement to VMC, Clifton, NJ, the lowest responsive bidder, in the amount of \$48,000 as per bids received and opened on June 14, 2018.

These bids have been reviewed by the Board attorney.

The three lowest bids are as follows:

Company	Amount of Bid
VMC Clifton, NJ	\$48,000

MTM Metro Paterson, NJ	\$54,000
Savic Construction Corp. Totowa, NJ	\$71,400

- iv. **Approval: Additional Received Student for the 2017-2018 School Year**
Approval to receive one additional tuition student from another school district that pays tuition, for the period June 1 – June 20, 2018 as listed below.

2017-2018 RECEIVED STUDENT NON-RESIDENT		
HOME DISTRICT	SCHOOL ATTENDING	# OF STUDENTS
Rochelle Park, NJ	Hawes (SAIL Program)	1

- v. **Approval: Authorization to Increase Capital Reserve**
WHEREAS, N.J.A.C 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Village of Ridgewood Board of Education wishes to deposit anticipated current year surplus into their Capital Reserve account and Maintenance Reserve account at year end, and

WHEREAS, the Village of Ridgewood Board of Education has determined to designate surplus for the year end June 30, 2018 as follows:

- Maintain a Fund Balance not to exceed the state mandated 2% cap of current year expenditures plus any general fund state aids in excess of amounts budgeted;
- Plus an additional \$750,000 to be appropriated in the 2019-2020 budget;
- Any excess above this amount is to be transferred to the Capital Reserve Account in an amount not to exceed the maximum allowable amount which is defined in the district’s Long Range Facility Plan

NOW, THEREFORE, BE IT RESOLVED, by the Village of Ridgewood Board of Education that it hereby authorizes the district’s Business Administrator to make this transfer consistent with all applicable laws and regulations.

- vi. **Approval: Disposal of Equipment**
Approval to dispose of the equipment listed below through www.govdeals.org. These items are obsolete and are no longer needed.

Travell School

- One desk
- One Filing Cabinet
- Two tables

Ridgewood High School

- Two brown ceramic potter wheels
- Two orange ceramic potter wheels
- Two grey ceramic potter wheels

vii. **Approval: Proposal for a Lockdown & Emergency Notification System (LENS)**

Approval of a proposal for a Lockdown & Emergency Notification System (LENS) from Eastern DataComm.

The Board had received background information.

viii. **Approval: Proposal for Eyemetric Visitor Management System**

Approval of a proposal for an Eyemetric Visitor Management System from SHI International Corp., in the amount of \$46,380.

The Board had received background information.

ix. **Approval: Renewal of the Student Transportation Contract for Student Athletics and Field Trips for the 2018-2019 School Year**

Approval of the renewal of the Student Transportation Contract for Student Athletics and Field Trips for the 2018-2019 school year, with D&M Tours, Paterson, NJ.

The contracts reflect a 1.51% CPI index which has been mandated by the state of NJ for 2018-2019.

Rate per bus for the 1 st four hours (based on schedule provided)	Rate for every 15 minutes over base hour
\$ 328.90	\$ 23.86

x. **Approval: Renewal of Dental Choice Plan and Dental Option Plan with Horizon Blue Cross Blue Shield of New Jersey**

Approval of the renewal of the Dental Choice Plan and Dental Option Plan with Horizon Blue Cross Blue Shield of New Jersey for the period July 1, 2018 through August 31, 2018.

xi. **Approval: Authorization to Change Dental Carriers**

Approval of the following resolution:

WHEREAS, the Ridgewood Public Schools currently offers Dental Coverage to its employees through Horizon Blue Cross Blue Shield of New Jersey (Dental Choice Plan and Dental Option Plan); and

WHEREAS, the Health Insurance Consultant, Willis HRH, has received quotes on behalf of the Board of Education from many insurance companies; and

WHEREAS, the quoted rates received from Delta Dental are less expensive than the rates for the Horizon Blue Cross Blue Shield of New Jersey (Dental Choice Plan and Dental Option Plan); and

WHEREAS, Delta Dental has guaranteed equal to or better than benefits to the current Horizon Dental Choice and Dental Option Plan coverage in a letter; and

WHEREAS, the Health Insurance Consultant, Willis HRH, recommends that the Board of Education change Insurance Carriers from Horizon Blue Cross Blue Shield of New Jersey and retain Delta Dental for the Dental Choice Plan and Dental Option Plan coverage;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education change Insurance Carriers from Horizon Blue Cross Blue Shield of New Jersey to Delta Dental for its Dental Choice Plan and Dental Option Plan coverage effective September 1, 2018 through June 30, 2019; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Health Insurance Consultant for execution with the insurance carrier.

xii. Approval: Budget Appropriation Transfers

Resolved, the Board of Education approve transfers for **May 2018** as shown in the Journal Entry listing pursuant to Policy 6422.

xiii. Approval: Secretary's Line Item Certification

Whereas, the Board of Education has received the Report of the Secretary for the month of **May 2018**;

Whereas, in compliance with N.J.A.C. 6:20-2A.10(d), the secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it,

Resolved, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and

Be it Further Resolved, in compliance with N.J.A.C. 6:20-A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:20-2A.10(a) (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

xiv. Approval: Acceptance of Board Secretary and Treasurer Report

Whereas, the Board of Education has received the report of the Secretary and Treasurer for the month of **May 2018**; now, therefore,

Be it Resolved, the Board of Education accepts the above referenced reports and orders that it be attached to and made part of the official record of this meeting.

Ms. Smith Wilson moved approval of Consent Items A – Attendance at Conferences, B – Administration, C - Curriculum & Instruction, D – Human Resources (including the revisions to agenda item #vi – Attachment I), and E – Finance.

Ms. Brogan seconded the motion.

Prior to the roll call vote, Mr. Loncto read the donations into record and thanked the responsible parties. Total donations for the year were approximately \$1,043,000. This is an amazing amount and Mr. Loncto thanked everyone, on behalf of the Board, for their generosity.

Mr. Loncto read the retirement into record and thanked the staff members for their years of service.

Ms. Brogan pointed out the acceptance of a new IEP Management System.

Ms. Brogan also commented all her children were lucky enough to have Ms. Carroll as their Latin Teacher and thanked her for her 39 years of service. Ms. Carroll previously taught somewhere else prior to Ridgewood and has been teaching approximately 63 years.

The motion to approve Consent Items A – Attendance at Conferences, B – Administration, C - Curriculum & Instruction, D – Human Resources (including the revisions to agenda item #vi – Attachment I), and E – Finance carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

VII. APPROVAL OF BILLS

DATES	DESCRIPTION	CHECK NUMBER	AMOUNTS	REVIEWED BY
May 22	Columbia Bank On-Line	088748	2,700.00	J. Smith Wilson
May 29	Columbia Bank On-Line	088749	200.00	J. Smith Wilson
May 31	Columbia Bank On-Line	088750	5,000.00	J. Smith Wilson
June 1	Columbia Bank On-Line	088751-088873	766,286.76	J. Smith Wilson
June 8	Columbia Bank On-Line	088874-088902	433,617.39	C. Krauss
June 15	Columbia Bank On-Line	088903	96.67	C. Krauss

June 20	Columbia Bank On-Line	088904-089053	2,029,444.91	C. Krauss
May 30	Columbia Bank On-Line Unemployment	821104	27,087.82	J. Smith Wilson
May 31	Columbia Bank On-Line Scholarship	831409-831435	43,050.00	J. Smith Wilson
June 1	Columbia Bank On-Line Scholarship	831436-831437	1,000.00	J. Smith Wilson
June 4	Columbia Bank On-Line Scholarship	831438-831440	8,500.00	J. Smith Wilson
May 30	Payroll Transfer	P20216	3,140,688.44	J. Smith Wilson
June 15	Payroll Transfer	P20267	3,283,696.86	C. Krauss
May 31	Electronic Transfer	F20209	8,191.43	J. Smith Wilson
May 31	Electronic Transfer	T20054-T20060	65,500.00	J. Smith Wilson
June 4	Electronic Transfer	T20221	2,000.00	J. Smith Wilson
June 8	Electronic Transfer	H20222	1,182,650.92	C. Krauss
June 20	Electronic Transfer	R20439	5,770.00	C. Krauss
June 20	Electronic Transfer	L20290-L20291	192,860.85	C. Krauss
May 17	Food Service	620084	74,070.45	J. Smith Wilson
May 23	Food Service	620085-620087	47,858.41	J. Smith Wilson
May 29	Food Service	620088	562.50	J. Smith Wilson
June 1	Food Service	620089-620090	80,590.28	J. Smith Wilson
May 18	Columbia Bank Void Check	088683	(468.54)	J. Smith Wilson
May 31	Columbia Bank Void Check	088523	(5,000.00)	J. Smith Wilson
June 1	Columbia Bank Void Check	088779	*0.00	J. Smith Wilson
June 1	Columbia Bank Void Check	088805	*0.00	J. Smith Wilson
TOTAL			11,395,955.15	

*checks voided on print date show net of zero on original bill list, therefore no need to deduct amount above

Ms. Smith Wilson moved approval of all bills reviewed by her.
Ms. Krauss seconded the motion.

Ms. Krauss moved approval of all bills reviewed by her.
Ms. Smith Wilson seconded the motion.

Approval of Bills carried by the following roll-call vote:

AYES: Ms. Brogan, Ms. Krauss, Ms. Smith Wilson, Mr. Morgan, Mr. Loncto

NAYS: None

VIII. BOARD MEMBER ANNOUNCEMENTS

Ms. Brogan announced the next Board meeting is July 16th at 5:00 p.m.

IX. BOARD COMMITTEE REPORTS

A Finance Committee report was distributed.

X. COMMENTS FROM THE PUBLIC

At 6:40 p.m., Mr. Loncto asked if there were any comments from the public. There were none.

XI. DISCUSSION ITEMS

- Revisions to Policies/Regulations and New Policy and Regulation
 - Policy & Reg - 1550 Equal Employment/Anti-Discrimination Practices – **Attachment J**, pages 1193-1198 (*revised*)
 - Policy 2431 - Athletic Competition – **Attachment K**, pages 1199-1208 (*revised*)
 - Regulation 2431.2 – Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad – **Attachment L**, pages 1209-1213 (*revised*)
 - Policy 2431.8 – Varsity Letters for Interscholastic Extracurricular Activities – **Attachment M**, page 1214 (*new*)
 - Policy & Reg 5350 – Student Suicide Prevention – **Attachment N**, pages 1215-1230 (*revised*)
 - Policy 5533 – Student Smoking – **Attachment O**, pages 1231-1234 (*revised*)
 - Policy 5535 – Passive Breath Alcohol Sensor Device – **Attachment P**, pages 1235-1236 (*revised*)
 - Policy & Reg 5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities – **Attachment Q**, pages 1237-1250 (*revised*)
 - Policy 8462 - Reporting Potentially Missing or Abused Children – **Attachment R**, pages 1251-1252 (*revised*)
 - Regulation 9150.1 – Classroom Observation by Professional at the Request of a Parent or Guardian – **Attachment S**, page 1253 (*new*)

Mr. Morgan commented graduation was very nice last week. The Glen School graduation is equally impressive, as is the children's enthusiasm.

XII. ACCEPTANCE OF MINUTES

- June 4, 2018 Executive Session & Regular Public Meeting

Ms. Smith Wilson moved Acceptance of Minutes. Ms. Brogan seconded the motion, which was unanimously approved.

XIII. OTHER BUSINESS

There was none.

XIV. ADJOURNMENT

At 6:43 p.m., on a motion made by Mr. Loncto, seconded by Ms. Smith Wilson and unanimously approved, the meeting adjourned.

Respectfully submitted,

Jennifer Ulman
Assistant Board Secretary

Alfredo Aguilar
Board Secretary

2017 – 2018 CONFERENCES FOR APPROVAL

Staff Member	Name of Conference Location & Dates	Rationale	Estimated Cost for Approval	# of Sub Days required
Turchioe, Kristen BFMS	Newark Administrative Law Court Newark, NJ – February 23, 2018	Professional Development	\$ 32	0
O'Brien, Sheryl Glen School	NJ Council for Exceptional Children Spring Conference – Mahwah, NJ March 12, 2018	Professional Development	\$ 100	0
Loncto, B. Vincent Loncto	NJSBA Legislative Day- Trenton, NJ May 19, 2018	Professional Development	\$ 50	0

The total cost for these conferences is \$182. Upon Board approval of all of these conferences, the total expenditure for travel and conferences for 2017-18 will be \$178,125 leaving a balance of \$13,313 remaining in the \$191,438 approved by the Board for travel and conferences.

The total cost of substitutes for these conferences is \$0. Upon Board approval of these conferences, the total expenditure for substitutes for travel and conferences for 2017-18 will be \$17,480.

2018 – 2019 CONFERENCES FOR APPROVAL

Staff Member	Name of Conference Location & Dates	Rationale	Estimated Cost for Approval	# of Sub Days required
Meany, Judith Somerville	Paramus Summer Institute of Reading – Paramus, NJ July 16-19, 2018	Professional Development	\$ 350	0
Hoffman, Caroline Willard	Reading Summit – Greenwich, CT July 19, 2018	Professional Development	\$ 209	0
Blois, Kevin Willard	Paramus Summer Institute for Writing Paramus, NJ July 23-26, 2018	Professional Development	\$ 500	0
Pettit, Carol Willard	Paramus Summer Institute for Writing Paramus, NJ July 23-26, 2018	Professional Development	\$ 500	0
Polk, Laura RHS	France Language Teacher Training Course- Bordeaux, France July 23 – August 3, 2018	Professional Development	\$ 425	0
Poelstra, Stacie Education Center	Supporting the QSAC Process with Atlas – Aberdeen Twp, NJ July 24-25, 2018	Professional Development	\$ 482	0
Lynaugh, Sean RHS	Advanced Placement Summer Institute – Riverdale, NY July 30 – August 3, 2018	Professional Development	\$1,013	0
Connor, Danielle Willard	Responsive Classroom New York, NY – August 7-10, 2018	Professional Development	\$ 729	0
Dodd, Rebecca Willard	Responsive Classroom New York, NY – August 7-10, 2018	Professional Development	\$ 729	0
Business Administrator TBD Education Center	Annual Administrative Retreat West Point, NY August 28-29, 2018	Professional Development	\$ 809	0
Buxenbaum, Kim Education Center	Annual Administrative Retreat West Point, NY August 28-29, 2018	Professional Development	\$ 809	0

2018 – 2019 CONFERENCES FOR APPROVAL

Staff Member	Name of Conference Location & Dates	Rationale	Estimated Cost for Approval	# of Sub Days required
Cook, Keith RHS	Annual Administrative Retreat West Point, NY August 28-29, 2018	Professional Development	\$ 809	0
Ferreri, Mark RHS	Annual Administrative Retreat West Point, NY August 28-29, 2018	Professional Development	\$ 809	0
Ferreri, Mary Orchard	Annual Administrative Retreat West Point, NY August 28-29, 2018	Professional Development	\$ 809	0
Fishbein, Daniel Education Center	Annual Administrative Retreat West Point, NY August 28-29, 2018	Professional Development	\$ 809	0
Gorman, Tom RHS	Annual Administrative Retreat West Point, NY August 28-29, 2018	Professional Development	\$ 809	0
Hoffman, Caroline Willard	Annual Administrative Retreat West Point, NY August 28-29, 2018	Professional Development	\$ 809	0
Kashmanian, Katie GWMS	Annual Administrative Retreat West Point, NY August 28-29, 2018	Professional Development	\$ 809	0
Khoury-Frias, Joann Education Center	Annual Administrative Retreat West Point, NY August 28-29, 2018	Professional Development	\$ 809	0
Kilday, Dan RHS	Annual Administrative Retreat West Point, NY August 28-29, 2018	Professional Development	\$ 809	0
Leininger, Margy Travell	Annual Administrative Retreat West Point, NY August 28-29, 2018	Professional Development	\$ 809	0
McCullough, Chris RHS	Annual Administrative Retreat West Point, NY August 28-29, 2018	Professional Development	\$ 809	0
McDonald, Greg RHS	Annual Administrative Retreat West Point, NY August 28-29, 2018	Professional Development	\$ 809	0
Moreland, Elizabeth GWMS	Annual Administrative Retreat West Point, NY August 28-29, 2018	Professional Development	\$ 809	0
Morhun, Serhiy Education Center	Annual Administrative Retreat West Point, NY August 28-29, 2018	Professional Development	\$ 809	0
Nese, Janel Education Center	Annual Administrative Retreat West Point, NY August 28-29, 2018	Professional Development	\$ 809	0
Nold, Susan RHS	Annual Administrative Retreat West Point, NY August 28-29, 2018	Professional Development	\$ 809	0
Nyhuis, Jeff RHS	Annual Administrative Retreat West Point, NY August 28-29, 2018	Professional Development	\$ 809	0

2018 – 2019 CONFERENCES FOR APPROVAL

Staff Member	Name of Conference Location & Dates	Rationale	Estimated Cost for Approval	# of Sub Days required
O'Neill, Jeannie Education Center	Annual Administrative Retreat West Point, NY August 28-29, 2018	Professional Development	\$ 809	0
Oates-Santos, Lorna Somerville	Annual Administrative Retreat West Point, NY August 28-29, 2018	Professional Development	\$ 809	0
Orsini, Anthony BFMS	Annual Administrative Retreat West Point, NY August 28-29, 2018	Professional Development	\$ 809	0
Piacenza, Michael GWMS	Annual Administrative Retreat West Point, NY August 28-29, 2018	Professional Development	\$ 809	0
Pizzuto, Basil RHS	Annual Administrative Retreat West Point, NY August 28-29, 2018	Professional Development	\$ 809	0
Poelstra, Stacie Education Center	Annual Administrative Retreat West Point, NY August 28-29, 2018	Professional Development	\$ 809	0
Schoenlank, Jean Ridge	Annual Administrative Retreat West Point, NY August 28-29, 2018	Professional Development	\$ 809	0
Semendinger, Paul Hawes	Annual Administrative Retreat West Point, NY August 28-29, 2018	Professional Development	\$ 809	0
Stovell, Shauna BFMS	Annual Administrative Retreat West Point, NY August 28-29, 2018	Professional Development	\$ 809	0
Taylor, Tara RHS	Annual Administrative Retreat West Point, NY August 28-29, 2018	Professional Development	\$ 809	0
Townes, Ojetta Education Center	Annual Administrative Retreat West Point, NY August 28-29, 2018	Professional Development	\$ 809	0
Wood, Danielle Education Center	Annual Administrative Retreat West Point, NY August 28-29, 2018	Professional Development	\$ 809	0
Wu, Greg BFMS	Annual Administrative Retreat West Point, NY August 28-29, 2018	Professional Development	\$ 809	0
Townes, Ojetta Education Center	AASPA's 80 th Annual Convention Minneapolis, MN October 9-12, 2018	Professional Development	\$1,845	0

The total cost for these conferences is \$32,680. Upon Board approval of all of these conferences, the total expenditure for travel and conferences for 2018-19 will be \$51,109 leaving a balance of \$140,329 remaining in the \$191,438 approved by the Board for travel and conferences.

The total cost of substitutes for these conferences is \$0. Upon Board approval of these conferences, the total expenditure for substitutes for travel and conferences for 2018-19 will be \$0.

FIELD TRIPS FOR APPROVAL

June 25, 2018

ONE DAY TRIPS

ATTACHMENT B

Date	School	Location	Approx. # and Group of Students	# of Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$93 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
06/28/18	RHS	Hot Bagels Ridgewood, NJ	TBD special education Students	2	0	\$0	\$0	no	yes
06/29/18	GWMS	Tour of Village Ridgewood, NJ	5 RISe students	6	0	\$0	\$0	no	yes
2018-2019 TRIPS									
07/05/18	GWMS	Tour of Village Ridgewood, NJ	5 RISe students	6	0	\$0	\$0	no	yes
07/06/18	RHS	Playa Bowls Ridgewood, NJ	TBD special education Students	2	0	\$0	\$0	no	yes
07/12/18	GWMS	Tour of Village Ridgewood, NJ	5 RISe students	6	0	\$0	\$0	no	yes
07/13/18	RHS	Jersey Mikes Ridgewood, NJ	TBD special education Students	2	0	\$0	\$0	no	yes
07/19/18	GWMS	Tour of Village Ridgewood, NJ	5 RISe students	6	0	\$0	\$0	no	yes
07/20/18	RHS	Daily Treat Ridgewood, NJ	TBD special education Students	2	0	\$0	\$0	no	yes
07/26/18	GWMS	Tour of Village Ridgewood, NJ	5 RISe students	6	0	\$0	\$0	no	yes
11/14/18	BFMS	Music Box Theater New York, NY	50 members of Broadway Bound Club	4	0	\$0	\$0	no	yes

OVERNIGHT FIELD TRIPS FOR APPROVAL

June 25, 2018

Overnight - Co-Curricular Trips

ATTACHMENT B

DATES	SCHOOL	LOCATION	Approx. # and Group of Students	# Unpaid Chaperones	# Substitutes and dates for each	Anticipated Cost of Subs @ \$93 per day for teachers and \$130 per day for Nurse	Est. Total Cost To District	Annual Event	Meets Requirements
07/23/18 to 7/31/18	RHS	Kakehashi Project Tokyo & Various Other Cities Japan	23 grades 9-11 students	2	0	\$0	\$0	no	yes
8/19/18 to 8/24/18	RHS	Timberlake Camp Shandaken, NY	105 members of the Marching Band	15	0	\$0	\$5,910 (buses)	yes	yes

7/1/2018 to 6/30/2019

Ridgewood H.S.
627 East Ridgewood Ave.
Ridgewood, NJ 07450

ATTACHMENT C
Keith Cook
School Phone: 201-670-2800 ext 20510
Home Phone:
Fax: 201-612-6262
kcook@ridgewood.k12.nj.us

Baseball

Boys Varsity

			Place	Time
Thursday	03/21/19	OPEN DATE (Baseball Trip to Dodgertown, Fla.)	Away	TBA
Friday	03/22/19	OPEN DATE (Baseball Trip to Dodgertown, Fla.)	Away	TBA
Saturday	03/23/19	OPEN DATE (Baseball Trip to Dodgertown, Fla.)	Away	TBA
Sunday	03/24/19	OPEN DATE (Baseball Trip to Dodgertown, Fla.)	Away	TBA
Monday	04/01/19	Ramapo High School	Home	4:15 PM
Wednesday	04/03/19	Ramapo High School	Away	4:15 PM
Friday	04/05/19	Paramus High School	Away	4:15 PM
Monday	04/08/19	Paramus High School	Home	4:15 PM
Wednesday	04/10/19	Pascack Valley High School	Away	4:15 PM
Friday	04/12/19	De Paul Catholic High School	Home	4:15 PM
Monday	04/15/19	Teaneck High School	Home	4:15 PM
Wednesday	04/17/19	Teaneck High School	Away	4:15 PM
Thursday	04/18/19	Bergen Tech	Away	4:15 PM
Monday	04/22/19	Hackensack High School	Home	4:15 PM
Wednesday	04/24/19	Hackensack High School	Away	4:15 PM
Friday	04/26/19	Clifton High School	Away	4:15 PM
Monday	04/29/19	Northern Valley - Old Tappan	Home	4:15 PM
Wednesday	05/01/19	Northern Valley - Old Tappan	Away	4:15 PM
Saturday	05/04/19	OPEN DATE (KC - BCCA County Tournament)	Home	TBA
Monday	05/06/19	Northern Highlands Regional High School	Home	4:15 PM
Wednesday	05/08/19	Northern Highlands Regional High School	Away	4:15 PM
Friday	05/10/19	Wayne Valley High School	Home	4:15 PM
Saturday	05/11/19	OPEN DATE (KC - BCCA County Tournament)	Home	TBA
Monday	05/13/19	St. Joseph Regional	Home	4:15 PM
Saturday	05/18/19	OPEN DATE (KC - BCCA County Tournament)	Away	TBA
Monday	05/20/19	OPEN DATE (Sectional Round 1)	Home	4:00 PM
Thursday	05/23/19	OPEN DATE (Sectional Round 2)	Home	4:00 PM
Saturday	05/25/19	OPEN DATE (KC - BCCA County Championship)	Away	TBA
Tuesday	05/28/19	OPEN DATE (Sectional Round 3)	Home	4:00 PM

Superintendent
 Dr. Daniel Fishbein

Principal
 Dr. Thomas A. Gorman

Admin. Assistant
 Maureen Chiamonte

Athletic Director
 Keith Cook

7/1/2018 to 6/30/2019

Ridgewood H.S.
 627 East Ridgewood Ave.
 Ridgewood, NJ 07450

ATTACHMENT C
Keith Cook
 School Phone: 201-670-2800 ext
 20510
 Home Phone:
 Fax: 201-612-6262
 kcook@ridgewood.k12.nj.us

Baseball

Boys Varsity

			Place	Time
Friday	05/31/19	OPEN DATE (Sectional Final)	Home	4:00 PM
Monday	06/03/19	OPEN DATE (State Semifinal)	Away	4:00 PM
Saturday	06/08/19	OPEN DATE (Group Finals)	Away	TBA

Boys Junior Varsity

			Place	Time
Monday	04/01/19	Ramapo High School	Away	4:15
Wednesday	04/03/19	Ramapo High School	Home	4:15
Friday	04/05/19	Paramus High School	Home	4:15
Monday	04/08/19	Paramus High School	Away	4:15
Wednesday	04/10/19	Pascack Valley High School	Home	4:15
Friday	04/12/19	De Paul Catholic High School	Away	4:15
Monday	04/15/19	Teaneck High School	Away	4:15
Wednesday	04/17/19	Teaneck High School	Home	4:15
Thursday	04/18/19	Bergen Tech	Home	4:15
Monday	04/22/19	Hackensack High School	Away	4:15
Wednesday	04/24/19	Hackensack High School	Home	4:15
Friday	04/26/19	Clifton High School	Home	4:15
Monday	04/29/19	Northern Valley - Old Tappan	Away	4:15
Wednesday	05/01/19	Northern Valley - Old Tappan	Home	4:15
Monday	05/06/19	Northern Highlands Regional High School	Away	4:15
Wednesday	05/08/19	Northern Highlands Regional High School	Home	4:15
Friday	05/10/19	Wayne Valley High School	Away	4:15
Monday	05/13/19	St. Joseph Regional	Away	4:15

Boys Freshman

			Place	Time
Monday	04/01/19	Ramapo High School	Home	4:15
Wednesday	04/03/19	Ramapo High School	Away	4:15
Friday	04/05/19	Paramus High School	Away	4:15
Monday	04/08/19	Paramus High School	Home	4:15
Wednesday	04/10/19	Pascack Valley High School	Home	4:15
Friday	04/12/19	De Paul Catholic High School	Home	4:15
Monday	04/15/19	Teaneck High School	Home	4:15
Wednesday	04/17/19	Teaneck High School	Away	4:15
Thursday	04/18/19	Bergen Tech	Away	4:15

Superintendent
 Dr. Daniel Fishbein

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Athletic Director
 Keith Cook

Team Schedule

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Baseball

Boys Freshman

			Place	Time
Monday	04/22/19	Hackensack High School	Home	4:15
Wednesday	04/24/19	Hackensack High School	Away	4:15
Friday	04/26/19	Clifton High School	Away	4:15
Monday	04/29/19	Northern Valley - Old Tappan	Home	4:15
Wednesday	05/01/19	Northern Valley - Old Tappan	Away	4:15
Monday	05/06/19	Northern Highlands Regional High School	Home	4:15
Wednesday	05/08/19	Northern Highlands Regional High School	Away	4:15
Friday	05/10/19	Wayne Valley High School	Home	4:15
Monday	05/13/19	St. Joseph Regional	Home	4:15

Basketball

Boys Varsity

			Place	Time
Monday	12/03/18	St. Joseph Regional	Home	4:15 PM
Wednesday	12/05/18	Memorial High School	Away	4:30 PM
S Saturday	12/08/18	Don Bosco Prep	Away	TBA
Tuesday	12/11/18	Dwight-Englewood High School	Home	4:15 PM
Friday	12/14/18	John F. Kennedy High School	Away	7:00 PM
Tuesday	12/18/18	Hackensack High School	Home	7:00 PM
Thursday	12/20/18	Paramus High School	Away	7:00 PM
Saturday	01/05/19	West Morris/Mendham High School	Away	5:00 PM
Tuesday	01/08/19	Northern Highlands Regional High School	Away	7:00 PM
Thursday	01/10/19	Ramapo High School	Home	7:00 PM
Saturday	01/12/19	OPEN DATE (KC - County Tournament)	Home	TBA
Tuesday	01/15/19	Teaneck High School	Away	7:00 PM
Thursday	01/17/19	Northern Valley - Old Tappan	Home	7:00 PM
Saturday	01/19/19	OPEN DATE (KC - County Tournament)	Away	TBA
Tuesday	01/22/19	Passaic Co Technical Institute	Home	7:00 PM
Saturday	01/26/19	OPEN DATE (KC - County Championship)	Away	TBA
Tuesday	01/29/19	Hackensack High School	Away	7:00 PM
Thursday	01/31/19	Northern Highlands Regional High School	Home	7:00 PM
Tuesday	02/05/19	Ramapo High School	Away	7:00 PM
Thursday	02/07/19	Bergen Catholic High School	Away	7:00 PM
Tuesday	02/12/19	Paramus High School	Home	7:00 PM
Thursday	02/14/19	Teaneck High School	Home	7:00 PM
Tuesday	02/19/19	Northern Valley - Old Tappan	Away	7:00 PM

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7/1/2018 to 6/30/2019

Basketball

Boys Varsity

			Place	Time
Tuesday	02/26/19	OPEN DATE (Sectional Round 1)	Home	TBA
Thursday	02/28/19	OPEN DATE (Sectional Round 2)	Home	TBA
Saturday	03/02/19	OPEN DATE (Sectional Round 3)	Away	TBA
Monday	03/04/19	OPEN DATE (Sectional Final)	Away	TBA
Thursday	03/07/19	OPEN DATE (State Semifinals)	Away	TBA
Sunday	03/10/19	OPEN DATE (Group Final)	Away	TBA

Boys Junior Varsity

			Place	Time
Wednesday	12/05/18	Memorial High School	Away	5:45 PM
S Saturday	12/08/18	Don Bosco Prep	Away	TBA
Tuesday	12/11/18	Dwight-Englewood High School	Home	5:30PM
Friday	12/14/18	John F. Kennedy High School	Away	5:30PM
Tuesday	12/18/18	Hackensack High School	Home	5:30PM
Thursday	12/20/18	Paramus High School	Away	5:30PM
Saturday	01/05/19	West Morris/Mendham High School	Away	3:30 PM
Tuesday	01/08/19	Northern Highlands Regional High School	Away	5:30PM
Thursday	01/10/19	Ramapo High School	Home	5:30PM
Tuesday	01/15/19	Teaneck High School	Away	5:30PM
Thursday	01/17/19	Northern Valley - Old Tappan	Home	5:30PM
Tuesday	01/22/19	Passaic Co Technical Institute	Home	5:30PM
Tuesday	01/29/19	Hackensack High School	Away	5:30PM
Thursday	01/31/19	Northern Highlands Regional High School	Home	5:30PM
Tuesday	02/05/19	Ramapo High School	Away	5:30PM
Thursday	02/07/19	Bergen Catholic High School	Away	5:30PM
Tuesday	02/12/19	Paramus High School	Home	5:30PM
Thursday	02/14/19	Teaneck High School	Home	5:30PM
Tuesday	02/19/19	Northern Valley - Old Tappan	Away	5:30PM

Boys Freshman

			Place	Time
Wednesday	12/05/18	Memorial High School	Away	4:30 PM
S Saturday	12/08/18	Don Bosco Prep	Away	TBA
Tuesday	12/11/18	Dwight-Englewood High School	Home	4:15 PM
Friday	12/14/18	John F. Kennedy High School	Away	4:15PM
Tuesday	12/18/18	Hackensack High School	Home	4:15PM

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Basketball

Boys Freshman

			Place	Time
Thursday	12/20/18	Paramus High School	Away	4:15PM
Saturday	01/05/19	West Morris/Mendham High School	Away	2:00 PM
Tuesday	01/08/19	Northern Highlands Regional High School	Away	4:15PM
Thursday	01/10/19	Ramapo High School	Home	4:15PM
Tuesday	01/15/19	Teaneck High School	Away	4:15PM
Thursday	01/17/19	Northern Valley - Old Tappan	Home	4:15PM
Tuesday	01/22/19	Passaic Co Technical Institute	Home	4:15PM
Tuesday	01/29/19	Hackensack High School	Away	4:15PM
Thursday	01/31/19	Northern Highlands Regional High School	Home	4:15PM
Tuesday	02/05/19	Ramapo High School	Away	4:15PM
Thursday	02/07/19	Bergen Catholic High School	Away	4:15PM
Tuesday	02/12/19	Paramus High School	Home	4:15PM
Thursday	02/14/19	Teaneck High School	Home	4:15PM
Tuesday	02/19/19	Northern Valley - Old Tappan	Away	4:15PM

Girls Varsity

			Place	Time
Tuesday	12/04/18	Ramsey High School	Away	4:15 PM
S Friday	12/07/18	River Dell High School	Home	4:15 PM
Tuesday	12/11/18	Academy of the Holy Angels	Away	4:00 PM
Friday	12/14/18	John F. Kennedy High School	Home	7:00PM
Tuesday	12/18/18	Hackensack High School	Away	7:00PM
Thursday	12/20/18	Paramus High School	Home	7:00PM
Saturday	12/22/18	Paramus High School (Fundraiser @ PC)	Away	TBA
Tuesday	01/08/19	Northern Highlands Regional High School	Home	7:00PM
Thursday	01/10/19	Ramapo High School	Away	7:00PM
Saturday	01/12/19	OPEN DATE (KC - County Tournament)	Home	TBA
Tuesday	01/15/19	Teaneck High School	Home	7:00PM
Thursday	01/17/19	Northern Valley - Old Tappan	Away	7:00PM
Saturday	01/19/19	OPEN DATE (KC - County Tournament)	Away	TBA
Tuesday	01/22/19	Passaic Co Technical Institute	Away	7:00PM
Saturday	01/26/19	OPEN DATE (KC - County Championship)	Away	TBA
Tuesday	01/29/19	Hackensack High School	Home	7:00PM
Thursday	01/31/19	Northern Highlands Regional High School	Away	7:00PM
Tuesday	02/05/19	Ramapo High School	Home	7:00PM
Thursday	02/07/19	Academy of the Holy Angels	Home	7:00 PM

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7/1/2018 to 6/30/2019

Basketball

Girls Varsity

			Place	Time
Tuesday	02/12/19	Paramus High School	Away	7:00PM
Thursday	02/14/19	Teaneck High School	Away	7:00PM
Tuesday	02/19/19	Northern Valley - Old Tappan	Home	7:00PM
Tuesday	02/26/19	OPEN DATE (Sectional Round 1)	Home	TBA
Thursday	02/28/19	OPEN DATE (Sectional Round 2)	Home	TBA
Saturday	03/02/19	OPEN DATE (Sectional Round 3)	Away	TBA
Monday	03/04/19	OPEN DATE (Sectional Final)	Away	TBA
Thursday	03/07/19	OPEN DATE (State Semifinals)	Away	TBA
Sunday	03/10/19	OPEN DATE (Group Final)	Away	TBA

Girls Junior Varsity

			Place	Time
Tuesday	12/04/18	Ramsey High School	Away	5:30PM
S Friday	12/07/18	River Dell High School	Home	5:30 PM
Tuesday	12/11/18	Academy of the Holy Angels	Away	5:30PM
Friday	12/14/18	John F. Kennedy High School	Home	5:30PM
Tuesday	12/18/18	Hackensack High School	Away	5:30PM
Thursday	12/20/18	Paramus High School	Home	5:30PM
Tuesday	01/08/19	Northern Highlands Regional High School	Home	5:30PM
Thursday	01/10/19	Ramapo High School	Away	5:30PM
Tuesday	01/15/19	Teaneck High School	Home	5:30PM
Thursday	01/17/19	Northern Valley - Old Tappan	Away	5:30PM
Tuesday	01/22/19	Passaic Co Technical Institute	Away	5:30PM
Tuesday	01/29/19	Hackensack High School	Home	5:30PM
Thursday	01/31/19	Northern Highlands Regional High School	Away	5:30PM
Tuesday	02/05/19	Ramapo High School	Home	5:30PM
Thursday	02/07/19	Academy of the Holy Angels	Home	5:30 PM
Tuesday	02/12/19	Paramus High School	Away	5:30PM
Thursday	02/14/19	Teaneck High School	Away	5:30PM
Tuesday	02/19/19	Northern Valley - Old Tappan	Home	5:30PM

Girls Freshman

			Place	Time
S Friday	12/07/18	River Dell High School	Home	4:15 PM
Friday	12/14/18	John F. Kennedy High School	Home	4:15PM
Tuesday	12/18/18	Hackensack High School	Away	4:15PM

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Basketball

Girls Freshman

			Place	Time
Thursday	12/20/18	Paramus High School	Home	4:15PM
Tuesday	01/08/19	Northern Highlands Regional High School	Home	4:15PM
Thursday	01/10/19	Ramapo High School	Away	4:15PM
Tuesday	01/15/19	Teaneck High School	Home	4:15PM
Thursday	01/17/19	Northern Valley - Old Tappan	Away	4:15PM
Tuesday	01/22/19	Passaic Co Technical Institute	Away	4:15PM
Tuesday	01/29/19	Hackensack High School	Home	4:15PM
Thursday	01/31/19	Northern Highlands Regional High School	Away	4:15PM
Tuesday	02/05/19	Ramapo High School	Home	4:15PM
Thursday	02/07/19	Academy of the Holy Angels	Home	4:15 PM
Tuesday	02/12/19	Paramus High School	Away	4:15PM
Thursday	02/14/19	Teaneck High School	Away	4:15PM
Tuesday	02/19/19	Northern Valley - Old Tappan	Home	4:15PM

Cross Country

Boys Varsity

			Place	Time
Monday	10/01/18	BNC Freedom - Batch Meet Hackensack High School Northern Highlands Regional High School Northern Valley - Old Tappan Paramus High School Ramapo High School Ridgewood H.S. Teaneck High School	Home	4:40 PM
Wednesday	10/10/18	OPEN DATE (Freedom Division Championship)	Away	TBA
Saturday	10/20/18	OPEN DATE (County Groups)	Home	TBA
Saturday	10/27/18	OPEN DATE (BMOC)	Home	TBA
Saturday	11/03/18	OPEN DATE (State Sectionals)	Home	TBA
Saturday	11/10/18	OPEN DATE (Group Championships)	Away	TBA
Saturday	11/17/18	OPEN DATE (SMOC)	Away	TBA

Girls Varsity

			Place	Time
Wednesday	10/10/18	OPEN DATE (Freedom Division Championship)	Away	TBA
Saturday	10/20/18	OPEN DATE (County Groups)	Home	TBA

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Cross Country

Girls Varsity

			Place	Time
Saturday	10/27/18	OPEN DATE (BMOC)	Home	TBA
Saturday	11/03/18	OPEN DATE (State Sectionals)	Home	TBA
Saturday	11/10/18	OPEN DATE (Group Championships)	Away	TBA
Saturday	11/17/18	OPEN DATE (SMOC)	Away	TBA

Football

Boys Varsity

			Place	Time
S Tuesday	08/21/18	Pascack Valley High School	Home	10:00 AM
S Friday	08/24/18	Franklin High School	Away	11:00 AM
S Friday	08/31/18	Piscataway High School	Home	6:00 PM
Friday	09/07/18	Northern Valley - Old Tappan	Away	6:00 PM
Friday	09/14/18	Irvington High School	Home	7:00 PM
Friday	09/21/18	Passaic Co Technical Institute	Home	7:00 PM
Friday	09/28/18	East Side High School	Away	6:00 PM
Friday	10/05/18	Paramus High School	Away	6:00 PM
Friday	10/12/18	Clifton High School (Teacher Appreciation Night)	Home	7:00 PM
Saturday	10/20/18	John F. Kennedy High School	Away	1:00 PM
Friday	10/26/18	Hackensack High School (Senior Night)	Home	7:00 PM
Friday	11/02/18	OPEN DATE (Sectional Quarterfinal)	Home	7:00 PM
Friday	11/09/18	OPEN DATE (Sectional Semifinal)	Home	7:00 PM
Friday	11/16/18	OPEN DATE (Sectional Final)	Away	7:00 PM
Friday	11/23/18	OPEN DATE (Potential Bowl Game)	Away	TBA

Boys Junior Varsity

			Place	Time
Monday	09/17/18	Irvington High School	Away	4:15 PM
Monday	09/24/18	Passaic Co Technical Institute	Away	4:15 PM
Monday	10/01/18	East Side High School	Home	4:15 PM
Monday	10/08/18	Paramus High School	Home	4:15 PM
Monday	10/15/18	Hasbrouck Heights High School	Away	4:15 PM
Monday	10/22/18	John F. Kennedy High School	Home	4:15 PM
Monday	10/29/18	Cancelled - Hackensack High School	Away	4:15 PM

Boys Freshman

			Place	Time
Saturday	09/08/18	Northern Valley - Old Tappan	Home	9:00 AM

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Football

Boys Freshman

			Place	Time
Saturday	09/15/18	Irvington High School	Home	9:00 AM
Saturday	09/22/18	Passaic Co Technical Institute	Away	9:00 AM
Saturday	09/29/18	East Side High School	Home	9:00 AM
Saturday	10/06/18	Paramus High School	Home	9:00 AM
Saturday	10/13/18	Northern Highlands Regional High School	Away	9:00 AM
Saturday	10/20/18	John F. Kennedy High School	Home	9:00 AM
Saturday	10/27/18	Hackensack High School	Away	9:00 AM

Golf

Boys Varsity

			Place	Time
Tuesday	04/02/19	Hackensack High School	Home	4:00 PM
Wednesday	04/03/19	Paramus High School	Home	4:00 PM
Thursday	04/04/19	Tenafly High School	Home	4:00 PM
Friday	04/05/19	Mahwah High School	Home	4:00 PM
Monday	04/08/19	Spring Break Trip Ocean City MD OPEN DATE Ridgewood H.S.	Away	TBA
Tuesday	04/09/19	Spring Break Trip Ocean City MD OPEN DATE Ridgewood H.S.	Away	TBA
Wednesday	04/10/19	Spring Break Trip Ocean City MD OPEN DATE Ridgewood H.S.	Away	TBA
Thursday	04/11/19	Spring Break Trip Ocean City MD OPEN DATE Ridgewood H.S.	Away	TBA
Friday	04/12/19	Don Bosco Prep	Home	4:00 PM
Monday	04/15/19	Indian Hills High School	Home	4:00 PM
Wednesday	04/17/19	River Dell High School	Home	4:00 PM
Thursday	04/18/19	Northern Highlands Regional High School	Home	4:00 PM
Friday	04/19/19	Ramsey High School	Home	4:00 PM
Monday	04/22/19	Clarkstown South High School	Home	4:00 PM
Tuesday	04/23/19	Hackensack High School	Home	4:00 PM
Thursday	04/25/19	Pascack Hills High School	Home	4:00 PM
Friday	04/26/19	Bergen Catholic High School	Home	4:00 PM

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Golf

Boys Varsity

			Place	Time
Monday	04/29/19	Arcola Invitational OPEN DATE Ridgewood H.S.	Away	4:00 PM
Tuesday	04/30/19	Wayne Hills High School	Home	4:00 PM
Wednesday	05/01/19	Ramapo High School	Home	4:00 PM
Monday	05/06/19	BNC Freedom Division Day OPEN DATE Ridgewood H.S.	Away	4:00 PM
Friday	05/10/19	BNC Tournament OPEN DATE Ridgewood H.S.	Away	7:30 AM
Monday	05/13/19	Sectionals OPEN DATE Ridgewood H.S.	Away	7:30 AM
Monday	05/20/19	Boys State TOC OPEN DATE Ridgewood H.S.	Away	7:30 AM
Thursday	05/23/19	Luciano Tournament OPEN DATE Ridgewood H.S.	Away	7:30 AM

Girls Varsity

			Place	Time
Wednesday	03/27/19	Paramus High School	Home	4:00 PM
Monday	04/01/19	Ramapo High School	Home	4:00 PM
Tuesday	04/02/19	Bergen County Technical School	Home	4:00 PM
Wednesday	04/03/19	Mahwah High School	Home	4:00 PM
Thursday	04/04/19	Tri-Match AHA & THS Academy of the Holy Angels Ridgewood H.S. Tenafly High School	Away	4:00 PM
Friday	04/05/19	Tri with Mahwah & Demarest Mahwah High School Northern Valley - -Demarest Ridgewood H.S.	Away	4:00 PM
Monday	04/08/19	Spring Break Trip Ocean City MD OPEN DATE Ridgewood H.S.	Away	TBA
Tuesday	04/09/19	Spring Break Trip Ocean City MD OPEN DATE Ridgewood H.S.	Away	TBA

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Golf

Girls Varsity

			Place	Time
Wednesday	04/10/19	Spring Break Trip Ocean City MD OPEN DATE Ridgewood H.S.	Away	TBA
Thursday	04/11/19	Spring Break Trip Ocean City MD OPEN DATE Ridgewood H.S.	Away	TBA
Monday	04/15/19	Tri-Meet OT & River Dell Old Tappan Ridgewood H.S. River Dell High School	Away	4:00 PM
Tuesday	04/16/19	Ramsey High School	Home	4:00 PM
Wednesday	04/17/19	Mahwah High School	Home	4:00 PM
Thursday	04/18/19	Indian Hills High School	Home	4:00 PM
Monday	04/22/19	Northern Highlands Regional High School	Home	4:00 PM
Tuesday	04/23/19	Ramsey High School	Home	4:00 PM
Wednesday	04/24/19	Arcola Invitational OPEN DATE Ridgewood H.S.	Away	4:00 PM
Thursday	04/25/19	Immaculate Heart Academy	Home	4:00 PM
Monday	04/29/19	Mahwah High School	Home	4:00 PM
Tuesday	04/30/19	Ramapo High School	Home	4:00 PM
Wednesday	05/01/19	BNC Tournament OPEN DATE Ridgewood H.S.	Away	2:00 PM
Friday	05/03/19	Glen Rock High School	Home	4:00 PM
Wednesday	05/08/19	BCWCA Tournament OPEN DATE Ridgewood H.S.	Away	7:30 AM
Thursday	05/09/19	Northern Highlands Regional High School	Home	4:00 PM
Tuesday	05/14/19	Sectionals OPEN DATE Ridgewood H.S.	Away	7:30 AM
Tuesday	05/28/19	Girls State TOC OPEN DATE Ridgewood H.S.	Away	7:30 AM

Ice Hockey

Boys Varsity

			Place	Time
Saturday	01/19/19	Vernon High School	Home	8:00 PM

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Ice Hockey

Boys Varsity

			Place	Time
Sunday	01/27/19	Lakeland High School	Away	4:45 PM
Monday	01/28/19	Sparta High School	Home	4:30 PM
Wednesday	01/30/19	West Essex High School	Home	4:15 PM
Saturday	02/02/19	Hillsborough High School	Away	7:45 PM
Saturday	02/02/19	Old Tappan	Away	7:45 PM
Tuesday	02/12/19	Fair Lawn High School	Away	6:15 PM
Friday	02/15/19	River Dell High School	Away	7:00 PM
Tuesday	02/19/19	Scotch Plains-Fanwood High School	Home	7:00 PM
Friday	02/22/19	Livingston High School	Home	6:45 PM
Saturday	02/23/19	OPEN DATE	Home	TBA
Sunday	03/03/19	OPEN DATE	Home	TBA

Boys Junior Varsity

			Place	Time
Friday	11/30/18	Indian Hills High School	Home	10:00 PM
Sunday	12/02/18	Northern Highlands Regional High School	Home	8:30 PM
Sunday	12/09/18	St. Peters Prep	Away	7:00 PM
Tuesday	12/11/18	Paramus Catholic High School	Home	8:45 PM
Friday	12/14/18	Northern Valley - Old Tappan	Home	5:00 PM
Tuesday	12/18/18	West Milford High School	Home	7:15 PM
Friday	12/21/18	River Dell High School	Home	8:45 PM
Saturday	12/22/18	OPEN DATE	Home	6:30 PM
Saturday	12/29/18	Lakeland High School	Home	5:15 PM
Sunday	12/30/18	Passaic Valley High School	Home	10:15 AM
Friday	01/04/19	Lakeland High School	Home	4:30 PM
Sunday	01/06/19	Glen Rock High School	Away	9:00 AM
Saturday	01/12/19	Old Tappan	Home	5:00 PM
Sunday	01/13/19	Tenafly High School	Home	7:00 PM
Friday	01/18/19	Pascack Valley High School	Away	5:30 PM
Sunday	01/20/19	Ramsey High School	Away	8:30 AM
Friday	01/25/19	Don Bosco Prep	Away	4:45 PM
Monday	01/28/19	Old Tappan	Away	4:30 PM
Friday	02/01/19	St. Joseph Regional	Home	4:45 PM
Monday	02/04/19	Paramus Catholic High School	Away	4:30 PM
Friday	02/08/19	Ramapo High School	Home	4:30 PM

Soccer

Boys Varsity

			Place	Time
S Thursday	08/23/18	Summit High School	Home	11:00 AM

7/1/2018 to 6/30/2019

Ridgewood H.S.
 627 East Ridgewood Ave.
 Ridgewood, NJ 07450

ATTACHMENT C
Keith Cook
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 20510
 Home Phone:
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 kcook@ridgewood.k12.nj.us

Soccer

Boys Varsity

			Place	Time
Friday	08/24/18	Cliffside Park High School	Home	11:00 AM
Monday	08/27/18	Tappan Zee High School Practice, pictures, and team building activity to follow Practice	Home	12:00 PM
Tuesday	08/28/18	Mahwah High School	Away	9:00 AM
S Thursday	08/30/18	Scotch Plains-Fanwood High School	Away	2:00 PM
Thursday	09/06/18	Northern Valley - -Demarest	Home	7:00 PM
Saturday	09/08/18	Columbia High School	Away	12:00 PM
Wednesday	09/12/18	Teaneck High School	Home	4:15 PM
Saturday	09/15/18	Bergen Tech	Home	7:00 PM
Monday	09/17/18	Paramus High School	Home	4:15 PM
Thursday	09/20/18	Northern Highlands Regional High School	Away	5:00 PM
Saturday	09/22/18	Westfield High School	Home	11:30 AM
Tuesday	09/25/18	Indian Hills High School	Away	7:00 PM
Thursday	09/27/18	Ridge High School	Home	4:30 PM
Monday	10/01/18	Tenaflly High School	Away	4:15 PM
Wednesday	10/03/18	Hackensack High School	Away	7:00 PM
Friday	10/05/18	North Bergen High School	Home	4:30 PM
Sunday	10/07/18	OPEN DATE (KC - BCCA Tournament)	Home	TBA
Tuesday	10/09/18	Pascack Valley High School	Home	4:15 PM
Thursday	10/11/18	Ramapo High School	Away	7:00 PM
Sunday	10/14/18	OPEN DATE (KC - BCCA Tournament)	Away	TBA
Wednesday	10/17/18	Northern Valley - Old Tappan	Home	4:15 PM
Sunday	10/21/18	OPEN DATE (KC - BCCA Tournament)	Away	TBA
Tuesday	10/23/18	Bergen Catholic High School	Away	4:15 PM
Thursday	10/25/18	Fair Lawn High School	Home	7:00 PM
Sunday	10/28/18	OPEN DATE (KC - BCCA County Championship)	Away	TBA
Monday	10/29/18	OPEN DATE (Boys Sectional Prelims)	Home	4:00 PM
Thursday	11/01/18	OPEN DATE (Boys Sectional Quarterfinals)	Home	4:00 PM
Monday	11/05/18	OPEN DATE (Boys Sectional Semis)	Away	4:00 PM
Thursday	11/08/18	OPEN DATE (Boys Sectional Finals)	Away	4:00 PM

Boys Junior Varsity

			Place	Time
S Thursday	08/23/18	Summit High School	Home	11:00 AM
Friday	08/24/18	Cliffside Park High School	Home	11:00 AM

Superintendent
 Dr. Daniel Fishbein

Principal
 Dr. Thomas A. Gorman

Admin. Assistant
 Maureen Chiamonte

Athletic Director
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Soccer

Boys Junior Varsity

			Place	Time
Tuesday	08/28/18	Mahwah High School	Away	9:00 AM
S Thursday	08/30/18	Scotch Plains-Fanwood High School	Away	2:00 PM
Thursday	09/06/18	Northern Valley - -Demarest	Away	4:15 PM
Saturday	09/08/18	Columbia High School	Away	12:00 PM
Wednesday	09/12/18	Teaneck High School	Home	4:15 PM
Saturday	09/15/18	Bergen Tech	Home	3:00 PM
Monday	09/17/18	Paramus High School	Away	4:15 PM
Thursday	09/20/18	Northern Highlands Regional High School	Home	4:15 PM
Saturday	09/22/18	Westfield High School	Home	11:30 AM
Tuesday	09/25/18	Indian Hills High School	Home	4:15 PM
Thursday	09/27/18	Ridge High School	Away	4:30 PM
Monday	10/01/18	Tenaflly High School	Home	4:15 PM
Wednesday	10/03/18	Hackensack High School	Home	4:15 PM
Friday	10/05/18	North Bergen High School	Home	4:30 PM
Tuesday	10/09/18	Pascack Valley High School	Away	4:15 PM
Thursday	10/11/18	Ramapo High School	Home	4:15 PM
Wednesday	10/17/18	Northern Valley - Old Tappan	Away	4:15 PM
Tuesday	10/23/18	Bergen Catholic High School	Home	4:15 PM
Thursday	10/25/18	Fair Lawn High School	Away	4:15 PM

Boys Freshman

			Place	Time
S Thursday	08/23/18	Summit High School	Home	11:00 AM
Tuesday	08/28/18	Mahwah High School	Away	9:00 AM
S Thursday	08/30/18	Scotch Plains-Fanwood High School	Away	2:00 PM
Thursday	09/06/18	Northern Valley - -Demarest	Home	4:15 PM
Saturday	09/08/18	Columbia High School	Home	9:30 AM
Saturday	09/15/18	Bergen Tech	Home	11:00 AM
Monday	09/17/18	Paramus High School	Home	4:15 PM
Thursday	09/20/18	Northern Highlands Regional High School	Away	4:15 PM
Saturday	09/22/18	Westfield High School	Away	9:30 AM
Tuesday	09/25/18	Indian Hills High School	Away	4:15 PM
Thursday	09/27/18	Ridge High School	Home	4:30 PM
Monday	10/01/18	Tenaflly High School	Away	4:15 PM
Wednesday	10/03/18	Hackensack High School	Away	4:15 PM
Friday	10/05/18	North Bergen High School	Home	4:30 PM

Superintendent
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Soccer

Boys Freshman

			Place	Time
Tuesday	10/09/18	Pascack Valley High School	Home	4:15 PM
Thursday	10/11/18	Ramapo High School	Away	4:15 PM
Wednesday	10/17/18	Northern Valley - Old Tappan	Home	4:15 PM
Friday	10/19/18	Ramapo High School	Home	4:15 PM
Tuesday	10/23/18	Bergen Catholic High School	Away	4:15 PM
Thursday	10/25/18	Fair Lawn High School	Home	4:15 PM

Girls Varsity

			Place	Time
S Tuesday	08/21/18	Pingry School	Home	11:00 AM
S Thursday	08/23/18	Wayne Valley High School	Away	10:00 AM
S Friday	08/24/18	Pope John High School	Away	4:00 PM
S Tuesday	08/28/18	Westwood High School	Home	11:00 AM
Wednesday	08/29/18	Mahwah High School	Home	11:00 AM
Thursday	09/06/18	Northern Valley - -Demarest	Away	4:15 PM
Saturday	09/08/18	Randolph High School	Home	12:00 PM
Thursday	09/13/18	Teaneck High School	Away	4:15 PM
Saturday	09/15/18	Bergen Tech	Home	5:00 PM
Monday	09/17/18	Paramus High School	Away	4:15 PM
Thursday	09/20/18	Northern Highlands Regional High School	Home	4:15 PM
Wednesday	09/26/18	Indian Hills High School	Home	4:15 PM
Friday	09/28/18	Roxbury High School	Home	4:00 PM
Tuesday	10/02/18	Tenafly High School (Tenafly MS - Turf)	Away	7:00 PM
Thursday	10/04/18	Hackensack High School	Home	4:15 PM
Sunday	10/07/18	OPEN DATE (KC - BCWCA Tournament)	Home	TBA
Tuesday	10/09/18	Pascack Valley High School	Away	7:00 PM
Thursday	10/11/18	Ramapo High School	Home	4:15 PM
Sunday	10/14/18	OPEN DATE (KC - BCWCA Tournament)	Away	TBA
Tuesday	10/16/18	Northern Valley - Old Tappan	Away	7:00 PM
Sunday	10/21/18	OPEN DATE (KC - BCWCA Tournament)	Away	TBA
Monday	10/22/18	Immaculate Heart Academy	Home	4:15 PM
Thursday	10/25/18	Fair Lawn High School	Away	4:15 PM
Friday	10/26/18	West Essex High School	Away	4:00 PM
Sunday	10/28/18	OPEN DATE (KC - BCWCA Championship)	Away	TBA
Tuesday	10/30/18	OPEN DATE (Girls Sectional Prelims)	Home	4:00 PM
Friday	11/02/18	OPEN DATE (Girls Sectional Quarterfinals)	Home	4:00 PM

Superintendent
 Dr. Daniel Fishbein

Principal
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Admin. Assistant
 Maureen Chiamonte

Athletic Director
 Keith Cook

Team Schedule

7/1/2018 to 6/30/2019

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Soccer

Girls Varsity

			Place	Time
Tuesday	11/06/18	OPEN DATE	Away	4:00 PM
Friday	11/09/18	OPEN DATE (Girls Sectional Finals)	Away	4:00 PM
Saturday	11/10/18	OPEN DATE (Individual Finals)	Away	TBA

Girls Junior Varsity

			Place	Time
S Tuesday	08/21/18	Pingry School	Home	11:00 AM
S Thursday	08/23/18	Wayne Valley High School	Away	10:00 AM
S Friday	08/24/18	Pope John High School	Away	4:15 PM
S Tuesday	08/28/18	Westwood High School	Home	11:00 AM
Wednesday	08/29/18	Mahwah High School	Home	11:00 AM
Thursday	09/06/18	Northern Valley - -Demarest	Home	4:15 PM
Saturday	09/08/18	Randolph High School	Away	12:00 PM
Thursday	09/13/18	Teaneck High School	Away	4:15 PM
Saturday	09/15/18	Bergen Tech	Home	1:00 PM
Monday	09/17/18	Paramus High School	Home	4:15 PM
Thursday	09/20/18	Northern Highlands Regional High School	Away	4:15 PM
Wednesday	09/26/18	Indian Hills High School	Away	4:15 PM
Friday	09/28/18	Roxbury High School	Home	4:00 PM
Tuesday	10/02/18	Tenafly High School	Home	4:15 PM
Friday	10/05/18	Hackensack High School	Away	4:15 PM
Tuesday	10/09/18	Pascack Valley High School	Home	4:15 PM
Thursday	10/11/18	Ramapo High School	Away	4:15 PM
Tuesday	10/16/18	Northern Valley - Old Tappan	Home	4:15 PM
Monday	10/22/18	Immaculate Heart Academy	Away	4:15 PM
Thursday	10/25/18	Fair Lawn High School	Home	4:15 PM
Friday	10/26/18	West Essex High School	Away	4:00 PM

Girls Freshman

			Place	Time
S Thursday	08/23/18	Wayne Valley High School	Home	9:00 AM
Wednesday	08/29/18	Mahwah High School	Home	11:00 AM
Thursday	09/06/18	Northern Valley - -Demarest	Away	4:15 PM
Saturday	09/08/18	Randolph High School	Home	12:00 PM
Friday	09/14/18	Bergen Tech	Home	4:15 PM
Saturday	09/15/18	Bergen Tech	Home	11:00 AM

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Soccer

Girls Freshman

			Place	Time
Monday	09/17/18	Paramus High School	Away	4:15PM
Thursday	09/20/18	Northern Highlands Regional High School	Home	4:15 PM
Wednesday	09/26/18	Indian Hills High School	Home	4:15 PM
Friday	09/28/18	Roxbury High School	Home	4:00 PM
Tuesday	10/02/18	Tenaflly High School	Away	4:15 PM
Thursday	10/04/18	Hackensack High School	Home	4:15 PM
Monday	10/08/18	Ramsey High School	Home	4:15 PM
Monday	10/08/18	Ramsey High School	Home	4:15 PM
Wednesday	10/10/18	Pascack Valley High School	Away	4:15 PM
Thursday	10/11/18	Ramapo High School	Home	4:15 PM
Tuesday	10/16/18	Northern Valley - Old Tappan	Away	4:15 PM
Thursday	10/18/18	Ramapo High School	Away	4:15 PM
Monday	10/22/18	Immaculate Heart Academy	Home	4:15 PM
Thursday	10/25/18	Fair Lawn High School	Away	4:15 PM
Friday	10/26/18	West Essex High School	Home	4:15 PM

Softball

Girls Varsity

			Place	Time
S Wednesday	03/13/19	Ramsey High School	Away	4:15 PM
S Tuesday	03/19/19	Mt. St. Dominic Academy	Home	4:15 PM
S Thursday	03/21/19	Rutherford High School	Home	4:15 PM
S Thursday	03/28/19	West Milford High School	Away	4:15 PM
Monday	04/01/19	Fair Lawn High School	Away	4:15 PM
Wednesday	04/03/19	Teaneck High School	Home	4:15 PM
Friday	04/05/19	Ramapo High School	Away	4:15 PM
Monday	04/08/19	Paramus High School	Away	4:15 PM
Wednesday	04/10/19	Northern Highlands Regional High School	Home	4:15 PM
S Thursday	04/11/19	Glen Rock High School	Home	4:15 PM
Friday	04/12/19	Academy of the Holy Angels	Home	4:15 PM
Monday	04/15/19	Northern Valley - Old Tappan	Away	4:15 PM
Wednesday	04/17/19	Hackensack High School	Home	4:15 PM
Thursday	04/18/19	Immaculate Heart Academy	Away	4:15 PM
Monday	04/22/19	Passaic Co Technical Institute	Home	4:15 PM
Wednesday	04/24/19	Teaneck High School	Away	4:15 PM
Friday	04/26/19	Ramapo High School	Home	4:15 PM

Superintendent
 Dr. Daniel Fishbein

Principal
 Dr. Thomas A. Gorman

Admin. Assistant
 Maureen Chiamonte

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 Keith Cook

Softball

Girls Varsity

			Place	Time
Monday	04/29/19	Paramus High School	Home	4:15 PM
Wednesday	05/01/19	Northern Highlands Regional High School	Away	4:15 PM
Friday	05/03/19	Pascack Valley High School	Away	TBA
Saturday	05/04/19	OPEN DATE (KC - BCWCA Round 1)	Home	TBA
Monday	05/06/19	Northern Valley - Old Tappan	Home	TBA
Wednesday	05/08/19	Hackensack High School	Away	4:15 PM
Friday	05/10/19	Indian Hills High School	Home	4:15 PM
Saturday	05/11/19	OPEN DATE (KC - BCWCA Round 2)	Away	TBA
Thursday	05/16/19	OPEN DATE (Sectional Round 1)	Home	TBA
Saturday	05/18/19	OPEN DATE (KC - BCWCA Round 3)	Away	TBA
Monday	05/20/19	OPEN DATE (Sectional Round 2)	Home	TBA
Thursday	05/23/19	OPEN DATE (Sectional Round 3)	Away	TBA
Saturday	05/25/19	OPEN DATE (KC - BCWCA Final)	Away	TBA
Tuesday	05/28/19	OPEN DATE (Sectional Final)	Away	TBA
Thursday	05/30/19	OPEN DATE (State Semifinal)	Away	TBA
Saturday	06/01/19	OPEN DATE (State Final)	Away	TBA
Friday	06/07/19	Mahwah High School	Home	4:15 PM

Girls Junior Varsity

			Place	Time
S Wednesday	03/13/19	Ramsey High School	Away	4:15 PM
S Tuesday	03/19/19	Mt. St. Dominic Academy	Home	4:15 PM
S Thursday	03/21/19	Rutherford High School	Home	4:15 PM
S Thursday	03/28/19	West Milford High School	Away	4:15 PM
Monday	04/01/19	Fair Lawn High School	Home	4:15
Wednesday	04/03/19	Teaneck High School	Away	4:15
Friday	04/05/19	Ramapo High School	Home	4:15
Monday	04/08/19	Paramus High School	Home	4:15
Wednesday	04/10/19	Northern Highlands Regional High School	Away	4:15
Friday	04/12/19	Academy of the Holy Angels	Away	4:15
Monday	04/15/19	Northern Valley - Old Tappan	Home	4:15
Wednesday	04/17/19	Hackensack High School	Away	4:15
Thursday	04/18/19	Immaculate Heart Academy	Home	4:15
Monday	04/22/19	Passaic Co Technical Institute	Away	4:15
Wednesday	04/24/19	Teaneck High School	Home	4:15
Friday	04/26/19	Ramapo High School	Away	4:15

Superintendent
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Team Schedule

7/1/2018 to 6/30/2019

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Softball

Girls Junior Varsity

			Place	Time
Monday	04/29/19	Paramus High School	Away	4:15
Wednesday	05/01/19	Northern Highlands Regional High School	Home	4:15
Friday	05/03/19	Pascack Valley High School	Home	4:15
Monday	05/06/19	Northern Valley - Old Tappan	Away	4:15
Wednesday	05/08/19	Hackensack High School	Home	4:15
Friday	05/10/19	Indian Hills High School	Away	4:15
Friday	06/07/19	Mahwah High School	Home	4:15 PM

Girls Freshman

			Place	Time
Monday	04/01/19	Fair Lawn High School	Away	4:15
Wednesday	04/03/19	Teaneck High School	Home	4:15
Friday	04/05/19	Ramapo High School	Away	4:15
Monday	04/08/19	Paramus High School	Away	4:15
Wednesday	04/10/19	Northern Highlands Regional High School	Home	4:15
Friday	04/12/19	Academy of the Holy Angels	Home	4:15
Monday	04/15/19	Northern Valley - Old Tappan	Away	4:15
Wednesday	04/17/19	Hackensack High School	Home	4:15
Thursday	04/18/19	Immaculate Heart Academy	Away	4:15
Monday	04/22/19	Passaic Co Technical Institute	Home	4:15
Wednesday	04/24/19	Teaneck High School	Away	4:15
Friday	04/26/19	Ramapo High School	Home	4:15
Monday	04/29/19	Paramus High School	Home	4:15
Wednesday	05/01/19	Northern Highlands Regional High School	Away	4:15
Friday	05/03/19	Pascack Valley High School	Away	4:15
Monday	05/06/19	Northern Valley - Old Tappan	Home	4:15
Wednesday	05/08/19	Hackensack High School	Away	4:15
Friday	05/10/19	Indian Hills High School	Home	4:15

Tennis

Boys Varsity

			Place	Time
Monday	04/01/19	Ramapo High School	Away	4:15 PM
Wednesday	04/03/19	Indian Hills High School	Away	4:15 PM
Thursday	04/04/19	Ramapo High School	Away	4:15 PM
Friday	04/05/19	Hackensack High School	Home	4:15 PM
Monday	04/08/19	Hackensack High School	Home	4:15 PM

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Tennis

Boys Varsity

			Place	Time
Monday	04/15/19	Paramus High School	Away	4:15 PM
Tuesday	04/16/19	Indian Hills High School	Away	4:15 PM
Wednesday	04/17/19	Bergenfield High School	Home	4:15 PM
Thursday	04/18/19	Bergen Tech	Away	4:15 PM
Friday	04/19/19	Northern Highlands Regional High School	Home	4:15 PM
Monday	04/22/19	Northern Valley - -Demarest	Away	4:15 PM
Wednesday	04/24/19	Ramapo High School	Home	4:15 PM
Thursday	04/25/19	Ramapo High School	Home	4:15 PM
Friday	04/26/19	Tenaflly High School	Away	4:15 PM
Saturday	04/27/19	BCCA County Tournament OPEN DATE Ridgewood H.S.	Away	8:00 AM
Sunday	04/28/19	BCCA County Tournament OPEN DATE Ridgewood H.S.	Away	8:00 AM
Tuesday	04/30/19	Indian Hills High School	Home	4:15 PM
Thursday	05/02/19	Old Tappan	Home	4:15 PM
Friday	05/03/19	Northern Highlands Regional High School	Away	4:15 PM
Monday	05/06/19	Paramus High School	Home	4:15 PM
Tuesday	05/07/19	Dwight-Englewood High School	Away	4:15 PM
Wednesday	05/08/19	Paramus High School	Away	4:15 PM
Friday	05/10/19	OPEN DATE	Away	4:00 PM
Wednesday	05/15/19	Randolph High School	Away	4:00 PM
Thursday	05/16/19	Livingston High School	Home	4:00 PM
Friday	05/17/19	Livingston High School	Home	2:00 PM
Monday	05/20/19	OPEN DATE	Home	4:00 PM
Wednesday	05/22/19	OPEN DATE	Home	TBA

Boys Junior Varsity

			Place	Time
Monday	04/01/19	Ramapo High School	Home	4:15 PM
Monday	04/01/19	Ramapo High School	Home	4:15PM
Wednesday	04/03/19	Indian Hills High School	Home	4:15 PM
Wednesday	04/03/19	Indian Hills High School	Home	4:15PM
Thursday	04/04/19	Ramapo High School	Home	4:15 PM
Thursday	04/04/19	Ramapo High School	Home	4:15PM
Friday	04/05/19	Hackensack High School	Away	4:15 PM

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Tennis

Boys Junior Varsity

			Place	Time
Friday	04/05/19	Hackensack High School	Away	4:15PM
Monday	04/08/19	Hackensack High School	Away	4:15PM
Thursday	04/11/19	Dwight-Englewood High School	Away	4:15 PM
Monday	04/15/19	Paramus High School	Home	4:15 PM
Monday	04/15/19	Paramus High School	Home	4:15PM
Tuesday	04/16/19	Indian Hills High School	Home	4:15PM
Wednesday	04/17/19	Bergenfield High School	Away	4:15PM
Wednesday	04/17/19	Bergenfield High School	Away	4:15PM
Thursday	04/18/19	Bergen Tech	Home	4:15 PM
Thursday	04/18/19	Bergen Tech	Home	4:15PM
Friday	04/19/19	Northern Highlands Regional High School	Away	4:15 PM
Friday	04/19/19	Northern Highlands Regional High School	Away	4:15PM
Monday	04/22/19	Northern Valley - -Demarest	Home	4:15 PM
Monday	04/22/19	Northern Valley - -Demarest	Home	4:15PM
Wednesday	04/24/19	Ramapo High School	Away	4:15 PM
Wednesday	04/24/19	Ramapo High School	Away	4:15PM
Thursday	04/25/19	Ramapo High School	Away	4:15 PM
Thursday	04/25/19	Ramapo High School	Away	4:15PM
Friday	04/26/19	Tenafly High School	Home	4:15 PM
Friday	04/26/19	Fair Lawn High School	Away	4:15 PM
Friday	04/26/19	Tenafly High School	Home	4:15PM
Tuesday	04/30/19	Indian Hills High School	Away	4:15 PM
Tuesday	04/30/19	Indian Hills High School	Away	4:15PM
Wednesday	05/01/19	Hackensack High School	Home	4:15PM
Thursday	05/02/19	Old Tappan	Home	4:15 PM
Thursday	05/02/19	Old Tappan	Away	4:15PM
Friday	05/03/19	Northern Highlands Regional High School	Home	4:15PM
Friday	05/03/19	Northern Highlands Regional High School	Home	4:15PM
Monday	05/06/19	Paramus High School	Away	4:15PM
Monday	05/06/19	Paramus High School	Away	4:15PM
Tuesday	05/07/19	Dwight-Englewood High School	Home	4:15PM
Tuesday	05/07/19	Dwight-Englewood High School	Home	4:15PM
Wednesday	05/08/19	Paramus High School	Home	4:15 PM
Wednesday	05/08/19	Paramus High School	Home	4:15PM
Thursday	05/09/19	Don Bosco Prep	Away	4:15 PM

Superintendent
 Dr. Daniel Fishbein

Principal
 Dr. Thomas A. Gorman

Admin. Assistant
 Maureen Chiamonte

Athletic Director
 Keith Cook

7/1/2018 to 6/30/2019

Ridgewood H.S.
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Ridgewood, NJ 07450

Keith Cook
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Home Phone:
Fax: 201-612-6262
kcook@ridgewood.k12.nj.us

Tennis

Boys Junior Varsity

			Place	Time
Friday	05/10/19	OPEN DATE	Home	4:15PM
Wednesday	05/15/19	Randolph High School	Home	4:15PM
Thursday	05/16/19	Livingston High School	Away	4:15PM
Friday	05/17/19	Livingston High School	Away	4:15PM
Monday	05/20/19	OPEN DATE	Away	4:15PM
Wednesday	05/22/19	OPEN DATE	Away	4:15PM

Boys Freshman

			Place	Time
Monday	04/01/19	Ramapo High School	Home	4:15PM
Wednesday	04/03/19	Park Ridge High School	Home	4:15 PM
Wednesday	04/03/19	Indian Hills High School	Home	4:15PM
Thursday	04/04/19	Ramapo High School	Home	4:15PM
Friday	04/05/19	Hackensack High School	Away	4:15PM
Monday	04/08/19	Hackensack High School	Away	4:15PM
Friday	04/12/19	Rutherford High School	Away	4:15 PM
Monday	04/15/19	Paramus High School	Home	4:15PM
Tuesday	04/16/19	Union City High School	Home	4:15 PM
Tuesday	04/16/19	Indian Hills High School	Home	4:15PM
Wednesday	04/17/19	Bergenfield High School	Away	4:15PM
Thursday	04/18/19	Bergen Tech	Home	4:15PM
Friday	04/19/19	Northern Highlands Regional High School	Away	4:15PM
Monday	04/22/19	Park Ridge High School	Away	4:15 PM
Monday	04/22/19	Northern Valley - -Demarest	Home	4:15PM
Wednesday	04/24/19	Glen Rock High School	Home	4:15 PM
Wednesday	04/24/19	Ramapo High School	Away	4:15PM
Thursday	04/25/19	Ramapo High School	Away	4:15PM
Friday	04/26/19	Tenafly High School	Home	4:15 PM
Friday	04/26/19	Tenafly High School	Home	4:15PM
Monday	04/29/19	Glen Rock High School	Away	4:15 PM
Tuesday	04/30/19	Indian Hills High School	Away	4:15PM
Wednesday	05/01/19	Hackensack High School	Home	4:15 PM
Thursday	05/02/19	Old Tappan	Away	4:15PM
Friday	05/03/19	Northern Highlands Regional High School	Home	4:15PM
Monday	05/06/19	Chatham HS	Away	4:15 PM
Monday	05/06/19	Paramus High School	Away	4:15PM

Superintendent
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 Maureen Chiamonte

Athletic Director
 Keith Cook

7/1/2018 to 6/30/2019

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ATTACHMENT C
Keith Cook
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kcook@ridgewood.k12.nj.us

Tennis

Boys Freshman

			Place	Time
Tuesday	05/07/19	Union City High School	Away	4:15 PM
Tuesday	05/07/19	Dwight-Englewood High School	Home	4:15PM
Wednesday	05/08/19	Paramus High School	Home	4:15PM
Friday	05/10/19	OPEN DATE	Home	4:15PM
Wednesday	05/15/19	Randolph High School	Home	4:15PM
Thursday	05/16/19	Livingston High School	Away	4:15PM
Friday	05/17/19	Livingston High School	Away	4:15PM
Monday	05/20/19	OPEN DATE	Away	4:15PM
Wednesday	05/22/19	OPEN DATE	Away	4:15PM

Girls Varsity

			Place	Time
Wednesday	09/05/18	Teaneck High School	Away	4:15 PM
Friday	09/07/18	Ramapo High School	Home	4:15 PM
Wednesday	09/12/18	Paramus High School	Home	4:15 PM
Friday	09/14/18	Immaculate Heart Academy	Home	4:15 PM
Monday	09/17/18	Northern Highlands Regional High School	Away	4:15 PM
Thursday	09/20/18	Hackensack High School	Home	4:15 PM
Friday	09/21/18	Northern Valley - Old Tappan	Away	4:15 PM
Monday	09/24/18	Bergen Tech	Away	4:15 PM
Friday	09/28/18	Teaneck High School	Home	4:15 PM
Monday	10/01/18	Ramapo High School	Away	4:15 PM
Tuesday	10/02/18	Ramsey High School	Home	4:15 PM
Wednesday	10/03/18	Paramus High School	Away	4:15 PM
Thursday	10/04/18	OPEN DATE (Sectional Prelims)	Home	4:00 PM
Monday	10/08/18	Northern Highlands Regional High School	Home	4:15 PM
Tuesday	10/09/18	OPEN DATE (Sectional Quarterfinals)	Home	4:00 PM
Wednesday	10/10/18	Hackensack High School	Away	4:15 PM
Friday	10/12/18	OPEN DATE (Sectional Semifinal)	Home	4:00 PM
Friday	10/12/18	Northern Valley - Old Tappan	Home	4:15 PM
Tuesday	10/16/18	OPEN DATE (Sectional Finals)	Away	4:00 PM
Thursday	10/18/18	OPEN DATE (Group Semis & Finals)	Away	TBA

Girls Junior Varsity

			Place	Time
Wednesday	09/05/18	Teaneck High School	Home	4:15PM

Superintendent
 Dr. Daniel Fishbein

Principal
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Admin. Assistant
 Maureen Chiramonte

Athletic Director
 Keith Cook

Team Schedule

7/1/2018 to 6/30/2019

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Tennis

Girls Junior Varsity

			Place	Time
Friday	09/07/18	Ramapo High School	Away	4:15PM
Wednesday	09/12/18	Paramus High School	Away	4:15PM
Friday	09/14/18	Immaculate Heart Academy	Away	4:15PM
Monday	09/17/18	Northern Highlands Regional High School	Home	4:15PM
Thursday	09/20/18	Hackensack High School	Away	4:15 PM
Friday	09/21/18	Northern Valley - Old Tappan	Home	4:15PM
Monday	09/24/18	Bergen Tech	Home	4:15PM
Friday	09/28/18	Teaneck High School	Away	4:15PM
Monday	10/01/18	Ramapo High School	Home	4:15PM
Tuesday	10/02/18	Ramsey High School	Away	4:15PM
Wednesday	10/03/18	Paramus High School	Home	4:15 PM
Monday	10/08/18	Northern Highlands Regional High School	Away	4:15PM
Wednesday	10/10/18	Hackensack High School	Home	4:15PM
Friday	10/12/18	Northern Valley - Old Tappan	Home	4:15 PM

Girls Freshman

			Place	Time
Wednesday	09/05/18	Chatham HS	Away	4:15 PM
Friday	09/07/18	Union City High School	Home	4:15 PM
Tuesday	09/11/18	Tenaflly High School	Away	4:15 PM
Wednesday	09/12/18	Glen Rock High School	Home	4:15 PM
Thursday	09/13/18	Dwight-Englewood High School	Away	4:15 PM
Friday	09/14/18	Chatham HS	Home	4:15 PM
Thursday	09/20/18	Ramsey High School	Home	4:15 PM
Tuesday	09/25/18	Bergen Tech	Away	4:15 PM
Friday	09/28/18	Glen Rock High School	Away	4:15 PM
Monday	10/01/18	Rutherford High School	Away	4:30 PM
Tuesday	10/02/18	Union City High School	Away	4:15 PM
Wednesday	10/03/18	Tenaflly High School	Home	4:15 PM
Thursday	10/04/18	Dwight-Englewood High School	Home	4:15 PM
Monday	10/08/18	Bergen Tech	Home	4:15 PM
Wednesday	10/10/18	Rutherford High School	Home	4:30 PM

Wrestling

Boys Varsity

			Place	Time
Saturday	12/15/18	Bayonne Battle of the Bay Wrestling Tourn Bayonne High School		
		OPEN DATE Ridgewood H.S.	Away	8:00 AM

Superintendent

Dr. Daniel Fishbein
 06/22/2018

Principal

Dr. Thomas A. Gorman
 *=League Event

1157

Admin. Assistant

Maureen Chiamonte
 Schedule Star 800-822-9433

Athletic Director

Keith Cook

Team Schedule

7/1/2018 to 6/30/2019

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Wrestling

Boys Varsity

			Place	Time
Wednesday	12/19/18	Teaneck High School	Away	6:00 PM
Thursday	12/27/18	BCCA Holiday Wrestling Tournament Hackensack High School OPEN DATE Ridgewood H.S.	Away	8:00 AM
Friday	12/28/18	BCCA Holiday Wrestling Tournament Hackensack High School OPEN DATE Ridgewood H.S.	Away	8:00 AM
Wednesday	01/02/19	Paramus High School	Home	7:00 PM
Friday	01/04/19	Vernon High School	Away	6:00 PM
Saturday	01/05/19	Quad: N Milford, W Milford, Westwood New Milford High School Ridgewood H.S. West Milford High School Westwood High School	Home	10:00 AM
Wednesday	01/09/19	Northern Valley - Old Tappan	Away	6:00 PM
Friday	01/11/19	North Bergen High School	Away	6:00 PM
Saturday	01/12/19	Quad: Wayne Hills, Parsippany Hills, Parsippany Hills High School Pequannock Township MS/HS Ridgewood H.S. Wayne Hills High School	Home	10:00 AM
Wednesday	01/16/19	Hackensack High School	Home	7:00 PM
Friday	01/18/19	Don Bosco Prep	Away	6:00 PM
Wednesday	01/23/19	Northern Highlands Regional High School	Home	7:00 PM
Friday	01/25/19	Northern Valley - -Demarest	Away	6:00 PM
Saturday	01/26/19	Quad: Watchung Hills, Seton Hall, B-R Bridgewater-Raritan High School Ridgewood H.S. Seton Hall Prep Watchung Hills Reg High School	Home	10:00 AM
Wednesday	01/30/19	Ramapo High School	Home	7:00 PM
Friday	02/01/19	Indian Hills High School	Away	5:00 PM
Sunday	02/03/19	West Orange Tournament OPEN DATE Ridgewood H.S. West Orange High School	Away	8:00 PM

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Wrestling

Boys Varsity

			Place	Time
Wednesday	02/06/19	Dumont High School	Away	6:00 PM
Friday	02/08/19	Mahwah High School	Away	6:00 PM
Saturday	02/09/19	Tri w/Hawthorne & Walkill Valley Hawthorne High School Ridgewood H.S. Walkill Valley Reg High School	Home	10:00 AM
Sunday	02/10/19	OPEN DATE	Home	TBA
Tuesday	02/12/19	Northern Highlands Regional High School	Home	6:00 PM
Saturday	02/16/19	OPEN DATE	Home	9:00 AM
Wednesday	02/20/19	OPEN DATE	Home	3:00 PM
Friday	02/22/19	OPEN DATE	Home	3:00 PM
Saturday	03/02/19	OPEN DATE	Home	TBA
Sunday	03/03/19	OPEN DATE	Home	TBA

Boys Junior Varsity

			Place	Time
Wednesday	12/19/18	Teaneck High School	Away	5:00 PM
Friday	12/21/18	Princeton High School	Away	3:00 PM
Saturday	12/29/18	JV tournament OPEN DATE Ridgefield Park Ridgewood H.S.	Away	7:30 AM
Wednesday	01/02/19	Paramus High School	Home	6:00 PM
Friday	01/04/19	Vernon High School	Away	5:00 PM
Saturday	01/05/19	Quad: N Milford, W Milford, Westwood New Milford High School Ridgewood H.S. West Milford High School Westwood High School	Home	9:00 AM
Wednesday	01/09/19	Northern Valley - Old Tappan	Away	5:00 PM
Friday	01/11/19	North Bergen High School	Away	5:00 PM
Saturday	01/12/19	Quad: Wayne Hills, Parsippany Hills, Parsippany Hills High School Pequannock Township MS/HS Ridgewood H.S. Wayne Hills High School	Home	9:00 AM
Monday	01/14/19	Mercer County MLK Day Sub-Varsity Wrestling OPEN DATE Ridgewood H.S. Steinert HS	Away	8:00 AM

Superintendent

Dr. Daniel Fishbein

Principal

Dr. Thomas A. Gorman

Admin. Assistant

Maureen Chiamonte

Athletic Director

Keith Cook

Team Schedule

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Wrestling

Boys Junior Varsity

			Place	Time
Wednesday	01/16/19	Hackensack High School	Home	5:30 PM
Friday	01/18/19	Don Bosco Prep	Away	5:00 PM
Wednesday	01/23/19	Northern Highlands Regional High School	Home	6:00 PM
Friday	01/25/19	Northern Valley - Demarest	Away	5:00 PM
Saturday	01/26/19	Quad: Watchung Hills, Seton Hall, B-R Bridgewater-Raritan High School Ridgewood H.S. Seton Hall Prep Watchung Hills Reg High School	Home	9:00 AM
Wednesday	01/30/19	Ramapo High School	Home	6:00 PM
Friday	02/01/19	Indian Hills High School	Away	5:00 PM
Wednesday	02/06/19	Dumont High School	Away	5:00 PM
Friday	02/08/19	Mahwah High School	Away	5:00 PM
Saturday	02/09/19	Tri w/ Hawthorne & Wallkill Valley Hawthorne High School Ridgewood H.S. Wallkill Valley Reg High School	Home	9:00 AM
Sunday	02/10/19	Kinnelon JV Tournament Kinnelon High School OPEN DATE Ridgewood H.S.	Away	8:00 AM

Boys Freshman

			Place	Time
Sunday	01/20/19	North Bergen Freshmen Wrestling Tournament North Bergen High School OPEN DATE Ridgewood H.S.	Away	8:00 AM
Saturday	02/02/19	OPEN DATE	Home	9:00 AM

Track

Boys/Girls Varsity

			Place	Time
Saturday	03/30/19	Pawlowski Relays-V,JV,F OPEN DATE Ridgewood H.S.	Home	8:00 AM
Monday	04/01/19	Hackensack High School	Home	4:15 PM
Friday	04/05/19	Arcadia (CA) Invitational-select varsity OPEN DATE Ridgewood H.S.	Away	TBA

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Track

Boys/Girls Varsity

			Place	Time
Saturday	04/06/19	Arcadia (CA) Invitational-select varsity OPEN DATE Ridgewood H.S.	Away	TBA
Sunday	04/07/19	Arcadia (CA) Invitational-select varsity OPEN DATE Ridgewood H.S.	Away	TBA
Monday	04/08/19	Indian Hills High School	Away	4:15 PM
Wednesday	04/10/19	Hackensack High School	Home	4:15 PM
Monday	04/15/19	Northern Highlands Regional High School	Away	4:15 PM
Wednesday	04/17/19	BC Relays - varsity OPEN DATE Ridgewood H.S. River Dell High School	Home	4:15 PM
Friday	04/19/19	BC Relays - varsity OPEN DATE Ridgewood H.S. River Dell High School	Away	4:15 PM
Saturday	04/20/19	BC Relays - varsity OPEN DATE Ridgewood H.S. River Dell High School	Away	9:00 AM
Monday	04/22/19	Ramapo High School	Home	4:15 PM
Thursday	04/25/19	Penn Relays - select varsity OPEN DATE Ridgewood H.S.	Away	TBA
Friday	04/26/19	Penn Relays - select varsity OPEN DATE Ridgewood H.S.	Away	TBA
Saturday	04/27/19	Penn Relays - select varsity OPEN DATE Ridgewood H.S.	Away	TBA
Monday	04/29/19	Northern Highlands Regional High School	Away	4:15 PM
Friday	05/03/19	BN League Champs OPEN DATE Ridgewood H.S.	Home	4:15 PM
Monday	05/06/19	BN Novice Championship OPEN DATE Ridgewood H.S.	Away	4:15 PM
Friday	05/10/19	Bergen County Championship - varsity Old Tappan OPEN DATE Ridgewood H.S.	Away	4:15 PM

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Track

Boys/Girls Varsity

			Place	Time
Saturday	05/11/19	Bergen County Championship - varsity Old Tappan OPEN DATE Ridgewood H.S.	Away	9:00 AM
Tuesday	05/14/19	Novice Champs Hackensack High School OPEN DATE Ridgewood H.S.	Away	4:15 PM
Thursday	05/16/19	BC Frosh Girls Champs OPEN DATE Ridgewood H.S.	Home	4:15 PM
Friday	05/17/19	Bergen County Meet of Champions - select V Hackensack High School OPEN DATE Ridgewood H.S.	Away	4:15 PM
Saturday	05/18/19	County Seat Invitational Meet-select varsity Hackensack High School OPEN DATE Ridgewood H.S.	Away	8:00 AM
Monday	05/20/19	East Coast Relays - select varsity OPEN DATE Ridgewood H.S.	Home	4:15 PM
Wednesday	05/22/19	BC Boys Frosh Champs OPEN DATE Ramsey High School Ridgewood H.S.	Away	4:15 PM
Friday	05/24/19	Sectional Championship-select varsity OPEN DATE Ridgewood H.S.	Away	4:15 PM
Saturday	05/25/19	Sectional Championship-select varsity OPEN DATE Ridgewood H.S.	Away	8:00 AM
Friday	05/31/19	Group Championship-qualified varsity Franklin High School OPEN DATE Ridgewood H.S.	Away	TBA
Saturday	06/01/19	Group Championship Franklin High School OPEN DATE Ridgewood H.S.	Away	TBA

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Track

Boys/Girls Varsity

			Place	Time
Saturday	06/08/19	SMOC-qualified varsity OPEN DATE Ridgewood H.S.	Away	8:00 AM
Friday	06/14/19	Track Nationals - North Carolina OPEN DATE Ridgewood H.S.	Away	TBA
Saturday	06/15/19	Track Nationals - North Carolina OPEN DATE Ridgewood H.S.	Away	8:00 AM
Sunday	06/16/19	Track Nationals - North Carolina OPEN DATE Ridgewood H.S.	Away	8:00 AM

Swimming

Boys Varsity

			Place	Time
Monday	12/03/18	Pascack Valley High School	Home	TBA
Wednesday	12/05/18	Bergen Catholic High School	Away	TBA
Monday	12/10/18	Westwood High School	Away	TBA
Monday	12/17/18	Passaic High School	Away	TBA
Thursday	12/20/18	Passaic Co Technical Institute	Away	3:30 PM
Friday	01/04/19	Hackensack High School	Away	4:30 PM
Tuesday	01/08/19	Clifton High School	Away	3:30 PM
Monday	01/14/19	Wayne Hills High School	Away	TBA
Saturday	01/19/19	OPEN DATE (KC - BMOC)	Away	TBA
Saturday	01/19/19	OPEN DATE (KC - Bergen Invitational)	Away	TBA
Monday	01/21/19	Fair Lawn High School	Home	TBA
Monday	01/28/19	Wayne Valley High School	Away	TBA
Monday	02/04/19	OPEN DATE (Sectional Round 1)	Home	TBA
Thursday	02/07/19	OPEN DATE (Sectional Round 2)	Home	TBA
Monday	02/11/19	OPEN DATE (Sectional Round 3)	Away	TBA
Thursday	02/14/19	OPEN DATE (Sectional Final)	Away	TBA
Tuesday	02/19/19	OPEN DATE (State Semifinal)	Away	TBA
Saturday	02/23/19	OPEN DATE (State Final)	Away	TBA

Girls Varsity

			Place	Time
Monday	12/03/18	Pascack Valley High School	Home	TBA

Superintendent

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Swimming

Girls Varsity

			Place	Time
Wednesday	12/05/18	Immaculate Heart Academy	Away	TBA
Monday	12/10/18	Westwood High School	Away	TBA
Monday	12/17/18	Passaic High School	Away	TBA
Thursday	12/20/18	Passaic Co Technical Institute	Away	3:30 PM
Friday	01/04/19	Hackensack High School	Away	4:30 PM
Tuesday	01/08/19	Clifton High School	Away	3:30 PM
Monday	01/14/19	Wayne Hills High School	Away	TBA
Saturday	01/19/19	OPEN DATE (KC - BMOC)	Away	TBA
Saturday	01/19/19	OPEN DATE (KC - Bergen Invitational)	Away	TBA
Monday	01/21/19	Fair Lawn High School	Home	TBA
Monday	01/28/19	Wayne Valley High School	Away	TBA
Monday	02/04/19	OPEN DATE (Sectional Round 1)	Home	TBA
Thursday	02/07/19	OPEN DATE (Sectional Round 2)	Home	TBA
Monday	02/11/19	OPEN DATE (Sectional Round 3)	Away	TBA
Thursday	02/14/19	OPEN DATE (Sectional Final)	Away	TBA
Wednesday	02/20/19	OPEN DATE (State Semifinal)	Away	TBA
Sunday	02/24/19	OPEN DATE (State Final)	Away	TBA

Lacrosse

Boys Varsity

			Place	Time
Friday	03/08/19	OPEN DATE (Cape Henlopen-DE)	Away	TBA
S Saturday	03/09/19	Cape Henlopen High School	Home	TBA
S Saturday	03/16/19	Seton Hall Prep	Home	10:00 AM
S Tuesday	03/19/19	Delbarton High School	Away	4:15 PM
S Saturday	03/23/19	Salisbury School	Away	1:00 PM
Wednesday	03/27/19	Montclair High School	Home	4:30 PM
Saturday	03/30/19	Hunterdon Central Reg. HS	Home	11:30 AM
Tuesday	04/02/19	Don Bosco Prep	Home	6:15 PM
Friday	04/05/19	Westfield High School	Home	4:30 PM
Wednesday	04/10/19	Ramapo High School	Away	4:15 PM
Saturday	04/13/19	Mountain Lakes High School	Away	2:30 PM
Wednesday	04/17/19	Bergen Catholic High School	Home	4:30 PM
Saturday	04/20/19	Northern Highlands Regional High School	Home	3:00 PM
Tuesday	04/23/19	Glen Ridge High School	Home	5:30 PM
Thursday	04/25/19	Ridge High School	Away	4:30 PM

Superintendent
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Lacrosse

Boys Varsity

			Place	Time
Saturday	04/27/19	Fair Lawn High School	Away	4:15 PM
Tuesday	04/30/19	OPEN DATE	Away	4:15 PM
Thursday	05/02/19	OPEN DATE	Away	6:00 PM
Thursday	05/02/19	OPEN DATE	Away	8:00 PM
Saturday	05/04/19	Ramapo High School	Home	6:00 PM
Wednesday	05/08/19	Summit High School	Home	4:30 PM
Saturday	05/11/19	Montgomery Township Schools	Away	1:00 PM
Wednesday	05/15/19	Phillipsburg HS	Away	4:30 PM
Saturday	05/18/19	Bridgewater-Raritan High School	Home	11:00 AM
Wednesday	05/22/19	Hunterdon Central Reg. HS	Home	4:00 PM
Saturday	05/25/19	OPEN DATE	Home	12:00 PM
Wednesday	05/29/19	OPEN DATE	Home	TBA
Saturday	06/01/19	OPEN DATE	Home	TBA
Wednesday	06/05/19	OPEN DATE	Home	TBA
Saturday	06/08/19	OPEN DATE	Home	TBA

Boys Junior Varsity

			Place	Time
Saturday	03/09/19	Cape Henlopen High School	Home	6:15PM
S Wednesday	03/13/19	Bridgewater-Raritan High School	Home	6:00 PM
S Saturday	03/16/19	Seton Hall Prep	Home	11:30 AM
Saturday	03/16/19	Seton Hall Prep	Home	6:15PM
S Tuesday	03/19/19	Delbarton High School	Away	6:15 PM
Tuesday	03/19/19	Delbarton High School	Away	6:15PM
Saturday	03/23/19	Salisbury School	Away	6:15PM
Wednesday	03/27/19	Montclair High School	Home	6:00 PM
Wednesday	03/27/19	Montclair High School	Home	6:15PM
Saturday	03/30/19	Hunterdon Central Reg. HS	Home	10:00 AM
Saturday	03/30/19	Hunterdon Central Reg. HS	Home	6:15PM
Tuesday	04/02/19	Don Bosco Prep	Home	6:15PM
Friday	04/05/19	Westfield High School	Home	4:30 PM
Friday	04/05/19	Westfield High School	Home	6:15PM
Wednesday	04/10/19	Ramapo High School	Away	6:15 PM
Wednesday	04/10/19	Ramapo High School	Away	6:15PM
Saturday	04/13/19	Mountain Lakes High School	Away	4:30 PM
Saturday	04/13/19	Mountain Lakes High School	Away	6:15PM

Superintendent
 Dr. Daniel Fishbein

Principal
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Admin. Assistant
 Maureen Chiamonte

Athletic Director
 Keith Cook

7/1/2018 to 6/30/2019

Ridgewood H.S.
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ATTACHMENT C
Keith Cook
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 kcook@ridgewood.k12.nj.us

Lacrosse

Boys Junior Varsity

			Place	Time
Wednesday	04/17/19	Bergen Catholic High School	Home	6:00 PM
Wednesday	04/17/19	Bergen Catholic High School	Home	6:15PM
Saturday	04/20/19	Northern Highlands Regional High School	Home	5:00 PM
Saturday	04/20/19	Northern Highlands Regional High School	Home	6:15PM
Tuesday	04/23/19	Glen Ridge High School	Home	6:15PM
Thursday	04/25/19	Ridge High School	Away	6:15PM
Thursday	04/25/19	Ridge High School	Away	6:15PM
Friday	04/26/19	Mahwah High School	Home	6:00 PM
Saturday	04/27/19	Fair Lawn High School	Away	6:15PM
Monday	04/29/19	Northern Highlands Regional High School	Home	6:30 PM
Tuesday	04/30/19	OPEN DATE	Away	6:15PM
Thursday	05/02/19	OPEN DATE	Away	6:15PM
Thursday	05/02/19	OPEN DATE	Away	6:15PM
Saturday	05/04/19	Ramapo High School	Home	6:15PM
Wednesday	05/08/19	Summit High School	Home	6:00 PM
Wednesday	05/08/19	Summit High School	Home	6:15PM
Saturday	05/11/19	Montgomery Township Schools	Away	3:00 PM
Saturday	05/11/19	Montgomery Township Schools	Away	6:15PM
Wednesday	05/15/19	Summit High School	Home	6:00 PM
Wednesday	05/15/19	Phillipsburg HS	Away	6:15PM
Saturday	05/18/19	Bridgewater-Raritan High School	Home	6:15PM
Wednesday	05/22/19	Hunterdon Central Reg. HS	Home	6:15PM
Wednesday	05/29/19	OPEN DATE	Home	6:15PM
Wednesday	06/05/19	OPEN DATE	Home	6:15PM
Saturday	06/08/19	OPEN DATE	Home	6:15PM

Boys Freshman

			Place	Time
Saturday	03/09/19	Cape Henlopen High School	Away	4:00PM
S Wednesday	03/13/19	Bridgewater-Raritan High School	Away	4:30 PM
S Saturday	03/16/19	Seton Hall Prep	Away	11:00 AM
Saturday	03/16/19	Seton Hall Prep	Away	4:00PM
Tuesday	03/19/19	Delbarton High School	Home	4:00PM
S Tuesday	03/19/19	Delbarton High School	Home	4:15 PM
Saturday	03/23/19	Salisbury School	Home	4:00PM
Wednesday	03/27/19	Montclair High School	Away	4:00PM

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 Keith Cook

Team Schedule

7/1/2018 to 6/30/2019

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Lacrosse

Boys Freshman

			Place	Time
Wednesday	03/27/19	Montville High School	Away	4:30 PM
Wednesday	03/27/19	Pingry School	Away	4:30 PM
Saturday	03/30/19	Hunterdon Central Reg. HS	Away	11:00 AM
Saturday	03/30/19	Hunterdon Central Reg. HS	Away	4:00PM
Tuesday	04/02/19	Don Bosco Prep	Away	4:00PM
Tuesday	04/02/19	Don Bosco Prep	Away	4:15 PM
Friday	04/05/19	Westfield High School	Away	4:00PM
Friday	04/05/19	Westfield High School	Away	4:30 PM
Wednesday	04/10/19	Ramapo High School	Home	4:00PM
Wednesday	04/10/19	Ramapo High School	Home	4:30 PM
Saturday	04/13/19	Mountain Lakes High School	Home	9:00 AM
Wednesday	04/17/19	Bergen Catholic High School	Away	4:00PM
Wednesday	04/17/19	Bergen Catholic High School	Away	4:15 PM
Thursday	04/18/19	Bergen Catholic High School	Home	4:30 PM
Monday	04/22/19	Don Bosco Prep	Away	4:15 PM
Tuesday	04/23/19	Glen Ridge High School	Away	4:00PM
Thursday	04/25/19	Ridge High School	Home	4:00PM
Thursday	04/25/19	Ridge High School	Home	4:30 PM
Saturday	04/27/19	Fair Lawn High School	Home	4:00PM
Tuesday	04/30/19	OPEN DATE	Home	4:00PM
Wednesday	05/01/19	Chatham HS	Away	4:30 PM
Thursday	05/02/19	OPEN DATE	Home	4:00PM
Saturday	05/04/19	Ramapo High School	Away	4:00PM
Monday	05/06/19	Randolph High School	Away	4:30 PM
Wednesday	05/08/19	Summit High School	Away	4:00PM
Wednesday	05/08/19	Summit High School	Away	4:15 PM
Saturday	05/11/19	Montgomery Township Schools	Home	11:00 AM
Saturday	05/11/19	Montgomery Township Schools	Home	4:00PM
Wednesday	05/15/19	Phillipsburg HS	Home	4:00PM
Wednesday	05/22/19	Hunterdon Central Reg. HS	Away	4:00PM
Wednesday	05/29/19	OPEN DATE	Away	4:00PM
Wednesday	06/05/19	OPEN DATE	Away	4:00PM
Saturday	06/08/19	OPEN DATE	Away	4:00PM

Girls Varsity

			Place	Time
S Saturday	03/09/19	Hunterdon Central Reg. HS	Away	3:00 PM

Superintendent

Dr. Daniel Fishbein

Principal

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Athletic Director

Keith Cook

7/1/2018 to 6/30/2019

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Lacrosse

Girls Varsity

			Place	Time
S Saturday	03/16/19	OPEN DATE	Home	12:30 PM
S Thursday	03/21/19	Mountain Lakes High School	Away	4:15 PM
S Saturday	03/23/19	Rumson-Fair Haven H S	Away	10:00 AM
Thursday	03/28/19	West Essex High School	Away	4:15 PM
Saturday	03/30/19	Moorestown High School	Home	12:00 PM
Tuesday	04/02/19	Oak Knoll High School	Away	4:15 PM
Thursday	04/04/19	Morristown High School	Home	4:30 PM
Saturday	04/06/19	Darien High School	Away	2:00 PM
Tuesday	04/09/19	Montclair High School	Away	4:30 PM
Thursday	04/11/19	Summit High School	Home	4:15 PM
Saturday	04/13/19	Mahwah High School	Home	11:00 AM
Wednesday	04/17/19	Roxbury High School	Home	5:00 PM
Friday	04/19/19	Northern Highlands Regional High School	Home	4:15 PM
Saturday	04/20/19	Eastport-South Manor Junior Senior High School	Home	11:00 AM
Tuesday	04/23/19	Saddle River Day School	Home	4:15 PM
Thursday	04/25/19	Ramapo High School	Home	6:00 PM
Saturday	04/27/19	OPEN DATE	Away	1:30 PM
Tuesday	04/30/19	OPEN DATE	Away	6:15 PM
Thursday	05/02/19	OPEN DATE	Away	4:00 PM
Saturday	05/04/19	Immaculate Heart Academy	Away	2:30 PM
Tuesday	05/07/19	Chatham HS	Away	5:45 PM
Thursday	05/09/19	Immaculate Heart Academy	Home	4:15 PM
Saturday	05/11/19	Glen Ridge High School	Home	10:00 AM
Thursday	05/16/19	Columbia High School	Away	4:00 PM
Monday	05/20/19	OPEN DATE	Away	4:15 PM
Thursday	05/23/19	Ridge High School	Away	4:30 PM
Tuesday	05/28/19	Westfield High School	Away	4:30 PM
Saturday	06/01/19	Clearview Regional H.S.	Home	4:00 PM
Wednesday	06/05/19	Oak Knoll High School	Home	5:00 PM
Saturday	06/08/19	Moorestown High School	Home	5:00 PM

Girls Junior Varsity

			Place	Time
S Saturday	03/09/19	Hunterdon Central Reg. HS	Away	3:00 PM
Saturday	03/09/19	Hunterdon Central Reg. HS	Away	5:45PM

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Lacrosse

Girls Junior Varsity

			Place	Time
Saturday	03/16/19	OPEN DATE	Home	5:45PM
Thursday	03/21/19	Mountain Lakes High School	Away	5:45 PM
S Saturday	03/23/19	Rumson-Fair Haven H S	Home	11:30 AM
Saturday	03/23/19	Rumson-Fair Haven H S	Away	5:45PM
Thursday	03/28/19	West Essex High School	Away	5:45PM
Thursday	03/28/19	West Essex High School	Away	5:45PM
Saturday	03/30/19	Moorestown High School	Home	2:30 PM
Saturday	03/30/19	Moorestown High School	Home	5:45PM
Tuesday	04/02/19	Oak Knoll High School	Away	5:30 PM
Tuesday	04/02/19	Oak Knoll High School	Away	5:45PM
Thursday	04/04/19	Morristown High School	Home	5:45PM
Thursday	04/04/19	Morristown High School	Home	6:00 PM
Saturday	04/06/19	Darien High School	Away	12:00 PM
Saturday	04/06/19	Darien High School	Away	5:45PM
Tuesday	04/09/19	Montclair High School	Away	5:45PM
Tuesday	04/09/19	Montclair High School	Away	6:00 PM
Thursday	04/11/19	Summit High School	Home	5:45PM
Thursday	04/11/19	Summit High School	Home	5:45PM
Saturday	04/13/19	Mahwah High School	Home	12:30 PM
Saturday	04/13/19	Mahwah High School	Home	5:45PM
Wednesday	04/17/19	Roxbury High School	Home	5:45 PM
Wednesday	04/17/19	Roxbury High School	Home	5:45PM
Thursday	04/18/19	Roxbury High School	Home	4:15 PM
Friday	04/19/19	Northern Highlands Regional High School	Home	5:45PM
Friday	04/19/19	Northern Highlands Regional High School	Home	5:45PM
Saturday	04/20/19	Eastport-South Manor Junior Senior High School	Home	5:45PM
Monday	04/22/19	Montclair High School	Home	4:00 PM
Tuesday	04/23/19	Saddle River Day School	Home	5:45PM
Thursday	04/25/19	Ramapo High School	Home	5:45PM
Saturday	04/27/19	OPEN DATE	Away	5:45PM
Tuesday	04/30/19	OPEN DATE	Away	5:45PM
Thursday	05/02/19	OPEN DATE	Away	5:45PM
Saturday	05/04/19	Immaculate Heart Academy	Away	5:45PM
Tuesday	05/07/19	Chatham HS	Away	4:30 PM

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7/1/2018 to 6/30/2019

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Lacrosse

Girls Junior Varsity

			Place	Time
Thursday	05/09/19	Immaculate Heart Academy	Home	5:45 PM
Thursday	05/09/19	Immaculate Heart Academy	Home	5:45PM
Saturday	05/11/19	Glen Ridge High School	Home	11:30 AM
Saturday	05/11/19	Glen Ridge High School	Home	5:45PM
Thursday	05/16/19	Columbia High School	Away	5:45PM
Monday	05/20/19	OPEN DATE	Away	5:45PM
Thursday	05/23/19	Ridge High School	Away	5:45PM
Tuesday	05/28/19	Westfield High School	Away	5:45PM
Wednesday	06/05/19	Oak Knoll High School	Home	5:45PM
Saturday	06/08/19	Moorestown High School	Home	5:45PM

Girls Freshman

			Place	Time
S Saturday	03/09/19	Hunterdon Central Reg. HS	Away	12:30 PM
Saturday	03/09/19	Hunterdon Central Reg. HS	Home	4:00PM
S Friday	03/15/19	Randolph High School	Away	4:30 PM
Saturday	03/16/19	OPEN DATE	Away	4:00PM
S Wednesday	03/20/19	Mountain Lakes High School	Home	4:30 PM
S Saturday	03/23/19	Rumson-Fair Haven H S	Away	10:00 AM
Saturday	03/23/19	Rumson-Fair Haven H S	Home	4:00PM
Thursday	03/28/19	West Essex High School	Home	4:00PM
Thursday	03/28/19	West Essex High School	Home	4:15 PM
Saturday	03/30/19	Moorestown High School	Away	12:30 PM
Saturday	03/30/19	Moorestown High School	Away	4:00PM
Tuesday	04/02/19	Oak Knoll High School	Home	4:00 PM
Tuesday	04/02/19	Oak Knoll High School	Home	4:00PM
Thursday	04/04/19	Morristown High School	Away	4:00PM
Thursday	04/04/19	Morristown High School	Away	4:15 PM
Saturday	04/06/19	Darien High School	Away	10:00 AM
Saturday	04/06/19	Darien High School	Home	4:00PM
Tuesday	04/09/19	Montclair High School	Home	4:00PM
Tuesday	04/09/19	Montclair High School	Home	4:30 PM
Thursday	04/11/19	Summit High School	Away	4:00PM
Thursday	04/11/19	Summit High School	Away	4:15 PM
Friday	04/12/19	Montclair High School	Home	4:30 PM
Wednesday	04/17/19	Roxbury High School	Away	4:00PM

Superintendent
 Dr. Daniel Fishbein

Principal
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Admin. Assistant
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7/1/2018 to 6/30/2019

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Lacrosse

Girls Freshman

			Place	Time
Wednesday	04/17/19	Roxbury High School	Away	4:15 PM
Thursday	04/18/19	Roxbury High School	Home	5:45 PM
Friday	04/19/19	Northern Highlands Regional High School	Away	4:00PM
Friday	04/19/19	Wayne Hills High School	Away	4:15 PM
Saturday	04/20/19	Eastport-South Manor Junior Senior High School	Away	4:00PM
Tuesday	04/23/19	Saddle River Day School	Away	4:00PM
Tuesday	04/23/19	Summit High School	Home	4:30 PM
Thursday	04/25/19	Ramapo High School	Away	4:00PM
Thursday	04/25/19	Ramapo High School	Away	4:15 PM
Saturday	04/27/19	OPEN DATE	Home	4:00PM
Tuesday	04/30/19	OPEN DATE	Home	4:00PM
Thursday	05/02/19	OPEN DATE	Home	4:00PM
Thursday	05/02/19	Hunterdon Central Reg. HS	Home	4:30 PM
Saturday	05/04/19	Mountain Lakes High School	Away	10:00 AM
Saturday	05/04/19	Moorestown High School	Home	10:00 AM
Saturday	05/04/19	Immaculate Heart Academy	Home	4:00PM
Tuesday	05/07/19	Chatham HS	Home	4:30 PM
Thursday	05/09/19	Immaculate Heart Academy	Away	4:00PM
Thursday	05/09/19	Pingry School	Home	4:30 PM
Saturday	05/11/19	Glen Ridge High School	Away	4:00PM
Thursday	05/16/19	Columbia High School	Home	4:00PM
Monday	05/20/19	OPEN DATE	Home	4:00PM
Thursday	05/23/19	Ridge High School	Home	4:00PM
Tuesday	05/28/19	Westfield High School	Home	4:00PM
Wednesday	06/05/19	Oak Knoll High School	Away	4:00PM
Saturday	06/08/19	Moorestown High School	Away	4:00PM

Volleyball

Girls Varsity

			Place	Time
Thursday	09/06/18	Teaneck High School	Away	4:15 PM
Friday	09/07/18	Ramapo High School	Home	5:30 PM
Wednesday	09/12/18	Paramus High School	Home	5:30 PM
Friday	09/14/18	Immaculate Heart Academy	Home	5:30 PM
Saturday	09/15/18	Tournament at NVOT Northern Valley - Old Tappan OPEN DATE Ridgewood H.S.	Away	8:30 PM

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Volleyball

Girls Varsity

			Place	Time
Monday	09/17/18	Northern Highlands Regional High School	Away	4:15 PM
Thursday	09/20/18	Hackensack High School	Home	5:30 PM
Tuesday	09/25/18	Northern Valley - Old Tappan	Away	5:30 PM
Thursday	10/04/18	Teaneck High School	Home	5:30 PM
Monday	10/08/18	Ramapo High School	Away	4:15 PM
Wednesday	10/10/18	Paramus High School	Away	4:15 PM
Tuesday	10/16/18	Northern Highlands Regional High School	Home	5:30 PM
Thursday	10/18/18	Hackensack High School	Away	4:15 PM
Tuesday	10/23/18	Northern Valley - Old Tappan	Home	5:30 PM
Thursday	10/25/18	Bergen Tech	Away	4:15 PM
Saturday	10/27/18	OPEN DATE (Sectional Play-in game)	Home	2:00 PM
Tuesday	10/30/18	OPEN DATE (Sectional Round 1)	Home	TBA
Thursday	11/01/18	OPEN DATE (Sectional Round 2)	Home	4:00 PM
Saturday	11/03/18	OPEN DATE (Sectional Round 3)	Away	TBA
Wednesday	11/07/18	OPEN DATE (Sectional Round 4)	Away	4:00 PM
Saturday	11/10/18	OPEN DATE (State Final)	Away	TBA

Girls Junior Varsity

			Place	Time
Thursday	09/06/18	Teaneck High School	Away	5:30PM
Friday	09/07/18	Ramapo High School	Home	4:00 PM
Wednesday	09/12/18	Paramus High School	Home	4:15 PM
Friday	09/14/18	Immaculate Heart Academy	Home	4:15 PM
Monday	09/17/18	Northern Highlands Regional High School	Away	5:30PM
Thursday	09/20/18	Hackensack High School	Home	4:15 PM
Tuesday	09/25/18	Northern Valley - Old Tappan	Away	4:15 PM
Thursday	10/04/18	Teaneck High School	Home	4:15 PM
Monday	10/08/18	Ramapo High School	Away	5:30PM
Wednesday	10/10/18	Paramus High School	Away	5:30PM
Tuesday	10/16/18	Northern Highlands Regional High School	Home	4:15 PM
Thursday	10/18/18	Hackensack High School	Away	5:30PM
Tuesday	10/23/18	Northern Valley - Old Tappan	Home	4:15 PM
Thursday	10/25/18	Bergen Tech	Away	5:30PM

Girls Freshman

			Place	Time
Thursday	09/06/18	Teaneck High School	Home	4:15PM

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Team Schedule

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Volleyball

Girls Freshman

			Place	Time
Friday	09/07/18	Ramapo High School	Away	4:15PM
Wednesday	09/12/18	Paramus High School	Home	4:15 PM
Friday	09/14/18	Immaculate Heart Academy	Away	4:15PM
Monday	09/17/18	Northern Highlands Regional High School	Away	4:15 PM
Thursday	09/20/18	Hackensack High School	Home	4:15 PM
Tuesday	09/25/18	Northern Valley - Old Tappan	Away	4:15 PM
Thursday	10/04/18	Teaneck High School	Away	4:15PM
Monday	10/08/18	Ramapo High School	Home	4:15PM
Wednesday	10/10/18	Paramus High School	Away	4:15 PM
Tuesday	10/16/18	Northern Highlands Regional High School	Home	4:15 PM
Thursday	10/18/18	Hackensack High School	Away	4:15 PM
Tuesday	10/23/18	Northern Valley - Old Tappan	Home	4:15 PM
Thursday	10/25/18	Bergen Tech	Home	4:15PM

Bowling

Boys/Girls Varsity

			Place	Time
Saturday	12/08/18	FDU Singles Tournament OPEN DATE Ridgewood H.S.	Away	8:15 AM
Monday	12/10/18	Paramus High School	Home	4:00 PM
Wednesday	12/12/18	Ramapo High School	Home	4:00 PM
Tuesday	12/18/18	Hackensack High School	Home	4:00 PM
Thursday	12/20/18	Indian Hills High School	Home	4:00 PM
Tuesday	01/01/19	Ridgefield Park	Home	4:00 PM
Thursday	01/03/19	Northern Valley - Old Tappan	Home	4:00 PM
Saturday	01/05/19	FDU Team Tournament OPEN DATE Ridgewood H.S.	Away	8:15 AM
Tuesday	01/08/19	Tenafly High School	Home	4:00 PM
Thursday	01/10/19	Northern Highlands Regional High School	Home	4:00 PM
Saturday	01/12/19	Boys County Tournament OPEN DATE Ridgewood H.S.	Away	8:30 AM
Tuesday	01/15/19	Northern Valley - -Demarest	Home	4:00 PM
Wednesday	01/16/19	Hackensack High School	Home	4:00 PM
Saturday	01/19/19	Girls County Tournament OPEN DATE Ridgewood H.S.	Away	TBA

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Bowling

Boys/Girls Varsity

			Place	Time
Monday	01/21/19	Northern Highlands Regional High School	Home	4:00 PM
Friday	01/25/19	Indian Hills High School	Home	4:00 PM
Wednesday	01/30/19	Paramus High School	Home	4:00 PM
Saturday	02/02/19	Boys Sectionals OPEN DATE Ridgewood H.S.	Away	TBA
Monday	02/04/19	Ramapo High School	Home	4:00 PM
Tuesday	02/05/19	Baker Bonanza Dumont High School OPEN DATE Ridgewood H.S.	Away	4:00 PM
Saturday	02/09/19	Girls Sectionals OPEN DATE Ridgewood H.S.	Away	TBA
Monday	02/11/19	OPEN DATE	Home	9:30 AM
Wednesday	02/13/19	Individual Tournament of Champions OPEN DATE Ridgewood H.S.	Away	9:30 AM
Friday	02/15/19	Girls Team States OPEN DATE Ridgewood H.S.	Away	9:30 AM

Indoor Track

Boys/Girls Varsity

			Place	Time
Monday	12/17/18	Spiked Shoe Invitational OPEN DATE Ridgewood H.S.	Away	5:00 PM
Thursday	12/27/18	Track Universe Invitational OPEN DATE Ridgewood H.S.	Away	9:00 AM
Tuesday	01/01/19	Big North Frosh/Novice OPEN DATE Ridgewood H.S.	Away	4:30 PM
Saturday	01/05/19	Hispanic Games-select varsity OPEN DATE Ridgewood H.S.	Away	TBA
Saturday	01/05/19	Freedom Games-select varsity OPEN DATE Ridgewood H.S.	Away	9:00 AM
Sunday	01/06/19	Freedom Games-select varsity OPEN DATE Ridgewood H.S.	Away	9:00 AM

Superintendent
 Dr. Daniel Fishbein

Principal
 Dr. Thomas A. Gorman

Admin. Assistant
 Maureen Chiramonte

Athletic Director
 Keith Cook

7/1/2018 to 6/30/2019

Ridgewood H.S.
627 East Ridgewood Ave.
Ridgewood, NJ 07450

ATTACHMENT C
Keith Cook
School Phone: 201-670-2800 ext 20510
Home Phone:
Fax: 201-612-6262
kcook@ridgewood.k12.nj.us

Indoor Track

Boys/Girls Varsity

			Place	Time
Wednesday	01/09/19	Millrose Games Trials-select varsity OPEN DATE Ridgewood H.S.	Away	TBA
Wednesday	01/09/19	Ridgewood Winter Games OPEN DATE Ridgewood H.S.	Away	4:30 PM
Monday	01/14/19	Freedom Division Championship OPEN DATE Ridgewood H.S.	Away	4:30 PM
Friday	01/18/19	New Balance Games-select varsity OPEN DATE Ridgewood H.S.	Away	TBA
Wednesday	01/23/19	Bergen County Relays OPEN DATE Ridgewood H.S.	Away	5:15 PM
Saturday	01/26/19	Ocean Breeze Invitational-select varsity OPEN DATE Ridgewood H.S.	Away	9:00 AM
Sunday	01/27/19	Ocean Breeze Invitational-select varsity OPEN DATE Ridgewood H.S.	Away	9:00 AM
Monday	01/28/19	Ed Church Invitational-Frosh/Novice OPEN DATE Ridgewood H.S.	Away	4:30 PM
Saturday	02/02/19	Millrose Games-invited varsity OPEN DATE Ridgewood H.S.	Away	TBA
Monday	02/04/19	Varsity Classic-select varsity OPEN DATE Ridgewood H.S.	Away	5:00 PM
Tuesday	02/05/19	Lou Molino Invitational-Frosh/Novice OPEN DATE Ridgewood H.S.	Away	4:30 PM
Saturday	02/09/19	State Sectional Championship OPEN DATE Ridgewood H.S.	Away	9:00 AM

Superintendent
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Team Schedule

7/1/2018 to 6/30/2019

Ridgewood H.S.
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Ridgewood, NJ 07450

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Indoor Track

Boys/Girls Varsity

			Place	Time
Wednesday	02/13/19	Bergen County Championship-varsity OPEN DATE Ridgewood H.S.	Away	5:15 PM
Saturday	02/16/19	State Group IV Championship-select varsity OPEN DATE Ridgewood H.S.	Away	9:00 AM
Tuesday	02/19/19	Eastern States Invitational-select varsity OPEN DATE Ridgewood H.S.	Away	4:30 PM
Sunday	02/24/19	SMOC OPEN DATE Ridgewood H.S.	Away	10:00 AM
Friday	03/08/19	New Balance Indoor Nationals-select varsity OPEN DATE Ridgewood H.S.	Away	TBA
Saturday	03/09/19	New Balance Indoor Nationals-select varsity OPEN DATE Ridgewood H.S.	Away	TBA
Sunday	03/10/19	New Balance Indoor Nationals-select varsity OPEN DATE Ridgewood H.S.	Away	TBA

Gymnastics

Girls Varsity

			Place	Time
Friday	09/14/18	Roxbury High School	Home	4:30 PM
Thursday	09/20/18	Mount Olive HS	Home	4:30 PM
Friday	09/21/18	Passaic Valley High School	Home	4:30 PM
Tuesday	09/25/18	West Milford High School	Home	4:30 PM
Thursday	09/27/18	Wayne Valley High School	Home	4:30 PM
Tuesday	10/02/18	Pascack Valley High School	Home	4:30 PM
Friday	10/05/18	Academy of the Holy Angels	Away	4:30 PM
Friday	10/12/18	Randolph High School	Away	5:30 PM
Tuesday	10/16/18	Ramapo High School	Home	4:30 PM
Friday	10/19/18	OPEN DATE (BCWCA County Championship)	Home	5:00 PM

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Team Schedule

7/1/2018 to 6/30/2019

Ridgewood H.S.
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Gymnastics

Girls Varsity

			Place	Time
Monday	10/22/18	OPEN DATE (League A Championship)	Home	5:00 PM
Saturday	11/03/18	OPEN DATE (Sectional Finals)	Home	9:00 AM
Thursday	11/08/18	OPEN DATE (Team Finals)	Away	4:00 PM

Superintendent

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Keith Cook

Ridgewood H.S.

627 East Ridgewood Ave. Ridgewood, NJ 07450

School Phone: 201-670-2800 ext 20510 Home Phone: Fax: 201-612-6262 kcook@ridgewood.k12.nj.us

Superintendent
Dr. Daniel Fishbein**Principal**
Dr. Thomas A. Gorman**Admin. Assistant**
Maureen Chiaramonte**Athletic Director**
Keith Cook**Varsity Alpine Ski (Boys/Girls)**
2018-2019

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Place</u>	<u>Time</u>
Tuesday	Jan. 08	@ GS Race #1	GS Race #1	4:30PM
Friday	Jan. 18	@ GS Race #2	GS Race #2	4:30PM
Wednesday	Jan. 23	@ GS Race #3	GS Race #3	4:30PM
Wednesday	Jan. 30	@ SL Race #1	SL Race #1	4:30PM
Monday	Feb. 04	@ SL Race #2	SL Race #2	4:30PM
Monday	Feb. 11	@ SL Race #3	SL Race #3	4:30PM
Thursday	Feb. 14	@ JV Champs Race	JV Champs Race	4:30PM
Tuesday	Feb. 19	@ Petro Qualifier Race	Petro Qualifier Race	4:30PM
Thursday	Feb. 21	@ GS States Race	GS States Race	4:00PM
Monday	Feb. 25	@ SL States Race	SL States Race	11:00AM
Thursday	Feb. 28	@ Race of Champs	Race of Champs	10:00AM
Friday	Mar. 08	@ Eastern HS Champs	Eastern HS Champs	TBA
Sunday	Mar. 10	@ Eastern HS Champs	Eastern HS Champs	TBA

Teacher	Assignment	2017-18 Salary	Sum.School Full Salary	Hourly Rate	Sum. School Salary
<u>Glen School</u>					
Grudzien, Jaimee (99 Hrs.)	RISe Program	\$89,542	\$8,059	\$53.73	\$5,319
Letavish, Kelly (79 Hrs.)	RED Program	\$83,425	\$7,508	\$50.06	\$3,954
McCann, Eileen (79 Hrs.)	RED Program	\$100,932	\$9,084	\$60.56	\$4,784
Rosenfeld, Patricia (79 Hrs.)	RED Program	\$97,612	\$8,785	\$58.57	\$4,627
<u>Classroom Aides</u>					
Amaral, Carla	RED Program			\$16.49	T/C
O'Neill-Sticco, Karen	RED Program			\$16.49	T/C
Chalmers, Stephanie	RED Program			\$16.49	T/C
Shaista Latif	RED Program			\$16.49	T/C
Lam, Antennette *	RED Program			\$16.49	T/C
Lauritano, Scott	RED Program			\$16.49	T/C
Ostrovaskaia, Olga	RED Program			\$16.49	T/C
Obregon, Madeline *	RED Program			\$16.49	T/C
Troncone, Laurette	RED Program			\$16.49	T/C
Dekens, Gina	RED Program			\$16.49	T/C
Hughes, Regina	RED Program			\$16.49	T/C
<u>Ridge School</u>					
Crosby, Michelle (135 Hrs.)	RISe Program	\$58,358	\$5,252	\$35.01	\$4,727
Lipper, Erica (90 Hrs.)	RISe Program	\$58,358	\$5,252	\$35.01	\$3,151
Mager, Elyse (113 Hrs.)	RISe Program	\$61,955	\$5,576	\$37.17	\$4,201
Cord, David (18 Hrs.)	RISe/SAIL Program	\$58,358	\$5,252	\$35.01	\$630
Giardino, Stacy (40 Hrs.)	BCBA	\$100,932	\$9,084	\$60.56	\$2,422
<u>Classroom Aides</u>					
Goglia, Francesca	RISe Program			\$20.00	T/C
Tarulli, Matt	RISe Program			\$20.00	T/C
Sunden, Kristi	RISe Program			\$20.00	T/C
Gaelick, Lindsay	RISe Program			\$20.00	T/C
Wrede, Donna	RISe Program			\$20.00	T/C
Cuccarese, Allie	RISe Program			\$20.00	T/C
Carbone, Kevin	RISe Program			\$20.00	T/C
Gibson, Kerry	RISe Program			\$20.00	T/C
Baines, Brigit	RISe Program			\$20.00	T/C
Fossari, Rosemary	RISe Program			\$20.00	T/C
Garvin, Natalie	RISe Program			\$20.00	T/C
Leblancq, Mary	RISe Program			\$20.00	T/C
Lawler, Kaitlyn	RISe Program			\$16.49	T/C
Colleen Contreras	RISe Program			\$20.00	T/C
Champy, Brianna	RISe Program			\$20.00	T/C
Wilson, Alison	RISe Program			\$16.49	T/C
<u>Ridge School</u>					
Pepper, Jamie (66 Hrs.)	Special Needs - Kindergarten	69,355	\$6,242	\$41.61	\$2,746
Kristen Turchioe (66 Hrs.)	Special Needs - 1-2 Grades	69,355	\$6,242	\$41.61	\$2,746
Odalys Romano (66 Hrs.)	Special Needs - 3-5 Grades	96,642	\$8,698	\$57.99	\$3,827
<u>Classroom Aides</u>					
Cigolini, Lucille	Special Needs			\$16.49	T/C
Palmeri, Jessica	Special Needs			\$16.49	T/C
Tucker, Annette	Special Needs			\$16.49	T/C
Porfido, Joan	Special Needs			\$16.49	T/C
Luongo, Elizabeth	Special Needs			\$16.49	T/C
Spano, Angelica	Special Needs			\$16.49	T/C
Felipe, Brenda	Special Needs			\$16.49	T/C
<u>Ridge School</u>					
Osenbrouck, Jennifer (112 Hrs.)	SAIL Program	\$65,505	\$5,895	\$39.30	\$4,402
Daidone, Brittany (112 Hrs.)	SAIL Program	\$67,756	\$6,098	\$40.65	\$4,553
<u>Classroom Aides</u>					
Russo, Alexandra	Special Needs			\$20.00	T/C
Horuzy, Christina	Special Needs			\$20.00	T/C
Ranges, Megan	Special Needs			\$20.00	T/C
Yucis, Jessica	Special Needs			\$16.49	T/C

Teacher	Assignment	2017-18 Salary	Sum.School Full Salary	Hourly Rate	Sum. School Salary
Megalos, Lara	Special Needs			\$20.00	T/C
<i>Ridgewood High School</i>					
Distefano, Alissa (66 Hrs.)	Special Needs - Grades 6-8	\$71,255	\$6,413	\$42.75	\$2,822
Classroom Aides					
Greg Zaino	Special Needs			\$16.49	T/C
<i>Ridgewood High School</i>					
Keppel, Katie (112 Hrs.)	RISe Program Grades 9-11	\$71,306	\$6,418	\$42.78	\$4,792
Nancy Brophy (112 Hrs.)	RISe Program Grades 6-8	\$90,484	\$8,144	\$54.29	\$6,081
Classroom Aides					
Driscoll, Patrick	RISe Program			\$20.00	T/C
Larson, Walker	RISe Program			\$20.00	T/C
Lange, Kaitlin	RISe Program			\$20.00	T/C
Gross, Steven	RISe Program			\$20.00	T/C
Crabbe, Joseph	RISe Program			\$20.00	T/C
Feeney, Rory	RISe Program			\$20.00	T/C
Rabin, Rachel	RISe Program			\$20.00	T/C
Sand, Grace	RISe Program			\$20.00	T/C
McCann, Eileen	Glen School Coordinator	---	---	---	\$600
Aday, Doug	Principal	---	---	---	\$12,000
Manke, Colleen (203 Hrs.)	Nurse	\$95,663	\$8,610		\$10,332
Chicas, Christina	Program Coordinator	---	---	---	\$4,900
Calculated at Summer School hourly rate: Annex 13 REA Agreement					
MA Max \$100,932					
Special Education Teacher Substitutes					
Michael Derisi					
Kaitlin Lange					
Special Education Aide Substitutes					
Brickner, Kimberly					
Linton, Kris					
Kneer, Maria (BA Certified, \$20/hour)					
Kristian Kain					
Jerry D'Andrea					
Joanna Vanvliet					
Margaret Neilson					
William Burton					
Courtney Pfeiffer					
Adele Ellis					
Summer Adventure Student Volunteers					
Olivia Russo					

Name	Assignment	Instructional		#	2017-2018		Full	Summer
		Hours	Prep Hours		Salary	SS Salary-based on 9%		
Anderson, Christine	Geometry Remedial	60	15	0.5	\$76,455	\$6,881	\$3,440.50	
Bailey, David	College Boot Camp (Enrichment) Sect 1	10.5	9	0.12	\$81,786	\$7,361	\$883.32	
Bodiwala, Tulsi	Biology (Remedial)	60	15	0.5	\$66,458	\$5,981	\$2,990.50	
Bodiwala, Tulsi	SAT Biology (Test Prep)	9	6	0.1	\$66,458	\$5,981	\$598.10	
Borawski, Julia	Create Your Own Games (Enrichment)	12	7.5	0.12	\$67,456	\$6,071	\$728.52	
Borawski, Julia	Interactive Games (Enrichment)	12	7.5	0.12	\$67,456	\$6,071	\$728.52	
Borawski, Julia	Intro to Biology (Enrichment)	12	7.5	0.12	\$67,456	\$6,071	\$728.52	
Bray, Natalie	Adventures in Kitchen (Enrichment) PM	12	7.5	0.12	\$76,108	\$6,850	\$822.00	
Bray, Natalie	Adventures in Kitchen (Enrichment) AM	12	7.5	0.12	\$76,108	\$6,850	\$822.00	
Burkard, Peter	College Boot Camp (Enrichment) Sect 2	10.5	9	0.12	\$100,932	\$9,084	\$1,090.08	
Cheplic, Matt	ACT/SAT Prep-Verbal (Test Prep)	18	6	0.15	\$75,580	\$6,802	\$1,020.30	
Contreras, Colleen	College Essay Writing (Enrichment) AM	12	7.5	0.12	\$75,980	\$6,838	\$820.56	
Contreras, Colleen	English 11/12, (Remedial)	60	15	0.5	\$75,980	\$6,838	\$3,419.00	
Coyman, Mallory	Become a Scientist (Enrich) AM	12	7.5	0.12	\$62,408	\$5,617	\$674.04	
Coyman, Mallory	Become a Scientist (Enrich) PM	12	7.5	0.12	\$62,408	\$5,617	\$674.04	
Coyman, Mallory	Intro to Chemistry	12	7.5	0.12	\$62,408	\$5,617	\$674.04	
Coyman, Mallory	SAT Chemistry (Test Prep)	9	6	0.1	\$62,408	\$5,617	\$561.70	
Fabish, Chris	College Boot Camp (Enrichment) Sect 3	10.5	9	0.12	\$90,458	\$8,141	\$976.92	
Gordon, Julie	Become a Journalist (Enrichment)	12	7.5	0.12	\$89,405	\$8,046	\$965.52	
Gordon, Julie	College Essay Writing (Enrichment) PM1	12	7.5	0.12	\$89,405	\$8,046	\$965.52	
Gordon, Julie	College Essay Writing (Enrichment) PM2	12	7.5	0.12	\$89,405	\$8,046	\$965.52	
Gordon, Julie	Strategic Reading & Writing (Enrich)	12	7.5	0.12	\$89,405	\$8,046	\$965.52	
Gordon, Julie	Writing Enrichment (Enrichment)	12	7.5	0.12	\$89,405	\$8,046	\$965.52	
Gyulay, Joe *	Algebra 2 Honors, (New Credit & Audit)	72	18	0.6	\$79,075	\$7,117	\$4,270.20	
Kabash, Vanessa	A Novel Idea (Enrichment)	12	7.5	0.12	\$100,932	\$9,084	\$1,090.08	
Kabash, Vanessa	Rising Voices (Enrichment)	12	7.5	0.12	\$100,932	\$9,084	\$1,090.08	
Kase, Sean	Entrepreneurship (New Credit)	30	7.5	0.25	\$68,030	\$6,123	\$1,530.75	
Kase, Sean	Financial Literacy (New Credit)	30	7.5	0.25	\$68,030	\$6,123	\$1,530.75	
Kay, James	ACT Science (Test Prep)	8	4	0.08	\$100,932	\$9,084	\$726.72	
Kay, James	Chemistry (Remedial)	60	15	0.5	\$100,932	\$9,084	\$4,542.00	
Kay, James	Construction Challenge (Enrichment)	12	7.5	0.12	\$100,932	\$9,084	\$1,090.08	
Klein-Hellman, Lauren	College Boot Camp (Enrichment) Sect 4	10.5	9	0.12	\$83,011	\$7,471	\$896.52	
Kuiken, Diane	FTC Robotics (Enrichment) AM	12	7.5	0.12	\$100,932	\$9,084	\$1,090.08	
Kuiken, Diane	FTC Robotics (Enrichment) PM	12	7.5	0.12	\$100,932	\$9,084	\$1,090.08	
Kuiken, Diane	MindStorm Legos (Enrichment) AM	12	7.5	0.12	\$100,932	\$9,084	\$1,090.08	
Kuiken, Diane	MindStorm Legos (Enrichment) PM	12	7.5	0.12	\$100,932	\$9,084	\$1,090.08	
LaFemina, Freddie	US History 1 & 2 (Remedial)	60	15	0.5	\$71,006	\$6,391	\$3,195.50	
LaFemina, Freddie	World History (Remedial)	60	15	0.5	\$71,006	\$6,391	\$3,195.50	
Moore, Laura	College Boot Camp (Enrichment) Sect 5	10.5	9	0.12	\$100,932	\$9,084	\$1,090.08	
Nyhuis, Philip	Algebra 1 (Remedial)	60	15	0.5	\$72,905	\$6,561	\$3,280.50	

Name	Assignment	Instructional		#	2017-2018	Full	Summer
		Hours	Prep Hours				
Nyhuis, Philip	Algebra II (Remedial)	60	15	0.5	\$72,905	\$6,561	\$3,280.50
Pinches, Katharine	English 9/10, (Remedial)	60	15	0.5	\$92,842	\$8,356	\$4,178.00
Rosenfeld, Lauren	Intro to Algebra 2 (Enrichment)	22	11	0.22	\$93,575	\$8,422	\$1,852.84
Rosenfeld, Lauren	Intro to Algebra I (Enrichment)	12	7.5	0.12	\$93,575	\$8,422	\$1,010.64
Rosenfeld, Lauren	Introduction to Geometry (Enrichment)	12	7.5	0.12	\$93,575	\$8,422	\$1,010.64
Scevola, Adam *	Algebra 2 Honors, (New Credit & Audit)	48	12	0.4	\$69,355	\$6,242	\$2,496.80
Siok, Susan	ACT/SAT Prep-Math (Test Prep)	18	6	0.15	\$97,612	\$8,785	\$1,317.75
Siok, Susan	Intro to Pre-Algebra (Enrichment)	12	7.5	0.12	\$97,612	\$8,785	\$1,054.20
Siok, Susan	Intro to Pre-Calculus (Enrichment)	22	11	0.22	\$97,612	\$8,785	\$1,932.70
Turano, Rebecca	College Boot Camp (Enrichment) Sect 6	10.5	9	0.12	\$71,110	\$6,400	\$768.00
Van Hise, Brian	Geometry Honors (New Credit & Audit)	120	30	1	\$80,299	\$7,227	\$7,227.00

Casatelli, Stacy	Principal						\$	11,568
Collins, Carla	Administrative Assistant					22/hour	\$	2,296 approx

2017-2018 MA MAX- \$100,932

Name	Position	Home School	Hourly Rate	Exceed # of Hrs	Total	Notes
CHILD STUDY TEAM						
Lorraine Zak	Psychologist	Willard/Travell	73.59	100	7,359	
Gila Elbaum	Psychologist	Orchard/Ridge	58.17	65	3,781	
Stephanie McAloon	Social Worker	Orchard/Ridge	43.61	65	2,835	
Susan Fink	Social Worker	Willard/Travell	70.58	65	4,588	
Jane Gerald	Social Worker	Hawes/Somerville	57.52	35	2,013	
Eileen Devaney	LDT-C	Willard	65.92	65	4,285	
Megan Galanti	LDT-C	Orchard	58.09	35	2,033	
Amanda Roche	LDT-C	High School	47.34	35	1,657	
RELATED SERVICE PROVIDERS						
Nancy Merck	Speech/Language	Hawes	73.92	75	5,544	
Eileen Head	Speech/Language	Travell	73.92	75	5,544	
Katherine Brady	Speech/Language	Orchard/Hawes	48.40	50	2,420	
Wendy Padykula	Speech/Language	BFMS/GWMS	64.54	50	3,227	
Sheryl O'Brien	Speech/Language	Glen/Ridge	73.92	50	3,696	
Shula Barnett	Speech/Language	Somerville	53.73	50	2,687	
Laura Murphy	OT	District	73.92	75	5,544	
Karen Morris	OT	District	51.72	50	2,586	
Marisa Martell	PT	District	78.87	50	3,944	
Jessica Vasquez	PT	District	51.07	50	2,554	
TEACHERS						
Meghan McDermott	Teacher	Elementary	56.02	20	1,120	
Jennifer Osenbruck	Teacher	Elementary	43.67	20	873	
Nancy Reilly	Teacher	High School	67.29	15	1,009	
Lisa Sutera	Teacher	Middle School	53.55	15	803	
Anna-Lynn Esposito	Teacher	Middle School	68.35	15	1,025	
					71,127	

RIDGEWOOD HIGH SCHOOL
FALL 2018-2019 COACHING ASSIGNMENTS ESTIMATE
To be paid equal installments 10/15/2018 and 11/15/2018

Name	Position	Step	Ratio*	Total	One-half	One-half
				Stipend	10/15/2018	11/15/2018
Johnson, Charles	Head Football	IV	0.130	11,640.00	5,820.00	5,820.00
Doug Aday	Assistant Football	III	0.080	7,163.00	3,581.50	3,581.50
Santiago, Ernesto	Assistant Football	I	0.070	6,268.00	3,134.00	3,134.00
Andrew Johnson	Assistant Football	IV	0.085	7,611.00	3,805.50	3,805.50
Scevola, Adam	Assistant Football	IV	0.085	7,611.00	3,805.50	3,805.50
Cord, David	Assistant Football	IV	0.085	7,611.00	3,805.50	3,805.50
DeRisi, Michael	Assistant Football	IV	0.085	7,611.00	3,805.50	3,805.50
Guy Darienzo	Assistant Football	II	0.075	6,716.00	3,358.00	3,358.00
McCluskey, Aidan	Head Boys Soccer	IV	0.094	8,417.00	4,208.50	4,208.50
Kay, Peter	Assistant Boys Soccer	III	0.059	5,283.00	2,641.50	2,641.50
Zielyk, Mathew	Assistant Boys Soccer	II	0.054	4,835.00	2,417.50	2,417.50
TBD	Head Girls Soccer	II	0.084	7,522.00	3,761.00	3,761.00
Cronk, Paul	Assistant Girls Soccer	IV	0.064	5,731.00	2,865.50	2,865.50
TBD	Assistant Girls Soccer	IV	0.064	5,731.00	2,865.50	2,865.50
Ryan, Patrick	Head Boys Cross Country	III	0.075	6,716.00	3,358.00	3,358.00
Marzloff, Scott	Assist. Boys/Girls X-Country	II	0.050	4,477.00	2,238.50	2,238.50
Opremcak, Stephen	Head Girls Cross Country	IV	0.080	7,163.00	3,581.50	3,581.50
Staunton, Joseph	Head Girls Tennis	IV	0.077	6,895.00	3,447.50	3,447.50
Tobin, Deirdre	Assistant Girls Tennis	IV	0.060	5,373.00	2,686.50	2,686.50
Currier, Robert	Assistant Girls Tennis	IV	0.060	5,373.00	2,686.50	2,686.50
Knott, Ronald	Head Volleyball	IV	0.094	8,417.00	4,208.50	4,208.50
Quirk, Brian	Assistant Volleyball	IV	0.064	5,731.00	2,865.50	2,865.50
Donnelly-Britt, Trecia	Assistant Volleyball	IV	0.064	5,731.00	2,865.50	2,865.50
Mendez, Karen	Head Gymnastics	IV	0.094	8,417.00	4,208.50	4,208.50
Stahl, David	Assistant Gymnastics	IV	0.064	5,731.00	2,865.50	2,865.50
Centrelli, Erica	Head Cheerleader Advisor	I	0.062	5,552.00	2,776.00	2,776.00
Robert Anfang	Assist. Cheerleader Advisor	IV	0.045	4,029.00	2,014.50	2,014.50
Totals				179,355.00	89,677.50	89,677.50
*Ratio is applied to the B.A. Maximum			\$89,542			

**RIDGEWOOD HIGH SCHOOL
WINTER 2018-2019 COACHING ASSIGNMENTS ESTIMATE**

To be paid equal installments 1/15/2019 and 2/15/2019

Name	Position	Step	Ratio*	Total Salary	1/2 Salary 1/15/2019	1/2 Salary 2/15/2019
Troy, Michael	Head Boys Basketball	IV	0.110	9,850.00	4,925.00	4,925.00
TBD	Assistant Boys Basketball	IV	0.070	6,268.00	3,134.00	3,134.00
Bailey, David	Assistant Boys Basketball	IV	0.070	6,268.00	3,134.00	3,134.00
Keyes, Karen	Head Girls Basketball	IV	0.110	9,850.00	4,925.00	4,925.00
TBD	Assistant Girls Basketball	IV	0.070	6,268.00	3,134.00	3,134.00
Kadus, Christopher	Assistant Girls Basketball	IV	0.070	6,268.00	3,134.00	3,134.00
Watson, Torrance	Head Wrestling	IV	0.110	9,850.00	4,925.00	4,925.00
Schick, Casey	Assistant Wrestling	III	0.065	5,820.00	2,910.00	2,910.00
DeRisi, Michael	Assistant Wrestling	IV	0.070	6,268.00	3,134.00	3,134.00
Ryan, Patrick	Head Indoor Track	III	0.105	9,402.00	4,701.00	4,701.00
Opremcak, Stephen	Assistant Indoor Track	IV	0.070	6,268.00	3,134.00	3,134.00
Schoepfer, Warren	Assistant Indoor Track	IV	0.070	6,268.00	3,134.00	3,134.00
Bennett, Richard	Head Bowling	IV	0.077	6,895.00	3,447.50	3,447.50
TBD	Head Boys/Girls Swimming	III	0.105	9,402.00	4,701.00	4,701.00
Tobin, Deirdre	Assistant Swimming	IV	0.070	6,268.00	3,134.00	3,134.00
Roecker, Karl**	Ski Club	IV	0.085	7,611.00	3,805.50	3,805.50
Lucchesi, Michael	Head Ice Hockey	IV	0.110	9,850.00	4,925.00	4,925.00
Cronk, Paul	Assistant Ice Hockey	IV	0.070	6,268.00	3,134.00	3,134.00
Jaskot, Steve	Assistant Ice Hockey	IV	0.070	6,268.00	3,134.00	3,134.00
Centrelli, Erica	Head Cheerleader Advisor	I	0.062	5,552.00	2,776.00	2,776.00
Robert Anfang	Assist. Cheerleader Advisor	IV	0.045	4,029.00	2,014.50	2,014.50
Totals				150,791.00	75,395.50	75,395.50
*Ratio is applied to the B.A. Maximum:				\$89,542		
** Parent paying for Club						

June 25, 2018					ATTACHMENT H	
RCS SUMMER 2018 EMPLOYEES						
Summer Adventure		Sports/Other Camps			Sports/Other Camps cont.	
Doug	Aday		David	Bailey		Brielle Sharry
Anthony	Amadeo		Cameron	Blair		Kelly Skettini
Margaret	Chanod		Daniel	Brito		Gregory Skoric
Christina	Chicas		Jacob	Brown		Joseph Staunton
Michele	Coppola (Eng)		Vivian	Burns		DJ (Derek) Sullivan
David	Cord		Brady	Campbell		Madeline Sullivan
Michael	DeRisi		Wayne	Carson		David Tashian
Rebecca	Dodd		Thomas	Carver		Bradly Tauscher
Stephanie	Dodd		Emma	Chanod		Michael Thurlow
Nicole	Dorn		Julia	Chelak		Deirdre Tobin
Adele	Ellis		Paul	Cronk		Michael Troy
Mia	Howard		Marcus	Cohen		Thomas Trubac
Michelle	Jones		Robert	Currier		Aidan Walsh
Nancy	Kaplan		Bryce	Dawkins		Torrance Watson
Christopher	Kearns		Matthew	DeFeo		Tristan Wennersten
Maria	Kneer		Michael	DeRisi		Maksim Zaitzev
Kristin	Krasinski		David	Diaz		
Livia	Lauro		Trecia	Donnelly		<u>Driver Education</u>
Shannon	Lynch		Caroline	Elliott		James Cosgrove
Patricia	Martin		Kolby	Erskine		Robert Currier
Karen	Mendez		Matthew	Favieri		Susan Fiocchi
Lauren	Menzies		Samuel	Favieri		Ronald Knott
Lauren	Menzies		Robert	Franklin		Jack Van Yperen
Christopher	O'Herlihy		Robert	Franklin		
Meaghan	Ozaydin		Max	Gieselmann		
Annie	Pecorelli		Thomas	Harney		
Kristen	Perrone		Andrew	Johnson		
Andrea	Petrone		Devin	Johnson		
Courtney	Pfeiffer		Jacqueline	Johnson		
Jason	Porod		Christopher	Kadus		
Karen	Rispoli		Tanner	Kandel		
Kristin	Rosolanko		Audrey	Kang		
Amy	Schaffer		John	Kearney		
Kimberly	Schoenberg		Jack	Kennedy		
David	Stahl		Min	Kim		
Nicola	Stewart		Kevin	Kirkby		
Alexandra	Sturm		Medha	Kirtane		
Melanie	Tormey		Karen	Keyes		
Paul	Wyka		Ronald	Knott		
			Matthew	Lai		

June 25, 2018						ATTACHMENT H
RCS SUMMER 2018 EMPLOYEES						
<u>Adult Classes</u>			Livia	Lauro		
Jean	DiCostanzo		Jessica	Leigh		
Robert	Livingstone		Michael	Luchese		
			Patrick	Mannion		
<u>Maker Space</u>			Aaron	Mandel		
Athena	Kornemann		Jordan	McCarthy		
Neil	Valere		Patrick	McGinley		
John	Wohner		Rick	McNamee		
			James	Miller		
<u>Summer Music Academy</u>			Luke	Notaro		
Annamaria	Alcaro		Jessica	Orefice		
Alex	Bocchino		Davis	Oscher		
Kenneth	Brescia		Meaghan	Palmer		
Louise	Butler		Robert	Phillips		
Jason	Curcio		James	Ponchak		
Deborah	Gregory-Fink		Jared	Powers		
Gary	Fink		Brian	Quirk		
Mark	Friedman		Surabi	Ragulan		
Cynthia	Haas		Olivia	Rau		
Jeffrey	Haas		Alison	Reeg		
Peter	Kennedy		Matthew	Rhee		
Paul	Larsen		Kathleen	Rogers		
Arlene	Locola		Kevin	Rooney		
John	Luckenbill		Michael	Rooney		
David	Rimelis		Catherine	Roxas		
Carol	Sharar		Casey	Schick		
Amanda	Zlotkin		Michael	Schretter		

2018 - 2019 Summer Curriculum Writing for Board Approval (Hourly Rate \$53.33)

Account #11-000-221-104-00-22-022-001

Curriculum	New or Revised (N/R)	Staff Member	Total Hours	Cost per hour 53.33	Amount Not to Exceed
AP Physics C	N	Scott Marzloff	36		\$1919.88
Career Pathways in Medicine II	N	Sandra Kunzle	36		\$1919.88
AP Biology	R	Lynne Feeney	9		\$479.97
		Amy Raiani	9		\$479.97
AP Chemistry	R	Elizabeth Karan	9		\$479.97
		Mallory Coyman	9		\$479.97
AP Physics I	R	Scott Marzloff	9		\$479.97
		Christopher Mitchell	9		\$479.97
AP Physics II	R	Christopher Mitchell	18		\$959.94
Computer Applications	N	Joseph Gyulay	18		\$959.94
Computer Programming	N	Joseph Gyulay	18		\$959.94
Math Analysis	R	Sean Turkington	9		\$479.97
		Lauren Truncale	9		\$479.97
Math Reasoning Honors	R	Sean Turkington	18		\$959.94
Precalculus E	R	Lauren Truncale	36		\$1919.88
Precalculus I	R	Jessica Smith	36		\$1919.88
Precalculus II with Statistics	R	R. Gattoni	36		\$1919.88
Social Studies Grade 6	R	Mike Ryter	9		\$479.97
Social Studies Grade 7	R	Chris Watkins	9		\$479.97
		Kristen Krasinski	9		\$479.97
Human Geography AP	N	Charlie Appel	18		\$959.94
Introduction to Business	N	Karen Mendez	24		\$1279.92
European History AP		Laura Fleming	18		\$959.94
US History II AP	R	Freddie LaFemina	18		\$959.94
American Studies I	R	Nicole Riordan	18		\$959.94
Western/Non Western Philosophy	R	Michael Saulpaugh	9		\$479.97
Global Economics	R	Michael Troy	9		\$479.97
Chinese III Honors	R	Christine Lee	18		\$959.94
French V AP	R	Laura Polk	18		\$959.94

2018 - 2019 Summer Curriculum Writing for Board Approval (Hourly Rate \$53.33)

Account #11-000-221-104-00-22-022-001

Curriculum	New or Revised (N/R)	Staff Member	Total Hours	Cost per hour 53.33	Amount Not to Exceed
Latin III Honors	R	Jay Lucci	18		\$959.94
Spanish III	R	Megan Rotella	9		\$479.97
		Angelica Cuellar	9		\$479.97
Spanish IV	R	Megan Rotella	9		\$479.97
		Angelica Cuellar	9		\$479.97
Spanish VH	R	Damary Purrinos	18		\$959.94
Wellness Grades K, 1, 2, 3, 4, 5	R	Deirdre Tobin	27		\$1439.91
		Livia Lauro	27		\$1439.91
		Susan Kameno	27		\$1439.91
		Stephanie Dodd	27		\$1439.91
Family and Consumer Science	N	Natalie Bray	24		\$1279.92
Wellness - Health 11	R	Jenn Ross	3		\$159.99
		Robert Rinaldi	3		\$159.99
Wellness - Driver Education	R	Peter Kay	3		\$159.99
		Jenn Ross	3		\$159.99
Wellness - Health 10	R	Bobby Rinaldi	3		\$159.99
		Jenn Ross	3		\$159.99
Wellness - Health 9A & 9B	R	Bobby Rinaldi	6		\$319.98
		Jenn Ross	6		\$319.98
English 11 RAHP Honors	R	Cynthia DeTora	18		\$959.94
AP Literature English 12	R	Gavin Stewart	18		\$959.94
Creative Writing Honors	R	Melissa Maksimov	12		\$639.96
Crime and Mystery	R	Cynthia DeTora	12		\$639.96
Dramatic Expressions	R	Noreen Clarke	6		\$319.98
English 10 AHLISA I Honors	R	Karen Aromando	18		\$959.94
English 10 CP	R	Eileen D'Elia	9		\$479.94
		Ashley Rillo	9		\$479.94

2018 - 2019 Summer Curriculum Writing for Board Approval (Hourly Rate \$53.33)

Account #11-000-221-104-00-22-022-001

Curriculum	New or Revised (N/R)	Staff Member	Total Hours	Cost per hour 53.33	Amount Not to Exceed
English 10 Honors	R	Eileen D'Elia	9		\$479.94
		Ashley Rillo	9		\$479.94
English 10 RAHP Honors	R	Cynthia DeTora	18		\$959.94
English 11 AHLISA II Honors	R	Karen Aromando	18		\$959.94
English 11 CP	R	Erik Carollo	18		\$959.94
		Colleen Contreras	6		\$319.98
English 11 Honors	R	Cynthia DeTora	18		\$959.94
English 12 CP	R	Luke Dolby	9		\$479.94
		Julie Gordon	9		\$479.94
English 12 Honors	R	Luke Dolby	18		\$959.94
English Language and Composition AP	R	Matthew Cheplic	18		\$959.94
Literature and Film CP	R	Luke Dolby	18		\$959.94
Literature and Film Honors	R	Matthew Cheplic	18		\$959.94
Literature Identity and Media Honors	R	Patricia Hans	18		\$959.94
Myth, Legend, and the Bible Honors	R	Brian Lee	18		\$959.94
Philosophy and Literature Honors	R	Erik Carollo	18		\$959.94
The Beat Generation	R	Melissa Maksimov	12		\$639.96
American Studies I	R	Patricia Hans	18		\$959.94
American Studies II	R	Patricia Hans	18		\$959.94
The American Experience I	R	Kate Pinches (ELA)	18		\$959.94
		Caitlin Musso (History)	18		\$959.94
The American Experience II	R	Kate Pinches (ELA)	18		\$959.94
		Caitlin Musso (History)	18		\$959.94

2018 - 2019 Summer Curriculum Writing for Board Approval (Hourly Rate \$53.33)

Account #11-000-221-104-00-22-022-001

Curriculum	New or Revised (N/R)	Staff Member	Total Hours	Cost per hour 53.33	Amount Not to Exceed
Library Media 6-12	R	Corrina Moss-Keller	12		\$639.96
		Ann Brown	15		\$799.95
		Linda Rothschild	15		\$799.95
Journalism and Newspaper Production (MS)	R	Dan Luts	6		\$319.98
Language Arts 6	R	Maria Cannon	9		\$479.94
		Evelyn McKinnon	9		\$479.94
Language Arts 7	R	Michelle Primavera	9		\$479.94
		Erin Massoud	9		\$479.94
Literary Analysis	R	Sue D'Elia	6		\$319.98
Shakespeare	R	Jay Ordini	6		\$319.98
Mythology	R	Sue D'Elia	6		\$319.98
Public Speaking	R	Sue D'Elia	6		\$319.98
Realistic Fiction and Short Stories	R	Dan Luts	6		\$319.98
Speech and Debate	R	Kathleen Clarke-Anderson	6		\$319.98
Word Study 6	R	Dan Luts	6		\$319.98
STEAM Grade 3	N	Jill Rota	18		\$959.94
		Paul Cronk	18		\$959.94
STEAM Grade 4	N	Casey Gidich	18		\$959.94
		Paul Cronk	9		\$479.97
		Samantha Stankiewicz	9		\$479.97
STEAM Grade 5	N	Leigh Porod	18		\$959.94
		Samantha Stankiewicz	18		\$959.94
Yearbook Honor Management II	N	Lisa Valenti	36		\$1919.88

2018 - 2019 Summer Curriculum Writing for Board Approval (Hourly Rate \$53.33)

Account #11-000-221-104-00-22-022-001

Curriculum	New or Revised (N/R)	Staff Member	Total Hours	Cost per hour 53.33	Amount Not to Exceed
Social Psychology (MS)	N	Katie Keppel	18		\$959.94
		Trecia Donnelly	18		\$959.94
Academic Skills (MS)	N	Todd Ferreri	18		\$959.94
		Brittany Daidone	18		\$959.94
Technology Literacy	R	Karen Rispoli	6		\$319.98
Digital Citizenship	N	Sue D'Elia	12		\$639.96

POLICY

RIDGEWOOD BOARD OF EDUCATION

ADMINISTRATION

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Equal Employment/Anti-Discrimination
Affirmative Action Program for Employment and
Contract Practices

M

1550 **EQUAL EMPLOYMENT/ANTI-DISCRIMINATION**
AFFIRMATIVE ACTION PROGRAM FOR EMPLOYMENT AND CONTRACT PRACTICES

The Board of Education shall, in accordance with State statutes and administrative code and Federal law and regulations, strive to overcome the effects of any previous patterns of discrimination in **school** district employment practices and shall systematically monitor **school** district procedures to ensure continuing compliance with anti-discrimination laws and regulations.

The Board will ensure all persons regardless of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, gender identity or expression, religion, disability, or socioeconomic status shall have equal and bias-free access to all categories of employment in the public educational system of New Jersey, pursuant to N.J.A.C. 6A:7-1.1.

The Board will not enter into any contract with a person, agency, or organization that discriminates on the basis of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, gender identity or expression, religion, disability, or socioeconomic status, either in employment practices or in the provision of benefits or services to pupils or employees. **In addition, the Board will encourage minority businesses, women’s business enterprises, and labor surplus area firms to submit bids to be considered for the awarding of contracts.**

The Board shall not assign, transfer, promote or retain staff, or fail to assign, transfer, promote or retain staff, on the sole basis of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, gender identity or expression, religion, disability, or socioeconomic status.

The Board shall ensure equal pay for equal work among members of the **school** district's staff, regardless of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, religion, disability, or socioeconomic status, pursuant to N.J.A.C. 6A:7-1.1, or any other status or characteristic identified by applicable state or federal law.

N.J.S.A. 10:5-4

N.J.A.C. 6A:7-1.1 et seq.; 6A:7-1.8

Adopted: 18 July 2011

Revised: 18 July 2016

Revised:



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Equal Employment/Anti-Discrimination
~~Affirmative Action Program for Employment and~~
~~Contract Practices/Complaint Procedure~~
M

R 1550 **EQUAL EMPLOYMENT/ANTI-DISCRIMINATION**
AFFIRMATIVE ACTION PROGRAM FOR EMPLOYMENT AND
CONTRACT PRACTICES/ COMPLAINT PROCEDURE

A. Purpose and Application

1. The purpose of this procedure is to give any **school** district employee or candidate for **school** district employment the opportunity to appeal an alleged violation of the **school** district’s Affirmative Action Program for employment and contract practices, as set forth in Policy No. 1550 or in a plan formally adopted by the Board of Education and approved by the Commissioner.
2. No qualified handicapped person, shall, on the basis of handicap, be subjected to discrimination in employment and the Board will take positive steps to employ and advance in employment qualified handicapped persons in programs and activities.
3. This procedure is intended to facilitate an equitable and just resolution of a dispute at the most immediate level and should be implemented in an informal manner.
4. Every reasonable effort will be made to expedite the process in the interest of a prompt resolution. Time limits may, however, be extended with the consent of all parties.
5. All participants in the procedure will respect the confidentiality that this **school** district accords to information about individual teaching staff members.

B. Definitions

1. “Board of Education” means the Board of Education of the Village of Ridgewood School District.
2. “Complaint” means an alleged violation of the district’s Affirmative Action Plan or Policy.
3. “Complainant” means a staff member who alleges a violation of the **school** district’s Affirmative Action Program or Policy. No. 1550.



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RIDGEWOOD BOARD OF EDUCATION

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**Equal Employment/Anti-Discrimination
Affirmative Action Program for Employment and
Contract Practices/Complaint Procedure**

- 4. “Day” means a **business day** ~~working~~ or calendar day as identified.
- 5. “School district” or “**district**” means the Village of Ridgewood School District.
- 6. “Violation” means the failure of a **school** district official or employee to take the positive steps outlined in Policy No. 1550 or the duly approved Affirmative Action ~~Plan Program~~ to remove impermissible bias or preference from all aspects of **school** district employment or contract practices and/or to correct the results of past discrimination.

C. Procedure

- 1. A Complainant who believes that he/she has been harmed or adversely affected by a failure to enforce the **school** district’s Affirmative Action Plan for employment and contract practices ~~may~~ **shall** discuss the matter with the **his/her immediate supervisor individual(s)** ~~responsible for the alleged failure to comply with the district’s Affirmative Action Program~~ in an attempt to resolve the matter informally.
 - a. **In the event the Complainant believes their immediate supervisor may be conflicted or if the immediate supervisor is not available, the Complainant may proceed directly to the school district’s Affirmative Action Officer as outlined in C.2. below.**
 - b. **In the event the Complainant believes the school district’s Affirmative Action Officer may be conflicted, the Complainant may submit a written complaint to the Superintendent of Schools who will designate a supervisor or administrative staff member to conduct the investigation in accordance with the procedures outlined in this Regulation. The Superintendent will ensure the supervisor or administrative staff member is provided affirmative action training in accordance with State mandates and guidelines.**
- 2. If the matter is not resolved to the satisfaction of the Complainant within **ten business thirty (30) working days**, ~~or if the complainant chooses not to discuss the matter directly with the individual(s) responsible for the alleged failure to enforce the district’s Affirmative Action Program,~~ the Complainant may submit a written complaint to the **Affirmative Action Officer.** ~~his/her immediate supervisor.~~ The complaint will include:



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**Equal Employment/Anti-Discrimination
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- a. The Complainant’s name and address;
- b. The specific failure to act that the Complainant complains of;
- c. The school officer or employee, if any, responsible for the alleged violation of the Affirmative Action Plan;
- d. The results of any discussions that may have been conducted in accordance with paragraph C1; and
- e. The reasons why those results are not satisfactory.

~~If the complainant is not a district employee, or if the person responsible for the alleged failure to enforce the district’s Affirmative Action Program is the complainant’s immediate supervisor, complainant may submit a written complaint to the Affirmative Action Officer.~~

- 3. ~~The complainant’s immediate supervisor~~ **Affirmative Action Officer** will investigate the matter informally and will respond to the complaint in writing no later than seven ~~(7) working~~ **business** days after receipt of the written complaint. ~~unless the circumstances of the complaint or investigation warrant additional reasonable time. Copies of the complaint and response will be provided to the complainant and to the accused individual(s).~~ A copy of the complaint and the response will be forwarded to the Superintendent.
- 4. The response of the **Affirmative Action Officer** ~~complainant’s immediate supervisor~~ may be appealed to the Superintendent by either party in writing within three **business** ~~(3) working~~ days after it has been received by the **Complainant**. ~~parties.~~ The appeal will include the original complaint, the response to the complaint, and the **Complainant’s** ~~appealing party’s~~ reason for rejecting the response. A copy of the appeal must be given to the **staff member alleged to have violated the Affirmative Action Plan**. ~~other party involved in the original complaint.~~
- 5. ~~On his/her timely request (that is, submitted before the expiration of the time within which the Superintendent must render a decision);~~ **Upon request,** the **Complainant** ~~appealing party~~ will be given an informal hearing before the Superintendent, at a time and place convenient to the parties, but no later than seven **business** ~~(7) working~~ days after the request for a hearing has been submitted. The Superintendent may also require



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the presence at the hearing of the other staff member **charged with violation of the Affirmative Action Plan** ~~involved in the complaint~~ and any other person with knowledge of the alleged violation **complained of**. ~~The Superintendent will review all papers submitted and may render a decision on the basis of the proceedings below. S/he may also request that additional investigation be conducted. The Affirmative Action Officer may act as the Superintendent's designee.~~

6. The Superintendent will render a written decision in the matter no later than seven **business** ~~(7) working~~ days after the appeal was filed or the hearing was held, whichever occurred later. ~~unless the circumstances of the complaint or investigation warrant additional reasonable time.~~ Copies of the decision will be given to all parties. ~~and to the Board of Education.~~
7. **The Complainant** ~~Either party~~ may appeal the Superintendent's decision to the Board by filing a written appeal with the Board Secretary no later than three **business** ~~(3) working~~ days after receipt of the Superintendent's decision. The appeal will include:
 - a. The original complaint;
 - b. The response to the complaint;
 - c. The Superintendent's decision;
 - d. A transcript of the hearing, if one has been made, or a summary of the hearing to which all parties have consented; and
 - e. **The Complainant's** ~~appealing party's~~ reason for believing the Superintendent's decision should be changed.
8. A copy of the appeal to the Board must be given to the ~~other~~ staff member, **if any, charged with a violation of the Affirmative Action Plan.** ~~involved in the complaint.~~
9. The Board will review all papers submitted and may render a decision on the basis of the proceedings below. ~~It may also request that additional investigation be conducted.~~ If the **Complainant** ~~appealing party~~ so requests, the Board may convene a hearing, at which all parties may be represented by counsel and may present and examine witnesses, who will testify under oath.



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RIDGEWOOD BOARD OF EDUCATION

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Equal Employment/Anti-Discrimination
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- 10. The Board will render a written decision no later than forty-five (45) calendar days after the appeal was filed or the hearing held, whichever occurred later. Copies of the decision will be given to all parties.
- 11. The Complainant will be informed of his/her right to appeal the Board's decision to the:
 - a. Commissioner of Education
New Jersey State Department of Education
P.O. Box 500
Trenton, New Jersey 08625-0500, or
Telephone: ~~(877) 900-6960~~ or the
 - b. New Jersey Division on Civil Rights
~~Trenton Central~~ Regional Office
Office of the ~~Attorney General~~
140 East Front Street – 6th Floor
Trenton, New Jersey 08625-0090
~~Telephone: (609) 292-4605~~

D. Record

- 1. The records of any complaint processed in accordance with this procedure shall be kept in a file maintained by the Affirmative Action Officer.
- 2. A copy of the decision rendered at its highest level of appeal will be kept in the **Complainant's** personnel file. ~~s of the complainant and any staff members accused.~~

Issued: 7 December 2009

Re-Issued 18 July 2011



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Athletic Competition
M2431 ATHLETIC COMPETITION

It is the intent of the Ridgewood Board of Education to provide in the high school a comprehensive, well-planned, and well-balanced program of interscholastic athletics, including cheerleading, for girls and boys who can benefit from participation. The program shall be managed and teams coached in a manner to achieve the following objectives:

1. Promote individual and team desire for excellence while emphasizing that interscholastic sports be kept in perspective and that the first priority for all students is intellectual and emotional growth;
2. Encourage enjoyment of competition, a desire to win, and a healthy, constructive attitude toward winning and losing;
3. Develop the self-confidence and self-respect of each team member;
4. Develop the specialized talents, skills, and physical fitness of each participant;
5. Develop attitudes and skills which foster teamwork, cooperation, loyalty, and spirit; and
6. Develop the highest type of sportsmanship, sense of fair play, and respect for fellow athletes (teammates and opponents), coaches, and officials.

The Board directs the Superintendent to establish administrative procedures to carry out the intent of the above statement and to implement the provisions of this policy.

State Regulations

The conduct of interscholastic athletics shall conform to State law, New Jersey administrative code and the rules and regulations of the New Jersey State Interscholastic Athletic Association (NJSIAA) which are approved annually by the Board.

Responsibility

The Athletic Director is responsible for the overall supervision of the nine through twelve interscholastic athletics program, including cheerleading. Responsibility for the supervision of the athletic program in each school is that of the Principal. In the high school, the Athletic Director will assist and advise the Principal and will have responsibility for the immediate supervision and administration of the athletic program. The Athletic Director will work closely with the high school Principal.



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Continuity and Development

The Athletic Director will ensure that coaches at all levels work together to promote a developmental approach and continuity from level to level. The primary consideration in determining such things as schedule of games, length of practices, and coaching methodology at each level shall be the physical, mental, and emotional maturity and well-being of the students.

Student Participation and Eligibility

The Board shall make school facilities, supplies, and equipment available and assign staff members for the support of a program of interscholastic athletics for students in grades nine through twelve. The Board shall maintain the program of interscholastic athletics, including cheerleading, and students who wish to participate shall pay an activity fee which shall be determined annually by the Board at its Reorganization Meeting. Students eligible for free or reduced price lunches are exempt from the activity fee. Families experiencing financial hardship should request consideration by informing the coach, the advisor, or the Building Principal. Students may be required to provide supplies in accordance with Board Policy No. 2520 on instructional supplies and students may be required to assume all or part of the costs of travel and attendance at co-curricular events and trips.

Maximum participation of girls and boys in accordance with interest, maturity, and ability to benefit is to be encouraged. A suggested range for participation in each sport is contained in the administrative procedures for this policy. The number of athletes per team is determined by the nature of the sport. Facility use, coaching personnel, budgetary constraints, and transporting students safely are contributing factors to these numbers.

Participation and eligibility will conform to the bylaws of NJSIAA. A student must be in good standing academically and as a school citizen to participate on any interscholastic team.

All students in good disciplinary and academic standing, and who have paid the activity fee (except those students who are exempt), shall have equal access to all co-curricular activities.

A student who is suspended from school is not permitted to participate in any co-curricular activity during the term of suspension. The Principal, Assistant Principal, or activity supervisor may suspend a student from participation in a co-curricular activity as a consequence of unacceptable behavior or recurring disciplinary problems.



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Eligibility for participation in interscholastic athletics shall require all high school students to meet, at a minimum, all the eligibility requirements of the Constitution, Bylaws, and Rules and Regulations of the New Jersey State Interscholastic Athletic Association (NJSIAA). Because of the diversity in the nature, intensity of student involvement, and time demands of non-athletic activities, however, it is not possible to establish uniform academic requirements. Further, the Board is aware that participation in activities often serves as an incentive and motivator for at-risk students. It is the intent of the Board that each case involving a student who is failing one or more courses or whose academic work has slipped be considered individually. A school administrator and the guidance counselor, after consultation with the student and parent shall decide whether or not it is in the student's best interest to curtail co-curricular participation. Where allowable and appropriate, the district will afford flexibility in the standards for participation in co-curricular activities.

Home schooled children are not eligible to participate in the high school interscholastic athletic program of this district.

A student in any grade must maintain a satisfactory record of attendance to be eligible for participation in the school district sponsored programs of athletic competition. The Athletic Director will determine if participation should continue.

A student who is absent for a school day may not participate in the school district sponsored programs of athletic competition the afternoon or evening of that school day.

A student who is serving an in-school or out-of-school suspension may not participate in the school district sponsored programs of athletic competition while serving the suspension.

A student in any grade who fails to observe school rules for student conduct may forfeit his/her eligibility for participation in school district sponsored programs of athletic competition.

Notice of the school district's eligibility requirements shall be available to students.

Opportunity and Equity

The athletic program, including but not limited to intramural, extramural, and interscholastic sports, shall be available on an equal basis to all students regardless of race, color, creed, religion, sex, ancestry, national origin, disability, sexual orientation, social or economic status. The athletic program as a whole shall be planned to insure that there are sufficient activities so that the program does not deny the participation of large numbers of students of either sex.



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Athletic Competition

Required Examinations –Interscholastic or Intramural Team or Squad

Students enrolled in grades six to twelve must receive a medical examination, in accordance with the provisions of N.J.S.A. 18A:40-41.7, prior to participation on a school-sponsored interscholastic or intramural team or squad and any cheerleading program or activity.

The ~~medical~~ examination shall be conducted within 365 days prior to the first day of official practice in an athletic season with examinations being conducted at the “medical home” of the student. The “medical home” is defined as a health care provider and that provider’s practice site chosen by the student’s parent for the provision of health care, **pursuant to N.J.A.C. 6A:16-1.3**. If a student does not have a medical home, the school district shall provide the examination at the school physician’s office or other comparably equipped facility. The medical examination required prior to participation shall be in accordance with the requirements as outlined in N.J.S.A. 6A:16-2.2(h)1 and Regulation 2431.2 and shall be documented using the Preparticipation Physical Evaluation form required by the Department of Education.

The school district shall distribute the Commissioner of Education developed sudden cardiac arrest pamphlet to a student participating in or desiring to participate in an athletic activity, as defined in N.J.S.A. 18A:40-41.e., and the student’s parent(s) shall each year and prior to participation by the student in an athletic activity comply with the requirements of N.J.S.A. 18A:40-41.d.

The school district shall annually distribute the Commissioner of Education developed educational fact sheet relative to use and misuse of opioid drugs for sports related injuries to parents of students who participate in athletic activities and comply with the requirements of N.J.S.A. 18A:40-41.10.

Information concerning a student’s HIV/AIDS status shall not be required as part of the medical examination or health history pursuant to N.J.S.A. 26:5C-1 et seq. The health findings of this medical examination shall be maintained as part of the student’s health record.

The health history update shall include but not be limited to the following information:

1. Hospitalizations/operations;
2. Illnesses;
3. Injuries;
4. Care administered by a physician; and
5. Medications.



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Athletic Competition

The medical examination conducted to determine the fitness of a student to participate in athletic competition and the health history update must include, as a minimum, the respective medical history information and physical assessments set forth in rules of the State Board of Education and incorporated in their entirety in regulations implementing this policy, and the following:

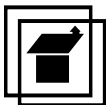
1. A medical history questionnaire, completed by the parent of the student, pupil, to determine if the student:
 - a. Has been medically advised not to participate in any sport, and the reason for such advice;
 - b. Is under a physician's care and the reasons for such care;
 - c. Has experienced loss of consciousness after an injury;
 - d. Has experienced a fracture or dislocation;
 - e. Has undergone any surgery;
 - f. Takes any medication on a regular basis, the names of such medication and the reasons for such medication;
 - g. Has allergies including hives, asthma, and reaction to bee stings;
 - h. Has experienced frequent chest pains or palpitations;
 - i. Has a recent history of fatigue and undue tiredness;
 - j. Has a history of fainting with exercise; and
 - k. Has a history of family members dying suddenly.
2. A physical examination which shall include, as a minimum, no less than:
 - a. Measurement of weight, height, and blood pressure;



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- b. Examination of the skin to determine the presence of infection, scars of previous surgery or trauma, jaundice, and purpura;
- c. Examination of the eyes to determine visual acuity, use of eyeglasses or contact lenses, and examination of the sclera for the presence of jaundice;
- d. Examination of the ears to determine the presence of acute or chronic infection, perforation of the eardrum, and gross hearing loss;
- e. Examination of the nose to assess the presence of deformity which may affect endurance;
- f. Assessment of the neck to determine range of motion and the presence of pain associated with such motion;
- g. Examination of chest contour;
- h. Auscultation and percussion of the lungs;
- i. Assessment of the heart with attention to the presence of murmurs, noting rhythm and rate;
- j. Assessment of the abdomen with attention to the possible presence of hepatomegaly, splenomegaly, or abnormal masses;
- k. Assessment of the back to determine range of motion and abnormal curvature of the spine;
- l. Examination of extremities to determine abnormal mobility or immobility, deformity, instability, muscle weakness or atrophy, surgical scars and varicosities;
- m. Examination of the testes to determine the presence and descent of both testes, abnormal masses or configurations, or hernia;
- n. Assessment of physiological maturation; and
- o. Neurological examination to assess balance and coordination and the presence of abnormal reflexes.



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Athletic Competition

Eligibility Standards

A student who wishes to participate in **a program of** athletic competition, including cheerleading, must submit, on a form provided by the district, the signed consent of his/her parent. The consent of the parent of a student who wishes to participate in **a program of athletic competition, interscholastic athletics**, including cheerleading, must include an acknowledgment of the physical hazards that may be encountered in the sport.

Injuries

Written procedures shall be established to ensure:

1. Adequate emergency care for any student injured in a practice or a game;
2. Proper follow-up care and treatment;
3. Communication with parent;
4. Execution of school accident reports and insurance forms; and
5. Appropriate medical release or approval before a student resumes participation.

Safety

Safety of athletic equipment and facilities, transportation, and playing conditions shall be given top priority by the Athletic Director, coaches, and Principals. Planning for the safety of participants and spectators at home and away games is also the responsibility of the Athletic Director, coaches, and Principals.

Scheduling of Games

Before the beginning of each sports season, the Athletic Director shall submit to the Superintendent a schedule of games for the high school teams to be presented to the Board of Education for approval.

Postseason contests and tournament participation must be approved by the Principal and be sanctioned by the NJSIAA. **Changes during the season must be approved by the Principal.**



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Athletic Competition**Conduct at Games**

The athletic Director, coaches, and Principals shall make every effort to:

1. Encourage attendance of students, parent, and the public;
2. Promote spectator enjoyment and spirit; and
3. Require sportsmanlike conduct of all players and spectators at all games.

Such efforts may include preseason and/or pre-game communication with students and the public as well as adequate supervision at games.

Appointment and Evaluation of Coaches

All coaches shall be appointed on an annual basis. The high school Principal shall recommend to the Superintendent the appointments of all high school coaching positions after consultation with the Athletic Director. Head coaches shall participate in the selection of assistant coaches.

The Superintendent shall establish a job description and criteria and procedures for the evaluation of coaches. The job description and evaluative criteria should emphasize coaching competence and a caring attitude and concern for every member of the team.

Volunteer Coaches

Volunteer coaches who are actively involved in coaching or instruction shall hold permanent New Jersey teaching certification or work under the direct supervision of the coaching staff. They must be approved by the Athletic Director, the Principal, and the Board of Education prior to assuming any coaching responsibilities. Volunteer coaches shall receive no remuneration for services. This restriction includes budgeted funds, gifts, and monies from fundraising activities. Volunteer coaches shall serve under the supervision of the professional coaching staff. Any other person assisting a team in any capacity other than coaching must be approved by the Athletic Director.

Emergency Procedures

Athletic coaches shall be trained in first aid to include sports-related concussion and head injuries, the use of a defibrillator, the identification of student athletes who are injured or disabled in the course of any athletic program or activity.



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The Superintendent shall prepare and present to the Board for its approval procedures for the emergency treatment of injuries and disabilities that occur in the course of any athletic program or activity. Emergency procedures shall be reviewed by the Board not less than once in each school year and shall be disseminated to appropriate staff members.

Interscholastic Standards

The Board shall approve annually a program of interscholastic athletics and shall require that all facilities utilized in that program, whether or not the property of this Board, properly safeguard both players and spectators and are kept free from hazardous conditions.

The Board adopts the Constitution, Bylaws, Rules, and Regulations of the New Jersey State Interscholastic Athletic Association as Board policy and shall review such rules on a regular basis to ascertain they continue to be in conformity with the objectives of this Board.

Parental Support and Involvement

Parent(s) and the general public are encouraged to attend all interscholastic athletic contests. In addition, parent(s) and the public are encouraged to attend and participate in activities which support athletic teams.

Coaches are expected to inform parent(s) about practice session times, game schedules, training rules, requirements and expectations of team members, and other pertinent information. Parent(s) are asked to give their support to the rules, requirements, and expectations so that their sons and daughters can derive maximum benefit from participation on athletic teams.

Parent(s) should contact the coach if a question or concern arises during the season. If a parent feels that a concern has not been satisfactorily addressed through informal communication with the coach, the parent should talk with the Athletic Director. If the concern is still not resolved, it can be taken to the high school Principal. Additional steps in the appeal process are outlined in Board policy.

Special Education Students To participate in interscholastic competition, special education students must meet the same requirements listed above in conformity with IEPs.

Good Sportsmanship

The Board believes that instilling habits of good sportsmanship should be one of the primary goals of athletic endeavors and that all district employees should model good behaviors in this area.



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Athletic Competition

It is especially important that the Athletic Director and coaches accept the responsibility for encouraging young athletes to handle themselves in a sportsmanlike way and be models of self-control and dignity for players and spectators. Coaches shall include discussions on courtesy and sportsmanlike behavior as part of pre-game activities. Student fans shall be reminded that their conduct reflects on the schools of this district and that poor sportsmanship will be disciplined.

Parent(s) and other adult spectators shall also be encouraged to act as models for young people by demonstrating self-control and dignity at all athletic events.

Unsportsmanlike behavior as exhibited through verbal abuse, rude gestures, taunts, obscenities, thrown objects, etc., shall not be tolerated in students, staff, or any persons in attendance at district athletic competitions. Discipline may include, but not be limited to, eviction from the competition and prevention from attending further competitions.

The Superintendent or his/her designee shall prepare regulations on good sportsmanship and ensure their dissemination to students, parent(s), and the community.

Insurance

The Board will cover each participant in interscholastic football with insurance coverage as recommended by the current insurance carrier. All other interscholastic activities shall be covered at the recommendation of the insurance advisor and Superintendent.

Parent(s) or legal guardian(s) shall be strongly encouraged to participate in the supplemental student accident insurance program offered by the Board.

The Superintendent shall annually prepare, approve, and present to the Board for its consideration a program of interscholastic athletics that includes a complete schedule of athletic events and inform the Board of changes in that schedule.

N.J.S.A. 2C:21-11

N.J.S.A. 18A:11-3 et seq.

N.J.A.C. 6A:7-1.7; 6A:16-1.4; 6A:16-2 et seq.

Adopted: 7 December 2009

Revised: 21 May 2012

Revised: 18 March 2013

Revised: 18 July 2016



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REGULATION

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Medical Examination Prior to

Participation on a School-Sponsored

Interscholastic or Intramural Team or Squad

M

R 2431.2 MEDICAL EXAMINATION PRIOR TO PARTICIPATION ON A SCHOOL-SPONSORED INTERSCHOLASTIC OR INTRAMURAL TEAM OR SQUAD

A. Students are required to receive medical examinations in accordance with the provisions of N.J.S.A. 40-41.7 and N.J.A.C. 6A:16-2.2(f) and (h). Each student medical examination shall be conducted at the medical home of the student. If a student does not have a medical home, the school district shall provide the examination at the school physician’s office or other comparably equipped facility.

The school district shall ensure students receive medical examinations in accordance with N.J.A.C. 6A:16-2.2(h) (f) and prior to participation on a school-sponsored interscholastic or intramural team or squad for students in grades six through twelve.

A. 1. Required Medical Examination

1.a. The examination shall be conducted within 365 days prior to the first day of official practice in an athletic season and shall be conducted by a licensed physician, advanced practice nurse (APN), or physician assistant (PA).

2.b. The physical examination shall be documented using the Preparticipation Physical Evaluation (PPE) form developed jointly by the American Academy of family Physicians, American Academy of Pediatrics, American College of Sports Medicine, American Medical Society for Sports Medicine, American Orthopaedic Society for Sports Medicine, and American Osteopathic Academy of Sports Medicine and is available online at,

<http://www.state.nj.us/education/students/safety/health/records/athleticphysicalsform.pdf>, in accordance with N.J.S.A. 18A40-41.7.



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Medical Examination Prior to
Participation on a School-Sponsored
Interscholastic or Intramural team or Squad

- a.(1) Prior to performing a preparticipation physical examination, the licensed physician, APN, or PA who performs the student-athlete's physical examination shall complete the Student-Athlete Cardiac Screening professional development module and shall sign the certification statement on the PPE form attesting to the completion, pursuant to N.J.S.A. 18A:40-41.d.
 - (1)(a) If the PPE form is submitted without the signed certification statement and the school district has confirmed that the licensed physician, APN, or PA from the medical home did not complete the module, the student-athlete's parent may obtain a physical examination from a physician who can certify completion of the module or request that the school physician provides the examination.
 - b.(2) The medical report shall indicate if a student is allowed or not allowed to participate in the required sports categories and shall be completed and signed by the original examining physician, APN, or PA.
 - c.(3) An incomplete form shall be returned to the student's medical home for completion unless the school nurse can provide documentation to the school physician that the missing information is available from screenings completed by the school nurse or physician within the prior 365 days.
- 3.e. Each student whose medical examination was completed more than ninety days prior to the first day of official practice in an athletic season shall provide a health history update questionnaire completed and signed by the student's parent. The completed health history update questionnaire shall include information listed below as required by N.J.S.A. 18A:40-41.7.b. The completed health history update questionnaire shall be reviewed by the school nurse and, if applicable, the school athletic trainer and shall include



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information as to whether, in the time period since the date of the student's last preparticipation physical examination, the student has:

- a.(1) Been advised by a licensed physician, APN, or PA not to participate in a sport;
- b.(2) Sustained a concussion, been unconscious, or lost memory from a blow to the head;
- c.(3) Broken a bone or sprained, strained, or dislocated any muscles or joints;
- d.(4) Fainted or blacked out;
- e.(5) Experienced chest pains, shortness of breath, or heart racing;
- f.(6) Had a recent history of fatigue and unusual tiredness;
- g.(7) Been hospitalized, visited an emergency room, or had a significant medical illness;
- h.(8) Started or stopped taking any over the counter or prescribed medications; or
- i.(9) Had a sudden death in the family, or whether any member of the student's family under the age of fifty has had a heart attack or heart trouble.



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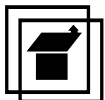
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Medical Examination Prior to
Participation on a School-Sponsored
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- 4.d. The school district shall provide to the parent written notification signed by the school physician stating approval of the student's participation in athletics based upon the medical report or the reasons for the school physician's disapproval of the student's participation.
- 5.e. The Board of Education will not permit a student enrolled in grades six to twelve to participate on a school-sponsored interscholastic or intramural team or squad unless the student submits a PPE form signed by the licensed physician, APN, or PA who performed the physical examination and, if applicable, a completed health history update questionnaire, pursuant to N.J.S.A. 18A:40-41.7.c.

B. Sudden Cardiac Arrest Pamphlet

~~f.—The school district shall distribute to a student participating in or desiring to participate in an athletic activity student-athlete and the student's and his or her parent, each year and prior to participation by the student in an athletic activity, the sudden cardiac arrest pamphlet developed by the Commissioner of Education, in accordance with the provisions of in consultation with the Commissioner of Health, the American Heart Association, and the American Academy of Pediatrics, pursuant to N.J.S.A. 18A:40-41.~~

- 1. A student-athlete and his or her parent annually shall, **each year and prior to the participation of the student in an athletic activity, sign and return to the student's school the form developed by the Commissioner-developed form acknowledging the receipt and review of that they received and reviewed the information pamphlet, and shall return it to the student's school** pursuant to N.J.S.A. 18A:40-41.d.
- ~~(2) —The Commissioner shall update the pamphlet, as necessary, pursuant to N.J.S.A. 18A:40-41.b.~~
- 2. ~~(3)~~ The Commissioner shall distribute the pamphlet, at no charge, to all school districts and nonpublic schools, pursuant to N.J.S.A. 18A:40-41.b.



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Medical Examination Prior to
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3. **“Athletic activity” for the purposes of N.J.S.A. 18A:40-41 means: interscholastic athletics; an athletic contest or competition, other than interscholastic athletics, that is sponsored by or associated with a school district or nonpublic school, including cheerleading and club-sponsored sports activities; and any practice or interschool practice or scrimmage for those activities.**

C. Use and Misuse of Opioid Fact Sheet

The school district shall annually distribute to the parents of student-athletes participating in an interscholastic sports program or cheerleading program the educational fact sheet developed by the Commissioner of Education concerning the use and misuse of opioid drugs in the event that a student-athlete or cheerleader is prescribed an opioid for a sports-related injury in accordance with the provisions of N.J.S.A. 18A:40-41.10.

1. **The district shall distribute the educational fact sheet annually to the parents of student-athletes and cheerleaders and shall obtain a signed acknowledgment of the receipt of the fact sheet by the student-athlete or cheerleader and his or her parent pursuant to N.J.S.A. 18A:40-41.10(b).**
2. **The fact sheet and sign-off sheet shall be distributed and the sign-off sheet shall be completed and returned to the school annually prior to the student-athlete’s or cheerleader’s first official practice of the school year.**



Adopted: 7 December 2009

Revised: 18 March 2013

Revised: 18 July 2016

Revised:

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Varsity Letters for Interscholastic
Extracurricular Activities

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**2431.8 VARSITY LETTERS FOR INTERSCHOLASTIC
EXTRACURRICULAR ACTIVITIES**

In accordance with the provisions of N.J.S.A. 18A:42-7, a school district that includes any of the grades nine through twelve shall adopt a policy to provide a student enrolled in those grades who participates in any school-sponsored, interscholastic extracurricular activity that includes competitions in which the student competes against students enrolled in schools outside of the school district may be eligible to earn a varsity letter awarded by the school district.

The Board of Education, upon the recommendation of the Superintendent of Schools, shall approve the school-sponsored, interscholastic extracurricular activities that include competitions in which students compete against other students enrolled in schools outside of the school district. The criteria for a student to earn a varsity letter in the school-sponsored, interscholastic extracurricular activity shall be approved by the Superintendent or designee.

Nothing in N.J.S.A. 18A:42-7 or this Policy shall be construed to require the school district to award varsity letters or to establish any school-sponsored, interscholastic extracurricular activity.

N.J.S.A. 18A:42-7

Adopted:



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Student Suicide Prevention

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5350 STUDENT SUICIDE PREVENTION

The Board of Education recognizes that depression and self-destruction are problems of increasing severity among ~~students, children and adolescents.~~ ~~A~~ Students under severe stress cannot benefit fully from the educational program and may pose a threat to ~~themselves himself or herself~~ or others.

The Board directs all school ~~district staff members personnel~~ to be alert to ~~a~~ the student who exhibits **warning** signs of ~~potential~~ self-destruction or who threatens or attempts suicide. Any such **warning** signs or the report of such **warning** signs from another student or staff member ~~shall should~~ be taken with the utmost seriousness and reported immediately to the ~~Building~~ Principal or **designee**, who shall ~~notify the student's parent and other professional staff members in accordance with administrative regulations.~~

The Principal or designee shall immediately contact the parent(s) of the ~~A potentially suicidal student exhibiting warning signs of suicide to inform the parent(s) the student will shall~~ be referred to the **Child Study Team or a Suicide Intervention Team, appointed by the Superintendent or designee, for a preliminary assessment.** Upon completion of the preliminary assessment, the **Principal or designee shall meet with the parent(s) to review the assessment. Based on the preliminary assessment, the parent(s) may be required to obtain** ~~appropriate building personnel for appropriate evaluation and/or recommendation for independent~~ medical or psychiatric services **for the student.** In the event ~~that~~ the parent objects to the **recommendation** ~~recommended evaluation~~ or indicates an unwillingness to cooperate in the best interests of the student, **the Principal or designee** ~~school personnel~~ may contact the **New Jersey** Department of Children and Families, Division of Child Protection and Permanency to request that agency's intervention on the student's behalf.

In the event the student is required to obtain medical or psychiatric services, the parent(s) will be required to submit to the Superintendent a written medical clearance from a licensed medical professional, selected by the parent(s) and approved by the Superintendent, indicating the student has received medical services, does not present a risk to themselves or others, and is cleared to return to school. The written medical clearance may be reviewed by a Board of Education healthcare professional before the student is permitted to return to school. The parent(s) shall be required to authorize their healthcare professional(s) to release relevant medical information to the school district's healthcare professional, if requested.



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Student Suicide Prevention

Any school district staff member, volunteer, or intern with reasonable cause to suspect or believe that a student has attempted or completed suicide, shall immediately report the information to the Principal or designee or their immediate supervisor who will immediately report it to the Superintendent or designee. The Superintendent or designee shall promptly report it online to the New Jersey Department of Children and Families, or as otherwise required by the Department of Children and Families in accordance with N.J.S.A. 30:9A-24. In accordance with N.J.S.A. 30:9A-24i, any person who reports an attempted or completed suicide shall have immunity from any civil or criminal liability on account of the report, unless the person has acted in bad faith or with malicious purpose.

In accordance with the provisions of N.J.S.A. 18A:6-111 and 18A:6-112, as part of the required professional development for teachers as outlined in N.J.A.C. 6A:9C-3 et. seq., every teaching staff member must complete at least two hours of instruction in suicide prevention, to be provided by a licensed health care professional with **training and** experience in mental health issues, in each professional development period. The instruction in suicide prevention shall include information on the relationship between the risk of suicide and incidents of harassment, intimidation, and bullying and information on reducing the risk of suicide in students who are members of communities identified as having members at high risk of suicide.

The Superintendent shall prepare and disseminate **guidelines to assist school district** ~~regulations for the guidance~~ of staff members in recognizing the **warning signs of a student who may be contemplating** ~~contemplates~~ suicide, **to respond to a threat** ~~in responding to threatened~~ or attempted suicide, and **to prevent** ~~in preventing~~ contagion when a student commits suicide.

N.J.S.A. 18A:6-111; 18A:6-112

N.J.S.A. 30:9A-23; 30:9A-24

N.J.A.C. 6A:9C-3 et seq.

Adopted: 7 December 2009

Revised: 18 July 2011

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Revised: 10 October 2016



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R 5350 STUDENT SUICIDE PREVENTION

The following are guidelines to assist school district staff members in recognizing the warning signs of a student who may be contemplating suicide, to respond to a threat or attempted suicide, and to prevent contagion when a student commits suicide.

A. Recognition of Warning Signs of Suicide

All school district staff members shall be alert to any warning signs a student may be contemplating suicide. Such warning signs may include, but are not limited to, a student's:

1. Overt suggestion, regardless of its context, that he/she is considering or has considered suicide or has worked out the details of a suicide attempt;
2. Self-mutilation;
3. Obsession with death or afterlife;
4. Possession of a weapon or possession of other means of suicide or obsession with such means;
5. Sense of hopelessness or unrelieved sadness;
6. Lethargy or despondency, or, conversely, a tendency to become more impulsive or aggressive than usual;
7. Drop in academic achievement, slacking off of energy and effort, or inability to focus on studies;
8. Isolation from others by loss of friends, withdrawal from friends, lack of companionship, or family disintegration;
9. Preoccupation with nonexistent physical illness;
10. Loss of weight, appetite, and/or sleep;
11. Substance abuse;



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12. Volatile mood swings or sudden changes in personality;
13. Prior suicide attempt(s);
14. Anxiety or eating disorder;
15. Involvement in an unhealthy, destructive, or abusive relationship; and
16. Depression due to being a victim/target of harassment, intimidation, bullying, or mistreatment by others.

B. Response to the Warning Signs of Suicide

1. Any indication of suicide, whether personally witnessed or received by a report from another, shall be taken seriously and immediately reported to the Principal or designee. Upon receiving such report, the Principal will ensure the student is supervised by a school staff member until a preliminary assessment of the risk is determined.
2. The Principal or designee shall immediately contact the parent(s) of the student exhibiting warning signs of suicide to inform the parent(s) that the student will be referred to the Child Study Team or a Suicide Intervention Team for a preliminary assessment in accordance with C. below.
3. If the threat of suicide is immediate and serious, the Principal will contact local law enforcement and the Superintendent of Schools.

C. Preliminary Assessment and Recommendation(s)

1. The Principal or designee will designate the Child Study Team or the Suicide Intervention Team to immediately meet with the student to complete a preliminary assessment.



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2. The Child Study Team or Suicide Intervention Team will make a recommendation(s), based on the preliminary assessment, to the Principal or designee regarding the student's risk of suicide.
3. Upon receiving the recommendation(s), the Principal or designee will immediately meet with the parent(s) to review the findings of the preliminary assessment. Based on the recommendation(s) of the Child Study Team or Suicide Intervention Team, the student may be:
 - a. Permitted to remain in school:
 - (1) If the student remains in school after the preliminary assessment, the Principal or designee will designate a school staff member to follow-up with the student on any recommendations of the Child Study Team or Suicide Intervention Team.
 - b. Referred to the Child Study Team for further evaluation;
 - c. Removed from the school and released to the parent(s) and will be required to obtain medical or psychiatric services before the student may return to school:
 - (1) The parent(s) will be required to submit to the Superintendent a written medical clearance from a licensed medical professional selected by the parent(s) and acceptable to the Superintendent, indicating the student has received medical services, does not present a risk to himself/herself or others, and is cleared to return to school. The Superintendent will not act unreasonably in withholding approval of the medical professional selected by the parent(s). The written medical clearance may be reviewed by a Board of Education healthcare professional before the student is permitted to return to school.



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(2) The parent(s) shall be required to authorize their healthcare professional(s) to release the student’s relevant medical information to the school district’s healthcare professional, if requested.

d. Required to comply with the recommendation(s) outlined in C.3.a., b., and/or c. above, and/or any other recommendation(s) of the Principal or designee to ensure the student’s safety and the safety of others.

4. In the event the parent(s) objects to the recommendation(s) or indicates an unwillingness to cooperate with the school district regarding their child, the Principal or designee will contact the New Jersey Department of Children and Families, Division of Child Protection and Permanency to request intervention on the student’s behalf.

D. Response to Attempted Suicide by a Student

1. Any school district staff member, volunteer, or intern with reasonable cause to suspect or believe a student has attempted suicide, shall immediately report the information to the Principal or designee or their immediate supervisor.

2. A Principal or designee or supervisor who receives a report of a student who has attempted suicide will immediately report it to the Superintendent or designee, who shall promptly report it online to the New Jersey Department of Children and Families, or as otherwise required by the Department of Children and Families.

3. The school district staff member who witnesses a suicide attempt on school grounds, at a school sponsored event, or on a school bus shall immediately contact local law enforcement and emergency medical services, as appropriate.



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E. Response to Suicide Committed by a Student

1. Any school district staff member, volunteer, or intern with reasonable cause to suspect or believe a student has committed suicide, shall immediately report the information to the Principal or designee or their immediate supervisor.
2. A Principal or designee or supervisor who receives a report that a student has committed suicide will immediately report it to the Superintendent or designee, who shall promptly report it online to the New Jersey Department of Children and Families, or as otherwise required by the Department of Children and Families.
3. The Principal of the school the student attended will assemble school staff members as soon as possible, to provide school staff members information, plans for the school day, and guidelines for handling the concerns of students.
4. The Principal of the school the student attended will use a School Crisis Team to assist school staff members in dealing with any issues that arise due to the situation and to assist students in the loss.
5. The School Crisis Team will assist teachers in responding to the needs of students. Students who were close to the victim shall be offered special counseling services and parents will be notified of available community mental health services.
6. School staff members shall be especially alert to warning signs of contemplated suicide among the victim's peers.
7. All Principals in the school district will be promptly informed when a student enrolled in the district commits suicide. The district, with the approval of the Superintendent, may provide support and services to school staff members and students as needed.



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8. The Principal of the school the student attended may, with the approval of the Superintendent, provide any additional support and services that will assist school staff members and students in the loss.

F. Prevention of Suicide Contagion

1. School staff members, under the direction of the Principal or designee, shall attempt to prevent suicide contagion by:
 - a. Avoiding the glorification or romanticization of suicide;
 - b. Helping students recognize that suicide is irreversible and permanent and does not truly resolve problems;
 - c. Encouraging students to ask questions when a fellow student suggests suicide and report to a school staff member;
 - d. Discussing ways of handling depression and anxiety without resorting to self-destruction; and
 - e. Implementing any other strategies to prevent suicide contagion.

Issued:



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R-5350 STUDENT SUICIDE

The following regulations are established for guidance of staff members in recognizing the student who contemplates suicide, in responding to threatened or attempted suicide, and in preventing contagion when a student commits suicide. Because a prompt response may be essential to a student's life, the designation of a district position in these regulations includes the person who holds that position and, if the position holder is absent or unavailable, the person temporarily charged with the responsibilities of the position.

Definition of terms:

- Suicide ideation: having thoughts about killing yourself or dying. Saying or doing something which indicates a self-destructive desire.
- Suicidal threat/gesture: an act that is symbolic of suicide, but which does not constitute a serious threat to life. It may include an act of such low lethality that it is obvious that no serious intent to die was present.
- Attempted suicide: has all the elements of a completed suicide except that the person does not die. Usually they remain alive due to circumstances beyond their control.
- Completed suicide: occurs when someone takes his/her life with conscious intent.

A. Recognition of Potential Suicide

All school personnel, both teaching staff members and support staff members, shall be alert to any sign that a student may be contemplating suicide. Such signs include, but are not necessarily limited to, a student's:

1. Overt suggestion, regardless of its context, that he/she is considering or has considered suicide or has worked out the details of a suicide attempt;
2. Evidence of preparation of a will, intention to dispose of his/her effects and belongings, or otherwise get life "in order";
3. Obsession with death or afterlife;
4. Possession of a weapon or other means of suicide or obsession with such means;
5. Sense of hopelessness or unrelieved sadness;



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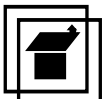
- ~~6. Lethargy or despondency, or, conversely, a tendency to become more impulsive or aggressive than usual;~~
- ~~7. Drop in academic achievement, slacking off of energy and effort, or inability to focus on studies;~~
- ~~8. Isolation from others by loss of friends, withdrawal from friends, lack of companionship, or family disintegration;~~
- ~~9. Preoccupation with nonexistent physical ills;~~
- ~~10. Loss of weight, appetite, and/or sleep;~~
- ~~11. Substance abuse; and~~
- ~~12. Loss of economic resources.~~

~~B. Response to Potential Suicide~~

- ~~1. Any indication of a potential suicide, whether personally witnessed or received by report from another, must be taken seriously and must be reported to the Principal immediately.~~
- ~~2. The Principal shall immediately inform one or more of the following:
 - ~~a. Crisis counselor;~~
 - ~~b. School psychologist/social worker;~~
 - ~~c. School nurse;~~
 - ~~d. Administrator;~~~~

~~who shall investigate the matter promptly and assess the need for outside evaluation as may be appropriate.~~

- ~~3. The Principal will inform the student's parent in a conference if possible, of the signs demonstrated by the student and of the district's concern and seek parental approval of the student's evaluation. In the event parental abuse or neglect is suspected, the Principal or the employee who forms the suspicion will immediately so inform the Department of Children and Families, Division of Child Protection and Permanency in accordance with Policy No. 8462. The Principal will also inform the Superintendent and Director of Special Programs.~~



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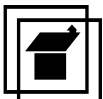
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4. ~~The contacted staff member or other designated staff member shall investigate the case by one or more of the following:~~
- a. ~~Meet with the student.~~
 - b. ~~Meet with parents.~~
 - c. ~~Consult with any other people who may have information (students, staff members, therapists, clergy, police, etc.)~~
5. ~~If further intervention action is necessary, the staff member shall:~~
- a. ~~Notify parents and make appropriate recommendations.~~
 - b. ~~Provide the parent with names and phone numbers for mental health resources (agencies, private practitioners, hospitals, etc.) who will be of assistance.~~
 - c. ~~In the event the student is determined to be at immediate risk for taking self-destructive action, the student will be kept under constant supervision while parents are contacted to come in and take custody of the student, making arrangements for a prompt assessment by a licensed psychiatrist, licensed psychologist or licensed clinical social worker outside of school. Parent will be required to authorized communication between school and outside professionals to make sure that the assessment can be comprehensive and that the schools can be sure that the student(s) remain safe and recommendations are implemented.~~
 - d. ~~The building principal and other involved staff will be notified.~~
 - e. ~~In the event it is deemed appropriate by the principal and other staff, the student may be excluded pending the determination by a licensed psychiatrist that the student is not a danger to himself or others.~~
 - f. ~~Appropriate follow-up and/or other monitoring by other district staff will be arranged.~~
 - g. ~~The staff member managing the case will also conduct follow-up contact with the family, student and as appropriate the primary care giver outside of school.~~
 - h. ~~If the parent is unavailable or uncooperative with any of these procedures, the staff member shall contact Division of Child Protection and Permanency to intervene on behalf of the student.~~
 - i. ~~The building administrator and case manager are required to document actions taken (case notes, letter to parent, etc.)~~

~~The procedures above should also be followed if a staff member learns of a student who has made a suicidal gesture (taking pills, superficial cutting of wrist, etc.), that was not harmful and the student is not at imminent risk. However, in this case, if the student is currently being treated by a private mental health professional, school personnel will contact that individual, with parent permission, to alert the professional and request they see and assess said student.~~



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C. ~~Response to Suicide Attempt~~

1. ~~Any attempted suicide, whether or not on school premises or during the school day, must be reported immediately to the Principal. The Principal will inform the Superintendent and Director of Special Programs.~~
2. ~~The staff member who witnesses a suicide attempt on school premises or at a school sponsored event or in the course of school-related travel shall render first aid in accordance with Policy No. 8441 and summon medical assistance as appropriate.~~
3. ~~On school premises:~~
 - a. ~~Ensure the short term physical safety of the student.~~
 - b. ~~The school nurse shall secure immediate medical treatment, using either first aid techniques or contacting local rescue squad.~~
 - c. ~~The student will be kept under close observation at all times.~~
 - d. ~~The school nurse (or other designated school professional) will communicate with appropriate school personnel, parent, counselor, and building administrator to establish interim plan of action.~~

~~Off school premises:~~

~~Procedures outlined above will be followed as appropriate.~~

D. ~~Student's Return to School After Suicide Attempt or Serious Threat~~

1. ~~A re-entry conference will be scheduled to include: parent, student, administration, and appropriate support staff as needed/indicated, to develop re-entry plan with proper support as directed by professionals involved. The student will require a signed release from a licensed psychiatrist indicating the student is able to return to school and is not a danger to himself or others.~~
2. ~~The student's counselor or designated staff member will inform the student's teachers in a discrete and confidential manner.~~
3. ~~Teachers will treat the returning student in as normal a manner as possible and will alert the counselor or designated staff member promptly if any behavior is of concern. The goal will be to return to the student to his/her normal routine as much as possible.~~



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4. ~~The counselor or designated staff member will maintain communication with the parent and within reasonable bounds, the primary caregiver for the student outside the school. The primary caregiver will be asked to provide any recommendations for ways the school can be supportive of the student's ability to cope with stress, especially in terms of academic pressures.~~
5. ~~Teachers and other school personnel will direct any concerns about how to respond to the student, to the counselor or designated staff member.~~
6. ~~The counselor or designated staff member will contact the teacher or other appropriate staff to ensure the student's overall adjustment is satisfactory and document appropriately.~~

E. ~~Additional Student Involvement~~

~~In any instance where a student is under this policy, it may be possible that other students (including students in other buildings in the district) are aware or may be involved. The staff member managing the situation will be sure to contact other staff to make sure that these students are also provided support and follow-up. In the event of a completed suicide by a student or someone who is known by students, the district prevention plan will be activated.~~

Post-vention Plan

~~A tragedy such as the death of a student, near death due to suicide attempt, death of a teacher, or other community disaster can be an extremely painful and disruptive event for staff and students. The effect on students, parents, and faculty can be profound and lasting. In addition, there is a need to recognize that the reaction of students is one which can include a great deal of emotion. This plan is designed to provide a structure to manage all of this in a manner which will promote healthy grieving, emotional support, and identification of those who may be at risk for more severe difficulties during or after the crisis period.~~

~~Procedures:~~

1. ~~Any information about an event which may cause a crisis reaction among students will be reported immediately to the building administrator. The building administrator will make an effort to secure the facts and notify the Superintendent of Schools. The building administrator will also notify other building administrators so that siblings or other related students can be handled appropriately.~~



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Student Suicide

- ~~2. The building administrator will convene a crisis response team and given the nature of the event include such staff members as he/she deems appropriate. Typically, this group will include the following:~~

~~Crisis Counselors, Social Worker, Psychologist, Nurse, Administrators, etc.~~

~~In the event of a weekend or after hours event, this consultation may occur by telephone.~~

- ~~3. The crisis team will plan a series of activities to manage the after-effects of the event which will include sensitivity to the nature of the incident, and appropriate contact with the family or families of the victim(s), and will generally follow these principles listed below. The nature of the event may be such that only some of the steps listed will be necessary.~~
- ~~a. As soon as practical, a faculty meeting will be held to inform all staff of the facts of the case and dispel rumors.~~
 - ~~b. Time should be allowed for the faculty to ask any questions they may have and to express their own feelings about the event. Staff members should be allowed to request whatever support they may need in carrying out their role during the crisis period (i.e. support in the classroom, EAP available on site, etc.).~~
 - ~~c. The CST, Crisis Counselor, and Guidance will discuss potential student reactions and provide suggestions on handling students in distress. (including identifying at risk students).~~
 - ~~d. Teachers will be advised of how to communicate the necessary information to their students (written announcements may be used). In general, it is preferable to pass necessary information on to students in small settings rather than through the public address system. The general tenor of this announcement will be to provide basic information in a matter of fact manner and to allow students time to express their reactions. Judgments, graphic details, and anything which might glorify self-destructive behaviors are to be avoided. In addition, teachers will know where students can receive individual or small group support and where to direct students whose reactions make it impossible for them to continue in the regular setting.~~
 - ~~e. Students who may be at risk for self-destructive reactions should be identified for the crisis team's attention. This would include those students particularly close to the victim(s), friends, family, relatives, etc. or students who display any of the indicators of sadness and/or depression.~~



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- f. ~~If the crisis team sees it as necessary, “crisis centers” will be designated where students may report when they feel unable to continue with the regular program. Small group and individual counseling will be available at these centers, and the use of the outside grief support personnel may be utilized if needed.~~
- g. ~~The crisis team will also consider involving community resources as appropriate. This can include simply notifying the area agencies of the crisis and the fact that their staff may be needed to assist us on school grounds with support and counseling of students and/or staff.~~
- h. ~~As appropriate, an afterschool faculty meeting will be held in order to “debrief” on the activities of the day and plan for the following day’s events. At this time, staff members will again be afforded the emotional support they need to process their own reactions and grief. High risk students will again be discussed as needed. Any information about memorial services or funeral arrangements will be disseminated.~~
4. ~~In general, efforts will be made to insure that regular school routine is followed at the same time students are provided the opportunity to grieve in a healthy manner. Some reduction in academic expectations and provision for allowing students some class time to vent their feelings is appropriate in the short term. Events such as memorial services with school, flying the flag at half mast, large assemblies, or public address announcements should be avoided if at all possible. If the tragedy is a suicide, the loss and its attendant feelings need to be recognized, at the same time the individual’s action is neither romanticized nor sensationalized.~~
- a. ~~The suicide will not be given prominence by public announcement or a school-wide assembly. School will not be closed in order to permit students and staff members to attend the victim’s funeral.~~
5. ~~Teachers will respond to the needs of the students with as little interruption of the educational program as possible.~~
6. ~~The need to inform and support parents of the school in general should be considered at all points by the crisis team. Letting parents know that appropriate measures are being undertaken will reassure them and help to keep reactions more manageable. The nature of the crisis will dictate when and what form this notification will take.~~



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Student Suicide

7. ~~The district plan for managing the media should be followed. It will be helpful for the media spokesperson to reassure the members of the community that all appropriate measures are being taken to provide students with the support they need and to help those students who might be experiencing special difficulty. The media can serve a supportive function by letting parents and other community members know what resources are available in the event they are concerned about a student. In addition, the superintendent should be kept fully informed of all events and activities undertaken during the crisis period.~~
8. ~~Teaching staff members, under the direction of the Principal, shall attempt to prevent social contagion by:~~
- ~~i. Preventing glorification or romanticization of the suicide;~~
 - ~~ii. Helping students recognize that suicide is irreversible and permanent and does not truly resolve problems;~~
 - ~~iii. Encouraging students to ask probing questions when a fellow student suggests suicide and to report such suggestions to a teaching staff member; and~~
 - ~~iv. Discussing ways of handling depression and anxiety without resorting to self-destruction.~~
9. ~~The crisis team should convene a few days after the event to debrief the general management of the crisis situation and provide mutual support for their own feelings triggered by the events. Recognizing that the task of grieving is one which can last easily through two and three years, the crisis team should plan follow-up activities. Recommendations for the handling of similar events in the future can be considered, as well as efforts to develop community resources and strengthening of the school's relationship with existing community agencies.~~

Issued: ~~7 December 2009~~

Revised: ~~9 February 2015~~

Revised: ~~10 October 2016~~



RIDGEWOOD

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Student Smoking

~~Pupil Use of Tobacco~~

~~or Tobacco Like Products~~

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5533 STUDENT SMOKING

PUPIL USE OF TOBACCO OR TOBACCO LIKE PRODUCTS

The Board of Education recognizes the use of tobacco or tobacco like products presents a health hazard that can have serious implications both for the smoker and the nonsmoker and that smoking habits developed by ~~the~~ young **people** may have lifelong harmful consequences.

For the purposes of this Policy, "smoking" means the burning of, inhaling from, exhaling the smoke from, or the possession of a lighted cigar, cigarette, pipe, or any other matter or substance which contains tobacco or any other matter that can be smoked, ~~including the use of smokeless tobacco and snuff~~, or the inhaling or exhaling of smoke or vapor from an electronic smoking device **pursuant to N.J.S.A. 26:3D-57. For the purpose of this Policy, "smoking" also includes the use of smokeless tobacco and snuff.**

For the purposes of this Policy, "electronic smoking device" means an electronic device that can be used to deliver nicotine or other substances to the person inhaling from the device, including, but not limited to, an electronic cigarette, cigar, cigarillo, ~~or pipe~~, **or any cartridge or other component of the device or related product pursuant to N.J.S.A. 2A:170-51.4.**

For the purposes of this Policy, "school buildings" and "school grounds" means and includes land, portions of land, structures, buildings, and vehicles owned, operated or used for the provision of academic or extracurricular programs sponsored by the district or community provider and structures that support these buildings, such as school wastewater treatment facilities, generating facilities, and any other central facilities including, but not limited to kitchens and maintenance shops. "School buildings" and "school grounds" also include athletic stadiums; swimming pools; any associated structures or related equipment tied to such facilities including, but not limited to, grandstands **and night field lights**; greenhouses; garages; facilities used for non-instructional or non-educational purposes; and any structure, building or facility used solely for school administration. "School buildings" and "school grounds" also include other facilities as defined in N.J.A.C. 6A:26-1.2; playgrounds; and other recreational places owned by the local municipalities, private entities, or other individuals during those times when the school district has exclusive use of a portion of such land.



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Student Smoking

N.J.S.A. 2A:170-51.4 prohibits the sale or distribution to any person under twenty-one years old of any cigarettes made of tobacco or any other matter or substance which can be smoked, or any cigarette paper or tobacco in any form, including smokeless tobacco; and any electronic device that can be used to deliver nicotine or other substances to the person inhaling from the device, including, but not limited to, an electronic cigarette, cigar, cigarillo, pipe, or any cartridge or other component of the device or related product. Consequences for a student possessing such an item will be in accordance with the Student Code of Conduct.

The Board prohibits smoking by students at any time in school buildings ~~or and~~ on any school grounds, at **school-sponsored** events ~~sponsored by the Board~~ away from school, ~~or and~~ on a **school bus**. ~~any transportation vehicle supplied by the Board.~~

The Board also prohibits the possession of any item listed in N.J.S.A. 2A:170-51.4 at any time in school buildings or on school grounds, at school-sponsored events away from school, or on a school bus. Such items will be confiscated and may be returned to the parent, upon request.

Prohibited Items and Controlled Dangerous Substances

If it appears to an educational staff member or other professional, upon confiscating such item(s), that the student may currently be under the influence of alcohol or other drugs, the staff member shall inform the Principal or designee. The Principal or designee will immediately notify the parent and the Superintendent or designee. The Principal or designee will arrange for an immediate medical examination of the student and shall comply with all of the provisions of N.J.A.C. 6A:16-4.3 and Policy and Regulation 5530 – Substance Abuse.

In the event the Principal or designee, after inspection of the confiscated item(s), has reason to believe the item(s) may have contained or may contain a controlled dangerous substance or a controlled dangerous analog pursuant to N.J.S.A. 2C:35-2, the Principal or designee will immediately notify the parent and the Superintendent or designee. The Principal or designee will arrange for an immediate medical examination of the student and shall comply with all of the provisions of N.J.A.C. 6A:16-4.3 and Policy and Regulation 5530 – Substance Abuse. Principals and designees will be trained to identify controlled dangerous substances in electronic smoking devices.



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Student Smoking

~~Pupil Use of Tobacco~~

~~or Tobacco Like Products~~

A sign indicating smoking is prohibited in school buildings and on school grounds will be posted at each public entrance of a school building in accordance with law. The sign shall also indicate violators are subject to a fine.

A student ~~Pupils~~ who violates the provisions of this Policy shall be subject to appropriate disciplinary measures in accordance with the district's Student Discipline/Code of Conduct and may be subject to fines in accordance with law. In the event a student is found to have violated this Policy and the law, the Principal or designee may file a complaint with the appropriate Municipal Court or other agency with jurisdiction as defined in N.J.A.C. 8:6-9.1 (c).

A student found to have violated this Policy and the law may be required to participate in additional educational programs to help the student understand the harmful effects of smoking and to discourage the use of tobacco products. These programs may include, but are not limited to, counseling, smoking information programs, and/or smoking cessation programs sponsored by this school district or available through approved outside agencies.

1. Possession of tobacco products on school grounds

First offense: A minimum of three afternoon detentions will be assigned by the grade administrator. The student's parent(s) or legal guardian(s) will be notified.

Second offense: A minimum one-day suspension. A parent(s) or legal guardian(s) must accompany the student for a re-admit conference with the grade administrator.

Continued abuse: multiple days of suspension. Re-admit conference with the Dean of Students, parent(s) or legal guardian(s), and counselor.

2. Use of tobacco products on school grounds

First offense: A minimum one-day suspension. A parent(s) or legal guardian(s) must accompany the student to a re-admit conference. The student will be required to schedule a meeting with the pupil assistance counselor.

Subsequent offenses: Multiple-day suspension. Re-admit conference with the Dean of Students, parent(s) or legal guardian(s) and counselor.



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Student Smoking
~~Pupil Use of Tobacco~~
~~or Tobacco Like Products~~

3. Use of tobacco products in the building

If a student smokes or carries lighted tobacco anywhere inside the building, he/she will be charged as a disorderly person and subject to a \$200.00 municipal fine. This will be in addition to the penalties imposed by the school.

4. Use of tobacco in line of sight

If a student smokes in line of sight of Ridgewood High School property, he/she will be subject to the same penalties as possession on the grounds. This rule is to ensure the neighborhood residents the peaceable enjoyment of their property.

The Board directs that the health curriculum include instruction in the potential hazards of the use of tobacco. All school staff members shall make every reasonable effort to discourage students from developing the habit of smoking.

The Board of Education will comply with any provisions of a municipal ordinance which provides greater restrictions on or prohibitions against smoking equivalent to, or greater than, those provided in N.J.S.A. 26:3D-63.

N.J.S.A. 2A:170-51.4

N.J.S.A. 2C:35-2

N.J.S.A. 18A:40A -1

N.J.S.A. 26:3D – 55 through 26:3D-63

N.J.A.C. 6A:16-4.3 ~~3-1~~

N.J.A.C. 8:6-7.2; 8:6-9.1 through 8:6-9.5

Adopted: 7 December 2009

Revised: 17 May 2010

Revised: 26 August 2013



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Passive Breath Alcohol Sensor Device

5535 PASSIVE BREATH ALCOHOL SENSOR DEVICE

The Board of Education recognizes ~~that~~ a student’s abuse of harmful substances seriously impedes ~~that~~ a student’s education and threatens the welfare of the entire school community. The Board is committed to the prevention of substance abuse and the rehabilitation of substance abusers by educational means, but will take additional necessary and appropriate steps to protect the school community from harm and from exposure to harmful substances.

In keeping with its commitment to protect all students and the school community from the harm of alcohol use, the Board of Education authorizes the use of a passive breath alcohol sensor device (PBASD) in certain circumstances. A PBASD enables school district staff to check an approximate alcohol level quickly and efficiently without requiring the student’s active participation. A PBASD may be used in certain circumstances as defined in this Policy and as determined by the ~~Building~~ Principal or designee or the staff member(s) in charge of a school related or school sponsored event or activity. The purpose for using a PBASD is to protect students who may be under the influence of alcohol, other students, staff, and community members attending such events and to deter the use of alcohol by students.

The Board authorizes PBASD screening before, during, and after school activities/events including, but not limited to: dances, athletic events, proms, class trips, drama productions, graduation ceremonies, or school assemblies when the ~~Building~~ Principal or designee has reason to believe the use of alcohol by students may be present. When it is determined a PBASD will be used, **a random number sequence will be selected by the Principal or designee prior to the event to determine which students in line for entrance will be screened. For example, if the number five is selected, every fifth student in line for entrance into the activity/event shall be screened. In the alternative, the Principal or designee may determine to screen every student in line for entrance into the activity.** ~~every student or student participating in such event will be screened.~~

Written notice indicating the use of a PBASD will be displayed at the point of sale of a ticket for the activity/event or at the entrance of the activity/event if tickets are not required. Upon the purchase of a ticket to gain entry into an activity/event or upon the entry of a student into an activity/event that does not require the purchase of a ticket, a student shall be considered under the supervision of school district staff and shall be subject to the provisions of this Policy.



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Passive Breath Alcohol Sensor Device

If the PBASD screening indicates the presence of alcohol on a student, **additional PBASD** ~~a second~~ screenings will be conducted. If **additional PBASD** ~~the second~~ screenings **confirm** ~~indicates~~ the presence of alcohol on a student, the matter shall be reported to the ~~Building~~ Principal or designee and the certified or noncertified school nurse, or the school physician according to the reporting, notification, and examination requirements of N.J.S.A. 18A:40A-12, N.J.A.C. 6A:16-4.3, and Policy and Regulation 5530 – Substance Abuse.

~~In addition, a PBASD may be used to screen a student upon a report to the Building Principal or designee certified or noncertified school nurse, or the school physician if an educational staff member or other professional believes a student may be currently under the influence of alcohol on school property or at a school function provided an adult student and/or the student’s parent/legal guardian consents to such screening. Notwithstanding the results of the PBASD screening under these circumstances, the Building Principal or designee must comply with the reporting, notification, and examination procedures of N.J.A.C. 6A:16-4.3 and Policy and Regulation 5530 – Substance Abuse.~~

A PBASD will only be used in accordance with the guidelines of this Policy. The ~~Building~~ Principal or designee shall be responsible for the proper training of school staff members in the use of the PBASD in accordance with the manufacturer’s specifications.

N.J.S.A. **18A:40A-12**
N.J.A.C. 6A:16-4.1 et seq.

Adopted: 7 December 2009
Revised:



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**Use of Physical Restraint and Seclusion
Techniques for Students with Disabilities
M****5561 USE OF PHYSICAL RESTRAINT AND SECLUSION TECHNIQUES
FOR STUDENTS WITH DISABILITIES**

The Board of Education strives to provide a safe, caring atmosphere that supports all students in the least restrictive environment. On occasion, during an emergency, a situation may arise making it necessary to temporarily restrain or seclude a student with a disability in accordance with N.J.S.A. 18A:46-13.4 through 13.7.

A school district, an educational services commission, or an approved private school for students with disabilities (APSSD) that utilizes physical restraint on students with disabilities shall ensure that:

1. Physical restraint is used only in an emergency in which the student is exhibiting behavior that places the student or others in immediate physical danger;
2. A student is not restrained in the prone position, unless the student's primary care physician authorizes, in writing, the use of this restraint technique;
3. Staff members who are involved in the restraint of a student receive training in safe techniques for physical restraint from an entity determined by the Board of Education to be qualified to provide such training, and that the training is updated at least annually;
4. The parent of a student is immediately notified when physical restraint is used on the student. This notification may be by telephone or electronic communication. A full written report of the incident of physical restraint shall be provided to the parent within forty-eight hours of the occurrence of the incident;



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Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

5. Each incident in which physical restraint is used is carefully and continuously visually monitored to ensure it was used in accordance with established procedures set forth in Policy and Regulation 5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities, developed in conjunction with the entity that trains staff in safe techniques for physical restraint, in order to protect the safety of the child and others; and
6. Each incident in which physical restraint is used is documented in writing in sufficient detail to enable staff to use this information to develop or improve the behavior intervention plan at the next individualized education plan meeting.

A school district, an educational services commission, and an APSSD shall attempt to minimize the use of physical restraints through inclusion of positive behavior supports in the student's behavior intervention plans developed by the individualized education plan team.

A school district, an educational services commission, or an APSSD that utilizes seclusion techniques on students with disabilities shall ensure that:

1. A seclusion technique is used on a student with disabilities only in an emergency in which the student is exhibiting behavior that places the student or others in immediate physical danger;
2. Each incident in which a seclusion technique is used is carefully and continuously visually monitored to ensure it was used in accordance with established procedures set forth in Policy and Regulation 5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities, developed in conjunction with the entity that trains staff in safe techniques for physical restraint, in order to protect the safety of the child and others; and
3. Each incident in which a seclusion technique is used is documented in writing in sufficient detail to enable the staff to use this information to develop or improve the behavior intervention plan at the next individualized education plan meeting.



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Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

A school district, an educational services commission, and an APSSD shall attempt to minimize the use of seclusion techniques through inclusion of positive behavior supports in the student's behavior intervention plans developed by the individualized education plan team.

The New Jersey Department of Education shall establish guidelines for school districts, educational services commissions, and APSSDs to ensure a review process is in place to examine the use of physical restraints or seclusion techniques in emergency situations, and for the repeated use of these methods for an individual child, within the same classroom, or by a single individual. The review process shall include educational, clinical, and administrative personnel. Pursuant to the review process the student's individualized education plan team may, as deemed appropriate, determine to revise the behavior intervention plan or classroom supports, and a school district, educational services commission, or APSSD may determine to revise a staff member's professional development plan pursuant to N.J.S.A. 18A:46-13.7.

N.J.S.A. 18A:46-13.4; 18A:46-13.5; 18A:46-13.6; 18A:46-13.7

Adopted: 27 June 2011

Revised:



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Use of Physical Restraint

~~The Board of Education strives to provide a safe, caring atmosphere that supports all learners in the least restrictive environment. On occasion, during an emergency, a situation may arise making it necessary to temporarily restrain a pupil. An emergency is defined as a situation in which the pupil's behavior poses a threat of imminent, serious physical harm to the pupil or others or imminent, serious property destruction.~~

~~In accordance with N.J.S.A. 18A:6-1, no person employed or engaged in school or educational instruction, whether public or private, shall inflict or cause to be inflicted corporal punishment upon a pupil attending such school or institution. However, any such person may, within the scope of his/her employment, use and apply such amounts of force as is reasonable and necessary: to quell a disturbance, threatening physical injury to others; to obtain possession of weapons or other dangerous objects upon the person or within the control of a pupil, for the purpose of self defense; and for the protection of persons or property. Any such acts, as above, shall not be construed to constitute corporal punishment within the meaning and intendment of N.J.S.A. 18A:6-1.~~

~~“Physical restraint” means holding a pupil or otherwise restricting his/her movements. Physical restraint shall include the use of specific, planned techniques and shall only be used with reasonable limitations by school staff members who shall receive training in the use of physical restraint. Classroom and security interventions should be implemented, when possible, prior to the use of any physical restraint. The use of physical restraint shall be limited to only those circumstances and situations where other interventions are not possible or have been unsuccessful.~~

~~A pupil shall be released from physical restraint immediately upon a determination by the school staff member administering the restraint that the pupil is no longer in imminent danger of causing harm to him/herself, others, or imminent property destruction. The Principal or designee will notify the parent/legal guardian in the event an emergency existed and physical restraint was used on their child.~~

N.J.S.A. 18A:6-1



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Use of Physical Restraint and Seclusion
Techniques for Students with Disabilities
M

R 5561 USE OF PHYSICAL RESTRAINT AND SECLUSION TECHNIQUES FOR STUDENTS WITH DISABILITIES

A. Definitions

“Physical restraint” means the use of a personal restriction that immobilizes or reduces the ability of a student to move all or a portion of his or her body.

“Seclusion technique” means the involuntary confinement of a student alone in a room or area from which the student is physically prevented from leaving, but does not include a timeout.

“Timeout” means a behavior management technique that involves the monitored separation of a student in a non-locked setting, and is implemented for the purpose of calming.

B. Physical Restraint

A school district, an educational services commission, or an approved private school for students with disabilities (APSSD) that utilizes physical restraint on students with disabilities shall ensure that:

1. Physical restraint is used only in an emergency in which the student is exhibiting behavior that places the student or others in immediate physical danger;
2. A student is not restrained in the prone position, unless the student’s primary care physician authorizes, in writing, the use of this restraint technique;
3. Staff members who are involved in the restraint of a student receive training in safe techniques for physical restraint from an entity determined by the Board of Education to be qualified to provide such training, and that the training is updated at least annually;



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Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

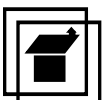
4. The parent of a student is immediately notified when physical restraint is used on the student. This notification may be by telephone or electronic communication. A full written report of the incident of physical restraint shall be provided to the parent within forty-eight hours of the occurrence of the incident;
5. Each incident in which physical restraint is used is carefully and continuously visually monitored to ensure it was used in accordance with established procedures set forth in Policy and Regulation 5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities, developed in conjunction with the entity that trains staff in safe techniques for physical restraint, in order to protect the safety of the child and others; and
6. Each incident in which physical restraint is used is documented in writing in sufficient detail to enable staff to use this information to develop or improve the behavior intervention plan at the next individualized education plan meeting.

A school district, an educational services commission, and an APSSD shall attempt to minimize the use of physical restraints through inclusion of positive behavior supports in the student's behavior intervention plans developed by the individualized education plan team.

C. Physical Restraint Training Requirements

The training requirements on the use of physical restraint shall be as follows:

1. Building level administrators and school staff members who are involved in the restraint of a student shall receive training in safe techniques for physical restraint from an entity determined by the Board to be qualified to provide such training.
 - a. The Principal or designee shall determine the school staff members that shall receive training in safe techniques for physical restraint of a student.



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- b. Training may include techniques of prevention and de-escalation, as well as alternatives to physical restraint.
- c. Training may include current professionally accepted practices and standards regarding behavior management.
- d. The training program in safe techniques for physical restraint shall be updated at least annually.

D. Interventions

- 1. Classroom interventions may include, but not be limited to, the following strategies:
 - a. The staff member may ignore the behavior;
 - b. The staff member may redirect the student to a task with verbal or non-verbal prompts or gestures. Proximity and the use of gentle humor may help, when appropriate;
 - c. The staff member shall be clear, polite, and respectful when redirecting the student's behavior. The staff member should make eye contact and tell the student what to do such as "I can't teach when you are talking, throwing things, ..." or "Please stop and listen, read, write, ..." The staff member should remind the student of consequences for non-compliance and rewards if they comply with the staff member's request;
 - d. The staff member shall be polite at all times. The staff member may repeat steps a. through c. above and quietly give the student adequate wait time. If the staff member moves on, the student may comply after the initial confrontation if attention goes back to the lesson;
 - e. The staff member may advise the student to proceed to a time out area in the classroom for a limited time (elementary and middle school); and



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Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

- f. **If classroom removal is required, the staff member shall follow school discipline procedures for notification and request for assistance if necessary.**
 - 2. **Security interventions may include, but are not limited to, the staff member:**
 - a. **Standing quietly in the doorway and asking the student to accompany the staff member; and**
 - b. **Informing the student of the violation of the school discipline code and procedure and assure the student they have the choice to leave the classroom quietly.**
- E. **Use of Physical Restraint**
 - 1. **If necessary, the staff member shall restrain the student until the emergency no longer exists (i.e. the student stops punching, kicking, spitting, damaging property, etc.).**
 - 2. **The school staff member shall immediately contact the appropriate administrator and school nurse and complete a written report on the physical restraint the staff member used during the emergency situation.**
 - 3. **The Principal's or designee's or any school staff member's report regarding the incident shall be documented in writing in sufficient detail to enable staff to use this information to develop or improve the behavior intervention plan at the next individualized education plan meeting. The documentation of physical restraint shall be placed in the student's school file.**
 - 4. **The use of physical restraint is subject to the following additional requirements:**
 - a. **Physical restraint techniques shall consider the student's medical conditions and shall be modified as necessary;**



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Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

- b. **Students shall not be subjected to physical restraint for using profanity, other verbal displays or disrespect, or for non-compliance. A verbal threat will not be considered as constituting a physical danger unless a student also demonstrates a means of or intent to carry out the threat;**
- c. **In determining whether a student who is being physically restrained should be removed from the area where the restraint was initiated, the supervising staff should consider the potential for injury to the student, the student's need for privacy, and the educational and emotional well-being of the other students in the vicinity;**
- d. **A student shall be released from physical restraint immediately upon a determination by the staff member administering the restraint that the student is no longer in imminent danger of causing harm to himself/herself, others, or imminent property destruction; and**
- e. **The student shall be examined by the school nurse after any restraint.**

F. **Seclusion Techniques**

A school district, an educational services commission, or an APSSD that utilizes seclusion techniques on students with disabilities shall ensure that:

- 1. **A seclusion technique is used on a student with disabilities only in an emergency in which the student is exhibiting behavior that places the student or others in immediate physical danger;**
- 2. **Each incident in which a seclusion technique is used is carefully and continuously visually monitored to ensure that it was used in accordance with established procedures set forth in Policy and Regulation 5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities, developed in conjunction with the entity that trains staff in safe techniques for physical restraint, in order to protect the safety of the child and others; and**



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Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

3. Each incident in which a seclusion technique is used is documented in writing in sufficient detail to enable staff to use this information to develop or improve the behavior intervention plan at the next individualized education plan meeting.

A school district, an educational services commission, and an APSSD shall attempt to minimize the use of seclusion techniques through inclusion of positive behavior supports in the student's behavior intervention plans developed by the individualized education plan team.

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Re-Issued:



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Use of Physical Restraint

R-5561 USE OF PHYSICAL RESTRAINT

A. Definitions

~~“Physical restraint” means holding a pupil or otherwise restricting his/her movements.~~

B. Physical Restraint Limitations

~~Physical restraint shall only be used by a school staff member in an emergency situation with the following limitations:~~

- ~~1. Limited to the use of only the reasonable force needed;~~
- ~~2. Discontinued immediately when the emergency no longer exists;~~
- ~~3. Implemented in such a way as to protect the health and safety of the pupil and others;
and~~
- ~~4. Not deprive the pupil of basic human necessities.~~

C. Physical Restraint Training Requirements

~~The training requirements on the use of physical restraint shall be as follows:~~

- ~~1. Building level administrators and school staff members designated by the Principal likely to be confronted with the need to use physical restraint shall be trained on the use of physical restraint.
 - ~~a. If, in the event of an emergency, a person(s) who has not received training uses physical restraint, training for the person(s) that used such restraint shall occur within thirty days of the incident.~~~~
- ~~2. Training must include techniques of prevention and de-escalation, as well as alternatives to physical restraint.~~
- ~~3. Training must include current professionally accepted practices and standards regarding behavior management and use of physical restraint.~~



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~~D. Interventions~~~~1. Classroom interventions may include, but not be limited to, the following strategies:~~

- ~~a. The staff member may ignore the behavior;~~
- ~~b. The staff member may redirect the pupil to a task with verbal or non-verbal prompts or gestures. Proximity helps, as may the use of gentle humor, when appropriate;~~
- ~~c. The staff member shall be clear, polite, and respectful when requesting the targeted behavior. The staff member may make eye contact and tell the pupil what to do such as "I can't teach when you are talking, throwing things, ..." or "Please stop and listen, read, write, ..." The staff member should remind the pupil of consequences and rewards if they comply with the staff member's request;~~
- ~~d. The staff member shall be polite at all times. The staff member may repeat steps a. through c. above and/or quietly give the pupil adequate wait time. Sometimes if the staff member moves on with the lesson the pupil may comply after the initial confrontation;~~
- ~~e. The staff member may advise the pupil to proceed to a time out area in the classroom for a limited time (elementary and middle school); and~~
- ~~f. If classroom removal is required, the staff member shall follow school discipline procedures for notification and request for assistance if necessary.~~

~~2. Security interventions may include, but are not limited to, the staff member:~~

- ~~a. Standing quietly in the doorway and asking the pupil to accompany the staff member;~~
- ~~b. Informing the pupil of the violation of the school discipline code and procedure and assure the pupil they have the choice to leave the classroom quietly; and/or~~
- ~~c. Using a minimal and gentle hold on arm to remove the pupil.~~



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Use of Physical Restraint

~~E. Use of Physical Restraint~~

- ~~1. If the pupil's behavior reaches the level defined as an emergency, physical restraint may be needed.~~
- ~~2. If necessary, the staff member may utilize approved physical restraint, using the least amount of force necessary.~~
- ~~3. If necessary, the staff member shall restrain the pupil until the emergency no longer exits (i.e. the pupil stops punching, kicking, spitting, damaging property, etc.).~~
- ~~4. The staff member shall immediately contact the appropriate administrator and complete a written report on the physical restraint the staff member used during the emergency situation.~~
- ~~5. If physical restraint is used, the Principal or designee shall attempt to notify the parent/legal guardian by telephone of the use of physical restraint on the day it occurs.~~
- ~~6. Written documentation, including the Principal's or designee's report and any staff member's report regarding the incident and the use of physical restraint shall be placed in the pupil's school file.~~
- ~~7. The use of physical restraint is subject to the following requirements:
 - ~~a. The pupil must possess a physical risk to him/herself, or others;~~
 - ~~b. Physical restraint techniques shall consider the pupil's medical conditions and shall be modified as necessary;~~
 - ~~c. Staff applying physical restraint shall have been trained in the safe application of physical restraint;~~
 - ~~d. Pupils will not be subjected to physical restraint for using profanity or other verbal displays or disrespect, or for non-compliance. A verbal threat will not be considered as constituting a physical danger unless a pupil also demonstrates a means of or intent to carry out the threat;~~~~



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Use of Physical Restraint

- e. ~~In determining whether a pupil who is being physically restrained should be removed from the area where the restraint was initiated, the supervising staff should consider the potential for injury to the pupil, the pupil's need for privacy, and the educational and emotional well-being of the other pupils in the vicinity;~~
- f. ~~A pupil shall be released from physical restraint immediately upon a determination by the staff member administering the restraint that the pupil is no longer in imminent danger of causing harm to him/herself, others, or imminent property destruction; and~~
- g. ~~The pupil may be examined by the school nurse after any restraint.~~

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Reporting Potentially Missing
or Abused Children

M

8462 REPORTING POTENTIALLY MISSING OR ABUSED CHILDREN

The Board of Education recognizes early detection of missing, abused, or neglected children is important in protecting the health, safety, and welfare of all children. In recognition of the importance of early detection of missing, abused, or neglected children, the Board of Education adopts this Policy pursuant to the requirements of N.J.S.A. 18a:36-2 and 18A:36-25. The Board provides this Policy for its employees, volunteers, or interns to provide for the early detection of missing, abused, or neglected children through notification of, reporting to, and cooperation with the appropriate law enforcement and child welfare authorities pursuant to N.J.S.A. 18A:36-24 and 18A:36-25 et seq., N.J.A.C. 6A:16-11.1, and N.J.S.A. 9:6-8.10.

Employees, volunteers, or interns working in the school district shall immediately notify designated child welfare authorities of incidents of alleged missing, abused, and/or neglected children. Reports of incidents of alleged missing, abused, or neglected children shall be reported to the New Jersey State Central Registry (SCR) at 1-877 NJ ABUSE or to any other telephone number designated by the appropriate child welfare authorities. If the child is in immediate danger a call shall be placed to 911 as well as to the SCR.

The person having reason to believe that a child may be missing or may have been abused or neglected may inform the Principal or other designated school official(s) prior to notifying designated child welfare authorities if the action will not delay immediate notification. The person notifying designated child welfare authorities shall inform the Principal or other designated school official(s) of the notification, if such had not occurred prior to the notification. Notice to the Principal or other designated school official(s) need not be given when the person believes that such notice would likely endanger the reporter or student involved or when the person believes that such disclosure would likely result in retaliation against the student or in discrimination against the reporter with respect to his or her employment.

The Principal or other designated school official(s) upon being notified by a person having reason to believe that a child may be missing or may have been abused or neglected, must notify appropriate law enforcement authorities. Notification to appropriate law enforcement authorities shall be made for all reports by employees, volunteers, or interns working in the school district. Confirmation by another person is not required for a school district employee, volunteer, or intern to report the suspected missing, abused, or neglected child situation.



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Reporting Potentially Missing
or Abused Children

School district officials will cooperate with designated child welfare and law enforcement authorities in all investigations of potentially missing, abused, or neglected children in accordance with the provisions of N.J.A.C. 6A:16-11.1(a)5.

The district designates the Director of Special Programs as the school district’s liaison to designated child welfare authorities to act as the primary contact person between the school district and child welfare authorities with regard to general information sharing and the development of mutual training and other cooperative efforts. The district designates the Superintendent or designee as the school district’s liaison to law enforcement authorities to act as the primary contact person between the school district and law enforcement authorities, pursuant to N.J.A.C. 6A:16-6.2(b)1, consistent with the Memorandum of Understanding, pursuant to N.J.A.C. 6A:16-6.2(b)13.

An employee, volunteer, or intern working in the school district who has been named as a suspect in a notification to child welfare and law enforcement authorities regarding a missing, abused, or neglected child situation shall be entitled to due process rights, including those rights defined in N.J.A.C. 6A:16-11.1(a)9.

The Superintendent shall provide training to school district employees, volunteers, or interns on the district’s policy and procedures for reporting allegations of missing, abused, or neglected child situations. All new school district employees, volunteers, or interns working in the district shall receive the required information and training as part of their orientation.

There shall be no reprisal or retaliation against any person who, in good faith, reports or causes a report to be made of a potentially missing, abused, or neglected child situation pursuant to N.J.S.A. 9:6-8.13.

~~Any employee, volunteer, or intern with reasonable cause to suspect or believe that a student has attempted or completed suicide, shall report the information to the Department of Human Services, Division of Mental Health and Addiction Services, in a form and manner prescribed by the Division of Mental Health and Addiction Services pursuant to N.J.S.A. 39:9A-24.a.~~

N.J.S.A. 18A:36-24; 18A:36-25 et seq.
N.J.A.C. 6A:16-11.1

Adopted: 7 December 2009
Revised: 9 February 2015
Revised: 18 July 2016
Revised:



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COMMUNITY

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Classroom Observation by Professional
at the Request of a Parent or Guardian

R9150.1 CLASSROOM OBSERVATION BY PROFESSIONAL AT THE REQUEST OF A PARENT OR GUARDIAN

The Board of Education recognizes the importance of minimizing disruption of classroom instruction but also is aware that there are times when a parent or guardian may be legally entitled to have an outside professional consultant visit and observe a child's school program. Therefore, the Principal may grant permission to a parent/guardian to have a consultant observe a particular class, when in the judgment of the Principal, the request is legally appropriate and presents only a minimal disruption to the educational process.

An *outside* professional hired by the parent/guardian may be granted access by the Principal to conduct a classroom observation provided a written request from the parents/guardians is submitted, in advance, stating the purpose of the visit and a copy of the professional's resume is attached. If approved, the Principal will notify the parents/guardians in writing.

If a student being observed has an IEP, the request to observe must be sent to both the Principal and the Office of Special Program. Once both parties have approved the observation, in writing, it may be conducted.

As a general rule, classroom observations shall be limited in duration to one and a half hours or two separate 45-minute observations. The Principal and Director of Special Programs may jointly approve lengthier or more frequent observations when it is determined, in consultation with the District's legal counsel, that unique circumstances legally require such approval. Any individual conducting a classroom observation shall be accompanied by an administrator or his/her designee.

In the case of a proposed placement of a special needs student, according to N.J.A.C. 6A:14-4.1(k), the District Board of Education shall provide the parent/guardian with the opportunity to observe the proposed educational placement prior to implementation of the IEP.

If a request for a classroom observation is denied by the Principal or the Office of Special Programs, parents/guardians may appeal the decision to the Superintendent, whose decision will be final.

Adopted:

